

*Rolling Hills  
Community Development District*

*February 9, 2021*

# *Rolling Hills*

## *Community Development District*

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475 West Town Place, Suite 114  
Phone: 904-940-5850 - Fax: 904-940-5899

February 2, 2021

Board of Supervisors  
Rolling Hills Community  
Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Rolling Hills Community Development District will be held Tuesday, February 2, 2021 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Minutes of the December 8, 2020 Meeting
- IV. Series 2020 Construction Matters:
  - A. Update on Project
  - B. Consideration of Requisitions (001-006)
  - C. Consideration of Change Orders
  - D. Consideration of Proposals
- V. Update from Tree Amigos Outdoor Regarding Landscape Maintenance
- VI. Consideration of License Agreement for Tennis Programming
- VII. Consideration of CDD Parking and Towing Policies
- VIII. Consideration of Agreement with ASAP Towing
- IX. Review of Amenity Center Policies and Rates, Resolution 2021-04
- X. Appointment of Audit Committee
- XI. Other Business
- XII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
  - D. Operations / Amenity Manager - Report
- XIII. Supervisor's Requests
- XIV. Audience Comments
- XV. Financial Reports
  - A. Balance Sheet & Income Statement
  - B. Assessment Receipt Schedule
  - C. Check Register
- XVI. Consideration of Proposals for Security Cameras (closed to the public per Florida Statute)\*

XVII. Next Scheduled Meeting: April 13, 2021 @ 6:00 p.m. at the Rolling Hills Amenity Center

XVIII. Adjournment

Enclosed for your review and approval is a copy of the minutes from the December 8, 2020 meeting.

The fourth order of business is related to Series 2020 Construction Matters. Enclosed for your review is a copy of Requisition 001-006.

The sixth order of business is consideration of license agreement for tennis programming, which will be sent under separate cover.

The seventh order of business is consideration of parking policies. Enclosed for your review is a draft copy of the policies.

The eighth order of business is consideration of agreement with ASAP Towing, which will be sent under separate cover.

Enclosed under the ninth order of business is a copy of Resolution 2021-04.

The twelfth order of business is consideration of proposals. Any support material will be sent under separate cover.

Enclosed under the Operations / Amenity Manager's report is a memorandum.

Enclosed are the financials, assessment receipt schedule and the check register.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting. If you have any questions in the meantime, please feel free to contact me.

Sincerely,

*James Oliver*

James Oliver  
Manager

cc: Katie Buchanan  
Keith Hadden

Gabe McKee

# *AGENDA*



# *Rolling Hills Community Development District Agenda*

Tuesday  
February 9, 2021  
6:00 p.m.

Rolling Hills Amenity Center  
3212 Bradley Creek Parkway  
Green Cove Springs, Florida 32043  
***District Website: [www.rollinghillscdd.com](http://www.rollinghillscdd.com)***

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  - A. Balance Sheet & Income Statement
  - B. Assessment Receipt Schedule
  - C. Check Register
- XVI. Consideration of Proposals for Security Cameras (closed to the public per Florida Statute)\*
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- XVIII. Adjournment

\* Florida law requires Board discussions related to the District's security system, as well as any discussions that would reveal the operations of the security system, types of equipment, and/or locations, to be held in a closed session, per Section 119.07138 and Section 281.301 of the Florida Statutes. Only the Board and staff can be present for discussion of this agenda item.

**Community Interest:**

- A. Amenity Center – Chairperson Jordan
- B. Security & Technology – Supervisor Miller
- C. Communications, Programming/Events, Finance & Accounting – Vice Chairman Mattera
- D. Landscape & Pond Maintenance – Supervisor Church

## *MINUTES*

ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, December 8, 2020 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
Frank Mattera	Vice Chairman
Rose Bock	Supervisor
David Church	Supervisor
John Miller	Supervisor

Also present were:

Jim Oliver	District Manager
Michelle Rigoni	District Counsel (by telephone)
Freddie Oca	Riverside Management (by telephone)
Larry Edmiston	Riverside Management
Jimmy Haynes	Tennis Pro

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Oath of Office for Newly Elected Supervisors**

Mr. Oliver being a notary public of the State of Florida administered the oath of office to Mr. Mattera and Mr. Miller.

**B. General Information for New Supervisors**

Mr. Oliver stated I have had conversations with Frank and John and they are now public officials and as such they are subject to Florida's public records law and the sunshine law. The

sunshine law essentially says that board members can only talk about district matters upon which decisions are to be made at a noticed meeting. You can talk with anybody in the world about CDD business except the other four supervisors. All the documents generated by the CDD for the most part are subject to public records law, but there are some exemptions in the statute. As such you are subject to public records requests. That seldom happens at the supervisor level, usually if there is a records request it will come to me or the attorney and we will handle that. If someone makes a request of your records, please contact the attorney or me and we can talk about that request and the best way to handle it. To the extent those requests may come it is important to keep all of your records segregated from your business and personal records so if you need to get to them you can do it pretty quickly and it makes it not such a challenge. My office keeps all the official district records so if you don't have a particular record that is not a problem, I can get them for you. Some supervisors set up a separate email account and you can do that or not, it is not required. If you are texting or making entries on social media about district business, you should take screen shots of that because that is subject to public records requests also.

### **C. Election of Officers, Resolution 2021-02**

Mr. Oliver stated after each general election cycle a board is reconstituted and elects its officers. The majority of the previous board members were developer appointed or elected through landowners' elections and had Bill Tew as chairman and he is no longer on the board and Rose Bock as vice chair. This board will determine who is going to be chair and vice chair and the remainder of the board serves as assistant secretaries so they can execute documents. There are people from my office who serve as secretary, treasurer and assistant secretaries and assistant treasurers because there is a lot of work we do between meetings.

On MOTION by Ms. Bock seconded by Mr. Mattera with all in favor Ms. Jordan was elected chairperson.
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On MOTION by Ms. Bock seconded by Mr. Miller with all in favor Mr. Mattera was elected vice chairman.
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On MOTION by Ms. Jordan seconded by Mr. Mattera with all in favor Resolution 2021-02 was approved reflecting the following officers: Shannon Jordan chairperson, Frank Mattera vice chair, Jim
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Oliver secretary, Rose Bock, David Church, John Miller, James Perry, Rich Hans and Ernesto Torres assistant secretaries, James Perry treasurer and Patti Powers assistant treasurer.

#### **D. Discussion of Assignments of Supervisor Areas of Interest**

Mr. Oliver stated the next item is not something we have to complete tonight, but Shannon and I have talked about this in the past and is something we have found success with, in other districts. It is assignment to supervisors to certain areas of interest, so we know if someone is going to work with staff on an issue they know who to go to between meetings. Some of the areas we have done in other districts are amenity center, programming and events, landscape maintenance and pond maintenance, security and technology, finance and accounting and communications. We can go through that now and you can make decisions, it is something you can hold over and we can talk about at the end of the meeting or you can make those decisions at the next meeting.

The following areas of interest were given as follows:

Ms. Jordan will have the amenity center.

Mr. Miller will have security and technology.

Mr. Mattera will have communications, programming/events, finance & accounting.

Mr. Church will have landscape & pond maintenance.

#### **FOURTH ORDER OF BUSINESS**

#### **Approval of the Minutes of the July 23, 2020 Meeting and the October 13, 2020 Meeting**

On MOTION by Ms. Jordan seconded by Mr. Mattera with all in favor the minutes of the July 23, 2020 meeting and October 13, 2020 meeting were approved as presented.

#### **FIFTH ORDER OF BUSINESS**

#### **Consideration of Resolution 2021-03 Ratifying the Sale of the Series 2020 Bonds**

Mr. Oliver stated the next three items are related to the bond issue process, the bonds issued for the series 2020 area, that is the area under development. It is important to note that the bond issue doesn't impact any of the residents' assessments. It only impacts the future residents who will be living on those new areas.

Ms. Rigoni stated Resolution 2021-03 is a typical resolution that follows a closing of the sale of bonds to wrap up that process. It gives the details of the bonds and recognizes that certain officers and staff members of the district took various actions in issuing the bonds, which actions were previously authorized by the bond resolution.

On MOTION by Ms. Jordan seconded by Mr. Mattera with all in favor Resolution 2021-03 was approved.

#### **SIXTH ORDER OF BUSINESS**

#### **Ratification of Notice of Series 2020 Special Assessments**

Ms. Rigoni stated next is notice of series 2020 special assessments. This is a statutorily required notice that staff recorded in the public records of Clay County. It provides potential homeowners with a notice of the existing assessments on those lands. This one is specifically in regard to the newest phase and this is specific only to that phase. It was executed as part of the documents for the bond issuance and we are looking for a motion to ratify the recording.

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor the recording of the notice of the series 2020 special assessments was ratified.

#### **SEVENTH ORDER OF BUSINESS**

#### **Consideration of Amended & Restated Disclosure of Public Financing**

Ms. Rigoni stated next is the amended and restated disclosure of public financing. Chapter 190 requires all CDDs to take an affirmative step to provide disclosure of the publicly financed improvements. There was an original disclosure that was recorded with the first issuance in 2006 and this simply amends and restates some of that information and also updates it to include information with the latest issuance and the development changes. Both the developer and engineer have reviewed them and signed off on the information provided.

On MOTION by Ms. Bock seconded by Mr. Miller with all in favor the amended and restated disclosure of public financing was approved and staff was authorized to record the document in the public records.

Mr. Oliver asked will I need to get all five supervisors to sign the first page of that disclosure tonight or would the previous board execute it?

Ms. Rigoni responded we just need the chairman to sign the signature page and I will update the first page to include all the board member's names.

#### **EIGHTH ORDER OF BUSINESS**

##### **Update from Tree Amigos Outdoor Services (Landscape Maintenance)**

Mr. Edmiston stated I contacted Tree Amigos and they were unable to have a representative here today, but they did give me updates and assured me that someone would be at the next meeting. I told them we would like them to attend at least every other meeting to give a property update.

They took over the property the week before Thanksgiving and we had to do an emergency cut. The pond in the back, Laurel Springs, that was bushhogged and cut down to where it can now be maintained and treated and it was put on the monthly maintenance plan. Tree Amigos will bring a specialist out here next week to look at all the trees and let us know what it is going to take to get that all trimmed.

#### **NINTH ORDER OF BUSINESS**

##### **Presentation Regarding Proposal for Tennis Programming at Rolling Hills**

Mr. Oliver stated we have never had any tennis programming of any length. To give you a little history, Rolling Hills was originally developed by East West Partners, the same folks who developed Eagle Landing and Eagle Harbor, they are both tennis communities. This was supposed to be a tennis community, but we went through the recession and we are trying to dig ourselves out of the hole and a new developer came on board and that has been on the back burner. Jimmy contacted us a few times about getting some type of program started. We know Jimmy because for a number of years he worked for GMS as one of the tennis pros at Oakleaf Plantation right across from Eagle Landing and they have quite a robust program. He is here tonight to give you some ideas to see if we can come up with a way to move forward with a tennis program and I think he is going to mention pickleball, which is the hottest thing going right now.

Mr. Haynes stated I would like to put together a family friendly atmosphere program of tennis and pickleball for all ages starting at age 3. In May we stated doing some stuff across the street and it has gone really well. We had a 10 and under team and they wore jerseys that said,



Tennis at Rolling Hills. They competed in the USTA Junior Team Tennis League this fall and they did really good. I believe the parents were very pleased with what we were doing. I'm certified by the United States Professional Tennis Association and the Professional Pickleball Registry. I teach two clinics at Oakleaf at a 55 and over community and they love it. I would like to do lessons and clinics and some competitive type stuff.

Mr. Oliver stated this is at no cost to the district, it is user funded so they pay to play.

Ms. Rigoni stated we typically enter into some form of license agreement so the tennis professional has the right to be on district property and it will detail the specifics.

Mr. Haynes stated as part of being the USPTA we have a \$6 million liability policy that includes any time I'm on the courts teaching tennis or pickleball and Rolling Hills is listed as an additional insured for 2020 and 2021. I would like to start as soon as possible. Clay County has been really good but there are no lights over there and I really don't have a reservation for a court over there. I would like to offer some free clinics to meet everybody and get everybody playing and see what we can do.

Mr. Mattera asked any residents who want to take lessons will pay, right?

Mr. Haynes responded yes.

Mr. Mattera stated it is not going to cost us anything, but we are not going to get anything at the end of the year. Correct?

Mr. Haynes responded I think it is an attractive addition to your amenities that you can say you have a tennis professional. We have a free pickleball clinic once a month. If people are interested in those sports to know that someone is here dedicated to that sport is attractive.

Ms. Bock stated we can get Shannon, Jimmy and Freddie together to talk and come up with a program.

Ms. Jordan stated I have talked to them about what he wants to bring. I'm in favor of working with him to get that agreement in place and put that out into the community.

Mr. Edmiston asked who is going to be in charge of the maintenance of the courts? Is that going to fall back on us if they need to be painted or restriped or nets get broken?

Ms. Jordan stated I think that should still fall back on us; he is not doing this for an excessive profit.

Ms. Bock stated I agree.

Mr. Oliver stated there will be some reasonable give and take in the future if this takes off.

On MOTION Mr. Miller seconded by Mr. Mattera with all in favor the proposal for tennis and pickleball programming was approved subject to preparation of an agreement by district counsel and reviewed by the chair.

Mr. Haynes left the meeting at this time.

## **TENTH ORDER OF BUSINESS**

### **Consideration of Parking Policies**

Mr. Oliver stated in your agenda packets is a sample of parking policies from another district and a towing policy that we have in another district. The reason we brought these before the board is that you have a lot of problems with people parking and damaging the turf and there are some areas the CDD has no authority over and typically that is the right of way area between the curb to the sidewalk and a little beyond that. The tow truck is not going to tow from there because it is not our property. There are enough common areas in this district that it makes sense to have a parking policy. If we have a parking policy we do have some enforcement mechanisms especially if they damage our turf or irrigation system.

If we had a towing agreement the district would incur no cost but if we have people who are violating these parking policies the amenity manager could note that and with the approval of the amenity manager we could have that towing take place. We never want to tow someone and frankly, once you have these towing policies in place, very seldom do you have to use them; just the threat of being towed will cause some people to change their behavior.

Ms. Jordan stated I would like to see added if they park on our common areas and damage the turf, I would like to have a fine to replace that.

Mr. Oliver stated we don't have the authority to fine, but we did put in a line that we can seek restitution for the cost of those damages.

Mr. Miller stated I have seen someone on a golf cart doing donuts. Is that something we need to look at, using a golf cart on the turf? There are several very large 4 X 4 vehicles.

Mr. Oliver stated I will talk to the attorney about that. Especially in today's climate, be very careful about approaching residents or non-residents that may be doing things like that. There is no need to get into some type of confrontation. The best thing we can do is report it to Larry or Freddie or me and we will see what we can do, especially if we know who is doing that. We will

also make the Clay County Sheriff's Office aware of it so that they know we are having some problems. You do use the Clay County Sheriff on a part time basis, the off-duty officers patrol here. If they are aware of things they have this incredible network of talking to other cops who talk to people they interact with and they find out things.

If there is anything we can do to finetune these policies to customize them for Rolling Hills we will do that. We can work with a specific board member to finetune these and then circulate a new draft as we approach our next meeting.

Knowing you want to do this I will come up with two new draft policies, one for the parking, one for towing and circulate that within the next week or so and you can read through it and independently send your comments back to me on things you may want added or reworded and we will continue to finetune that product and have the policies formally approved at our next meeting.

Mr. Oca joined the meeting by telephone during this item.

Ms. Jordan asked can we ask the county to get no street parking within our district?

Mr. Oliver responded we can ask.

Mr. Mattera stated one of the problems in this community is we have no extra parking and if a family has three cars, one is in the street.

Mr. Oliver stated we need to remember that the CDD is a limited form of government and is formed for the financing, construction and operation and maintenance of the assets owned by the CDD. The first question we always ask is, does the CDD own it and if the CDD doesn't own it we probably can't manage it by law. In most CDDs the interior roads are typically owned by the local government whether it is city or county. There are some CDDs that own the roads but there are just a handful that do.

We will take that approach with the policies and circulate a draft customized to what we talked about for Rolling Hills.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Consideration of Agreement with ASAP Towing**

This item discussed above.

#### **TWELFTH ORDER OF BUSINESS**

#### **Consideration of Proposals**

##### **A. Security Cameras**

This item taken at the end of the meeting.

### **THIRTEENTH ORDER OF BUSINESS      Other Business**

There being none, the next item followed.

### **FOURTEENTH ORDER OF BUSINESS      Staff Reports**

#### **A.    Attorney**

Ms. Rigoni stated as part of the recent bond issuance the district entered into various agreements with the developer, which guaranteed among other things that the district would be able to acquire the improvements being built as well as the work products associated with the project. Those costs are generally reimbursable from bond proceeds some of which has been advance funded by the developer. Pursuant to that acquisition agreement the developer recently requested that the district obtain those engineering work products and reimburse the developer for the advance funding for the engineering costs. We are in the process of preparing the acquisition documents including the certification by the engineer of those engineering costs. Once the costs are certified Shannon can sign the acquisition documents as chair in between board meetings and we will bring it back to ratify it by the board.

Ms. Jordan stated our cost for developing those 139 homes will still be within the bond budget and the developer pays any excess. Is that correct?

Mr. Rigoni responded correct, whatever gets certified will be legitimate costs that will be reimbursable from the proceeds of the bonds. Whatever we do not fund with the bond proceeds the developer will be obligated to complete the improvements under the completion agreement.

Ms. Jordan stated what you are saying is we would get the proceeds of the bond but if the bonds are not enough the developer is responsible for completing the project. If we do this on the front end are we guaranteed to get reimbursed for whatever it is we are paying?

Mr. Oliver stated what is happening here is we had an engineer's report and that was all the cost estimates to do all the capital work. Rather than waiting for the bonds to be issued, the developer said we will start the work now with the idea that once the bonds are issued we will be reimbursed for those costs and the district will get all the work product for those costs. Eventually all these improvements are conveyed to the district. Furthermore, any costs that go beyond the estimated \$4.2 million have to be paid by the developer and there is a document called the

developer's construction completion agreement, which he signs that he will cover the rest of those costs.

Ms. Jordan stated my concern is that the community does not come out of pocket to pay for something that would have been paid for through the bonds and any excess paid by the developer.

Mr. Oliver stated the district hasn't spent any money on this construction project, it has all been advance funded by the developer. Once the attorney is happy with that packet she talked about, which certifies all the work products and signed off by the engineer at that point we will prepare a requisition, give it to the trustee, U.S. Bank, and they will write a check to the developer in the amount of what has already been paid for by the developer. Every time there is a requisition to be paid that requisition will come before the board and it may be a pay application for \$35,000, it will be explained to you and you will approve it, I will then send the requisition to U.S. Bank and they will pay whoever that particular vendor is. At some point we will see the balance of the construction fund go down and we will also have a good idea of what is left to complete and if there is more to complete the construction than the funds available, we know at some point the developer is going to have to start writing those checks. At every meeting we will have requisitions to present and there are very good controls in place. The engineer has to certify it, the board has to approve it, then I send it to the trustee who will only release those funds if it is in accordance with the trust indenture of the bonds.

On MOTION by Ms. Jordan seconded by Ms. Bock the chair was authorized to work with staff on finalizing the acquisition documents for engineering work product related to Series 2020 project.

#### **B. Engineer**

There being none, the next item followed.

#### **C. Manager**

Mr. Oliver stated new supervisors feel free to contact me any time. There is no need to wait for a meeting if there is some information you need. If I'm not in the office you will probably meet Sarah Sweeting if you have not spoken with her before, she is the recording secretary with the district and she can do things quicker than I can.

We will talk about the financials in a few minutes; these are the unaudited financials. As a unit of government in Florida we are required to have an audit performed each year by an independent CPA firm. That was completed for the last year and now we are starting fiscal year 2020, which ended on September 30<sup>th</sup>.

#### **D. Operations/Amenity Manger**

##### **1. Report**

A copy of the operations report was included in the agenda package.

#### **FIFTEENTH ORDER OF BUSINESS      Supervisors Requests**

Ms. Jordan stated I was going to ask about the status of the sinkhole.

Mr. Oliver stated I will send him an email and copy you. Keith recently had some medical issues and he is on the mend.

Mr. Mattera stated the community sign is a pet peeve of mine. I would like to see something welcoming; the sign we have is horrible. I would like to see a sign with some lighting so that we could put future meetings up there. I would like to get a price for a double sign with lighting and I would be willing to donate up to \$1,000 towards the sign.

Mr. Edmiston stated I will do some investigative work on that.

Mr. Mattera stated I want it to be big enough so I can change one message and leave the important stuff on the right.

Mr. Edmiston stated I will try to get quotes for the next meeting.

Mr. Mattera stated we have a beautiful amenity center and with COVID there is not much we can do. At some point I would like to see if we can do something to the amenity center such as a mini restaurant, a bar or something like that. I would like to use it on a regular basis.

Mr. Oliver stated we will do some research on that and circle back with you.

Ms. Bock stated at St. Johns Golf & Country Club we have food trucks every Friday and someone schedules those to come in. Down the road when it is a little safer you may want to look into that because it does bring people together.

Mr. Oca stated I don't mind doing the food trucks, but we only have a certain amount of people come to these events. Two or three food trucks won't want to come out for the amount of

people we have at our events. I have tried to get more than one food truck to come out, but it is hard because they know the amount of people we have.

Ms. Bock stated I want to talk about masks. I have been watching the room and we have had 10 or 11 people here, divided in half as to whether we are wearing them or not wearing them. I think you will find that the people who have kept theirs on are committed to this. Our new president said in the first 100 days of his administration he would like everybody to commit to it and let's get COVID out of here. I don't go to a restaurant if the servers don't wear masks. I'm watching people talking and wondering what's coming out in the air and the scary part of COVID is you can have it or you can be a spreader and you have no symptoms. In case I am one of those, I have my mask on. I would like to see us make that something that you cannot come in here without a face covering and I would like us all to keep them on for the health of the community. I don't know if you can do that or not, I don't know if you don't have a mask on if you can commit to that, but maybe that is just going to be the way the meetings are going to be and we have to have it. We are the people who are going to make this country better and we are going to make Rolling Hills better. I didn't know anybody who has COVID until just after Thanksgiving.

Mr. Miller stated I work with security in the hospital. I see what this has done to people and I'm one of the ones who help remove the bodies. There are too many people dying, but it is all from underlying causes. I see the statistics for Florida and I also see for Middleburg and Clay and I strongly urge anybody to have it on here. When my son and I go in the house, we put our clothes in a bag to be laundered, boots stay outside. So far none of our staff has gotten it because we are all taking the same precautions.

## **SIXTEENTH ORDER OF BUSINESS**

### **Audience Comments**

A resident asked district staff to confirm all confidential and exempt addresses have been removed from the district's website.

A resident stated what you decide to do about masks is up to you but there are people with health issues and wearing a mask is very difficult. We have dealt with COVID in our house and I know the extreme and it is scary. I know it is not totally mandatory.

A resident asked where is the best place to find information about the increased development in the community, what is going on with the project First Coast Expressway and not just the overall, but how it affects us because we are on the front lines?

Ms. Jordan stated Keith Hadden who is not here tonight can tell you the plans for the road. If you give me your contact information I will get that to you. As far as this community, do we still have a sign at the front as to what is supposed to be built out? If you go online to the Clay County Property Appraiser and click on the large plat of land next to us you will see who owns it.

A resident stated a more board question is trying to improve communications. I try to stay up on things and I think there is a bit of an information gap. Being a resident and trying to figure out what is going on and what is in the future? There is a lot of hearsay and our Facebook page is people selling things and complaining. If there is a way to find out more about what is going on and how we are affected by things I think it would help the community know what is going on.

Ms. Jordan stated the CDD has certain property we are required to take care of and we can give you information on that, but the developer owns the majority of the land. When it comes to what other agencies are doing that is outside what we have. Keith has detailed in many meetings what is going on and you can read those minutes. If you have questions on the DOT we may be able to give you a contact person but any of us would be happy to tell you any information you want to know on the CDD.

Mr. Oliver stated we will have Keith Hadden do an in-depth presentation of where we are right now with the community and where we are going to be at buildout. Right now there are 375 platted lots, at buildout we will have 760 lots so there is still a lot to be done. He will be the best guy to answer questions because he is working closely with the developers and contractors.

A resident asked would the CDD board members have to vote on a 55 and older community coming in?

Mr. Oliver responded no, the CDD has no planning and zoning authority that is all Clay County, they make those decisions.

A resident asked is that something the developer could choose to do?

Mr. Oliver responded the developer could choose to pursue that, but he would have to get the necessary approval from the county commission. First it goes through planning and zoning then the county commission. I have seen a lot of districts in St. Johns County take a certain section of their development and turn that into an active adult community. Azalea Ridge does that. The good thing about that is a lot of times the adult community enclave is within a district but they use their amenities within that area so you get the benefit of getting the assessments from everyone, but they don't add to the population count at the amenity center. There can be pluses and minuses,



it could add property value to the community, but that is not in the plans that I am aware of. They don't share that information with me until it is time to go in an engineer's report and have bonds approved. Once you are going after bond you have to fully disclose everything so the bondholder can know what they are lending money for.

## **SEVENTEENTH ORDER OF BUSINESS      Financial Reports**

### **A.    Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included in the agenda package.

### **B.    Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

### **C.    Check Register**

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor the check registers were approved.

Mr. Oliver stated at this time I would like to thank the audience for being here. We are going to go into an executive session to talk about security camera issues and that is exempt from public records.

The board went into an executive session to discuss security plan details.

## **EIGHTEENTH ORDER OF BUSINESS      Next Meeting Scheduled for February 9, 2021 @ 6:00 p.m. at Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043**

Mr. Oliver stated the next meeting is February 9, 2021 at 6:00 p.m. at this location.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the meeting adjourned at 7:39 p.m.

---

Secretary/Assistant Secretary

---

Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

*B.*

## FORM OF REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of September 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: 001

(B) Name of Payee: Waltham Development (see attached wire instructions)

(C) Amount Payable: \$150,406.12

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_

Authorized Officer

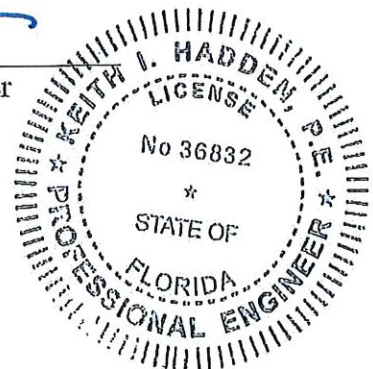
*JSOLW, District Secretary*

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

**Keith I. Hadden, P.E.**

*[Signature]*  
Consulting Engineer



Rolling Hills CDD – Series 2020 Bonds

Wire Instructions for Payment of Requisition to Waltham Development Company

JPMorgan Chase Bank, N.A.  
270 Park Avenue  
New York, NY 10017  
ABA # - 021000021

Account Number –758865138  
For Account of – Waltham Development Co.

**Waltham Development Co.  
720 Glorietta Boulevard  
Coronado, CA 92118**

January 14, 2021

Board of Supervisors  
Rolling Hills Community Development District  
c/o Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092

RE: Acquisition of Work Product

Dear Sir or Madam,

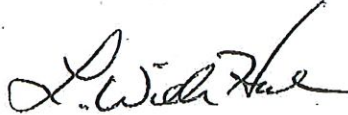
Pursuant to the *Acquisition Agreement*, dated October 20, 2020 ("Acquisition Agreement"), you are hereby notified that Waltham Development Co. ("Developer"), has completed and wishes to sell ("Sale") to the Rolling Hills Community Development District ("District") certain "Work Product" as described in **Exhibit A** attached hereto. Subject to the terms of the Acquisition Agreement, the following terms govern the proposed Sale:

- As consideration for the Sale, and subject to the terms of the Acquisition Agreement, the District agrees to pay from bond proceeds the amount of **\$150,406.12** which represents the actual cost of creating the Work Product.
- Notwithstanding anything to the contrary herein, certain amounts may still be owed to professionals and Developer agrees to timely make payment for all remaining amounts owed.

If the District is in agreement with the terms stated herein, please execute this letter agreement in the space below and proceed with the necessary steps to effect the Sale.

Sincerely,

**WALTHAM DEVELOPMENT CO.**



L. William Huck, President

**Exhibit A – Description of Work Product**



## BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS, that **WALTHAM DEVELOPMENT CO.**, a Florida corporation, whose address for purposes hereof is 1569 Royal Fern Lane, Fleming Island, Florida 32003 ("**Developer**"), for good and valuable consideration, paid by the **ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special purpose government organized and existing under Chapter 190, Florida Statutes ("**District**"), whose address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092, the receipt whereof is hereby acknowledged, has granted, bargained, sold, assigned, transferred and delivered, and by these presents does grant, bargain, sell, assign, transfer, and deliver unto the District, its successors and assigns, the work product as follows:

4. All of Developer's right, title, interest and benefit, in any, in, to and under the Work Product identified in the list attached hereto as Exhibit A, as well as any and all site plans, construction and development drawings, plans and specifications, documents, surveys, engineering and soil reports and studies, licenses, permits (including but not limited to building permits, utility permits, demolition and excavation permits, curb cut and right-of-way permits), zoning approvals, entitlements, drainage rights, bonds, and similar or equivalent private and governmental documents of every kind and character pertaining or applicable to, or in any way connected with, the development, construction, and ownership of the Work Product, and all right, title, and interest of Developer in and to all fees and deposits paid by Developer with respect thereto;
5. All of the right, title, interest and benefit of Developer, if any, in, to and under any and all guaranties, warranties, affidavits, lien waivers, and agreements given with respect to the Work Product; and
6. All goodwill associated with the foregoing.

TO HAVE AND TO HOLD the Work Product, unto the District, its successors and assigns, for the District's own use forever.

Developer covenants with District that (a) Developer is the lawful owner of the Work Product; (b) Developer is unaware of any liens, and covenants to timely address any liens if and when filed (unless such lien is caused by the District); and (c) Developer has good right to sell the Work Product.

By execution of this document, the Developer represents that it has the right, consent and lawful authority to take execute and deliver this Bill of Sale. Nothing set forth in this Bill of Sale shall be construed as a waiver of District's limitations on liability as provided in Section 768.28, Florida Statutes, and other statutes and laws.

*[Signature pages follow.]*

IN WITNESS WHEREOF, Developer has hereunto set its hand and seal this 14<sup>th</sup> day of January, 2021.

WITNESSES:

WALTHAM DEVELOPMENT CO.

Myles Huck

Witness Signature

Printed name: Myles Huck

L. William Huck

By: L. William Huck

Its: President

Joan L. Huck

Witness Signature

Printed name: JOAN L. HUCK

STATE OF ~~FLORIDA~~ CALIFORNIA  
COUNTY OF SAN DIEGO

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 14<sup>TH</sup> day of JANUARY, 2021, by L. William Huck as President of Waltham Development Co., on its behalf.



[notary seal]

Thuy Nguyen

Notary Public, State of ~~Florida~~ California

Personally Known \_\_\_\_\_

OR Produced Identification X

Type of Identification CA DRIVER LICENSE

**"EXHIBIT A"**  
**Description of Work Product**

Any and all site plans, construction and development drawings, plans and specifications, documents, surveys, engineering and soil reports and studies, licenses, permits, zoning approvals, entitlements, building permits, demolition and excavation permits, curb cut and right-of-way permits, utility permits, drainage rights, bonds, and similar or equivalent private and governmental documents of every kind and character whatsoever pertaining or applicable to or in any way connected with the development, construction, and ownership of the infrastructure located within the Series 2020 Assessment Area and further identified in the invoices below:

<b>Hadden Engineering Invoices</b>		
<b>Date</b>	<b>Invoice</b>	<b>Amount</b>
1/29/2019	5781	2,850.00
2/1/2019	5825	5,025.00
3/1/2019	5839	5,662.34
4/24/2019	5850	5,625.00
5/24/2019	5863	4,231.46
6/24/2019	5874	4,500.00
9/16/2019	5887	6,750.00
10/16/2019	5898	18,250.00
11/20/2019	5901	19,661.47
12/20/2019	5913	14,250.00
1/22/2020	5917	10,926.26
2/19/2020	5925	10,137.87
3/25/2020	5929	6,150.00
4/23/2020	5933	5,000.00
5/26/2020	5939	5,547.59
RH Landco		124,566.99
6/25/2020	5942	9,400.00
7/27/2020	5945	3,080.89
9/16/2020	5958	13,358.24
Waltham		25,839.13
<b>Total</b>		<b>150,406.12</b>

**AFFIDAVIT REGARDING COSTS PAID**

STATE OF CALIFORNIA  
COUNTY OF SAN DIEGO

I, L. William Huck, President of Waltham Development Co. ("**Developer**"), being first duly sworn, do hereby state for my affidavit as follows:

1. I have personal knowledge of the matters set forth in this affidavit.
2. My name is L. William Huck and I have authority to make this affidavit on behalf of Developer.
3. The Developer is the developer of certain lands within Rolling Hills Community Development District, a special purpose unit of local government established pursuant to Chapter 190, Florida Statutes ("**District**").
4. The *Third Supplemental Engineer's Report* dated August 11, 2020 ("**Engineer's Report**") describes certain work product for improvements that the District intends to finance, fund, plan, establish, acquire, construct or reconstruct, enlarge or extend, equip, operate, or maintain pursuant to Chapter 190, *Florida Statutes*.
5. Pursuant to those certain agreements described in **Exhibit A** hereto, Developer has expended funds to develop work product described in the Engineer's Report. The attached **Exhibit A** accurately identifies the work product completed to date and states the amounts that Developer has spent on the work product.
6. In making this affidavit, I understand that the District intends to rely on this affidavit for purposes of accepting an acquisition of the work product described in **Exhibit A**.

[CONTINUED ON NEXT PAGE]

Under penalties of perjury, I declare that I have read the foregoing *Affidavit Regarding Costs Paid* and the facts alleged are true and correct to the best of my knowledge and belief.

Executed this 14<sup>th</sup> day of January, 2021.

WALTHAM DEVELOPMENT CO.

L. William Huck

L. William Huck, President

STATE OF ~~FLORIDA~~ CALIFORNIA  
COUNTY OF SAN DIEGO

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 14<sup>th</sup> day of JANUARY, 2021, by L. William Huck as President of Waltham Development Co., on its behalf.



[notary seal]

Thuy Nguyen

Notary Public, State of Florida CALIFORNIA

Personally Known \_\_\_\_\_

OR Produced Identification X

Type of Identification CA DRIVER LICENSE

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **002**

(B) Name of Payee: **HADDEN ENGINEERING**

(C) Amount Payable: **\$1,264.02**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☐ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☒ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

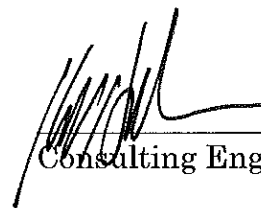
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

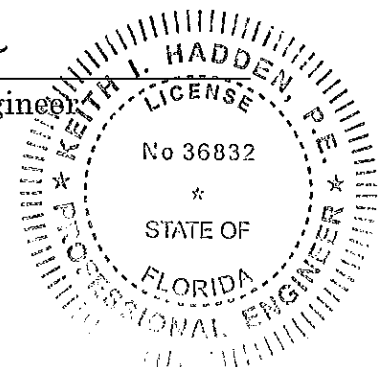
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

  
\_\_\_\_\_  
Consulting Engineer



**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

**Invoice**

DATE	INVOICE #
8/31/2020	5950

BILL TO
Jim Oliver Rolling Hills CDD 475 West Town Place, Suite 114 World Golf Village St. Augustine, FL 32092

		PROJECT NO.	PROJECT
		HEI-14201 RH	Rolling Hills
DESCRIPTION	RATE	AMOUNT	
CERTIFIED ENGINEERS REPORT for Bond Issuance for Rolling Hills	5,000.00	5,000.00	
PAYMENT IS DUE FOR SERVICES RENDERED UPON RECEIPT		<b>Total</b>	<del>\$5,000.00</del>

THANK YOU FOR YOUR BUSINESS!

PAY \$1,264.02  
The rest paid by COI



## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **003**

(B) Name of Payee: **HADDEN ENGINEERING**

(C) Amount Payable: **\$2,775.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

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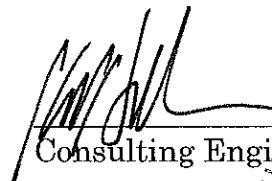
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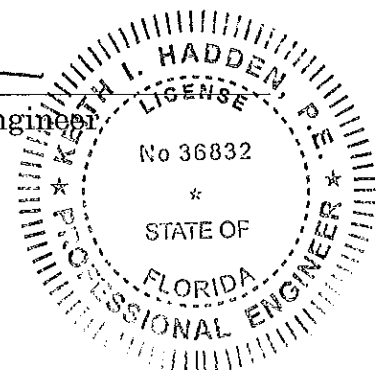
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer



**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

**Invoice**

DATE	INVOICE #
9/16/2020	5952

BILL TO
Jim Oliver Rolling Hills CDD 475 West Town Place, Suite 114 World Golf Village St. Augustine, FL 32092

PERIOD COVERED
April 14 - September 15, 2020

		PROJECT NO.	PROJECT
		14201-RII	Rolling Hills CDD
DESCRIPTION	HOURS	RATE	AMOUNT
ROLLING HILLS CDD ENGINEER Engineering Services - RH CDD Conference Call - RH CDD Special Meeting (Zoom) - RH CDD Bond issues - RH CDD Contract for Construction - RH CDD Direct Purchase issues w/Katie	18.5	150.00	2,775.00
<i>Invoice Due and Payable Upon Receipt</i>		<b>Total</b>	<b>\$2,775.00</b>

THANK YOU FOR YOUR BUSINESS!



## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **004**

(B) Name of Payee: **HADDEN ENGINEERING . Inv.5961**

(C) Amount Payable: **\$5,962.54**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

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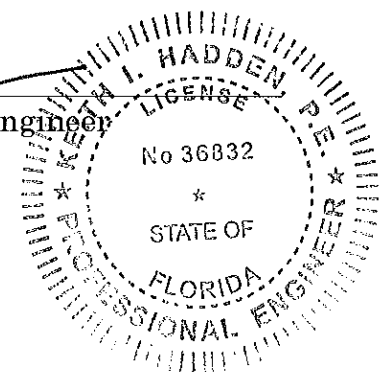
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

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Consulting Engineer



A circular professional engineer seal for KATHA I. HADDEN, License No 36832, State of Florida. The seal is stamped in black ink and features the text 'KATHA I. HADDEN', 'LICENSE', 'No 36832', 'STATE OF', and 'FLORIDA' around the perimeter, with 'PROFESSIONAL ENGINEER' at the bottom. Two stars are positioned on either side of the word 'STATE'.

**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

**Invoice**

DATE	INVOICE #
12/16/2020	5961

BILL TO
ROLLING HILLS CDD c/o Jim Oliver-GMS 475 World Golf Village Place - #114 St. Augustine, FL. 32092 <a href="mailto:joliver@gmsnf.com">joliver@gmsnf.com</a>

PERIOD COVERED IN BILLING
September 16 - December 15, 2020

		PROJECT NO.		PROJECT		
		HBI-19006		RH "Christmas Tre...		
CONTRACT SERVICES	CONTRAC...	PRIOR AMT	PRIOR %	CURR %	TOTAL %	AMOUNT D...
TASK 1 - SURVBY SERVICES						0.00
Task 1A and 1B (Owner to Provide)						
Task 1C (Plat Assistance)	2,000.00	400.00	20.00%	20.00%	40.00%	400.00
TASK 2 - ENGINEERING, CONSTRUCTION AND BID DOCUMENTS						0.00
Task 2A (Horizontal Control)	9,000.00	9,000.00	100.00%	0.00%	100.00%	0.00
Task 2B (Drainage Plan)	11,000.00	11,000.00	100.00%	0.00%	100.00%	0.00
Task 2C (Grading Plan)	11,000.00	11,000.00	100.00%	0.00%	100.00%	0.00
Task 2D (Roadway Plan Profiles)	12,000.00	12,000.00	100.00%	0.00%	100.00%	0.00
Task 2E (Construction Details)	4,000.00	4,000.00	100.00%	0.00%	100.00%	0.00
Task 2F (Construction Specifications)	3,000.00	3,000.00	100.00%	0.00%	100.00%	0.00
Task 2G (Drainage Calculations)	12,000.00	12,000.00	100.00%	0.00%	100.00%	0.00
Task 2H (Water and Wastewater Utilities)	10,000.00	10,000.00	100.00%	0.00%	100.00%	0.00
Task 2I (Plan Preparations)	3,000.00	3,000.00	100.00%	0.00%	100.00%	0.00
PAYMENT IS DUE FOR SERVICES RENDERED UPON RECEIPT				Total		

**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

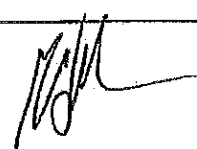
**Invoice**

DATE	INVOICE #
12/16/2020	5961

BILL TO
ROLLING HILLS CDD c/o Jim Oliver-GMS 475 World Golf Village Place - #114 St. Augustine, FL. 32092 <a href="mailto:joliver@gmsnf.com">joliver@gmsnf.com</a>

PERIOD COVERED IN BILLING
September 16 - December 15, 2020

				PROJECT NO.	PROJECT	
				HBI-19006	RH "Christmas Tre...	
CONTRACT SERVICES	CONTRAC...	PRIOR AMT	PRIOR %	CURR %	TOTAL %	AMOUNT D...
TASK 3 - PERMIT ASSISTANCE						0.00
Task 3A Submittal to Clay County Engineering	14,000.00	10,500.00	75.00%	10.00%	85.00%	1,400.00
Task 3B Submittal to SJRWMD	12,000.00	9,000.00	75.00%	10.00%	85.00%	1,200.00
Task 3C Submittals to CCUA	8,000.00	6,000.00	75.00%	10.00%	85.00%	800.00
Task 3D Submittal Materials	3,000.00			50.00%	50.00%	1,500.00
TASK 4 - BIDDING PROCEDURES						0.00
Task 4A through 4C	5,000.00	5,000.00	100.00%	0.00%	100.00%	0.00
TASK 5 - CONSTRUCTION PHASE SERVICES WILL BE UNDER SEPARATE CONTRACT						0.00
TASK 6 - MISCELLANEOUS SERVICES (As Requested at Standard Hourly Rates)						0.00
PAYMENT IS DUE FOR SERVICES RENDERED UPON RECEIPT				<b>Total</b>		



**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

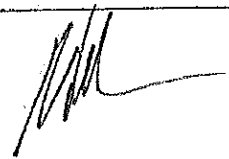
**Invoice**

DATE	INVOICE #
12/16/2020	5961

<b>BILL TO</b>
ROLLING HILLS CDD c/o Jim Oliver-GMS 475 World Golf Village Place - #114 St. Augustine, FL. 32092 <a href="mailto:joliver@gmsnf.com">joliver@gmsnf.com</a>

<b>PERIOD COVERED IN BILLING</b>
September 16 - December 15, 2020

					PROJECT NO.	PROJECT
					HBI-19006	RH "Christmas Tre...
CONTRACT SERVICES	CONTRAC...	PRIOR AMT	PRIOR %	CURR %	TOTAL %	AMOUNT D...
Reimbursable expenses: Advanced Blueprint Invoices 26572, 26629, 26638, 26641						662.54
<b>PAYMENT IS DUE FOR SERVICES RENDERED UPON RECEIPT</b>					<b>Total</b>	<b>\$5,962.54</b>







1031 Blanding Blvd. Suite 401  
Orange Park, FL 32065  
(904) 215-8743

## Invoice

Date	Invoice #
11/9/2020	26572

Bill To
Hadden Engineering, Inc. P.O. Box 9509 Fleming Island, FL 32006-0030

		P.O. No.	Terms
			Net 30
Quantity	Description	Rate	Amount
109	Bond Copies 24 x 36	1.20	130.80T
35	Plotted Bond 24 x 36	2.10	73.50T
	Rolling Hills Full Set/ CCUA Comments		
	11-9-20		
	Sales Tax	7.00%	14.30
		<b>Total</b>	<b>\$218.60</b>

Thank you for your business.



1031 Blanding Blvd. Suite 401  
Orange Park, FL 32065  
(904) 215-8743

## Invoice

Date	Invoice #
11/23/2020	26629

Bill To
Hadden Engineering, Inc. P.O. Box 9509 Fleming Island, FL 32006-0030

P.O. No.	Terms
	Net 30

Quantity	Description	Rate	Amount
13	Plotted Bond 24 x 36	2.10	27.30T
	Rolling Hills - County Revisions		
	Sales Tax	7.00%	1.91

Thank you for your business.

<b>Total</b>	<b>\$29.21</b>
--------------	----------------



1031 Blanding Blvd. Suite 401  
Orange Park, FL 32065  
(904) 215-8743

## Invoice

Date	Invoice #
11/25/2020	26638

Bill To
Hadden Engineering, Inc. P.O. Box 9509 Fleming Island, FL 32006-0030

P.O. No.	Terms
	Net 30

Quantity	Description	Rate	Amount
34	Plotted Bond 24 x 36	2.10	71.40T
	Rolling Hills - Phase A		
	Sales Tax	7.00%	5.00

Thank you for your business.

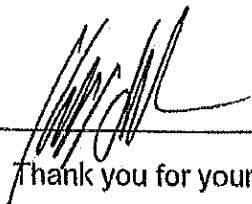
<b>Total</b>	<b>\$76.40</b>
--------------	----------------

1031 Blanding Blvd. Suite 401  
Orange Park, FL 32065  
(904) 215-8743

# Invoice

Date	Invoice #
11/30/2020	26641

Bill To
Hadden Engineering, Inc. P.O. Box 9509 Fleming Island, FL 32006-0030

		P.O. No.	Terms
			Net 30
Quantity	Description	Rate	Amount
34	Plotted Bond 24 x 36	2.10	71.40T
204	Bond Copies 24 x 36	1.20	244.80T
	Rolling Hills Phase A		
	Sales Tax	7.00%	22.13
			
Thank you for your business.		<b>Total</b>	<b>\$338.33</b>

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **005**

(B) Name of Payee: **Vallencourt Construction Co., Inc.**  
**PAY APP #1 INV.#6841**

(C) Amount Payable: **\$69,671.01**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the

Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

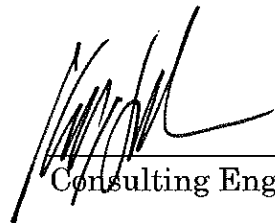
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

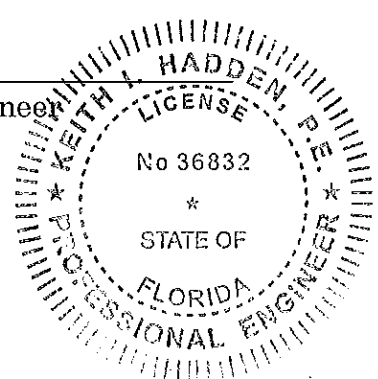
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer



Professional Engineer  
Keith A. Hadden  
License No. 36832  
State of Florida

Marcus McInarnay, President  
Mike Vallencourt Sr., Chairman



Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates P.E., Vice President

## INVOICE

Date: 11/21/20

Period To: 12/21/2020

Invoice #: 6841

To: Rolling Hills Community Development District  
475 West Town Place Suite 114  
St. Augustine, FL 32092

VCC Project #: 2020-52

Attn.: Accounts Payable/ Bill Tew

Application #: 1

Project Description: *Rolling Hills 139 Lots Phase A*  
*Bradley Creek Pkwy*

ORIGINAL CONTRACT AMOUNT.....	\$	2,296,384.09
CHANGE ORDERS TO DATE.....	\$	-
REVISED CONTRACT AMOUNT.....	\$	2,296,384.09
PERCENTAGE COMPLETE.....	3.37%	
WORK COMPLETE TO DATE.....	\$	77,412.23
STORED MATERIALS.....	\$	-
TOTAL COMPLETED & STORED.....	\$	77,412.23
LESS RETAINAGE.....	\$	7,741.22
TOTAL EARNED LESS RETAINAGE.....	\$	69,671.01
LESS PREVIOUS BILLINGS.....	\$	-
CURRENT DUE.....	\$	69,671.01

Approved  
2/1/21  
*[Signature]*

Account Summary:	Sales This Period	Sales To Date
Gross:	77,412.23	77,412.23
Retainage:	7,741.22	7,741.22
Net:	69,671.01	69,671.01



449 Center Street, Green Cove Springs, FL 32043 | (904) 291-9330 | VALLENCOURT.COM





### Schedule of Contract Values

**Rolling Hills Community Development District**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

in tabulations below, amounts are stated to the nearest dollar.

Use Column 1 on Contracts where available retainage for line items may apply.

Rolling Hills 139 Lots Phase A

**Bradley Creek Pkwy**

APPLICATION NUMBER: 6841-1

APPLICATION DATE: 11/21/20

PERIOD TO: 12/21/20

VCC PROJECT #: 2020-52

[illegible]

Marcus Melnarnay, President  
Mike Vallencourt Sr., Chairman

Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates P.E., Vice President



Wells Creek Phase 2

Division Code	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price	Qty Installed Prev	Qty This App	Qty Installed to Date	Total This Period	Total to Date	% Complete
<b>01a Cleaning And Earthwork</b>											
900	Clearing Easement	1	ACRE	\$13,939.12	\$13,939.12			0	\$0.00	\$0.00	0%
900	Site Clearing	48.6	ACRE	\$566.41	\$27,307.53		30	30	\$19,992.30	\$19,992.30	62%
1000	Pond Excavation	60,481.00	CY	\$2.40	\$145,154.40			0	\$0.00	\$0.00	0%
1001	De-water for Pond	60,481.00	CY	\$0.47	\$28,426.07			0	\$0.00	\$0.00	0%
1108	Site Cut	26,270.00	CY	\$2.24	\$58,844.80			0	\$0.00	\$0.00	0%
1109	Place & Compact Fill	85,751.00	CY	\$1.12	\$97,161.12			0	\$0.00	\$0.00	0%
1110	Earthwork Density Testing	1	LS	\$33,246.53	\$33,246.53			0	\$0.00	\$0.00	0%
1115	Fine Grade LOTS- No Pads	156,000.00	SY	\$0.25	\$39,000.00			0	\$0.00	\$0.00	0%
1118	Final Dressout	13,073.00	SY	\$0.53	\$6,978.69			0	\$0.00	\$0.00	0%
1122	Grade or Re-grade Ditches On site	1,890.00	LF	\$9.02	\$17,047.80			0	\$0.00	\$0.00	0%
1200	Subsoil Stabilization	17,830.00	SY	\$7.64	\$134,438.20			0	\$0.00	\$0.00	0%
	<b>Total Price for above 01a Cleaning And Earthwork Items:</b>				<b>\$609,224.26</b>				<b>\$19,992.30</b>	<b>\$19,992.30</b>	<b>3%</b>
<b>01b Erosion And Sediment Control And Pollution Abatement</b>											
303	Maintain Silt Fence	14,600.00	LF	\$1.36	\$19,856.00			0	\$0.00	\$0.00	0%
304	NPDES Reporting	8	MO	\$817.54	\$6,540.32		1	1	\$817.54	\$817.54	13%
601	Silt Fence Type III (Regular)	14,600.00	LF	\$0.67	\$9,782.00		10,000	10,000	\$6,700.00	\$6,700.00	68%
608	Inlet Protection	23	EACH	\$163.51	\$3,760.73			0	\$0.00	\$0.00	0%
	<b>Total Price for above 01b Erosion And Sediment Control And Pollution Abatement Items:</b>				<b>\$42,859.05</b>				<b>\$9,517.54</b>	<b>\$9,517.54</b>	<b>22%</b>
<b>01c Stormwater Pollution Prevention</b>											
300	NPDES Permit Compliance	8	MO	\$1,569.26	\$12,554.08		1	1	\$1,569.26	\$1,569.26	13%
301	NPDES Permit Fee	1	EACH	\$1,308.06	\$1,308.06		1	1	\$1,308.06	\$1,308.06	100%
	<b>Total Price for above 01c Stormwater Pollution Prevention Items:</b>				<b>\$13,862.14</b>				<b>\$2,877.32</b>	<b>\$2,877.32</b>	<b>21%</b>
<b>01d Demolition And Site Preparation</b>											
1104	Strip Topsoil	50,128.00	CY	\$2.70	\$135,345.60		10,000.00	10,000	\$27,000.00	\$27,000.00	20%
1105	Bury In Pond	50,128.00	CY	\$1.12	\$56,143.36			0	\$0.00	\$0.00	0%
	<b>Total Price for above 01d Demolition And Site Preparation Items:</b>				<b>\$191,488.96</b>				<b>\$27,000.00</b>	<b>\$27,000.00</b>	<b>14%</b>
<b>01g Sod Bid</b>											
1201	Site Sod	4,280.00	SY	\$2.45	\$10,487.00			0	\$0.00	\$0.00	0%
1203	Pond Sod	13,250.00	SY	\$2.45	\$32,462.50			0	\$0.00	\$0.00	0%
	<b>Total Price for above 01g Sod Bid Items:</b>				<b>\$42,949.50</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>01h Seeding And/or Mulching</b>											
1206	Right of Way Seed and Mulch	15,660.00	SY	\$0.33	\$5,167.80			0	\$0.00	\$0.00	0%
1207	Seed and Mulch Lots	156,000.00	SY	\$0.33	\$51,480.00			0	\$0.00	\$0.00	0%
	<b>Total Price for above 01h Seeding And/or Mulching Items:</b>				<b>\$56,647.80</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>02 Paving And Sidewalk</b>											
1302	Subgrade for Sidewalk	1,334.00	SY	\$3.27	\$4,362.18			0	\$0.00	\$0.00	0%
1402	8" Limerock	15,130.00	SY	\$13.45	\$203,498.90			0	\$0.00	\$0.00	0%
1401	4" Base Stabilized Access Road To LS	2,560.00	SY	\$6.60	\$16,896.00			0	\$0.00	\$0.00	0%
1503	1" Asphalt Pavement	15,130.00	SY	\$6.49	\$98,193.70			0	\$0.00	\$0.00	0%
1504	1" Asphalt Pavement	15,130.00	SY	\$7.49	\$113,323.70			0	\$0.00	\$0.00	0%
1517	Prime Limerock	15,130.00	SY	\$0.55	\$8,321.50			0	\$0.00	\$0.00	0%
1518	Track Coat	15,130.00	SY	\$0.55	\$8,321.50			0	\$0.00	\$0.00	0%
1700	Stripping & Signs	1	LS	\$5,400.11	\$5,400.11			0	\$0.00	\$0.00	0%
1804	18" Miami Curb & Gutter	9,720.00	LF	\$9.37	\$91,076.40			0	\$0.00	\$0.00	0%
2003	5' Sidewalk	12,000.00	SF	\$4.36	\$52,320.00			0	\$0.00	\$0.00	0%



[illegible]

[illegible]

**WAIVER AND RELEASE OF LIEN  
CONDITIONAL UPON PROGRESS PAYMENT**

The undersigned lienor, upon payment from the lienee, of the sum of \$ 69,671.01, hereby waives and releases its lien and right to claim a lien including all claims, change orders, or demands whatsoever for labor, services, or materials furnished through December 21, 2020 on the job of Rolling Hills Community Development District to the following described property:

**Project:** Rolling Hills 139 Lots Phase A  
**Location:** Bradley Creek Pkwy  
**Invoice#:** 6841-1

This waiver and release does not cover any labor, services, or materials furnished after the date specified. The undersigned represents that he/she is an authorized agent of Lienor and has authority to execute this Waiver and Release of Lien on behalf of Lienor.

**Dated on:** December 21, 2020

**Lienor's Name:** Vallencourt Construction Co., Inc.

**Address:** P.O. Box 1889  
Green Cove Springs, FL 32043

**Phone:** 904-291-9330

**By:**



**Printed Name:** Kyle Gammon

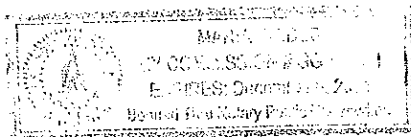
**Title:** Chief Financial officer

**STATE OF FLORIDA  
COUNTY OF CLAY**

The foregoing instrument was acknowledged before me this 21st day of December 2020  
by Kyle Gammon of Vallencourt Construction Co., Inc., a Florida corporation, on behalf of the corporation.

Personally known X or Produced Identification \_\_\_\_\_ Type of Identification \_\_\_\_\_

Maria Valdes  
Notary Public



NOTE: This is a statutory form prescribed by Section 713.20, Florida Statutes (1996).  
Effective October 1, 1996, a person may not require a lienor to furnish a waiver  
or release of lien that is different from the statutory form.

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **006**

(B) Name of Payee: **Vallencourt Construction Co., Inc.  
PAY APP #2 INV.#6875**

(C) Amount Payable: **\$70,535.88**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the



Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

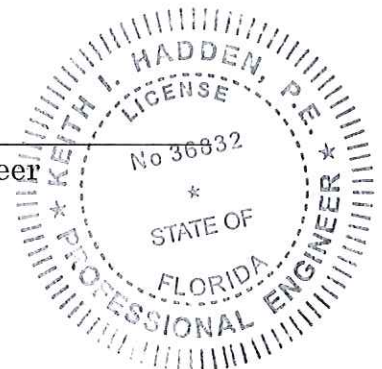
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

  
Consulting Engineer





Marcus McNarnay, President  
Mike Vallencourt Sr., Chairman



Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates P.E., Vice President

## INVOICE

Date: 01/21/21

Period To: 1/21/2021

Invoice #: 6875

To: Rolling Hills Community Development District  
475 West Town Place Suite 114  
St. Augustine, FL 32092

VCC Project #: 2020-52

Attn.: Accounts Payable/ Bill Tew

Application #: 2

**Project Description: Rolling Hills 139 Lots Phase A**  
**Bradley Creek Pkwy**

ORIGINAL CONTRACT AMOUNT.....	\$	2,296,384.09
CHANGE ORDERS TO DATE.....	\$	-
REVISED CONTRACT AMOUNT.....	\$	2,296,384.09
PERCENTAGE COMPLETE..... 6.78%		
WORK COMPLETE TO DATE.....	\$	155,785.43
STORED MATERIALS.....	\$	-
TOTAL COMPLETED & STORED.....	\$	155,785.43
LESS RETAINAGE.....	\$	15,578.54
TOTAL EARNED LESS RETAINAGE.....	\$	140,206.89
LESS PREVIOUS BILLINGS.....	\$	69,671.01
CURRENT DUE, . . . . .	\$	70,535.88

*Approved*  
*2/1/21*  
*[Signature]*

Account Summary:	Sales This Period	Sales To Date
Gross:	78,373.20	155,785.43
Retainage:	7,837.32	15,578.54
Net:	70,535.88	140,206.89



## PAGE

APPLICATION NO: 6875-2  
PERIOD TO: 01/21/21

ENGINEER'S PROJECT NO: N/A  
CONTRACTOR'S PROJECT NO: 2020-52

Application is made for Payment, as shown below, in connection with the Contract	
Continuation Sheet, AIA Document G703, is attached	
1. ORIGINAL CONTRACT SUM.....	\$ 2,296,384.09
2. Net change by Change Orders.....	\$
3. CONTRACT SUM TO DATE (Line 1 + 2).....	\$ 2,296,384.09
4. TOTAL COMPLETED & STORED TO DATE.....	\$ 155,785.43
(Column G on G703)	

Total in Column 1 of G703).....	\$ 15,578.54
6. TOTAL EARNED LESS RETAINAGE.....	\$ 140,206.89
7. LESS PREVIOUS CERTIFICATES FOR (Line 4 Less Line 5 Total)	
8. CURRENT PAYMENT DUE.....	\$ 69,671.01
9. BALANCE TO FINISH, PLUS RETAINAGE.....	\$ 70,535.88
(Line 3 less Line 6)	\$ 2,156,177.20

By: [Signature] Date: 1/21/2021

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

day of \_\_\_\_\_ 2021  
**MARCA VALDES**  
 MY COMMISSION # GG 132511  
 EXPIRES: December 8, 2021  
 District 11th, National Public Underservers

ENGINEER:   
By:   
Date: 2/1/21

G702-1986

**Rolling Hills 139 Lots Phase A**  
**Bradley Creek Pkwy**

APPLICATION NUMBER: 6875-2  
APPLICATION DATE: 01/21/21  
PERIOD TO: 01/21/21  
VCC PROJECT #: 2020-52

[illegible]



Marcus McNamara, President  
Mike Vallencourt Sr., Chairman

Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates P.E., Vice President



Wells Creek Phase 2

Division Code	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price	Qty Installed Prev	Qty This App	Qty Installed to Date	Total This Period	Total to Date	% Complete
<b>01a Clearing And Earthwork</b>											
900	Clearing Easement	1	ACRE	\$13,939.12	\$13,939.12	0	0.5	0.5	\$6,969.56	\$6,969.56	50%
900	Site Clearing	48.6	ACRE	\$666.41	\$32,387.53	30	18.6	48.6	\$12,395.23	\$32,387.53	100%
1000	Pond Excavation	60,481.00	CY	\$2.40	\$145,154.40	0	0	0	\$0.00	\$0.00	0%
1001	De-water for Pond	60,481.00	CY	\$0.47	\$28,426.07	0	0	0	\$0.00	\$0.00	0%
1108	Site Cut	26,270.00	CY	\$2.24	\$58,844.80	0	0	0	\$0.00	\$0.00	0%
1109	Place & Compact Fill	86,751.00	CY	\$1.12	\$97,161.12	0	0	0	\$0.00	\$0.00	0%
1110	Earthwork Density Testing	1	LS	\$33,246.53	\$33,246.53	0	0	0	\$0.00	\$0.00	0%
1115	Fine Grade LOTS- No Pads	156,000.00	SY	\$0.25	\$39,000.00	0	0	0	\$0.00	\$0.00	0%
1118	Final Dressout	16,073.00	SY	\$0.53	\$9,578.69	0	0	0	\$0.00	\$0.00	0%
1122	Grade or Regrade Ditches On site	1,890.00	LF	\$9.02	\$17,047.80	0	0	0	\$0.00	\$0.00	0%
1300	Subsoil Stabilization	17,830.00	SY	\$7.54	\$134,436.20	0	0	0	\$0.00	\$0.00	0%
	<b>Total Price for above 01a Clearing And Earthwork Items:</b>				<b>\$609,224.26</b>				<b>\$19,364.79</b>	<b>\$39,357.09</b>	<b>6%</b>
<b>01b Erosion And Sediment Control And Pollution Abatement</b>											
303	Maintain Silt Fence	14,600.00	LF	\$1.36	\$19,856.00	0	0	0	\$0.00	\$0.00	0%
304	NPDES Reporting	8	MO	\$817.54	\$6,540.32	1	1	2	\$817.54	\$1,635.08	25%
601	Silt Fence Type III (Regular)	14,600.00	LF	\$0.87	\$12,702.00	10000	4600	14600	\$4,002.00	\$12,702.00	100%
608	Inlet Protection	23	EACH	\$163.51	\$3,760.73	0	0	0	\$0.00	\$0.00	0%
	<b>Total Price for above 01b Erosion And Sediment Control And Pollution Abatement Items:</b>				<b>\$42,859.05</b>				<b>\$4,819.54</b>	<b>\$14,337.08</b>	<b>33%</b>
<b>01c Stormwater Pollution Prevention</b>											
300	NPDES Permit Compliance	8	MO	\$1,569.26	\$12,554.08	1	1	2	\$1,569.26	\$3,138.52	25%
301	NPDES Permit Fee	1	EACH	\$1,308.06	\$1,308.06	1	1	1	\$0.00	\$1,308.06	100%
	<b>Total Price for above 01c Stormwater Pollution Prevention Items:</b>				<b>\$13,862.14</b>				<b>\$1,569.26</b>	<b>\$4,446.58</b>	<b>32%</b>
<b>01d Demolition And Site Preparation</b>											
1104	Strip Topsoil	50,128.00	CY	\$2.70	\$135,345.60	10000	15,000.00	25000	\$40,500.00	\$67,500.00	50%
1105	Bury in Pond	50,128.00	CY	\$1.12	\$56,143.36	0	0	0	\$0.00	\$0.00	0%
	<b>Total Price for above 01d Demolition And Site Preparation Items:</b>				<b>\$191,488.96</b>				<b>\$40,500.00</b>	<b>\$67,500.00</b>	<b>35%</b>
<b>01g Sod Bid</b>											
1201	Site Sod	4,260.00	SY	\$2.45	\$10,437.00	0	0	0	\$0.00	\$0.00	0%
1203	Pond Sod	13,250.00	SY	\$2.45	\$32,462.50	0	0	0	\$0.00	\$0.00	0%
	<b>Total Price for above 01g Sod Bid Items:</b>				<b>\$42,899.50</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>01h Seeding And/or Mulching</b>											
1205	Right of Way Seed and Mulch	15,660.00	SY	\$0.33	\$5,167.80	0	0	0	\$0.00	\$0.00	0%
1207	Seed and Mulch Lots	156,000.00	SY	\$0.33	\$51,480.00	0	0	0	\$0.00	\$0.00	0%
	<b>Total Price for above 01h Seeding And/or Mulching Items:</b>				<b>\$56,647.80</b>				<b>\$0.00</b>	<b>\$0.00</b>	<b>0%</b>
<b>02 Paving And Sidewalk</b>											
1302	Subgrade for Sidewalk	1,334.00	SY	\$3.27	\$4,362.18	0	0	0	\$0.00	\$0.00	0%
1402	8" Limerock	15,130.00	SY	\$13.45	\$203,498.50	0	0	0	\$0.00	\$0.00	0%
1401	4" Base Stabilized Access Road To LS	2,560.00	SY	\$6.60	\$16,896.00	0	0	0	\$0.00	\$0.00	0%
1503	1" Asphalt Pavement	15,130.00	SY	\$6.49	\$98,193.70	0	0	0	\$0.00	\$0.00	0%
1504	1" Asphalt Pavement	15,130.00	SY	\$7.49	\$113,323.70	0	0	0	\$0.00	\$0.00	0%
1517	Prime Limerock	15,130.00	SY	\$0.55	\$8,321.50	0	0	0	\$0.00	\$0.00	0%
1518	Track Coat	15,130.00	SY	\$0.55	\$8,321.50	0	0	0	\$0.00	\$0.00	0%
1700	Striping & Signs	1	LS	\$5,400.11	\$5,400.11	0	0	0	\$0.00	\$0.00	0%
1804	18" Miami Curb & Gutter	9,720.00	LF	\$9.37	\$91,076.40	0	0	0	\$0.00	\$0.00	0%
2003	5' Sidewalk	12,000.00	SF	\$4.36	\$52,320.00	0	0	0	\$0.00	\$0.00	0%







7154	6" 90 Bend	6	EACH	\$283.80	\$1,702.80	0	\$0.00	\$0.00	0%
7161	4" 45 Bend	2	EACH	\$232.28	\$464.56	0	\$0.00	\$0.00	0%
7187	8x6" Reducer	2	EACH	\$302.96	\$605.92	0	\$0.00	\$0.00	0%
7189	6x4" Reducer	6	EACH	\$214.18	\$1,285.08	0	\$0.00	\$0.00	0%
7241	Potable Water Services	139	EACH	\$729.80	\$101,442.20	0	\$0.00	\$0.00	0%
7243	Water Service At Lift Station	1	EACH	\$1,827.20	\$1,827.20	0	\$0.00	\$0.00	0%
7246	Punch Out for Water Main	6,450.00	LF	\$1.91	\$12,319.50	0	\$0.00	\$0.00	0%
7248	Flushing & 81's for Water Main	6,450.00	LF	\$0.86	\$5,547.00	0	\$0.00	\$0.00	0%
7249	Locate Wire Test For Water Main	6,450.00	LF	\$0.50	\$3,225.00	0	\$0.00	\$0.00	0%
7250	Pressure Test for Water Main	6,450.00	LF	\$1.91	\$12,319.50	0	\$0.00	\$0.00	0%
				Total Price for above 05 Water Distribution Items:			\$271,819.08	\$0.00	0%
06 Reclaim Distribution									
9014	8" DR18 PVC Reuse Main	740	LF	\$19.25	\$14,245.00	0	\$0.00	\$0.00	0%
9015	6" DR18 PVC Reuse Main	360	LF	\$13.10	\$4,716.00	0	\$0.00	\$0.00	0%
9016	4" DR18 PVC Reuse Main	3,760.00	LF	\$9.16	\$34,441.60	0	\$0.00	\$0.00	0%
9023	8" Joint Restraints	8	EACH	\$153.49	\$1,227.92	0	\$0.00	\$0.00	0%
9024	6" Joint Restraints	6	EACH	\$124.93	\$749.58	0	\$0.00	\$0.00	0%
9025	4" Joint Restraints	24	LF	\$115.71	\$2,777.04	0	\$0.00	\$0.00	0%
9084	8" X4" Cross	2	EACH	\$1,037.71	\$2,075.42	0	\$0.00	\$0.00	0%
9091	8" Sleeve	1	EACH	\$540.15	\$540.15	0	\$0.00	\$0.00	0%
9097	8" Gate Valve	1	EACH	\$1,402.43	\$1,402.43	0	\$0.00	\$0.00	0%
9098	6" Gate Valve	1	EACH	\$968.38	\$968.38	0	\$0.00	\$0.00	0%
9099	4" Gate Valve	6	EACH	\$754.90	\$4,529.40	0	\$0.00	\$0.00	0%
9100.1	Flushing Hydrant	6	EACH	\$1,500.02	\$9,000.12	0	\$0.00	\$0.00	0%
9103	Valve Box Installation	8	EACH	\$259.77	\$2,078.16	0	\$0.00	\$0.00	0%
9136	6 x 6" Tee	4	EACH	\$385.12	\$1,540.48	0	\$0.00	\$0.00	0%
9155	8" 45 Bend	4	EACH	\$359.76	\$1,439.04	0	\$0.00	\$0.00	0%
9157	4" 45 Bend	2	EACH	\$232.28	\$464.56	0	\$0.00	\$0.00	0%
9183	8x6" Reducer	1	EACH	\$302.96	\$302.96	0	\$0.00	\$0.00	0%
9185	6x4" Reducer	2	EACH	\$214.18	\$428.36	0	\$0.00	\$0.00	0%
9214	8" Conflict	2	EACH	\$3,393.18	\$6,786.36	0	\$0.00	\$0.00	0%
9215	6" Conflict	1	EACH	\$2,719.43	\$2,719.43	0	\$0.00	\$0.00	0%
9216	4" Conflict	3	EACH	\$1,854.44	\$5,563.32	0	\$0.00	\$0.00	0%
9237	Reuse Water Services	139	EACH	\$637.35	\$88,591.65	0	\$0.00	\$0.00	0%
9239	Punch Out for Reuse Main	4,860.00	LF	\$17.2	\$83,592.00	0	\$0.00	\$0.00	0%
9240	Flushing for Reuse Main	4,860.00	LF	\$0.86	\$4,179.60	0	\$0.00	\$0.00	0%
9241	Locate Wire Test For Reuse Main	4,860.00	LF	\$0.50	\$2,430.00	0	\$0.00	\$0.00	0%
9242	Pressure Test for Reuse Main	4,860.00	LF	\$1.91	\$9,282.60	0	\$0.00	\$0.00	0%
				Total Price for above 06 Reclaim Distribution Items:			\$209,683.40	\$0.00	0%
07 Sewer (Gravity And Force Main)									
4003	Dewater Gravity Sewer	3,835.00	LF	\$16.46	\$63,124.10	0	\$0.00	\$0.00	0%
4014	Type A Manhole 0-6' Deep	9	EACH	\$2,721.37	\$24,492.33	0	\$0.00	\$0.00	0%
4015	Type A Manhole 6-8' deep	6	EACH	\$3,262.65	\$19,575.90	0	\$0.00	\$0.00	0%
4016	Type A Manhole 8-10' deep	3	EACH	\$3,865.72	\$11,597.16	0	\$0.00	\$0.00	0%
4017	Type A Manhole 10-12' deep	2	EACH	\$4,677.67	\$9,355.34	0	\$0.00	\$0.00	0%
4018	Type A Manhole 12-14' deep	2	EACH	\$5,590.76	\$11,181.52	0	\$0.00	\$0.00	0%
4019	Type A Manhole 14-16' deep	1	EACH	\$6,175.42	\$6,175.42	0	\$0.00	\$0.00	0%
4036	Drop Manhole 8-10' deep	1	EACH	\$5,412.59	\$5,412.59	0	\$0.00	\$0.00	0%
4058	Lined Manhole 12-14' Deep	1	EACH	\$11,681.46	\$11,681.46	0	\$0.00	\$0.00	0%
4068	Manhole Top Out	25	EACH	\$235.76	\$5,894.00	0	\$0.00	\$0.00	0%
4069	Pour Inverts	25	EACH	\$214.22	\$5,355.50	0	\$0.00	\$0.00	0%
4111	8" SDR 26 Sewer Main 0-6' Deep	1,939.00	LF	\$20.82	\$40,369.98	0	\$0.00	\$0.00	0%
4112	8" SDR 26 Sewer Main 6-8' Deep	1,956.00	LF	\$24.79	\$38,573.24	0	\$0.00	\$0.00	0%
4113	8" SDR 26 Sewer Main 8-10' Deep	691	LF	\$27.27	\$24,227.57	0	\$0.00	\$0.00	0%
4114	8" SDR 26 Sewer Main 10-12' Deep	375	LF	\$34.71	\$13,016.25	0	\$0.00	\$0.00	0%
4115	8" SDR 26 Sewer Main 12-14' Deep	722	LF	\$40.66	\$29,356.52	0	\$0.00	\$0.00	0%
4116	8" SDR 26 Sewer Main 14-16' Deep	291	LF	\$46.96	\$13,665.36	0	\$0.00	\$0.00	0%
2108	Sewer Support	300.00	LF	\$284.61	\$85,383.00	0	\$0.00	\$0.00	0%
4143 (5)	6' & 8" Standard Boats for Manholes	68	EACH	\$59.95	\$4,076.60	0	\$0.00	\$0.00	0%
4144	Punch Out Sewer	5,774.00	LF	\$1.72	\$9,931.28	0	\$0.00	\$0.00	0%
4145	Sewer Services	139	EACH	\$664.94	\$92,426.66	0	\$0.00	\$0.00	0%
4146	TV Test Sewer Main	5,774.00	LF	\$4.36	\$25,174.64	0	\$0.00	\$0.00	0%
5003	Dewater Lift Station	1	LF	\$30,720.39	\$30,720.39	0	\$0.00	\$0.00	0%
5019	Lift Station 26-28"	1	EACH	\$264,686.24	\$264,686.24	0	\$0.00	\$0.00	0%

6013	10" PVC DR 18 Force Main	1,480.00	LF	\$22.49	\$34,765.20	0		0	\$0.00	\$0.00	0%
6022	10" Joint Restraints	22	EACH	\$222.29	\$4,890.38	0		0	\$0.00	\$0.00	0%
6071	Air Release Valve Ass.	3	EACH	\$3,576.73	\$10,730.19	0		0	\$0.00	\$0.00	0%
6072	Air Release Manhole	3	EACH	\$1,613.41	\$4,840.23	0		0	\$0.00	\$0.00	0%
6075	10" Gate Valve	2	EACH	\$2,044.27	\$4,088.54	0		0	\$0.00	\$0.00	0%
6080	Valve Box Installation	2	EACH	\$165.21	\$330.42	0		0	\$0.00	\$0.00	0%
6096	10 x 10" Tee	1	EACH	\$1,263.94	\$1,263.94	0		0	\$0.00	\$0.00	0%
6112	10" 90 Bend	2	EACH	\$938.88	\$1,877.76	0		0	\$0.00	\$0.00	0%
6153	10" Cap	1	EACH	\$477.22	\$477.22	0		0	\$0.00	\$0.00	0%
6175.1	Directional Drill 10" HDPE	770	LF	\$71.45	\$55,016.50	0		0	\$0.00	\$0.00	0%
6183	Punch Out Force Main	2,250.00	LF	\$1.72	\$3,870.00	0		0	\$0.00	\$0.00	0%
6185	Locate Wire Test for Force Main	2,250.00	LF	\$0.55	\$1,237.50	0		0	\$0.00	\$0.00	0%
6186	Pressure Test for Force Main	2,250.00	LF	\$1.91	\$4,297.50	0		0	\$0.00	\$0.00	0%
Total Price for above 07 Sewer (Gravity And Force Main) Items:					\$973,218.43				\$0.00	\$0.00	0%
08 Mobilization											
100	General Conditions	1	LS	\$39,871.85	\$39,871.85	0.1	0.1	0.2	\$3,987.19	\$7,974.37	20%
201	Payment & Performance Bonds	1	LS	\$43,602.00	\$43,602.00	0.1	0.1	0.2	\$4,360.20	\$8,720.40	20%
104.02	Construction Entrance - Aggregate	1	EACH	\$6,207.24	\$6,207.24	1		1	\$0.00	\$6,207.24	100%
400	Surveying	1	LS	\$37,722.27	\$37,722.27	0	0.1	0.1	\$3,772.23	\$3,772.23	10%
500	As Buils	1	LS	\$34,704.49	\$34,704.49	0.1		0.1	\$0.00	\$3,470.45	10%
Total Price for above 08 Mobilization Items:					\$163,107.85				\$12,119.61	\$30,144.59	19%
					\$4,198,326.03				\$78,373.20	\$155,785.43	4%



The undersigned lienor, upon payment from the lienee, of the sum of \$ 70,535.88 , hereby waives and releases its lien and right to claim a lien including all claims, change orders, or demands whatsoever for labor, services, or materials furnished through January 21, 2021 on the job of Rolling Hills Community Development District to the following described property :

*NOTE: This is a statutory form prescribed by Section 713.20, Florida Statutes (1996). Effective October 1, 1996, a person may not require a lienor to furnish a waiver or release of lien that is different from the statutory form.*



## *SEVENTH ORDER OF BUSINESS*

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO PARKING AND PARKING ENFORCEMENT

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*In accordance with Chapter 190, Florida Statutes, and on \_\_\_\_\_, 2021 ("Effective Date"), at a duly noticed public hearing and meeting, the Board of Supervisors of Rolling Hills Community Development District (the "District") adopted the following rules to govern parking and parking enforcement on certain District property. These rules shall repeal and supersede all prior rules and policies governing the same subject matter, if any.*

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**SECTION 1. INTRODUCTION.** The District finds that parked Vehicles (hereinafter defined) on certain District property cause hazards and danger to the health, safety and welfare of District's property and its residents, paid users and the general public. These rules define certain terms and set forth parking policies, designate Tow-Away Zones (hereinafter defined), provide authority for towing and removal of such unauthorized Vehicles and provide for other parking and parking-enforcement policies (collectively, the "Rules").

### **SECTION 2. DEFINITIONS.**

**A. Commercial Vehicle.** Any mobile item which normally uses wheels, whether motorized or not, that is (i) titled, registered or leased to a company and not an individual person, or (ii) used for business purposes even if titled, registered or leased to an individual person.

**B. Recreational Vehicle.** A vehicle designed for recreational use which includes motor homes, campers and trailers relative to same.

**C. Vehicle.** Any mobile item which normally uses wheels, whether motorized or not, including but not limited to golf carts, trailers, mobile homes, Commercial Vehicles, Recreational Vehicles and Vessels.

**D. Vessel.** Every description of watercraft, barge or airboat used or capable of being used as a means of transportation on water.

**E. Tow-Away Zone.** District common areas more particularly depicted in **Exhibit A** in which parking of any Vehicle is prohibited and in which the District is authorized to initiate a towing/removal action.

**SECTION 3. DESIGNATED TOW-AWAY ZONES AND PARKING AREAS.** Those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones." Parking of any Vehicle in the Tow-Away Zones, including overnight parking, is strictly prohibited and shall be subject to towing, at Vehicle-owner's expense, except for the following:

- A.** The parking of any Vehicle in the District's "Amenity Parking Lot" (part of the Tow-Away Zone, as identified in Exhibit A) is limited to residents, paid users and their guests and any special events or program participants using District amenities during the designated hours of amenities operations;

- B. Vendors and contractors conducting business with the District may temporarily park in the Tow-Away Zones while actively engaged in the provision of their work or services; and
- C. Delivery vehicles, including but not limited to, U.P.S., Fed Ex, U.S.P.S. and moving company vehicles may park on District property while actively engaged in the operation of such businesses;
- D. Vehicles owned and operated by any governmental unit, including but not limited to law enforcement and emergency vehicles, may also park on District property while carrying out official duties; and
- E. The Amenity Manager may, in their discretion, authorize parking of a Vehicle in the Tow-Away Zone by a written pass to be displayed on the windshield of such Vehicle for the duration of the authorized parking period.

**SECTION 4. UNAUTHORIZED VEHICLES; SIGNAGE; AND TOWING PROCEDURES.** Any Vehicle parked in the Tow-Away Zones in violation of this policy shall be deemed “unauthorized” and may be subject to towing/removal at its owner’s expense. The Amenity Manager may act on behalf of the District in determining whether a vehicle is parked in violation of this policy and whether it should be removed, subject to the following conditions:

- A. ***Towing/Removal Authority.*** To tow/remove a Vehicle reported to be parked in violation of these Rules, the Amenity Manager or his/her designee must verify that the subject Vehicle was not authorized to park under this rule in the Tow-Away Zone and then must contact a firm authorized by Florida law and currently contracted with the District to tow/remove such unauthorized vehicle at its owner’s expense. The unauthorized Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service vendor retained by the District may tow/remove any unauthorized vehicle parked in the Tow-Away Zone.
- B. ***Agreement with Authorized Towing Service; Required Signage.*** The District’s Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized Vehicles and in accordance with Florida law and with the Rules set forth herein. Such firm shall post, in conspicuous locations, notices of the Tow-Away Zones in the manner set forth in Section 715.07, *Florida Statutes*, and as are approved by the District’s Board of Supervisors.

**SECTION 5. DAMAGES TO DISTRICT PROPERTY.** Persons who violate these Rules may be required to compensate the District for any damage to the District’s landscape or other improvements caused by such violation, to reimburse the District for any fees or expenses it incurs due to a “call back” of its landscape maintenance contractor in order to mow or otherwise maintain any common area that was inaccessible on the scheduled maintenance date due to such violation, or to make restitution to the District for any other damages, expenses or costs incurred due to such violation.

**SECTION 6. ADHERENCE TO THE RULES.** Patrons shall be responsible for their tenants’, guests’, and invitees’ adherence to these Rules.

**SECTION 7. PARK AT YOUR OWN RISK.** Vehicles may be parked on the District property pursuant to these Rules and in compliance with all applicable laws, ordinances and codes; provided, however, that **THE DISTRICT SHALL NOT BE RESPONSIBLE FOR ANY INJURY, THEFT, VANDALISM AND/OR DAMAGE TO PERSONS OR PROPERTY RESULTING FROM OR RELATED TO, PARKING IN ANY DISTRICT COMMON AREAS OR THE TOW-AWAY ZONES.**

**Exhibit A:** Tow-Away Zones

## **EXHIBIT A: TOW-AWAY ZONES**

## *NINTH ORDER OF BUSINESS*

## RESOLUTION 2021-04

### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE THE DATE, TIME AND PLACE OF A PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING POLICIES AND RATES REGARDING DISTRICT AMENITY FACILITIES.**

**WHEREAS**, the Rolling Hills Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

**WHEREAS**, the Board of Supervisors of the District (“Board”) is authorized by Sections 190.011(5) and 190.035, *Florida Statutes*, to adopt rules, orders, rates, fees and charges pursuant to Chapter 120, *Florida Statutes*.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

Section 1. The Board intends to adopt policies amending the deposit requirements and fees relating to the use of the District’s recreation facilities and services, a proposed copy of which is attached hereto as **Exhibit A**, and will hold a public hearing at a meeting of the Board to be held on \_\_\_\_\_, 2021, at \_\_\_\_ a/p.m., at \_\_\_\_\_.

Section 2. At said public hearing, the Board will consider the policies amending the deposit requirements relating to the use of the District’s recreation facilities and services as more particularly set forth in **Exhibit A**. The Board will also consider rates, fees and charges of the District as more particularly set forth in attached **Exhibit A**.

Section 3. The District Secretary is directed to publish notice of the hearing in accordance with Section 120.54, *Florida Statutes*.

Section 4. This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 9<sup>TH</sup> DAY OF FEBRUARY, 2021.**

ATTEST:

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

**EXHIBIT A:** Deposit Requirements and Fees

## EXHIBIT A



## *TWELFTH ORDER OF BUSINESS*

*D.*

***Rolling Hills Community Development District***  
***3212 Bradley Creek Parkway · Green Cove Springs, FL 32043***

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**Memorandum**

**Date:** Feb 9<sup>th</sup>, 2020

**To:** Rich Whetsel, Operations Director

**From:** Freddie Oca, Facility Manager  
Larry Edmiston, Operations Manager

**Re:** Rolling Hills CDD - Monthly Operations Report: December-January

**General**

- [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) website is up and running; documents such as annual audits, meeting minutes and annual budgets will be updated as they become available.
- Eight (8) sets of access cards were issued.
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

**Maintenance:**

- Orange Environmental Services conducted their quarterly inspection and treatment.
- Mechanical Solutions conducted their quarterly inspection on the AC units and made the needed repairs.
- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment
- The trim around the tower has been repainted
- The doors in the social room, kid zone, lifeguard room and main entrance have been repaired
- The shower post have been repainted
- No parking sign have been installed along Woodbridge Crossing and Bradley Creek
- The new marquee sign has been installed
- A flood light has been installed for the marquee sign
- The handrails on the boardwalk have been replaced
- The threshold to the lifeguard room has been repaired
- The flagpole has been repaired
- Two treadmills have been installed in the fitness center

**Riverside Management Services has completed the following:**

- The trim around the tower has been repainted
- The shower post on the pool deck have been repainted
- No parking signs have been installed along Bradley Creek Blvd
- The new marquee sign has been installed
- A flood light has been installed for the marquee sign
- The handrails on the boardwalk have been replaced
- The threshold to the lifeguard room has been repaired
- A new tennis net was purchased and installed
- New trash cans for the tennis courts have been installed
- The counter in the wi-fi room has been repaired
- Two (2) stools have been replaced in the wi-fi room
- Numerous pavers were repaired on the tennis courts
- The light fixture in the parking lot has been repaired
- The doors in the social room, kid zone, and breezeway have all been repaired
- The park locations are being policed weekly for debris
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water out falls are inspected and cleaned on a monthly basis to ensure proper water flow.
- Irrigation inspections and needed repairs are being completed on a monthly basis.
- An inspection of the Amenity Center lighting was performed.
- Trash can liners are being changed on a weekly basis.

**Resident Requests/Comments:**

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Rich at (904) 759-8923.

*FIFTEENTH ORDER OF BUSINESS*

*A.*

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
December 31, 2020

	<u>Governmental Fund Types</u>			
	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>
				<u>Totals</u> <u>(Memorandum Only)</u>
<b><u>ASSETS:</u></b>				
CASH - Operating	\$403,456	—	—	—
STATE BOARD - Operating	\$55,098	—	—	—
STATE BOARD - Capital Reserve	—	\$38,289	—	—
INVESTMENTS				
<b><u>Series 2015 A-1</u></b>				
Reserve	—	—	\$89,917	—
Revenue	—	—	\$173,296	—
Prepayment A1	—	—	\$130	—
<b><u>Series 2015 A-2</u></b>				
Reserve	—	—	\$100,000	—
Revenue	—	—	\$133,378	—
Prepayment	—	—	\$2,345	—
<b><u>Series 2015 A-3</u></b>				
Reserve	—	—	\$4,571	—
Revenue	—	—	\$108,150	—
<b><u>Series 2020 A-1</u></b>				
Reserve	—	—	\$165,981	—
Revenue	—	—	\$1	—
Construction	—	—	—	\$2,967,770
Cost of Issuance	—	—	—	\$0
<b><u>Series 2020 A-2</u></b>				
Reserve	—	—	\$87,400	—
<b>TOTAL ASSETS</b>	<u>\$458,554</u>	<u>\$38,289</u>	<u>\$865,169</u>	<u>\$2,967,770</u>
				<u>\$4,329,782</u>
<b><u>LIABILITIES:</u></b>				
ACCOUNTS PAYABLE	\$23,871	\$0	—	—
<b><u>FUND BALANCES:</u></b>				
RESTRICTED FOR CAPITAL PROJECTS	—	—	\$0	\$2,967,770
RESTRICTED FOR DEBT SERVICE	—	—	\$865,169	—
UNASSIGNED	\$434,683	\$38,289	—	—
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<u>\$458,554</u>	<u>\$38,289</u>	<u>\$865,169</u>	<u>\$2,967,770</u>
				<u>\$4,329,782</u>

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments - Platted Lots (Tax Roll)	\$348,975	\$340,244	\$340,244	\$0
Assessments - Platted Lots (Direct)	\$269,409	\$86,197	\$86,197	\$0
Swim & Tennis Revenue	\$800	\$0	\$0	\$0
Interest/Misc Income	\$0	\$0	\$45	\$45
Facility Rental Fees	\$3,500	\$875	\$0	(\$875)
Non-Resident Memberships	\$1,980	\$495	\$0	(\$495)
<b>TOTAL REVENUES</b>	<b>\$624,664</b>	<b>\$427,811</b>	<b>\$426,485</b>	<b>(\$1,325)</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>ADMINISTRATIVE:</u></b>				
Supervisor Fees	\$6,000	\$1,500	\$2,000	(\$500)
FICA Taxes	\$459	\$115	\$153	(\$38)
Engineering Fees	\$5,000	\$1,250	\$0	\$1,250
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination Agent	\$3,500	\$875	\$1,125	(\$250)
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees	\$22,500	\$5,625	\$3,188	\$2,437
Annual Audit	\$3,800	\$0	\$0	\$0
Trustee	\$8,081	\$0	\$0	\$0
Management Fees	\$41,200	\$10,300	\$10,300	\$0
Computer Time	\$1,000	\$250	\$250	\$0
Website Compliance	\$2,500	\$625	\$625	\$0
Telephone	\$150	\$38	\$11	\$26
Postage	\$500	\$125	\$139	(\$14)
Printing & Binding	\$1,250	\$313	\$589	(\$277)
Travel & Per Diem	\$100	\$25	\$0	\$25
Insurance	\$8,427	\$8,427	\$8,639	(\$212)
Legal Advertising	\$1,000	\$250	\$220	\$30
Other Current Charges	\$1,500	\$375	\$304	\$71
Office Supplies	\$100	\$25	\$42	(\$17)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$113,442</b>	<b>\$35,292</b>	<b>\$32,760</b>	<b>\$2,532</b>



**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>EXPENDITURES: (continued)</u></b>				
<b><u>FIELD:</u></b>				
Operations Management	\$21,525	\$5,381	\$5,381	\$0
Utilities - Irrigation & Streetlights	\$35,000	\$8,750	\$6,175	\$2,575
Repairs & Maintenance	\$40,000	\$10,000	\$0	\$10,000
Landscape	\$74,800	\$18,700	\$18,572	\$128
Landscape - Contingency	\$6,800	\$1,700	\$0	\$1,700
Mulch	\$13,500	\$3,375	\$0	\$3,375
Lake Maintenance	\$4,800	\$1,200	\$1,260	(\$60)
Irrigation Repairs	\$7,500	\$1,875	\$0	\$1,875
Miscellaneous	\$1,264	\$316	\$8,126	(\$7,810)
<b>TOTAL FIELD</b>	<b>\$205,189</b>	<b>\$51,297</b>	<b>\$39,514</b>	<b>\$11,783</b>
<b><u>SWIM &amp; TENNIS:</u></b>				
Facility Management	\$56,210	\$14,053	\$14,053	(\$0)
Pool Attendants	\$35,000	\$8,750	\$0	\$8,750
Refuse Service	\$8,300	\$2,075	\$3,392	(\$1,317)
Security	\$15,000	\$3,750	\$3,100	\$650
Utilities	\$45,000	\$11,250	\$10,420	\$830
Recreation Passes	\$1,000	\$250	\$0	\$250
Repairs & Maintenance	\$40,000	\$10,000	\$7,254	\$2,747
Janitorial	\$12,840	\$3,210	\$3,210	\$0
Pool Maintenance	\$13,650	\$3,413	\$3,413	\$0
Special Events	\$6,000	\$1,500	\$395	\$1,105
Operating Supplies	\$6,000	\$1,500	\$1,502	(\$2)
Pool Chemicals	\$9,000	\$2,250	\$1,808	\$442
Permit	\$375	\$45	\$45	\$0
Insurance	\$23,121	\$23,121	\$24,949	(\$1,828)
Capital Outlay	\$0	\$0	\$7,650	\$0
<b>TOTAL SWIM &amp; TENNIS</b>	<b>\$271,496</b>	<b>\$85,166</b>	<b>\$81,190</b>	<b>\$11,626</b>
<b>TOTAL EXPENDITURES</b>	<b>\$590,127</b>	<b>\$171,755</b>	<b>\$153,464</b>	<b>\$25,941</b>
Excess (deficiency) of revenues over (under) expenditures	\$34,537	\$256,056	\$273,021	\$24,615
<b>OTHER FINANCING SOURCES/(USES)</b>				
Interfund Transfer In/(Out)	(\$34,537)	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>(\$34,537)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net change in Fund Balance	\$0	\$256,056	\$273,021	\$24,615
FUND BALANCE - Beginning	\$0		\$161,662	
FUND BALANCE - Ending	\$0		\$434,683	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL RESERVE**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$29	\$29
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29</b>	<b>\$29</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$0</b>	<b>\$0</b>	<b>\$29</b>	<b>\$29</b>
<b>OTHER FINANCING SOURCES/(USES)</b>				
Interfund Transfer In	\$34,537	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$34,537</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$34,537</b>	<b>\$0</b>	<b>\$29</b>	<b>\$29</b>
FUND BALANCE - Beginning	\$0		\$38,260	
FUND BALANCE - Ending	<u>\$34,537</u>		<u>\$38,289</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-1**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$174,001	\$169,647	\$169,647	\$0
Interest Income	\$0	\$0	\$2	\$2
<b>TOTAL REVENUES</b>	<b><u>\$174,001</u></b>	<b><u>\$169,647</u></b>	<b><u>\$169,649</u></b>	<b><u>\$2</u></b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$51,394	\$51,394	\$51,394	\$0
Interest Expense - 5/1	\$51,394	\$0	\$0	\$0
Principal Expense - 5/1	\$70,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$172,788</u></b>	<b><u>\$51,394</u></b>	<b><u>\$51,394</u></b>	<b><u>\$0</u></b>
Excess (deficiency) of revenues over (under) expenditures	<u>\$1,214</u>	<u>\$118,254</u>	<u>\$118,255</u>	<u>\$2</u>
<b>NET CHANGE IN FUND BALANCE</b>	<b><u>\$1,214</u></b>	<b><u>\$118,254</u></b>	<b><u>\$118,255</u></b>	<b><u>\$2</u></b>
FUND BALANCE - Beginning	\$58,614		\$145,087	
FUND BALANCE - Ending	<u>\$59,828</u>		<u>\$263,343</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-2, 2015B**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$136,800	\$133,378	\$133,378	\$0
Interest Income	\$0	\$0	\$2	\$2
<b>TOTAL REVENUES</b>	<b><u>\$136,800</u></b>	<b><u>\$133,378</u></b>	<b><u>\$133,379</u></b>	<b><u>\$2</u></b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2015 A-2</u></b>				
Interest Expense 11/1	\$40,731	\$40,731	\$40,594	\$138
Principal Expense 5/1	\$50,000	\$0	\$0	\$0
Interest Expense 5/1	\$40,731	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$131,463</u></b>	<b><u>\$40,731</u></b>	<b><u>\$40,594</u></b>	<b><u>\$138</u></b>
Excess (deficiency) of revenues over (under) expenditures	<b><u>\$5,338</u></b>	<b><u>\$92,647</u></b>	<b><u>\$92,786</u></b>	<b><u>\$139</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	<b><u>\$5,338</u></b>	<b><u>\$92,647</u></b>	<b><u>\$92,786</u></b>	<b><u>\$139</u></b>
FUND BALANCE - Beginning	\$42,693		\$142,937	
FUND BALANCE - Ending	<b><u>\$48,031</u></b>		<b><u>\$235,723</u></b>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-3**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b>REVENUES:</b>				
Assessment - Tax Roll	\$41,481	\$40,442	\$40,442	\$0
Assessment - Direct	\$302,118	\$147,663	\$147,663	\$0
Interest Income	\$0	\$0	\$1	\$1
<b>TOTAL REVENUES</b>	<b>\$343,599</b>	<b>\$188,106</b>	<b>\$188,107</b>	<b>\$1</b>
<b>EXPENDITURES:</b>				
Interest Expense - 10/20	\$0	\$0	\$1,100,000	(\$1,100,000)
Principal Expense - 10/20	\$0	\$0	\$0	\$0
Interest Expense - 11/1	\$116,245	\$116,245	\$113,993	\$2,252
Principal Expense - 5/1	\$115,000	\$0	\$0	\$0
Interest Expense - 5/1	\$116,245	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$347,490</b>	<b>\$116,245</b>	<b>\$1,213,993</b>	<b>\$2,252</b>
Excess (deficiency) of revenues over (under) expenditures	<b>(\$3,891)</b>	<b>\$71,861</b>	<b>(\$1,025,886)</b>	<b>\$2,253</b>
<b>OTHER FINANCING SOURCES/(USES)</b>				
Developer Contributions - Refunding	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$982,465	(\$982,465)
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$982,465</b>	<b>(\$982,465)</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$3,891)</b>	<b>\$71,861</b>	<b>(\$43,421)</b>	<b>(\$980,212)</b>
FUND BALANCE - Beginning	\$128,383		\$156,142	
FUND BALANCE - Ending	<u>\$124,492</u>		<u>\$112,721</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2020 A-1/A-2**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$1	\$1
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$0	\$0	\$0	\$0
Interest Expense - 5/1	\$0	\$0	\$0	\$0
Principal Expense - 5/1	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$0</b>	<b>\$0</b>	<b>\$1</b>	<b>\$1</b>
<b><u>OTHER FINANCING SOURCES/(USES)</u></b>				
Refunding Proceeds	\$0	\$0	\$1,235,847	\$1,235,847
Interfund Transfer Out	\$0	\$0	(\$982,465)	(\$982,465)
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$253,381</b>	<b>\$253,381</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$253,383</b>	<b>\$253,383</b>
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	<b>\$0</b>		<b>\$253,383</b>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL PROJECTS SERIES 2020 A-1/A-2**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2020

DESCRIPTION	ADOPTED BUDGET FY 2021	PRORATED BUDGET THRU 12/31/20	ACTUAL THRU 12/31/20	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$17	\$17
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17</b>	<b>\$17</b>
<b><u>EXPENDITURES:</u></b>				
Improvements	\$0	\$0	\$0	\$0
Cost of Issuance	\$0	\$0	\$261,401	(\$261,401)
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$261,401</b>	<b>(\$261,401)</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$0</b>	<b>\$0</b>	<b>(\$261,383)</b>	<b>(\$261,383)</b>
<b><u>OTHER FINANCING SOURCES/(USES)</u></b>				
Refunding Proceeds	\$0	\$0	\$3,229,153	\$3,229,153
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,229,153</b>	<b>\$3,229,153</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,967,770</b>	<b>\$2,967,770</b>
FUND BALANCE - Beginning	\$63,176		\$0	
FUND BALANCE - Ending	<u>\$63,176</u>		<u>\$2,967,770</u>	

# ROLLING HILLS

## COMMUNITY DEVELOPMENT DISTRICT

### Long Term Debt Report

I.	Bond Issue:	<u>Series 2015 A-1 Capital Improvement Refunding Bonds</u>
	Original Issue Amount:	\$2,500,000
	Interest Rate:	5.45%
	Maturity Date:	May 1, 2037
	Bonds outstanding - 12/10/2015	\$2,500,000
	Less:	
	5/1/16	(\$65,000)
	8/1/16	(\$30,000)
	11/1/16	(\$130,000)
	2/1/17	(\$10,000)
	5/1/17	(\$60,000)
	5/1/17	(\$65,000)
	8/1/17	(\$30,000)
	5/1/18	(\$60,000)
	11/1/18	(\$5,000)
	5/1/19	(\$65,000)
	11/1/19	(\$5,000)
	5/1/20	(\$70,000)
	8/1/20	(\$5,000)
	Current Bonds Outstanding:	<u><u>\$1,900,000</u></u>
II.	Bond Issue:	<u>Series 2015 A-2 Capital Improvement Refunding Bonds</u>
	Original Issue Amount:	\$1,930,000
	Interest Rate:	5.44%
	Bonds outstanding - 12/10/2015	\$1,930,000
	Less:	
	5/1/17	(\$50,000)
	2/1/18	(\$5,000)
	5/1/18	(\$55,000)
	5/1/18	(\$170,000)
	5/1/19	(\$45,000)
	11/1/19	(\$5,000)
	5/1/20	(\$55,000)
	Current Bonds Outstanding:	<u><u>\$1,545,000</u></u>
III.	Bond Issue:	<u>Series 2015 A-3 Capital Improvement Refunding Bonds</u>
	Original Issue Amount:	\$3,850,000
	Interest Rate:	6.70%
	Maturity Date:	May 1, 2037
	Bonds outstanding - 12/10/2015	\$3,850,000
	Less:	
	5/1/17	(\$85,000)
	5/1/18	(\$90,000)
	5/1/19	(\$100,000)
	5/1/20	(\$105,000) *Tapped Reserve
	10/20/20	(\$1,100,000) **Refunded Series 2020
	Current Bonds Outstanding:	<u><u>\$2,370,000</u></u>



**ROLLING HILLS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**Long Term Debt Report**

IV.	Bond Issue:	<u><b>Series 2020 A-1 Capital Improvement Refunding Bonds</b></u>	
	Original Issue Amount:	\$2,625,000	
	Reserve Fund Requirement:	100% of MADS	
	Interest Rate:	3.375%	\$235,000.00
	Maturity Date:	May 1, 2025	
	Interest Rate:	3.875%	\$285,000.00
	Maturity Date:	May 1, 2030	
	Interest Rate:	4.625%	\$805,000.00
	Maturity Date:	May 1, 2040	
	Interest Rate:	4.875%	\$1,300,000.00
	Maturity Date:	May 1, 2050	
	Bonds outstanding - 10/20/2020	\$2,625,000	
	Less:		
	Current Bonds Outstanding:	<u><u><b>\$2,625,000</b></u></u>	

V.	Bond Issue:	<u><b>Series 2020 A-2 Capital Improvement Refunding Bonds</b></u>	
	Original Issue Amount:	\$1,840,000	
	Reserve Fund Requirement:	100% of Annual Interest	
	Interest Rate:	4.75%	
	Maturity Date:	May 1, 2030	
	Bonds outstanding - 10/20/2020	\$1,840,000	
	Less:		
	Current Bonds Outstanding:	<u><u><b>\$1,840,000</b></u></u>	

## Rolling Hills

## Statement of Revenues &amp; Expenditures

For The Year Ending  
September 30, 2021[illegible]

**REVENUES:**

Assessments - Platted Lots (Tax Roll)  
Assessments - Platted Lots (Direct)  
Assessments - Platted Lots (Direct)  
Swim & Tennis Revenue  
Interest/Misc Income  
Facility Rental Revenue  
Non-Resident Memberships  
**TOTAL REVENUES**

**EXPENDITURES:**

ADMINISTRATIVE:												
Supervisor Fees	\$6,000	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
FICA Taxes	\$459	\$77	\$0	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$153
Engineering	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agent	\$3,500	\$292	\$417	\$417	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,125
Assessment Roll	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Attorney Fees	\$22,500	\$2,732	\$456	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,188
Annual Audit	\$3,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$8,081	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$41,200	\$3,433	\$3,433	\$3,433	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,300
Travel & Per Diem	\$1,000	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Computer Time	\$2,500	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
Telephone	\$150	\$11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11
Postage	\$500	\$5	\$134	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$139
Printing & Binding	\$1,250	\$89	\$326	\$174	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$589
Insurance	\$100	\$8,639	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,639
Legal Advertising	\$8,427	\$109	\$111	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$220
Other Current Charges	\$1,000	\$52	\$73	\$179	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$304
Website Compliance	\$1,500	\$208	\$208	\$208	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$625
Office Supplies	\$100	\$27	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$42
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
ADMINISTRATIVE EXPENDITURES												
	\$113,442	\$21,932	\$5,256	\$5,571	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$32,760

## FIELD

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## SWIM & TENNIS

[illegible]

**Rolling Hills**  
**Community Development District**  
**Series 2020 A-1/A-2 Capital Improvement Refunding Bonds**

**1. Recap of Capital Project Fund Activity Through December 31, 2020**

Opening Balance in Construction Account - Series 2020	\$3,229,153.47
Source of Funds: Interest Earned on Series 2020	\$17.11
Use of Funds:	
Disbursements:	
Cost of Issuance	(\$261,400.63)
Ponds	\$0.00
Roads	\$0.00
Drainage	\$0.00
Sanitary Sewer	\$0.00
Lift Stations & Force Mains	\$0.00
Contingency	\$0.00
Professional Fees	\$0.00
Adjusted Balance in Construction Account at December 31, 2020	<u><u>\$2,967,769.95</u></u>

**2. Funds Available For Construction at December 31, 2020**

Book Balance of Construction Fund at December 31, 2020	\$2,967,769.95
Contracts in place at December 31, 2020	

**3. Investments - US Bank**

December 31, 2020	<u>Type</u>	<u>Yield</u>	<u>Maturity</u>	<u>Principal</u>
Construction Fund:	Overnight			\$2,967,769.95
			Due from Developer	\$0.00
			ADJ: Outstanding Requisitions	\$0.00
				<u><u>\$2,967,769.95</u></u>

Rolling HillsCommunity Development District  
Series 2020

REQ. #	DATE	CONTRACTOR	AMOUNT OF REQUISITION	COI	Fixed Assets	Ponds	Roads	Drainage	Sanitary Sewer	LRI Stations & Force Mains	Water	Misc. Professional Fees
COI	10/20/20	Nickers Gblm	\$40,000.00	\$40,000.00								
COI	10/20/20	Holmes & Knight	\$6,500.00	\$6,500.00								
COI	10/20/20	Bryant Miller Olive	\$35,000.00	\$35,000.00								
COI	10/20/20	GMS, LLC	\$28,500.00	\$28,500.00								
COI	10/20/20	Aggrty Green Stone	\$42,500.00	\$42,500.00								
COI	10/20/20	US Bank	\$5,825.00	\$5,825.00								
COI	10/20/20	Underwriters Dsc	\$89,300.00	\$89,300.00								
COI	11/20/20	Imagemaster	\$1,500.00	\$1,500.00								
COI	12/18/20	Greenberg Traug	\$6,430.65	\$6,430.65								
COI	12/18/20	Hadden Engineering	\$3,735.98	\$3,735.98								
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												
15												
16												
17												
18												
19												
20												
Grand Total			\$261,400.63	\$261,400.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

SUMMARY:	
BOND PROCEEDS	\$3,228,153.47
DEVELOPER CONTRIBUTIONS	\$0.00
INT RECD TO DATE	\$17.11
TRANS FROM DEBT SERVICE	\$0.00
LESS: REQ. PAID	(\$261,400.63)
BALANCE	\$2,967,769.95

RECONCILIATION	
TRUST STATEMENT	\$2,967,769.95
O/S REQ.	\$0.00
ADJ BALANCE	\$2,967,769.95
VARIANCE	\$0.00

INT RECD	ACQ	COI
Oct-20	\$0.00	\$0.00
Nov-20	\$4.87	\$0.03
Dec-20	\$12.16	\$0.05
Jan-21	\$0.00	\$0.00
Feb-21	\$0.00	\$0.00
Mar-21	\$0.00	\$0.00
Apr-21	\$0.00	\$0.00
May-21	\$0.00	\$0.00
Jun-21	\$0.00	\$0.00
Jul-21	\$0.00	\$0.00
Aug-21	\$0.00	\$0.00
Sep-21	\$0.00	\$0.00
	\$17.03	\$0.08

*B.*

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT**  
**Fiscal Year 2021 Assessments Receipts Summary**

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	SERIES 2020A-1 DEBT ASSESSED	FY21 O&M ASSESSED	TOTAL ASSESSED
CBCP LANDCO PH3	247	-	-	193,323.92		172,393.65	365,717.57
WALTHAM DEV	139			-	165,981.25	97,015.05	262,996.30
TOTAL DIRECT INVOICES (1) (2)	386	-	-	193,323.92	165,981.25	269,408.70	628,713.87
ASSESSED REVENUE TAX ROLL	761	174,000.58	136,800.46	41,480.02	-	348,975.00	701,256.05
TOTAL ASSESSED	1147	174,000.58	136,800.46	234,803.94	165,981.25	618,383.70	1,329,969.92

DUE / RECEIVED	BALANCE DUE	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
CBCP LANDCO PH3	211,857.38	-	-	67,663.37		86,196.82	153,860.19
WALTHAM DEV	214,488.78					- 48,507.52	48,507.52
TOTAL DIRECT RECEIVED	426,346.16	-	-	67,663.37	-	134,704.34	202,367.71
TAX ROLL DUE / RECEIVED	10,324.04	171,438.91	134,786.44	40,869.34	-	343,837.32	690,932.01
TOTAL DUE / RECEIVED	436,670.20	171,438.91	134,786.44	108,532.71	-	478,541.66	893,299.72

**(1) A-3 Direct Assessments are due: 35% due 12/1/20, 4/1/21 and 30% due 9/1/21**

(2) O&M is due 25% by 10/1/20, 1/1/21, 4/1/21, 7/1/21

SUMMARY OF TAX ROLL RECEIPTS							
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/18/2020	5,589.41	4,394.43	1,332.46	-	11,210.10	22,526.40
2	12/1/2020	12,880.32	10,126.59	3,070.54	-	25,832.72	51,910.17
3	12/4/2020	136,594.37	107,391.43	32,562.75	-	273,953.22	550,501.77
4	12/17/2020	14,583.16	11,465.38	3,476.48	-	29,247.94	58,772.96
5	1/14/2021	1,791.65	1,408.61	427.11	-	3,593.34	7,220.71
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		-	-	-	-	-	
		-	-	-	-	-	
TOTAL RECEIVED TAX ROLL		171,438.91	134,786.44	40,869.34	-	343,837.32	690,932.01

PERCENT COLLECTED	2015A-1	2015A-2	2015A-3	2020	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	35.00%	0.00%	50.00%	42.07%
% COLLECTED TAX ROLL	98.53%	98.53%	98.53%	0.00%	98.53%	98.53%
TOTAL PERCENT COLLECTED	98.53%	98.53%	46.22%	0.00%	77.39%	67.17%

*C.*



**ROLLING HILLS**  
**Community Development District**

**Summary of Invoices**

February 9, 2021

Fund	Date	Check No.s	Amount
General Fund	11/1-11/30	2376-2396	\$ 35,238.83
	12/1-12/31	2397-2413	\$ 28,151.72
Total			\$ 63,390.55

\*\*FedEx invoices are available upon request



\*\*\* CHECK DATES 11/01/2020 - 11/30/2020 \*\*\* ROLLING HILLS GENERAL FUND BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
11/16/20	00003	11/16/20	111620	202011	330	57200	-34500		JOHN R. DRURY	*	120.00	420.00 002383
11/17/20	00003	11/01/20	211	202011	310	51300	-34000			*	3,433.33	
11/01/20	211	NOV 20	- MGMT FEES							*	208.33	
11/01/20	211	NOV 20	- WEBSITE ADMIN							*	83.33	
11/01/20	211	NOV 20	- IT							*	416.67	
11/01/20	211	NOV 20	- DISSEMINATION							*	15.03	
11/01/20	211	NOV 20	- SUPPLIES							*	133.88	
11/01/20	211	NOV 20	- POSTAGE							*	325.80	
11/01/20	211	NOV 20	- COPIES							*		4,616.37 002384
11/17/20	00096	9/24/20	4800250	202009	330	57200	-52100		GOVERNMENTAL MANAGEMENT SERVICES	*	711.85	
10/20/20	4815362	BLEACH/ULTRA-CLHOR/SULFUR								*	72.00	
11/03/20	4823665	ULTRA-CHLOR								*	226.21	
		SODIUM BICARBONATE								*		1,010.06 002385
11/17/20	00005	9/30/20	118286	202009	310	51300	-31500		HAWKINS, INC.	*	2,694.50	
9/30/20	118287	SEP 20 - GENERAL COUNSEL								*	311.50	
		SEP 20 - PHASE 2 CONSTR								*		3,006.00 002386
11/17/20	00057	11/01/20	539092	202011	320	53800	-46400		HOPPING GREEN & SAMS	*	420.00	
		NOV 20 - WATER MGMT								*		420.00 002387
11/17/20	00060	11/01/20	342	202011	330	57200	-46100		THE LAKE DOCTORS, INC.	*	1,070.00	
11/01/20	342	NOV 20 - JANITORIAL SVCS								*	1,137.50	
11/01/20	342	NOV 20 - POOL MAINT SVCS								*	1,793.75	
11/01/20	342	NOV 20 - CONTRACT ADMIN								*	4,684.17	
11/01/20	342	NOV 20 - FACILITY MGMT								*		8,685.42 002388
		RIVERSIDE MANAGEMENT SERVICES, INC.								*		

ROLL ROLLING HILLS PPWERS

ROLLING HILLS GENERAL FUND BANK A ROLLING HILLS GF												
CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
11/17/20	00055	10/30/20	9464094- NOV 20 - REFUSE SERVICE	202011	330-57200-	34300			WASTE MANAGEMENT INC. OF FLORIDA	*	1,086.16	1,086.16 002389
11/17/20	00124	11/01/20	162630 NOV 20 - LANDSCAPE MAINT	202011	320-53800-	46200				*	3,025.90	
11/11/20	166237	202011	320-53800-46200 MOW/TRIM NEW POND	202011	320-53800-	46200				*	1,320.00	
11/24/20	00088	11/19/20	1838 FOUNTAIN REPAIR	202011	320-53800-	46000			YELLOWSTONE LANDSCAPE	*	350.00	4,345.90 002390
11/24/20	00097	11/20/20	112020 SECURITY	202011	330-57200-	34500			ADVANCED PUMP SERVICE LLC	*	120.00	350.00 002391
11/24/20	00096	11/17/20	4831377 CHEMICALS	202011	330-57200-	52100			JEFFREY DEESE	*	181.85	120.00 002392
11/24/20	00057	10/01/20	532851 OCT 20 - LAKE MAINTENANCE	202010	320-53800-	46400			HAWKINS, INC.	*	420.00	181.85 002393
11/24/20	00081	11/09/20	503809 NOV 20 - PEST CONTROL	202011	330-57200-	46000			THE LAKE DOCTORS, INC.	*	350.00	420.00 002394
11/24/20	00060	11/13/20	345 OCT 20 - FACILITY MAINT	202010	320-53800-	46000			ORANGE ENVIRONMENTAL SERVICES	*	2,179.00	350.00 002395
11/13/20	345	202010	320-53800-46000 OCT 20 - FIELD MAINT	202010	320-53800-	46000				*	730.00	
11/13/20	345	202010	330-57200-52000 OCT 20 - OPERATING SUPPLIE	202010	330-57200-	52000				*	596.80	
11/18/20	346	202010	320-53800-46000 OCT 20 - PRESSURE WASH'G	202010	320-53800-	46000			RIVERSIDE MANAGEMENT SERVICES, INC.	*	1,365.00	
TOTAL FOR BANK A											35,238.83	
TOTAL FOR REGISTER											35,238.83	

ROLL ROLLING HILLS PPWERS

K REGISTER

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LE PREPA

YEAR-TO-DATE ACCOUNTS PAYABLE

APR 30 1968

\*\*\* CHECK DATES 12/01/2020 - 12/31/2020 \*\*\*  
ROLLING HILLS GENERAL FUND  
BANK A ROLLING HILLS GE

CHECK	VEND#	.....INVOICE.....	...EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT
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CHECK	VEND#	.....INVOICE.....	...EXPENSED TO...	VENDOR NAME	STATUS	AMOUNT	.....CHECK.....
NAME		DATE	INVOICE			AMOUNT	AMOUNT
			VBMO	DBM	ACCT#	SUB	SUBCLASS

DATE	DATE	INVOICE	INTO	DEBIT	CREDIT	DOD	BALANCE
12/09/20	00016	11/30/20	NOV 20	202011	320-53800	-43100	*
							2,939.12

			*	
12/07/20	00019	- WATER		
12/08/20	00020	NOV 20		
11/30/20	NOV 20	202011	330-57200-43100	291.63

NOV 20 - WATER  
CLAY COUNTY UTILITY AUTHORITY  
3,230.75 002397

DATE	TIME	DESCRIPTION	AMOUNT	BALANCE
12/09/20	00053	11/10/20 318147 202011 310-51300-48000		111.00
				*

NOTICE OF MEETING	CLAY TODAY	111.00 002398
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12/09/20	00097	11/23/20	112320	202011	330-57200-34500	SECURITY	*	120.00
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12/05/20	120520	202012	330-57200-34500	SECURITY	120.00	*
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12/06/20	120620	202012	330-57200-34500	*	120.00
SECURITY					
					350.00 002399

[illegible]

12/09/20	00121	11/30/20	113020	202011	330-37200-34300	JOHN R. DRURY	120.00	002400
						SECURITY		

DATE	DESCRIPTION	AMOUNT	BALANCE
12/09/20	00003	12/01/20 212	202012 310-51300-34000
			3,433.33

	DEC 20	- MGMT FEES	*
12/01/20	212	202012 310-51300-35101	208.33

12/01/20 212	DEC 20 - WEBSITE ADMIN	202012 310-51300-35100	*	83.33
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	DEC 20 - IT	*	416.67
12/01/20	212	202012 310-51300-31300	
DEC 20		DISTRIBUTION	

DEC 20 - DISSEMINATION	174.45
12/01/20 212 202012 310-51300-42500	*
DEC 20 - COPIES	

12/01/20 212	202012 310-51300-49000	*	97.41
DOMAIN RENEWAL			

GOVERNMENTAL MANAGEMENT SERVICES 4,413.52 002401

12/09/20	00096	11/24/20	4836297	202011	330-57200-52100	ULTRA-CHLOR	342.00	002402	342.00	002402	*
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10/23/00	200010	210	51200	21500	2,731.70	*
HAWKINS, INC.						

12/09/20	00005	10/31/20	118848	202010 310-31300-31300	2,731.70	002403
				OCT 20 - GENERAL COUNSEL		
				HOPPING GREEN & SAMS		

22/09/20	00057	1/20/10	544951	202012	320-53800-46400	*	420.00
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DEC 20 - WATER MGMT  
THE LAKE DOCTORS, INC.  
420.00 002404

CONFIDENTIAL

ROLLS ROLLING MILLERS FORMERS

\*\*\* CHECK DATES 12/01/2020 - 12/31/2020 \*\*\* ROLLING HILLS GENERAL FUND BANK A ROLLING HILLS GF

CHECK DATE	VEND#	INVOICE DATE	INVOICE DATE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
12/09/20	00060	12/01/20	344	202012 330-57200-46100			*	1,070.00	
		DEC 20		- JANTIORIAL SVCS					
12/01/20	344	202012 330-57200-46700					*	1,137.50	
		DEC 20		- POOL MAINT SVCS					
12/01/20	344	202012 320-53800-34000					*	1,793.75	
		DEC 20		- CONTRACT ADMIN					
12/01/20	344	202012 330-57200-34000					*	4,684.17	
		DEC 20		- FACILITY MGMT					
						RIVERSIDE MANAGEMENT SERVICES, INC.		8,685.42	002405
12/17/20	00101	10/20/20	76429	202010 330-57200-46000			*	553.50	
				RELOCATE AWNING LIGHT					
						BLACK CREEK ELECTRICAL SERVICES		553.50	002406
12/17/20	00026	12/11/20	SSI09869	202011 330-57200-34500			*	195.00	
				NOV 20 - SCHEDULING					
						CLAY COUNTY SHERIFFS OFFICE		195.00	002407
12/17/20	00027	11/30/20	NOV 20	202011 320-53800-43000			*	158.00	
				NOV 20 - ELECTRIC					
11/30/20	NOV 20	202011 330-57200-43000					*	2,765.87	
		NOV 20 - ELECTRIC				CLAY ELECTRIC COOPERATIVE, INC		2,923.87	002408
12/17/20	00061	12/04/20	84957412	202012 330-57200-41500			*	282.55	
				DEC 20 - INTERNET/TV					
						COMCAST		282.55	002409
12/17/20	00060	12/11/20	347	202011 330-57200-46000			*	2,426.00	
		NOV 20		- FACILITY MAINT					
12/11/20	347	202011 320-53800-46000					*	507.00	
		NOV 20		- REPAIR/MAINT					
12/11/20	347	202011 330-57200-52000					*	429.41	
		NOV 20		- OPER SUPPLIES					
						RIVERSIDE MANAGEMENT SERVICES, INC.		3,362.41	002410
12/17/20	00121	12/14/20	121420	202012 330-57200-34500			*	90.00	
				SECURITY					
						JOHN R. DRURY		90.00	002411
12/22/20	00097	12/18/20	121820	202012 330-57200-34500			*	120.00	
				SECURITY					
12/20/20	122020	202012 330-57200-34500					*	120.00	
				SECURITY					
						JEFFREY DEESE		240.00	002412

ROLL ROLLING HILLS PPWERS

ROLLING HILLS GENERAL FUND BANK A ROLLING HILLS GF									
CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO YRMO	DPT ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT
12/22/20	00121	12/13/20	121320	202012	330-57200-34500		JOHN R. DRURY	*	90.00
SECURITY									90.00 002413
TOTAL FOR BANK A									28,151.72
TOTAL FOR REGISTER									28,151.72

ROLL ROLLING HILLS PPWERS

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Oct-20
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	131.39
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	136.25
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	88.10
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	131.39
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	317.59
		\$	804.72

#### Vendor #16

001.320.53800.43100	\$	487.13
001.330.57200.43100	\$	317.59
	\$	804.72



# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Oct-20
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	131.39
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	136.25
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	88.10
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	131.39
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	317.59
		\$	804.72

Vendor #16		
001.320.53800.43100	\$	487.13
001.330.57200.43100	\$	317.59
	\$	804.72



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2020

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		11/04/20 to 12/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

### Sanitary

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

### Refuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272411	2	11/01/20	28	73914	73914	0
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	0.0	X	0.81	\$0.00
Proration Factor: 0.9333		Tier 2	0.0	X	1.59	\$0.00
		Tier 3	0.0	X	2.40	\$0.00

### Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$131.39
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$131.39</b>

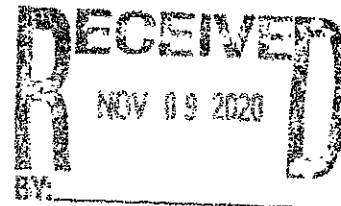
**Holiday Food Drive:** We are collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference!

The Lend a Helping Hand program gives you the opportunity to help families in your community.

Visit [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx) for more on how you can contribute or benefit from this program.

Please pay \$131.39 by 11/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$131.39 was posted to your account on 10/21/2020.



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

### ADDRESSEE

AYC1103B  
2000000735 50/1



ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



### MAIL PAYMENT TO



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

Bill Date	11/04/20
Current Charges	\$131.39
Current Charges Past Due After	11/25/20
Lend A Helping Hand ( If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.39



3176 Old Jennings Road, Middleburg, Florida 32068  
 Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2020

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		11/04/20 to 12/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272412	2	11/01/20	28	66767	66773	6
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	6.0	X	0.81	\$4.86
Proration Factor: 0.9333		Tier 2	0.0	X	1.59	\$0.00
		Tier 3	0.0	X	2.40	\$0.00

### Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$136.25
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$136.25</b>

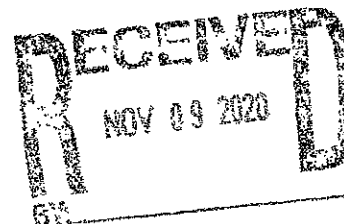
**Holiday Food Drive:** We are collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference!

The Lend a Helping Hand program gives you the opportunity to help families in your community.

Visit [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx) for more on how you can contribute or benefit from this program.

Please pay \$136.25 by 11/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$804.78 was posted to your account on 10/21/2020.



Please return this portion with payment



Clay County Utility Authority  
 3176 Old Jennings Road  
 Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

### ADDRESSEE

AYC1103B  
 2000000736 50/2

ROLLING HILLS CDD  
 5385 N NOB HILL ROAD  
 SUNRISE FL 33351-4761



### Bill Summary

Bill Date	11/04/20
Current Charges	\$136.25
Current Charges Past Due After	11/25/20
Lend A Helping Hand ( If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$136.25

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2020

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69667781	2	11/02/20	32	28159	28159	0

Base Charges (Prepaid)	11/04/20 to 12/04/20					\$87.01
Consumption Charges	Tier 1	0.0	X	1.50		\$0.00
Proration Factor: 1.0667	Tier 2	0.0	X	3.10		\$0.00
	Tier 3	0.0	X	4.02		\$0.00
	Tier 4	0.0	X	5.16		\$0.00

Alternative Water Supply Surcharge \$1.09

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$88.10
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$88.10</b>

**Holiday Food Drive:** We are collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference!

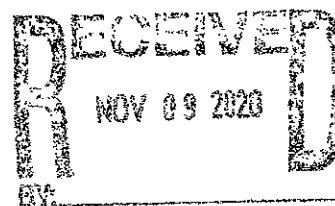
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Visit [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx) for more on how you can contribute or benefit from this program.

Please pay \$88.10 by 11/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$88.10 was posted to your account on 10/21/2020.

Consumer Confidence and UCMR4 Reports are available at our office and online at: [www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #: 00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

Route Group: 20

### ADDRESSEE

AYC1103B  
2000000737 50/3

ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



### MAIL PAYMENT TO

Bill Date	11/04/20
Current Charges	\$88.10
Current Charges Past Due After	11/25/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$88.10



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

CCUA-1170-4

00253042 3 MC13020736 000000&A10 0000000 11252020 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2020

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		11/04/20 to 12/04/20				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58730024	2	11/01/20	28	19377	19377	0
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	0.0	X	0.81	\$0.00
Proration Factor: 0.9333		Tier 2	0.0	X	1.59	\$0.00
		Tier 3	0.0	X	2.40	\$0.00

### Other Charges

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$131.39
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$131.39</b>

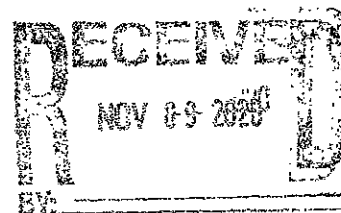
**Holiday Food Drive:** We are collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference!

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Please pay \$131.39 by 11/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$132.18 was posted to your account on 10/21/2020.



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

### ADDRESSEE

AYC1103B  
2000000738 50/4

ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



### Bill Summary

Bill Date	11/04/20
Current Charges	\$131.39
Current Charges Past Due After	11/25/20
Lend A Helping Hand ( If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.39

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

CCUA-1170-4

00256584 1 MC13020730 0000013139 0000000 11252020 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2020

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	11/01/20	28	56	61	5

Base Charges (Prepaid)	11/04/20 to 12/04/20					\$87.01
Consumption Charges	Tier 1	5.0	X	2.01		\$10.05
Proration Factor: 0.9333	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.09

### Sewer

Base Charges (Prepaid)						\$197.04
Consumption Charges	5.0	X	4.48			\$22.40

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$317.59
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$317.59</b>

**Holiday Food Drive:** We are collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference!

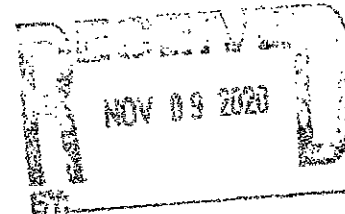
The Lend a Helping Hand program gives you the opportunity to help families in your community.

Visit [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx) for more on how you can contribute or benefit from this program.

Please pay \$317.59 by 11/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$475.94 was posted to your account on 10/21/2020.

Consumer Confidence and UCMR4 Reports are available at our office and online at:  
[www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

### ADDRESSEE

AYC1103B  
2000000739 50/5

ROLLING HILLS CDD  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761



### Bill Summary

Bill Date	11/04/20
Current Charges	\$317.59
Current Charges Past Due After	11/25/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$317.59

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

CCUA-1170-4

00260347 3 MC13020738 0000031759 0000000 11252020 0 0



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
(904) 284-7575

Invoice Number: SSI09838  
Invoice Date: 11/16/2020

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Ship

To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Due Date 12/1/2020  
Terms Net 15 Days

Customer ID C0000125  
P.O. Number  
P.O. Date 11/16/2020  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-OCTOBER 2020		24	24	5.00	120.00
Fees-2nd Employment Scheduling		3	3	25.00	75.00

26 33.345

Amount Subject to Sales Tax USD  
Amount Exempt from Sales Tax 195.00

Subtotal: 195.00  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: 195.00

ROLLING HILLS VENTURES, LLC.	10/9/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	10/11/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	10/4/2020	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	10/19/2020	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	10/22/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	10/25/2020	6497	DEESE, JEFFREY A	4.00
			TOTAL	24.00



## Rolling Hills

### Utility Schedule

#### Clay Electric Cooperative

Account #	Service Address	Oct-20
7182249	2404 Rolling View Blvd #1	\$ ..
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,042.00
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 28.00
7755283	2448 Rolling View Blvd	\$ 94.00
		<b>\$ 3,195.00</b>

Vendor #27	
001.320.53800.43000	\$ 153.00
001.330.57200.43000	\$ 3,042.00
	<b>\$ 3,195.00</b>

## Rolling Hills

### Utility Schedule

#### Clay Electric Cooperative

Account #	Service Address	Oct-20
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,042.00
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 28.00
7755283	2448 Rolling View Blvd	\$ 94.00
		<b>\$ 3,195.00</b>

Vendor #27	
001.320.53800.43000	\$ 153.00
001.330.57200.43000	\$ 3,042.00
	<b>\$ 3,195.00</b>



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 10/26/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier	
*7182249	ROLLING HILLS VENTURE LLC	2404 ROLLING VIEW BLVD # 1				151840010	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	09/23/2020	10/22/2020	11/25/20	2688	2831	143	29	5
					Oct 2019	156	31	5

Previous Statement Balance

-1,733.20

Previous Balance

\$ 1,733.20CR

Current Charges Billed 10/26/2020

Energy	11.63
Access Charge	23.00
Power Cost Adjustment .01740 X 143 KWH	2.49
FLA Gross Receipts Tax	0.95
Florida State Sales Tax	2.65
Clay Co Public Ser Utility Tax	1.36
Clay County Sales Tax	0.38
Operation Round Up	0.54

Current Charges Due on 11/16/2020

\$ 43.00

Total Amount Due

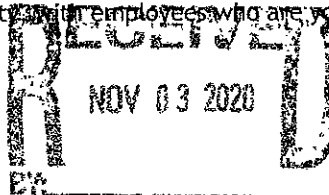
\$ 1,690.20CR

Non-Taxable Fuel Amount @ .02217/KWH -\$3.17

Government Taxes/Fees are not imposed by Clay Electric

\$ 5.34

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community with employees who are your neighbors.



Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.  
 When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

00127

Keystone Heights, Florida 32656-0308

Mailing Address Correction:

911 Emergency Address:

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7182249	
Phone Number	
(904) 278-5020	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

101424-27A\*2\*00127\*\*\*\*\*AUTO\*\*MIXED AADC 350  
 ROLLING HILLS VENTURE LLC  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Previous Balance \$ 1,733.20CR  
 Current Charges \$ 43.00  
 Due Date 11/16/2020  
 Total Amount Due \$ 1,690.20CR  
 \*\*\* Do Not Pay if Credit \*\*\*

07182249 00-1690205

Account	Name	Service Address				Meter No	Multiplier	
*7751951	ROLLING HILLS CDD	3212 BRADLEY CREEK PKWY AMENITY CENTER				152192920	80	
Rate - GSD	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Demand	09/23/2020	10/22/2020	11/25/20	5326	5639	25040	29	863
					Oct 2019	26160	31	844

Previous Statement Balance

3,706.00

10/22/2020 Payment Received - Thank You

3,706.00CR

Previous Balance

\$ 0.00

Current Charges Billed 10/26/2020

Energy	1,502.40
Access Charge	80.00
Demand 87.600KW X 4.35	381.06
Power Cost Adjustment .01740 X 25040	435.70
Large Outdoor Light	81.83
Small Outdoor Light	113.55
Pole	77.00
FLA Gross Receipts Tax	68.46
Florida State Sales Tax	15.07
Florida State Sales Tax (6%)	4.62
Clay Co Public Ser Utility Tax	84.66
Clay County Sales Tax	77.40
Operation Round Up	0.25

Current Charges Due on 11/16/2020

\$ 3,042.00

Total Amount Due

\$ 3,042.00

Non-Taxable Fuel Amount @ .02217/KWH -\$555.14

Government Taxes/Fees are not imposed by Clay Electric

\$ 370.21

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**Clay Electric Cooperative, Inc.**

P.O. Box 308

Keystone Heights, Florida 32656-0308

00127

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7751951	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

101424-27A\*2\*00127\*\*\*\*\*AUTO\*\*MIXED AADC 350  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Current Charges \$ 3,042.00  
 Due Date 11/16/2020  
 Total Amount Due \$ 3,042.00

07751951 0003042009



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 10/26/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier	
7755259	ROLLING HILLS CDD	3236 BRADLEY CREEK PKWY # 1				151839087	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	09/23/2020	10/22/2020	11/25/20	430	464	34	29	1
					Oct 2019	31	31	1

Previous Statement Balance

31.00

10/22/2020 Payment Received - Thank You

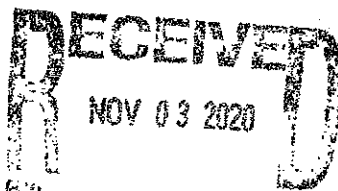
31.00CR

Previous Balance

\$ 0.00

Current Charges Billed 10/26/2020

Energy	2.76
Access Charge	23.00
Power Cost Adjustment .01740 X 34 KWH	0.59
FLA Gross Receipts Tax	0.68
Florida State Sales Tax	1.88
Clay Co Public Ser Utility Tax	1.02
Clay County Sales Tax	0.27
Operation Round Up	0.80



Current Charges Due on 11/16/2020

\$ 31.00

Total Amount Due

\$ 31.00

Non-Taxable Fuel Amount @ .02217/KWH -\$ .75

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.85

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**Clay Electric Cooperative, Inc.**

P.O. Box 308

00127

Keystone Heights, Florida 32656-0308

Mailing Address Correction:

911 Emergency Address:

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755259	
Phone Number	
(954) 721-8681	\$
Phone Correction	
	Payment Amount
Return this coupon with your payment	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

101424-27A\*2\*00127\*\*\*\*\*AUTO\*\*MIXED AADC 350  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Current Charges \$ 31.00  
 Due Date 11/16/2020  
 Total Amount Due \$ 31.00

07755259 0000031005

00000445



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 10/26/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address	Meter No	Multiplier
7755275	ROLLING HILLS CDD	3314 RIDGEVIEW DR # 1	152012414	1

Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	09/23/2020	10/22/2020	11/25/20	221	233	12	29	0
					Oct 2019	13	31	0

Previous Statement Balance

28.00

10/22/2020 Payment Received - Thank You

28.00CR

Previous Balance

\$ 0.00

Current Charges Billed 10/26/2020

Energy

0.98

Access Charge

23.00

Power Cost Adjustment .01740 X 12 KWH

0.21

FLA Gross Receipts Tax

0.62

Florida State Sales Tax

1.72

Clay Co Public Ser Utility Tax

0.96

Clay County Sales Tax

0.25

Operation Round Up

0.26

Current Charges Due on 11/16/2020

\$ 28.00

Total Amount Due

\$ 28.00

Non-Taxable Fuel Amount @ .02217/KWH -\$ .27

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.55

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▼ Tear Here ▼

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When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

00127

Keystone Heights, Florida 32656-0308

Mailing Address Correction:

911 Emergency Address:

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755275	
Phone Number	
(954) 721-8681	\$
Phone Correction	
	Payment Amount
Return this coupon with your payment	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.



101424-27A\*2\*00127\*\*\*\*AUTO\*\*MIXED AADC 350  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Current Charges

\$ 28.00

Due Date 11/16/2020

Total Amount Due

\$ 28.00

07755275

0000028001

00000447



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 10/26/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address				Meter No	Multiplier	
7755283	ROLLING HILLS CDD	2448 ROLLING VIEW BLVD				151840032	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	09/23/2020	10/22/2020	11/25/20	10515	11111 Oct 2019	596 576	29 32	21 18

Previous Statement Balance

106.00

10/22/2020 Payment Received - Thank You

106.00CR

Previous Balance

\$ 0.00

Current Charges Billed 10/26/2020

Energy

48.45

Access Charge

23.00

Power Cost Adjustment .01740 X 596 KWH

10.37

FLA Gross Receipts Tax

2.10

Florida State Sales Tax

5.83

Clay Co Public Ser Utility Tax

2.74

Clay County Sales Tax

0.84

Operation Round Up

0.67

Current Charges Due on 11/16/2020

\$ 94.00

Total Amount Due

\$ 94.00

Non-Taxable Fuel Amount @ .02217/KWH -\$13.21

Government Taxes/Fees are not imposed by Clay Electric

\$ 11.51

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

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**Clay Electric Cooperative, Inc.**

P.O. Box 308

Keystone Heights, Florida 32656-0308

00127

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755283	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

101424-27A\*2\*00127\*\*\*\*\*AUTO\*\*MIXED AADC 350  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Current Charges

\$ 94.00

Due Date 11/16/2020

Total Amount Due

\$ 94.00

07755283

0000094003

00000449



3515 US Hwy 17 • Fort St. John, FL 32003  
Phone: (904) 281-3200



102 4th North, Unit 101 • Fort St. John, FL 32003  
Phone: (904) 281-3200

## Advertising Invoice

ROLLING HILLS CDD C/O GMS LLC  
475 W TOWN PL # 114  
SAINT AUGUSTINE, FL 32092

Cust#:503071  
Ad#:312956  
Phone#:904-940-5850  
Date:11/10/2020

Salesperson: Clay Legals

Classification: Bid Notices

Ad Size: 1.0 x 11.50

### Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	06/18/2020	06/18/2020	1	115.00	115.00

### Payment Information:

Date: 06/16/2020 Order#: 312956 Type: BILLED ACCOUNT

Total Amount: 115.00

Tax: 0.00

Amount Due: 115.00

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

63





46111  
adreceipt

**CLAY  
TODAY**

3513 U.S. Hwy. 17 • Fleming Island, FL 32003  
Phone: (904) 264-3200

**Recorder**  
Not your average newspaper and your average reader

1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082  
Phone: (904) 285-8831

## Advertising Invoice

ROLLING HILLS CDD C/O GMS LLC  
475 W TOWN PL #114  
C/O GMS, LLC  
SAINT AUGUSTINE, FL 32092

Cust#:503071  
Ad#:316284  
Phone#:904-940-5850  
Date:09/18/2020

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 10.90

### Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	10/01/2020	10/01/2020	1	109.00	109.00

### Payment Information:

Date:	Order#	Type
09/18/2020	316284	BILLED ACCOUNT

Total Amount: 109.00

Tax: 0.00

Amount Due: 109.00

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

53

**PUBLISHER AFFIDAVIT**  
**CLAY TODAY**  
 Published Weekly  
 Orange Park, Florida

**STATE OF FLORIDA**  
**COUNTY OF CLAY:**

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

**NOTICE OF REGULAR MEETING**

in the matter of

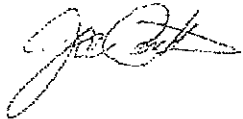
**MEETING OCT 13TH**

**LEGAL: 46717 ORDER: 316284**

was published in said newspaper in the issues:

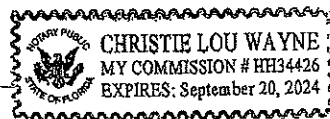
**10/01/2020**

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 10/01/2020.

*Christie Lou Wayne*  
 NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003  
 Telephone (904) 264-3200 - FAX (904) 264-3285  
 E-Mail: Christie@opcfla.com

**NOTICE OF  
 REGULAR MEETING  
 OF THE BOARD OF  
 SUPERVISORS**

**ROLLING HILLS COMMUNITY  
 DEVELOPMENT DISTRICT**

Notice is hereby given that the Rolling Hills Community Development District ("District") will meet on Tuesday, October 13, 2020 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043 to hold a regular meeting of the Board of Supervisors ("Board") where the Board may consider any business that may properly come before it. In light of the COVID-19 public health emergency, it is anticipated that the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020 and April 29, 2020 ("Executive Orders") respectively, including any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2, Florida Statutes. If such Executive Orders are not extended and the Board is required to meet in person, or otherwise conditions allow the meeting to occur in person, the meeting may be held at the location stated above. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) or contact the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 x 406 or [Joliver@gmsnfl.com](mailto:Joliver@gmsnfl.com) to obtain access information. The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 x 406 or emailing [Joliver@gmsnfl.com](mailto:Joliver@gmsnfl.com) by 5:00 p.m. on Monday,

October 12, 2020 in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. A copy of the agenda for the meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850 x 406, and is expected to also be available on the District's website at [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com). The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you are unable to participate by telephone or by ZOOM, please contact the District Manager's office at (904) 940-5850 x 406 or [Joliver@gmsnfl.com](mailto:Joliver@gmsnfl.com) for further accommodations.

James Oliver  
 District Manager  
 Legal 46717 published Oct 1, 2020 in Clay County's Clay Today newspaper.

# COMCAST BUSINESS

Account Number  
8495 74 123 1221031

Billing Date  
Nov 04, 2020

Services From  
Nov 14, 2020 to Dec 13, 2020

Page  
1 of 3

## Hello,

Thanks for choosing Comcast Business.

### Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER  
GREEN COVE SPRINGS, FL 32043-7060

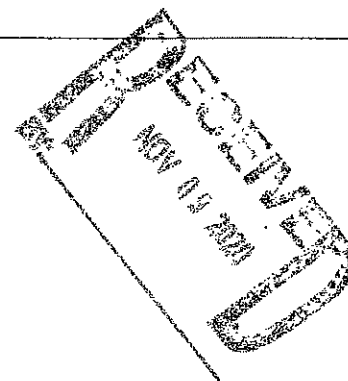
Previous balance		\$275.25
Payment - thank you	Oct 22	-\$275.25
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$279.15
Taxes, fees and other charges	Page 3	\$3.40
<b>New charges</b>		<b>\$282.55</b>

**Amount due Nov 25, 2020 \$282.55**

Need help?  
Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

### Your bill explained

- Any payments received or account activity after Nov 04, 2020 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.



Detach the bottom portion of this bill and enclose with your payment.

Please write your account number on your check or money order.

Do not include correspondence with payment.

## COMCAST BUSINESS

141 NW 16TH ST  
POMPANO BEACH FL 33060-5250  
96330310 NO RP 04 20201104 NNNNNNNY 0000763 0004

ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number

8495 74 123 1221031

Payment due

Nov 25, 2020

**Please pay**

**\$282.55**

**Amount enclosed**

\$

Make checks payable to Comcast  
Do not send cash



Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211



849574123122103100282558

Account Number  
8495 74 123 1221031

Billing Date  
Nov 04, 2020

Services From  
Nov 14, 2020 to Dec 13, 2020

Page  
2 of 3

### Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



### Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a **FREE** account review at 877-564-0318.



### Need help? We're here for you



#### Visit us online

Get help and support at [business.comcast.com/help](https://business.comcast.com/help)



#### Call us anytime

800-391-3000  
Open 24 hours, 7 days a week for billing and technical support

### Useful information

#### Moving?

We can help ensure it's a smooth transition. Visit [business.comcast.com/learn/moving](https://business.comcast.com/learn/moving) to learn more.

#### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at [support.xfinity.com/accessibility](https://support.xfinity.com/accessibility), email [accessibility@comcast.com](mailto:accessibility@comcast.com), fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838  
Attn: M. Gifford.



### Ways to pay



#### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount)



#### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) to get started.

### Additional billing information

#### More ways to pay:



#### Online

Visit My Account at [business.comcast.com/myaccount](https://business.comcast.com/myaccount)



#### By App

Download the Comcast Business App



#### In-Store

Visit [business.comcast.com/servicecenter](https://business.comcast.com/servicecenter) to find a store near you



**Regular monthly charges \$279.15**

Comcast Business services	\$194.80
TV Standard	\$59.95
Business Video	
Starter	\$69.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$39.95
Business Voice	
Voice Mail Service	\$5.00

**Equipment & services \$56.20**

TV Adapter	\$0.50
Service To Additional TV	\$38.75
With TV Adapter	
Qty 5 @ \$7.75 each	
Equipment Fee	\$16.95
Voice	

**Service fees \$28.15**

Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

**Taxes, fees and other charges \$3.40**

Other charges	\$3.40
Federal Universal Service Fund	\$2.26
Regulatory Cost Recovery	\$1.14

**What's included?**

**Internet:** Fast, reliable Internet on our Gig-speed network

**TV:** Keep your employees informed and customers entertained

**Voice Numbers:** (904)531-9238

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

**Additional information**

Effective December 8, 2020, WJXT-Dabl (SD) channel 231 will no longer be available on this channel line-up. WJXT-Dabl programming can still be found on (HD) channel 1172. In addition, on the same effective date, WFOX MY/ME SD channel 29 and HD channel 1031 will no longer be available on this channel lineup. WFOX HD will move from channel 436 to channel 220. Programming for WFOX HD can still be found on channel 1184.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

# CCSO OFF-DUTY KNOCK

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10-22-20	Neighborhood Patrol/ Security	1600-2000	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
DEPUTY SIGNATURE:					120.00

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!



Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:11-9-20

TO:  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11-9-20	Neighborhood Patrol/ Security	1700-2100	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
	Rained entire shift				
	97				
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE: 11-6-20

TO:  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11-6-20	Neighborhood Patrol/ Security	1300-1700	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
	Rained most of shift				
	gx				
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

**Florida Department of Economic Opportunity, Special District Accountability Program**  
**FY 2020/2021 Special District Fee Invoice and Update Form**  
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 83183			Date Invoiced: 10/01/2020
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2020: \$175.00

**STEP 1:** Review the following information, make changes directly on the form, and sign and date:

**Special District's Name, Registered Agent's Name, and Registered Office Address:**



**Rolling Hills Community Development District**  
Ms. Katie S. Buchanan  
Hopping, Green & Sams, P.A.  
119 South Monroe Street, Suite 300  
Tallahassee, FL 32301

**Telephone:** (850) 222-7500  
**Fax:** (850) 224-8551  
**Email:** katieb@hgsllaw.com  
**Status:** Independent  
**Governing Body:** Elected  
**Website Address:** www.rollinghillscdd.com  
**County(ies):** Clay  
**Function(s):** Community Development  
**0. Boundary Map on File:** 04/06/2006  
**1. Creation Document on File:** 04/06/2006  
**2. Date Established:** 03/21/2006  
**3. Creation Method:** Local Ordinance  
**4. Local Governing Authority:** Clay County  
**5. Creation Document(s):** County Ordinance 2006-9  
**5. Statutory Authority:** Chapter 190, Florida Statutes  
**7. Authority to Issue Bonds:** Yes  
**8. Revenue Source(s):** Assessments, Other  
**9. Most Recent Update:** 11/02/2018

do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Katie S. Buchanan Date 11/2/20

**STEP 2:** Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at [www.Floridajobs.org/SpecialDistrictFee](http://www.Floridajobs.org/SpecialDistrictFee) or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

1.        This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2.        This special district is in compliance with the reporting requirements of the Department of Financial Services.
3.        This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2018/2019 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved:            Denied:            Reason:           

**STEP 3:** Make a copy of this form for your records.

**STEP 4:** Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

CCSO OFF-DUTY INVOICE

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10/30/2020	Neighborhood patrol and security	15:00-19:00	4	\$30.00	\$120.00
	No incidents occurred that needed Law Enforcement attention				
	Amenity Center patrol and security				
DEPUTY SIGNATURE:				TOTAL	\$120.00

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!

**CO-OPRINT REPORT**

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/15/2020	Neighborhood patrol and security	06:30-09:30	3	\$30.00	\$90.00
	No incidents occurred that needed Law Enforcement attention				
	Amenity Center patrol and security				
DEPUTY SIGNATURE:				TOTAL	\$90.00

Thank you for your business!

000-876-DUTY-2-000

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/16/2020	Neighborhood patrol and security	14:00-18:00	4	\$30.00	\$120.00
	No incidents occurred that needed Law Enforcement attention				
	Amenity Center patrol and security				
				TOTAL	\$120.00

Make all checks payable to John R. Drury

Thank you for your business!

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 211**Invoice Date:** 11/1/20**Due Date:** 11/1/20**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - November 2020		3,433.33	3,433.33
Website Administration - November 2020		208.33	208.33
Information Technology - November 2020		83.33	83.33
Dissemination Agent Services - October 2020		416.67	416.67
Office Supplies		15.03	15.03
Postage		133.88	133.88
Copies		325.80	325.80
3			
<b>Total</b>			<b>\$4,616.37</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,616.37</b>



Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

Total Invoice	\$711.85
Invoice Number	4800250
Invoice Date	9/24/20
Sales Order Number/Type	3295781 SO
Branch Plant	74
Shipment Number	3722988

Sold To: 293306  
ACCOUNTS PAYABLE  
ROLLING HILLS ESTATES CDD  
c/o Patti Powers-GMS-SF, LLC  
5385 N Nob Hill Rd  
Sunrise FL 33351

Ship To: 295740  
ROLLING HILLS ESTATES CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#			P.O. Release		Sales Agent #
10/24/20	Net 30	PPD Origin	HAWKINS SOUTHEAST FLEET						B74
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	371404	CCH Granular (100#)	N	1.0000	DR	\$200.0000	DR	100.0 LB	\$200.00
		DRUM DNR (BLEACH,		1.0000	DR			105.0 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00
2.000	42874	Sulfuric Acid 38-40%	N	1.0000	DR	\$2.5427	GA	594.0 LB	\$139.85
		55 GA DR		55.0000	GA			616.0 GW	
2.001	699918	55 GA Black Drum	N	1.0000	DR	\$30.0000	RD	.0 LB	\$30.00
		DRM 1H1/Y1.9/150		1.0000	RD			24.0 GW	
Related Order #: 03295781									
3.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	220.0000	GA	\$1.5000	GA	2,219.8 LB	\$330.00
		1 GA BLK (Mini-Bulk)		220.0000	GA			2,403.1 GW	

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com or call 612-331-6910 to get it setup on your account.

96  
1-530-57200-30100  
Total Charges

Page 1 of 1

Tax Rate

Sales Tax

0 %

\$0.00

Invoice Total

\$711.85

No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please  
Remit To:

Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR 5560-4.4(a), 60-560.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 340405

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

# INVOICE

Total Invoice	\$72.00
Invoice Number	4815362
Invoice Date	10/20/20
Sales Order Number/Type	3312224 SO
Branch Plant	74
Shipment Number	3747392

Sold To: 293306  
ACCOUNTS PAYABLE  
ROLLING HILLS ESTATES CDD  
c/o Patti Powers-GMS-SF, LLC  
5385 N Nob Hill Rd  
Sunrise FL 33351

Ship To: 295740  
ROLLING HILLS ESTATES CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#			P.O. Release		Sales Agent #
11/19/20	Net 30	PPD Origin	HAWKINS SOUTHEAST FLEET						B74
Line #	Item Number	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	40.0000	GA	\$1.5000	GA	403.6 LB	\$60.00
		1 GA BLK (Mini-Bulk)		40.0000	GA			436.9 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at [Credit.Dept@HawkinsInc.com](mailto:Credit.Dept@HawkinsInc.com)  
or call 612-331-6910 to get it setup on your account.

*96*  
*Call [Signature] 10/23/2020*  
*1-330-57200-52100*  
*Pool Chemicals*

Page 1 of 1      Tax Rate      Sales Tax  
0 %      \$0.00

Invoice Total      \$72.00

## No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchaser will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. Seller specifically NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please Remit To: **Hawkins, Inc.**  
**P.O. Box 860263**  
**Minneapolis, MN 55486-0263**

This contractor and subcontractor shall abide by the requirements of 41 CFR 55.60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

[www.hawkinsinc.com](http://www.hawkinsinc.com)

Job# 404042

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

## INVOICE

Total Invoice	\$226.21
Invoice Number	4823665
Invoice Date	11/3/20
Sales Order Number/Type	3327175 SO
Branch Plant	74
Shipment Number	3769645

Sold To: 293306  
ACCOUNTS PAYABLE  
ROLLING HILLS ESTATES CDD  
c/o Patti Powers-GMS-SF, LLC  
5385 N Nob Hill Rd  
Suhrise FL 33351

Ship To: 295740  
ROLLING HILLS ESTATES CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
12/3/20	Net 30	PPD Origin	HAWKINS SOUTHEAST FLEET			B74			
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	14420	Sodium Bicarbonate	N	2.0000	BG	\$24.6069	BG	100.0 LB	\$49.21
		50 # BAG (POOL GRADE)		2.0000	BG			102.0 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00
2.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	110.0000	GA	\$1.5000	GA	1,109.9 LB	\$165.00
		1 GA BLK (Mini-Bulk)		110.0000	GA			1,201.6 GW	

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at [Credit.Dept@HawkinsInc.com](mailto:Credit.Dept@HawkinsInc.com)  
or call 612-331-6910 to get it setup on your account.

*Pay Edmister 11-6-2020*

*1-330-57200-52100*

*Pool chemicals*

Page 1 of 1

Tax Rate      Sales Tax  
0 %              \$0.00

Invoice Total      \$226.21

No Discounts on Freight or Containers  
IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original containers. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please  
Remit To:

**Hawkins, Inc.**  
**P.O. Box 860263**  
**Minneapolis, MN 55486-0263**

This contractor and subcontractor shall abide by the requirements of 41 CFR §§60.14(a), 60.300.5(a) and 60.741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

[www.hawkinsinc.com](http://www.hawkinsinc.com)

Job# 437931

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

October 31, 2020

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 118286  
Billed through 09/30/2020

### General Counsel/Monthly Meeting

RHCDD 00001 KSB

#### FOR PROFESSIONAL SERVICES RENDERED

09/01/20	SSW	Monitor executive orders regarding public meeting requirements and possible extension of waiver of physical quorum requirement for public meetings; research and confer with district management regarding questions relating to same.	0.20 hrs
09/01/20	MKR	Confer with Bickner and review revisions to the proposed swim team agreement; provide comments to same.	0.70 hrs
09/01/20	KEM	Research amenity management agreement and sample requests for proposals.	0.20 hrs
09/02/20	MKR	Confer with Bickner regarding finalization of swim team agreement.	0.10 hrs
09/10/20	KSB	Confer with engineer regarding direct purchase process.	0.30 hrs
09/10/20	KEM	Research status of outstanding agreements and easements; review executed copy of construction funding agreement.	0.40 hrs
09/14/20	KSB	Review correspondence regarding janitorial services; confer with Oliver regarding same; review same request for proposals and transmit to Jordan.	0.80 hrs
09/16/20	KSB	Confer with chairman regarding amenity manager request for proposals.	1.00 hrs
09/18/20	MKR	Revise scope of services for amenity and operations request for proposals.	1.20 hrs
09/22/20	KSB	Prepare for and attend board meeting.	3.00 hrs
09/22/20	MKR	Revise amenity RFP scope per Jordan comments; research reserve study requirements; confer with Oca and revise RFP packet; attend board meeting via Zoom.	2.00 hrs

Total fees for this matter

\$2,694.50

#### MATTER SUMMARY

Ibarra, Katherine E. - Paralegal

0.60 hrs

140 /hr

\$84.00

Buchanan, Katie S.	5.10 hrs	305 /hr	\$1,555.50
Rigoni, Michelle K.	4.00 hrs	250 /hr	\$1,000.00
Warren, Sarah S.	0.20 hrs	275 /hr	\$55.00

TOTAL FEES	\$2,694.50
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TOTAL CHARGES FOR THIS MATTER	<b>\$2,694.50</b>
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**BILLING SUMMARY**

Ibarra, Katherine E. - Paralegal	0.60 hrs	140 /hr	\$84.00
Buchanan, Katie S.	5.10 hrs	305 /hr	\$1,555.50
Rigoni, Michelle K.	4.00 hrs	250 /hr	\$1,000.00
Warren, Sarah S.	0.20 hrs	275 /hr	\$55.00

TOTAL FEES	\$2,694.50
------------	------------

TOTAL CHARGES FOR THIS BILL	<b>\$2,694.50</b>
-----------------------------	-------------------

**Please include the bill number with your payment.**

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

October 31, 2020

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 118287  
Billed through 09/30/2020

### Phase 2 Construction

RHCDD 00108 KSB

#### FOR PROFESSIONAL SERVICES RENDERED

09/03/20	KSB	Confer with Oliver regarding direct purchase process and insurance requirements.	0.70 hrs
09/24/20	KEM	Prepare notice of intent to award contracts.	0.70 hrs
Total fees for this matter			\$311.50

#### MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.70 hrs	140 /hr	\$98.00
Buchanan, Katie S.	0.70 hrs	305 /hr	\$213.50

TOTAL FEES \$311.50

**TOTAL CHARGES FOR THIS MATTER \$311.50**

#### BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.70 hrs	140 /hr	\$98.00
Buchanan, Katie S.	0.70 hrs	305 /hr	\$213.50

TOTAL FEES \$311.50

**TOTAL CHARGES FOR THIS BILL \$311.50**

**Please include the bill number with your payment.**



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

# INVOICE

Invoice #	539092
Account #	718674
Invoice Date	11/1/2020
Due Date	12/1/2020
Rep	MAS

<b>Bill To</b>
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Invoice Questions:  
[Lakes@lakedoctors.com](mailto:Lakes@lakedoctors.com)  
Payment Questions:  
[Payments@lakedoctors.com](mailto:Payments@lakedoctors.com)

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 30 DAYS	
Item	Description	Amount	
	Monthly Water Management Service (R)	420.00	
	<div>5X Ly Smith 11-6-2020 1-320-53800-46400 Lake maintenance Customer Total Balance \$840.00</div>		
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice	\$420.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	539092
Account #	718674
Date	11/1/2020

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

For address and contact updates, please email us at [Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).

The Lake Doctors, Inc.  
3543 State Road 419  
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa <input type="checkbox"/> American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	<input type="checkbox"/> Check box if same as above
	_____
Signature	_____

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 342  
Invoice Date: 11/1/2020  
Due Date: 11/1/2020  
Case:  
P.O. Number:

Bill To:  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - November 2020 320.572.4610		1,070.00	1,070.00
Pool Maintenance Services - November 2020 330.572.4670		1,137.50	1,137.50
Contract Administration - November 2020 320.538.3400		1,793.75	1,793.75
Facility Management - Rolling Hills - November 2020 320.572.3400		4,684.17	4,684.17
60			
Total			\$8,685.42
Payments/Credits			\$0.00
Balance Due			\$8,685.42

11/3/20





# INVOICE

Page 1 of 2

Customer ID:

12-16050-13008

Customer Name:

ROLLING HILLS CDD

Service Period:

11/01/20-11/30/20

Invoice Date:

10/30/2020

Invoice Number:

9464094-2224-7

**How To Contact Us**

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup

Customer Service:  
(904) 260-1592

**Your Payment Is Due**

**Nov 29, 2020**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

**Your Total Due**

**\$1,086.16**

If payment is received after  
11/29/2020: \$ 1,113.29

See Reverse for Important Messages

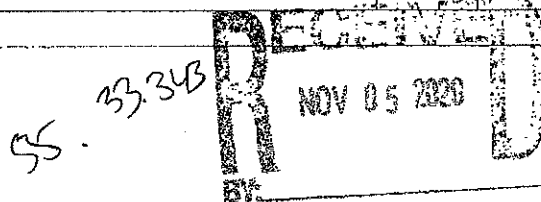
Previous Balance	+	Payments	+	Adjustments	+	Current Charges	=	Total Due
1,085.84		(1,084.84)		0.00		1,085.16		<b>1,086.16</b>

**Details for Service Location:**

Rolling Hills Cdd, 3212 Bradley Creek Pkwy, Green Cove Springs FL  
32043-7060

Customer ID: 12-16050-13008

Description	Date	Ticket	Quantity	Amount
8 Yard dumpster 1x week	11/01/20		1.00	706.41
Fuel / environmental charge				206.13
Regulatory cost recovery charge				32.85
Administrative charge				6.50
Clay county franchise fee				133.27
<b>Total Current Charges</b>				<b>1,085.16</b>



Please detach and send the lower portion with payment --- (no cash or staples) ---



PO BOX 42930  
PHOENIX, AZ 85080  
(904) 260-1592  
(866) 381-9369  
(904) 260-1449 FAX



Invoice Date	Invoice Number	Customer ID (Include with your payment)
10/30/2020	9464094-2224-7	12-16050-13008
Payment Terms	Total Due	Amount
Total Due by 11/29/2020	\$1,086.16	
If Received after 11/29/2020	\$1,113.29	

2224000121605013008094640940000010851600000108616 9

0020020 01 SP 0.560 \*\*SNGLP 13 0 7304 33351 -C04-P20040-11 10290C10

ROLLING HILLS CDD  
5385 N KNOB HILL RD  
ROLLING HILLS  
SUNRISE FL 33351



Remit To:

WM CORPORATE SERVICES, INC.  
AS PAYMENT AGENT  
PO BOX 4648  
CAROL STREAM, IL 60197-4648

THINK GREEN®

  
Printed on  
recycled paper.

224-0046983-2224-7

0020020-0000001-0021279



**YELLOWSTONE**  
LANDSCAPE

## INVOICE

INVOICE	INVOICE DATE
JAX 162630	11/1/2020
TERMS	PO NUMBER
Net 30	

**Bill To:**

Rolling Hills CDD  
c/o Governmental Management Services, LLC  
5385 N. Nob Hill Rd  
Sunrise, FL 33351

**Property Name:** Rolling Hills CDD

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** December 1, 2020

**Invoice Amount:** \$3,025.90

Description	Current Amount
Monthly Landscape Maintenance November 2020	\$3,025.90

**Invoice Total** \$3,025.90

IN COMMERCIAL LANDSCAPING

*Pay to the order of 11-12-2020*

*1-320-53800-46200*

*Landscape Maintenance*

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

**Bill To:**

Rolling Hills CDD  
c/o Governmental Management Services, LLC  
5385 N. Nob Hill Rd  
Sunrise, FL 33351

**Property Name:** Rolling Hills CDD

**INVOICE**

INVOICE #	INVOICE DATE
JAX 166237	11/11/2020
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** December 11, 2020

**Invoice Amount:** \$1,320.00

Description	Current Amount
Pond Mowing To mow and string trim the new pond in the back of the community. Misc Service	\$1,320.00

**Invoice Total** \$1,320.00

11/11/2020

124

**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

Advanced Pump Service LLC  
4446 TUMBLEWEED RD  
MIDDLEBURG, FL 32068  
(904) 203-7468  
advancedpumpservice@gmail.com



## INVOICE

### BILL TO

Freddie  
Riverside Management Svc.  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043  
Clay

INVOICE # 1838

DATE 11/19/2020

DUE DATE 11/19/2020

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
<b>fountain repair</b> Called out to fix fountain drained pond and fixed cut wire on pump in pond. System is working fine at this time	1	350.00	350.00

BALANCE DUE

**\$350.00**

88.32460

CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

## INVOICE

Total Invoice	\$181.85
Invoice Number	4831377
Invoice Date	11/17/20
Sales Order Number/Type	3335797 SO
Branch Plant	74
Shipment Number	3782209

Sold To: 293306  
ACCOUNTS PAYABLE  
ROLLING HILLS ESTATES CDD  
c/o Patti Powers-GMS-SF, LLC  
5385 N Nob Hill Rd  
Sunrise FL 33351

Ship To: 295740  
ROLLING HILLS ESTATES CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
12/17/20	Net 30	PPD Origin	HAWKINS SOUTHEAST FLEET			B74			
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	42874	Sulfuric Acid 38-40%	N	1.0000	DR	\$2.5427	GA	594.0 LB	\$139.85
		55 GA DR		55.0000	GA			616.0 GW	
1.001	699918	55 GA Black Drum	N	1.0000	DR	\$30.0000	RD	.0 LB	\$30.00
		DRM 1H1/Y1.9/150		1.0000	RD			24.0 GW	
Related Order #: 03335797									
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com  
or call 612-331-6910 to get it setup on your account.

*L Edmister 11-19-20* *90*  
*1-330-57200-52100*  
*Pool Chemicals*

Page 1 of 1

Tax Rate      Sales Tax  
0 %              \$0.00

Invoice Total              \$181.85

IMPORTANT: All products are sold without warranty of any kind and purchaser will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Fair Labor Standards Act of 1938, as amended. Containers are to be paid for in full, as invoiced, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers returned must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original contents. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please  
Remit To: **Hawkins, Inc.**  
**P.O. Box 860263**  
**Minneapolis, MN 55486-0263**

This contractor and subcontractor shall abide by the requirements of 41 CFR §60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 471886



**The Lake Doctors, Inc.**  
Aquatic Management Services

3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

# Invoice

Invoice #	532851
Account #	718674
Date	10/1/2020
Rep	MAS

Bill To
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FL 32092

Invoice Questions: <a href="mailto:Lakes@lakedoctors.com">Lakes@lakedoctors.com</a> Payment Questions: <a href="mailto:Payments@lakedoctors.com">Payments@lakedoctors.com</a>
--

Description		Purchase Order Number	Terms
		Rate	Amount
Monthly Water Management Service (R)		420.00	420.00
<p><i>57-32-164</i></p> <p><i>2 submit 11-19-20</i></p> <p><i>1-320-53800-46400</i></p> <p><i>Lake Maintenance</i></p>			
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		<b>Subtotal</b>	\$420.00
To ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with payment.		<b>Sales Tax (7.0%)</b>	\$0.00
Please visit <a href="http://www.lakedoctors.com">www.lakedoctors.com</a> for your local office contact information		<b>Total</b>	\$420.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$420.00



Orange Environmental Services  
P. O. Box 187  
Orange Park, FL 32067-0187  
904-272-3284

Page 1 of 1

Page 1 of 1

RIVERSIDE MGMT SERVICE INC  
ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043

111484

111484

11/23/2020

11/23/2020

Service Address: RIVERSIDE MGMT SERVICE INC 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL 32043

11/9/2020	503809	503809	Qty Pest Control	350.00	350.00	503809	350.00
-----------	--------	--------	------------------	--------	--------	--------	--------

CA 33.460

350.00

0.00

0.00

0.00

350.00

TOTAL  
AMOUNT  
DUE

350.00

\*BALANCE IS DUE BY DECEMBER 10, 2020.\* HAVE A HAPPY THANKSGIVING \*

CHECK ITEMS BEING PAID

AMOUNT  
REMITTED



Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 345  
Invoice Date: 11/13/2020  
Due Date: 11/13/2020  
Case:  
P.O. Number:

Bill To:  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32082

Description	Hours/Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2020		2,083.27	2,083.27
Maintenance Supplies		1,422.53	1,422.53
Facility Maint/Repairs 320,572,4600		\$2,179. <sup>00</sup>	
Repairs/Maint - Field 320,538,4600		\$730. <sup>00</sup>	
Operating Supplies 330,572,		\$596. <sup>80</sup>	
	60		
Total			\$3,505.80
Payments/Credits			\$0.00
Balance Due			\$3,505.80

2mm  
11,18,20

RMS

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2020**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/1/20	8	B.A.	Pressure wash patio furniture and retaining wall
10/2/20	4	B.A.	Finish pressure washing wall, removed debris throughout community
10/5/20	1	F.S.	Removed debris throughout neighborhood
10/6/20	8	B.A.	Repair patio block, clean gutters out, replace GFI
10/8/20	2	T.C.	Replaced pool depth measurement tiles
10/14/20	8	B.A.	Removed pavers by wading pool for leak, search for main shut off valve, shut off waterfall valve, search for pipe in wall for hose valve, cut pipe and cap, turn on water, fix urinal in men's restroom
10/16/20	8	B.A.	Cleaned out dumpster enclosure, repaired pool patio, removed calcified material and old water valve
10/22/20	6	T.C.	Secured trash receptacle on Bradley Creek parkway, repaired drywall in restroom downstairs, repaired faucet in men's restroom at pool
10/23/20	2	T.C.	Secured mirror trim, sand and paint drywall repair in restroom downstairs, installed access panel
10/23/20	2	F.S.	Removed debris throughout neighborhood
10/28/20	2	B.A.	Checked for shutoff valve for shower heads by pool install new outside light by pool
10/30/20	6	B.A.	Power washed deck and stairs, picked up supplies
<b>TOTAL</b>	<u><u>56</u></u>		
<b>MILES</b>	<u><u>277</u></u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 11/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS	10/1/20	O-Ring Kit 200pk	12.50	F.O.
	10/1/20	Sirius Radio Monthly	60.88	F.O.
	10/5/20	Lysol 4pk	19.53	F.O.
	10/5/20	Bleach	16.08	F.O.
	10/5/20	Broom	12.63	F.O.
	10/5/20	Toilet Paper	24.13	F.O.
	10/5/20	Mop Head	9.18	F.O.
	10/5/20	42 gallon Trash Bags	20.10	F.O.
	10/5/20	13 gallon Trash Bags	16.08	F.O.
	10/8/20	Stamps	14.95	F.O.
	10/8/20	Paper Towels 12 rolls	17.22	F.O.
	10/13/20	Febreze	9.06	F.O.
	10/14/20	1/2" PVC Caps (2)	1.21	P.S.
	10/14/20	8oz PVC Cement	10.33	P.S.
	10/14/20	3/4" CPVC Pipe	8.88	P.S.
	10/14/20	3/4" Female Adapter	1.10	P.S.
	10/14/20	3/4" Male Adapter	0.54	P.S.
	10/14/20	3/4" PVC Elbow (2)	0.58	P.S.
	10/14/20	3/4" CPVC (3)	1.66	P.S.
	10/14/20	10lb Quick Crete Cement	10.75	P.S.
	10/14/20	Leveling Sand (2)	7.54	P.S.
	10/14/20	Paver Base	3.66	P.S.
	10/14/20	3/4" CPVC Coupling (3)	0.97	P.S.
	10/16/20	Propane Exchange	22.38	F.O.
	10/16/20	Grill	228.85	F.O.
	10/16/20	Grill Cover	18.08	F.O.
	10/16/20	Grill Universal Parts	19.53	F.O.
	10/16/20	Common Board	3.53	F.O.
	10/16/20	Sand	11.48	F.O.
	10/16/20	Drywall Repair Panel (2)	11.45	F.O.
	10/16/20	Sealant	3.31	F.O.
	10/16/20	Flood Lights (2)	137.95	F.O.
	10/16/20	Sealant	9.17	F.O.
	10/16/20	Valves	6.76	F.O.
	10/16/20	Grill Brush	6.88	F.O.
	10/16/20	Grill Utensils	11.47	F.O.
	10/16/20	Grill Mat	22.97	F.O.
	10/16/20	Access Panel	16.49	F.O.
	10/16/20	Tapcon	12.63	F.O.
	10/16/20	#10x3" Screws 1lb	10.32	F.O.
	10/16/20	#8x2" Screws 1lb	10.32	F.O.
	10/16/20	Taping Knives 3pk	3.40	F.O.
	10/16/20	Utility Knife	13.77	F.O.
	10/16/20	Hose Bib	9.87	F.O.
	10/16/20	3 1/16x2x4 Spiral Screws	4.83	F.O.
	10/22/20	Access Panel	11.41	T.C.
	10/22/20	Sika Fence Post Mix	14.61	T.C.
	10/23/20	Sponge Block	6.87	T.C.
	10/23/20	Sandpaper 220 Grit	5.72	T.C.
	10/23/20	Sandpaper 320 Grit	5.72	T.C.

10/27/20	Trifold Paper Towels	31.26	F.O.
10/27/20	Sticky Notes	16.08	F.O.
10/30/20	42 gallon Trash Bags	20.67	B.A.
10/30/20	1 gallon Deck Cleaner	10.33	B.A.
10/30/20	15" Prybar	12.62	B.A.
11/3/20	2 Plywood Signs	233.45	P.S.
11/4/20	2" Finish Nails 1lb	5.46	B.A.
11/4/20	2" Finish Nails 6oz	3.16	B.A.
11/4/20	Key Ring	3.14	B.A.
11/4/20	3/16x4x6 Drill Bit	6.56	B.A.
11/4/20	5 gallon Exterior White Paint	112.70	B.A.
11/4/20	Roller Pail	11.47	B.A.
11/4/20	Paint Liners 3pk	4.91	B.A.
11/4/20	Mini Roller 2pk	13.04	B.A.
11/4/20	Mini Roller Assembly	6.41	B.A.
11/4/20	2.5" Paint Brush	13.77	B.A.
11/4/20	Pouring Spout	2.27	B.A.
		0.00	

**TOTAL** \$1,422.53

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

## Invoice

Invoice #: 346  
Invoice Date: 11/18/2020  
Due Date: 11/18/2020  
Case:  
P.O. Number:

Bill To:  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - October 2020		1,365.00	1,365.00
Repairs / Maint. - Field 320, 538, 4600			
VO			
Total			\$1,365.00
Payments/Credits			\$0.00
Balance Due			\$1,365.00

RHW  
11.20.20

**Riverside Management Services, Inc.**

9655 Florida Mining Blvd. W., Bldg. 300, Suite 305, Jacksonville, Florida 32257

**Service Detail**

**Bill To:** Rolling Hills CDD

**Invoice Date:** 10/31/20

**Due Date:** Upon Receipt

**Amount Due:** \$ 1,365.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
10/1/20	Pressure wash Boardwalk	\$ 650.00
10/13/20	Pressure wash Boardwalk	\$ 715.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

**TOTAL AMOUNT DUE:** \$ 1,365.00

Should you have any questions, please contact Rich Whetsel @ (904) 769-8023  
or [rwhetsel@gmsnf.com](mailto:rwhetsel@gmsnf.com)

**Remit Payment**

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Nov-20
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	131.39
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	131.39
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	2,544.95
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	131.39
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	291.63
		\$	<b>3,230.75</b>

Vendor #16	
001.320.53800.43100	\$ 2,939.12
001.330.57200.43100	\$ 291.63
	<b>\$ 3,230.75</b>

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Nov-20
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	131.39
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	131.39
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	2,544.95
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	131.39
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	291.63
		\$	<u>3,230.75</u>

Vendor #16	
001.320.53800.43100	\$ 2,939.12
001.330.57200.43100	\$ 291.63
	<u>\$ 3,230.75</u>





3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 12/04/2020

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 12/04/20 to 01/06/21 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						

Alternative Water Supply Surcharge \$0.00

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272411	2	12/01/20	30	73914	73914	0
Base Charges (Prepaid) \$131.39						
Consumption Charges Tier 1 0.0 X 0.81 \$0.00						
Proration Factor: 1.0000 Tier 2 0.0 X 1.59 \$0.00						
Tier 3 0.0 X 2.40 \$0.00						

**Other Charges**

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$131.39
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$131.39</b>

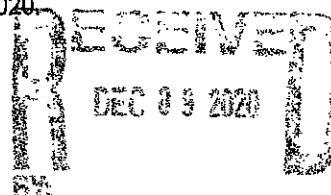
Join us in our effort to provide children in Clay County with a wonderful holiday season. We have partnered with Kids First of Florida and will be collecting toys and gift cards.

We are also collecting boxes of cereal, granola bars, Easy Mac, ramen noodles, peanut butter, and cans of Chef Boyardee for Pace Center for Girls. Your contributions make a difference.

Make your donations at 3176 Old Jennings Road, Middleburg, Florida. To learn more about Kids First of Florida visit [kidsfirstofflorida.org](http://kidsfirstofflorida.org). Thank you for your generous support!

Please pay \$131.39 by 12/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$131.39 was posted to your account on 11/24/2020.



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

**ADDRESSEE:**

AYC1203B  
2000000739 51/1



ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

**MAIL PAYMENT TO:**

Bill Date	12/04/20
Current Charges	\$131.39
Current Charges Past Due After	12/25/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.39



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 12/04/2020

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		12/04/20 to 01/06/21				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272412	2	12/01/20	30	66773	66773	0
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	0.0	X	0.81	\$0.00
Proration Factor: 1.0000		Tier 2	0.0	X	1.59	\$0.00
		Tier 3	0.0	X	2.40	\$0.00

**Other Charges**

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$131.39
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$131.39</b>

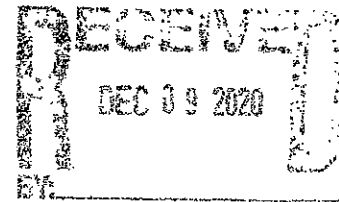
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Make your donations at 3176 Old Jennings Road, Middleburg, Florida. To learn more about Kids First of Florida visit [kidsfirstofflora.org](http://kidsfirstofflora.org). Thank you for your generous support!

Please pay \$131.39 by 12/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$136.25 was posted to your account on 11/24/2020.



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

**ADDRESSEE:**

AYC1203B  
2000000740 51/2

ROLLING HILLS CDD  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

**Bill Summary**

Bill Date	12/04/20
Current Charges	\$131.39
<b>Current Charges Past Due After</b>	<b>12/25/20</b>
Lend A Helping Hand (If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$131.39

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 12/04/2020

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69667781	2	12/01/20	29	28159	28779	620

Base Charges (Prepaid)	12/04/20 to 01/06/21					\$87.01
Consumption Charges	Tier 1	77.3	X	1.50		\$115.95
Proration Factor: 0.9667	Tier 2	116.0	X	3.10		\$359.60
	Tier 3	193.4	X	4.02		\$777.47
	Tier 4	233.3	X	5.16		\$1,203.83

Alternative Water Supply Surcharge \$1.09

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

**Other Charges**

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$2,544.95
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$2,544.95</b>

Join us in our effort to provide children in Clay County with a wonderful holiday season. We have partnered with Kids First of Florida and will be collecting toys and gift cards.

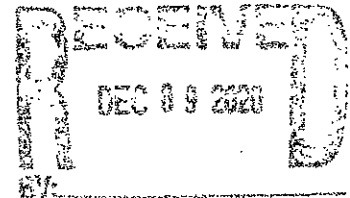
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Make your donations at 3176 Old Jennings Road, Middleburg, Florida. To learn more about Kids First of Florida visit [kidsfirstofflorida.org](http://kidsfirstofflorida.org). Thank you for your generous support!

Please pay \$2544.95 by 12/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$88.10 was posted to your account on 11/24/2020.

Consumer Confidence and UCMR4 Reports are available at our office and online at:  
[www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #:MC13020736

Route Group:20

**ADDRESSEE:**

AYC1203B  
2000000741 51/3

ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

**MAIL PAYMENT TO:**

Bill Date	12/04/20
Current Charges	\$2,544.95
Current Charges Past Due After	12/25/20
Lend A Helping Hand ( If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$2,544.95



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 12/04/2020

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		12/04/20 to 01/06/21				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58730024	2	12/01/20	30	19377	19377	0
Base Charges (Prepaid)						\$131.39
Consumption Charges		Tier 1	0.0	X	0.81	\$0.00
Proration Factor: 1.0000		Tier 2	0.0	X	1.59	\$0.00
		Tier 3	0.0	X	2.40	\$0.00

**Other Charges**

Administrative Fees (Prepaid)		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$131.39
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$131.39</b>

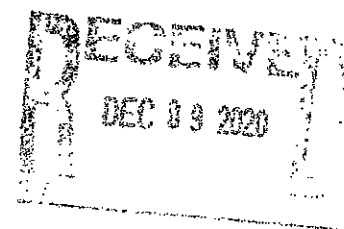
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Make your donations at 3176 Old Jennings Road, Middleburg, Florida. To learn more about Kids First of Florida visit [kidsfirstofflorida.org](http://kidsfirstofflorida.org). Thank you for your generous support!

Please pay \$131.39 by 12/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$131.39 was posted to your account on 11/24/2020.



Please return this portion with payment

**Bill Summary**

Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	12/04/20
Current Charges	\$131.39
Current Charges Past Due After	12/25/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.39

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

**ADDRESSEE:**

AYC1203B  
2000000742 51/4

ROLLING HILLS CDD  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
 Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 12/04/2020

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	12/01/20	30	61	62	1

Base Charges (Prepaid)	12/04/20 to 01/06/21					\$87.01
Consumption Charges	Tier 1	1.0	X	2.01		\$2.01
Proration Factor: 1.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.09

**Sewer**

Base Charges (Prepaid)						\$197.04
Consumption Charges	1.0	X	4.48			\$4.48

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

**Other Charges**

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$291.63
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$291.63</b>

Join us in our effort to provide children in Clay County with a wonderful holiday season. We have partnered with Kids First of Florida and will be collecting toys and gift cards.

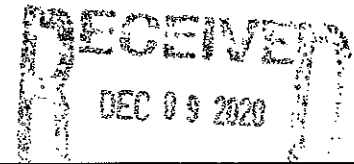
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Make your donations at 3176 Old Jennings Road, Middleburg, Florida. To learn more about Kids First of Florida visit [kidsfirstofflorida.org](http://kidsfirstofflorida.org). Thank you for your generous support!

Please pay \$291.63 by 12/25/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$317.59 was posted to your account on 11/24/2020.

Consumer Confidence and UCMR4 Reports are available at our office and online at:  
[www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



Please return this portion with payment

**Bill Summary**

Clay County Utility Authority  
 3176 Old Jennings Road  
 Middleburg, Florida 32068

Bill Date	12/04/20
Current Charges	\$291.63
Current Charges Past Due After	12/25/20
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$291.63

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

**ADDRESSEE:**

AYC1203B  
 2000000743 51/5

**MAIL PAYMENT TO:**

ROLLING HILLS CDD  
 5385 N NOB HILL ROAD  
 SUNRISE FL 33351-4761



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068

**CLAY  
TODAY**

3513 U.S. Hwy. 17 • Fleming Island, FL 32003  
Phone: (904) 284-3200

**Recorder**  
Not your average recorder, not your average reader

1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082  
Phone: (904) 285-8831

## Advertising Invoice

ROLLING HILLS CDD C/O GMS LLC  
475 W TOWN PL #114  
C/O GMS, LLC  
SAINT AUGUSTINE, FL 32092

Cust#:503071  
Ad#:318147  
Phone#:904-940-5850  
Date:11/10/2020

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 11.10

### Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	11/26/2020	11/26/2020	1	111.00	111.00

### Payment Information:

Date: 11/10/2020      Order#: 318147      Type: **BILLED ACCOUNT**

53

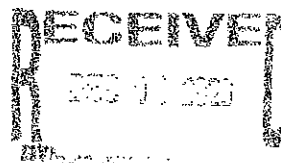
Total Amount: 111.00

Tax: 0.00

Amount Due: 111.00

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy



**PUBLISHER AFFIDAVIT  
CLAY TODAY**  
Published Weekly  
Orange Park, Florida

**STATE OF FLORIDA  
COUNTY OF CLAY:**

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

**NOTICE OF REGULAR MEETING**

in the matter of

**MEETING DECEMBER 8TH**

**LEGAL: 47011 ORDER: 318147**

was published in said newspaper in the issues:

**11/26/2020**

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 11/26/2020

*Christie Lou Wayne*  
NOTARY PUBLIC, STATE OF FLORIDA

CHRISTIE LOU WAYNE  
MY COMMISSION # HH34426  
EXPIRES: September 20, 2024

3515 US HWY 17 Suite A, Fleming Island FL 32003  
Telephone (904) 264-3200 - FAX (904) 264-3285  
E-Mail: Christie@opcfla.com

**NOTICE OF  
REGULAR MEETING  
OF THE BOARD OF  
SUPERVISORS**

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

Notice is hereby given that the Rolling Hills Community Development District ("District") will meet on Tuesday, December 8, 2020 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043 to hold a regular meeting of the Board of Supervisors ("Board") where the Board may consider any business that may properly come before it.

In light of the COVID-19 public health emergency, it is anticipated that the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-112 issued by Governor DeSantis on March 9, 2020, March 20, 2020 and April 29, 2020 ("Executive Orders") respectively, including any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2, Florida Statutes. If such Executive Orders are not extended and the Board is required to meet in person, or otherwise conditions allow the meeting to occur in person, the meeting may be held at the location stated above. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) or contact the office of the District Manager, c/o Governmental Management Services, LLC, at (904) 940-5850 x 406 or [Joliver@gmsnf.com](mailto:Joliver@gmsnf.com) to obtain access information.

The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 x 406 or emailing [Joliver@gmsnf.com](mailto:Joliver@gmsnf.com) by 5:00 p.m. on Monday, December 7, 2020 in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. A copy of the agenda for the meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850 x 406, and is expected to also be available on the District's website at [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com). The meeting may be continued to a date, time, and place to be specified on the record at such meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you are unable to participate by

telephone or by ZOOM, please contact the District Manager's office at (904) 940-5850 x 406 or [Joliver@gmsnf.com](mailto:Joliver@gmsnf.com) for further accommodations.  
James Oliver  
District Manager  
Legal 47011 published Nov 26, 2020  
in Clay County's Clay Today newspaper.

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE: 11-23-20

TO:  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11-23-20	Neighborhood Patrol/ Security	1630-2030	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
	3 traffic stops for equipment violations and running a stop sign				
		92			
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!



Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:12-5-20

TO:  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12-5-20	Neighborhood Patrol/ Security	1700-2100	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
	Conducted several checks on Hidden Meadows	gx			
	1 Traffic stop for excessive speed				
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE: 12-6-20

TO:  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12-6-20	Neighborhood Patrol/ Security	1200-1600	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Seen no one in rear field at back of subdivision,				
		9X			
	2 Traffic stops				
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

# CCSO OFF-DUTY INVOLVEMENT

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**  
Property Manager

[illegible]

Make all checks payable to John R. Drury

Thank you for your business!

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 212  
Invoice Date: 12/1/20  
Due Date: 12/1/20  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - December 2020		3,433.33	3,433.33
Website Administration - December 2020		208.33	208.33
Information Technology - December 2020		83.33	83.33
Dissemination Agent Services - December 2020		416.67	416.67
Copies		174.45	174.45
Domain Renewal		97.41	97.41
3			
<b>Total</b>			<b>\$4,413.52</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,413.52</b>

Original



Hawkins, Inc.  
2381 Rosegate  
Roseville, MN 55113  
Phone: (612) 331-6910

## INVOICE

Total Invoice	\$342.00
Invoice Number	4836297
Invoice Date	11/24/20
Sales Order Number/Type	3340446 SO
Branch Plant	74
Shipment Number	3789328

Sold To: 293306  
ACCOUNTS PAYABLE  
ROLLING HILLS ESTATES CDD  
c/o Patti Powers-GMS-SF, LLC  
5385 N Nob Hill Rd  
Sunrise FL 33351

Ship To: 295740  
ROLLING HILLS ESTATES CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs FL 32043

Net Due Date	Terms	FOB Description	Ship Via	Customer P.O.#	P.O. Release	Sales Agent #			
12/24/20	Net 30	PPD Origin	HAWKINS SOUTHEAST FLEET			B74			
Line #	Item Number Cust Item #	Item Name/ Description	Tax	Qty Shipped	Trans UOM	Unit Price	Price UOM	Weight Net/Gross	Extended Price
1.000	43967	Ultra-Chlor (Sod. Hypo 12.5%)	N	220.0000	GA	\$1.5000	GA	2,219.8 LB	\$330.00
		1 GA BLK (Mini-Bulk)		220.0000	GA			2,403.1 GW	
1.010	Fuel Surcharge	Freight	N	1.0000	EA	\$12.0000			\$12.00

\*\*\*\*\* Receive Your Invoice Via Email \*\*\*\*\*

Please contact our Accounts Receivable Department via email at Credit.Dept@HawkinsInc.com  
or call 612-331-6910 to get it setup on your account.

*L Edmister 12-7-20*

*1-330-57200-52100*

*Pool Chemicals*

*96*

Page 1 of 1

Tax Rate

Sales Tax

0 %

\$0.00

Invoice Total

\$342.00

## No Discounts on Freight or Containers

IMPORTANT: All products are sold without warranty of any kind and purchasers will, by their own tests, determine suitability of such products for their own use. Seller warrants that all goods covered by this invoice were produced in compliance with the requirements of the Federal Hazardous Substances Act of 1934, as amended. Containers are to be kept for in use, as indicated, and full refund will be made promptly, provided containers are returned to original point of shipment. Return freight charges to be prepaid. The containers received must be the same originally shipped, and show no evidence of abuse, or use for purposes other than the storage of original contents. Seller specifically disclaims and excludes any warranty of merchantability and any warranty of fitness for a particular purpose. NO CLAIMS FOR LOSS, DAMAGE OR LEAKAGE ALLOWED AFTER DELIVERY IS MADE IN GOOD CONDITION.

Please  
Remit To:

Hawkins, Inc.  
P.O. Box 860263  
Minneapolis, MN 55486-0263

This contractor and subcontractor shall abide by the requirements of 41 CFR 101-11.6(a), 101-11.6(b) and 101-11.6(c). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.

www.hawkinsinc.com

Job# 490440

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

November 30, 2020

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 118848  
Billed through 10/31/2020

**General Counsel/Monthly Meeting**  
**RHCDD 00001 KSB**

### FOR PROFESSIONAL SERVICES RENDERED

10/01/20	KEM	Record temporary construction easement.	0.10 hrs
10/07/20	KSB	Review agenda items and confer with district manager; confer with Huck.	0.50 hrs
10/07/20	MKR	Revise facility rental application addendum and research same.	0.70 hrs
10/08/20	SSW	Conduct on-going research and monitoring of waiver of physical quorum requirement for public meetings and best practices for conducting board meetings upon potential expiration of such waiver.	0.20 hrs
10/08/20	MKR	Confer with Oca regarding rental agreement waivers and finalize same; update facility rental application form.	1.20 hrs
10/09/20	KSB	Finalize landscape maintenance agreement; confer with district manager.	0.60 hrs
10/12/20	MKR	Review final agenda and prepare agenda memorandum.	1.30 hrs
10/13/20	KSB	Prepare for and attend board meeting.	1.50 hrs
10/13/20	MKR	Finalize comments to audit engagement letter; confer with Oliver regarding same; follow-up.	0.70 hrs
10/16/20	MKR	Perform final review of developer agreements.	0.40 hrs
10/23/20	MKR	Prepare resolution ratifying sale of bonds, notice of imposition of series 2020 assessments, and amended and restated disclosure of public financing.	2.20 hrs
10/30/20	MKR	Review draft meeting minutes and provide comments; perform meeting follow-up.	0.60 hrs

Total fees for this matter \$2,637.00

### DISBURSEMENTS

Recording Fees 94.70

Total disbursements for this matter \$94.70

**MATTER SUMMARY**

Ibarra, Katherine E. - Paralegal	0.10 hrs	140 /hr	\$14.00
Buchanan, Katie S.	2.60 hrs	305 /hr	\$793.00
Rigoni, Michelle K.	7.10 hrs	250 /hr	\$1,775.00
Warren, Sarah S.	0.20 hrs	275 /hr	\$55.00

TOTAL FEES	\$2,637.00
TOTAL DISBURSEMENTS	\$94.70

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$2,731.70</b>
--------------------------------------	-------------------

**BILLING SUMMARY**

Ibarra, Katherine E. - Paralegal	0.10 hrs	140 /hr	\$14.00
Buchanan, Katie S.	2.60 hrs	305 /hr	\$793.00
Rigoni, Michelle K.	7.10 hrs	250 /hr	\$1,775.00
Warren, Sarah S.	0.20 hrs	275 /hr	\$55.00

TOTAL FEES	\$2,637.00
TOTAL DISBURSEMENTS	\$94.70

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$2,731.70</b>
------------------------------------	-------------------

**Please include the bill number with your payment.**



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

# INVOICE

Invoice #	544951
Account #	718674
Invoice Date	12/1/2020
Due Date	12/31/2020
Rep	MAS

<b>Bill To</b> ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Invoice Questions: <a href="mailto:Lakes@lakedoctors.com">Lakes@lakedoctors.com</a> Payment Questions: <a href="mailto:Payments@lakedoctors.com">Payments@lakedoctors.com</a>
--

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 30 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R)	420.00
<i>Edman 12-7-20</i> <i>1-320-53800-46400</i> <i>Lake Maintenance</i>		
<b>Customer Total Balance</b>		<b>\$840.00</b>
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		<b>Total Invoice</b> <b>\$420.00</b>

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b> ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Amount Enclosed

Invoice #	544951
Account #	718674
Date	12/1/2020

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

For address and contact updates, please email us at [Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).

The Lake Doctors, Inc.  
3543 State Road 419  
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa American Express
Card #	
Card Verification #	
Exp. Date #	
Print Name	
Billing Address:	Check box if same as above
Signature	



Riverside Management Services, Inc  
9655 Florida Mining Blvd. W  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 344  
Invoice Date: 12/1/2020  
Due Date: 12/1/2020  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills ODD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - December 2020 320,572.4610		1,070.00	1,070.00
Pool Maintenance Services - December 2020 330,572.4670		1,137.50	1,137.50
Contract Administration - December 2020 320,538.3400		1,793.75	1,793.75
Facility Management - Rolling Hills - December 2020 320,572.3400		4,684.17	4,684.17
60			
Total			\$8,685.42
Payments/Credits			\$0.00
Balance Due			\$8,685.42

201W  
12,3,20



Black Creek Electrical Services Inc.  
State Certified EC 13002742  
PO Box 186  
Middleburg, FL 32050

Phone: (904) 291-7941  
Fax: (904) 291-7904  
Web: WWW.Blackcreekelectric.com

## Invoice

76429

10/26/2020

Printed 10/27/2020

### Bill To:

Riverside Management Services  
Attn: Freddie Oca  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

Work: (904) 338-5723  
Phone 1: (904) 338-5723

### Terms

Net 10

### Work Location:

Primary  
Riverside Management Services  
Attn: Freddie Oca  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

Start Date: 10/22/2020 Relocate light under awning for proper operation

Date	Product/Service	Description	Price	Qty	Tax	Amount
10/22/2020	Misc. Service	Labor and materials provided to install timer for site lighting	\$553.50	0.00	\$0.00	\$553.50

Subtotal: \$553.50  
Tax: \$0.00  
Paid: \$0.00  
Total: \$553.50

Installed Indoor digital timer for customer to control site lighting.

Thank you for your continued business!

33,460

Thank You for your business. It has been a pleasure serving you!

All work performed comes with a 1 year warranty on parts and labor (3 years on panels). Warranty services are limited to during normal working hours only. All after hours calls are subject to additional charges. Customer provided parts and fixtures are not included in warranty provisions and are not covered.

Please Pay Promptly. Terms are due upon receipt unless noted otherwise. All balances not paid within 30 days are subject to a late fee which is 1.5% of the balance due per month until the balance is paid in full.

Please Pay From This Invoice



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
(904) 284-7575

Invoice Number: SSI09869  
Invoice Date: 12/11/2020

Page: 1

Attn: Fiscal - Accounts Receivable

Bill  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Ship  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Due Date 12/26/2020  
Terms Net 15 Days

Customer ID C0000125  
P.O. Number  
P.O. Date 12/11/2020  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee- NOVEMBER 2020		24	24	5.00	120.00
Fees-2nd Employment Scheduling		3	3	25.00	75.00

Amount Subject to Sales Tax USD  
Amount Exempt from Sales Tax 195.00

Subtotal: 195.00  
Invoice Discount 0.00  
Tax 0.00  

---

Total USD: 195.00

ROLLING HILLS VENTURES, LLC.	11/2/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	11/6/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	11/9/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	11/15/2020	7321	DRURY, JOHN R.	4.00
ROLLING HILLS VENTURES, LLC.	11/23/2020	6497	DEESE, JEFFREY A	4.00
ROLLING HILLS VENTURES, LLC.	11/30/2020	16-Jan	DRURY, JOHN R.	4.00
			TOTAL	24.00

## Rolling Hills

### Utility Schedule

#### Clay Electric Cooperative

Account #	Service Address	Nov-20
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,765.87
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 28.00
7755283	2448 Rolling View Blvd	\$ 99.00
		<b>\$ 2,923.87</b>

#### Vendor #27

001.320.53800.43000	\$ 158.00
001.330.57200.43000	\$ 2,765.87
	<b>\$ 2,923.87</b>

## Rolling Hills

### Utility Schedule

#### Clay Electric Cooperative

Account #	Service Address	Nov-20
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,765.87
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 28.00
7755283	2448 Rolling View Blvd	\$ 99.00
		<b>\$ 2,923.87</b>

Vendor #27	
001.320.53800.43000	\$ 158.00
001.330.57200.43000	\$ 2,765.87
	<b>\$ 2,923.87</b>



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 11/30/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address	Meter No	Multiplier
*7182249	ROLLING HILLS VENTURE LLC	2404 ROLLING VIEW BLVD # 1	151840010	1

Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	10/22/2020	11/25/2020	12/23/20	2831	2997	166	34	5
					Nov 2019	172	31	6

**Previous Statement Balance**

-1,690.20

Capital Credits Refund

8.39CR

Previous Balance

\$ 1,698.59CR

**Current Charges Billed 11/30/2020**

Energy	13.50
Access Charge	23.00
Power Cost Adjustment .01140 X 166 KWH	1.89
FLA Gross Receipts Tax	0.98
Florida State Sales Tax	2.74
Clay Co Public Ser Utility Tax	1.37
Clay County Sales Tax	0.39
Operation Round Up	0.13

Current Charges Due on 12/21/2020

\$ 44.00

Total Amount Due

\$ 1,654.59CR

Non-Taxable Fuel Amount @ .02465/KWH -\$4.09

Government Taxes/Fees are not imposed by Clay Electric

\$ 5.48

The Board of Trustees is retiring March 2021 Capital Credits early. If you are eligible for a refund, your refund may be posted on the bill. If you have multiple accounts, the credit appears on the bill associated with your membership.

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.  
 When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

00015

Keystone Heights, Florida 32656-0308

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7182249	
Phone Number	
(904) 278-5020	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

102098-01B\*1\*00015\*  
 ROLLING HILLS VENTURE LLC  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Previous Balance \$ 1,698.59CR  
 Current Charges \$ 44.00  
 Due Date 12/21/2020  
 Total Amount Due \$ 1,654.59CR  
 \*\*\* Do Not Pay if Credit \*\*\*

07182249 00-1654599

00000429



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 11/30/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name		Service Address			Meter No	Multiplier	
*7751951	ROLLING HILLS CDD		3212 BRADLEY CREEK PKWY AMENITY CENTER			152192920	80	
Rate - GSD	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Demand	10/22/2020	11/25/2020	12/23/20	5639	5974 Nov 2019	26800 15840	34 31	788 511

Previous Statement Balance

3,042.00

11/23/2020 Payment Received - Thank You

3,042.00CR

Capital Credits Refund

187.13CR

Previous Balance

\$ 187.13CR

Current Charges Billed 11/30/2020

Energy	1,608.00
Access Charge	80.00
Demand 77.520KW X 4.35	337.21
Power Cost Adjustment .01140 X 26800	305.52
Large Outdoor Light	78.59
Small Outdoor Light	111.12
Pole	77.00
FLA Gross Receipts Tax	66.57
Florida State Sales Tax	179.80
Florida State Sales Tax (6%)	4.62
Clay Co Public Ser Utility Tax	77.47
Clay County Sales Tax	26.64
Operation Round Up	0.46

Current Charges Due on 12/21/2020

\$ 2,953.00

Total Amount Due

\$ 2,765.87

Non-Taxable Fuel Amount @ .02465/KWH -\$660.62

Government Taxes/Fees are not imposed by Clay Electric

\$ 355.10

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.  
 When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

Keystone Heights, Florida 32656-0308

00015

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	I included an additional amount as a donation to Project Share to help those in need.
*7751951	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

102098-01B\*1\*00015\*  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

Previous Balance

\$ 187.13CR

Current Charges

\$ 2,953.00

Due Date 12/21/2020

Total Amount Due

\$ 2,765.87

07751951

0002765873

00000431





**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 11/30/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name	Service Address	Meter No	Multiplier
7755259	ROLLING HILLS CDD	3236 BRADLEY CREEK PKWY # 1	151839087	1

Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	10/22/2020	11/25/2020	12/23/20	464	505 Nov 2019	41 35	34 31	1 1

Previous Statement Balance

31.00

11/23/2020 Payment Received - Thank You

31.00CR

Previous Balance

\$ 0.00

Current Charges Billed 11/30/2020

Energy

3.33

Access Charge

23.00

Power Cost Adjustment .01140 X 41 KWH

0.47

FLA Gross Receipts Tax

0.69

Florida State Sales Tax

1.91

Clay Co Public Ser Utility Tax

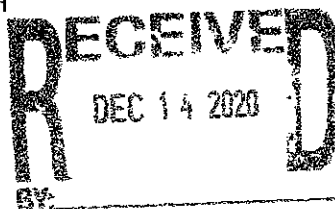
1.03

Clay County Sales Tax

0.27

Operation Round Up

0.30



Current Charges Due on 12/21/2020

\$ 31.00

Total Amount Due

\$ 31.00

Non-Taxable Fuel Amount @ .02465/KWH -\$1.01

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.90

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

00015

Keystone Heights, Florida 32656-0308

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755259	
Phone Number	
(954) 721-8681	\$
Phone Correction	
	Payment Amount
Return this coupon with your payment	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 31.00

Due Date 12/21/2020

Total Amount Due

\$ 31.00

102098-01B\*\*1\*00015\*  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

07755259 0000031005



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 11/30/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name		Service Address			Meter No		Multiplier
7755275	ROLLING HILLS CDD		3314 RIDGEVIEW DR # 1			152012414		1
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	10/22/2020	11/25/2020	12/23/20	233	247 Nov 2019	14 14	34 31	0 0

Previous Statement Balance

28.00

11/23/2020 Payment Received - Thank You

28.00CR

Previous Balance

\$ 0.00

Current Charges Billed 11/30/2020

Energy

1.14

Access Charge

23.00

Power Cost Adjustment .01140 X 14 KWH

0.16

FLA Gross Receipts Tax

0.63

Florida State Sales Tax

1.73

Clay Co Public Ser Utility Tax

0.96

Clay County Sales Tax

0.25

Operation Round Up

0.13

Current Charges Due on 12/21/2020

\$ 28.00

Total Amount Due

\$ 28.00

Non-Taxable Fuel Amount @ .02465/KWH -\$.35

Government Taxes/Fees are not imposed by Clay Electric

\$ 3.57

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

00015

Keystone Heights, Florida 32656-0308

Mailing Address Correction:

911 Emergency Address:

Account Number	I included an additional amount as a donation to Project Share to help those in need.
7755275	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 28.00

Due Date 12/21/2020

Total Amount Due

\$ 28.00

102098-018\*1\*00015\*  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

07755275 0000028001

00000437



**Clay Electric Cooperative, Inc.**  
 Orange Park District  
 734 Blanding Blvd  
 Orange Park FL 32065-5798  
 904-272-2456 (800)224-4917

Statement Date: 11/30/2020

Trustee Dist 06

Web Address  
 clayelectric.com

Automated Outage Reporting Line: (888) 434-9844

Account	Name		Service Address			Meter No	Multiplier	
7755283	ROLLING HILLS CDD		2448 ROLLING VIEW BLVD			151840032	1	
Rate - GS	From	To	Approx Next Read Date	Previous	Present	KWH	Days	Daily KWH
GS Non-Demand	10/22/2020	11/25/2020	12/23/20	11111	11797 Nov 2019	686 528	34 31	20 17

Previous Statement Balance

94.00

11/23/2020 Payment Received - Thank You

94.00CR

Previous Balance

\$ 0.00

Current Charges Billed 11/30/2020

Energy

55.77

Access Charge

23.00

Power Cost Adjustment .01140 X 686 KWH

7.82

FLA Gross Receipts Tax

2.21

Florida State Sales Tax

6.17

Clay Co Public Ser Utility Tax

2.79

Clay County Sales Tax

0.89

Operation Round Up

0.35

Current Charges Due on 12/21/2020

\$ 99.00

Total Amount Due

\$ 99.00

Non-Taxable Fuel Amount @ .02465/KWH -\$16.91

Government Taxes/Fees are not imposed by Clay Electric

\$ 12.06

Payments received after 3 pm will be credited to your account the following business day. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.

▼ Tear Here ▼

When Paying in Person: Bring entire bill with you.

When Paying By Mail: Return this portion with your payment.

**Clay Electric Cooperative, Inc.**

P.O. Box 308

Keystone Heights, Florida 32656-0308

00015

Mailing Address Correction: \_\_\_\_\_

911 Emergency Address: \_\_\_\_\_

Account Number	Included an additional amount as a donation to Project Share to help those in need.
7755283	
Phone Number	
(954) 721-8681	\$
Phone Correction	
Return this coupon with your payment	Payment Amount
	Write Account Number on check and make payable to: Clay Electric Cooperative, Inc.

Current Charges

\$ 99.00

Due Date 12/21/2020

Total Amount Due

\$ 99.00

102098-01B\*1\*00015\*  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

07755283

0000099002

00000439

# COMCAST BUSINESS

Account Number  
8495 74 123 1221031

Billing Date  
Dec 04, 2020

Services From  
Dec 14, 2020 to Jan 13, 2021

Page  
1 of 4

## Hello,

Thanks for choosing Comcast Business.

### Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL 32043-7060

Previous balance		\$282.55
Payment - thank you	Nov 23	-\$282.55
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$279.15
Taxes, fees and other charges	Page 3	\$3.40
<b>New charges</b>		<b>\$282.55</b>

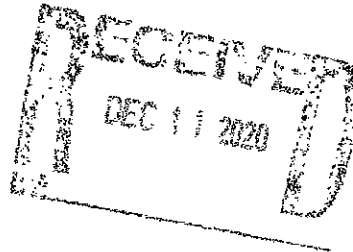
**Amount due Dec 25, 2020 \$282.55**

### Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

### Your bill explained

- Pricing update: Your bill this month includes information about upcoming changes to our pricing. You can find more information at [business.comcast.com/understand-your-bill](https://business.comcast.com/understand-your-bill).
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Dec 04, 2020 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).



Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

## COMCAST BUSINESS

141 NW 16TH ST  
POMPANO BEACH FL 33060-5250  
96330310 NO RP 04 20201204 NNNNNNNY 0000750 0004

ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number

**8495 74 123 1221031**

Payment due

**Dec 25, 2020**

**Please pay**

**\$282.55**

Amount enclosed

\$

Make checks payable to Comcast

Do not send cash



Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211



849574123122103100282558

### Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



### Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a **FREE** account review at 877-564-0318.



### Need help? We're here for you



#### Visit us online

Get help and support at [business.comcast.com/help](https://business.comcast.com/help)



#### Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

### Useful information

#### Moving?

We can help ensure it's a smooth transition.

Visit [business.comcast.com/learn/moving](https://business.comcast.com/learn/moving) to learn more.

#### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at [support.xfinity.com/accessibility](https://support.xfinity.com/accessibility), email [accessibility@comcast.com](mailto:accessibility@comcast.com), fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838  
Attn: M. Gifford.



### Ways to pay



#### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount)



#### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cuts down on clutter. Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) to get started.

### Additional billing information

#### More ways to pay:



#### Online

Visit My Account at [business.comcast.com/myaccount](https://business.comcast.com/myaccount)



#### By App

Download the Comcast Business App



#### In-Store

Visit [business.comcast.com/servicecenter](https://business.comcast.com/servicecenter) to find a store near you



## Regular monthly charges **\$279.15**

<b>Comcast Business services</b>	<b>\$194.80</b>
TV Standard	\$59.95
Business Video	
Starter	\$69.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$39.95
Business Voice	
Voice Mail Service	\$5.00

## Equipment & services **\$56.20**

TV Adapter	\$0.50
Service To Additional TV	\$38.75
With TV Adapter	
Qty 5 @ \$7.75 each	
Equipment Fee	\$16.95
Voice	

## Service fees **\$28.15**

Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

## Taxes, fees and other charges **\$3.40**

### Other charges **\$3.40**

Federal Universal Service Fund	\$2.26
Regulatory Cost Recovery	\$1.14

## What's included?



**Internet:** Fast, reliable internet on our Gig-speed network



**TV:** Keep your employees informed and customers entertained



**Voice Numbers:** (904)531-9238

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details



## Additional information

**Price Change Notice:** As content programmers charge more to carry their networks, Comcast's business costs continue to rise. As a result, effective January 1, 2021, the monthly fees associated with your Business TV service will increase. This change includes the Broadcast TV fee increasing from \$14.95 to \$19.45 a month, and the Regional Sports Network fee increasing from \$8.20 to \$8.45 a month. To learn more about Comcast Business fees, please visit <https://business.comcast.com/understand-your-bill> or contact us at 800-391-3000.

Effective December 31, 2020, El Rey Network will cease operations.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.

Effective November 12, 2020, Black News Channel HD will be available on channel 1116 as part of Extra and the Sports and News genre pack. HD service required to view HD channels.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

## COMCAST BUSINESS

### Important Information Regarding Comcast Business Services and Pricing

Effective January 1, 2021

Dear Comcast Business TV Customer:

At Comcast Business, we continue to be proud of the improvements we make to bring you the best in technology and communications that help run and grow your business. There are many service options out there – and we thank you for being our valued customer.

As programmers charge more to carry their networks, our business costs continue to rise. Therefore, we are writing to let you know about **upcoming price changes** associated with Business TV services.

In addition to the pricing changes below, the Broadcast TV Fee and Regional Sports Network Fee will also change and are identified in a separate message within this bill.

Among the changes, we'll also no longer charge for High Definition (HD) service.

To learn more about Comcast Business fees, please visit [business.comcast.com/understand-your-bill](https://business.comcast.com/understand-your-bill) or contact us at **800-391-3000**.

The following Comcast Business TV price changes will be implemented effective January 1, 2021:

	Today		Starting 1/1
TV Basic	\$9.95	>	<b>\$29.95</b>
TV Select	\$19.95	>	<b>\$39.95</b>
TV Variety	\$29.95	>	<b>\$54.95</b>
TV Standard	\$59.95	>	<b>\$74.95</b>
TV Preferred	\$74.95	>	<b>\$99.95</b>
Sports & Entertainment Pack	\$8.95	>	<b>\$34.95</b>
High Definition (HD) Technology Fee	\$9.95	>	<b>Included</b>
TV Adapter ( <i>First outlet</i> )	\$0.50	>	<b>\$9.95</b>
TV Box + Remote ( <i>First outlet</i> )	\$5.00	>	<b>\$9.95</b>
Service to Additional TV – with TV Adapter ( <i>Each additional outlet</i> )	\$7.75	>	<b>\$9.95</b>
Service to Additional TV – with TV Box + Remote ( <i>Each additional outlet</i> )	\$9.95	>	<b>No Change</b>
Service to Additional TV – reflects a customer- owned equipment credit ( <i>Each additional outlet</i> )	\$4.95	>	<b>\$7.25</b>

Thank you for being a valued Comcast Business customer.

**Note:** Applicable taxes and other fees extra. No changes will take place to the channel lineup included with your Comcast Business TV service.

Excludes full feature lines. Restrictions apply. Gig speed may not be available in your area. Connection type, device capabilities and other factors affect speed. Actual speeds vary and are not guaranteed. Credit applies to accounts in good standing that maintain current level of service. Prices exclude applicable taxes and fees, including Broadcast TV Fee and Regional Sports Fee. Pricing subject to change. ©2020 Comcast. All rights reserved.

S001AW20

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 347  
Invoice Date: 12/11/2020  
Due Date: 12/11/2020  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance November 1 - November 30, 2020		2,371.72	2,371.72
Maintenance Supplies		990.69	990.69
Facility Maint./Repairs 320,572.4600		\$2426.00	
Repairs/Maint. - Field 320,538.4600		\$507.00	
Operating Supplies 320,572,5200		\$429.41	
Total			\$3,362.41
Payments/Credits			\$0.00
Balance Due			\$3,362.41

Rec'd  
12/14/20



**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF NOVEMBER 2020**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/2/20	5	B.A.	Disassemble fence to power wash
11/3/20	3.5	T.C.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
11/3/20	3.5	B.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
11/4/20	8	B.A.	Reassembled back fence on patio, picked up supplies
11/5/20	5	B.A.	Reassembled fence
11/6/20	2	B.A.	Installed outside light at pool, cleaned rental room, removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles
11/9/20	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles
11/12/20	4	R.W.	Shave exterior doors so they close and sand to smooth
11/12/20	2	B.A.	Removed debris from amenity center, pool, common areas, playground and roadways, plain bathroom doors
11/16/20	6	B.A.	Paint fence and rails, removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles
11/17/20	4	R.W.	Paint outside balcony
11/17/20	4	B.A.	Plain doors, paint rails on back stairs
11/18/20	8	B.A.	Shaved and repaired five doors
11/20/20	3	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, blew leaves and debris off all common areas, checked and changed all trash receptacles
11/23/20	2	F.S.	Blew leaves and debris off all common areas, checked and changed all trash receptacles, removed debris from amenity center, pool, common areas, playground and roadways
11/27/20	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways
11/30/20	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, blew leaves and debris off all common areas, checked and changed all trash receptacles
<b>TOTAL</b>	<u><u>64</u></u>		
<b>MILES</b>	<u><u>296</u></u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 12/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS	10/31/20	5 Tier Shelves	39.93	F.O.
	10/31/20	9V Battery	6.87	F.O.
	10/31/20	Locks	13.65	F.O.
	11/1/20	Sirius Radio	64.38	F.O.
	11/2/20	American Flag	34.48	F.O.
	11/2/20	Clorox Wipes (4)	10.95	F.O.
	11/2/20	All In One Cleaner/Bleach (4)	9.06	F.O.
	11/3/20	John Deere Gator and Trailer Rental	70.00	T.C.
	11/3/20	Contractor Trash Bags	22.94	T.C.
	11/3/20	Gas for John Deere Gator	7.50	T.C.
	11/6/20	Elevator Certification	125.00	F.O.
	11/14/20	Norton Renewal	107.02	F.O.
	11/17/20	Water	32.15	F.O.
	11/17/20	Flag Pole Rope System	44.29	F.O.
	11/17/20	Mini Roller Assembly	6.87	B.A.
	11/17/20	Mini Roller 2pk	6.52	B.A.
	11/17/20	Roller Pail	11.47	B.A.
	11/17/20	Plastic Mini Roller Tray (2)	4.30	B.A.
	11/17/20	Tire Repair Kit	6.87	B.A.
	11/17/20	Electric Planer 3-1/4"	91.97	B.A.
	11/17/20	Caulk/Adhesive (2)	4.30	F.O.
	11/17/20	Candles (2)	19.81	F.O.
	11/17/20	Christmas Tree	182.85	F.O.
	11/24/20	Trash Bags (2)	41.12	F.O.
	11/24/20	Markers	14.93	F.O.
	11/24/20	AA Batteries	11.48	F.O.
			0.00	
		<b>TOTAL</b>	<b>\$990.69</b>	

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

COO OFF-DUTY

FOR:  
Property Manager

Thank you for your business!

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!