

ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Thursday, May 14, 2020 at 6:00 p.m. via Zoom.

Present and constituting a quorum were:

Bill Tew	Chairman
Rose Bock	Vice Chairperson
Kurt von der Osten	Supervisor
David Church	Supervisor
Shannon Jordan	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel
Freddie Oca	Riverside Management
Chris Hall	Riverside Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

A resident asked about COVID related closing of facilities, maintenance concerns, and timely updates to the marquee sign.

THIRD ORDER OF BUSINESS

Organizational Matters

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

**Approval of the Minutes of the February 11,
2020 Meeting**

Ms. Jordan stated I have one revision, but I can't find it right now.

Mr. Oliver stated we will make that revision when Shannon sends it to us.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor the minutes of the February 11, 2020 meeting were approved as amended.

FIFTH ORDER OF BUSINESS

Discussion Regarding the Reopening of Amenity Facilities

Mr. Oliver stated we will discuss the plan for reopening portions of the amenities in accordance with the Phase 1 of Governor DeSantis' plan to reopen. We expect other phases to drop soon and we will make sure we have the proper authority so that we don't have to wait for a meeting to make those changes to the plan. The plan is going to cover each of the facilities that are allowed to be reopened; some will not be allowed to be reopened, particularly the gym. We have been working on the plan with counsel as well as the amenity manager. The plan that has been developed is very much like most of the plans for CDDs in the area in that it takes into account the legal liability as well as the safety of residents and meeting the guidelines, both federal and state. It is important to note that some districts have decided not to reopen and are waiting until later in the summer. I think you will find that most districts in Clay County, Duval County and St. Johns County are trying to re-open this month, if they haven't already done so. I had a few meetings last week including one at Eagle Landing. They opened their facility once the board approved the plan. The attorney will walk through the plan and pending any revisions that we make during this meeting we can approve the plan and announce the opening of facilities.

Ms. Buchanan stated I will start with what our legal responsibility is. Initially the governor issued the executive order, which was a stay at home order and while it authorized swimming as an essential activity it didn't necessarily authorize the operation of an amenity center as an essential function. We were caught in a situation like everyone else across the state where the district took the conservative approach, just like Clay County did and just like all the CDDs did in the area and closed its facilities temporarily. Since then the governor has updated his executive order and determined that local jurisdictions could make their own decisions about reopening provided that they put policies in place to allow for proper social distancing. That is subject to the CDC guidelines, what we generally understand is that there shouldn't be groups larger 10 and we should make sure that unrelated groups have the ability to stay 6 feet apart. With that general guideline, Jim, Freddie and I worked together to come up with this policy that has generally been approved by your insurer as well so that it is an approach in the middle of the pack, you are not going to be ahead of the curve, meaning that you are the only person doing something and your insurer is

going to feel comfortable that the actions you have taken are reasonable, responsible and we wouldn't anticipate there being any problems with coverage. While I think it is pretty improbable that someone gets Covid at the amenity center and I think it is more improbable that he could prove it because people have to go to the grocery store together and you are going everywhere; there is community spread. The district would probably like to avoid the extra time and expense associated with lawsuits relating to Covid and the best way to do that is to put in place a policy your insurer feels comfortable with.

The policy is in draft form and we can talk through it section by section. The first part reiterates social distancing guidelines for Phase 1 and Phase 2 and ensures that we have proper signage throughout the facility.

The second part does indicate that the facilities are going to be deep cleaned, that employees will be masked and that if there is a reported case of Covid we would either shut down the facility to do a deep clean or work with the board for any extended closure and general sanitation. Those are our two options to make sure there is no additional spread once there has been a Covid case. We would communicate with the residents to ensure that they understand the protocols the district is putting in place and make sure they feel comfortable notifying CDD management if they in fact tested positive and had been to the facility and potentially exposed the district to Covid. The one thing to keep in the back of our minds as we discuss this plan is how many changes we propose are going to impact costs to the budget maybe increases in janitorial supplies, staffing hours and potential decreases to revenues. We aren't able to rent the facility as frequently as we have been.

Are there any questions on the first page?

Ms. Jordan asked is it not possible to have them sign a waiver that they do not hold us liable for any potential illnesses they catch at the pool, which I assume they have already done but do it again with the addition of Covid?

Ms. Buchanan stated we have a waiver in place. Our insurer has told us that it is kind of a mixed bag in the sense that if you get a waiver, great, but sometimes it is impossible to get a waiver from everybody and then we look irresponsible because we are not applying it across the board uniformly.

Mr. Church asked where you have option A, swim at your own risk, what does that say, things done by the residents instead of management?

Ms. Buchanan stated that is right. Frankly, that is the highest risk approach for the CDD to take. These options are generally, the two options that get you open with staying closed being the most conservative but that is probably is not what you wanted. You swim at your own risk; we post signage everywhere.

Ms. Jordan asked since the pool is already swim at your own risk is it necessary to have additional signage for Covid?

Ms. Buchanan stated yes, it is necessary per your insurer. It wouldn't have to be permanent signage.

Ms. Jordan asked can we make the signage generic that should another pandemic occur we could utilize the sign?

Ms. Buchanan stated I'm envisioning laminated sheets of paper not a wooden sign.

On the pool specifically, staff is going to be working to take out some of the pool furniture to make it less about sitting and more about swimming. They are also trying to give more room to people walking around and not bumping into each other. Any sort of touch points they are trying to work to minimize contact, the closure of the slide and splash park area. Because there are going to be limitations potentially on the number of folks that are able to use the pool at the same time, we think it is appropriate to not allow guests from outside the community right now and we are looking at an option to set up different swim periods so that more people can come throughout the day and not everyone would try to hit it at the same time. You give more people a chance to use it but you have some scheduling involved so that everybody can come in and take their turn.

Mr. Church stated it looks like that since there are no lifeguards right now won't that money come back and we can use it for the extra cleaning staff?

Ms. Buchanan stated that is something that Jim, Freddie and I have discussed; because you are saving money by not having lifeguards for the slide that money could potentially be redirected to help staff.

Ms. Jordan stated because we won't need a large staff we should have excess in the budget to put it in a reserve and possibly use it later for parks or something of that nature.

Mr. Church stated Freddie is already on staff. Are we planning to bring somebody else in?

Ms. Jordan stated we have no choice. We have to at least employ one additional person because Freddie can't work seven days a week.

Ms. Buchanan stated we have talked about Option A a little bit and I told you it is the most risk. Do you want to talk about Option B, that is a starting point for discussion and you can look at it and decide how you want to modify it to make it work for you? Now it is proposed to be two sessions, 9:30 to 12:30 an hour for staff to wipe down everything between the two sessions and then clean up at the end of the day. If that is not enough you could potentially look to redirect your funds for additional staffing to add a third person.

Ms. Jordan stated the only thing I recommend is that we remove all furnishings and allow them to bring their own chairs, their own towels, whatever it is they want. The illness can last on those things 3 – 7 days and while the risk is minimal removing all the furnishings makes sense.

Ms. Buchanan stated there are other CDDs taking the same approach. Do we have questions or comments about the pool? I put these boxes in here so we could keep up with the conversation as we move along and make sure everybody is on the same page.

Ms. Jordan stated we want the reopening of the pool given that all those things need to be discussed and given to us so we can make an educated decision.

Mr. Church asked is it possible to do a mix of the two? Go with Option A but after 4:30 make it swim at your own risk? Is that something you can do?

Ms. Buchanan stated it was discussed but my question is, if there is an hour where supervision might be most important isn't it probably the evening hours?

Ms. Jordan stated probably. Maybe we look at budget and talk about having a third person to monitor those evening hours so we are in compliance with what the state is recommending, in compliance with what our insurer wants and still able to provide our residents what they would like, which is access to the amenities. Some residents are still working and weekends are available to them but having an evening shift a couple days a week if we can't fund the full five days a week would give them the ability to use the amenities.

Mr. Church stated also we are going with no guests allowed. We are going to need someone there to monitor that. Somebody has to check IDs and all that.

Ms. Jordan stated if we have a waiver, they could sign that as they are coming into the pool.

Ms. Buchanan stated another option for the waiver we have seen done in other places, signup genius and Freddie's staff can put together the schedule for signup genius to have you sign up online and there is the option you click on the waiver and click "accept".

Ms. Jordan stated I think that would also be great. We have a large number of residents who want their kids to get out. Being able to sign up for slotted times is beneficial so they don't show up and find that we are at capacity.

Ms. Buchanan stated we want to make sure that everyone has as much of a chance as possible to swim. That is the thought with sessions and signups and we wouldn't want a family to take someone else's time unfairly.

What I'm hearing is you like Option B, you would like staff to investigate adding a third window for the evening assuming we can find staff and that we have sufficient budget.

Ms. Jordan stated yes and removing all the furniture.

Ms. Buchanan asked Freddie, does that sound doable to you?

Mr. Oca responded it does. We do have limited staff, we just hired another one but is a minor, still in school and will work weekends.

Ms. Jordan asked what are we looking at to accommodate two or three nights, getting someone on part time, maybe not still in school?

Mr. Oca stated the key person we have hired right now, all the other lifeguards are underage.

Ms. Jordan asked do we need a lifeguard or just a floor monitor?

Mr. Oca responded we would like to get lifeguards because eventually we will be pushing that way so I don't want to waste the opportunity to have a lifeguard already there.

Ms. Buchanan stated my thought is in addition to going through the plan we are going to have to delegate authority to one board member to arbitrate and finalize these decisions.

Mr. Church stated I'm leaning more towards swim at your own risk but close for an hour to clean. Some people like to swim earlier than 9:30 in the morning. That is my thought if we could merge those two together, swim at your own risk but we are closed for an hour around lunch time. There won't be much cleaning if there is no furniture the only things they would be cleaning is the gate where everybody touches the gate in and out and bathrooms.

Ms. Jordan stated my only concern with that is that then we are acknowledging that we have some sort of responsibility to maintain cleanliness if we close for an hour. I think it does have to be one or the other in my opinion. It is going to be viewed as we have a responsibility to maintain cleanliness if there is an hour we are shutting down to do that but then we are saying do

whatever you want. What happens if we hit 70 people, which is over the 60 maximum? Who is going to do that?

Mr. Church stated I get that part but it is swim at your own risk with reservations. Still have that hour where they can clean the bathrooms. Usually Freddie is on top of it anyway. Do reservations but swim at your own risk just so we don't go over that allotted amount of people that can be there.

Ms. Jordan stated I think it is swim at your own risk even if we have someone there. Maybe we can look at extending the hours.

Mr. Church stated I know people like to swim before 9:30 and I like to swim later in the evening.

Ms. Buchanan asked are we ready to go on to tennis courts? This is something we think you can probably open with limited capacity, just by rule and if Freddie sees that someone is violating it then he can have a talk with them and if they don't agree to change their ways he can ask them leave for the day. It is mostly signage here and adopting a policy.

Ms. Jordan stated I don't think anybody uses the tennis courts and if they do it is not a lot; open the tennis courts.

Mr. Church stated I'm fine with that.

Mr. Oca stated we are having a tennis program start up and that is another thing to keep in mind.

Mr. Oliver stated we are not going to start it yet due to COVID considerations..

Ms. Buchanan stated similarly the volleyball along the same lines as the tennis court, same situation.

Ms. Jordan stated I would defer to Freddie. Do they exceed what is allowable at this time?

Mr. Oca stated there is one group that we may have to talk to, it is the Middleburg Travel Team and sometimes they will have more. We will have a chat with them about the number of kids. I think 4 to 8 people is fine, but I want to stay under that 10.

Ms. Jordan stated as far as I know there are no sports that are open, so they are probably not practicing yet.

Mr. Buchanan stated we will move forward with opening that up and Freddie will keep an eye on it.

Rentals, we recommend to stay closed for the time being. Lifestyle programming I think Freddie is working on resuming it but for now with the limitation of 10 it is hard to implement.

The following list is what Freddie recommends to stay closed: splash pad, playground, amenity center and fitness area. The governor had a press conference today that indicated he was going to make an announcement about reopening gyms. I don't know the details of that yet, but I expect that there will be a change coming soon. The 10,000 foot level suggestions are to make cleaning supplies available, have staff available to wipe it down, request that residents use every other machine so no one is standing too close and look at the space of your fitness center and make a determination as to how many people can fit in there.

Ms. Jordan stated maybe 2 at any given time.

Ms. Buchanan stated potentially using the signup system there so someone doesn't come to the gym ready to work out and wait in line.

Mr. Church asked why is the splash pad closed? I don't see the point of closing that.

Mr. Oca stated the square footage is not going to allow many people to be over there with the 6-foot distancing. The splash pad is only 20 yards wide. The playground is right next to that as well so that is my concern with the playground; I don't know how we are going to be able to keep that clean all the time. That is a big area to sanitize.

Ms. Jordan stated as to the volleyball court if we are unable to bring guests into the pool area, we would extend that to any of our amenities so our residents have access.

Ms. Buchanan stated it makes sense.

Mr. Oca stated the kids going to the splash pad are 2 – 4 and they don't understand about distancing themselves from other each other.

Ms. Jordan stated I have looked at every community around us and they are opening and they have the budget to be able to pay people to come out and clean. We have a little bit of excess and if we are required to clean, we can do that but that money is not going to last forever.

Ms. Buchanan stated I think we have talked about everything. Is there disagreement on leaving the areas identified closed, understanding that the fitness center may open up pursuant to the executive order that gets revised in the next day or so.

Mr. Oca stated the only thing that concerns me is if they have access to the gym they have another point of entry to the pool.

Ms. Buchanan stated we can put signage on the door and someone may sneak through it and you may catch them with signage that says, if you are going to the pool go back out and check in with the monitor.

I think the discussion has been pretty clear and once the board is done, we can open it to public comment.

Ms. Jordan asked Bill and Rose how they are handling the reopening of facilities in the communities where they live.

Ms. Bock stated I live in a community with a CDD and we are not open yet and we have a meeting next week and I'm sure this same discussion will happen there. I don't know if they will take it upon themselves to go ahead and open the gym if the governor okays that. I don't know how they will do it without board approval next week.

Mr. Tew stated I do not live in an amenitized community, I live in an older community and I appreciate David's and Shannon's input it is all very good input. The draft we have in front of us is a good thing to work off of. I hesitate to let us get involved in making reservations and things like that. I lean towards first come first served and that may not be manageable either. If someone makes a reservation for 5 and they choose to stay home then that is a spot people can't get in. I appreciate everybody's sensitivity to the budget. We are getting the pool open, which I think is a great effort on the part of the CDD and our supervisors and management crew and attorney. Let's just not over stipulate too much. On the gym, can we block the steps to downstairs? Would it help to block the stairs?

Mr. Oca stated we can definitely do something.

Mr. von der Osten stated I know our gym is not open, but they did open the swimming pool where I live and I see the volleyball court being used.

Ms. Jordan stated I would say go forward with opening the pool and we can vote on opening the gym as soon as the governor allows it. The maintenance cost of cleaning should not increase. If they clean the pool area they can run upstairs and clean the gym area at the same time.

Mr. von der Osten stated I think the reservation system would be a lot for Freddie or anybody to handle and it might detract from the cleaning or monitoring what is going on; you would need a reservation manager to track it.

Ms. Buchanan stated the counter to that and the reason we are suggesting it is if we don't have windows that Freddie is going to have to look at the log and track people and say, you have

been here two to three hours it is time to leave. That is an uncomfortable situation for Freddie to be in and it is more cumbersome to go with a resident by resident basis and a log than, we have window A it is time for window A to go. You have window B it is time for window B to go. The way it works online, Freddie won't have to do much other than set it up initially it is on autopilot. I think we can easily add to the policy that if you show up at a quarter after and there is a spot available because someone chose not to use their reservation then Freddie can let them in if there is capacity.

Mr. Church asked what is our max number if we are doing 25%?

Ms. Buchanan stated 60 is your max number.

Mr. Church stated I want people to be able to swim and not make it difficult on everyone.

Ms. Jordan stated we don't want to make it difficult on the residents but let's not kill our budget in the process.

Ms. Buchanan asked what do you want to do? Talk about it more, open it up to resident comment, vote on it?

The meeting was open for resident comment.

A resident stated this place is clean and I'm not worried about someone touching the gate at the pool or a chair. It seemed to be so quick to close and extremely complicated to open. Just open the pool with 60 people is fine. I have never seen 60 people there ever. I don't know what the hours serve. At our own risk is probably the best. When I come home at 5 or 6 I want to walk up and take a dip to cool off. That 4:30 doesn't work for me at all.

A resident stated I agree with what he said. It all falls back on self-sanitation we are all carrying hand sanitizer. I can get this disease off an Ace Hardware shelf or Walmart shelf that I can get grabbing the gate at the amenity center or the door. It has been proven that chlorine kills these things. I think this has gone way too far and I have never seen more than 60 people there myself. As a resident I would like to vote, if I have a vote to say it needs to be opened. Swim at your own risk, I'm sure if we had to sign a waiver to get in we will sign the waiver to get in. I like to swim laps and it is something we can't do.

A resident stated having the hand sanitizer, the same as the wipes at the gym where you have to wipe down furniture so you can still have the furniture in there, making those available in different locations would be helpful so we can wipe stuff down if we want to. Having the furniture there is important to us and we could avoid the hassle of carrying our own chairs. There are never

more than 60 people at one time at the pool. If we happen to drive by and it is not busy we may want to go in but if it is slammed we would go back home. As to the reservation part there are too many rainy afternoons.

The board is ready to vote but you are not ready to open because the whole time it was closed you haven't done CDC protocols., which should have been done all along. Is the pump working? I agree with everything except first come first served because Freddie will be overwhelmed if 60 people show up at one time. The pool area should have been sanitized by now.

Mr. Hall stated the pool is sanitized, he has repainted everything and it looks great.

Mr. Oca stated we have sanitized and will be ready to open as soon as we remove the furniture.

Mr. Miller stated I work in the hospital and we are preparing to open the hospital to all visitors very shortly. The hospital is sanitized on a daily basis, we are wearing face masks because we are in an interior and when we work on the exterior the face masks are off. This pool belongs to the community, to the citizens, if you are removing the furniture that is one of your main areas where you can have trouble getting sanitized. Fantastic, open the pool.

A resident stated if Freddie needs help at night, I would be willing to come up here and help him so people can swim.

A resident stated you are making all these rules and have people enforcing them. What are the consequences going to be if someone is not following the rules?

Mr. Oliver stated it will be the same amenity policies that are in effect right now. If someone breaks the rules, they are subject to having their access suspended by the district manager, for a period to be determined by the Board of Supervisors. But, hopefully, it doesn't get to that. Most people want to comply with policies, but if someone egregiously violates the rules, they will lose their privileges.

Ms. Buchanan stated the first action item, open the pool, that was a yes. Then under what conditions, because I don't think you are picking either one.

Ms. Jordan stated remove the furniture.

Mr. Church stated open the pool let them swim at your own risk and remove the furniture.

Mr. von der Osten asked what will the hours be?

Ms. Jordan stated sun-up to sundown.

Mr. von der Osten stated our pool opened this weekend and it is from 10:00 a.m. to 6:00 p.m., social distancing rules, the furniture is out there and the facilities are cleaned at night.

Ms. Jordan stated we would ask that the residents don't bring guests. I'm not sure if we need someone to monitor that. We are asking to be courteous to your fellow residents who are also paying CDD fees to make sure there is capacity for them to come to the pool.

Mr. von der Osten stated I agree with Shannon and Dave.

Ms. Bock stated I agree also.

Ms. Buchanan stated for tennis, volleyball I think everyone agreed on those things as well. The last item is to delegate authority to a certain board member to work with staff to reopen the fitness center when it is legal.

Ms. Jordan stated I will do that.

Ms. Buchanan stated we will delegate the authority to Shannon to reopen the fitness center and if Freddie needs to make any modifications to what is happening he will work with Shannon to put those modifications in place.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor the pool will be reopened staff will remove the furniture and Supervisor Jordan was authorized to work with staff to reopen the gym when it is legal to do so and to work with staff on any modifications to the plan that is needed.

SIXTH ORDER OF BUSINESS

**Consideration of Resolution 2020-02
Resetting a Public Hearing Date to Adopt the
Revised Rules of Procedure**

Mr. Oliver stated the public hearing was to be held before we had to cancel the last meeting and we would like to reset that public hearing to be held August 11, 2020 at 6:00 p.m. at the amenity center.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Resolution 2020-02 resetting the public hearing date to August 11, 2020 was approved.

SEVENTH ORDER OF BUSINESS

Consideration of The Lake Doctors Proposal

Mr. Oliver stated the next item is a Lake Doctors proposal. They had an increase in all of their districts of \$20 per month and will bring the monthly fee from \$400 to \$420 and we will budget for it accordingly.

Ms. Jordan asked I like the Lake Doctors, but do we not get bids on all of our contracts? I work from home and haven't seen them in a while.

Mr. Oliver stated typically contracts are let and that vendor may be on for a few years, but if their performance is not satisfactory that is typically when you go out for bids. It is good to have cost comparisons anyway and we will prepare an updated scope to solicit proposals.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2020-03
Approving the Proposed Budget for Fiscal
Year 2021 and Setting a Public Hearing Date
to Adopt**

Mr. Oliver stated we are required by Chapter 190 to approve a proposed budget and provide it to the local government by June 15th of each year. Once we approve it we will put it in final form and send it to Clay County. We have a budget hearing to adopt the budget and the budget hearing cannot be any sooner than 60 days after approval and in this case we would have budget adoption at our August 11th meeting, we have approximately 3 months to refine this budget.

Ms. Jordan asked are there any contracts in the budget that we could get additional bids for?

Mr. Oliver stated you can do it for landscaping if you want to. I think you have had that vendor for a little bit over a year.

Ms. Jordan stated I would like to open it up for landscaping. I'm not happy that they give us a bid for something and then have \$30,000 of amendments to that contract.

Mr. Church stated I think they are doing a wonderful job, but we should definitely get some bids. I notice on our budget that we were paying for treatment for Orange Environment but that was already in the budget for them to spray through our current landscaper.

Mr. Oca stated they spray the inside of the building and the outside of the building, that is pest control.

Mr. Oliver stated we can pursue the proposal process and the board can rank them based on best value. You want a good price, but you want to make sure you are happy with the appearance.

What you have before you is the budget, this is just a start and we will refine the budget. There is no increase in assessments, because of the fact that we are in a recessions, unemployment is high and it is probably not a good idea to raise assessments and I will also point out that after the election cycle, which we will talk about later in this meeting, you will have four residents on the board for the next budget cycle and then it will be in your hands to decide what assessment should be moving forward in terms of if you want additional money for parks and other improvements.

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor Resolution 2020-03 approving the proposed budget and setting the public hearing for August 11, 2020 at 6:00 p.m. was approved.

NINTH ORDER OF BUSINESS **Consideration of Resolution 2020-04
Adopting an Internal Controls Policy**

Ms. Buchanan stated this is a resolution that adopts accounting controls, financial controls. GMS has been complying with these in principal for years but recently Florida Law changed to require the district to adopt a formal policy. We are just formalizing what we have already been doing.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Resolution 2020-04 was approved.

TENTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (686)

Mr. Oliver stated the letter from the supervisor of elections indicating there are 686 registered voters residing within the district was included in the agenda package. We are required by Florida Statutes to put that on the record each year.

The other matter is the election of two new supervisors to the board as we go through the election cycle. Bill and Kurt hold seats one and three and their terms will be ending in November. It will be time for two more residents to join the board. Potential candidates who are residents of Rolling Hills who are registered voters must qualify with the Supervisor of Elections. Once you qualify with the Supervisor of Elections, you are eligible to run for one of the two vacant seats. If only one person qualifies for a given seat, that person will not be on the ballot and will assume office after the general election. If two or more people qualify for a given seat, they will be on the November general election ballot, with other state, local and federal candidates, including the presidential race. The qualifying period is June 8th through June 12th. I suggest anyone interested in running for this Board contact the Supervisor of Elections. We will post qualifying information on the CDD website and send an eblast with that information. For more information, visit clayelections.gov or contact the Supervisor of Elections Office at 269-6350. You will find them to be very helpful as they walk you through the process to qualify for office.

D. Operations/Amenity Manger

1. Report

A copy of the monthly operations report was included in the agenda package.

TWELFTH ORDER OF BUSINESS

Supervisors Requests

Mr. Church asked who do we contact about the traffic on the dirt road in the back of Hidden Meadows? There are people out there at 3 and 4 in the morning with loud radios.

Who is responsible for all the construction? There are major cracks in houses back here and dirt, they are not watering down. I know they are supposed to water down everyday, but there is an inch of dirt on people's cars.

Mr. Oliver stated the best thing you can do is inform the county commissioner for this particular district and that may be the only success we will have since it is an FDOT project.

Mr. Tew stated find the website for the First Coast Expressway, there will be an advocate on there and I got something from them recently and I will send it to Jim to send out. They need to go to the DOT.

Mr. Church stated the park that is on Paddle Creek I know we did a concrete slab and put one table in there. Can we find money in the budget to dress it up? A couple months ago we approved \$5,000 budget, can we get some trees and make it look a little more pleasing? I know you are working within the budget but maybe we can have some trees or drought resistant plants or something.

Ms. Jordan stated also some sort of cover.

Ms. Church stated that is what I envisioned originally, was a cover over a picnic table so they could be out of the rain.

Ms. Bock asked is that the park we put the sign on?

Ms. Jordan stated we put signs on all of our designated park areas. This is the first one we approved to have any type of improvements. We probably have two or three residents who would do it at cost of materials to build a shade structure. As to trees, maybe the neighbors will help out with that too. There must be cost effective ways to accomplish these things so it is not just a slab with a picnic table.

Mr. Oliver stated David and Chris if you can get together and develop some options and put a price on it then the three of us can circle up and take a look at what we have compared to what funding is available.

Ms. Jordan stated something to be considered for the budget, but whenever there is downtime and kids are home or adults are home a lot of us that reside on those ponds are having people in our backyards. One of the residents suggested that the pond nearest the amenity center have some sort of dock for fishing to give them an area to go and fish where they are not behind someone's backyard.

Mr. Church stated some of the houses around the ponds are looking shabby and I don't know if everyone is aware that it is the homeowner's responsibility to cut down to the pond. I wanted to make sure that Kurt was aware of that.

Mr. von der Osten stated I will make sure that she does a property inspection.

Mr. Church stated I know they wanted to have an HOA meeting. Does that have to be in writing and sent to you?

Mr. von der Osten stated it wouldn't hurt. I can pass it along to the developer and it would be up to him to call a meeting.

THIRTEENTH ORDER OF BUSINESS Audience Comments

Ms. Anschuetz stated Shannon talked about the fishing and ponds on Paddle Creek. My husband pretty much maintains that property and maintains around the lake because we had so many people coming into our property and trying to fish in the lake. Right next to the tennis courts that hasn't been bush hogged or anything of that nature. If we can get that cut then we can probably keep that maintained a little better so people can fish and not come onto private properties.

Mr. Church stated that is in Yellowstone's contract to take care of that quarterly. That is something Chris would have to get on with them.

Mr. Hall stated I will do that.

A resident stated the splash pool pump runs 24/7. Is that something that could be put on a timer? It was brought up earlier about a travel team using the volleyball court for practice. Is that something the community is benefitting from? Do we lease that to them? Do they pay a rental to practice? The residents who live on a pond, my property goes down to the pond and I have to wear waterproof boots to cut down to the pond. I get it cut but I completely tear up the lawn because it is so wet. I sink to my ankles in mud and I do it with a weed whacker. I don't know if something is leaking and I have shut off my sprinklers to try to mitigate some of the moisture. It is wet 24/7 365 down there.

Mr. Hall stated we just installed a new system for that splash pad and Black Creek came in and fixed the first part and they are supposed to come back and install a timer for the splash pad.

A resident stated if you hear four wheelers on the dirt road call the sheriff's office, that is the only way to stop it.

FOURTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

May 14, 2020

Rolling Hills CDD

C. Check Register

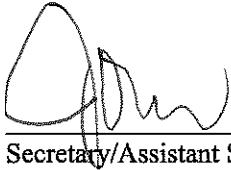
On MOTION by Mr. Church seconded by Ms. Jordan with all in favor the check registers were approved.

FIFTEENTH ORDER OF BUSINESS

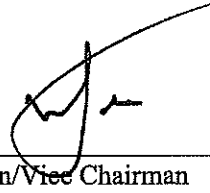
**Next Meeting Scheduled for August 11, 2020
@ 6:00 p.m. at Rolling Hills Amenity Center,
3212 Bradley Creek Parkway, Green Cove
Springs, Florida 32043**

Mr. Oliver stated the next meeting is August 11, 2020 at 6:00 p.m.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor the meeting adjourned at 7:34 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman