

ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

A meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Wednesday, February 3, 2016 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.

Present and constituting a quorum were:

Jody Smith	Vice Chairman
Rose Bock	Supervisor
Kurt von der Osten	Supervisor
Stephen Grossman	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel
Keith Hadden	District Engineer
Freddie Oca	Amenities Manager
Brian Stephens	Operations Manager

FIRST ORDER OF BUSINESS

Roll Call

Mr. Smith called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the Meetings of
September 17, 2015; October 7, 2015;
October 22, 2015; November 19, 2015; and
December 9, 2015**

Mr. Oliver stated the next item is approval of the minutes for meetings held on September 17, 2015; October 7, 2015; October 22, 2015; November 19, 2015; and December 9, 2015.

On MOTION by Ms. Bock and seconded by Mr. Smith with all in favor the minute of meeting held September 17, 2015; October 7, 2015; October 22, 2015; November 19, 2015; and December 9, 2015 were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2016-04,
Ratifying Actions Related to the Series 2015
Bonds**

Ms. Buchanan presented Resolution 2016-04, which ratified, confirmed, and approved the sale of the Series 2015 Capital Refunding Bonds, and ratified and confirmed taken by the District’s officers and staff regarding the sale and closing of the bonds.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Buchanan presented the updated Disclosure of Public Financing for Board approval and to be recorded with Clay County.

On MOTION by Mr. von der Osten seconded by Ms. Bock and with all in favor the updated Disclosure of Public Financing was approved.

B. Engineer

Mr. Hadden explained likely timeline and construction phase for developer to build and operate construction entry road. The matter is not controlled by the CDD, but Mr. Hadden will inform developer that residents would prefer homebuilders, contractors and related traffic use a construction road. Mr. Hadden indicated he would speak with developer regarding reduction of number of homebuilder signs in county owned right of way along the main entry road. Mr. Hadden also to check with Clay County code enforcement to determine what rules are in place to restrict times and days for construction activity and related construction noise.

C. Manager

Mr. Oliver stated we will begin the FY17 budget process at our June meeting and expect to adopt the budget in August. At the next meeting, the Board and staff will review policies regarding the amenity center.

D. Operations/Amenity Manager

1. Report

Mr. Oca and Mr. Stephens reviewed their reports, as published in the agenda packets. Mr. Oca was seeking proposals for repairs to the wooden deck and stairs at the amenity center. Mr. Oca will request CCSO focus on the following problem issues: speeding vehicles, skateboard on tennis courts and damage to parks (primarily hole digging and trash/construction debris). Mr. Smith indicated he would speak with the parents of the children who are responsible for the park hole and trash. Mr. Oca will get an updated proposal to repair concrete damage at the bridge near amenity center.

2. Lake Doctors Proposal

Mr. Stephens presented the Lake Doctors proposals to install 100 triploid carp into District ponds to assist with management of algae. The cost is \$650 and includes installation of required fish barriers.

On MOTION by Mr. Smith seconded by Ms. Bock with all in favor the proposal with Lake Doctors was approved.

SEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Smith asked staff to resolve the homebuilder signage issues.

EIGHTH ORDER OF BUSINESS

Residents Comments

Ms. Richardson of the Neighborhood Watch presented a list of concerns to the Board, including maintenance, lifeguards, and traffic.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet & Income Statement

Mr. Oliver stated a copy of the unaudited balance sheet and statement of revenues & expenditures through December 31, 2015 is included in your agenda packets. There are no unusual variances.

B. Assessment Receipt Schedule

Mr. Oliver stated on roll assessment receipts are at 56.84%, which includes most recent receipts of January 21, 2016.

C. Approval of Invoices

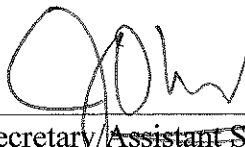
On MOTION by Ms. Bock and seconded by Mr. Grossman with all in favor the invoices and general fund checks 1146 – 1178 were approved.

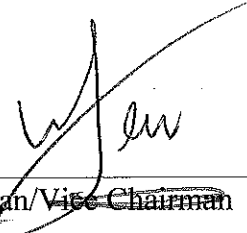
TENTH OREDER OF BUSINESS

Next Meeting Scheduled for April 6, 2016 @ 6:00 p.m. at Rolling Hills Amenity Center

Mr. Oliver stated the next scheduled meeting is April 6, 2016 at 6:00 p.m.

On MOTION by Mr. Smith seconded by Mr. Grossman with all in favor the meeting adjourned at 6:05 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman