

*Rolling Hills
Community Development District*

October 8, 2019

Rolling Hills

Community Development District

475 West Town Place, Suite 114
Phone: 904-940-5850 - Fax: 904-940-5899

October 1, 2019

Board of Supervisors
Rolling Hills Community
Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Rolling Hills Community Development District will be held Tuesday, October 8, 2019 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the August 13, 2019 Meeting
- IV. Consideration of Agreement with MBS Capital Markets, LLC for Underwriting Services
 - V. Ratification of Audit Engagement Letter with Berger, Toombs, Elam, Gaines & Frank for Fiscal Year 2019
- VI. Ratification of Agreement with Riverside Management Services, Inc. for Facility Management and Field Operations Services
- VII. Other Business
- VIII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Operations / Amenity Manager - Report
- IX. Supervisor's Requests
- X. Audience Comments
- XI. Financial Reports
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipt Schedule
 - C. Check Register
- XII. Next Scheduled Meeting: December 10, 2019 @ 6:00 p.m. at the Rolling Hills Amenity Center
- XIII. Adjournment

Enclosed for your review and approval is a copy of the minutes from the August 13, 2019 meeting.

The fourth order of business is consideration of agreement with MBS Capital Markets, LLC, which is enclosed for your review.

The fifth order of business is ratification of audit engagement letter, which is enclosed for your review.

The sixth order of business is ratification of agreement with Riverside Management Services, Inc., which is enclosed for your review.

Enclosed under the Operations / Amenity Manager's report is a memorandum.

Enclosed are the financials, assessment receipt schedule and the check register.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting. If you have any questions in the meantime, please feel free to contact me.

Sincerely,

James Oliver

James Oliver
Manager

cc: Katie Buchanan
Keith Hadden

Gabe McKee

AGENDA

Rolling Hills Community Development District Agenda

Tuesday
October 8, 2019
6:00 p.m.

Rolling Hills Amenity Center
3212 Bradley Creek Parkway
Green Cove Springs, Florida 32043
Call In #: 800-264-8432
Passcode: 472624

District Website: www.rollinghillscdd.com

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MINUTES

ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, August 13, 2019 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.

Present and constituting a quorum were:

Bill Tew	Chairman
Rose Bock	Vice Chairperson
Kurt von der Osten	Supervisor
David Church	Supervisor
Shannon Jordan	Supervisor

Also present were:

Jim Oliver	District Manager
Michelle Rigoni	District Counsel
Keith Hadden	District Engineer
Freddie Oca	Amenity Manager
Chris Hall	Field Operations Manager
Jeremy Adamitus	Yellowstone Landscape

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the June 11, 2019 Meeting

Mr. Oliver stated for revision, please note one change regarding discussion of the meeting schedule. That comment was made by Ms. Jordan rather than Ms. Bock. We'll make some spelling corrections, also.

On MOTION by Mr. Tew seconded by Ms. Bock with all in favor the minutes of the June 11, 2019 meeting were approved as revised.
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FOURTH ORDER OF BUSINESS**Yellowstone Landscape Maintenance Update**

Mr. Adamitus of Yellowstone Landscape stated since the last meeting I made a crew change with staff and crew leader with more knowledge and experience. We have made a lot of improvements in the community in areas that were lacking. Two common areas between the pool and tennis courts on both sides of the sidewalk and along the walkway going down will be re-sodded at no cost to the district.

Mr. Oliver stated regarding the irrigation line breaks that occurred due to sign installation by Richmond American, we appreciate you taking repairing those breaks. Richmond American has agreed to reimburse the district. I also saw your email with photos showing a Clay Utilities truck parking their truck in the right of way, which crushed the top of the utility box and broke the two valves that were inside.

Mr. Adamitus stated the irrigation techs will be out tomorrow to repair that and fix the irrigation zone by the tennis courts.

Mr. Adamitus left the meeting at this time.

The next item taken out of order.

SIXTH ORDER OF BUSINESS**Engineer's Annual Update**

Mr. Hadden updated the board with regard to future development of Rolling Hills and surrounding area along with road construction and will assist in raising sidewalk and pothole/sinkhole issues with Clay County to have them repaired properly at the county's cost.

FIFTH ORDER OF BUSINESS**Public Hearing Adopting the Budget for Fiscal Year 2020**

Mr. Oliver gave an overview of the budget that resulted in no increase in assessments and stated you put money in capital reserves this year and that is funding some of the projects that have been done recently, parking in the fitness center, you are getting two pieces of gym equipment to replace some that have become inoperative, and you are going to have a splash pad renovation during the off season.

On MOTION by Ms. Bock seconded by Mr. Tew with all in favor the public hearing was opened.

A resident asked when are we getting mulch replaced and is that budgeted? We haven't had new mulch in a few years.

Mr. Oliver stated it is budgeted and approved by the board, but the board directed staff to get a proposal for rock mulch. Chris did that and it is very expensive at \$145,000, which is four times more expensive than the mulch that is approved and it will commence now.

Mr. Church stated new mulch was installed last year, also.

A resident asked did you say the splash pad is being renovated?

Mr. Oliver stated the splash pad needs resurfacing and that will be done in the off season.

A resident asked in looking at the amortization schedules is there any thought to look at accelerating any payments?

Mr. Oliver stated any property owner can pay off the debt on the lot they own, just like you can pay off a loan. Rarely is that done, but that can be done. These bonds were refinanced in 2015 and there is a 10-year call provision so it won't be until 2025 that they can be refunded. Please contact my office if you are interesting in paying off your debt.

On MOTION by Ms. Jordan seconded by Mr. Tew with all in favor the public hearing was closed.

A. Consideration of Resolution 2019-05 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2020

Ms. Rigoni reviewed Resolution 2019-05 relating to the annual appropriations and adopting the budget for fiscal year 2020.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Resolution 2019-05 was approved.

B. Consideration of Resolution 2019-06 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2020

Ms. Rigoni reviewed Resolution 2019-06 imposing special assessments and certifying an assessment roll for fiscal year 2020.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Resolution 2019-06 was approved.

SEVENTH ORDER OF BUSINESS**Discussion of Amenity Policies Regarding Pool Deck Parties**

Mr. Oliver stated Freddie and I had a discussion regarding this. Currently the policy for pool parties, is you can have up to 100 guests total at the two parties; there are two party locations at this pool. That was probably fine during the first few years of the community since we did not have many residents yet. However, with more people moving in, the deck is becoming more crowded and difficult to accommodate residents who want to be here as well as the guests. Freddie has recommended in the near term that we make the maximum number of guests for these parties be reduced to 25 for a total of 50 guests in both party areas. In the off-season, the board will have a comprehensive review of the policies so that you can make any changes that you need in preparation for the next busy season. Tonight is just to restrict parties to 25 guests per party.

On MOTION by Mr. von der Osten seconded by Mr. Church the amenity policies were amended to set the maximum number of guests at 25 per party for pool deck parties in each location.

A resident asked is there a plan to have an additional pool?

Mr. Oliver responded there are no plans for additional amenities to be built; however, as CDD boards transition from developer to resident control Boards can consider whether to build additional facilities and how to fund the construction process. If a future Board issues bonds, the property owners of Rolling Hills would be assessed to pay for those additional facilities.

EIGHTH ORDER OF BUSINESS**Consideration of Fiscal Year 2020 Agreement with Riverside Management Services**

Mr. Oliver stated at your last meeting you approved the proposal, counsel has put it in the form of an agreement and the services provided under this agreement are amenity manager, operations manager, pool service, janitorial service, and lifeguards and deck monitors.

Ms. Jordan stated over the course of this pool season there have been a number of resident concerns about the pool area. I don't have any concerns with the agreement except for the pool and lifeguard staff. There was a lot of miscommunication and about two weeks ago there was an incident where children were going up the slide without lifeguards present, the lifeguards were

standing in a group at the stairs. I would like to get bids from other lifeguard staffing companies and interview them. I'm not saying get rid of them, but I would like to get bids.

Mr. Oliver stated if the board so directs, I will be solicit proposals and bring them to our next CDD meeting. If that is the Board's guidance, you can consider approving all services except for lifeguards and pool monitors.

Ms. Rigoni stated for now we will need lifeguards whether we replace them or not we will need lifeguards. It is probably prudent to execute this as is and if we were to replace just the lifeguard services only, then we can go back and amend it to eliminate that portion.

Ms. Jordan asked what are the termination provisions?

Ms. Rigoni stated it is usually 30 and 60 days; with cause it would be immediate. If for example they are failing at their services that would be with cause so it would be a termination letter to be effective immediately.

Ms. Jordan asked the information on the ground this past season is that enough cause if we agree to this now? If we have to put this on the table until the next meeting and have bids in hand that is going to be the choice I would make. I'm not comfortable approving this if I have to go through another season where kids are going up the slide without the lifeguard present or the lifeguards are sitting on the stairs.

Mr. Oliver stated let's just approve it, strike that service from the contract and approve the rest of the services.

Ms. Rigoni responded the current contract will still be in effect until September 30.

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor the agreement with Riverside Management for fiscal year 2020 as revised to delete lifeguard services was approved, district counsel was authorized to prepare the revised agreement, the chairman was authorized to execute the agreement that will be ratified at the next meeting.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being no additional report, the next item followed.

C. Manager – Discussion of Meeting Schedule for Fiscal Year 2020

Mr. Oliver stated the meeting schedule in the agenda package was prepared by the recording secretary and this would be the second Tuesday of each month. I do expect we will add more special meetings when we get into early 2020 and as the developer starts the process to issue bonds for development of the next phase.

On MOTION by Ms. Bock seconded by Mr. Church with all in favor the notice indicating the board will meet in fiscal year 2020 on the second Tuesday at 6:00 PM at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043 on the following months was approved: October, December, February, April, June and August.

D. Operations/Amenity Manager – Report

Mr. Hall gave an overview of the operations report, copy of which was included in the agenda package.

Mr. Tew left the meeting during this report.

Mr. Church suggested putting in a concrete slab and picnic table or benches rather than Bahia sod by the school bus stop.

Ms. Jordan stated I have ideas for that property such as give that property to the community to do a community event there to do a community park and the community could build a park. I asked a resident to come up with plans and draw something up but did not receive it before this meeting. I'm fine giving it to Mr. Church and see what he can do.

Mr. Oliver stated Supervisor Church will work with staff to develop a plan we can present to the board.

ELEVENTH ORDER OF BUSINESS

Supervisors Requests

Mr. Church stated I talked to Freddie briefly about the way we are doing the pool passes. I went to a couple resorts over the summer and they had a card access system but they were wearing

something that looked like watches and I noticed it were easier to say you have to go if you are not wearing that. The other day there were people who did not live here but they still got in.

Mr. Oliver stated when I checked in St. Pete Beach last month they did the same thing, when you checked in they gave you a wrist band. It is a cheap solution to try. We will get the wrist bands and bring a policy change to the next meeting.

Ms. Jordan stated a couple residents asked me for a few things at the pool, an extended timeframe for the amenity hours for the pool like we did with the gym.

Mr. Oliver stated Florida Administrative Code requires certification to allow for night swim at public pools. The pool permit issued by the Clay County Office for FDOH indicates the pool is certified for night swim. Florida Administrative Code says that public pools that are not certified for night swim can only have the pool and the pool deck open between dawn and dusk and that is 30 minutes after sunrise and 30 minutes before sunset.

Ms. Jordan stated I would like to review the rules for the pool and pool deck and I would like to remove access to the pool for residents who are not abiding by the rules.

Mr. Oliver stated that is already in the policies.

Ms. Jordan stated it needs to be enforced.

Mr. Oliver stated in cases where suspensiuon may be warranted according to policies, the district staff can issue an interim suspension letter to that resident. The letter informs the resident , of the temporary suspension until the next CDD board meeting. At the board meeting , the Board will hear the facts of the case, including the resident's viewpoint. The Board will make a decision to lift or extend that suspension.

Ms. Rigoni stated we will give them a period of time to appeal in the event the person was not able to attend the board meeting. The suspension and termination provisions are already in your policies. I agree it is a matter of enforcement.

Mr. Oliver stated once you look at proposals for lifeguard services whatever firm you select they should be part of this policy review and any revisions to the policy.

Ms. Rigoni stated typically when we hire them we try to push that responsibility off onto the contractor by contract provisions. If it becomes a problem again one of the staff members will reach out to the lifeguard company so they can mitigate those problems.

Mr. Oliver stated the lifeguards won't be suspending anybody, it will be a management decision and management will hear the lifeguard's view and likely the onsite manager will contact

the resident and say this is what I just heard and they will have a version and he will make a decision whether he needs to call me to escalate to suspension or he can handle that at his level.

Ms. Jordan stated bring back some welcome packages, when new residents come in they would like to have a welcome package, giving them the amenity rules, meeting dates, telling them who their board representatives are. We should consider purchasing a projector screen instead of renting one for movie nights or events.

TWELFTH ORDER OF BUSINESS

Audience Comments

A resident stated in terms of night swimming, the lights are already there. Do they have to make sure it is safe?

Mr. Oliver stated there is a certain candle power that has to be projected around the pool to reduce the likelihood of blind spots or shadowy areas of the pool where vision is obscured. My hope is that we can confirm with FDOH our pool is certified.

A resident stated people park and block sidewalks and sometimes it is unavoidable, but I have seen where people could pull closer to their garage.

Mr. Oliver stated the CDD doesn't own the roads. I don't know if the HOA has any jurisdiction over this.

Mr. von der Osten stated the sidewalks are city and streets are the county and we run into the HOA enforcing items on city property is confusing.

Ms. Jordan stated the HOA doesn't have anything in the bylaws about it, so you have to call the city or county.

A resident stated there have been a lot of issues with the pool. There is inconsistency between the lifeguards and the by-laws you are talking about and them not following the rules; sometimes they follow the rules and other times they don't. We need a manager other than Freddie, Freddie does not need to manage lifeguards, there needs to be someone over the lifeguards. Lifeguards can be very unprofessional when they talk to adults. We need a better system of lightning detectors and a pool manager.

Mr. Oliver stated those are things the Board can consider when it reviews proposals for lifeguard services.

A resident stated the lightning detector is an issue. It is a lot cheaper for us to use existing technology. Is it the CDD that sets it or state law?

Mr. Oliver stated it is CDD policy and is based on recommendations by the Red Cross. I have never seen a CDD change that policy, but when you have the lifeguard companies in front of you giving their proposals you can ask them how they handle enforcement of the lightning policy.

A resident stated last year Jody was supposed to follow through on the golf cart thing. No one ever got a letter from the CDD board member.

Mr. Oliver stated the Board previously discussed and determined that this district is not going to seek golf cart community status. The HOA can do it, as can any group of residents.

Ms. Jordan stated I thought Jody was going to do it as a resident not as a board member.

Mr. Oliver stated the board voted against that 4-1.

A resident asked is anything being done about the speed limit?

Mr. Oliver stated there is no survey being done by this district for traffic control. The conversations that I had with Clay County Sheriff's Office is they will enforce the default speed limit of 30 mph in here. Each deputy has discretion on what speed limit above 30 MPH they are going to enforce and I think they take other things into account such as reckless driving. This district doesn't have a survey in progress. Several years ago Jody Smith asked County commissioner Gayward Hendry to assist with the process. Clay County was going to do the study at no cost to the district. Unfortunately, Clay County came back a year later and said we are not perform the study are county cost.

A resident asked I know our speed limit signs are not legal but is there any way we can get stop signs installed?

Mr. Oliver responded a traffic engineer would have to approve that, there would be an engineering study and there is a cost to that. These are county roads and I suggest you contact your county commissioner or county administrator.

A resident stated there are no depth markings on the side of the pool on the backside of the islands that a parent can see from across the pool.

Mr. Oliver stated Chirs and Freddie will look into that.

THIRTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Check Register

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor the check registers were approved.

**FOURTEENTH ORDER OF BUSINESS Next Scheduled Meeting: October 8, 2019 @
6:00 p.m. at Rolling Hills Amenity Center**

Mr. Oliver stated the next meeting will be held October 8, 2019 at 6:00 p.m. at this location.

On MOTION by Ms. Bock seconded by Mr. von der Osten with all in favor the meeting adjourned at 7:30 p.m.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS



MBS CAPITAL MARKETS, LLC

UNDERWRITING AGREEMENT ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT

October 8, 2019

Board of Supervisors
Rolling Hills Community Development District

Dear Supervisors:

MBS Capital Markets, LLC (the “Underwriter”) offers to enter into this agreement (the “Agreement”) with the Rolling Hills Community Development District (the “District”) which, upon your acceptance of this offer, will be binding the District and the Underwriter. This agreement relates to the proposed issuance of bonds (the “Bonds”) for the purpose of (i.) refunding the District’s outstanding Series 2015A-3 Bonds (the “Prior Bonds”) and (ii.) to acquire and/or construct certain public infrastructure improvements. The Underwriter intends to serve as the Underwriter, not as municipal advisor in connection with the issuance of the Bonds.

1. **Scope of Services:** The scope of services to be provided in a non-fiduciary capacity by the Underwriter for this transaction will include those listed below.
 - o Advice regarding the structure, timing, terms, and other similar matters concerning the particular municipal securities described above.
 - o Preparation of rating strategies and presentations related to the issue being underwritten.
 - o Preparations for and assistance with investor “road shows,” if any, and investor discussions related to the issue being underwritten.
 - o Advice regarding retail order periods and institutional marketing if the District decides to engage in a negotiated sale.
 - o Assistance in the preparation of the Preliminary Official Statement, if any, and the final Official Statement.
 - o Assistance with the closing of the issue, including negotiation and discussion with respect to all documents, certificates, and opinions needed for the closing.
 - o Coordination with respect to obtaining CUSIP numbers and the registration with the Depository Trust Company.
 - o Preparation of post-sale reports for the issue, if any.
 - o Structuring of refunding escrow cash flow requirements, but not the recommendation of and brokerage of particular municipal escrow investments.



MBS CAPITAL MARKETS, LLC

2. **Fees:** The Underwriter will be responsible for its own out-of-pocket expenses other than the fees and disbursements of underwriter's or disclosure counsel which fees shall be paid from the proceeds of the Bonds. Any fees payable to the Underwriter will be contingent upon the successful sale and delivery or placement of the Bonds. The underwriting fee for the sale or placement of the Bonds will be the greater of 2% of the par amount of Bonds issued or \$50,000.
3. **Termination:** Both the District and the Underwriter will have the right to terminate this Agreement without cause upon 90 days written notice to the non-terminating party.
4. **Purchase Contract:** At or before such time as the District gives its final authorization for the Bonds, the Underwriter and its counsel, if any, will deliver to the District a purchase or placement contract setting forth its rights and duties in connection with such purchase or placement as well as detailing the terms of the Bonds.
5. **Notice of Meetings:** The District shall provide timely notice to the Underwriter for all regular and special meetings of the District. The District will provide, in writing, to the Underwriter, at least one week prior to any meeting, except in the case of an emergency meeting for which the notice time shall be the same as that required by law for the meeting itself, of matters and items for which it desires the Underwriter's input.
6. **Disclosures Concerning the Underwriter's Role Required by MSRB Rule G-17.** The Municipal Securities Rulemaking Board's Rule G-17 requires underwriters to make certain disclosures to issuers in connection with the issuance of municipal securities. Those disclosures are attached hereto as "Exhibit A." By execution of this Agreement you are acknowledging receipt of the same.



MBS CAPITAL MARKETS, LLC

This Agreement shall be effective upon your acceptance hereof and shall remain effective until such time as the Agreement has been terminated in accordance with Section 3 hereof.

By execution of this Agreement, you are acknowledging receipt of the MSRB Rule G-17 required disclosures attached hereto as Exhibit A.

Sincerely,
MBS Capital Markets, LLC

A handwritten signature in blue ink, appearing to read 'BSealy', is positioned above a horizontal line.

Brett Sealy
Managing Partner

Approved and Accepted By: _____

Title: _____

Date: _____



MBS CAPITAL MARKETS, LLC

EXHIBIT A

Disclosures Concerning the Underwriter's Role

- (i) Municipal Securities Rulemaking Board Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors;
- (ii) The Underwriter's primary role is to purchase securities with a view to distribution in an arm's-length commercial transaction with the District and it has financial and other interests that differ from those of the District;
- (iii) Unlike a municipal advisor, the Underwriter does not have a fiduciary duty to the District under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the District without regard to its own financial or other interests;
- (iv) The Underwriter has a duty to purchase securities from the District at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable; and
- (v) The Underwriter will review the official statement for the District's securities in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.

Disclosure Concerning the Underwriter's Compensation

Underwriter's compensation that is contingent on the closing of a transaction or the size of a transaction presents a conflict of interest, because it may cause the Underwriter to recommend a transaction that it is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Conflicts of Interest

Payments to or from Third Parties. There are no undisclosed payments, values, or credits to be received by the Underwriter in connection with its underwriting of this new issue from parties other than the District, and there are no undisclosed payments to be made by the Underwriter in connection with this new issue to parties other than the District (in either case including payments, values, or credits that relate directly or indirectly to collateral transactions integrally related to the issue being underwritten). In addition, there are no third-party arrangements for the marketing of the District's securities.

Profit-Sharing with Investors. There are no arrangements between the Underwriter and an investor purchasing new issue securities from the Underwriter (including purchases that are contingent upon the delivery by the District to the Underwriter of the securities) according to which profits realized from the



MBS CAPITAL MARKETS, LLC

resale by such investor of the securities are directly or indirectly split or otherwise shared with the Underwriter.

Credit Default Swaps. There will be no issuance or purchase by the Underwriter of credit default swaps for which the reference is the District for which the Underwriter is serving as underwriter, or an obligation of that District.

Retail Order Periods. For new issues in which there is a retail order period, the Underwriter will honor such agreement to provide the retail order period. No allocation of securities in a manner that is inconsistent with an District's requirements will be made without the District's consent. In addition, when the Underwriter has agreed to underwrite a transaction with a retail order period, it will take reasonable measures to ensure that retail clients are bona fide.

Dealer Payments to District Personnel. Reimbursements, if any, made to personnel of the District will be made in compliance with MSRB Rule G-20, on gifts, gratuities, and non-cash compensation, and Rule G-17, in connection with certain payments made to, and expenses reimbursed for, District personnel during the municipal bond issuance process.

FIFTH ORDER OF BUSINESS



Berger, Toombs, Elam, Gaines & Frank

Certified Public Accountants PL

600 Citrus Avenue
Suite 200
Fort Pierce, Florida 34950

772/461-6120 // 461-1155
FAX: 772/468-9278

September 18, 2019

James Oliver, District Manager
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

The Objective and Scope of the Audit of the Financial Statements

You have requested that we audit the financial statements of Rolling Hills Community Development District, which comprise governmental activities and each major fund for the General Fund as of and for the year ended September 30, 2019 which collectively comprise the basic financial statements. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter for the year ending September 30, 2019.

Our audit will be conducted with the objective of our expressing an opinion on the financial statements.

The Responsibilities of the Auditor

We will conduct the audit in accordance with auditing standards generally accepted in the United States of America and "Government Auditing Standards" issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with generally accepted auditing standards. Also, an audit is not designed to detect errors or fraud that are immaterial to the financial statements.

Fort Pierce / Stuart

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Rolling Hills Community Development District
September 18, 2019
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In making our risk assessments, we consider internal control relevant to Rolling Hills Community Development District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

We will also communicate to the Board any fraud involving senior management and fraud that causes a material misstatement of the financial statements that becomes known to us during the audit, and any instances of noncompliance with laws and regulations that we become aware of during the audit.

The funds that you have told us are maintained by Rolling Hills Community Development District and that are to be included as part of our audit are listed below:

1. General Fund
2. Debt Service Funds
3. Capital Projects Funds



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September 18, 2019
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The Responsibilities of Management and Identification of the Applicable Financial Reporting Framework

Our audit will be conducted on the basis that management acknowledges and understands that it has responsibility:

1. For the preparation and fair presentations of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. To evaluate subsequent events through the date the financial statements are issued or available to be issued, and to disclose the date through which subsequent events were evaluated in the financial statements. Management also agrees that it will not evaluate subsequent events earlier than the date of the management representation letter referred to below;
3. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error; and
4. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the entity from whom we determine it necessary to obtain audit evidence.

As part of our audit, we will request certain written confirmation concerning representations made to us in connection with the audit including, among other items:

1. That management has fulfilled its responsibilities as set out in the terms of this letter; and
2. That it believes the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.



Rolling Hills Community Development District
September 18, 2019
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Management is responsible for identifying and ensuring that Rolling Hills Community Development District complies with the laws and regulations applicable to its activities, and for informing us about all known material violations of such laws or regulations. In addition, management is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the entity involving management, employees who have significant roles in internal control, and others where the fraud could have a material effect on the financial statements. Management is also responsible for informing us of its knowledge of any allegations of fraud or suspected fraud affecting the entity received in communications from employees, former employees, analysts, regulators, or others.

The Board is responsible for informing us of its views about the risks of fraud within the entity, and its knowledge of any fraud or suspected fraud affecting the entity.

Rolling Hills Community Development District agrees that it will not associate us with any public or private securities offering without first obtaining our consent. Therefore, Rolling Hills Community Development District agrees to contact us before it includes our reports or otherwise makes reference to us, in any public or private securities offering.

Because Berger, Toombs, Elam, Gaines & Frank will rely on Rolling Hills Community Development District and its management and Board of Supervisors to discharge the foregoing responsibilities, Rolling Hills Community Development District holds harmless and releases Berger, Toombs, Elam, Gaines & Frank, its partners, and employees from all claims, liabilities, losses and costs arising in circumstances where there has been a known misrepresentation by a member of Rolling Hills Community Development District's management, which has caused, in any respect, Berger, Toombs, Elam, Gaines & Frank's breach of contract or negligence. This provision shall survive the termination of this arrangement for services.

Records and Assistance

If circumstances arise relating to the condition of the Rolling Hills Community Development District's records, the availability of appropriate audit evidence, or indications of a significant risk of material misstatement of the financial statements because of error, fraudulent financial reporting, or misappropriation of assets, which in our professional judgment, prevent us from completing the audit or forming an opinion, we retain the unilateral right to take any course of action permitted by professional standards, including declining to express an opinion, issuing a report, or withdrawing from the engagement.

During the course of our engagement, we may accumulate records containing data that should be reflected in the Rolling Hills Community Development District books and records. The District will determine that all such data, if necessary, will be so reflected. Accordingly, the District will not expect us to maintain copies of such records in our possession.



Rolling Hills Community Development District
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Page 5

The assistance to be supplied, including the preparation of schedules and analyses of accounts, has been discussed and coordinated with Patti Powers. The timely and accurate completion of this work is an essential condition to our completion of the audit and issuance of our audit report.

Other Relevant Information

In accordance with Government Auditing Standards, a copy of our most recent peer review report has been provided to you, for your information.

Fees, Costs and Access to Workpapers

Our fees for the services described above are based upon the value of the services performed and the time required by the individuals assigned to the engagement, plus direct expenses. Invoices for fees will be submitted in sufficient detail to demonstrate compliance with the terms of this engagement. Billings are due upon submission. Our fee for the services described in this letter for the year ending September 30, 2019 will not exceed \$3,800 unless the scope of the engagement is changed, the assistance which Rolling Hills Community Development District has agreed to furnish is not provided, or unexpected conditions are encountered, in which case we will discuss the situation with you before proceeding. All other provisions of this letter will survive any fee adjustment. The two annual renewals must be mutually agreed and approved by the Board of Supervisors.

In the event we are requested or authorized by Rolling Hills Community Development District or are required by government regulation, subpoena, or other legal process to produce our documents or our personnel as witnesses with respect to our engagement for Rolling Hills Community Development District, Rolling Hills Community Development District will, so long as we are not a party to the proceeding in which the information is sought, reimburse us for our professional time and expenses, as well as the fees and expenses of our counsel, incurred in responding to such requests.

The audit documentation for this engagement is the property of Berger, Toombs, Elam, Gaines, & Frank and constitutes confidential information. However, you acknowledge and grant your assent that representatives of the cognizant or oversight agency or their designee, other government audit staffs, and the U.S. Government Accountability Office shall have access to the audit documentation upon their request and that we shall maintain the audit documentation for a period of at least three years after the date of the report, or for a longer period if we are requested to do so by the cognizant or oversight agency. Access to requested documentation will be provided under the supervision of Berger, Toombs, Elam, Gaines, & Frank audit personnel and at a location designated by our Firm.

Rolling Hills Community Development District
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Page 6

Information Security – Miscellaneous Terms

Berger, Toombs, Elam, Gaines & Frank is committed to the safe and confidential treatment of Rolling Hills Community Development District's proprietary information. Berger, Toombs, Elam, Gaines & Frank is required to maintain the confidential treatment of client information in accordance with relevant industry professional standards which govern the provision of services described herein. Rolling Hills Community Development District agrees that it will not provide Berger, Toombs, Elam, Gaines & Frank with any unencrypted electronic confidential or proprietary information, and the parties agree to utilize commercially reasonable measures to maintain the confidentiality of Rolling Hills Community Development District's information, including the use of collaborate sites to ensure the safe transfer of data between the parties.

If any term or provision of this arrangement letter is determined to be invalid or unenforceable, such term or provision will be deemed stricken and all other terms and provisions will remain in full force and effect.

Reporting

We will issue a written report upon completion of our audit of Rolling Hills Community Development District's financial statements. Our report will be addressed to the Board of Rolling Hills Community Development District. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In addition to our report on Rolling Hills Community Development District's financial statements, we will also issue the following types of reports:

- Reports on internal control and compliance with laws, regulations, and the provisions of contracts or grant agreements. We will report on any internal control findings and/or noncompliance which could have a material effect on the financial statements;
- Management letter required by the Auditor General, State of Florida; and
- Attestation reports required by the Auditor General, State of Florida.

This letter constitutes the complete and exclusive statement of agreement between Berger, Toombs, Elam, Gaines, & Frank and Rolling Hills Community Development District, superseding all proposals, oral or written, and all other communications, with respect to the terms of the engagement between the parties.



Berger, Toombs, Elam,
Gaines & Frank
Certified Public Accountants PL

Rolling Hills Community Development District
September 18, 2019
Page 7

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities.

Sincerely,

*Berger Toombs Elam
Gaines & Frank*

BERGER, TOOMBS, ELAM, GAINES & FRANK
J. W. Gaines, CPA

Confirmed on behalf of the addressee:

J. W. Gaines, Secretary
September 25 2019



Judson B. Baggett
MBA, CPA, CVA, Partner
Marci Reutimann
CPA, Partner

6815 Dairy Road
Zephyrhills, FL 33542
(813) 788-2155
(813) 782-8606

System Review Report

To the Directors

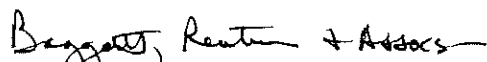
November 2, 2016

Berger, Toombs, Elam, Gaines & Frank, CPAs PL
and the Peer Review Committee of the Florida Institute of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL (the firm), in effect for the year ended May 31, 2016. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control, and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and *audits of employee benefit plans*.

In our opinion, the system of quality control for the accounting and auditing practice of Berger, Toombs, Elam, Gaines & Frank, CPAs PL in effect for the year ended May 31, 2016 has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Berger, Toombs, Elam, Gaines & Frank, CPAs PL, has received a peer review rating of *pass*.


Baggett, Reutimann & Associates, CPAs, PA

(BERGER_REPORT16)

**ADDENDUM TO ENGAGEMENT LETTER BETWEEN BERGER, TOOMBS,
ELAM, GAINES AND FRANK AND POINCIANA COMMUNITY
DEVELOPMENT DISTRICT
(DATED SEPTEMBER 18, 2019)**

Public Records. Auditor shall, pursuant to and in accordance with Section 119.0701, Florida Statutes, comply with the public records laws of the State of Florida, and specifically shall:

- a. Keep and maintain public records required by the District to perform the services or work set forth in this Agreement; and
- b. Upon the request of the District's custodian of public records, provide the District with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law; and
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Auditor does not transfer the records to the District; and
- d. Upon completion of the Agreement, transfer, at no cost to the District, all public records in possession of the Auditor or keep and maintain public records required by the District to perform the service or work provided for in this Agreement. If the Auditor transfers all public records to the District upon completion of the Agreement, the Auditor shall destroy any duplicate public records that are exempt or confidential and exempt from public disclosure requirements. If the Auditor keeps and maintains public records upon completion of the Agreement, the Auditor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the District, upon request from the District's custodian of public records, in a format that is compatible with the information technology systems of the District.

Auditor acknowledges that any requests to inspect or copy public records relating to this Agreement must be made directly to the District pursuant to Section 119.0701(3), Florida Statutes. If notified by the District of a public records request for records not in the possession of the District but in possession of the Auditor, the Auditor shall provide such records to the District or allow the records to be inspected or copied within a reasonable time. Auditor acknowledges that should Auditor fail to provide the public records to the District within a reasonable time, Auditor may be subject to penalties pursuant to Section 119.10, Florida Statutes.

IF THE AUDITOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE AUDITOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT/CONTRACT, THE AUDITOR MAY CONTACT THE CUSTODIAN OF PUBLIC RECORDS FOR THE DISTRICT AT:

**GMS-NF, LLC
475 WEST TOWN PLACE, SUITE 114
ST. AUGUSTINE, FL 32092
TELEPHONE: 407-841-5524
EMAIL: GFLINT@GMSCFL.COM**

Auditor: J.W. Gaines

By: _____

Title: Director

Date: September 18, 2019

District: Rolling Hills CDD

By: _____

Title: _____

Date: _____

[Handwritten Signature]
[Handwritten Title: Secretary]
[Handwritten Date: 9/25/2019]

SIXTH ORDER OF BUSINESS

**AGREEMENT BETWEEN ROLLING HILLS COMMUNITY DEVELOPMENT
DISTRICT AND RIVERSIDE MANAGEMENT SERVICES, INC., FOR
FACILITY MANAGEMENT AND FIELD OPERATIONS SERVICES**

THIS AGREEMENT ("Agreement") is made and entered into this 1st day of October, 2019, by and between:

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Clay County, Florida, whose address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"), and

RIVERSIDE MANAGEMENT SERVICES, INC., a Florida corporation, with offices located at 9655 Florida Mining Boulevard West, Building 300, Suite 305, Jacksonville, Florida 32257 ("Contractor" and, together with the District, "Parties").

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, *Florida Statutes*; and

WHEREAS, the District owns, operates, and maintains an amenity center that includes a swimming pool and associated grounds and facilities (collectively, "Facilities"); and

WHEREAS, the District desires to retain an independent contractor to provide for facility and field operations management, janitorial and pool maintenance services for the Facilities; and

WHEREAS, Contractor has a background in the management and maintenance of recreation facilities and is willing to provide such management and maintenance services to the District in accordance with this Agreement; and

WHEREAS, the District desires to enter into a contractual relationship with Contractor to manage and/or maintain the Facilities and to provide other services as described in this Agreement and included in the scope of services attached hereto as **Exhibit A** and incorporated herein by reference (collectively, "Services").

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the Parties, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein and form a material part of this Agreement.

2. ENGAGEMENT OF SERVICES. The District agrees to engage Contractor to provide the Services. This Agreement grants to Contractor the right to enter and use the Facilities for the

purposes and uses described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, and regulations while performing its obligations under this Agreement.

3. SCOPE OF SERVICES.

A. Facility Management and Field Operation Services. Contractor shall provide facility and field operations management, janitorial and pool maintenance services in accordance with the terms of this Agreement and the scope of services set forth in **Exhibit A** attached hereto and incorporated herein, both of which may be amended from time to time by the District.

B. Investigation and Report of Accidents/Claims. Contractor shall promptly provide a full written report as to all accidents or claims for damage relating to the Facilities including any damage or destruction of the property and shall cooperate and make any and all reports required by any insurance company or the District in connection therewith.

4. COMPENSATION; EFFECTIVE DATE. As compensation for Services described in this Agreement, the District agrees to pay the Contractor an annual total not to exceed One Hundred Thousand Five Hundred Twenty-Three Dollars (\$100,523.00) in accordance with the Proposed Fee for FY 2020 as set forth in **Exhibit A**, which shall be payable in twelve (12) equal monthly payments of Eight Thousand Three Hundred Seventy-Six Dollars and Ninety-Two Cents (\$8,376.92) per month. Contractor shall provide, upon request, copies of employee time cards documenting the total hours worked. The District shall pay invoices within thirty (30) days of receipt or otherwise in accordance with the Florida Prompt Payment Act. This Agreement shall commence on October 1, 2019, and end September 30, 2020, unless terminated earlier in accordance with Section 10 below. If the District should desire additional work or services not provided in **Exhibit A**, Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to a work order, addendum, addenda, or change order to this Agreement prior to commencement of any agreed upon additional work.

5. GENERAL PROVISIONS.

A. Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Agreement. While providing the Services identified in this Agreement, Contractor shall assign such staff as may be required, and such staff shall be responsible for coordinating, expediting, and controlling all aspects to assure completion of the Services. Contractor shall use industry best practices and procedures when carrying out the Services.

B. Contractor shall promptly respond to any and all emergencies or problems related to the Facilities and shall report to the District all known problems related to the Facilities.

C. Costs incurred by Contractor due to emergencies or at the written direction of the District shall be reimbursed to Contractor at cost. Such reimbursements shall be paid only in accordance with receipts for such costs provided to the District by Contractor.

D. Contractor shall provide, at no additional cost to the District, company uniforms to all personnel providing the Services.

E. To the extent that any other terms provided in **Exhibit A** conflict with the terms of this Agreement, the terms of this Agreement shall control.

6. INDEPENDENT CONTRACTOR. In all matters relating to this Agreement, Contractor shall be acting as an independent contractor. Neither Contractor nor employees of Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of Contractor, if there are any, in the performance of this Agreement. Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

In particular, the District will not: i) Withhold FICA (Social Security) from Contractor's payments; ii) Make state or federal unemployment insurance contributions on Contractor's behalf; iii) Withhold state or federal income tax from payment to Contractor; iv) Make disability insurance contributions on behalf of Contractor; or v) Obtain workers' compensation insurance on behalf of Contractor.

7. CARE OF THE PROPERTY. Contractor shall use all due care to protect the property of the District, its patrons, landowners and authorized guests from damage by Contractor or its employees or agents. Contractor agrees to repair any damage resulting from the Services within twenty-four (24) hours. Any such repairs shall be at Contractor's sole expense, unless otherwise agreed, in writing, by the District.

8. COMPLIANCE WITH GOVERNMENTAL REGULATIONS. In providing the Services, Contractor shall use approved and effective chemicals and cleaning agents in strict compliance with state and federal environmental guidelines. Further, Contractor shall take any action necessary to promptly comply with any and all orders or requirements affecting the Facilities placed thereon by any governmental authority having jurisdiction. However, Contractor shall not take any action under this paragraph if the District is contesting or has affirmed its intention to contest any such order or requirement. Contractor shall promptly and in no event within more than seventy-two (72) hours notify the District in writing of all such orders or requirements.

9. INVESTIGATION AND REPORT OF ACCIDENTS/CLAIMS. Contractor shall promptly and in no event within more than seventy-two (72) hours provide a written report as to all accidents, injuries or claims for damage relating to the Facilities or related to the Services,

including any damage or destruction of property, and shall cooperate and make any and all reports required by any insurance company, law enforcement agency or the District in connection therewith, unless otherwise the District's Board of Supervisors ("Board") expressly gives written direction to Contractor.

10. TERMINATION. The District shall have the right to terminate this Agreement at any time upon written notice due to Contractor's failure to perform in accordance with the terms of this Agreement, or upon thirty (30) days' written notice without cause. Contractor shall have the right to terminate this Agreement upon sixty (60) days' written notice to the District stating a failure of the District to perform in accordance with the terms of this Agreement; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. In the event either Party terminates this Agreement, Contractor agrees to accept the balance due and owing on the effective date of the termination for the work performed up to that date. Upon termination, the Parties shall account to each other with respect to all matters outstanding as of the date of termination.

11. INSURANCE.

A. Contractor shall maintain throughout the term of this Agreement the following insurance:

(i) Workers' Compensation Insurance in accordance with the laws of the State of Florida.

(ii) Commercial General Liability Insurance with limits of \$1,000,000 (one million dollars) applicable to bodily injury, sickness, or death in any one occurrence and \$1,000,000 (one million dollars) for loss or damage to property in any one occurrence.

(iii) Employer's Liability Coverage with limits of \$250,000 (two hundred fifty thousand dollars).

(iv) Professional Liability Insurance with limits of \$1,000,000 (one million dollars).

B. The District, its staff, consultants and supervisors shall be named as an additional insured. Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

C. If Contractor fails to have secured and maintained the required insurance, the District has the right but not the obligation to secure such required insurance in which event Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

12. INDEMNIFICATION.

A. Obligations under this paragraph shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, fines, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interests or expenses all as actually incurred.

B. Contractor shall defend, indemnify, save and hold the District, and its supervisors, staff, and assigns ("District Indemnitees") harmless from all loss, damage, injury or any other claims, including all judgments, liens, liabilities, debts and obligations resulting from the acts or omissions of Contractor's officers, directors, agents, assigns or employees.

C. For purposes of this section, "acts or omissions" on the part of Contractor's officers, directors, agents, assigns or employees includes, but is not limited to, the operation and management of the Facilities in a manner that would require a permit, license, certification, consent, or other approval from any governmental agency which has jurisdiction over the operation and management of the Facilities, unless such permit, license, certification, consent, or other approval is first obtained or the Board has expressly directed Contractor in writing not to obtain such permit license, certification, consent, or other approval.

D. The indemnification rights herein contained shall be cumulative of, and in addition to, any and all rights, remedies and recourse to which the District shall be entitled, whether pursuant to some other provision of this Agreement, at law, or in equity. The provisions of this Section 12 shall survive the termination or expiration of this Agreement.

13. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained herein shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

14. ENFORCEMENT OF AGREEMENT. In the event that either the District or Contractor is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover all fees and costs incurred, including

reasonable attorneys' fees and costs for trial, alternative dispute resolution, or appellate proceedings.

15. ENTIRE AGREEMENT. This instrument shall constitute the final and complete expression of the agreement between the Parties hereto relating to the subject matter of this Agreement.

16. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both Parties hereto.

17. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of both Parties hereto, both Parties have complied with all the requirements of law, and both Parties have full power and authority to comply with the terms and provisions of this Agreement.

18. NOTICES. All notices, requests, consents, and other communications under this Agreement ("Notice" or "Notices") shall be in writing and shall be delivered, mailed by Overnight Delivery or First Class Mail, postage prepaid, to the Parties, as follows:

A. If to Contractor: Riverside Management Services, Inc.
9655 Florida Mining Boulevard West
Building 300, Suite 305
Jacksonville, Florida 32257
Attn: Rich Whetsel, President

B. If to District: Rolling Hills
Community Development District
475 West Town Place, Suite 114
St. Augustine, Florida 32092
Attn: District Manager

With a copy to: Hopping Green & Sams P.A.
119 South Monroe Street, Suite 300 (32301)
Post Office Box 6526
Tallahassee, Florida 32314
Attn: Katie S. Buchanan

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Contractor may deliver Notice on behalf of the District and Contractor. Any Party or other person to whom Notices are

to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days' written notice to the Parties and addressees set forth herein.

19. THIRD PARTY BENEFICIARIES. This Agreement is solely for the benefit of the Parties hereto, and no right or cause of action shall accrue upon or by reason of or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation or other entity other than the Parties hereto any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and Contractor and their respective representatives, successors, and assigns.

20. ASSIGNMENT. Neither the District nor Contractor may assign this Agreement or any monies to become due hereunder without the prior written approval of the other. Any purported assignment without such written approval shall be null and void.

21. CONTROLLING LAW AND VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. The Parties agree that the exclusive venue for any action arising hereunder shall be in a court of appropriate jurisdiction in Clay County, Florida.

22. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Jim Oliver** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO

THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 940-5850, JOLIVER@GMSNF.COM, OR AT 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092.

23. EMPLOYEE RECRUITMENT. During the term of this Agreement and for one (1) year following termination of this Agreement, the District shall not actively recruit and/or hire a current employee of the Contractor for a janitorial or maintenance position with the District.

24. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement or any part of this Agreement not held to be invalid or unenforceable.

25. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall not control or affect the meaning or construction of any of the provisions of this Agreement.

26. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute but one and the same instrument.

27. NEGOTIATION AT ARM'S LENGTH. This Agreement has been negotiated fully between the Parties as an arm's length transaction. The Parties participated fully in the preparation of this Agreement and received, or had the opportunity to receive, the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, all Parties are deemed to have drafted, chosen, and selected the language, and the doubtful language will not be interpreted or construed against any party.

28. LIMITATIONS ON GOVERNMENTAL LIABILITY. Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in section 768.28, Florida Statutes, or other statute or law, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

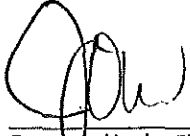
29. SCRUTINIZED COMPANIES STATEMENT. Contractor certifies that it is not in violation of section 287.135, *Florida Statutes*, and is not prohibited from doing business with the District under Florida law, including but not limited to Scrutinized Companies with Activities in Sudan List or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. If Contractor is found to have submitted a false statement, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, or is

now or in the future on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel, the District may immediately terminate the Contract.

[Signatures on next page]

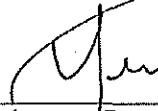
IN WITNESS WHEREOF, the Parties execute this Agreement the day and year first written above.

ATTEST:



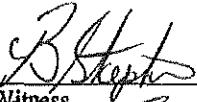
Secretary/Assistant Secretary

ROLLING HILLS COMMUNITY DEVELOPMENT
DISTRICT



Chairperson/ Board of Supervisors

WITNESS:



Witness

BRIAN STEPHENS
Print Name of Witness

RIVERSIDE MANAGEMENT
SERVICES, INC.



Rich Whetsel, President

Exhibit A: Scope of Services

EXHIBIT A

RIVERSIDE MANAGEMENT SERVICES, INC.

9655 Florida Mining Boulevard West – Building 300 – Suite 305 – Jacksonville, Florida - 32257

June 4, 2019

Jim Oliver
Rolling Hills Community Development District
475 West Town Place, Suite 114
World Golf Village
St. Augustine, Florida 32092

Re: Amenity Manager, Operations Manager, Pool Service, Janitorial, and Lifeguard/Deck Monitor Services.

Dear Jim:

Please consider this proposal for Riverside Management Services, Inc. to continue providing the following services for the Rolling Hills Community Development District:

<u>Services</u>	<u>Adopted Budget FY 2019</u>	<u>Actual Fee FY 2019</u>	<u>Proposed Fee FY2020</u>
Amenity Manager	\$51,974	\$51,974	\$53,533
Operations Manager	\$19,627	\$19,627	\$20,500
Pool Service	\$13,650	\$13,650	\$13,650
Janitorial Service	\$12,840	\$12,840	\$12,840

**WORK AUTHORIZATION
ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
FACILITY MANAGEMENT & FIELD OPERATIONS SERVICES**

Introduction:

Riverside Management Services, Inc. shall provide Facility and Field Operations Management, Lifeguards, Janitorial, and Pool Maintenance Services for Rolling Hills Community Development District.

Facility Manager/Field Operations

Riverside Management Services, Inc. shall provide Field Operations and Facility Management Services for Rolling Hills Community Development District. These services include, but not limited to the following:

- The on-site Community Manager is the liaison for the Rolling Hills Community Development District Board and will attend all District meetings. The manager will prepare a detailed memorandum outlining all monthly activity such as District functions, resident concerns, maintenance related issues, etc.
- Respond quickly and professionally to all residents' questions and comments regarding the District.
- Maintains professional relationships with all residents, welcoming and educating new homeowners, communicate and respond to residents complaints, issuing access cards, updating residents' information, supervising all staff members, monitoring facility usage and rentals.
- Coordinates with vendors to ensure all District contracts such as, pool maintenance, landscape, janitorial, lake maintenance, security, pest control, etc. are in compliance with contract specifications.
- Inspection of the Amenity Center and common areas for cleanliness and maintenance including pest control, lighting, cleaning, trash removal, pressure washing, signage, fencing, etc. weekly.
- Inventories cleaning products, paper products, office and first aid supplies.
- Concentrates on the safety of the facility to minimize potential hazards and accidents. Will adhere to all legal, health and sanitation codes and maintain an on-site MSDS book.
- Coordinates all special events and activities, organizes volunteers, advertises and purchases supplies. The Manager will direct and participate in all events and activities.
- Coordinates reservations for the Amenity Center private events.
- Responsible for updating and maintaining the community website.
- Educates staff members, lifeguards, etc. on District Policies and Procedures. Prepares monthly reports for recommendations regarding modifications/updates to the Policies and Procedures.
- Assist with hiring and training all staff members, implements monthly "In-service" program that includes reviewing the EAP (Emergency Action Plan), CPR, First Aid, AED machine, facility safety, crisis plan and customer service.
- Interactions regarding budgeting, policy recommendations and enforcement, safety and security recommendations, maintenance recommendations, community event recommendations, coordination and communication with the Board of Supervisors and others.
- Interfaces with vendors for repairs, billings/payments and approves certain invoices.
- Monitor utility accounts, weekly site inspections and monthly night time light inspections

The following are the On-Site services provided by Riverside Management Service, Inc.:

- Greet all residents, guests and future residents.
- Monitor patrons & activities in the pool, pool deck and surrounding areas with constant surveillance.
- Enforce facility policies and procedures as needed.
- Report unsafe conditions to the appropriate party.
- Straighten pool deck furniture, wipe tables, and change trashcan liners during Adult Swim or appropriate times.
- Police the facility and amenity areas for trash and debris during Adult Swim.
- Maintain sanitary and fully stocked restrooms.
- Inspect for facility hazards and report to appropriate party on a daily basis.
- Clean pool tiles (only during times when pool is vacant).
- Test pool pH and chlorine levels for proper sanitation, three (3) times when on-site (i.e., opening, mid-day and closing)
- Monthly In-service training to review EAP (Emergency Action Plans), CPR, First Aid, AED and on-land and in-water rescue procedures.
- Complete Daily Logs, Lifeguard duty checklist and all necessary forms that correspond with daily activities and incidents.
- Inspect and maintain an adequate amount of First Aid supplies.
- Inspected facility, equipment and slide before opening pool to residents.
- Weekly and weekend visits from Aquatic Director and/or Supervisor

Janitorial Services

General Janitorial services will be provided. A scope of service to include check lists will be made available upon request. All paper products and cleaning supplies are to be provided by the District. Based on two (2) weekly visits.

Pool Maintenance Services

Weekly services includes:

- Vacuuming and Brushing
- Skimming pool and cleaning filters
- Pool and equipment inspections
- Chemical balance (pH, chlorine, alkalinity sequester)
- Blowing off pool deck
- Three (3) days service per week
- Chemicals Invoiced separately

EIGHTH ORDER OF BUSINESS

D.

Rolling Hills Community Development District

3212 Bradley Creek Parkway · Green Cove Springs, FL 32043

Memorandum

Date: October 8th, 2019

To: Rich Whetsel, Operations Director

From: Freddie Oca, Facility Manager
Chris Hall, Operations Manager

Re: Rolling Hills CDD Monthly Operations Report: August/September 2019

The following is a summary of activities related to the operations of the Rolling Hills Community Development District.

General

- www.RollingHillsCDD.com website continues to provide documents such as annual audits, meeting minutes and annual budgets. All will be updated as they become available.
- (12) Twelve sets of access cards were issued.
- Starbucks coffee and doughnuts were served Thursday, September 12th.
- The Halloween event will be on October 18th.
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

Maintenance:

- Orange Environmental Services conducted their quarterly inspection and treatment.
- Mechanical Solutions conducted their quarterly inspection on the AC units and made the needed repairs.
- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment.
- Gibson Elevator completed the annual inspection on the elevator.
- B&B Exterminating completed the annual inspection for termites.
- Lake Doctors continues to maintain the ponds.
- The pools continue to be maintained by Riverside Management Services.
- RMS completes night-time light inspections on a monthly basis.

Landscape Maintenance

- Yellowstone Landscaping continues to maintain the community landscaping.
- Irrigation inspections and needed repairs are being completed on a monthly basis.
- The sod between the tennis courts and the pool area has been replaced at the expense of Yellowstone Landscaping.
- Yellowstone has replaced sod at the front entrance, entry road, and around the amenity facilities.
- Mulch has been installed throughout the community by First Coast Mulch.

Riverside Management Services has completed the following:

- Two (2) new ellipticals have been installed in the fitness center.
- The rotten wood on the structure at the entrance has been replaced and painted.
- Lights have been repaired in the fitness center.
- The doors to the fitness center have been repaired.
- Replaced the television at the pool pavilion.
- Toilet in the women's restroom has been repaired.
- Repaired the women's bathroom door at the pool pavilion.
- The fan at the tennis courts have been replaced.
- The tennis pavilion trim has been painted.
- Streetlights in the median have been repaired.
- The diving blocks on the pool deck have been repaired.
- Pavers at the amphitheater have been replaced or repaired.
- The amphitheater trim has been repainted.
- The pump, impeller, and volute for the splash park has been replaced.
- A variable frequency drive has been installed on the new splash park pump, which will greatly reduce energy consumption and prolong equipment life.
- Lights around the amenity center have been checked and replaced as needed.
- District common areas are being policed weekly for debris.
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water outfalls are inspected and cleaned monthly to ensure proper water flow.
- Trash can liners are being changed on a weekly basis.

Rentals Feb-May

17

Resident Requests/Comments:

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Chris Hall at (904) 657-9211.

ELEVENTH ORDER OF BUSINESS

A.

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
August 31, 2019

	<u>Governmental Fund Types</u>		<u>Totals</u>
	<u>General</u>	<u>Debt Service</u>	<u>(Memorandum Only)</u>
			<u>2019</u>
<u>ASSETS:</u>			
CASH - Operating	\$193,488	—	\$193,488
INVESTMENTS			
<u>Series 2015 A-1</u>			
Reserve	—	\$91,544	\$91,544
Revenue	—	\$65,174	\$65,174
Prepayment A1	—	\$140	\$140
<u>Series 2015 A-2</u>			
Reserve	—	\$100,000	\$100,000
Revenue	—	\$49,555	\$49,555
Prepayment	—	\$294	\$294
<u>Series 2015 A-3</u>			
Reserve	—	\$53,064	\$53,064
Revenue	—	\$7,672	\$7,672
DUE FROM DEVELOPER	\$447	—	\$447
TOTAL ASSETS	\$193,935	\$367,444	\$561,378
<u>LIABILITIES:</u>			
ACCOUNTS PAYABLE	\$26,657	—	\$26,657
FUND BALANCES:			
UNASSIGNED	\$167,277	—	\$167,277
NON-SPENDABLE	\$0	—	\$0
RESTRICTED FOR DEBT SERVICE	—	\$367,444	\$367,444
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	\$193,935	\$367,444	\$561,378

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

For the Period Ended August 31, 2019

REVENUES:

	ADOPTED BUDGET FY 2019	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
Assessments - Platted Lots (Tax Roll)	\$348,975	\$348,975	\$349,604	\$629
Assessments - Platted Lots (Direct)	\$269,409	\$269,404	\$269,404	\$0
Swim & Tennis Revenue	\$800	\$733	\$0	(\$733)
Facility Rental Fees	\$3,500	\$3,208	\$3,923	\$715
Non-Resident Memberships	\$1,980	\$1,815	\$0	(\$1,815)
TOTAL REVENUES	\$624,664	\$624,136	\$622,931	(\$1,204)

EXPENDITURES:

ADMINISTRATIVE:

Supervisor Fees	\$6,000	\$5,500	\$3,800	\$1,700
FICA Taxes	\$459	\$421	\$291	\$130
Engineering	\$10,000	\$9,167	\$250	\$8,917
Arbitrage	\$1,200	\$1,200	\$2,400	(\$1,200)
Dissemination Agent	\$3,500	\$3,208	\$3,208	(\$0)
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees	\$22,500	\$20,625	\$7,717	\$12,908
Annual Audit	\$5,000	\$5,000	\$3,800	\$1,200
Trustee	\$8,081	\$8,081	\$8,081	\$0
Management Fees	\$40,000	\$36,667	\$36,667	\$0
Computer Time	\$1,000	\$917	\$917	\$0
Telephone	\$150	\$138	\$47	\$91
Postage	\$500	\$458	\$132	\$327
Printing & Binding	\$1,250	\$1,146	\$1,395	(\$249)
Travel & Per Diem	\$100	\$92	\$45	\$46
Insurance	\$7,047	\$7,047	\$8,026	(\$979)
Legal Advertising	\$1,000	\$917	\$381	\$536
Other Current Charges	\$1,500	\$1,375	\$668	\$707
Website Compliance	\$0	\$0	\$2,478	(\$2,478)
Office Supplies	\$100	\$92	\$194	(\$102)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
ADMINISTRATIVE EXPENDITURES	\$114,562	\$107,224	\$85,671	\$21,553

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

For the Period Ended August 31, 2019

ADOPTED BUDGET FY 2019	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
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EXPENDITURES: (continued)

FIELD

Operations Management	\$19,627	\$17,991	\$17,991	\$0
Utilities - Irrigation & Streetlights	\$25,000	\$22,917	\$29,353	(\$6,437)
Repairs & Maintenance	\$40,000	\$36,667	\$22,486	\$14,180
Landscape	\$64,800	\$59,400	\$66,970	(\$7,570)
Landscape - Contingency	\$15,000	\$13,750	\$0	\$13,750
Fertilization, Weed & Pest Control	\$7,850	\$7,196	\$700	\$6,496
Mulch	\$13,500	\$12,375	\$0	\$12,375
Lake Maintenance	\$4,800	\$4,400	\$4,000	\$400
Irrigation Repairs	\$4,000	\$3,667	\$20,517	(\$16,850)
Miscellaneous	\$633	\$580	\$2,079	(\$1,499)
FIELD EXPENDITURES	\$195,210	\$178,943	\$164,097	\$14,846

SWIM & TENNIS

Facility Management	\$51,974	\$47,643	\$47,643	(\$0)
Pool Attendants	\$40,000	\$20,000	\$32,360	(\$12,360)
Refuse Service	\$8,300	\$7,608	\$10,875	(\$3,267)
Security	\$15,000	\$13,750	\$13,093	\$658
Utilities	\$45,000	\$41,250	\$40,250	\$1,000
Recreation Passes	\$1,000	\$917	\$0	\$917
Repairs & Maintenance	\$40,000	\$36,667	\$29,301	\$7,366
Janitorial	\$12,840	\$11,770	\$11,770	\$0
Pool Maintenance	\$13,650	\$12,513	\$12,513	\$0
Special Events	\$4,000	\$3,667	\$6,006	(\$2,339)
Operating Supplies	\$6,000	\$5,500	\$5,654	(\$154)
Pool Chemicals	\$9,000	\$8,250	\$11,614	(\$3,364)
Permit	\$375	\$375	\$375	\$0
Insurance	\$24,809	\$24,809	\$22,020	\$2,789
Capital Reserve	\$42,000	\$38,500	\$7,490	\$31,010
SWIM & TENNIS EXPENDITURES	\$313,948	\$273,218	\$250,963	\$22,255

TOTAL EXPENSES

EXCESS REVENUES (EXPENDITURES)

FUND BALANCE - Beginning

FUND BALANCE - Ending

\$45,076

\$167,277

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND 2015 A-1
Statement of Revenues & Expenditures
For the Period Ended August 31, 2019

	ADOPTED BUDGET FY 2019	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
<u>REVENUES:</u>				
Assessments	\$182,400	\$182,400	\$174,314	(\$8,086)
Interest Income	\$0	\$0	\$613	\$613
TOTAL REVENUES	\$182,400	\$182,400	\$174,927	(\$7,473)
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$54,698	\$54,698	\$54,698	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$54,698	\$54,698	\$54,562	\$136
Principal Expense - 5/1	\$60,000	\$60,000	\$65,000	(\$5,000)
TOTAL EXPENDITURES	\$169,396	\$169,396	\$179,260	(\$9,864)
EXCESS REVENUES (EXPENDITURES)	\$13,004	\$13,004	(\$4,333)	(\$17,337)
NET CHANGE IN FUND BALANCE	\$13,004		(\$4,333)	
FUND BALANCE - Beginning	\$67,429		\$161,191	
FUND BALANCE - Ending	\$80,433		\$156,858	

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND 2015 A-2, 2015B
Statement of Revenues & Expenditures
For the Period Ended August 31, 2019

	ADOPTED BUDGET FY 2019	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
<u>REVENUES:</u>				
Assessments	\$151,200	\$151,200	\$137,047	(\$14,153)
Prepayments	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$444	\$444
TOTAL REVENUES	\$151,200	\$151,200	\$137,491	(\$13,709)
<u>EXPENDITURES:</u>				
<u>Series 2015 A-2</u>				
Interest Expense 11/1	\$43,303	\$43,303	\$43,303	\$0
Principal Expense 5/1	\$45,000	\$45,000	\$45,000	\$0
Principal Expense 5/1	\$43,303	\$43,303	\$43,303	\$0
TOTAL EXPENDITURES	\$131,606	\$131,606	\$131,606	\$0
EXCESS REVENUES (EXPENDITURES)	\$19,594	\$19,594	\$5,885	(\$13,709)
NET CHANGE IN FUND BALANCE	\$19,594		\$5,885	
FUND BALANCE - Beginning	\$43,926		\$143,964	
FUND BALANCE - Ending	\$63,520		\$149,849	

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND 2015 A-3
Statement of Revenues & Expenditures
For the Period Ended August 31, 2019

	ADOPTED BUDGET FY 2019	PRORATED BUDGET THRU 08/31/19	ACTUAL THRU 08/31/19	VARIANCE
<u>REVENUES:</u>				
Assessment - Tax Roll	\$41,481	\$41,481	\$41,555	\$74
Assessment - Direct	\$302,118	\$180,741	\$180,741	\$0
Interest Income	\$0	\$0	\$290	\$290
TOTAL REVENUES	\$302,118	\$180,741	## \$222,586	\$290
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$123,113	\$123,113	\$123,113	\$0
Principal Expense - 5/1	\$100,000	\$100,000	\$100,000	\$0
Interest Expense - 5/1	\$123,113	\$123,113	\$123,113	\$0
TOTAL EXPENDITURES	\$346,226	\$346,225	\$346,225	\$0
EXCESS REVENUES (EXPENDITURES)	(\$44,108)	(\$165,484)	(\$123,639)	\$290
NET CHANGE IN FUND BALANCE	(\$44,108)		(\$123,639)	
FUND BALANCE - Beginning	\$131,317		\$184,376	
FUND BALANCE - Ending	\$87,209		\$60,737	

ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT
Long Term Debt Report

Bond Issue:	<u>Series 2015 A-1 Capital Improvement Refunding Bonds</u>	
Original Issue Amount:		\$2,500,000
Interest Rate:		5.45%
Maturity Date:		May 1, 2037
Bonds outstanding -	12/10/2015	\$2,500,000
Less:	5/1/16	(\$65,000)
	8/1/16	(\$30,000)
	11/1/16	(\$130,000)
	2/1/17	(\$10,000)
	5/1/17	(\$60,000)
	5/1/17	(\$65,000)
	8/1/17	(\$30,000)
	5/1/18	(\$60,000)
	11/1/18	(\$5,000)
	5/1/19	(\$65,000)
Current Bonds Outstanding:		<u>\$1,980,000</u>

Bond Issue:	<u>Series 2015 A-2 Capital Improvement Refunding Bonds</u>	
Original Issue Amount:		\$1,930,000
Interest Rate:		5.44%
Bonds outstanding -	12/10/2015	\$1,930,000
Less:	5/1/17	(\$50,000)
	2/1/18	(\$5,000)
	5/1/18	(\$55,000)
	5/1/18	(\$170,000) Extraordinary Call
	5/1/19	(\$45,000)
Current Bonds Outstanding:		<u>\$1,605,000</u>

Bond Issue:	<u>Series 2015 A-3 Capital Improvement Refunding Bonds</u>	
Original Issue Amount:		\$3,850,000
Interest Rate:		6.70%
Maturity Date:		May 1, 2037
Bonds outstanding -	12/10/2015	\$3,850,000
Less:	5/1/17	(\$85,000)
	5/1/18	(\$90,000)
	5/1/19	(\$100,000)
Current Bonds Outstanding:		<u>\$3,575,000</u>

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
Statement of Revenues & Expenditures
For The Year Ending
September 30, 2019

	ADOPTED													
	BUDGET	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Total
REVENUES:														
Assessments - Platted Lots (Tax Roll)	\$348,975	\$0	\$6,883	\$333,963	\$2,145	\$2,554	\$0	\$1,630	\$1,139	\$130	\$1,162	\$0	\$0	\$349,604
Assessments - Platted Lots (Direct)	\$286,605	\$71,651	\$0	\$0	\$0	\$0	\$63,051	\$0	\$0	\$67,351	\$0	\$67,351	\$0	\$269,404
Assessments - Planned Lots (Direct)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Swim & Tennis Revenue	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Facility Rental Revenue	\$3,500	\$500	\$0	\$0	\$300	\$400	\$400	\$75	\$0	\$948	\$1,300	\$0	\$0	\$3,923
Non-Resident Memberships	\$1,980	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$641,860	\$72,151	\$6,883	\$333,963	\$2,445	\$2,954	\$63,451	\$1,705	\$1,139	\$68,429	\$2,462	\$67,351	\$0	\$622,931
EXPENDITURES:														
ADMINISTRATIVE:														
Supervisor Fees	\$6,000	\$0	\$0	\$1,200	\$0	\$800	\$0	\$0	\$0	\$800	\$0	\$1,000	\$0	\$3,800
FICA Taxes	\$459	\$0	\$0	\$92	\$0	\$61	\$0	\$0	\$0	\$61	\$0	\$76	\$0	\$291
Engineering	\$10,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250	\$0	\$250
Arbitrage	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,400	\$0	\$0	\$2,400
Dissemination Agent	\$3,500	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$0	\$3,208
Assessment Roll	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees	\$22,500	\$0	\$13	\$0	\$1,280	\$2,195	\$73	\$0	\$544	\$134	\$0	\$3,479	\$0	\$7,717
Annual Audit	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,800	\$0	\$0	\$0	\$3,800
Trustee	\$8,081	\$0	\$0	\$0	\$8,081	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,081
Management Fees	\$40,000	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$3,333	\$0	\$36,667
Travel & Per Diem	\$100	\$0	\$0	\$0	\$45	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$45
Computer Time	\$1,000	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$917
Telephone	\$150	\$19	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27	\$0	\$47
Postage	\$500	\$3	\$5	\$5	\$13	\$30	\$11	\$12	\$10	\$7	\$13	\$25	\$0	\$132
Printing & Binding	\$1,250	\$426	\$60	\$34	\$200	\$55	\$186	\$21	\$18	\$43	\$334	\$19	\$0	\$1,395
Insurance	\$7,047	\$8,026	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,026
Legal Advertising	\$1,000	\$0	\$66	\$0	\$0	\$0	\$66	\$0	\$66	\$0	\$0	\$182	\$0	\$381
Other Current Charges	\$1,500	\$98	\$106	\$46	\$50	\$0	\$61	\$100	\$22	\$41	\$82	\$63	\$0	\$668
Website Compliance	\$0	\$0	\$0	\$0	\$0	\$2,250	\$228	\$0	\$0	\$0	\$0	\$0	\$0	\$2,478
Office Supplies	\$100	\$66	\$1	\$81	\$16	\$0	\$16	\$1	\$1	\$0	\$13	\$0	\$0	\$194
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
ADMINISTRATIVE EXPENDITURES	\$114,562	\$17,522	\$3,958	\$5,165	\$13,395	\$9,099	\$4,348	\$3,841	\$4,369	\$8,593	\$6,549	\$8,831	\$0	\$85,670
FIELD														
Operations Management	\$19,627	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$1,636	\$0	\$17,991
Utilities - Irrigation & Streetlights	\$25,000	\$4,445	\$3,346	\$4,055	\$2,263	\$3,178	\$1,713	\$2,234	\$2,599	\$2,136	\$0	\$3,383	\$0	\$29,353
Landscape	\$64,800	\$6,452	\$6,052	\$6,052	\$6,052	\$6,052	\$6,052	\$6,052	\$6,052	\$0	\$0	\$18,155	\$0	\$66,970
Landscape - Contingency	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$4,800	\$0	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$0	\$4,000
Irrigation Repairs	\$4,000	\$0	\$2,542	\$2,987	\$1,430	\$6,332	\$3,616	\$650	\$0	\$2,960	\$0	\$0	\$0	\$20,517
Repairs & Maintenance	\$40,000	\$547	\$1,313	\$839	\$3,570	\$1,123	\$2,414	\$1,537	\$2,538	\$2,880	\$3,045	\$2,680	\$0	\$22,486
Fertilization, Weed & Pest Control	\$7,850	\$0	\$350	\$0	\$0	\$350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700
Mulch	\$13,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$633	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,079	\$0	\$2,079
FIELD EXPENDITURES	\$195,210	\$13,080	\$15,639	\$15,969	\$15,350	\$19,070	\$15,830	\$12,508	\$13,224	\$10,012	\$5,081	\$28,333	\$0	\$164,097

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND
Statement of Revenues & Expenditures
For The Year Ending
September 30, 2019

	ADOPTED BUDGET	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Total
<u>SWIM & TENNIS</u>														
Facility Maintenance	\$51,974	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$4,331	\$0	\$47,643
Security	\$15,000	\$945	\$1,351	\$792	\$1,620	\$915	\$1,100	\$1,488	\$943	\$1,220	\$1,080	\$1,640	\$0	\$13,093
Recreation Passes	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Attendants	\$40,000	\$0	\$0	\$0	\$0	\$0	\$1,197	\$1,920	\$3,892	\$3,430	\$4,689	\$17,232	\$0	\$32,360
Pool Maintenance	\$13,650	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$1,138	\$0	\$12,513
Pool Chemicals	\$9,000	\$937	\$1,523	\$767	\$814	\$606	\$354	\$1,312	\$854	\$1,880	\$1,195	\$1,373	\$0	\$11,614
Permit	\$375	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$375	\$0	\$0	\$0	\$375
Janitorial	\$12,840	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$1,070	\$0	\$11,770
Insurance	\$24,809	\$22,020	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,020
Utilities	\$45,000	\$4,146	\$3,346	\$3,314	\$4,162	\$3,395	\$3,579	\$3,366	\$3,131	\$3,951	\$0	\$7,861	\$0	\$40,250
Refuse Service	\$8,300	\$970	\$976	\$970	\$970	\$961	\$933	\$960	\$1,037	\$1,038	\$1,030	\$1,030	\$0	\$10,875
Operating Supplies	\$6,000	\$580	\$285	\$369	\$181	\$972	\$563	\$490	\$550	\$1,250	\$0	\$414	\$0	\$5,654
Repairs & Maintenance	\$40,000	\$1,524	\$911	\$839	\$3,107	\$851	\$1,969	\$2,992	\$3,897	\$3,611	\$5,722	\$3,880	\$0	\$29,301
Special Events	\$4,000	\$808	\$0	\$1,322	\$0	\$210	\$278	\$483	\$500	\$583	\$1,380	\$443	\$0	\$6,006
Capital Reserves	\$42,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,760	\$0	\$5,730	\$0	\$7,490
SWIM & TENNIS EXPENDITURES	\$313,948	\$38,468	\$14,929	\$14,911	\$17,392	\$14,449	\$16,511	\$19,550	\$21,342	\$25,635	\$21,634	\$46,141	\$0	\$250,963
TOTAL EXPENSES	\$623,720	\$69,070	\$34,526	\$36,045	\$46,137	\$42,819	\$36,689	\$35,899	\$38,935	\$44,240	\$33,264	\$83,305	\$0	\$500,730
EXCESS REVENUES (EXPENDITURES)	\$18,140	\$3,082	(\$27,643)	\$297,918	(\$43,692)	(\$39,665)	\$26,761	(\$34,194)	(\$37,797)	\$24,189	(\$30,802)	(\$15,954)	\$0	\$122,202

B.

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2019 Assessments Receipts Summary

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	FY19 O&M ASSESSED	TOTAL ASSESSED
CBCP LANDCO PH3	386	-	-	302,117.54	269,404.00	571,521.54
TOTAL DIRECT INVOICES (1) (2)	386	-	-	302,117.54	269,404.00	571,521.54
ASSESSED REVENUE TAX ROLL	375	174,000.58	136,800.46	41,480.02	348,975.00	701,256.05
TOTAL ASSESSED	761	174,000.58	136,800.46	343,597.56	618,379.00	1,272,777.59

DUE / RECEIVED	BALANCE DUE	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
CBCP LANDCO PH3	188,727.40	-	-	180,741.14	202,053.00	382,794.14
TOTAL DIRECT RECEIVED	188,727.40	-	-	180,741.14	202,053.00	382,794.14
TAX ROLL DUE / RECEIVED	(1,264.94)	174,314.43	137,047.23	41,554.84	349,604.49	702,520.99
TOTAL DUE / RECEIVED	187,462.46	174,314.43	137,047.23	222,295.98	551,657.49	1,085,315.13

(1) Series 2006 Bonds refinanced into 2015A-1, A-2, A-3 Bonds. Assessments are due: 35% due 12/1/18, 4/1/19 and 30% due 9/1/19

(2) O&M is due 25% by 10/1/18, 1/1/19, 4/1/19, 7/1/19

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/14/2018	3,431.80	2,698.10	818.11	6,882.80	13,830.81
2	11/30/2018	44,699.40	35,142.98	10,655.90	89,648.98	180,147.26
3	12/10/2018	113,941.18	89,581.34	27,162.45	228,520.05	459,205.02
4	12/19/2018	7,875.27	6,191.59	1,877.39	15,794.61	31,738.86
5	1/17/2019	1,069.24	840.65	254.90	2,144.47	4,309.26
6	2/20/2019	1,273.22	1,001.02	303.52	2,553.57	5,131.33
7	3/21/2019	62.70	49.30	14.95	125.75	252.70
8	4/12/2019	750.08	589.72	178.81	1,504.35	3,022.96
9	5/13/2019	567.69	446.32	135.33	1,138.57	2,287.91
10	6/11/2019	64.58	50.78	15.40	129.53	260.29
TAX CERTIFICATES	6/26/2019	579.27	455.43	138.09	1,161.80	2,334.59
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL RECEIVED TAX ROLL		174,314.43	137,047.23	41,554.84	349,604.49	702,520.99

PERCENT COLLECTED	2015A-1	2015A-2	2015A-3	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	59.82%	75.00%	66.98%
% COLLECTED TAX ROLL	100.18%	100.18%	100.18%	100.18%	100.18%
TOTAL PERCENT COLLECTED	100.18%	100.18%	64.70%	89.21%	85.27%

C.

ROLLING HILLS

Community Development District

Summary of Invoices

October 8, 2019

Fund	Date	Check No.s	Amount
General Fund	8/1-8/31	2045-2074	\$ 63,371.08
Total			\$ 63,371.08

**FedEx invoices are available upon request

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 9/26/19
 *** CHECK DATES 08/01/2019 - 08/31/2019 *** ROLLING HILLS GENERAL FUND
 BANK A ROLLING HILLS GF

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
8/01/19	00133	7/29/19 072519-1	201907 320-53800-46000		10HP PUMP	*	3,045.15	
					COM-PAC FILTRATION, INC.			3,045.15 002045
8/01/19	00097	7/23/19 072319	201907 330-57200-34500		SECURITY	*	120.00	
		7/25/19 072519	201907 330-57200-34500		SECURITY	*	120.00	
					JEFFREY DEESE			240.00 002046
8/01/19	00121	7/17/19 071719	201907 330-57200-34500		SECURITY	*	120.00	
					JOHN R. DRURY			120.00 002047
8/01/19	00120	8/09/19 BAND	201908 330-57200-49400		AUGUST 9TH EVENT	*	150.00	
					MARK C JOHNS			150.00 002048
8/01/19	00060	7/31/19 292	201907 330-57200-49400		7/12/19 MOVIE NIGHT	*	609.58	
					RIVERSIDE MANAGEMENT SERVICES, INC.			609.58 002049
8/01/19	00055	8/01/19 939099-2	201908 330-57200-34300		AUG 19 - DUMPSTER SVC	*	1,030.36	
					WASTE MANAGEMENT INC. OF FLORIDA			1,030.36 002050
8/01/19	00124	6/30/19 JAX35650	201906 320-53800-46500		CONTROLLER REPAIR	*	2,959.75	
					YELLOWSTONE LANDSCAPE			2,959.75 002051
8/07/19	00069	6/20/19 126998	201906 320-53800-46000		REPAIR - POWER SURGE	*	185.00	
					ATLANTIC COMPANIES			185.00 002052
8/07/19	00027	7/25/19 7182249	201907 320-53800-43000		2404-1 ROLLING VIEW BLVD	*	48.00	
		7/25/19 7751951	201907 330-57200-43000		3212 BRADLEY CREEK PKWY	*	3,850.30	
		7/25/19 7755259	201907 320-53800-43000		3236-1 BRADLEY CREEK DR	*	35.00	
		7/25/19 7755275	201907 320-53800-43000		3314-1 RIDGEVIEW DR	*	33.00	
		7/25/19 7755283	201907 320-53800-43000		2448 ROLLING VIEW BLVD	*	70.00	
					CLAY ELECTRIC COOPERATIVE, INC			4,036.30 002053
					ROLL ROLLING HILLS PPOWERS			

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 9/26/19

PAGE 2

*** CHECK DATES 08/01/2019 - 08/31/2019 ***

ROLLING HILLS GENERAL FUND

BANK A ROLLING HILLS GF

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
8/07/19	00053	6/26/19 300900	201907 310-51300-48000	NOTICE OF PUBLIC HEARING	*	182.31	
				CLAY TODAY			182.31 002054
8/07/19	00121	8/02/19 080219	201908 330-57200-34500	SECURITY	*	120.00	
		8/05/19 080519	201908 330-57200-34500	SECURITY	*	120.00	
		8/07/19 080719	201908 330-57200-34500	SECURITY	*	120.00	
				JOHN R. DRURY			360.00 002055
8/07/19	00003	8/01/19 193	201908 310-51300-34000	AUG 19 - MGMT FEES	*	3,333.33	
		8/01/19 193	201908 310-51300-35100	AUG 19 - INFORMATION TECH	*	83.33	
		8/01/19 193	201908 310-51300-31300	AUG 19 - DISSEMINATION	*	291.67	
		8/01/19 193	201908 310-51300-51000	AUG 19 - SUPPLIES	*	.15	
		8/01/19 193	201908 310-51300-42000	AUG 19 - POSTAGE	*	24.66	
		8/01/19 193	201908 310-51300-42500	AUG 19 - COPIES	*	19.20	
		8/01/19 193	201908 310-51300-41000	AUG 19 - TELEPHONE	*	27.20	
				GOVERNMENTAL MANAGEMENT SERVICES			3,779.54 002056
8/07/19	00096	7/30/19 4550519	201907 330-57200-52100	ULTRA-CHLOR	*	507.00	
				HAWKINS, INC.			507.00 002057
8/07/19	00005	6/30/19 109001	201906 310-51300-31500	JUN 19 - GENERAL COUNSEL	*	3,042.17	
				HOPPING GREEN & SAMS			3,042.17 002058
8/07/19	00057	8/01/19 418099	201908 320-53800-46400	AUG 19 - WATER MGMT	*	400.00	
				THE LAKE DOCTORS, INC.			400.00 002059
8/07/19	00124	6/15/19 JAX28896	201906 320-53800-46200	JUN 19 - LANDSCAPE MAINT	*	6,051.80	
		6/30/19 JAX31903	201906 320-53800-46500	IRRIGATION REPAIRS	*	503.55	
		7/15/19 JAX38749	201907 320-53800-46200	JUL 19 - LANDSCAPE MAINT	*	6,051.80	
				YELLOWSTONE LANDSCAPE			12,607.15 002060
				ROLL ROLLING HILLS PPOWERS			

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER

RUN 9/26/19

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*** CHECK DATES 08/01/2019 - 08/31/2019 ***

ROLLING HILLS GENERAL FUND

BANK A ROLLING HILLS GF

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/20/19	00026	8/12/19 SSI09106	201907 330-57200-34500		*	280.00	
		JUL 19 - SCHEDULING		CLAY COUNTY SHERIFFS OFFICE			280.00 002061
8/20/19	00061	8/04/19 84957412	201908 330-57200-41500		*	275.23	
		AUG 19 - CABLE/INTERNET		COMCAST			275.23 002062
8/20/19	00097	8/15/19 081519	201908 330-57200-34500		*	120.00	
		SECURITY		JEFFREY DEESE			120.00 002063
8/20/19	00121	8/12/19 081219	201908 330-57200-34500		*	120.00	
		SECURITY					
		8/19/19 081919	201908 330-57200-34500		*	120.00	
		SECURITY		JOHN R. DRURY			240.00 002064
8/20/19	00096	8/13/19 4559414	201908 330-57200-52100		*	342.00	
		ULTRA-CHLOR		HAWKINS, INC.			342.00 002065
8/20/19	00060	7/31/19 294	201907 330-57200-34200		*	4,596.48	
		JUL 19 - LIFEGUARDS		RIVERSIDE MANAGEMENT SERVICES, INC.			4,596.48 002066
8/20/19	00134	6/26/19 062619	201907 330-57200-60000		*	5,730.00	
		2 XC400 ELLIPTICALS		TRUE FITNESS TECHNOLOGY, INC.			5,730.00 002067
8/28/19	00097	8/20/19 082019	201908 330-57200-34500		*	120.00	
		SECURITY					
		8/27/19 082719	201908 330-57200-34500		*	120.00	
		SECURITY		JEFFREY DEESE			240.00 002068
8/28/19	00121	8/26/19 082619	201908 330-57200-34500		*	120.00	
		SECURITY		JOHN R. DRURY			120.00 002069
8/28/19	00080	8/21/19 5890	201908 310-51300-31100		*	250.00	
		AUG 19 - ENGINEERING SVCS		HADDEN ENGINEERING, INC.			250.00 002070
8/28/19	00081	8/12/19 440052	201908 330-57200-46000		*	350.00	
		AUG 19 - PEST CONTROL		ORANGE ENVIRONMENTAL SERVICES			350.00 002071

ROLL ROLLING HILLS PPOWERS

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT	#
8/28/19	00060	8/19/19 295	201907 330-57200-46000		*	3,530.00		
		JUL 19 - FACILITY MAINT						
		8/19/19 295	201907 320-53800-46000		*	2,080.00		
		JUL 19 - FACILITY MAINT						
		8/19/19 295	201907 330-57200-52000		*	413.81		
		JUL 19 - FACILITY MAINT						
		8/20/19 296	201908 330-57200-49400		*	677.82		
		BACK TO SCHOOL EVENT						
		8/20/19 297	201908 330-57200-34200		*	3,792.32		
		LIFEGUARDS						
				RIVERSIDE MANAGEMENT SERVICES, INC.			10,493.95	002072
8/28/19	00055	9/01/19 9396976-	201909 330-57200-34300		*	1,027.31		
		SEP 19 - DUMPSTER SERVICE						
				WASTE MANAGEMENT INC. OF FLORIDA			1,027.31	002073
8/28/19	00124	8/31/19 JAX47441	201908 320-53800-46200		*	6,051.80		
		AUG 19 - LANDSCAPE MAINT						
				YELLOWSTONE LANDSCAPE			6,051.80	002074
				TOTAL FOR BANK A		63,371.08		
				TOTAL FOR REGISTER		63,371.08		

ROLL ROLLING HILLS PPOWERS



Com-Pac Filtration, Inc.
P.O. Box 40071
Jacksonville, FL 32203
(800) 711-2281 • FAX

QUOTE

Bill To		Date	Quote No.	Quote Requested By
Rolling Hills CDD		07-29-19	072519-14TA-R1	Christopher Hall
9655 Florida Mining Blvd W Bldg 300 Suite 305 Jacksonville, FL 32257		Project Name Oakleaf Plantation		
		Customer Terms		
Phone	Email	Lead Time	Quoted By	
(904) 288-7667	chall@rmsnf.com	To Be Determined	Travis Atkinson	

Item	Description	Qty	Unit Price	Ext Price
C4050B10-3-2	10HP (8.95HP@1441rpm-84.12% eff used for 595GPM@50TDH), CI Epoxy Coated Pump with Polyester finish and a Stainless Steel Impeller, Ultra High Eff. TEFC Motor with a Max 10:1 turndow	1	6,030.00	6,030.00

Notes Changed name on Quote and took off tax..	Sub-Total	\$6,030.00
	- Discount	\$2,984.85
	Sales Tax	\$0.00
	Freight	\$0.00
	Total	\$3,045.15

Sales taxes and/or shipping cost are excluded from this quote unless otherwise specified within the body of this document.

Deposits are calculated from the subtotal only. Sales taxes and/or shipping charges will be added to the customer's Final Invoice. Deposits are due prior to manufacturing.

Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full. Purchaser agrees that any legal action shall be subject to the laws of the State of Florida with exclusive venue being Jacksonville, Duval County, Florida. In the event of litigation for nonpayment of amounts owed, the prevailing party shall be entitled to recover from the non-prevailing party reasonable costs and attorney fees, including those amounts incurred on appeal.

Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms.

By signing below, the customer agrees to all terms specified within this quote.

Customer may use this quote to assign a purchase order number by completing the specified field below.

Print Name	Title	Purchase Order Number (optional)
Signature	Date	

P.O. Bo

203 - Phone (800) 711-2281

void to Chris @ Jacksonville 133

000 011 001 000 000

FOR:
Property Manager

97

SECRET

FOR:
Property Manager

Make all checks payable to Jeffrey Deese

42

CCSO OFF-DUTY SERVICE

FOR:
Property Manager

Thank you for your business!

Tuesday, July 30, 2019 at 8:52:22 AM Eastern Daylight Time

Subject: Check request

Date: Tuesday, July 30, 2019 at 8:51:44 AM Eastern Daylight Time

From: Rolling Hills

To: Patti Powers

Patti

I need a check made out to Mark Johns for \$150.00. You already have his tax info. He is playing at our event on Aug 9th. Please mail check to Rolling Hills. Thanks

Freddie Oca

Rolling Hills

3212 Bradley Creek Parkway

Green Cove Springs, FL 32043

(904) 531-9238

RHmanager@riversidemgtsvc.com

120,330.494

Hand to
Freddie

Riverside Management Services, Inc

Suite 305

Jacksonville, FL 32257

Invoice

Date	Invoice #
7/31/2019	292

Bill To
Rolling Hills CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Adult Movie Night 7/12/19	609.58	609.58
	Special Events GL # 330-57200-49400 PD		
Total			\$609.58

CEA

ROLLING HILLS

Adult Movie Night

7/12/19

GL#(1-57200-330-49400)

	Actual
Total Expenses	\$994.58
District Checks	\$385.00
TOTAL EXPENSES DUE	\$609.58

	Actual
Site	
Set up and Site Management	\$150.00
Site Staff	
Mileage	\$10.00
Totals	\$160.00

	Actual
Food/Beverages/Supplies	
	\$188.13
Totals	\$188.13

	Actual
Entertainment/Arts & Crafts	
(Gifts/supplies, etc.)	\$261.45
Totals	\$261.45

District Check	AMOUNT
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Payable To: Party Flix	\$385.00
Totals	\$385.00

2m.w.



INVOICE

Page 1 of 2

Customer ID:

12-16050-13008

Customer Name:

ROLLING HILLS CDD

Service Period:

08/01/19-08/31/19

Invoice Date:

08/01/2019

Invoice Number:

9393099-2224-2

How To Contact UsVisit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due**Aug 31, 2019**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due**\$1,030.36**

If payment is received after
08/31/2019: \$ **1,056.12**

See Reverse for Important Messages

Previous Balance

1,030.36

+

Payments

(1,030.36)

+

Adjustments

0.00

+

Current Charges

1,030.36

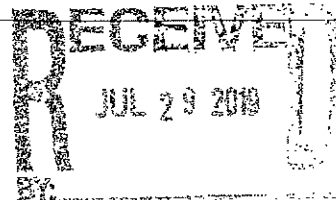
=

Total Due**1,030.36****Details for Service Location:**

Rolling Hills Cdd, 3212 Bradley Creek Pkwy, Green Cove Springs FL
32043-7060

Customer ID: 12-16050-13008

Description	Date	Ticket	Quantity	Amount
8 Yard dumpster 1x week	08/01/19		1.00	652.57
Fuel / environmental charge				213.57
Regulatory cost recovery charge				31.18
Administrative charge				6.50
Clay county franchise fee				126.54
Total Current Charges				1,030.36



Please detach and send the lower portion with payment --- (no cash or staples) ---



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 42930
PHOENIX, AZ 85080

(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date

08/01/2019

Invoice Number

9393099-2224-2

Customer ID
(Include with your payment)

12-16050-13008

Payment Terms

Total Due by 08/31/2019
If Received after 08/31/2019

Total Due

\$1,030.36
\$1,056.12

Amount

2224000121605013008093930990000010303600000103036 2

0071082 01 SP 0.500 **SINGLP H 7205 33351 -C01-P71153-11 10290C57

ROLLING HILLS CDD
5385 N KNOB HILL RD
ROLLING HILLS
SUNRISE FL 33351



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN®

Printed on
recycled paper.

0071082-0000001-0077020

224-0048983-2224-7

5 EASY WAYS TO PAY



Automatic Payment
Set up recurring payments with us at wm.com/myaccount.



Pay Through Your Financial Institution
Make a payment from your financial institution using your Customer ID.



One-Time Payment
At your desk or on the go, use wm.com or our WM mobile app for a quick and easy payment.



Pay by Phone
Payable 24/7 using our automated system at 866-964-2729.



Mail it
Write it, stuff it, stamp it, mail it. Envelope provided.

HOW TO READ YOUR INVOICE

How To Contact Us	Your Payment Is Due	Your Total Due
Visit wm.com <small>To set up your online profile, use our self-service tool. Manage your account, view history, submit a request, pay your bill or schedule a pickup.</small> Customer Service (602) 900-4438	August 19, 2017 <small>If full payment of the amount due is not received by the payment due date, you will be charged a monthly late charge of 2.5% of the unpaid amount, with a maximum charge of \$5.00. We also reserve the right to suspend service for non-payment.</small>	\$124.73 <small>If payment is received after 06/19/2017, \$126.60</small> <small>See reverse for important messages</small>

Previous Balance	Payments	Adjustments	Current Charges	Total Due
124.73	(97.12)	0.00	124.73	124.73

Details for Service Location:
 311 Jackson Street, Stockton CA 95205
 Customer ID: 3-92290-00005
 PO Number: 45693

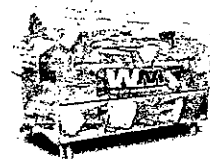
Description	Date	Yr/Mo	Quantity	Amount
SPRINT - Jan	01/01/17		1.00	\$0.00
SPRINT - Feb	02/01/17		1.00	\$0.00
SPRINT - Mar	03/01/17		1.00	\$0.00
SPRINT - Apr	04/01/17		1.00	\$0.00
SPRINT - May	05/01/17		1.00	\$0.00
SPRINT - Jun	06/01/17		1.00	\$0.00
SPRINT - Jul	07/01/17		1.00	\$0.00
SPRINT - Aug	08/01/17		1.00	\$0.00
SPRINT - Sep	09/01/17		1.00	\$0.00
SPRINT - Oct	10/01/17		1.00	\$0.00
SPRINT - Nov	11/01/17		1.00	\$0.00
SPRINT - Dec	12/01/17		1.00	\$0.00
Total Current Charges				124.73

States the date payment is due to Waste Management. Anything beyond that date may incur additional charges. Your **Total Due** is the total amount of current charges and any previous unpaid balances combined.

Previous balance is the total due from your previous invoice. We subtract any **Payments Received/Adjustments** and add your **Current Charges** from this billing cycle to get a **Total Due** on this invoice. If you have not paid all or a portion of your previous balance, please pay the entire **Total Due** to avoid a late charge or service interruption.

Service location details the total current charges of this invoice.

ARE YOU CLEAR ABOUT RECYCLING CONTAMINATION AND OVERAGES?



Keep your recycling container clear of contamination and ensure all materials fit inside your container with the lids closed to avoid additional service charges.

RecycleOftenRecycleRight.com



KEEP A LID ON OVERAGE CHARGES



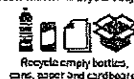
Eliminating overages helps you:

- Avoid unbudgeted costs
- Prevent safety issues for your employees or customers
- Decrease pests and other animal risks
- Reduce odors and other concerns
- Keep your waste and recycling areas clean and tidy

If you regularly have excess materials, we're here to help you put the lid on overages. Please check your service agreement and contact your Waste Management representative to right-size your service.

FOLLOW THE RECYCLE RIGHT® GUIDELINES

If your business subscribes to recycling service, please place only allowable materials in your recycling containers.



Recycle empty bottles, cans, paper and cardboard.

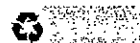


Keep food and liquid out of the recycling.



Empty recyclables directly into your recycling container - NO bagged recyclables.

Only materials free of contaminants are recyclable.



For more information, visit:
RecycleOftenRecycleRight.com
 #Recycling101

If your service is suspended for non-payment, you may be charged a Resume charge to restart your service. For each returned check, a charge will be assessed on your next invoice equal to the maximum amount permitted by applicable state law.

CHECK HERE TO CHANGE CONTACT INFO

List your new billing information below. For a change of service address, please contact Waste Management.

Address 1	
Address 2	
City	
State	
Zip	
Email	
Date Valid	

CHECK HERE TO SIGN UP FOR AUTOMATIC PAYMENT ENROLLMENT

If I enroll in Automatic Payment services, I authorize Waste Management to pay my invoice by electronically deducting money from my bank account. I can cancel authorization by notifying Waste Management at wm.com or by calling the customer service number listed on my invoice. Your enrollment could take 1-2 billing cycles for Automatic Payments to take effect. Continue to submit payment until page one of your invoice reflects that your payment will be deducted.

Email Address	
Date	
Bank Account Holder Signature	

NOTICE: By sending your check, you are authorizing the Company to use information on your check to make a one-time electronic debit to your account at the financial institution indicated on your check. The electronic debit will be for the amount of your check and may occur as soon as the same day we receive your check.

In order for us to service your account or to collect any amounts you may owe (for non-marketing or solicitation purposes), we may contact you by telephone at any telephone number that you provided in connection with your account, including wireless telephone numbers, which could result in charges to you. Methods of contact may include text messages and using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable. We may also contact you by email or other methods as provided in our contract.

Please send all bankruptcy correspondence to PO Box 43290, Phoenix, AZ 85080 (this language is in compliance with 11 USC 342(c)(2) of the Bankruptcy Code)



INVOICE

JAX 35650	6/30/2019
Net 30	

Bill To:

Rolling Hills CDD
c/o Governmental Management Services, LLC
Attn: Sara Sweeting
475 West Town Place, Suite 115
Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Rolling Hills CDD

Invoice Due Date: July 30, 2019

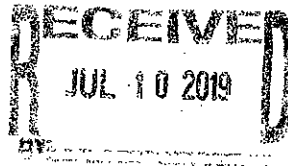
Invoice Amount: \$2,959.75

Irrigation

YL has been onsite fixing the broken wires from the install of the signs. YL found the controller has insect damage and does not operate properly most of the property is not getting water. YL also found that the current controller does not have a surge protector. YL will install new controller and surge protector. YL will test run system to make sure system is functioning properly. YL will make any repairs to anything 2 1/2" or less at time of inspection.

Irrigation Repairs

\$2,959.75



Invoice Total

\$2,959.75

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



Tel. 904-743-8444
www.smarthome.biz
sales@smarthome.biz

Riverside Management Services
9655 Florida Mining Blvd. W. Bldg 300 Suite
306
Jacksonville FL 32257

PLEASE PAY BY
07/11/2019

INVOICE DATE
06/20/2019

INVOICE NO. 126998

Site: Rolling Hills at Lake Asbury
Site Address: 3212 Bradley Creek Pkwy
Green Cove Springs FL 32043
Job No.: 54569
Request No.: Tony
Order No.:

Description

Cannot access gates call Freddie @904-338-5723

06/20/2019 - Jason Neal:

System was jammed up by a power surge. Power cycled system and all good.

Service - Security

Sub-Total ex Tax	\$185.00
Tax	\$2.45
Total	\$187.45

\$185.00

C. Hall 7/19/19

Repairs + Maint.

*06/30/19 53800.46000
320*

69

"Thank you—we really appreciate your business! Please send payment within 21 days of receiving this invoice."

IMPORTANT: Please remember to test your system monthly.

Need automation for your home? Visit us online at www.smarthome.biz

There will be a 1.5% interest charge per month on late invoices.

Sub-Total ex Tax	\$185.00
Tax	\$2.45
Total inc Tax	\$187.45
Amount Applied	\$0.00
Balance Due	\$187.45

\$185.00



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Trustee Dist 06

Web Address
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address	Meter No	Multiplier
---------	------	-----------------	----------	------------

*7182249 ROLLING HILLS VENTURE LLC 2404 ROLLING VIEW BLVD # 1 151840010 1

Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
-----------	------	----	-----------------------	----------	---------	-----	------	-----------

GS Non-Demand 06/20/2019 07/22/2019 08/21/19 478 623 145 32 5
 Jul 2018 158 32 5

Previous Statement Balance

42.00

07/22/2019 Payment Received - Thank You

42.00CR

Previous Balance

\$ 0.00

Current Charges Billed 07/25/2019

07/18/2019 Late Fee

5.00

Energy

11.79

Access Charge

23.00

Power Cost Adjustment .01740 X 145 KWH

2.52

FLA Gross Receipts Tax

0.95

Florida State Sales Tax

2.66

Clay Co Public Ser Utility Tax

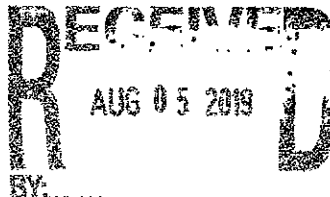
1.32

Clay County Sales Tax

0.38

Operation Round Up

0.38



Current Charges Due on 08/08/2019

\$ 48.00

Total Amount Due

\$ 48.00

Non-Taxable Fuel Amount @ .02908/KWH -\$4.22

Government Taxes/Fees are not imposed by Clay Electric

\$ 5.31

Florida's summer thunderstorms can damage your expensive electronics. Go to ClayElectric.com for information about SurgeBlaster. Free installation is available.

27 320

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.

Clay Electric Cooperative, Inc.

P.O. Box 308

18

Keystone Heights, Florida 32656-0308

Mailing Address Correction: _____

911 Emergency Address: _____

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7182249	
Phone Number	\$
(904) 278-5020	
Phone Correction	Payment Amount
Return this coupon with your payment	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

76775-25A*118*
 ROLLING HILLS VENTURE LLC
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761

Current Charges \$ 48.00

Due Date 08/08/2019

Total Amount Due \$ 48.00

00000519

07182249 0000048009

What is CheckOut?

Use the barcode below while you shop as a fast convenient way to pay your Clay Electric Cooperative bill through the checkout lane at a Dollar General retailer near you. Only cash will be accepted at these locations. To find a location near you, please visit www.clayelectric.com

Convenience fee of \$1.95 automatically added at checkout



799366144580006371682131851233



By accepting or using this barcode to make a payment, you agree to the full terms and conditions, available at www.payithere.com/terms. After successful payment using this barcode, you may retrieve your full detailed ereceipt at www.payithere.com/ereceipt.



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Trustee Dist 06

Web Address
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name		Service Address			Meter No	Multiplier	
*7751951	ROLLING HILLS CDD		3212 BRADLEY CREEK PKWY			152192920	80	
Rate - GSD	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Demand	06/21/2019	07/22/2019	08/21/19	710	1122 Jul 2018	32960 32080	31 32	1063 1003

Previous Statement Balance

3,066.00

07/22/2019 Payment Received - Thank You

3,066.00CR

Previous Balance

\$ 0.00

Current Charges Billed 07/25/2019

07/18/2019 Late Fee

153.30

Energy

1,977.60

Access Charge

80.00

Demand 80.640KW X 4.35

350.78

Power Cost Adjustment .01740 X 32960

573.50

Large Outdoor Light

82.68

Small Outdoor Light

114.59

Pole

77.00

FLA Gross Receipts Tax

83.44

Florida State Sales Tax

226.75

Florida State Sales Tax (6%)

4.62

Clay Co Public Ser Utility Tax

91.91

Clay County Sales Tax

33.39

Operation Round Up

0.74

Current Charges Due on 08/08/2019

\$ 3,850.30

Total Amount Due

\$ 3,850.30

Non-Taxable Fuel Amount @ .02908/KWH -\$958.48

Government Taxes/Fees are not imposed by Clay Electric

\$ 440.11

27.330

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying In Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

Clay Electric Cooperative, Inc.

P.O. Box 308

18

Keystone Heights, Florida 32656-0308

Mailing Address Correction: _____

911 Emergency Address: _____

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7751951	
Phone Number	
(954) 721-8681	\$
Phone Correction	
	Payment Amount
Return this coupon with your payment	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 3,850.30

Due Date 08/08/2019

Total Amount Due

\$ 3,850.30

76775-25A*1*18*
 ROLLING HILLS CDD
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761

07751951

0003850302

00000521

What is CheckOut?

Use the barcode below while you shop as a fast convenient way to pay your Clay Electric Cooperative bill through the checkout lane at a Dollar General retailer near you. Only cash will be accepted at these locations. To find a location near you, please visit www.clayelectric.com

Convenience fee of \$1.95 automatically added at checkout



799366144580006371682132059794



By accepting or using this barcode to make a payment, you agree to the full terms and conditions, available at www.payithere.com/terms. After successful payment using this barcode, you may retrieve your full detailed receipt at www.payithere.com/receipt.



Clay Electric Cooperative, Inc.
Orange Park District
734 Blanding Blvd
Orange Park FL 32065-5798
904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Web Address
clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Florida's summer thunderstorms can damage your expensive electronics. Go to ClayElectric.com for information about SurgeBlaster. Free installation is available.





Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Trustee Dist 06

Web Address
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier		
7755259	ROLLING HILLS CDD	3236 BRADLEY CREEK PKWY # 1				151839087	1		
Rate - GS		From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand		06/20/2019	07/22/2019	08/21/19	98	126	28	32	1

Previous Statement Balance

30.00

07/22/2019 Payment Received - Thank You

30.00CR

Previous Balance

\$ 0.00

Current Charges Billed 07/25/2019

07/18/2019 Late Fee

5.00

Energy

2.28

Access Charge

23.00

Power Cost Adjustment .01740 X 28 KWH

0.49

FLA Gross Receipts Tax

0.66

Florida State Sales Tax

1.84

Clay Co Public Ser Utility Tax

1.00

Clay County Sales Tax

0.26

Operation Round Up

0.47

Current Charges Due on 08/08/2019

\$ 35.00

Total Amount Due

\$ 35.00

Non-Taxable Fuel Amount @ .02908/KWH -\$.81

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.76

Florida's summer thunderstorms can damage your expensive electronics. Go to ClayElectric.com for information about SurgeBlaster. Free installation is available.

77.320

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.

Clay Electric Cooperative, Inc.

P.O. Box 308

18

Keystone Heights, Florida 32656-0308

Mailing Address Correction: _____

911 Emergency Address: _____

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755259	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 35.00

Due Date 08/08/2019

Total Amount Due

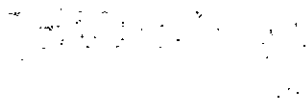
\$ 35.00

76775-25A*1*18*
 ROLLING HILLS CDD
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761

07755259

0000035006

00000525



What is CheckOut?

Use the barcode below while you shop as a fast convenient way to pay your Clay Electric Cooperative bill through the checkout lane at a Dollar General retailer near you. Only cash will be accepted at these locations. To find a location near you, please visit www.clayelectric.com

Convenience fee of \$1.95 automatically added at checkout



79936614458006371682132061188



By accepting or using this barcode to make a payment, you agree to the full terms and conditions, available at www.payithere.com/terms. After successful payment using this barcode, you may retrieve your full detailed ereceipt at www.payithere.com/ereceipt.



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Trustee Dist 06

Web Address
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier	
7755275	ROLLING HILLS CDD	3314 RIDGEVIEW DR # 1				152012414	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	06/20/2019	07/22/2019	08/21/19	40	52	12	32	0

Previous Statement Balance

28.00

07/22/2019 Payment Received - Thank You

28.00CR

Previous Balance

\$ 0.00

Current Charges Billed 07/25/2019

07/18/2019 Late Fee

5.00

Energy

0.98

Access Charge

23.00

Power Cost Adjustment .01740 X 12 KWH

0.21

FLA Gross Receipts Tax

0.62

Florida State Sales Tax

1.72

Clay Co Public Ser Utility Tax

0.95

Clay County Sales Tax

0.25

Operation Round Up

0.27

Current Charges Due on 08/08/2019

\$ 33.00

Total Amount Due

\$ 33.00

Non-Taxable Fuel Amount @ .02908/KWH -\$.35

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.54

Florida's summer thunderstorms can damage your expensive electronics. Go to ClayElectric.com for information about SurgeBlaster. Free installation is available.

27.320

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

Clay Electric Cooperative, Inc.

P.O. Box 308

18

Keystone Heights, Florida 32656-0308

Mailing Address Correction: _____

911 Emergency Address: _____

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755275	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 33.00

Due Date 08/08/2019

Total Amount Due

\$ 33.00

76775-25A*1*18*
 ROLLING HILLS CDD
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761

07755275

0000033001

00000527

What is CheckOut?

Use the barcode below while you shop as a fast convenient way to pay your Clay Electric Cooperative bill through the checkout lane at a Dollar General retailer near you. Only cash will be accepted at these locations. To find a location near you, please visit www.clayelectric.com

Convenience fee of \$1.95 automatically added at checkout



799366144580006371682132061196



By accepting or using this barcode to make a payment, you agree to the full terms and conditions, available at www.payithere.com/terms. After successful payment using this barcode, you may retrieve your full detailed ereceipt at www.payithere.com/ereceipt.



Clay Electric Cooperative, Inc.
 Orange Park District
 734 Blanding Blvd
 Orange Park FL 32065-5798
 904-272-2456 (800)224-4917

Statement Date: 07/25/2019

Trustee Dist 06

Web Address
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier	
7755283	ROLLING HILLS CDD	2448 ROLLING VIEW BLVD				151840032	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	06/20/2019	07/22/2019	08/21/19	1302	1643	341	32	11
					Jul 2018	387	32	12

Previous Statement Balance

66.00

07/22/2019 Payment Received - Thank You

66.00CR

Previous Balance

\$ 0.00

Current Charges Billed 07/25/2019

07/18/2019 Late Fee

5.00

Energy

27.72

Access Charge

23.00

Power Cost Adjustment .01740 X 341 KWH

5.93

FLA Gross Receipts Tax

1.46

Florida State Sales Tax

4.04

Clay Co Public Ser Utility Tax

1.87

Clay County Sales Tax

0.58

Operation Round Up

0.40

Current Charges Due on 08/08/2019

\$ 70.00

Total Amount Due

\$ 70.00

Non-Taxable Fuel Amount @ .02908/KWH -\$9.92

Government Taxes/Fees are not imposed by Clay Electric

\$ 7.95

Florida's summer thunderstorms can damage your expensive electronics. Go to ClayElectric.com for information about SurgeBlaster. Free installation is available.

27.320

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.
 When Paying By Mail: Return this portion with your payment.

Clay Electric Cooperative, Inc.

P.O. Box 308

18

Keystone Heights, Florida 32656-0308

Mailing Address Correction: _____

911 Emergency Address: _____

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755283	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 70.00

Due Date 08/08/2019

Total Amount Due

\$ 70.00

76775-25A*1*18*
 ROLLING HILLS CDD
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761

07755283

0000070003

00000529

What is CheckOut?

Use the barcode below while you shop as a fast convenient way to pay your Clay Electric Cooperative bill through the checkout lane at a Dollar General retailer near you. Only cash will be accepted at these locations. To find a location near you, please visit www.clayelectric.com

Convenience fee of \$1.95 automatically added at checkout



799366144580006371682132061204



By accepting or using this barcode to make a payment, you agree to the full terms and conditions, available at www.payithere.com/terms. After successful payment using this barcode, you may retrieve your full detailed ereceipt at www.payithere.com/ereceipt.

**CLAY
TODAY**

3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200

Recorder
Not your average newspaper, and your average reader.

1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

ROLLING HILLS CDD C/O GMS LLC
475 W TOWN PL # 114
SAINT AUGUSTINE, FL 32092

Cust#: 503071
Ad#: 300900
Phone#: 904-940-5850
Date: 06/26/2019

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 7.30

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	07/11/2019	07/18/2019	2	91.16	182.31

Payment Information:

Date: 06/26/2019 Order#: 300900 Type: BILLED ACCOUNT

Total Amount: 182.31

Tax: 0.00

Amount Due: 182.31

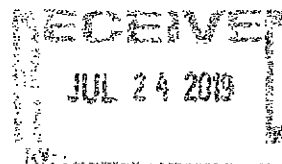
Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

53

Ad Copy

**NOTICE OF
PUBLIC HEARING
TO CONSIDER THE ADOPTION OF
THE FISCAL YEAR 2019/2020
BUDGETS; AND NOTICE OF
REGULAR BOARD OF
SUPERVISORS' MEETING
ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

The Board of Supervisors ("Board") of the Rolling Hills Community Development District ("District") will hold a public hearing on Thursday, August 13, 2019 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043 for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2019 and ending September 30, 2020 ("Fiscal Year 2019/2020"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours. The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions



PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF PUBLIC HEARING

in the matter of

2019/2020 BUDGET

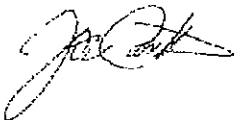
LEGAL: 44362 ORDER: 300900

was published in said newspaper in the issues:

07/11/2019

07/18/2019

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 07/18/2019.

Christie Lou Wayne
 NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Chrisc@opcfla.com

**NOTICE OF
 PUBLIC HEARING
 TO CONSIDER THE ADOPTION OF
 THE FISCAL YEAR 2019/2020
 BUDGETS; AND NOTICE OF
 REGULAR BOARD OF
 SUPERVISORS MEETING
 ROLLING HILLS COMMUNITY
 DEVELOPMENT DISTRICT**

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beginning October 1, 2019 and ending September 30, 2020 ("Fiscal Year 2019/2020"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
 District Manager

Legal 44362 published July 11 and July 18, 2019 in Clay County's Clay Today newspaper

CCSO OFF-DUTY INVOICE

FOR:
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/02/2019	Neighborhood patrol and security	12:00-16:00	4	\$30.00	\$120.00
	No incidents occurred that needed Law Enforcement attention				
	Amenity Center patrol and security				
DEPUTY SIGNATURE:				TOTAL	\$120.00

121

Thank you for your business!

CCSO OFF. DIV. 1000

FOR:
Property Manager

Thank you for your business!

CCSO OFF-DUTY INVOICE

FOR:
Property Manager

DEPUTY SIGNATURE:

TOTAL

\$120.00

Thank you for your business!

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 193

Invoice Date: 8/1/19

Due Date: 8/1/19

Case:

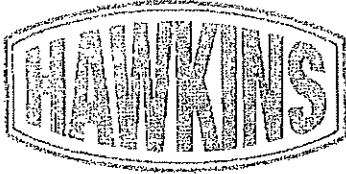
P.O. Number:

Bill To:

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - August 2019		3,333.33	3,333.33
Information Technology - August 2019		83.33	83.33
Dissemination Agent Services - August 2019		291.67	291.67
Office Supplies		0.15	0.15
Postage		24.66	24.66
Copies		19.20	19.20
Telephone		27.20	27.20
		Total	\$3,779.54
		Payments/Credits	\$0.00
		Balance Due	\$3,779.54

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice \$507.00
Invoice Number 4550519
Invoice Date 7/30/19
Sales Order Number/Type 2970936 SO
Branch Plant 74
Shipment Number 3238242

Sold To: 293306
Accounts Payable
Rolling Hills Estates CDD
c/o Patti Powers-GMS-SF, LLC
5385 N Nob Hill Rd
Sunrise FL 33351

Ship To: 295740
Rolling Hills Estates CDD
3212 Bradley Creek Pkwy
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#		P.O. Release	Sales Agent #		
8/29/19	Net 30	PPD Origin	Hawkins				874		
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	330.0000	GA	\$1.5000	GA	3,329.7 LB	\$495.00
		1 GA BLK (Mini-Bulk)		330.0000	GA			3,604.7 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

**** Electronic Billing Now Available. ****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

96

C. Hall 8/2/19
Pool Chemicals
1.330.57200.52100

Page 1 of 1

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$507.00

No Discounts on Freight or Containers
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original contents. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please
Remit To:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 500377051

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

July 31, 2019

Rolling Hills Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 109001
Billed through 06/30/2019

General Counsel/Monthly Meeting

RHCDD 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

06/03/19	MKR	Research outstanding district business and confer with Sweeting and Oliver regarding same.	0.10 hrs
06/05/19	MKR	Review fiscal year 2019-2020 swim team agreement.	0.80 hrs
06/05/19	KEM	Prepare FY 2020 budget approval resolution and notice; confer with district manager regarding swim team agreement.	0.50 hrs
06/07/19	MKR	Prepare for board meeting.	0.80 hrs
06/10/19	MKR	Review draft audit report and provide comments.	1.20 hrs
06/11/19	MKR	Travel to and attend board meeting; return travel.	5.50 hrs
06/11/19	KEM	Review status of outstanding district items.	0.10 hrs
06/12/19	MKR	Perform meeting follow-up.	0.20 hrs
06/13/19	MKR	Update amenity policy and transmit same; prepare letter to supervisors regarding use of Facebook and Sunshine law.	0.40 hrs
06/18/19	MKR	Prepare agreement with Riverside Management for fiscal year 2020; prepare Yellowstone work authorization regarding mulch installation; follow-up regarding swim team agreement.	1.70 hrs
06/20/19	MKR	Prepare fiscal year 2020 budget documents.	1.30 hrs
06/21/19	MKR	Review meeting minutes and provide comments.	0.80 hrs

Total fees for this matter \$2,955.00

DISBURSEMENTS

Travel 87.17

Total disbursements for this matter \$87.17

MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.60 hrs	125 /hr	\$75.00
Rigoni, Michelle K.	12.80 hrs	225 /hr	\$2,880.00

TOTAL FEES	\$2,955.00
TOTAL DISBURSEMENTS	\$87.17

TOTAL CHARGES FOR THIS MATTER	\$3,042.17
--------------------------------------	-------------------

BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.60 hrs	125 /hr	\$75.00
Rigoni, Michelle K.	12.80 hrs	225 /hr	\$2,880.00

TOTAL FEES	\$2,955.00
TOTAL DISBURSEMENTS	\$87.17

TOTAL CHARGES FOR THIS BILL	\$3,042.17
------------------------------------	-------------------

Please include the bill number on your check.



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

INVOICE

Invoice #	418099
Account #	718674
Invoice Date	8/1/2019
Due Date	8/11/2019
Rep	LKW

Bill To
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
--

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Mgmt Serv-R	400.00
	<i>C. Hall 8/2/19</i> <i>Lake Maint.</i> <i>1,320.53800, 46400</i> <i>5X</i>	
Customer Total Balance \$400.00		
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$400.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	418099
Account #	718674
Date	8/1/2019

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa
Card #	American Express
Card Verification #	
Exp. Date	
Print Name	
Billing Address	Check box if same as above
Signature	



YELLOWSTONE

INVOICE

INVOICE #	INVOICE DATE
JAX 28896	6/15/2019
TERMS	PO NUMBER
Net 30	

Bill To:

Rolling Hills CDD
c/o Governmental Management Services, LLC
Attn: Sara Sweeting
475 West Town Place, Suite 115
Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Rolling Hills CDD

Invoice Due Date: July 15, 2019

Invoice Amount: \$6,051.80

Description	Current Amount
Monthly Landscape Maintenance June 2019	\$6,051.80

Invoice Total **\$6,051.80**

124,462

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



YELLOWSTONE

INVOICE

INVOICE #	INVOICE DATE
JAX 31903	6/30/2019
TERMS	PO NUMBER
Net 30	

Bill To:

Rolling Hills CDD
c/o Governmental Management Services, LLC
Attn: Sara Sweeting
475 West Town Place, Suite 115
Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Rolling Hills CDD

Invoice Due Date: July 30, 2019

Invoice Amount: \$503.55

Description	Current Amount
-------------	----------------

Irrigation Repairs

YL irrigation was onsite to check system. YL found that Richmond American Homes installed new signs. While they installed the signs every time they hit something they would just move the sign. The wires were cut in many locations around the Richmond signs. YL will replace 60 feet of 2 wire maxi cable. Install splice kits. YL will run through system to ensure all zones are working after repairs are made. Richmond Homes should be responsible for bill to make repairs.

Irrigation Repairs

\$503.55

Invoice Total

\$503.55

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



INVOICE

JAX 38749	7/15/2019
Net 30	

Bill To:

Rolling Hills CDD
c/o Governmental Management Services, LLC
Attn: Sara Sweeting
475 West Town Place, Suite 115
Saint Augustine, FL 32092

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

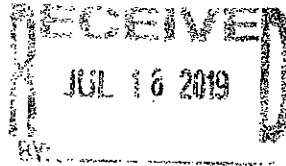
Property Name: Rolling Hills CDD

Invoice Due Date: August 14, 2019

Invoice Amount: \$6,051.80

Monthly Landscape Maintenance July 2019

\$6,051.80



Invoice Total

\$6,051.80

211.462

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043
(904) 284-7575

Invoice Number: SSI09106
Invoice Date: 8/12/2019

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: ROLLING HILLS CDD
3212 BRADLEY CREEK PKWY
GREEN COVE SPRINGS, FL 32043
PATTI POWERS

Ship
To: ROLLING HILLS CDD
3212 BRADLEY CREEK PKWY
GREEN COVE SPRINGS, FL 32043
PATTI POWERS

Due Date 8/27/2019
Terms Net 15 Days

Customer ID C0000125
P.O. Number
P.O. Date 8/12/2019
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JULY 2019		36	36	5.00	180.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

Amount Subject to Sales Tax USD
Amount Exempt from Sales Tax 280.00

Subtotal: 280.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 280.00

ROLLING HILLS VENTURES, LLC.	7/1/2019	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	7/3/2019	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	7/8/2019	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	7/11/2019	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	7/16/2019	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	7/17/2019	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	7/23/2019	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	7/25/2019	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	7/29/2019	7321	DRURY, JOHN R.	4.00
				36.00

COMCAST BUSINESS

Account Number
8495 74 123 1221031

Billing Date
Aug 04, 2019

Services From
Aug 14, 2019 to Sep 13, 2019

Page
1 of 4

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

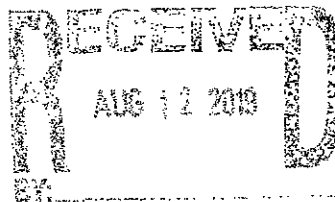
For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$275.23
Payment - thank you	Jul 22	-\$275.23
Balance forward		\$0.00
Regular monthly charges	Page 3	\$275.16
Taxes, surcharges & fees	Page 3	\$0.07
New charges		\$275.23

Amount due Aug 25, 2019 \$275.23

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Aug 04, 2019 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



Need help?

- Visit business.comcast.com/myaccount or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 04 20190804 NNNNNNNY 0000747 0004

ROLLING HILLS AMENI CENTER
5385 N NOB HILL RD
SUNRISE, FL 33351-4761

Account number

8495 74 123 1221031

Payment due

Aug 25, 2019

Please pay

\$275.23

Amount enclosed

\$

Make checks payable to Comcast
Do not send cash



Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574123122103100275230

Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



Did you know?

No more mailing monthly checks!
With Auto Pay, it's easy to save time,
energy and stamps. Enroll today at
business.comcast.com/myaccount



Need help? We're here for you.



Visit us online

Get help and support at
business.comcast.com/help



Call us anytime

800-391-3000
Open 24 hours, 7 days a week for billing
and technical support

Useful information

Moving?

We can help ensure it's a smooth transition.
Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838
Attn: M. Gifford.



Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit
business.comcast.com/myaccount



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at business.comcast.com/myaccount



By App

Download the Comcast Business App



In-Store

Visit business.comcast.com/servicecenter to find a store near you



Regular monthly charges \$275.16

Comcast Business services	\$194.80
TV Standard	\$59.95
Business Video	
Starter	\$69.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$39.95
Business Voice	
Voice Mail Service	\$5.00

Equipment & services \$56.20

TV Adapter	\$0.50
Service To Additional TV	\$38.75
With TV Adapter	
Qty 5 @ \$7.75 each	
Equipment Fee	\$16.95
Voice	

Other charges \$24.16

Universal Connectivity Charge	\$2.08
Regulatory Recovery Fees	\$0.48
Broadcast TV Fee	\$10.00
Regional Sports Fee	\$7.60
Voice Network Investment	\$2.00
Directory Listing Management Fee	\$2.00

Taxes, surcharges & fees \$0.07

Taxes & surcharges	\$0.07
FCC Regulatory Fee	\$0.07

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)531-9238

Visit business.comcast.com/myaccount for more details



Additional information

Good News! Effective July 23, 2019, Fox Sports 2 will now be available in HD on channel 1209. A standard definition option will remain available on channel 729.

On July 23, 2019, Comcast added two new international channels, ABP News and TV Jade, in High Definition (HD). To learn about how to access these channels, please call us at 1-800-391-3000.

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to voice services.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 866.216.8634

Account Number
8495 74 123 1221031

Billing Date
Aug 04, 2019

Services From
Aug 14, 2019 to Sep 13, 2019

Page
4 of 4

Call Today for a **Free Account Review!**

It's important to us that you're getting the most out of your Comcast Business products and services. That's why we'd love to offer you a free account review.

Our team of expert business services representatives is ready to show you how we're going beyond fast for your business. We'll assess your needs and recommend reliable, comprehensive solutions.

Please call 877-298-1895 today to learn more about how we can help you optimize your business services.

Call us at **877-298-1895** today.

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B2923A-ADP-NoOff-1895 PAC040

MW35AW19

**COMCAST
BUSINESS**

CCSO OFF-DUTY WORK NOCT

FOR:
Property Manager

Thank you for your business!

CCSO OFF-DUTY INVOLVEMENT

FOR:
Property Manager

Thank you for your business!

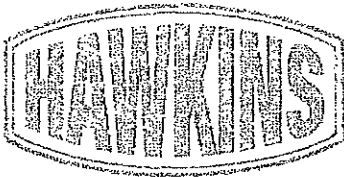
CCSO OFF-DUTY MODE

TO:
Rolling Hills Community Development District
3212 Bradley Creek Blvd.
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/19/2019	Neighborhood patrol and security	17:00-21:00	4	\$30.00	\$120.00
	No incidents occurred that needed Law Enforcement attention				
	Amenity Center patrol and security				
DEPUTY SIGNATURE:				TOTAL	\$120.00

Thank you for your business!

Original



Hawkins, Inc.
2381 Rosegate
Roseville, MN 55113
Phone: (612) 331-6910

INVOICE

Total Invoice \$342.00
Invoice Number 4559414
Invoice Date 8/13/19
Sales Order Number/Type 2984100 SO
Branch Plant 74
Shipment Number 3257263

Sold To: 293306
Accounts Payable
Rolling Hills Estates CDD
c/o Patti Powers-GMS-SF, LLC
5385 N Nob Hill Rd
Sunrise FL 33351

Ship To: 295740
Rolling Hills Estates CDD
3212 Bradley Creek Pkwy
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
9/12/19	Net 30	PPD Origin	Hawkins			B74			
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	220.0000	GA	\$1.5000	GA	2,219.8 LB	\$330.00
		1 GA BLK (Mini-Bulk)		220.0000	GA			2,403.1 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

***** Electronic Billing Now Available. *****

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com
or call 612-331-6910 to get it setup on your account.

C. Ann 8/16/19
Pool Chemicals
1. 330.57200. 52100

Page 1 of 1

Tax Rate
0 %

Sales Tax
\$0.00

Invoice Total

\$342.00

No Discounts on Freight or Containers
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own acts, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original contents. Seller specifically excludes and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please
Remit To:

Hawkins, Inc.
P.O. Box 860263
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60-1.4(a), 60-300.5(c) and 60-741.5(s). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 500379624

Riverside Management Services, Inc

Suite 305

Jacksonville, FL 32257

Invoice

Date	Invoice #
7/31/2019	294

Bill To
Rolling Hills CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
287.28	Lifeguard Services through August 1, 2019 330,572.3420	16.00	4,596.48
		Total	\$4,596.48

Row
B.B.19

Riverside Management Services, Inc.
9655 Florida Bling Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

ROLLING HILLS CDD

LIFEGUARD INVOICE DETAIL

Quantity	Description	Rate	Amount
267.28	Lifeguard Services For ROLLING HILLS	\$ 16.00	\$ 4,596.48
	Covers Period End: August 1, 2019		
	LIFEGUARDS #330-572-34200		

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD BILLABLE HOURS
FOR PE 08/01/19

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/19/19	3.58	S.G.	Lifeguarding
7/19/19	3.32	H.C.	Deck Monitor
7/19/19	3.73	L.J.	Lifeguarding
7/19/19	3.72	C.D.	Lifeguarding
7/19/19	3.68	G.W.	Lifeguarding
7/20/19	7.23	C.D.	Lifeguarding
7/20/19	6.7	H.C.	Deck Monitor
7/20/19	7.15	J.F.	Lifeguarding
7/20/19	7.18	A.B.	Lifeguarding
7/21/19	6.02	L.J.	Lifeguarding
7/21/19	4.98	H.C.	Deck Monitor
7/21/19	6.02	C.D.	Lifeguarding
7/21/19	6.02	J.F.	Lifeguarding
7/21/19	6.15	A.B.	Lifeguarding
7/22/19	5.05	L.J.	Lifeguarding
7/22/19	5.15	C.D.	Lifeguarding
7/22/19	4.85	N.E.	Lifeguarding
7/23/19	3.82	C.D.	Lifeguarding
7/23/19	3.9	H.C.	Deck Monitor
7/23/19	4.3	G.W.	Lifeguarding
7/23/19	4.28	J.B.	Lifeguarding
7/24/19	2.27	G.W.	Lifeguarding
7/24/19	0.23	J.F.	Lifeguarding
7/24/19	2.4	J.B.	Lifeguarding
7/24/19	2.43	A.B.	Lifeguarding
7/25/19	3.45	C.D.	Lifeguarding
7/25/19	3.63	H.C.	Deck Monitor
7/25/19	0.72	G.W.	Lifeguarding
7/25/19	3.67	J.B.	Lifeguarding
7/25/19	3.87	A.B.	Lifeguarding
7/26/19	3.3	C.D.	Lifeguarding
7/26/19	3.4	H.C.	Deck Monitor
7/26/19	3.47	G.W.	Lifeguarding
7/26/19	1.47	J.F.	Lifeguarding
7/26/19	3.07	J.B.	Lifeguarding
7/27/19	5.82	L.J.	Lifeguarding
7/27/19	5.85	C.D.	Lifeguarding
7/27/19	5.58	H.C.	Deck Monitor
7/27/19	5.8	J.F.	Lifeguarding
7/27/19	5.88	A.B.	Lifeguarding
7/28/19	5.92	L.J.	Lifeguarding
7/28/19	5.93	C.D.	Lifeguarding
7/28/19	5.12	H.C.	Deck Monitor
7/28/19	5.93	J.F.	Lifeguarding
7/28/19	5.97	A.B.	Lifeguarding
7/29/19	5.52	C.D.	Lifeguarding
7/29/19	5.4	G.W.	Lifeguarding
7/29/19	5.18	J.B.	Lifeguarding
7/29/19	5.97	N.E.	Lifeguarding
7/30/19	6.75	C.D.	Lifeguarding
7/30/19	6.33	H.C.	Deck Monitor
7/30/19	6.72	G.W.	Lifeguarding
7/30/19	6.42	J.B.	Lifeguarding
7/30/19	7.25	N.E.	Lifeguarding
7/31/19	5.25	G.W.	Lifeguarding
7/31/19	3.05	J.F.	Lifeguarding
7/31/19	3.4	J.B.	Lifeguarding
7/31/19	5.88	N.E.	Lifeguarding
8/1/19	2.5	C.D.	Lifeguarding
8/1/19	2.32	H.C.	Deck Monitor
8/1/19	2.53	G.W.	Lifeguarding
8/1/19	2.43	J.B.	Lifeguarding
8/1/19	2.37	N.E.	Lifeguarding
GRAND TOTAL	287.28		

Additional Attendant/Lifeguards
GL Code: 330-572-342

Lifeguard Hrs 242
Deck Monitor 45.28



TRUE

TRUE FITNESS TECHNOLOGY, INC.
865 Hoff Rd - St.Louis, MO 63366
Toll Free: 800-426-6570


Sales Rep: Nikki Reifschneider
Email: nreifschneider@truefitness.com
Ph: (724) 448-3662
Quote #: Q-03061

Proposal Date: 6/26/2019
Proposal #: ROLLING HILLS 7.8.19 VERSION 1

Proposal

Bill To: Rolling Hills
3212 Bradley Creek Pkwy
Green Cove Springs, FL 32043
US
Contact: Freddie Oca
Ph: 904-338-5723
Email: rhmanager@riversidemgtsvc.com
Fax:

Ship To: Rolling Hills
3212 Bradley Creek Pkwy
Green Cove Springs, FL 32043
US
Contact:
Ph:
Email:
Fax:

Qty	Item #	Description	Image	MSRP	Unit Price	Extended Total
2	XC400	XC400 Elliptical Charcoal w/ Emerge LED Display • Self-generating capability • Non-slip rubber side steps • 21" stride length • Cardio 360™ programming		\$4,549.00	\$2,340.00	\$4,680.00

Special Notes

*Product images may contain inaccuracies. Complete descriptions may be obtained through product specification sheets.

*Tax amount to be applied at time of invoicing where applicable.

Subtotal:	\$4,680.00
Freight:	\$525.00
Installation:	\$525.00
Tax:	
Total:	\$5,730.00

*Total in US Dollars(Tax not included)

Remit Payment To:

TrueFitnessTechnology,Inc./ PO BOX 419161, Creve Coeur, MO 63141 | Ph: 800-426-6570 | Web: www.truefitness.com

Terms and Conditions

This proposal may be Prepaid In Full or Terms of Net 30 may be requested (subject to credit approval). Any order placed in response to this signed proposal shall be deemed an express acceptance of terms and conditions set forth in this document. **Custom orders are non-returnable and non-refundable. No refunds after 30 days. Refunds within 30 days subject to restocking fees. No refunds for freight charges. *Unless otherwise noted, freight terms are prepaid and bill.*

Signature

Printed Name

Date

Remit Payment To:

TrueFitnessTechnology, Inc. | PO BOX 419161, Creve Coeur, MO 63141 | Ph: 800-426-6570 | Web: www.truefitness.com

INVOICE TERMS AND CONDITIONS
READ CAREFULLY

EACH AND EVERY TERM PRINTED HEREON IS MADE A PART OF AND INCORPORATED INTO THIS INVOICE.

1. All sales and quotations made by Seller are subject to each of the within terms and conditions. These terms and conditions shall replace all terms and conditions of Buyer's order and of any proposal or any quotation to Buyer not agreed to by Buyer and Seller prior to the date of this invoice. In the absence of Buyer's written acceptance, the first to occur: (i) an acceptance of any goods covered by Buyer's order, or (ii) Buyer's failure to object in writing to the terms of this invoice within ten (10) days following its receipt shall constitute Buyer's acceptance of these terms and conditions. No waiver, alteration or modification of these provisions shall be valid unless made in writing and signed by a duly authorized representative of Seller.
2. All unpaid items will be subject to a late payment fee computed at the rate of one and one-half percent (1-1/2%) per month (an effective rate of eighteen percent (18%) per annum) on the declining balance unpaid for more than thirty (30) days after the date of this invoice. Buyer shall pay Seller all costs of collection on past due accounts, including, but not limited to, reasonable attorney's fees, whether or not litigation is commenced in aid thereof.
3. SELLER WARRANTS THAT THE GOODS ARE AS DESCRIBED IN THIS AGREEMENT. EXCEPT FOR A SEPARATE WRITTEN WARRANTY GIVEN BY SELLER WITH RESPECT TO CERTAINTY OF ITS GOODS, SELLER MAKES NO OTHER WARRANTY OF ANY KIND, EXPRESSED OR IMPLIED, AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE HEREBY DISCLAIMED BY SELLER AND EXCLUDED FROM THIS WARRANTY. No agent, employee or representative of Seller has any authority to bind Seller to any affirmation, representation or warranty concerning the goods sold under this agreement, and unless affirmation, representation or warranty made by an agent, employee or representative is specifically included with this written agreement, it has not formed a part of the basis of this bargain and shall not in any way be enforceable by Buyer. Seller's liability for breach of this warranty is limited to replacing the defective goods or refunding to Buyer the purchase price for that portion of the goods which are defective, whichever remedy Seller shall so select.
4. All sales and quotations are F.O.B. Seller's O'Fallon, Missouri factory, unless otherwise stipulated. All claims of whatever nature, including but not limited to, claims for shortage, deductions and defective goods must be made in writing to Seller within fifteen (15) days of Buyer's receipt of goods. Failure to comply with the aforesaid procedure shall constitute Buyer's waiver of any such claim. Buyer must make all claims for damage or loss in transit to the transportation company. Any return of goods to Seller by Buyer must be authorized by Seller in writing. Seller will not be liable for Buyer's claims of loss, damage, cost of repairs or incidental or consequential damages of any kind whatsoever, whether such claims are based upon warranty, contract or negligence or whether such claims arise in connection with the sale, use or repair of the goods.
5. The amount of sales, excise or other taxes, if any, applicable to the goods covered by this invoice shall be added to the purchase price and shall be paid by Buyer unless Buyer timely provides Seller with an exemption certificate accepted by the taxing authorities.
6. This agreement shall be deemed for all purposes to have been made in Missouri and shall be governed by and construed in accordance with the laws of Missouri. Any cause of action arising from this contract shall be brought only in a Missouri court, which shall have sole jurisdiction over all controversies arising hereunder. Any action for breach of this contract must be commenced within two (2) years after the cause of action has accrued.
7. Seller's delivery of the goods to carrier shall constitute delivery to Buyer. All risk of loss or damage in transit shall be borne by Buyer.
8. Shipping dates are approximate and are not guaranteed. Seller shall not be liable for failure to deliver or perform or for delays in delivery or performance occasioned by causes beyond its control, including, without limitation, strikes, lockouts, fires, accidents, interruptions in the supply of materials, breakdowns, delays in carriers or suppliers and governmental actions and regulations.
9. If Buyer fails to fulfill the terms of payment on any order, Seller, in addition to all of its other legal and equitable rights and remedies, but not in limitation thereof, may defer all further shipments until such payments are made or may, at its option, cancel the order.
10. Unless otherwise specified herein, Seller reserves the right to make deliveries in installments. Delay in delivery of any installment shall not relieve Buyer of (i) its obligation to pay for all installments received prior to such delay and (ii) its obligation to accept remaining deliveries. Seller reserves the right, even after partial shipment on account of any order, to require satisfactory security from Buyer for performance of Buyer's obligations. Buyer's refusal to furnish such security will entitle Seller to suspend shipments until such security is furnished and will entitle Seller, at its option, to cancel the order. In such event, Buyer shall nevertheless be required to pay for such shipments as may have been received by Buyer prior to Seller's cancellation of the order.
11. Seller's failure strictly to enforce any terms or conditions of this agreement or to exercise any right arising hereunder shall not constitute a waiver of Seller's right strictly to enforce such term or condition or exercise such right thereafter. Each right or remedy granted to Seller hereunder shall be deemed cumulative and may be exercised from time to time. Any waiver of Buyer's default hereunder must be in writing and shall not operate as a waiver of any other default or of the same default thereafter.

COO OFF-DUTY WORK

FOR:
Property Manager

97. 33. 3215

CCSO OFF-DUTY WINDOW

FOR:
Property Manager

at

CCSO OFF-DUTY RECORD

FOR:
Property Manager

DEPUTY SIGNATURE:

TOTAL

\$120.00

Make all checks payable to John R. Drury

Thank you for your business!

HADDEN ENGINEERING, INC.

POST OFFICE BOX 9509
FLEMING ISLAND, FL 32006
(904) 269-9999

Invoice

DATE	INVOICE #
8/21/2019	5890

BILL TO
Jim Oliver Government Management Services 475 West Town Place, Suite 114 World Golf Village St. Augustine, FL 32092

PERIOD COVERED
August 13, 2019

PROJECT NO.	PROJECT
HEI-14201 RH	Rolling Hills CDD

DESCRIPTION	HOURS	RATE	AMOUNT
Engineering Services - Rolling Hills CDD Meeting on 8/13/19	2 80	125.00	250.00
<i>Invoice Due and Payable Upon Receipt</i>		Total	\$250.00

THANK YOU FOR YOUR BUSINESS!



Subject: Fwd: STATEMENT FROM ORANGE ENVIRONMENTAL

Date: Wednesday, August 28, 2019 at 9:37:23 AM Eastern Daylight Time

From: Rolling Hills

To: Patti Powers

Patti

Please process. GL 1-57200-330-46000 Thanks

----- Forwarded message -----

From: <LaDonna@oesfl.net>

Date: Tue, Aug 27, 2019 at 10:53 AM

Subject: STATEMENT FROM ORANGE ENVIRONMENTAL

To: <RHMANAGER@riversidemgtsvc.com>

STATEMENT

Statement Date: 08/27/19

Orange Environmental Services
P. O. Box 187
Orange Park, FL 32067-0187
904-272-3284

Bill To [111484]
RIVERSIDE MGMT SERVICE INC
ATTN: ROLLING HILLS
3212 BRADLEY CREEK PKWY
GREEN COVE SPRINGS, FL 32043

Date	Invoice	Description	Amount	Balance	Due
------	---------	-------------	--------	---------	-----

Service Address: RIVERSIDE MGMT SERVICE INC, ROLLING HILLS 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL 32043

08/12/19	440052	Qty Pest Control	350.00	350.00	350.00
----------	--------	------------------	--------	--------	--------

Current	30 Days	60 Days	Over 90 Days	Total
350.00	0.00	0.00	0.00	350.00

*BALANCE IS DUE BY SEPTEMBER 10, 2019. *SERVING NE FLORIDA SINCE 1972 * WE APPRECIATE OUR CUSTOMERS!!

Freddie Oca
Rolling Hills
3212 Bradley Creek Parkway
Green Cove Springs, Fl. 32043
(904) 531-9238
RHmanager@riversidemgtsvc.com

Riverside Management Services, Inc

Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
8/19/2019	295

Bill To
Rolling Hills CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

60

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Facility Maintenance July 1 - July 31, 2019	4,394.47	4,394.47
	Maintenance Supplies	1,629.34	1,629.34
	Facility Maint./Repairs \$ 3530. ⁰⁰ 330,572,4600		
	Repairs/Maint. - Field \$ 2080. ⁰⁰ 320,538,4600		
	Operating Supplies \$ 413. ⁸¹ 330,572,5200		
Total			\$6,023.81

RMW
8,20,19

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JULY 2019**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/1/19	6	C.P.	Organized pool deck furniture, installed refurbished furniture on pool deck, checked all trash receptacles and coping on pool deck, removed debris around pool deck and amenity center
7/3/19	4	R.M.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/3/19	4	B.M.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/3/19	6	C.P.	Checked all restrooms and if needed restocked, started pulling up diving board, organized deck furniture, checked and changed all trash receptacles, restocked 6-5 gallon jugs of for gym
7/5/19	6	C.P.	Pulled up last two remaining diving boards from pool deck, organized pool deck furniture, checked and changed all trash receptacles on pool deck, organized gym closet, marked off with caution tape outdoor stairs due to steps being totted out
7/6/19	2	E.T.	Clean and vacuum pool, additional weekend visit
7/7/19	2	C.C.	Clean pool filters, additional weekend visit
7/8/19	6	C.P.	Organized pool deck furniture, checked and changed trash receptacles on pool deck, a few broken patio tables, removed debris around amenity center, pool deck, along main roadways and common areas
7/9/19	8	L.F.	Repaired stairs, re-glued parts on floor in fitness center, inspected boardwalk
7/10/19	6	C.P.	Checked and changed trash receptacles, checked coping on pool deck, sprayed for ants on pool deck, organized pool deck furniture, blew off debris and leaves on pool deck and patio, painted the children's playground sign
7/11/19	4	L.F.	Checked and changed lights, removed deceased animal, picked up supplies
7/12/19	6	C.P.	Organized pool deck furniture, checked and changed trash receptacles on pool deck, debris around pool deck, amenity center, along boulevard and common areas, blew off and debris off pool deck and patio
7/13/19	2	C.C.	Clean pool filters, additional weekend visit
7/14/19	1.5	C.C.	Clean pool filters, removed debris from pool
7/15/19	2	L.F.	Repaired pavers
7/15/19	1	C.P.	Checked and changed trash receptacles on pool deck, removed debris along boulevard amenity center
7/17/19	4	R.M.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/17/19	4	B.M.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/17/19	2	C.P.	Organized pool deck furniture, blew off debris and leaves from pool deck and patio, debris around pool deck, amenity center, along boulevard and common areas
7/19/19	4	L.F.	Removed glass tables from pool deck, removed debris around amenity center, common and roadways, checked and changed trash receptacles in common areas, re-glued flooring fitness center
7/21/19	1.5	E.T.	Clean pool tiles and backwashed filters, additional weekend visit
7/22/19	1	C.P.	Removed debris around pool deck, checked and changed trash receptacles on pool deck, organized pool deck furniture
7/24/19	2	C.P.	Checked and changed trash receptacles on pool deck, organized pool deck furniture, tried removed glue from floor mat
7/24/19	8	B.M.	Removed broken ceiling fan, installed new ceiling fan, removed rotten kick boards on stairs, installed 20 brackets for extra support on stairs outside, cleaned up construction debris
7/26/19	4	L.F.	Replaces door knobs on bathrooms, repaired closet door in fitness center, picked up
7/27/19	1.5	E.T.	Clean pool tiles, removed debris from pool, backwashed filters
7/28/19	1.5	E.T.	Clean pool filters, removed debris from pool
7/29/19	5	B.M.	Removed debris in common areas, checked and changed trash receptacles on pool deck in park by pool, cleaned out gym closet, built shelves for supplies
7/31/19	4	C.P.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/31/19	4	B.M.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
7/31/19	5	B.M.	Cleaned water fountains, checked and changed all trash receptacles on pool deck, debris by lakes, repaired push button gate cover, lightened hinges on gate, light inspection ladies restroom and repaired lights, inspected inside of amenity lights, between bathroom doors and stairs

TOTAL 120

MILES 437

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 08/05/19

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS				
	7/1/19	Paper Towels	05 31.26	F.O.
	7/1/19	42 Gallon Trash Bags	05 20.68	F.O.
	7/2/19	John Deere Gator and Trailer Rental	F 70.00	C.P.
	7/3/19	5" Plastic Roller Tray (2)	4.30	C.P.
	7/3/19	Stainless Combination Padlock	05 22.97	C.P.
	7/3/19	Angle Short Cut Brush (2)	12.68	C.P.
	7/3/19	10x3/4" Hex Screws	10.02	C.P.
	7/3/19	4" Paint Roller	5.72	C.P.
	7/3/19	4" Mini Roller 5 pk	10.32	C.P.
	7/3/19	Gloss Black Paint 1 Gallon	33.33	C.P.
	7/3/19	5 Gallon Water (6)	05 44.78	F.O.
	7/5/19	Toilet Paper (3)	05 31.46	F.O.
	7/5/19	Paper Towels (2)	05 34.43	F.O.
	7/5/19	Dry Erase Board	05 11.22	F.O.
	7/5/19	Dry Erase Markers	05 7.91	F.O.
	7/5/19	No Smoking Signs (4)	97.61	C.H.
	7/5/19	No Smoking Signs Labels (4)	28.61	C.H.
	7/8/19	Pool Tester Kit	05 11.49	F.O.
	7/9/19	2x6 8 ft Pressure Treated Wood	6.73	L.F.
	7/11/19	22w 8 in T9 Lightbulb	6.87	L.F.
	7/11/19	18w 4 Pin CFL Light (2)	16.03	L.F.
	7/11/19	11w LED	8.92	L.F.
	7/15/19	Plastic Cups (7)	05 22.30	F.O.
	7/15/19	Toilet Paper	05 22.77	F.O.
	7/15/19	Pool Pump Parts	311.14	C.H.
	7/16/19	John Deere Gator and Trailer Rental	F 70.00	C.P.
	7/24/19	Ceiling Fan	114.37	B.M.
	7/24/19	Box of Screws	10.89	B.M.
	7/24/19	Corner Bracket	10.33	B.M.
	7/24/19	Acetone Quart	8.83	C.P.
	7/24/19	Terry Towels 20 pk	05 10.32	C.P.
	7/24/19	Husky Trash Bags 50 ct (2)	05 59.73	C.P.
	7/25/19	Timecards	05 12.05	F.O.
	7/26/19	Door Handles (2)	45.93	L.F.
	7/26/19	Toilet Paper (5)	05 22.77	F.O.
	7/26/19	Cleaning Supplies	05 9.23	F.O.
	7/29/19	Yoga Mats (4)	68.63	F.O.
	7/29/19	Office Supplies	05 10.84	F.O.
	7/29/19	48x72x24 Steel 5 Shelf Unit	91.98	F.O.
	7/29/19	4 Shelf Wire Unit	45.98	F.O.
	7/30/19	John Deere Gator and Trailer Rental	F 70.00	C.P.
	7/30/19	Contractor Trash Bags	05 22.94	C.P.
	7/30/19	Gas for John Deere Gator	19.76	C.P.
	7/31/19	Color Key Bands	05 1.70	B.M.
	7/31/19	Snap Key Hook with Ring	05 4.58	B.M.
	7/31/19	Keys (3)	05 7.56	B.M.
	8/5/19	1/4x4 Philips Flat 25 pk	17.23	C.H.
	8/5/19	Tapcon SDS Bit 3/16x4x7	10.87	C.H.

TOTAL \$1,629.34

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
8/20/2019	297

Bill To
Rolling Hills CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
237.02	Lifeguard Services through August 11, 2019 330,572,8420 60	16.00	3,792.32
		Total	\$3,792.32

RMW
8,20,19

Riverside Management Services, Inc.
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

ROLLING HILLS CDD

LIFEGUARD INVOICE DETAIL

Quantity	Description	Rate	Amount
237.02	Lifeguard Services for ROLLING HILLS	\$ 16.00	\$ 3,792.32

Covers Period End: August 11, 2019

LIFEGUARDS #330-572-34200

Lifeguard

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD BILLABLE HOURS
FOR PE 08/15/19

Date	Hours	Employee	Description
8/2/19	1.47	G.W.	Lifeguarding
8/2/19	1.52	C.D.	Lifeguarding
8/2/19	1.13	H.C.	Deck Monitor
8/2/19	2.67	M.R.	Lifeguarding
8/3/19	6.98	L.J.	Lifeguarding
8/3/19	4.2	G.W.	Lifeguarding
8/3/19	7.2	C.D.	Lifeguarding
8/3/19	6.7	J.F.	Lifeguarding
8/3/19	7.12	H.C.	Deck Monitor
8/4/19	5.57	L.J.	Lifeguarding
8/4/19	6.85	C.D.	Lifeguarding
8/4/19	6.78	J.F.	Lifeguarding
8/4/19	5.83	H.C.	Deck Monitor
8/4/19	2.67	M.R.	Lifeguarding
8/5/19	5.15	G.W.	Lifeguarding
8/5/19	4.97	J.F.	Lifeguarding
8/5/19	5.38	N.E.	Lifeguarding
8/6/19	6.82	G.W.	Lifeguarding
8/6/19	7.07	C.D.	Lifeguarding
8/6/19	7.32	N.E.	Lifeguarding
8/6/19	6.05	H.C.	Deck Monitor
8/7/19	4.03	G.W.	Lifeguarding
8/7/19	3.05	C.D.	Lifeguarding
8/8/19	3.95	G.W.	Lifeguarding
8/8/19	6.58	A.B.	Lifeguarding
8/8/19	5.75	N.E.	Lifeguarding
8/8/19	5.85	H.C.	Deck Monitor
8/9/19	4.33	L.J.	Lifeguarding
8/9/19	8.08	G.W.	Lifeguarding
8/9/19	4.6	C.D.	Lifeguarding
8/9/19	5.78	J.F.	Lifeguarding
8/9/19	1.43	S.B.	Lifeguarding
8/9/19	8.1	H.C.	Deck Monitor
8/9/19	2.67	M.R.	Lifeguarding
8/10/19	5.95	L.J.	Lifeguarding
8/10/19	4.47	C.D.	Lifeguarding
8/10/19	5.95	A.B.	Lifeguarding
8/10/19	5.65	J.F.	Lifeguarding
8/10/19	5.52	H.C.	Deck Monitor
8/10/19	2.67	M.R.	Lifeguarding
8/11/19	6.43	L.J.	Lifeguarding
8/11/19	6.58	C.D.	Lifeguarding
8/11/19	6.55	A.B.	Lifeguarding
8/11/19	5.93	J.F.	Lifeguarding
8/11/19	5	H.C.	Deck Monitor
8/11/19	2.67	M.R.	Lifeguarding

GRAND TOTAL 237.02

Additional Attendant/Lifeguards
GL Code: 330-572-342

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
8/20/2019	296

Bill To
Rolling Hills CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Back to School Event 8/9/19 330,572,4940 W	677.82	677.82
Total			\$677.82

RMW
8, 20, 19

Rolling Hills

Back to school event

8/9/19

GL#(1-57200-330-49400) -

	Actual
Total Expenses	\$827.82
District Credits	\$150.00
WINNERS (55/03)	\$677.82

	Actual
Site	
Set up and Site Management	\$150.00
Site Staff	
Mileage	\$10.00
Totals	\$160.00

	Actual
Food/Beverages/Supplies	
Ice/drinks	\$66.58
Totals	\$66.58

	Actual
Entertainment/Arts & Crafts	
Backpacks/ school supplies	\$460.95
gift cards	\$140.25
Totals	\$601.24

	Amount
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	
Payable To: Mark Johns SouthPaw	\$150.00
Totals	\$150.00

Velevation

*2m
8-19-19*



INVOICE

Page 1 of 2

Customer ID:

12-16050-13008

Customer Name:

ROLLING HILLS CDD

Service Period:

09/01/19-09/30/19

Invoice Date:

09/01/2019

Invoice Number:

9396976-2224-8

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup

Customer Service:
(904) 260-1592

Your Payment Is Due

Oct 01, 2019

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$1,027.31

If payment is received after 10/01/2019: \$ 1,052.99

See Reverse for Important Messages

Previous Balance	Payments	Adjustments	Current Charges	Total Due
1,030.36	(1,030.36)	0.00	1,027.31	1,027.31

Details for Service Location:
 Rolling Hills Cdd, 3212 Bradley Creek Pkwy, Green Cove Springs FL
 32043-7060

Customer ID: 12-16050-13008

Description	Date	Ticket	Quantity	Amount
8 Yard dumpster 1x week	09/01/19		1.00	652.57
Fuel / environmental charge				210.99
Regulatory cost recovery charge				31.09
Administrative charge				6.50
Clay county franchise fee				126.16
Total Current Charges				1,027.31

55 330.363

RECEIVED
 AUG 27 2019
 BY: _____

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT INC. OF FLORIDA
 PO BOX 42930
 PHOENIX, AZ 85080
 (904) 260-1592
 (866) 381-9369
 (904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID (Include with your payment)
09/01/2019	9396976-2224-8	12-16050-13008
Payment Terms	Total Due	Amount
Total Due by 10/01/2019	\$1,027.31	
If Received after 10/01/2019	\$1,052.99	



2224000121605013008093969760000010273100000102731 5

0061348 01 SP 0.500 **SINGLP T 7233 33351 -C01-P61409-11 10290C66


 ROLLING HILLS CDD
 5385 N KNOB HILL RD
 ROLLING HILLS
 SUNRISE FL 33351




 WASTE MANAGEMENT INC. OF FLORIDA
 PO BOX 4648
 CAROL STREAM, IL 60197-4648

THINK GREEN®


 Printed on
 recycled paper.

0061348-0000001-0064982

224-0046983-2224-7

5 EASY WAYS TO PAY



Automatic Payment
Set up recurring payments with us at
wm.com/myaccount.



Pay Through Your Financial Institution
Make a payment from your financial institution using
your Customer ID.



One-Time Payment
At your desk or on the go, use wm.com or our WM
mobile app for a quick and easy payment.



Pay by Phone
Payable 24/7 using our automated system at
866-964-2729.



Mail it
Write it, stuff it, stamp it, mail it. Envelope provided.

HOW TO READ YOUR INVOICE

How To Contact Us	Your Payment is Due	Your Total Due
Visit wm.com <small>To see your account or to make a payment, log in to your account at wm.com. If you are a new user, please create a new account.</small>	August 19, 2017 <small>If full payment of this invoice amount is not received by the payment due date, you will be charged a monthly late charge of 2% of the unpaid amount, with a maximum charge of \$5.00, or such lesser sum as may be determined by applicable law, regulation or contract.</small>	\$124.73 <small>If payment is received after 08/19/2017 \$126.64 See reverse for important notices.</small>
Customer Service (866) 964-2729		

Previous Balance	Payments	Adjustments	Current Charges	Total Due
0.00	(97.12)	0.00	124.73	124.73

Details for Service Location		Customer ID	
311 Jackson Street, Stockton CA 95205		5-43290-00395	
		PO Number: 45895	

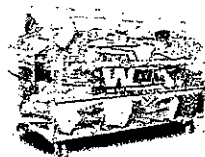
Description	Unit	Price	Quantity	Amount
Waste	01/01/17	1.00	1.00	1.00
Recycle	01/01/17	1.00	1.00	1.00
Landfill	01/01/17	1.00	1.00	1.00
Total Current Charges				124.73

States the date payment is due to Waste Management. Anything beyond that date may incur additional charges. Your **Total Due** is the total amount of current charges and any previous unpaid balances combined.

Previous balance is the total due from your previous invoice. We subtract any **Payments Received/Adjustments** and add your **Current Charges** from this billing cycle to get a **Total Due** on this invoice. If you have not paid all or a portion of your previous balance, please pay the entire **Total Due** to avoid a late charge or service interruption.

Service location details the total current charges of this invoice.

ARE YOU CLEAR ABOUT RECYCLING CONTAMINATION AND OVERAGES?



Keep your recycling container clear of contamination and ensure all materials fit inside your container with the lids closed to avoid additional service charges.

RecycleOftenRecycleRight.com



KEEP A LID ON OVERAGE CHARGES



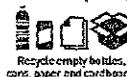
If you regularly have excess materials, we're here to help you put the lid on overages. Please check your service agreement and contact your Waste Management representative to right-size your service.

Eliminating overages helps you:

- Avoid unbudgeted costs
- Prevent safety issues for your employees or customers
- Decrease pests and other animal risks
- Reduce odors and other concerns
- Keep your waste and recycling areas clean and tidy

FOLLOW THE RECYCLE RIGHT GUIDELINES

If your business subscribes to recycling service, please place only allowable materials in your recycling containers.



Recycle empty bottles, cans, paper and cardboard.

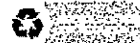


Keep food and liquid out of the recycling.



Empty recyclables directly into your recycling container. NO bagged recyclables.

Only materials free of contaminants are recyclable.



For more information, visit:
RecycleOftenRecycleRight.com
#Recycling101

If your service is suspended for non-payment, you may be charged a Resume charge to restart your service. For each returned check, a charge will be assessed on your next invoice equal to the maximum amount permitted by applicable state law.

CHECK HERE TO CHANGE CONTACT INFO

List your new billing information below. For a change of service address, please contact Waste Management.

Address 1	
Address 2	
City	
State	
Zip	
Email	
Date Valid	

CHECK HERE TO SIGN UP FOR AUTOMATIC PAYMENT ENROLLMENT

If I enroll in Automatic Payment services, I authorize Waste Management to pay my invoice by electronically deducting money from my bank account. I can cancel authorization by notifying Waste Management at wm.com or by calling the customer service number listed on my invoice. Your enrollment could take 1-2 billing cycles for Automatic Payments to take effect. Continue to submit payment until page one of your invoice reflects that your payment will be deducted.

Email Address	
Date	
Bank Account Holder Signature	

NOTICE: By sending your check, you are authorizing the Company to use information on your check to make a one-time electronic debit to your account at the financial institution indicated on your check. The electronic debit will be for the amount of your check and may occur as soon as the same day we receive your check.

In order for us to service your account or to collect any amounts you may owe (for non-marketing or solicitation purposes), we may contact you by telephone at any telephone number that you provided in connection with your account, including wireless telephone numbers, which could result in charges to you. Methods of contact may include text messages and using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable. We may also contact you by email or other methods as provided in our contract.

Please send all bankruptcy correspondence to PO Box 43290, Phoenix, AZ 85080 (this language is in compliance with 11 USC 342(c)(2) of the Bankruptcy Code)



YELLOWSTONE

INVOICE

INVOICE #	INVOICE DATE
JAX 47441	8/31/2019
TERMS	PO NUMBER
Net 30	

Bill To:

Rolling Hills CDD
c/o Governmental Management Services, LLC
5385 N. Nob Hill Rd
Sunrise, FL 33351

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Rolling Hills CDD

Invoice Due Date: September 30, 2019

Invoice Amount: \$6,051.80

Description	Current Amount
Monthly Landscape Maintenance August 2019	\$6,051.80

Invoice Total \$6,051.80

124, 32.442

IS CONFIDENTIAL

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286