

MINUTES OF MEETING  
ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Wednesday, January 4, 2012 at 4:35 p.m. at the Eagle Landing Golf Club, 3989 Eagle Landing Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Roger Arrowsmith	Chairman
Marilyn Ayers	Vice Chairperson
Bev Dubis	Supervisor
Keith Jones	Supervisor

Also present were:

James Oliver	District Manager
Katie Buchanan	District Counsel
Matt Biagetti	East West Partners
Steve Andersen	East West Partners

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 4:35 p.m.

**SECOND ORDER OF BUSINESS**

**Organizational Matters**

**A. Oath of Office for Newly Appointed Supervisor**

*Mr. Oliver administered an oath of office to Mr. Keith Jones prior to the meeting.*

**B. Election of Officers, Resolution 2012-01**

Mr. Oliver stated we would like a motion appointing Mr. Keith Jones as an Assistant Secretary.

On MOTION by Ms. Dubis seconded by Ms. Ayers with all in favor Resolution 2012-01 Appointing Mr. Keith Jones as an Assistant Secretary & All Other Positions Remain the Same was approved.
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**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the November 2, 2011 Meeting**

Mr. Oliver stated included in your agenda package is a copy of the minutes from the November 2, 2011 meeting. Are there any additions, corrections or deletions?

On MOTION by Ms. Ayers seconded by Ms. Dubis with all in favor the Minutes of the November 2, 2011 Meeting were approved.

**FOURTH ORDER OF BUSINESS**

**Construction Administration Items**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

There being none, the next item followed.

**D. Director of Aquatics & Recreation**

**1. Consideration of Proposal from Aquasol Commercial Chemical Inc. (d/b/a Poolsure) to Provide Pool Chemicals**

Mr. Biagetti stated included in your agenda package is a proposal to switch pool chemical providers to Poolsure. They seem like a very reputable company. This contract would include the chemical feeders, as well as the controllers, storage containers and all the maintenance at no additional cost to us. In the long run we would be paying a flat rate of \$400 a month. Last year, we spent \$6,800 in chemicals. Our feeders and controllers are getting

older and that is an additional cost that we really won't have to worry about. I suggest we move forward with Poolsure.

Mr. Arrowsmith asked are prices coming down because \$2,000 is certainly substantial?

Mr. Biagetti responded I don't think they are coming down. I think Poolsure is dealing with a lot of municipalities, who have hundreds of pools, so they can get a cheaper rate. They are local. They include the pool stabilizer, so in the end we use less chlorine. We are still responsible for maintaining the chemistry of the waters. They want to make sure our chemistry is where it needs to be with the stabilizer, so we use less chlorine.

Ms. Buchanan asked so we don't need to cancel the previous contract?

Mr. Biagetti responded no. We will give them a 30 day notice and then we will just transition the bins that the chlorine and the acid is stored in, so we can pump the chlorine into the new tanks.

Ms. Ayers asked is this replacing DuMonte altogether?

Mr. Biagetti responded yes. This would replace them altogether.

On MOTION by Ms. Dubis seconded by Ms. Ayers with all in favor the Proposal from Aquasol Commercial Chemical Inc. (d/b/a Poolsure) to Provide Pool Chemicals was approved.

**SEVENTH ORDER OF BUSINESS**

**Supervisor's Requests and Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Approval of Invoices**

Mr. Oliver stated included in your agenda package are the invoices totaling \$61,971.95.

On MOTION by Ms. Dubis seconded by Ms. Ayers with all in favor the Invoices were approved.

Mr. Arrowsmith asked are we prohibited with having a well out there?

Mr. Andersen responded yes.

Mr. Arrowsmith asked how can we have a well out there?

Mr. Andersen responded it is in the CUA agreement. It is in the CUA agreement that we get all of our water from them and if we don't then they will not supply water to the District.

**B. Special Assessment Receipt Schedule**

Mr. Oliver stated included in your agenda package is an assessment receipt schedule. We also received a distribution on December 28<sup>th</sup> totaling \$1,715. Right now, the O&M is collected at about 30%. This District is both on the tax rolls and there is a direct bill portion of it also. The first direct bill is due May 1, 2012.

**NINTH ORDER OF BUSINESS**

**Next Meeting Scheduled for February 1, 2012 at 4:30 p.m. at Eagle Landing Golf Club, 3989 Eagle Landing Parkway, Orange Park, FL 32065**

Mr. Oliver stated the next scheduled meeting is February 1, 2012. As we move forward I can certainly confer with the Chair to see if we need to meet then or not.

Mr. Arrowsmith asked how often do we have to have meetings?

Mr. Oliver responded the least amount would be twice a year.

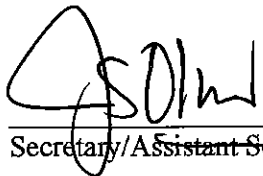
Mr. Arrowsmith stated there may be a need to make a change depending on what happens between the bondholders, the Developer and the lender. My understanding is the Developer and the bank are close to final agreement on restructuring at which point the bank would then meet with the bondholders. Somewhere along the line, we, as a board, will have to be involved in that procedure.

Mr. Oliver stated what we did to have flexibility is on the annual notice we have the meetings noticed as monthly but we simply won't hold one until the board needs to hold one. The next meeting is to be determined.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Ms. Ayers seconded by Mr. Jones with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman