

ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

The Rolling Hills Community Development District audit committee met Tuesday, February 13, 2018 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.

Present were:

Jody Smith	Committee Member
Rose Bock	Committee Member
Kurt von der Osten	Committee Member
Stephen Grossman	Committee Member
Jim Oliver	District Manager
Katie Buchanan	District Counsel

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the audit committee meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Review and Selection of Audit RFP Criteria

Mr. Oliver stated the committee will select the evaluation criteria, we will go out for proposals, bring the proposals back and you will rank them and make a recommendation to the full board.

In your agenda package there is evaluation criteria that is the same criteria we have used for this district in the past as well as other CDDs. There are five different criteria that are equally weighted at 20 points each, ability of personnel, proposer's experience, understanding scope of work, ability to furnish the required services and price.

On MOTION by Mr. Smith seconded by Mr. Grossman with all in favor the audit criteria was approved.
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THIRD ORDER OF BUSINESS

Other Business

There being no other business,

On MOTION by Mr. Grossman seconded by Mr. von der Osten with all in favor the meeting adjourned at 6:03 p.m.