

*Rolling Hills  
Community Development District*

*May 14, 2020*

# *Rolling Hills*

## *Community Development District*

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*475 West Town Place, Suite 114*  
*Phone: 904-940-5850 - Fax: 904-940-5899*

May 7, 2020

Board of Supervisors  
Rolling Hills Community  
Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Rolling Hills Community Development District will be held Thursday, May 14, 2020 at 6:00 p.m. via Zoom. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Organizational Matters
- IV. Approval of Minutes of the February 11, 2020 Meeting
- V. Discussion Regarding the Re-Opening of Amenity Facilities
- VI. Consideration of Resolution 2020-02, Re-Setting a Public Hearing Date to Adopt the Revised Rules of Procedure
- VII. Consideration of The Lake Doctors Proposal
- VIII. Consideration of Resolution 2020-03, Approving the Proposed Budget for Fiscal Year 2021 and Setting a Public Hearing Date to Adopt
- IX. Consideration of Resolution 2020-04, Adopting an Internal Controls Policy
- X. Other Business
- XI. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager - Report on the Number of Registered Voters (686)
  - D. Operations / Amenity Manager - Report
- XII. Supervisor's Requests
- XIII. Audience Comments
- XIV. Financial Reports
  - A. Balance Sheet & Income Statement
  - B. Assessment Receipt Schedule
  - C. Check Register
- XV. Next Scheduled Meeting: June 9, 2020 @ 6:00 p.m. at the Rolling Hills Amenity Center
- XVI. Adjournment

Enclosed for your review and approval is a copy of the minutes from the February 11, 2020 meeting.

The sixth order of business is consideration of Resolution 2020-02, which is enclosed for your review.

The seventh order of business is consideration of Lake Doctors proposal, which is enclosed for your review.

The eighth order of business is approval of the proposed budget for Fiscal Year 2021 and consideration of Resolution 2020-03, which is enclosed for your review. A copy of the proposed budget will be sent under separate cover. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget.

The ninth order of business is consideration of Resolution 2020-04, which is enclosed for your review.

Enclosed under the Manager's Report is a letter from the Supervisor of Elections office indicating the number of registered voters.

Enclosed under the Operations / Amenity Manager's report is a memorandum.

Enclosed are the financials, assessment receipt schedule and the check register.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting. If you have any questions in the meantime, please feel free to contact me.

Sincerely,

*James Oliver*

James Oliver  
Manager

cc: Katie Buchanan  
Keith Hadden

Gabe McKee

# *AGENDA*

*Rolling Hills  
Community Development District  
Agenda*

Thursday  
May 14, 2020  
6:00 p.m.

*District Website: [www.rollinghillscdd.com](http://www.rollinghillscdd.com)*

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- II. Audience Comments
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- XVI. Adjournment

# *MINUTES*

ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, February 11, 2020 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.

Present and constituting a quorum were:

Bill Tew	Chairman
Rose Bock	Vice Chairperson
Kurt von der Osten	Supervisor
Shannon Jordan	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel (by telephone)
Freddie Oca	Riverside Management
Chris Hall	Riverside Management
Jeremy Adamitis	Yellowstone Landscape

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the October 8, 2019 Meeting**

On MOTION by Ms. Jordan seconded by Mr. Tew with all in favor the minutes of the October 8, 2019 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Acceptance of Fiscal Year 2019 Audit**

Mr. Oliver stated next is acceptance of the fiscal year 2019 financial audit, copy of which was included in your agenda package. We are required to have a financial audit conducted every year by a CPA firm, which the board selects through the RFP process. This audit was completed



by Berger, Toombs, Elam Gaines & Frank and it has been completed. The deadline for completion is June 30<sup>th</sup> and we have provided this to the auditor general.

Mr. Oliver gave an overview of the audit including the opinion letter, notes to the financial statements, auditor report on internal controls and the management letter.

On MOTION by Ms. Jordan seconded by Ms. Bock with all in favor the fiscal year 2019 audit was accepted.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-01 Setting a Public Hearing Date to Adopt the Revised Rules of Procedure**

Mr. Oliver stated next is consideration of Resolution 2020-01 setting a public hearing date to adopt the revised rules of procedure. You have a cover letter from Katie as well as the redline version of the rules of procedure.

Ms. Buchanan stated our office undertakes this effort every few years to make sure we incorporate legislative changes. We highlighted the most significant changes in the memo.

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor Resolution 2020-01 setting April 14, 2020 at 6:00 p.m. for the public hearing was approved.

**SIXTH ORDER OF BUSINESS**

**Consideration of Nondisclosure Agreement with Clay County Property Appraiser for Information Exempt from Public Disclosure**

Mr. Oliver stated when we collect assessments we do it on the tax rolls and we get an assessment roll from the property appraiser, we fill in the information for the CDD's assessments then we provide that to the tax collector. Some of the information that is on the property appraiser's roll is exempt from public records such as certain law enforcement officers, judges, other people that can be at risk from a safety standpoint, some of their information is not on the roll. We, the district, agree that we will not disclose that information and if something is considered exempt by Clay County, we also consider it exempt.

On MOTION by Mr. Tew seconded by Mr. von der Osten with all in favor the nondisclosure agreement with the Clay County Property Appraiser was approved.

**SEVENTH ORDER OF BUSINESS**                      **Yellowstone Landscape Maintenance Update**

Mr. Adamitis stated overall the community is in good shape, I have not seen a lot of issues throughout the property. This time of year we are gearing up to switch back to weekly services once the grass starts growing a little bit more. We will be out tomorrow and Thursday for maintenance on the irrigation system, my tech told me that a resident got caught on one of the risers when he was on a skateboard and we will be out this week to make a repair to that.

**EIGHTH ORDER OF BUSINESS**                      **Discussion of Code of Conduct for Board and Staff**

Mr. Oliver stated we discussed the code of conduct for board and staff at the last meeting and it is not a lengthy document. More than anything else it talks about the code of conduct not only for the board but also for staff and without going into great detail, I will hit the high points. The basic tenets of the code shall be act in the public interest, comply with the law, conduct of members (supervisors and staff), use of decorum with the public, supervisors should be welcoming to speakers and treat them with respect, supervisors should actively listen to public comments, supervisors should avoid debate and argument with members of the public, supervisors should not use personal attacks, respect for the process, communication, conflict of interest, confidential information, representation of private interests and advocacy, positive work environment, which I believe we have here and implementation and compliance and enforcement.

Rose served as the chairperson at Sampson Creek CDD and we probably developed this sometime in 2012 and that was the first we had and it has been exported to a lot of districts and it has been a valuable document. It is a living document and if something needs to be changed or revised along the way we can certainly do that.

Ms. Jordon stated I would like to have somewhere in this document in reference to Facebook pages that our community does have, perhaps make a reference to that.

Mr. Oliver stated I will add something about social media, that is a good idea.

Ms. Jordan stated I have seen Fleming Island CDD has its own social media page and maybe that is appropriate for us to do where they can message the CDD versus having CDD related questions on our resident's page.

Mr. Oliver stated I will get with Hopping Green to discuss that aspect of it. There are quite a few management issues we have to deal with and one of the more difficult ones is ADA

compliance with websites. I will come up with a revision, circulate the revised language and if you are okay with it we will vote on it at the next meeting.

Ms. Bock stated I don't think social media was an issue in 2012 but it is today.

## **NINTH ORDER OF BUSINESS**

### **Consideration of Proposals for Lifeguard Services**

Mr. Oliver stated next is proposals for lifeguard services. You have two proposals in your agenda packet, one from Riverside Management Services the other from Vesta. About ten minutes before the meeting Dan Fagan came in the room, he is in charge of their amenities division for Northeast Florida and they are withdrawing their proposal. They have taken a look at the numbers and because of the fact that right now this is a remote district and does not have the same density as other areas such as the Oakleaf area where they have an opportunity to have six or seven different clients in the same area they are withdrawing their proposal.

Ms. Jordan stated the only option at this point is RMS.

Mr. Oliver stated that is the option you have on the table right now. I do think that this process has been helpful because Freddie has been working with Rich Whetsel, the president of RMS, to come up with more solid ways of handling what reported issues we have had there. Some of them may have been maturity of some of the lifeguards on deck, some of the issues have been resident behavior and rather than painting it with broad brush the ways to approach this were, make sure you have the right lifeguards out here, Freddie hold them to an acceptable standard, Freddie not delegate his authority over lifeguards to some offsite lifeguard manager, which is the way that model worked before. The district, itself, particularly me and the board to employ our policies the way they are written. I took a look at our policies today and we already have tools in place to deal with actions that require discipline and that gives the attendee to receive a series of verbal or written warnings at which they are asked to leave this facility if they can't abide by these policies and Freddie would have the authority to do that and if something more egregious happens I have the right to suspend someone indefinitely and then bring that to the next board meeting. That works in other districts, this is one of the few districts I have never suspended anybody. I think we need to take that seriously this year. I do think that although you changed these policies back in June 2019 we should put these back on the agenda for the April meeting. We will go back over the policies, scrub them and if there is something we need to change to make the policies more effective we can do that at that meeting before we get into the busy summer season.

Ms. Jordan asked can we request that the residents re-sign these policies? They need to be re-informed and re-educated of these policies. I understand this was a huge issue and it was not just the lifeguards. It was residents and lifeguards.

Mr. Oliver stated I think when it comes to personal behavior it is up to the adult to behave appropriately and if they don't they will have to accept the consequences like anyone else. We will take a look at the policies and take the most key points and make sure the residents are informed of that probably through the website and through an eblast and also posting of the policies out here in front.

On MOTION by Mr. Tew seconded by Mr. von der Osten with all in favor the proposal from Riverside Management for lifeguard services was approved.

**TENTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

Mr. Oliver stated I will have Keith Hadden come to the next meeting to update us on issues that are going on here about construction in the district and surrounding area.

**C. Manager**

Mr. Oliver stated an important thing to note is we are approaching election season. When the district became at least six years old and had 250 registered voters living in the district that set up our first general election. At that election two resident supervisors were elected and that was Shannon Jordan and David Church. During this election cycle two more seats will be open to the general election and that will be open to registered voters that live within the CDD. We will have four residents on the board after the November election. For residents who are interested in qualifying for those seats you can go to the supervisor of elections office during the June timeframe

to qualify then you would be on the ballot for the election to be held on November 3rd. If you are the only person who qualifies you won't be on the ballot you will just assume that seat once the seat expires after the November election. For more information you can contact the supervisor of elections, their website is, clayelections.com and Chris Chambliss is supervisor of elections and is very helpful with the process. It is a pretty simply process, the main thing you have to be is a registered voter living within the district. We look forward to having two more resident supervisors on the board.

Mr. von der Osten asked which two seats are expiring?

Mr. Oliver stated yours and Rose's seats and Bill is on until 2022. In 2022 there will be three residents elected or reelected to the board.

Ms. Bock stated you don't have to be an owner here you just have to be resident.

**D. Operations/Amenity Manger - Report**

A copy of the operations report was included in the agenda package.

**TWELFTH ORDER OF BUSINESS Supervisors Requests**

There being none, the next item followed.

**THIRTEENTH ORDER OF BUSINESS Audience Comments**

A resident asked about a park that was discussed at the last meeting that Supervisor Church was assigned to work with staff to determine what to build.

Mr. Oliver stated I will give him a call tomorrow.

A resident stated there is some construction going on around us and I'm going to take it up a level about the dirt in the air. We are subject to noise pollution, vibrations, and the dirt and dust is blowing all the time. I have complained about it before to anyone who would listen and I think it has gotten better but it is still bad. Once a month I'm cleaning out my backyard and a couple weeks later I have dirt and dust all over it again, in my screens, on everything. It is on the facilities here. I want to get some kind of reimbursement for pressure washing, at least a one-time cleanup. I am not just here to complain but to do something about it. I think we would have more momentum if the CDD or collectively a group of people together to request this.

Mr. Oliver stated you are a great communicator and I remember you at the last meeting and you had conversations later on with Keith Hadden. I suggest just to get the ball rolling and the CDD will assist in any way we can although the CDD has no authority over this, I suggest you contact the Clay County Commissioner for this district, Gayward Hendry, his information is on the county commission website, and have that conversation just to start.

Mr. Tew asked is it an FDOT project?

Mr. Oliver stated it is FDOT but I think there is some county work.

Mr. Tew stated they have a website and they have an advocate. I live in Orlando where we have a lot of work going on and find whatever this beltway is called, find their website, they have an advocate, go to the advocate and start at the top and work down. They will find somebody to help you.

A resident stated there is a line of houses on this road and it is crazy with the settling and cracks from the vibration.

Mr. Oliver stated we can work together on this and we can also communicate with these people and write a letter that has the same message you have. The CDD can't do much but if there are individual residents, registered voters, that are getting engaged that will help.

A resident asked what do we do about sidewalks that have been cracked from tree roots? It is a trip hazard.

Mr. Hall stated I will notify the county.

Mr. Oliver stated get them notified in writing and copy Keith Hadden on that also.

#### **FOURTEENTH ORDER OF BUSINESS      Financial Reports**

##### **A.    Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included in the agenda package.

##### **B.    Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

##### **C.    Check Register**

On MOTION by Ms. Jordan seconded by Mr. Tew with all in favor the check registers were approved.

**FIFTEENTH ORDER OF BUSINESS**

**Next Meeting Scheduled for April 14, 2020 @ 6:00 p.m. at Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043**

Mr. Oliver stated the next meeting is April 14, 2020 at 6:00 p.m. We will also have the public hearing and also have the engineer here and take a look at policies and I want to get some preliminary guidance from the board at that meeting so I can prepare the proposed budget to present at the June meeting.

Ms. Jordan stated you and I discussed that each position had a role of what they might cover in the community so as more community members come on, people know who to go to for what.

Mr. Oliver stated we do that in some other districts.

On MOTION by Mr. Tew seconded by Ms. Bock with all in favor the meeting adjourned at 6:38 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

*SIXTH ORDER OF BUSINESS*



**RESOLUTION 2020-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT AMENDING RESOLUTION 2020-01 TO RE-SET THE DATE OF THE PUBLIC HEARING TO CONSIDER AND HEAR COMMENT ON THE ADOPTION OF RULES OF PROCEDURE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, , Rolling Hills Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

**WHEREAS**, on February 11, 2020, at a duly noticed public meeting, the District’s Board of Supervisors (“Board”) adopted Resolution 2020-01, setting a public hearing to consider and hear comment on the adoption of Rules of Procedure on April 14, 2020 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043; and

**WHEREAS**, in accordance with Resolution 2020-01, the District published notices of rule development and rulemaking (“Hearing Notices”) for the public hearing; and

**WHEREAS**, due to the current COVID-19 public health emergency, and pursuant to Executive Orders 20-52, 20-69 and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020 and April 29, 2020 (“Executive Orders”), respectively, it is anticipated that the Board may use the communications media technology for its public hearing in lieu of meeting in person as provided for in the Hearing Notices; and

**WHEREAS**, as access information for the public hearing has been modified since the publication of the Hearing Notices, the Board now desires to change the date of the public hearing to allow for proper instructions regarding attendance of the public hearing.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. PUBLIC HEARING DATE RE-SET.** Resolution 2020-01 is hereby amended to reflect that the public hearing as declared in Resolution 2020-02 is re-set to \_\_\_\_\_, 2020 at \_\_\_\_\_ a/p.m. In the event the Executive Orders, and any extensions or supplements thereto, are still in effect to allow conducting the public hearing via communications media technology, the District shall hold the public hearing utilizing Zoom or other telephonic communications media technology and shall publish notice providing access information for the same. If the Executive Orders have expired, the public hearing shall be held at the following location:

Rolling Hills Amenity Center  
3212 Bradley Creek Parkway  
Green Cove Springs, Florida 32043

**SECTION 2. PUBLICATION OF HEARING NOTICE.** The District Secretary is directed to publish notice of the hearing utilizing communications media technology in accordance with Executive Orders and Section 120.54, *Florida Statutes*, provided such Executive Orders remain in effect as of the date of the public hearing, and in accordance with applicable Florida law.

**SECTION 3. RESOLUTION 2020-01 OTHERWISE REMAINS IN FULL FORCE AND EFFECT.** Except as otherwise provided herein, all of the provisions of Resolution 2020-01 remain in full force and effect.

**SECTION 4. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 5. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage and adoption by the Board.

**PASSED AND ADOPTED** this 14<sup>th</sup> day of May, 2020.

ATTEST:

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Vice/Chairperson, Board of Supervisors

*SEVENTH ORDER OF BUSINESS*



Corporate Offices  
3543 State Road 419  
Winter Springs, FL 32708  
1-800-666-5253  
lakes@lakedoctors.com  
www.lakedoctors.com

January 22, 2020

Mr. Chris Hall  
Rolling Hills CDD  
c/o GMS  
475 West Town Place, #114  
St. Augustine, FL 32092

Dear Mr. Hall:

The anniversary date of your Lake Doctors, Inc., Water Management Program for **Rolling Hills CDD** is March 1, 2020 at which time your program is due to automatically extend. Due to the rising costs of professionally managing your account, including aquatic products, vehicles, equipment, insurance and supplies, we would like to ask for a modest adjustment to your monthly investment amount, from \$400.00/per month to \$420.00/per month.

If you have any questions or concerns regarding your proposed adjustment or your Lake Doctors Water Management Program, **please feel free to give me a call at (904)626-0287) or contact me by email at [mark.seymour@lakedoctors.com](mailto:mark.seymour@lakedoctors.com)**. Otherwise, no action is required at this time.

As always, we will continue to focus upon fully satisfying your water management needs by providing excellent, quality service, quick response to questions or problems and deep concern for the health of your pond, lake or waterway.

We at The Lake Doctors very much appreciate your current business and look forward to continuing to work with you to keep your waterway(s) in excellent condition.

Sincerely,

A handwritten signature in black ink that reads "Mark A. Seymour". The signature is written in a cursive, flowing style.

Mark A. Seymour  
Sales Manager

MAS/jkw  
718674

*EIGHTH ORDER OF BUSINESS*

**RESOLUTION 2020-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors (“**Board**”) of the Rolling Hills Community Development District (“**District**”) prior to June 15, 2020, a proposed budget (“**Proposed Budget**”) for the fiscal year beginning October 1, 2020 and ending September 30, 2021 (“**Fiscal Year 2020/2021**”); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

**1. PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

**2. SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for \_\_\_\_\_, **2020** at \_\_\_\_\_.m. The hearing may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020 and April 29, 2020, as such orders may be extended or supplemented, respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting to be held in person, it will be held at the following location:

LOCATION:                   Rolling Hills Amenity Center  
                                  3212 Bradley Creek Parkway  
                                  Green Cove Springs, Florida 32043

**3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT(S).** The District Manager is hereby directed to submit a copy of the Proposed Budget to the Clay County, Florida at least 60 days prior to the hearing set above.

**4. POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District’s Secretary is further directed to post the approved Proposed Budget on the District’s website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

**5. PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

**6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**7. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 14<sup>TH</sup> DAY OF MAY, 2020.**

ATTEST:

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Vice/Chairperson, Board of Supervisors

*NINTH ORDER OF BUSINESS*



**RESOLUTION 2020-04**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT ADOPTING AN INTERNAL CONTROLS POLICY CONSISTENT WITH SECTION 218.33, FLORIDA STATUTES; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Rolling Hills Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

**WHEREAS**, consistent with Section 218.33, *Florida Statutes*, the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse as defined in Section 11.45(1), *Florida Statutes*; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets; and

**WHEREAS**, to demonstrate compliance with Section 218.33, *Florida Statutes*, the District desires to adopt by resolution the Internal Controls Policy attached hereto as **Exhibit A**.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The attached Internal Controls Policy attached hereto as **Exhibit A** is hereby adopted pursuant to this Resolution.

**SECTION 2.** If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED THIS 14<sup>th</sup> DAY OF MAY, 2020.**

**ATTEST:**

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

## **EXHIBIT “A”**

### **ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT INTERNAL CONTROLS POLICY**

#### **1. Purpose.**

- 1.1. The purpose of this internal controls policy is to establish and maintain internal controls for the Rolling Hills Community Development District.
- 1.2. Consistent with Section 218.33(3), *Florida Statutes*, the internal controls adopted herein are designed to:
  - 1.2.1. Prevent and detect Fraud, Waste, and Abuse (as hereinafter defined).
  - 1.2.2. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.
  - 1.2.3. Support economical and efficient operations.
  - 1.2.4. Ensure reliability of financial records and reports.
  - 1.2.5. Safeguard Assets (as hereinafter defined).

#### **2. Definitions.**

- 2.1. “Abuse” means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.
- 2.2. “Assets” means District assets such as cash or other financial resources, supplies, inventories, equipment and other fixed assets, real property, intellectual property, or data.
- 2.3. “Auditor” means the independent auditor (and its employees) retained by the District to perform the annual audit required by state law.
- 2.4. “Board” means the Board of Supervisors for the District.
- 2.5. “District Management” means (i) the independent contractor (and its employees) retained by the District to provide professional district management services to the District and (ii) any other independent contractor (and its employees) separately retained by the District to provide amenity management services, provided said services include a responsibility to safeguard and protect Assets.

- 2.6. “Fraud” means obtaining something of value through willful misrepresentation, including, but not limited to, intentional misstatements or intentional omissions of amounts or disclosures in financial statements to deceive users of financial statements, theft of an entity’s assets, bribery, or the use of one’s position for personal enrichment through the deliberate misuse or misapplication of an organization’s resources.
- 2.7. “Internal Controls” means systems and procedures designed to prevent and detect fraud, waste, and abuse; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets.
- 2.8. “Risk” means anything that could negatively impact the District’s ability to meet its goals and objectives. The term includes strategic, financial, regulatory, reputational, and operational risks.
- 2.9. “Waste” means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

### **3. Control Environment.**

#### 3.1. Ethical and Honest Behavior.

- 3.1.1. District Management is responsible for maintaining a work environment that promotes ethical and honest behavior on the part of all employees, contractors, vendors and others.
- 3.1.2. Managers at all levels must behave ethically and communicate to employees and others that they are expected to behave ethically.
- 3.1.3. Managers must demonstrate through words and actions that unethical behavior will not be tolerated.

### **4. Risk Assessment.**

- 4.1. Risk Assessment. District Management is responsible for assessing Risk to the District. District Management’s Risk assessments shall include, but not be limited to:
  - 4.1.1. Identifying potential hazards.
  - 4.1.2. Evaluating the likelihood and extent of harm.
  - 4.1.3. Identifying cost-justified precautions and implementing those precautions.

## 5. Control Activities.

5.1. Minimum Internal Controls. The District hereby establishes the following minimum Internal Controls to prevent and detect Fraud, Waste, and Abuse:

5.1.1. Preventive controls designed to forestall errors or irregularities and thereby avoid the cost of corrections. Preventive control activities shall include, but not be limited to, the following:

5.1.1.1. Identifying and segregating incompatible duties and/or implementing mitigating controls.

5.1.1.2. Performing accounting functions in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.1.3. Requiring proper authorizations to access and/or modify accounting software.

5.1.1.4. Implementing computerized accounting techniques (e.g. to help identify coding errors, avoid duplicate invoices, etc.).

5.1.1.5. Maintaining a schedule of the District's material fixed Assets.

5.1.1.6. Maintaining physical control over the District's material and vulnerable Assets (e.g. lock and key, computer passwords, network firewalls, etc.).

5.1.1.7. Retaining and restricting access to sensitive documents.

5.1.1.8. Performing regular electronic data backups.

5.1.2. Detective controls designed to measure the effectiveness of preventive controls and to detect errors or irregularities when they occur. Detective control activities shall include, but not be limited to, the following:

5.1.2.1. Preparing financial reports in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.2.2. Reviewing financial statements and investigating any material variances between budgeted expenses and actual expenses.

5.1.2.3. Establishing and implementing periodic reconciliations of bank, trust, and petty cash accounts.

- 5.1.2.4. Establishing an internal protocol for reporting and investigating known or suspected acts of Fraud, Waste, or Abuse.
- 5.1.2.5. Engaging in periodic physical inventory counts and comparisons with inventory records.
- 5.1.2.6. Monitoring all ACH (electronic) transactions and the sequencing of checks.

5.2. **Implementation.** District Management shall implement the minimum Internal Controls described herein. District Management may also implement additional Internal Controls that it deems advisable or appropriate for the District. The specific ways District Management implements these minimum Internal Controls shall be consistent with Generally Accepted Accounting Principles (GAAP) and otherwise conform to Governmental Accounting Standards Board (GASB) and American Institute of Certified Public Accountants (AICPA) standards and norms.

## **6. Information and Communication.**

- 6.1. **Information and Communication.** District Management shall communicate to its employees (needing to know) information relevant to the Internal Controls, including but not limited to any changes to the Internal Controls and/or changes to laws, rules, contracts, grant agreements, and best practices.
- 6.2. **Training.** District Management shall regularly train its employees (needing the training) in connection with the Internal Controls described herein and promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

## **7. Monitoring Activities.**

- 7.1. **Internal Reviews.** District Management shall internally review the District's Internal Controls at least once per year. In connection with this internal review, District Management shall:
  - 7.1.1.1. Review its operational processes.
  - 7.1.1.2. Consider the potential risk of Fraud, Waste, or Abuse inherent in each process.
  - 7.1.1.3. Identify the controls included in the process, or controls that could be included, that would result in a reduction in the inherent risk.
  - 7.1.1.4. Assess whether there are Internal Controls that need to be improved or added to the process under consideration.

7.1.1.5. Implement new controls or improve existing controls that are determined to be the most efficient and effective for decreasing the risk of Fraud, Waste or Abuse.

7.1.1.6. Train its employees on implemented new controls or improvements to existing controls.

7.2. External Audits and Other Reviews. Audits and other reviews may be performed on various components of the District's Internal Controls by the Auditor consistent with Government Auditing Standards (GAS). Audits may identify material deficiencies in the Internal Controls and make recommendations to improve them. District Management shall communicate and cooperate with the Board and the Auditor regarding the potential implementation of Auditor recommendations.

**Specific Authority:** §§ 190.011(5), 218.33(3), *Florida Statutes*

**Effective date:** May 14, 2020

*ELEVENTH ORDER OF BUSINESS*

*C.*





# Chris H. Chambliss

## Supervisor of Elections Clay County, Florida

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April 15, 2020

Rolling Hills Community Development District  
Attention: Katie Buchanan  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Dear Ms. Buchanan:

I have queried the number of eligible voters residing within the Rolling Hills Community Development District as of April 15, 2020. At this time, there are 686 registered voters residing within the district.

Please provide the contact information and term expiration dates for the current CDD Board Members. I can be reached via the contact information at the bottom of this page or via email at [Lynn.Gaver@ClayElection.gov](mailto:Lynn.Gaver@ClayElection.gov).

*Thank you,*

*Lynn Gaver, MFCEP*  
Clay County Supervisor of Elections Office  
P.O. Box 337 | 500 North Orange Ave.  
Green Cove Springs, FL 32043  
(904) 269-6350 Fax (904) 284-0935

*D.*

***Rolling Hills Community Development District***  
*3212 Bradley Creek Parkway · Green Cove Springs, FL 32043*

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***Memorandum***

**Date:** May 14<sup>th</sup>, 2020

**To:** Rich Whetsel, Operations Director

**From:** Freddie Oca, Facility Manager  
Chris Hall, Operations Manager

**Re:** Rolling Hills CDD - Monthly Operations Report: February-April

**General**

[www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) website continues to provide documents such as annual audits, meeting minutes and annual budgets. All will be updated as they become available.

Ten (10) sets of access cards were issued.

An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

Clay plumbing has repaired a toilet in the women's downstairs bathroom.

Roto Rooter repaired the drains inside the amenity center.

Black Creek Electric repaired/replaced blown fuses for the pool.

**Maintenance:**

Orange Environmental Services conducted their quarterly inspection and treatment. Mechanical Solutions conducted their quarterly inspection on the AC units and made the needed repairs.

Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment.

Fire X completed their annual fire extinguisher inspection.

The main filtration pump and impeller has been replaced by Parry Pools.

Atlantic Powder is repairing the remaining lounge chairs on the pool deck.

Timer has been installed on the Sirius radio.

Timer has been installed on the babbling brook.

Landscape Maintenance

Yellowstone Landscaping continues to maintain the community landscaping.

Irrigation inspections and needed repairs are being completed on a monthly basis.

New sod has been installed around the facility and common areas.

Two community signs have been updated with new plant material.  
Riverside Management Services has completed the following:

Rubber mulch has been installed around the pool deck.  
Pylons and shower poles have been painted.  
All columns to shade structures have been painted.  
Pavilion rental area is being cleaned and painted.  
Lifeguard shack has been cleaned and painted.  
The doors on the kid zone have been painted.  
The pavers on the pool deck have been pressure washed.  
Pool furniture has been pressure washed.  
The tennis courts have been pressured washed.  
Timers have been installed on the babbling brook.  
Timer has been installed on the Sirius radio.  
The circulatory pump for the pool has been replaced.  
The water bucket at the splash zone has been repaired.  
Repaired the pavers on the pool deck.  
Streetlights in the median have been repaired.  
The stairs on the deck have been repaired.  
The entryway signs have been repainted.  
The park locations and common areas are being policed weekly for debris.  
All district lake cleanings have been put on hold due to Covid-19 restrictions.  
Lake water out falls are inspected and cleaned monthly to ensure proper water flow.  
An inspection of the Amenity Center lighting was performed.  
Trash can liners are being changed on a weekly basis.

Rentals: Jan-April

3

**Resident Requests/Comments:**

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Rich at (904) 759-8923.

*FOURTEENTH ORDER OF BUSINESS*

A.

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
 March 31, 2020

	<u>Governmental Fund Types</u>		<u>Totals</u> <u>(Memorandum Only)</u>
	<u>General</u>	<u>Debt Service</u>	
<b><u>ASSETS:</u></b>			
CASH - Operating	\$262,305	—	\$262,305
<b>INVESTMENTS</b>			
<b><u>Series 2015 A-1</u></b>			
Reserve	—	\$90,706	\$90,706
Revenue	—	\$179,197	\$179,197
Prepayment A1	—	\$838	\$838
<b><u>Series 2015 A-2</u></b>			
Reserve	—	\$100,000	\$100,000
Revenue	—	\$135,242	\$135,242
Prepayment	—	\$2,767	\$2,767
<b><u>Series 2015 A-3</u></b>			
Reserve	—	\$53,040	\$53,040
Revenue	—	\$50,375	\$50,375
<b>TOTAL ASSETS</b>	<b><u>\$262,305</u></b>	<b><u>\$612,165</u></b>	<b><u>\$874,470</u></b>
<b><u>LIABILITIES:</u></b>			
ACCOUNTS PAYABLE	\$15,435	—	\$15,435
<b><u>FUND BALANCES:</u></b>			
RESTRICTED FOR DEBT SERVICE	—	\$612,165	\$612,165
UNASSIGNED	\$246,870	—	\$246,870
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b><u>\$262,305</u></b>	<b><u>\$612,165</u></b>	<b><u>\$874,470</u></b>

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2020	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<b>REVENUES:</b>				
Assessments - Platted Lots (Tax Roll)	\$348,975	\$348,975	\$344,766	(\$4,209)
Assessments - Platted Lots (Direct)	\$269,409	\$134,704	\$67,352	(\$67,352)
Swim & Tennis Revenue	\$800	\$400	\$0	(\$400)
Facility Rental Fees	\$3,500	\$1,750	\$1,825	\$75
Non-Resident Memberships	\$1,980	\$990	\$0	(\$990)
<b>TOTAL REVENUES</b>	<b>\$624,664</b>	<b>\$486,819</b>	<b>\$413,943</b>	<b>(\$72,876)</b>
<b>EXPENDITURES:</b>				
<b>ADMINISTRATIVE:</b>				
Supervisor Fees	\$6,000	\$3,000	\$1,400	\$1,600
FICA Taxes	\$459	\$230	\$107	\$122
Engineering Fees	\$10,000	\$5,000	\$0	\$5,000
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination Agent	\$3,500	\$1,750	\$1,750	(\$0)
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees	\$22,500	\$11,250	\$904	\$10,346
Annual Audit	\$3,800	\$3,800	\$3,800	\$0
Trustee	\$8,081	\$8,081	\$8,081	\$0
Management Fees	\$40,000	\$20,000	\$20,000	\$0
Computer Time	\$1,000	\$500	\$500	\$0
Website Compliance	\$2,500	\$1,250	\$1,250	\$0
Telephone	\$150	\$75	\$16	\$59
Postage	\$500	\$250	\$82	\$169
Printing & Binding	\$1,250	\$625	\$600	\$25
Travel & Per Diem	\$100	\$50	\$45	\$5
Insurance	\$8,427	\$8,427	\$8,227	\$200
Legal Advertising	\$1,000	\$500	\$216	\$284
Other Current Charges	\$1,500	\$750	\$725	\$25
Office Supplies	\$100	\$50	\$91	(\$41)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$117,242</b>	<b>\$70,763</b>	<b>\$52,969</b>	<b>\$17,794</b>



**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2020	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<b><u>EXPENDITURES: (continued)</u></b>				
<b><u>FIELD:</u></b>				
Operations Management	\$20,500	\$10,250	\$10,250	\$0
Utilities - Irrigation & Streetlights	\$35,000	\$17,500	\$14,491	\$3,009
Repairs & Maintenance	\$40,000	\$20,000	\$15,335	\$4,665
Landscape	\$73,000	\$36,500	\$36,311	\$189
Landscape - Contingency	\$6,800	\$3,400	\$3,374	\$26
Mulch	\$13,500	\$6,750	\$0	\$6,750
Lake Maintenance	\$4,800	\$2,400	\$2,420	(\$20)
Irrigation Repairs	\$7,500	\$3,750	\$0	\$3,750
Miscellaneous	\$1,264	\$632	(\$41)	\$673
<b>TOTAL FIELD</b>	<b><u>\$202,364</u></b>	<b><u>\$101,182</u></b>	<b><u>\$82,139</u></b>	<b><u>\$19,043</u></b>
<b><u>SWIM &amp; TENNIS:</u></b>				
Facility Management	\$53,533	\$26,767	\$26,766	\$0
Pool Attendants	\$35,000	\$0	\$0	\$0
Refuse Service	\$8,300	\$4,150	\$6,263	(\$2,113)
Security	\$15,000	\$7,500	\$6,700	\$800
Utilities	\$45,000	\$22,500	\$18,972	\$3,528
Recreation Passes	\$1,000	\$500	\$0	\$500
Repairs & Maintenance	\$40,000	\$20,000	\$27,495	(\$7,495)
Janitorial	\$12,840	\$6,420	\$6,420	\$0
Pool Maintenance	\$13,650	\$6,825	\$6,825	\$0
Special Events	\$4,000	\$2,000	\$2,125	(\$125)
Operating Supplies	\$6,000	\$3,000	\$1,990	\$1,010
Pool Chemicals	\$9,000	\$4,500	\$4,090	\$410
Permit	\$375	\$0	\$0	\$0
Insurance	\$23,121	\$23,121	\$22,681	\$440
Capital Reserve	\$38,239	\$19,120	\$0	\$19,120
<b>TOTAL SWIM &amp; TENNIS</b>	<b><u>\$305,058</u></b>	<b><u>\$146,402</u></b>	<b><u>\$130,328</u></b>	<b><u>\$16,074</u></b>
<b>TOTAL EXPENDITURES</b>	<b><u>\$624,664</u></b>	<b><u>\$318,347</u></b>	<b><u>\$265,436</u></b>	<b><u>\$52,911</u></b>
Excess (deficiency) of revenues over (under) expenditures	<u>\$0</u>	<u>\$168,473</u>	<u>\$148,508</u>	<u>(\$19,965)</u>
Net change in Fund Balance	<u>\$0</u>	<u>\$168,473</u>	<u>\$148,508</u>	<u>(\$19,965)</u>
FUND BALANCE - Beginning	\$0		\$98,363	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$246,870</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-1**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2020	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<b>REVENUES:</b>				
Assessments	\$174,001	\$174,001	\$171,902	(\$2,099)
Interest Income	\$0	\$0	\$146	\$146
<b>TOTAL REVENUES</b>	<b>\$174,001</b>	<b>\$174,001</b>	<b>\$172,048</b>	<b>(\$1,953)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$53,192	\$53,192	\$53,192	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$53,192	\$0	\$0	\$0
Principal Expense - 5/1	\$65,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$171,384</b>	<b>\$53,192</b>	<b>\$58,192</b>	<b>(\$5,000)</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$2,617</b>	<b>\$120,809</b>	<b>\$113,856</b>	<b>(\$6,953)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$2,617</b>	<b>\$120,809</b>	<b>\$113,856</b>	<b>(\$6,953)</b>
FUND BALANCE - Beginning	\$63,176		\$156,885	
FUND BALANCE - Ending	<u>\$65,793</u>		<u>\$270,741</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-2, 2015B**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2020	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<b>REVENUES:</b>				
Assessments	\$136,800	\$136,800	\$135,151	(\$1,649)
Interest Income	\$0	\$0	\$134	\$134
<b>TOTAL REVENUES</b>	<b>\$136,800</b>	<b>\$136,800</b>	<b>\$135,285</b>	<b>(\$1,515)</b>
<b>EXPENDITURES:</b>				
<b>Series 2015 A-2</b>				
Interest Expense 11/1	\$42,150	\$42,150	\$42,150	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Principal Expense 5/1	\$50,000	\$0	\$0	\$0
Principal Expense 5/1	\$42,150	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$134,300</b>	<b>\$42,150</b>	<b>\$47,150</b>	<b>(\$5,000)</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$2,500</b>	<b>\$94,650</b>	<b>\$88,135</b>	<b>(\$6,515)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$2,500</b>	<b>\$94,650</b>	<b>\$88,135</b>	<b>(\$6,515)</b>
FUND BALANCE - Beginning	\$49,868		\$149,874	
FUND BALANCE - Ending	<u>\$52,368</u>		<u>\$238,009</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-3**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2020	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<b>REVENUES:</b>				
Assessment - Tax Roll	\$41,481	\$41,481	\$40,980	(\$501)
Assessment - Direct	\$302,118	\$210,000	\$0	(\$210,000)
Interest Income	\$0	\$0	\$74	\$74
<b>TOTAL REVENUES</b>	<b>\$343,599</b>	<b>\$251,481</b>	<b>\$41,054</b>	<b>(\$210,427)</b>
<b>EXPENDITURES:</b>				
Interest Expense - 11/1	\$119,763	\$119,763	\$119,763	\$0
Principal Expense - 5/1	\$105,000	\$0	\$0	\$0
Interest Expense - 5/1	\$119,763	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$344,525</b>	<b>\$119,763</b>	<b>\$119,763</b>	<b>\$0</b>
Excess (deficiency) of revenues over (under) expenditures	<b>(\$926)</b>	<b>\$131,719</b>	<b>(\$78,709)</b>	<b>(\$210,427)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$926)</b>	<b>\$131,719</b>	<b>(\$78,709)</b>	<b>(\$210,427)</b>
FUND BALANCE - Beginning	\$127,544		\$182,124	
FUND BALANCE - Ending	<u>\$126,618</u>		<u>\$103,415</u>	

**ROLLING HILLS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**Long Term Debt Report**

Bond Issue:	<b><u>Series 2015 A-1 Capital Improvement Refunding Bonds</u></b>	
Original Issue Amount:		\$2,500,000
Interest Rate:		5.45%
Maturity Date:		May 1, 2037
Bonds outstanding -	12/10/2015	\$2,500,000
Less:	5/1/16	(\$65,000)
	8/1/16	(\$30,000)
	11/1/16	(\$130,000)
	2/1/17	(\$10,000)
	5/1/17	(\$60,000)
	5/1/17	(\$65,000)
	8/1/17	(\$30,000)
	5/1/18	(\$60,000)
	11/1/18	(\$5,000)
	5/1/19	(\$65,000)
	11/1/19	(\$5,000)
Current Bonds Outstanding:		<b><u>\$1,975,000</u></b>

Bond Issue:	<b><u>Series 2015 A-2 Capital Improvement Refunding Bonds</u></b>	
Original Issue Amount:		\$1,930,000
Interest Rate:		5.44%
Bonds outstanding -	12/10/2015	\$1,930,000
Less:	5/1/17	(\$50,000)
	2/1/18	(\$5,000)
	5/1/18	(\$55,000)
	5/1/18	(\$170,000)
	5/1/19	(\$45,000)
	11/1/19	(\$5,000)
Current Bonds Outstanding:		<b><u>\$1,600,000</u></b>

Bond Issue:	<b><u>Series 2015 A-3 Capital Improvement Refunding Bonds</u></b>	
Original Issue Amount:		\$3,850,000
Interest Rate:		6.70%
Maturity Date:		May 1, 2037
Bonds outstanding -	12/10/2015	\$3,850,000
Less:	5/1/17	(\$85,000)
	5/1/18	(\$90,000)
	5/1/19	(\$100,000)
Current Bonds Outstanding:		<b><u>\$3,575,000</u></b>





*B.*





*C.*

# ROLLING HILLS

## Community Development District

### Summary of Invoices

May 14, 2020

Fund	Date	Check No.s	Amount
General Fund	1/1-1/31	2160-2181	\$ 54,960.20
	2/1-2/29	2182-2193	\$ 32,884.02
	3/1-3/31	2194-2218	\$ 34,518.63
<b>Total</b>			<b>\$ 122,362.85</b>

\*\*FedEx invoices are available upon request

\*\*\* CHECK DATES 01/01/2020 - 01/31/2020 \*\*\*

ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/15/20	00069	12/18/19	142372	2019	12	320-53800-46000			UPDATE FIRMWARE	*	295.00		
									ATLANTIC COMPANIES			295.00	002160
1/15/20	00101	1/08/20	75991	2020	01	330-57200-46000			POOL PUMP MOTOR REPAIR	*	1,086.00		
									BLACK CREEK ELECTRICAL SERVICES			1,086.00	002161
1/15/20	00095	12/11/19	63776	2019	12	330-57200-46000			BACKFLOW TEST	*	80.00		
									BOB'S BACKFLOW & PLUMBING SERVICES			80.00	002162
1/15/20	00026	1/14/20	SSI09422	2019	12	330-57200-34500			DEC 19 - SCHEDULING	*	300.00		
									CLAY COUNTY SHERIFFS OFFICE			300.00	002163
1/15/20	00027	12/27/19	7182249	2019	12	320-53800-43000			2404-1 ROLLING VIEW BLVD	*	55.00		
		12/27/19	7751951	2019	12	330-57200-43000			3212 BRADLEY CREEK PKWY	*	1,928.00		
		12/27/19	7755259	2019	12	320-53800-43000			3236-1 BRADLEY CREEK DR	*	31.00		
		12/27/19	7755275	2019	12	320-53800-43000			3314-1 RIDGEVIEW DR	*	29.00		
		12/27/19	7755283	2019	12	320-53800-43000			2448 ROLLING VIEW BLVD	*	159.00		
									CLAY ELECTRIC COOPERATIVE, INC			2,202.00	002164
1/15/20	00061	1/04/20	84957412	2020	01	330-57200-41500			JAN 20 - INTERNET	*	281.46		
									COMCAST			281.46	002165
1/15/20	00097	12/26/19	122619	2019	12	330-57200-34500			SECURITY	*	120.00		
		12/31/19	123119	2019	12	330-57200-34500			SECURITY	*	120.00		
		1/09/20	010920	2020	01	330-57200-34500			SECURITY	*	120.00		
									JEFFREY DEESE			360.00	002166
1/15/20	00121	12/21/19	122119	2019	12	330-57200-34500			SECURITY	*	90.00		
		12/27/19	122719	2019	12	330-57200-34500			SECURITY	*	90.00		
		12/30/19	123019	2019	12	330-57200-34500			SECURITY	*	105.00		

ROLL ROLLING HILLS PPOWERS

\*\*\* CHECK DATES 01/01/2020 - 01/31/2020 \*\*\*

ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED YRMO	TO... DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		1/06/20	010620	202001	330-57200-34500				*	120.00		
			SECURITY									
		1/14/20	011420	202001	330-57200-34500				*	120.00		
			SECURITY									
								JOHN R. DRURY			525.00	002167
1/15/20	00003	1/01/20	199	202001	310-51300-34000				*	3,333.33		
			JAN 20					MGMT FEES				
		1/01/20	199	202001	310-51300-35101				*	208.33		
			JAN 20					WEBSITE ADMIN				
		1/01/20	199	202001	310-51300-35100				*	83.33		
			JAN 20					IT				
		1/01/20	199	202001	310-51300-31300				*	291.67		
			JAN 20					DISSEMINATION				
		1/01/20	199	202001	310-51300-51000				*	.15		
			JAN 20					SUPPKIES				
		1/01/20	199	202001	310-51300-42000				*	29.50		
			JAN 20					POSTAGE				
		1/01/20	199	202001	310-51300-42500				*	13.35		
			JAN 20					COPIES				
								GOVERNMENTAL MANAGEMENT SERVICES			3,959.66	002168
1/15/20	00096	12/17/19	4633053	201912	330-57200-52100				*	177.00		
			ULTRA-CHLOR									
		12/31/19	4639987	201912	330-57200-52100				*	259.50		
			ULTRA-CHLOR									
								HAWKINS, INC.			436.50	002169
1/15/20	00057	1/01/20	477700	202001	320-53800-46400				*	400.00		
			JAN 20					WATER MGMT				
								THE LAKE DOCTORS, INC.			400.00	002170
1/15/20	00094	1/13/20	42068	202001	330-57200-46000				*	9,388.32		
			MOTOR/IMPELLER									
								PARRY POOLS INC.			9,388.32	002171
1/15/20	00060	12/17/19	309	201911	330-57200-46000				*	2,398.00		
			NOV 19					FACILITY MAINT				
		12/17/19	309	201911	320-53800-46000				*	1,272.93		
			NOV 19					FACILITY MAINT				
		12/17/19	309	201911	330-57200-52000				*	500.00		
			NOV 19					FACILITY MAINT				
		12/27/19	311	201912	330-57200-49400				*	590.04		
			CHRISTMAS EVENT									
		1/01/20	310	202001	330-57200-46100				*	1,070.00		
			JAN 20					JANITORIAL SVC				

ROLL ROLLING HILLS PPOWERS

\*\*\* CHECK DATES 01/01/2020 - 01/31/2020 \*\*\*

ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/01/20	310	202001	330-57200-46700	JAN 20					*	1,137.50		
								POOL MAINT SVC				
1/01/20	310	202001	320-53800-34000	JAN 20					*	1,708.33		
								OPS MGMT SVCS				
1/01/20	310	202001	330-57200-34000	JAN 20					*	4,461.08		
								FAC MGMT				
RIVERSIDE MANAGEMENT SERVICES, INC.											13,137.88	002172
1/15/20	00082	12/16/19	12618D	201912	330-57200-46000				*	290.00		
								QUARTERLY PREV MAINT				
SOUTHEAST FITNESS REPAIR											290.00	002173
1/15/20	00055	12/23/19	9413321-	202001	330-57200-34300				*	1,044.22		
								JAN 20 - REFUSE				
WASTE MANAGEMENT INC. OF FLORIDA											1,044.22	002174
1/15/20	00124	12/15/19	JAX73876	201912	320-53800-46200				*	6,051.80		
								DEC 19 - LANDSCAPE MAINT				
1/15/20			JAX81706	202001	320-53800-46200				*	6,051.80		
								JAN 20 - LANDSCAPE MAINT				
YELLOWSTONE LANDSCAPE											12,103.60	002175
1/28/20	00016	1/08/20	00244868	201912	320-53800-43100				*	764.68		
								3212-1 BRADLEY CRK RECLAM				
1/08/20			00244869	201912	320-53800-43100				*	128.81		
								3212-2 BRADLEY CRK RECLAM				
1/08/20			00253042	201912	320-53800-43100				*	1,109.50		
								3212-3 BRADLEY CRK IRR				
1/08/20			00256584	201912	320-53800-43100				*	132.76		
								3215-2 BRADLEY CRK RECLAM				
1/08/20			00260347	201912	330-57200-43100				*	285.90		
								3212-4 BRADLEY CRK PKWY				
CLAY COUNTY UTILITY AUTHORITY											2,421.65	002176
1/28/20	00097	1/18/20	01182020	202001	330-57200-34500				*	120.00		
								SECURITY				
JEFFREY DEESE											120.00	002177
1/28/20	00121	1/24/20	01242020	202001	330-57200-34500				*	90.00		
								SECURITY				
JOHN R. DRURY											90.00	002178
1/28/20	00096	1/14/20	4646319	202001	330-57200-52100				*	462.00		
								ULTRA-CHLOR				
HAWKINS, INC.											462.00	002179
ROLL ROLLING HILLS PPOWERS												

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/28/20	00066	1/04/20	012009	202001	330-57200-46000				HVAC EQUIP MAINTENANCE MECHANICAL SOLUTIONS LLC	*	777.50	777.50	002180
1/28/20	00060	1/15/20	312	201912	330-57200-46000				FACILITY MAINT/REPAIRS	*	2,373.00		
		1/15/20	312	201912	320-53800-46000				REPAIRS/MAINT - FIELD	*	2,200.00		
		1/15/20	312	201912	330-57200-52000				OPERATING SUPPLIES RIVERSIDE MANAGEMENT SERVICES, INC.	*	626.41	5,199.41	002181
TOTAL FOR BANK A											54,960.20		
TOTAL FOR REGISTER											54,960.20		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/12/20	00044	2/02/20	347853	202002 310-51300-32200		BERGER, TOOMBS, ELAM, GAINES &	*	3,800.00	3,800.00	002182
AUDIT FYE 9/30/19										
2/12/20	00016	2/05/20	00244868	202002 320-53800-43100			*	718.93		
			3212-1	BRADLEY CRK RECLAM			*	128.81		
		2/05/20	00244869	202002 320-53800-43100			*	829.39		
			3212-2	BRADLEY CRK RECLAM			*	135.13		
		2/05/20	00253042	202002 320-53800-43100			*	285.90		
			3212-3	BRADLEY CRK IRR			*			
		2/05/20	00256584	202002 320-53800-43100			*			
			3215-2	BRADLEY CRK RECLAM			*			
		2/05/20	00260347	202002 330-57200-43100			*			
			3212-4	BRADLEY CRK PKWY						
CLAY COUNTY UTILITY AUTHORITY										
2/12/20	00027	1/28/20	7182249	202001 320-53800-43000			*	52.00		
			2404	ROLLING VIEW BLVD 1			*	2,687.00		
		1/28/20	7751951	202001 330-57200-43000			*	36.00		
			3212	BRADLEY CREEK PKWY			*	34.00		
		1/28/20	7755259	202001 320-53800-43000			*	140.95		
			3236	BRADLEY CREEK PKWY 1			*			
		1/28/20	7755275	202001 320-53800-43000			*			
			3314	RIDGEVIEW DR 1			*			
		1/28/20	7755283	202001 320-53800-43000			*			
			2448	ROLLING VIEW BLVD						
CLAY ELECTRIC COOPERATIVE, INC										
2/12/20	00097	1/28/20	01282020	202001 330-57200-34500			*	120.00		
				SECURITY			*	120.00		
		2/01/20	02012020	202002 330-57200-34500			*			
				SECURITY						
JEFFREY DEESE										
2/12/20	00121	2/03/20	02032020	202002 330-57200-34500			*	120.00		
				SECURITY			*	105.00		
		2/11/20	02112020	202002 330-57200-34500			*			
				SECURITY						
JOHN R. DRURY										
2/12/20	00003	2/01/20	200	202002 310-51300-34000			*	3,333.33		
			FEB 20	- MANAGEMENT FEES			*	208.33		
		2/01/20	200	202002 310-51300-35101			*	83.33		
			FEB 20	- WEBSITE ADM			*			
		2/01/20	200	202002 310-51300-35100			*			
			FEB 20	- IT						

ROLL ROLLING HILLS PPOWERS



\*\*\* CHECK DATES 02/01/2020 - 02/29/2020 \*\*\*

ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/01/20	200	200	FEB 20	202002	310-51300	-31300			*	291.67		
								- DISSEMINATION				
2/01/20	200	200	FEB 20	202002	310-51300	-42000			*	9.50		
								- POSTAGE				
2/01/20	200	200	FEB 20	202002	310-51300	-42500			*	33.45		
								- COPIES				
GOVERNMENTAL MANAGEMENT SERVICES											3,959.61	002187
2/12/20	00096	2/04/20	4658106	202002	330-57200	-52100			*	594.35		
								CHEMICALS				
HAWKINS, INC.											594.35	002188
2/12/20	00005	1/31/20	112621	201912	310-51300	-31500			*	71.00		
								DEC 19 - GENERAL COUNSEL				
HOPPING GREEN & SAMS											71.00	002189
2/12/20	00057	2/01/20	483317	202002	320-53800	-46400			*	400.00		
								FEB 20 - WATER MANAGEMENT				
THE LAKE DOCTORS, INC.											400.00	002190
2/12/20	00060	2/01/20	313	202002	330-57200	-46100			*	1,070.00		
								FEB 20 - JANITORIAL SVC				
2/01/20	313	202002	330-57200	-46700					*	1,137.50		
								FEB 20 - POOL MAINT SVC				
2/01/20	313	202002	320-53800	-34000					*	1,708.33		
								FEB 20 - OPS MGMT SVC				
2/01/20	313	202002	330-57200	-34000					*	4,461.08		
								FEB 20 - FAC MGMT SVC				
RIVERSIDE MANAGEMENT SERVICES, INC.											8,376.91	002191
2/12/20	00110	1/24/20	5627170	202001	310-51300	-32300			*	2,693.75		
								TRUSTEE FEES 2015A3				
1/24/20	5627193	202001	310-51300	-32300					*	2,693.75		
								TRUSTEE FEES 2015A2/2015B				
1/24/20	5627660	202001	310-51300	-32300					*	2,693.75		
								TRUSTEE FEES 2015A1				
US BANK											8,081.25	002192
2/12/20	00055	1/23/20	9419144	202002	330-57200	-34300			*	2,087.79		
								FEB 20 - DUMPSTER				
WASTE MANAGEMENT INC. OF FLORIDA											2,087.79	002193
TOTAL FOR BANK A										32,884.02		
TOTAL FOR REGISTER										32,884.02		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/06/20	00118	2/17/20	9047	202002 330-57200-49400		CANDY FILLED PLASTIC EGGS AYERS DISTRIBUTING	*	278.00	278.00	002194
3/06/20	00101	12/26/19	75964	201912 330-57200-46000		TIME CLOCK/DIGITAL TIMER BLACK CREEK ELECTRICAL SERVICES	*	767.76	767.76	002195
3/06/20	00026	2/12/20	SSI09474	202001 330-57200-34500		JAN 20 - SCHEDULING CLAY COUNTY SHERIFFS OFFICE	*	195.00	195.00	002196
3/06/20	00053	1/30/20	308358	202001 310-51300-48000		NOTICE OF MEETING CLAY TODAY	*	64.80	64.80	002197
3/06/20	00061	2/04/20	84957412	202002 330-57200-41500		FEB 20 - TV/INTERNET/TEL COMCAST	*	281.46	281.46	002198
3/06/20	00097	2/15/20	02152020	202002 330-57200-34500		SECURITY	*	120.00		
		2/19/20	02192020	202002 330-57200-34500		SECURITY	*	120.00		
		2/27/20	02272020	202002 330-57200-34500		SECURITY	*	120.00		
		3/04/20	03042020	202003 330-57200-34500		SECURITY	*	120.00		
						JEFFREY DEESE			480.00	002199
3/06/20	00121	2/22/20	02222020	202002 330-57200-34500		SECURITY	*	105.00		
		3/02/20	03022020	202003 330-57200-34500		SECURITY	*	120.00		
						JOHN R. DRURY			225.00	002200
3/06/20	00003	3/01/20	201	202003 310-51300-34000		MAR 20 - MANAGEMENT FEES	*	3,333.33		
		3/01/20	201	202003 310-51300-35101		MAR 20 - WEBSITE ADM	*	208.33		
		3/01/20	201	202003 310-51300-35100		MAR 20 - IT	*	83.33		
		3/01/20	201	202003 310-51300-31300		MAR 20 - DISSEMINATION	*	291.67		
		3/01/20	201	202003 310-51300-51000		MAR 20 - OFFICE SUPPLIES	*	15.00		

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ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
		3/01/20	201	202003	310-51300	-42000			*	22.50		
			MAR 20	- POSTAGE								
		3/01/20	201	202003	310-51300	-42500			*	321.75		
			MAR 20	- COPIES								
GOVERNMENTAL MANAGEMENT SERVICES											4,275.91	002201
3/06/20	00096	2/18/20	4665441	202002	330-57200	-52100			*	424.50		
			2/25/20	4669982	202002	330-57200	-52100		*	177.00		
			ULTRA CHLOR									
			ULTRA-CHLOR									
HAWKINS, INC.											601.50	002202
3/06/20	00005	1/31/20	113171	202001	310-51300	-31500			*	242.30		
			JAN 20	- GENERAL COUNSEL								
HOPPING GREEN & SAMS											242.30	002203
3/06/20	00081	2/26/20	465350	202002	330-57200	-46000			*	350.00		
			FEB 20	- PEST CONTROL								
ORANGE ENVIRONMENTAL SERVICES											350.00	002204
3/06/20	00060	2/25/20	315	202001	330-57200	-46000			*	1,569.00		
			JAN 20	- FAC MAINT/REPAIR								
		2/25/20	315	202001	320-53800	-46000			*	973.00		
			JAN 20	- REPAIRS/MAINT								
		2/25/20	315	202001	330-57200	-52000			*	218.19		
			JAN 20	- OPERAT SUPPLIES								
		3/01/20	314	202003	330-57200	-46100			*	1,070.00		
			MAR 20	- JANITORIAL SVC								
		3/01/20	314	202003	330-57200	-46700			*	1,137.50		
			MAR 20	- POOL MAINT								
		3/01/20	314	202003	320-53800	-34000			*	1,708.33		
			MAR 20	- OPS MGMT								
		3/01/20	314	202003	330-57200	-34000			*	4,461.08		
			MAR 20	- FAC MGMT								
RIVERSIDE MANAGEMENT SERVICES, INC.											11,137.10	002205
3/06/20	00138	2/28/20	2554	202002	320-53800	-46000			*	1,650.00		
			SOFT WASH	TENNIS COURTS								
SOFT WASH 911											1,650.00	002206
3/06/20	00055	2/24/20	9423356-	202003	330-57200	-34300			*	8.73		
			MAR 20	- DUMPSTER								
WASTE MANAGEMENT INC. OF FLORIDA											8.73	002207
3/06/20	00124	2/29/20	JAX90853	202002	320-53800	-46200			*	6,051.80		
			FEB 20	- LANDSCAPE MAINT								
YELLOWSTONE LANDSCAPE											6,051.80	002208

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ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED YRMO	TO ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/17/20	00016	3/05/20	00244868	202003	320-53800	-43100			*	554.13		
			3212-1				BRADLEY CRK RECLAM					
		3/05/20	00244869	202003	320-53800	-43100			*	128.81		
			3212/2				BRADLEY CRK RECLAM					
		3/05/20	00253042	202003	320-53800	-43100			*	1,016.37		
			3212-3				BRADLEY CRK IRR					
		3/05/20	00256584	202003	320-53800	-43100			*	134.34		
			3215-2				BRADLEY CRK RECLAM					
		3/05/20	00260347	202003	330-57200	-43100			*	285.90		
			3212-4				BRADLEY CRK PKWY					
CLAY COUNTY UTILITY AUTHORITY											2,119.55	002209
3/17/20	00026	3/16/20	SSI09525	202002	330-57200	-34500			*	235.00		
			FEB 20 - SCHEDULING									
CLAY COUNTY SHERIFFS OFFICE											235.00	002210
3/17/20	00027	2/26/20	7182249	202002	320-53800	-43000			*	36.69		
			2404				ROLLING VIEW BLVD 1					
		2/26/20	7751951	202002	330-57200	-43000			*	2,881.37		
			3212				BRADLEY CREEK PKWY					
		2/26/20	7755259	202002	320-53800	-43000			*	27.00		
			3236				BRADLEY CREEK PKWY 1					
		2/26/20	7755275	202002	320-53800	-43000			*	28.00		
			3314				RIDGEVIEW DR 1					
		2/26/20	7755283	202002	320-53800	-43000			*	96.00		
			2448				ROLLING VIEW BLVD					
CLAY ELECTRIC COOPERATIVE, INC											3,069.06	002211
3/17/20	00061	3/04/20	84957412	202003	330-57200	-41500			*	291.46		
			MAR 20 - TV/INTERNET/TEL									
COMCAST											291.46	002212
3/17/20	00097	3/13/20	03132020	202003	330-57200	-34500			*	120.00		
			SECURITY									
JEFFREY DEESE											120.00	002213
3/17/20	00121	3/10/20	03102020	202003	330-57200	-34500			*	120.00		
			SECURITY									
JOHN R. DRURY											120.00	002214
3/17/20	00096	1/28/20	4654654	202001	330-57200	-52100			*	94.50		
			ULTRA-CHLOR									
		3/04/20	4674024	202003	330-57200	-52100			*	516.70		
			CHEMICALS									
		3/10/20	4677067	202003	330-57200	-52100			*	177.00		
			ULTRA-CHLOR									
HAWKINS, INC.											788.20	002215

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CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/17/20	00093	3/07/20	22620	202003 330-57200-46000		RPR TOILET/INSTL HOSE BIB HOFFMAN PLUMBING II, INC.	*	536.00	536.00	002216
3/17/20	00057	3/01/20	718674	202003 320-53800-46400		MAR 20 - WATER MANAGEMENT THE LAKE DOCTORS, INC.	*	420.00	420.00	002217
3/25/20	00121	3/21/20	032120	202003 330-57200-34500		SECURITY	*	90.00		
		3/23/20	032320	202003 330-57200-34500		SECURITY JOHN R. DRURY	*	120.00	210.00	002218
								TOTAL FOR BANK A	34,518.63	
								TOTAL FOR REGISTER	34,518.63	

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