

*Rolling Hills  
Community Development District*

*February 8, 2022*

## *AGENDA*

# Rolling Hills Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com)

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February 1, 2022

Board of Supervisors  
Rolling Hills Community Development District

Dear Board Members:

The Rolling Hills Community Development District Meeting is scheduled for **Tuesday, February 8, 2022 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32092.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments *(Regarding Agenda Items Listed Below)*
- III. Approval of Minutes of the December 14, 2021 Meeting and January 19, 2022 Special Meeting
- IV. Consideration of Fee Agreement with Kutak Rock LLP
- V. Consideration of Work Authorization for Stormwater Needs Analysis
- VI. Series 2020 Project:
  - A. Update Regarding Series 2020 Project
  - B. Ratification of Requisitions (65-67)
- VII. Series 2021 Project:
  - A. Update Regarding Series 2021 Project
- VIII. Other Business
- IX. Staff Reports
  - A. Attorney
  - B. Engineer

- C. Manager
- D. Operations / Amenity Manager
  - 1. Report
  - 2. Monthly Quality Inspection Report
- X. Supervisor's Requests
- XI. Audience Comments
- XII. Financial Reports
  - A. Balance Sheet & Income Statement
  - B. Assessment Receipt Schedule
  - C. Check Register
- XIII. Next Scheduled Meeting: April 12, 2022 @ 6:00 p.m. at the Rolling Hills Amenity Center
- XIV. Adjournment

**Community Interest:**

- A. Amenity Center – *Chairperson Jordan*
- B. Security & Technology – *Supervisor Miller*
- C. Communications, Programming/Events, Finance & Accounting – *Supervisor Riggs*
- D. Landscape & Pond Maintenance – *Supervisor Church*



### *THIRD ORDER OF BUSINESS*

ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, December 14, 2021 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
John Miller	Vice Chairman
Rose Bock	Supervisor
David Church	Supervisor
Nate Riggs	Supervisor

Also present were:

Marilee Giles	District Manager
Jim Oliver	GMS
Michelle Rigoni	District Counsel by telephone
Keith Hadden	District Engineer
Freddie Oca	Riverside Management
Brian Stephens	Riverside Management

The following is a summary of the discussions and actions taken at the December 14, 2021 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Organizational matters**

**A. Oath of Office for Newly Appointed Supervisor**

Ms. Giles stated Nate Riggs was appointed to fill seat 5 at the October 12<sup>th</sup> meeting and I have sworn him in, in advance of this meeting.

**B. Election of Officers, Resolution 2022-01**

Ms. Giles stated Resolution 2022-01 adds Supervisor Riggs as an assistant secretary and we removed Jim Perry as assistant treasurer and assistant secretary and added Daniel Laughlin, a manager at GMS as an assistant treasurer and assistant secretary.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor Resolution 2022-01 was approved as outlined above.

**FOURTH ORDER OF BUSINESS****Approval of the Minutes of the October 12, 2021 Meeting**

On MOTION by Ms. Jordan seconded by Ms. Bock with all in favor the minutes of the October 12, 2021 meeting were approved as presented.

**FIFTH ORDER OF BUSINESS****Ratification of Transition Letter with Kutak Rock, LLP for Legal Services**

Ms. Rigoni stated we conferred with the chair and district management outside of a board meeting during this transition period so that the district would not be without its legal services. Eleven of us from Hopping have moved to practice with the national firm of Kutak Rock as of November 15, 2021. They have complementary practice areas to our practice of law and it enhances our practice and gives us the resources we couldn't have imagined before at Hopping Green & Sams to be able to serve you in all the areas that you need.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the transition letter with Kutak Rock, LLP was ratified.

**SIXTH ORDER OF BUSINESS****Series 2020 Project:****A. Update Regarding Series 2020 Project**

Mr. Hadden stated the project is going along very well, both the potable water and reuse water lines are in down the main road and down the first cul-de-sac, which we are calling Phase 1, the first 24 lots. All the stormwater is in, they are putting in the services starting January 3<sup>rd</sup>, they started mixing the sub-base for the road. The soil is so sandy you can't really compact it so they brought in clay from the road project next door and now they are mixing it in. Then they will put

in the curb. The only hold-up has been the stuff that goes in the lift station, it is all custom made and is stainless steel and it probably won't be finished until March. They are going to have 70% to 80% of the whole project in, so that we can release the first 24 lots. Their schedule is to have all 139 built and finished by September of next year. LGI is only taking down 23 or 24 per quarter and if the market changes they may close on more than the 23 or 24 in any given quarter. You are looking at a year and a half of takedown of the lots.

**B. Ratification of Requisitions 57-64**

Mr. Hadden stated requisitions 57-64 are for Vallencourt, ETM, Hadden Engineering, Inc, and Forterra Pipe & Precast.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor requisitions 57-64 were ratified.

**SEVENTH ORDER OF BUSINESS**

**Series 2021 Project**

**A. Update Regarding Series 2021 Project**

**EIGHTH ORDER OF BUSINESS**

**Consideration of RFP for Site Work**

Ms. Rigoni stated prior to the November meeting we did receive in response to our request for proposals for the Phase 3B 3C project construction, three bids from A.J. Johns, W. Gardner and Vallencourt. All three bids came above the district's budget. We went through the assessment proceedings that basically sets a maximum cap for this project. The project's estimated cost according to the Project Engineer's estimations in the Engineer's Report is approximately \$7.3 million whereas A.J. Johns, the lowest bidder, came in about \$1.8 million higher than that. W. Gardner bid \$2.6 million higher and Vallencourt bid almost \$6 million higher than your estimated budget. All of them proposed a much longer completion time of construction than the developer's anticipated schedule. Based on these factors, it may be in the district's best interests to reject all bids as non-responsive to the RFP and authorize staff to reissue the RFP. Our rules of procedure and our notice for the RFP contemplates that the district is reserving the right to reject all bids so you do have the authority to do that. Given the bids we received, the project engineer has reviewed and slightly updated the RFP package to be issued in hopes that we will receive bids closer to our

budget. If the board wishes to proceed staff recommends that the new RFP will be due by January 21, 2022 in time for the board's review at the February meeting.

Discussion ensued among Board members.

On MOTION by Mr. Riggs seconded by Ms. Jordan with all in favor all bids received for the Series 2021 project were rejected as being non-responsive to the RFP and staff was authorized to reissue a revised RFP for this project.

## **NINTH ORDER OF BUSINESS**

### **Other Business**

There being none, the next item followed.

## **TENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Attorney**

##### **1. Publication of Legal Notices**

Ms. Rigoni stated the first item deals with changes to the way that the district could notice its meetings and various other notices that would allow the district to publish certain notices online, the cost of accomplishing that would outweigh any savings. We are not recommending that change but is there for your information purposes.

##### **2. Needs Analysis that Districts Providing Wastewater or Stormwater Management Services Must Complete by June 30, 2022**

Ms. Rigoni stated this is new and requires any local governments to perform a 20-year needs analysis on their wastewater or stormwater management system. The state has also released a recommended form of how we can come up with this analysis. We have been asking our district engineers to prepare a work authorization for the board's consideration. The first analysis will be due by June 30, 2022 and we will need the work authorization by the next meeting. Thereafter, the updated analysis will have to be done every five years.

##### **3. Prompt Payment Requirements**

Ms. Rigoni stated the district already has a prompt payment policy that we need to abide by. There were two minor changes to the prompt payment statute, one deals with construction contracts and for any new construction contract late payment the interest will increase from 1% to 2% and it clarifies dispute resolution procedures. We included in the memo a form of resolution

and updated policies. You can approve the resolution today because we included the form in the memo or I can bring it to the next meeting.

Ms. Giles stated we can approve the resolution in substantial form and I can have the resolution number added and the items highlighted in yellow is just the district's name that has to be inserted.

On MOTION by Ms. Jordan seconded by Mr. Riggs with all in favor Resolution 2022-03 was approved in substantial form.

**4. Public Records Exemptions for Addresses and Other Information Associates with Certain Officers, Judges, etc.**

Ms. Rigoni stated this is just for your information purposes, anyone requesting exception from public records because they are an officer, judge, or someone generally exempt to be identified on the public record now they have an obligation to submit a notarized request to say they are exempt.

**B. Engineer**

Ms. Jordan asked do you have an update on our sinkhole issue?

Mr. Hadden responded I talked to public works, I have talked to engineering and they are both aware of it and they both tell me it is on their radar and they are going to get it fixed.

Ms. Jordan stated since it is a county issue they would be liable but do we have any push we can give the county since they are creating an unsafe environment within our community?

Mr. Hadden stated perhaps Michelle could write a letter at the request of the board of supervisor to Courtney Grimm, the county attorney and say we understand it is a county road and understand if somebody hits it and damages their car or hurts themselves the county is liable for that damage or that injury, but we want to go on record asking for the repair. The two appropriate department heads know about it, the county commission knows, the county manager knows about it and it is on the record and we were told that it is going to get fixed.

Ms. Rigoni stated in my experience in other districts where we had to alert the county several times about an issue, the most effective line is having the residents email the commissioners and I recommend that.

Ms. Jordan stated I have sent emails to the commission and I believe other residents have as well.

Mr. Oliver stated we can ask staff to draft another letter to remind them and put it out there one more time. I had this same discussion last Tuesday at Eagle Landing, the commissioner for that particular district gets defensive and I was at Bartram Springs in Duval County yesterday and that city councilman is saying, I can't control potholes. We are getting a run around but let's do another letter so that we can document it.

### **C. Manager**

Mr. Oliver stated it has been a pleasure serving Rolling Hills for so many years and working with this staff and you are very dedicated. I will continue to work with the district but I will be backup. You have a lot going on between two major projects. As I came in the grass looks good and this is an amazing amenity center compared to so many that seem like they are cookie cutter amenity centers.

### **D. Operations/Amenity Manger**

#### **1. Report**

Mr. Stephens gave an overview of the operations report.

#### **2. Monthly Quality Inspection Proposal Report**

#### **3. Lake Doctors**

On MOTION by Ms. Jordan seconded by Mr. Riggs with all in favor the agreement with The Lake Doctors, Inc. to include the lake at the end of Laurel Springs bringing the contract amount to \$489 per month was approved.

## **ELEVENTH ORDER OF BUSINESS**

### **Supervisors Requests**

Ms. Jordan stated around the pavilion and tennis court there are some fairly large red anthills. Because Nate is now on the board I would like to have Michelle explain some things to us. We are all on the community web page and those are not official forms of communication, but

they can violate the sunshine law. As board members we cannot answer anything that another board member has answered pertaining to CDD business. As board members we come from a position of authority on the CDD and we should be mindful of what we are saying on there and how it is being relayed and if you are not relaying it as a CDD board member and it is some dictation of things to do or ways to be, we need to make sure we are putting some kind of disclaimer on there.

Ms. Rigoni stated you nailed my typical message. Whenever a board member speaks on business that could come before the entire board for a decision, whether you intend it or not it has the tendency to be received as the board's position. It should always be in your mindset if it becomes district business it could appear that way even if you don't intend it to. Because of the things that Shannon pointed to, we generally discourage use of social media or other general community platforms for discussion of district business. It is much easier to stay away from it.

Ms. Jordan stated all the board members have an area of specialty where residents should be directed and hopefully, they are emailing us their complaints or concerns. I think we should revisit that with Nate and assign positions and we can update the website to have who to go to for what. I think when Frank was on the board he had activities, programming events.

Mr. Riggs stated programming events is good.

Mr. Miller stated we did go around and check the lights in the community and back to Clay Electric. If any are not working properly let me know. They have been quick to respond.

I have seen improvement in parking situations. The area where the sinkhole has narrowed the street down to one lane, can a fire truck get through?

Mr. Hadden stated as long as there is one lane a fire truck can get through. When they come out to clear the hydrants they know where the sinkhole is and they will take the long way and not go down that road because the sinkhole is indicative of a problem and they don't want their vehicle driving through and making the whole street collapse when they are trying to get to a fire.

Mr. Miller stated that could be a bullet point in the letter.

Mr. Church stated another one would be school buses.

## **TWELFTH ORDER OF BUSINESS**

## **Audience Comments**



Ms. Cormier stated one of my issues concerns the construction that comes in the front of the neighborhood and all the dirt that is coming in and stays piled up in the area in front of our entrance. All that dirt is going to end up in the storm drain.

Mr. Hadden stated for our internal project we have the contractor sweep the roads because of dirt they bring in. What you are talking about is coming off the railway project and their contractor should be sweeping it off of Sandridge Road at least twice a week.

Ms. Cormier stated it is coming in Rolling Hills Boulevard and staying piled up until it eventually goes down that slope in our area.

Ms. Jordan stated I can email the person overseeing that project.

Ms. Cormier asked with respect to the analysis, is there someone who actually inspects our storm drains?

Mr. Hadden stated they are probably looking at aquatic growth and how the pond banks are because banks slough off over time. I'm not going to inspect the storm pipes themselves because they are all under water and have gators and snakes. They are probably looking to make sure that you have a quantity of lake to treat the water properly and with everything that Freddy and staff are doing and Lake Doctors the lakes here are in really good shape. The pipes are all concrete, they should be fine. The bad side is a concrete pipe can collapse and cause a sinkhole, the pipe didn't break it was the joint. We have been out here 15 years and that is the only one we had an ongoing problem with.

## **THIRTEENTH ORDER OF BUSINESS      Financial Reports**

### **A.    Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included in the agenda package.

### **B.    Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

### **C.    Check Register**

On MOTION by Ms. Jordan seconded by Ms. Bock with all in favor the check registers were approved.
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**FOURTEENTH ORDER OF BUSINESS      Next Meeting Scheduled for February 8, 2022  
@ 6:00 p.m. at Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is February 8, 2022 at 6:00 p.m. at this location.

Ms. Rigoni stated there may be a need for a special meeting in January depending on the timing of the financing we may have to meet to consider bond financing. We will coordinate with Marilee to see if that will be necessary when the time comes.

On MOTION by Ms. Jordan seconded by Ms. Bock with all in favor the meeting adjourned at 7:02 p.m.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

A special meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, January 19, 2022 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson by telephone
John Miller	Vice Chairman
Rose Bock	Supervisor
David Church	Supervisor
Nate Riggs	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan	District Counsel by telephone
Sete Zare	MBS Capital Markets by telephone
Scott Blunck	Garden Street Communities Southeast, LLC

The following is a summary of the actions taken at the January 19, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consideration of Proposals for Phase 3B & 3C  
Infrastructure Construction Project**

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the proposal from Pipelines Constructors, Inc. for Phase 3B & 3C infrastructure construction project was approved and district counsel was authorized to prepare and agreement for this work.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Temporary Construction  
and Access Easement Agreement**

On MOTION by Mr. Miller seconded by Ms. Jordan with all in favor the temporary construction and access easement agreement with Garden Street Communities Southeast, LLC was approved.

The recording started at this time.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-04  
Approving an Escrow Deposit Agreement**

Ms. Buchanan stated this relates to the refunding of the bonds. The district issued new bonds, the money that is going to transfer is going to be held briefly in an escrow account to ensure that we have time to do the verification reports. The resolution approves an escrow deposit agreement and that establishes an account in which the escrow deposit fund will hold the money until the appropriate time has lapsed, the appropriate reports have been done and then it will be distributed pursuant to instructions contained in the new bond documents.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Resolution 2022-04 was approved.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Buchanan stated it is probably worthwhile to give an overview of where the bond issuance stands.

Ms. Zare stated all the documents are prepared and we are probably going to post by mid to late next week if not earlier. That puts us in a position to market the bonds for about a week after that, pricing thereafter and close within a three to four week timeframe.

Ms. Buchanan stated you will recall that the district has already authorized the bond parameters and at our next meeting we will have the developer agreement that we talked about previously approved in final form and that will include the completion, acquisition and true up agreements, all the documents to make sure that the district has its interests covered. When Sete

says it is posted it means potential bondholders are able to review the marketing material and ask questions of the underwriter and then when they finish completion of the marketing, they get pricing and that is more about the interest rates and principal amounts of the bonds. We will do another resolution with the final numbers and we will have a closing after that where your chair signs a lot of documents to make sure the bonds are in fact satisfactorily issued. That means that probably within a month the extra money will be available and can go towards the construction contracts.

Ms. Giles stated our next meeting is February 8<sup>th</sup>. Do you think we will keep that date or do you think we will slide that date to the right or keep it and have another special meeting?

Ms. Zare stated it really depends on when we get the documents pushed out. We can circle back with the team and make sure that we keep a date open for a board meeting.

**B. Engineer**

There being none, the next item followed.

**C. Manager**

There being none, the next item followed.

**D. Operations/Amenity Manger**

There being non, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests**

Ms. Jordan stated they have done some pressure washing at the amenity center. At the next meeting I would like to discuss amenity center access to someone who has a restraining order against them.

Mr. Church asked is Keith going to be doing what he is doing now on this project? Will he be ordering for the new project in the back?

Mr. Blunck stated Joe with Align Engineering is the district engineer for that phase.

**NINTH ORDER OF BUSINESS**

**Audience Comments**

Ms. Cornier stated Shannon already brought up the restraining order. We do go to court next week and I will find out if the judge grants a permanent one and it does include the amenity center address because of scheduled activities and part of the issues are happening up here. We should have the information before the next meeting.

Ms. Giles stated I will call Katie later to provide more details.

**TENTH ORDER OF BUSINESS**

**Next Meeting Scheduled for February 8, 2022  
@ 6:00 p.m. at Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is February 8, 2022 at 6:00 p.m. at this location. Before we adjourn, I realized 10 minutes into the meeting that I forgot to start the recorder and I will give an overview of the first few items on the agenda. Item 1 is roll call and that will be reflected in the minutes. Item 2 is audience comments and no members of the audience made comments at that time. Item 3 is consideration of proposals for Phase 3B and 3C infrastructure construction project and the board did select Pipeline Constructors, Inc. Item 4 is temporary construction and access easement agreement. Katie gave an overview of that and the board voted 5 – 0 approving the temporary construction and access easement. I started the recorder on item 5.

On MOTION by Ms. Bock seconded by Ms. Jordan with all in favor the meeting adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

## RETENTION AND FEE AGREEMENT

### I. PARTIES

THIS RETENTION AND FEE AGREEMENT (“**Agreement**”) is made and entered into by and between the following parties:

- A. Rolling Hills Community Development District (“**Client**”)  
Governmental Management Services  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

and

- B. Kutak Rock LLP (“**Kutak Rock**”)  
P.O. Box 10230  
Tallahassee, Florida 32302

### II. SCOPE OF SERVICES

In consideration of the mutual undertakings and agreements contained herein, the parties agree as follows:

- A. The Client agrees to employ and retain Kutak Rock as its attorney and legal representative for general advice, counseling and representation of Client and its Board of Supervisors.
- B. Kutak Rock accepts such employment and agrees to serve as attorney for and provide legal representation to the Client in connection with those matters referenced above. No other legal representation is contemplated by this Agreement. Any additional legal services to be provided under the terms of this Agreement shall be agreed to by Client and Kutak Rock in writing. Unless set forth in a separate agreement to which Client consents in writing, Kutak Rock does not represent individual members of the Client’s Board of Supervisors.

### III. CLIENT FILES

The files and work product materials (“**Client File**”) of the Client generated or received by Kutak Rock will be maintained confidentially to the extent permitted by law and in accordance with the Florida Bar rules. At the conclusion of the representation, the Client File will be stored by Kutak Rock for a minimum of five (5) years. After the five (5) year storage period, the Client hereby acknowledges and consents that Kutak Rock may confidentially destroy or shred the Client File. Notwithstanding the prior sentence, if the Client provides Kutak Rock with a written request for the return of the Client File before the end of the five (5) year storage period, then Kutak Rock will return the Client File to Client at Client’s expense.



#### **IV. FEES**

- A. The Client agrees to compensate Kutak Rock for services rendered in connection with any matters covered by this Agreement on an hourly rate basis plus actual expenses incurred by Kutak Rock in accordance with the attached Expense Reimbursement Policy (Attachment A, incorporated herein by reference). Time will be billed in increments of one-tenth (1/10) of an hour. Certain work related to issuance of bonds and bond anticipation notes may be performed under a flat fee to be separately established prior to or at the time of bond or note issuance.
- B. Attorneys and staff, if applicable, who perform work for Client will be billed at their regular hourly rates, as may be adjusted from time to time. The regular hourly rates of those initially expected to handle the bulk of Client's work are as follows:

Katie S. Buchanan	\$305
Associates	\$250 - \$285
Paralegals	\$140

Kutak Rock's regular hourly billing rates are reevaluated annually and are subject to change not more than once in a calendar year. Client agrees to Kutak Rock's annual rate increases to the extent hourly rates are not increased beyond \$15/hour.

- C. To the extent practicable and consistent with the requirements of sound legal representation, Kutak Rock will attempt to reduce Client's bills by assigning each task to the person best able to perform it at the lowest rate, so long as he or she has the requisite knowledge and experience.
- D. Upon consent of Client, Kutak Rock may subcontract for legal services in the event that Client requires legal services for which Kutak Rock does not have adequate capabilities.
- E. Kutak Rock will include costs and expenses (including interest charges on past due statements) on its billing statements for Client reimbursement in accordance with the attached Expense Reimbursement Policy.

#### **V. BILLING AND PAYMENT**

The Client agrees to pay Kutak Rock's monthly billings for fees and expenses incurred within thirty (30) days following receipt of an invoice, or the time permitted by Florida law, whichever is greater. Kutak Rock shall not be obligated to perform further legal services under this Agreement if any such billing statement remains unpaid longer than thirty (30) days after submittal to and receipt by Client. Non-payment of billing statements shall be a basis for Kutak Rock to immediately withdraw from the representation without regard to remaining actions necessitating attention by Kutak Rock as part of the representation.

#### **VI. DEFAULT; VENUE**

In any legal proceeding to collect outstanding balances due under this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees in addition to costs and outstanding balances due under this Agreement. Venue of any such action shall be exclusive in the state courts of the Second Judicial Circuit in and for Leon County, Florida.

## **VII. CONFLICTS**

It is important to disclose that Kutak Rock represents a number of special districts, trustees ("Trustees"), bondholders, developers, builders, and other entities throughout Florida and the United States of America relating to community development districts, special districts, local governments and land development. Kutak Rock or its attorneys may also have represented the entity which petitioned for the formation of the Client. Kutak Rock understands that Client may enter into an agreement with a Trustee in connection with the issuance of bonds, and that Client may request that Kutak Rock simultaneously represent Client in connection with the issuance of bonds, while Kutak Rock is also representing such Trustee on unrelated matters. By accepting this Agreement Client agrees that (1) Client was provided with an explanation of the implications of the common representation(s) and the advantages and risks involved; (2) Kutak Rock will be able to provide competent and diligent representation of Client, regardless of Kutak Rock's other representations, and (3) there is not a substantial risk that Kutak Rock's representation of Client would be materially limited by Kutak Rock's responsibilities to another client, a former client or a third person or by a personal interest. Acceptance of this Agreement will constitute Client's waiver of any "conflict" with Kutak Rock's representation of various special districts, Trustees, bondholders, developers, builders, and other entities relating to community development districts, special districts, local governments and land development.

## **VIII. ACKNOWLEDGMENT**

Client acknowledges that the Kutak Rock cannot make any promises to Client as to the outcome of any legal dispute or guarantee that Client will prevail in any legal dispute.

## **IX. TERMINATION**

Either party may terminate this Agreement upon providing prior written notice to the other party at its regular place of business. All fees due and payable in accordance with this Agreement shall accrue and become payable pursuant to the terms of this Agreement through the date of termination.

## **X. EXECUTION OF AGREEMENT**

This Agreement shall be deemed fully executed upon its signing by Kutak Rock and the Client. The contract formed between Kutak Rock and the Client shall be the operational contract between the parties.

## **XI. ENTIRE CONTRACT**

This Agreement constitutes the entire agreement between the parties.

Accepted and Agreed to:

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

**KUTAK ROCK LLP**

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## ATTACHMENT A

### KUTAK ROCK LLP CDD EXPENSE REIMBURSEMENT POLICY

The following is Kutak Rock's expense reimbursement policy for community development district representation. This policy applies unless a different arrangement has been negotiated based on the unique circumstances of a particular client or matter.

All expenses are billed monthly. Billings ordinarily reflect expenses for the most recent month, except where there are delays in receiving bills from third party vendors.

Photocopying and Printing. In-house photocopying and printing are charged at \$0.25 per page (black & white) and \$0.50 per page (color). Outside copying is billed as a pass-through of the outside vendor's charges.

Postage. Postage is billed at actual cost.

Overnight Delivery. Overnight delivery is billed at actual cost.

Local Messenger Service. Local messenger service is billed at 44.5 cents per mile pursuant to Section 112.061, Florida Statutes. Should the State increase the mileage allowance specified in Section 112.061, Florida Statutes, Kutak Rock shall, without further action, be entitled to reimbursement at the increased rate.

Computerized Legal Research. Charges for computerized legal research are billed at an amount approximating actual cost.

Travel. Travel (including air fare, rental cars, taxicabs, hotel, meals, tips, etc.) is billed at actual cost. Where air travel is required, coach class is used wherever feasible. Out-of-town mileage is billed at 44.5 cents per mile pursuant to Section 112.061, Florida Statutes. Should the State increase the mileage allowance specified in Section 112.061, Florida Statutes, Kutak Rock shall, without further action, be entitled to reimbursement at the increased rate. Reasonable travel-related expenses for meals, lodging, gratuities, taxi fares, tolls, and parking fees shall also be reimbursed.

Consultants. Unless prior arrangements are made, consultants are ordinarily employed directly by the client. Where consulting or testifying experts are employed by the firm, their charges are passed through with no mark-up. The client is responsible for notifying the firm of any particular billing arrangements or procedures which the client requires of the consulting or testifying experts.

Other Expenses. Other outside expenses, such as court reporters, agency copies, conference calls, etc. are billed at actual cost.

## *SIXTH ORDER OF BUSINESS*

*B.*

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) **Requisition** Number: **065**

(B) Name of Payee: **Hadden Engineering, Inc.**

(C) Amount Payable: **\$3,010.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

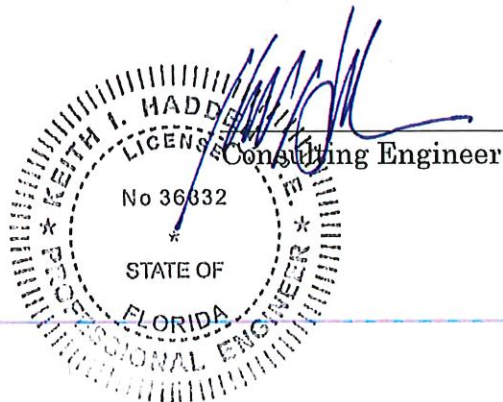
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.





Reg #65

# HADDEN ENGINEERING, INC.

## Invoice

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

DATE	INVOICE #
1/4/2022	6001

BILL TO
Jim Oliver Rolling Hills CDD 475 West Town Place, Suite 114 World Golf Village St. Augustine, FL 32092

PERIOD COVERED
12/07/21-01/03/22

PROJECT NO.	PROJECT
14201	RHCDD

DESCRIPTION	HOURS	RATE	AMOUNT
Engineering Services	9	125.00	1,125.00
*Approve and Certify to Contractor Pay Requests			
*Create Requisitions and send to GMS			
*Communications and coordination with Contractors and CDD Manager			
*Phasing Plan for ClayCounty Utility Authority			
*Phasing Plan for Clay County Engineering			
*Scheduling with Contractor			
*Site Meetings with Owner & Contractor		0.00	0.00
CADD Services	8	75.00	600.00
SURVEY SERVICES ( REIMBURSABLES )		1,285.00	1,285.00
EILAND SURVEYORS see attached!			
		<b>Total</b>	<b>\$3,010.00</b>

THANK YOU FOR YOUR BUSINESS!





## Eiland & Associates, Inc.

615 Blanding Boulevard  
Orange Park, FL 32073-6312  
Ph. (904) 272-1000 Fax (904) 272-5443

# INVOICE

**Invoice To:**

Hadden Engineering, Inc.  
P.O. Box 9509  
Fleming Island, FL 32006

**Phone:** 904-269-9999

**Date**

12/15/2021

**Invoice #**

48874

**Map #**

PLAT

**Job #**

42424B

**Terms**

Due on receipt

**PROFESSIONAL SERVICES RENDERED****Amount**

Ordered By: Keith Hadden @ 868-7057

Preparing preliminary Plat ~ Phase I Rolling Hills  
Unit 2, Clay County, Florida.

1,285.00

**Total** \$1,285.00

**Payments/Credits** \$0.00

**Balance Due** \$1,285.00

Payments not received within 30 days from invoice date are subject to a finance charge of 1.5% per month.  
Payments not received within 90 days from invoice date are subject to a lien being filed on the above captioned property.

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition** Number: **066**
- (B) Name of Payee: **ETM**
- (C) Amount Payable: **\$3,217.26**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.



The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

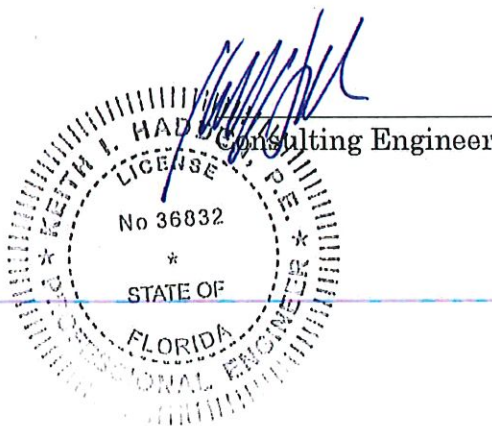
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By: Martin G. S.  
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.





Reg. # 66

Hadden Engineering, Inc.  
P.O. Box 9509  
Fleming Island, FL 32003

December 06, 2021  
Project No: 17186.27000  
Invoice No: 0200641

Project 17186.27000 Rolling Hills - CEI  
**Professional Services rendered through November 27, 2021**

Total Fee	77,170.87		
Percent Complete	73.00	Total Earned	56,334.74
		Previous Fee Billing	53,117.48
		Current Fee Billing	3,217.26
		<b>Total Fee</b>	<b>3,217.26</b>
		<b>Invoice Total this Period</b>	<b><u>\$3,217.26</u></b>

**Outstanding Invoices**

Number	Date	Balance
0200190	11/5/2021	6,814.96
<b>Total</b>		<b>6,814.96</b>

**England-Thim & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-612-8950 • Fax 904-618-9455  
CA 00002581 LC-0000316

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: **067**
- (B) Name of Payee: **Vallencourt Construction Co. PayApp#13-Inv.7627**
- (C) Amount Payable: **\$238,727.08**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

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---

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.



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**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

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NON-COST OF ISSUANCE REQUESTS ONLY**

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\_\_\_\_\_  
Consulting Engineer  
No 36832  
\*  
STATE OF  
FLORIDA  
PROFESSIONAL ENGINEER

Marcus McInarnay, President  
Mike Vallencourt Sr., Chairman



Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates P.E., Vice President

Reg 67

## INVOICE

Date: 12/20/21

Period To: 12/20/2021

Invoice #: 7627

To: Rolling Hills Community Development District  
475 West Town Place Suite 114  
St. Augustine, FL 32092

VCC Project #: 2020-52

Attn.: Accounts Payable/ Bill Tew

Application #: 13

**Project Description: Rolling Hills 139 Lots Phase A**  
**Bradley Creek Pkwy**

ORIGINAL CONTRACT AMOUNT.....	\$4,190,326.03
CHANGE ORDERS TO DATE.....	\$ 403,078.35
REVISED CONTRACT AMOUNT.....	\$ 4,601,404.38
PERCENTAGE COMPLETE..... 49.53%	
WORK COMPLETE TO DATE.....	\$ 2,279,300.08
STORED MATERIALS.....	\$ -
TOTAL COMPLETED & STORED.....	\$ 2,279,300.08
LESS RETAINAGE.....	\$ 227,930.01
TOTAL EARNED LESS RETAINAGE.....	\$ 2,051,370.07
LESS PREVIOUS BILLINGS.....	\$ 1,812,643.00
CURRENT DUE.....	\$ 238,727.08

Account Summary:	Sales This Period	Sales To Date
Gross:	265,252.31	2,279,300.08
Retainage:	26,525.23	227,930.01
Net:	238,727.08	2,051,370.07



449 Center Street, Green Cove Springs, FL 32043 | (904) 291-9330 | [VALLENCOURT.COM](http://VALLENCOURT.COM)



## APPLICATION AND CERTIFICATE FOR PAYMENT

TO: Rolling Hills Community Development D  
475 West Town Place Suite 114  
St. Augustine, FL 32092

PROJECT: Rolling Hills 139 Lots Phase A  
Bradley Creek Pkwy

APPLICATION NO: 7627-13  
PERIOD TO: 12/20/21

PAGE  
Distribution to:  
☒ OWNER  
☒ ENGINEER

FROM: Vallen Court Construction Company, Inc.  
P.O. Box 1889  
Green Cove Springs, FL 32043

ENGINEER'S PROJECT NO: N/A  
CONTRACTOR'S PROJECT NO: 2020-52

## CONTRACTOR'S APPLICATION FOR PAYMENT

## CHANGE ORDER SUMMARY

Change Orders approved in previous months by Owner	ADDITIONS	DEDUCTIONS
TOTAL		
Approved this Month		
Number	Date Approved	
1	4/26/2021	\$ 445,496.73
2	8/16/2021	\$ 10,710.00
3	8/16/2021	\$ 87,188.58
4	10/29/2021	\$ 366,625.00
5	10/29/2021	\$ 40,023.69
6	11/21/2021	\$ 546,965.65
TOTALS	\$ 950,044.00	\$ 546,965.65
Net change by Change Orders	\$ 403,078.35	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment shown issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: [Signature] Date: December 20, 2021

## ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AIA DOCUMENT G702 \* APPLICATION AND CERTIFICATE FOR PAYMENT \* MAY 1983 EDITION \* AIA \* @ 1963  
THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVENUE, N.W., WASHINGTON D.C. 20006

AIA DOCUMENT G702 (Instructions on reverse side)

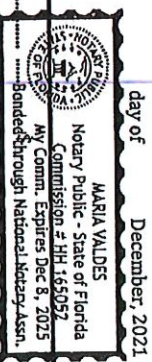
Application is made for Payment as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached

1. ORIGINAL CONTRACT SUM..... \$ 4,198,326.03
2. Net change by Change Orders..... \$ 403,078.35
3. CONTRACT SUM TO DATE (Line 1 + 2)..... \$ 4,601,404.38
4. TOTAL COMPLETED & STORED TO DATE..... \$ 2,279,300.08
5. RETAINAGE: (Column G on G703)
  - a. 0 % of Completed Work \$ 227,930.01
  - b. % of Stored Materials \$
 Total Retainage (Line 5a + 5b or  
Total in Column 1 of G703)..... \$ 227,930.01
6. TOTAL EARNED LESS RETAINAGE..... \$ 2,051,370.07
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)..... \$ 1,812,643.00
8. CURRENT PAYMENT DUE..... \$ 238,727.07
9. BALANCE TO FINISH, PLUS RETAINAGE..... \$ 2,550,034.31

(Line 3 less Line 6)

State of: FLORIDA County of: CLAY  
Subscribed and sworn to before me this 20th  
Notary Public: Maria Valdes  
My Commission Expires: 12/8/2025

AMOUNT CERTIFIED.....  
(Attach explanation if amount certified differs from the amount applied for.)



By: \_\_\_\_\_ Date: \_\_\_\_\_  
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

G702-1986

**Rolling Hills 139 Lots Phase A**  
**Bradley Creek Pkwy**

Use Column I on Contracts where available retainages for line items may apply.

APPLICATION NUMBER: 7627-13  
APPLICATION DATE: 12/20/21  
PERIOD TO: 12/20/21  
VOC PROJECT #: 2020-52

[illegible]



Marcus McInerney, President  
Mike Vallencourt Sr., Chairman

**VALLENCOURT**  
construction co. inc.

Mike Vallencourt II, Vice President  
J. Daniel Vallencourt, Vice President  
Stan Bates PE, Vice President

Bid Item Code	Description	Pay Quantity	Unit of Measure	Unit Price	Total Price	Cty Installed Prev	Cty This App	Cty Installed for Date	Total This Period	Total to Date	% Complete
<b>01a Clearing and Earthwork</b>											
900	Clearing Exposed	1	ACRE	\$13,939.12	\$13,939.12	1		1	\$0.00	\$13,939.12	100%
900	Site Clearing	48.6	ACRE	\$666.41	\$32,387.53	48.6		48.6	\$0.00	\$32,387.53	100%
1000	Pond Excavation	60.481.00	CY	\$2.40	\$145,154.40	60.481		60.481	\$0.00	\$145,154.40	100%
1001	Dewater for Pond	60.481.00	CY	\$0.47	\$28,426.07	60.481		60.481	\$0.00	\$28,426.07	100%
1108	Site Cut	26.270.00	CY	\$2.24	\$58,844.80	26.270		26.270	\$0.00	\$58,844.80	100%
1109	Price & Compact Fill	86.751.00	CY	\$1.12	\$97,161.12	86.751		86.751	\$0.00	\$97,161.12	100%
1110	Earthwork Density Testing	1	LS	\$23,246.53	\$23,246.53	0.9	0.05	0.95	\$1,662.13	\$24,908.66	95%
1115	Final Grade LOTS - No Pads	155.000.00	SY	\$0.25	\$39,000.00	143.750	5000	148750	\$1,250.00	\$1,250.00	93%
1118	Final Dressout	18.073.00	SY	\$0.33	\$5,978.69	18.90		18.90	\$0.00	\$5,978.69	100%
1122	Grade or Record Eitches On Site	1.890.00	LF	\$5.02	\$9,477.80	1.890		1.890	\$0.00	\$9,477.80	100%
1300	Subsoil Stabilization	17.830.00	SY	\$7.24	\$128,458.20	8000		8000	\$0.00	\$128,458.20	100%
	<b>Total Price for above 01a Clearing and Earthwork Items:</b>				\$609,224.26				\$2,912.33	\$592,052.54	96%
<b>01b Erosion and Sediment Control and Pollution Abatement</b>											
303	Maintain Silt Fence	14,600.00	LF	\$1.35	\$19,815.00	14600		14600	\$0.00	\$19,815.00	100%
304	NPDES Reporting	8	MO	\$65,540.32	\$524,322.56	8		8	\$0.00	\$524,322.56	100%
601	Silt Fence Type III (Regular)	14,600.00	LF	\$0.67	\$9,782.00	14600		14600	\$0.00	\$9,782.00	100%
605	Inlet Protection	23	EACH	\$183.51	\$4,220.73	17	3	20	\$490.53	\$4,711.26	91%
	<b>Total Price for above 01b Erosion and Sediment Control and Pollution Abatement Items:</b>				\$492,859.05					\$492,859.05	91%
<b>01c Stormwater Pollution Prevention</b>											
300	NPDES Permit Compliance	8	MO	\$1,565.26	\$12,522.08	8		8	\$0.00	\$12,522.08	100%
301	NPDES Permit Fee	1	EACH	\$1,308.06	\$1,308.06	1		1	\$0.00	\$1,308.06	100%
	<b>Total Price for above 01c Stormwater Pollution Prevention Items:</b>				\$13,830.14					\$13,830.14	100%
<b>01d Demolition and Site Preparation</b>											
1104	Strip Topsoil	50.128.00	CY	\$2.70	\$1,353,456.00	50128		50128	\$0.00	\$1,353,456.00	100%
1105	Bury in Pond	50.128.00	CY	\$1.12	\$56,143.36	50128		50128	\$0.00	\$56,143.36	100%
	<b>Total Price for above 01d Demolition and Site Preparation Items:</b>				\$1,409,600.00					\$1,409,600.00	100%
<b>01g Sod Bid</b>											
1201	Site Sod	4,250.00	SY	\$2.45	\$10,412.50	4250		4250	\$0.00	\$10,412.50	100%
1203	Pond Sod	13,250.00	SY	\$2.45	\$32,462.50	13250		13250	\$0.00	\$32,462.50	100%
	<b>Total Price for above 01g Sod Bid Items:</b>				\$42,875.00					\$42,875.00	100%
<b>01h Seeding and/or Mulching</b>											
1206	Right of Way Seed and Mulch	15,660.00	SY	\$0.33	\$5,167.80	0		0	\$0.00	\$5,167.80	0%
1207	Seed and Mulch Lanes	156,000.00	SY	\$0.33	\$51,480.00	0		0	\$0.00	\$51,480.00	0%
	<b>Total Price for above 01h Seeding and/or Mulching Items:</b>				\$56,647.80					\$56,647.80	0%
<b>02 Paving and Sidewalk</b>											
1302	Subgrade for Sidewalk	1,334.00	SY	\$3.27	\$4,362.18	0		0	\$0.00	\$4,362.18	0%
1402	8" Lime Rock	15,130.00	SY	\$13.45	\$203,498.50	0		0	\$0.00	\$203,498.50	0%
1401	4" Base Stabilized Acres Road To US	2,550.00	SY	\$6.60	\$16,830.00	0		0	\$0.00	\$16,830.00	0%
1503	1" Asphalt Pavement	15,130.00	SY	\$6.49	\$98,193.70	0		0	\$0.00	\$98,193.70	0%
1504	1" Asphalt Pavement	15,130.00	SY	\$2.49	\$37,673.70	0		0	\$0.00	\$37,673.70	0%
1512	Prime Lime Rock	15,130.00	SY	\$0.55	\$8,321.50	0		0	\$0.00	\$8,321.50	0%
1516	Top Coat	15,130.00	SY	\$0.55	\$8,321.50	0		0	\$0.00	\$8,321.50	0%
1700	Striping & Signs	1	LS	\$5,400.11	\$5,400.11	0		0	\$0.00	\$5,400.11	0%
1804	18" Miami Cut & Gutter	9,220.00	LF	\$9.37	\$86,376.40	0		0	\$0.00	\$86,376.40	0%
2003	5" Sidewalk	12,000.00	SY	\$4.36	\$52,320.00	0		0	\$0.00	\$52,320.00	0%
2005	A.D.A. Handicap Ramps	24	EACH	\$169.51	\$4,068.24	0		0	\$0.00	\$4,068.24	0%
2006	A.D.A. Mats	240	SY	\$28.69	\$6,885.60	0		0	\$0.00	\$6,885.60	0%
	<b>Total Price for above 02 Paving and Sidewalk Items:</b>				\$652,571.43					\$652,571.43	0%



[illegible]



[illegible]

[illegible]



**WAIVER AND RELEASE OF LIEN  
CONDITIONAL UPON PROGRESS PAYMENT**

The undersigned lienor, upon payment from the lienee, of the sum of \$ 238,727.08, hereby waives and releases its lien and right to claim a lien including all claims, change orders, or demands whatsoever for labor, services, or materials furnished through December 20, 2021 on the job of Rolling Hills Community Development District to the following described property:

**Project:** Rolling Hills 139 Lots Phase A

**Location:** Bradley Creek Pkwy

**Invoice#:** 7627-13

This waiver and release does not cover any labor, services, or materials furnished after the date specified. The undersigned represents that he/she is an authorized agent of Lienor and has authority to execute this Waiver and Release of Lien on behalf of Lienor.

**Dated on:** December 20, 2021

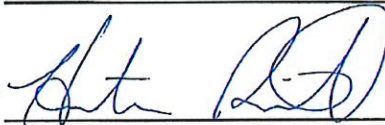
**Lienor's Name:** Vallencourt Construction Co., Inc.

**Address:** P.O. Box 1889

Green Cove Springs, FL 32043

**Phone:** 904-291-9330

**By:**



**Printed Name:** Hunter Pruitt

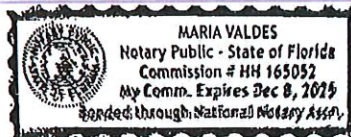
**Title:** Project Manager

**STATE OF FLORIDA  
COUNTY OF CLAY**

The foregoing instrument was acknowledged before me this 20th day of December 2021 by Hunter Pruitt of Vallencourt Construction Co., Inc., a Florida corporation, on behalf of the corporation.

Personally known X or Produced Identification \_\_\_\_\_ Type of Identification \_\_\_\_\_

Maria Valdes  
Notary Public



NOTE: This is a statutory form prescribed by Section 713.20, Florida Statutes (1996).  
Effective October 1, 1996, a person may not require a lienor to furnish a waiver  
or release of lien that is different from the statutory form.

## *NINTH ORDER OF BUSINESS*



*D.*

*1.*

***Rolling Hills Community Development District***  
***3212 Bradley Creek Parkway • Green Cove Springs, FL 32043***

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**Memorandum**

**Date:** February 8, 2021

**To:** Rich Whetsel, Operations Director

**From:** Freddie Oca, Facility Manager  
Brian Stephens, Operations Manager

**Re:** Rolling Hills CDD - Monthly Operations Report: December-January

**General**

- [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) website is up and running; documents such as annual audits, meeting minutes and annual budgets will be updated as they become available.
- The Christmas Karaoke event was on December 11th.
- The food truck Brochachos was here on December 14th.
- The food Truck Country Kitchen was here on January 14th.
- Six (6) sets of access cards were issued.
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

**Maintenance:**

- Orange Environmental Services conducted their quarterly inspection.
- Mechanical Solutions conducted their quarterly inspection on the AC units and made the needed repairs.
- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment.
- Black Creek Electric has repaired wiring at the amphitheater.
- Black Creek Electric repaired the lights on the tennis courts.
- Black Creek Electric repaired the lights at the main entrance.
- Gibson Elevators has completed its annual inspection for the elevator.
- Bob's Backflow recertified on the backflow.

**Riverside Management Services has completed the following:**

- New signage has been installed in the parking lot.
- New garbage cans have been installed and secured on both ends of the boardwalk at the wooden bridge.
- Multiple areas on the pool deck have been pressure washed.
- Multiple sidewalks around the amenity center have been pressure washed.
- The main entry to the amenity center has been pressure washed.
- The canopies on the tennis courts have been pressure washed
- Multiple asphalt patches have been made in the clubhouse parking lot.
- The scanner at the pool check-in station has been repaired.
- The park locations are being policed weekly for debris.
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water out falls are inspected and cleaned on a monthly basis to ensure proper water flow.
- An inspection of the Amenity Center lighting was performed.
- Trash can liners are being changed on a weekly basis.

**Landscape:**

- RMS and Tree Amigos are continuing to do a monthly landscape inspection.
- Three (3) dead Holly Trees have been removed from the center entry island.
- The irrigation system has been inspected and the needed repairs have been completed.
- Tree Amigos has started lifting the tree canopies around the clubhouse.

**Rentals Dec-Jan:**

- Four (4)

**Resident Requests/Comments:**

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Rich at (904) 759-8923.

## *TWELFTH ORDER OF BUSINESS*

*A.*

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
December 31, 2021

	<u>Governmental Fund Types</u>				
	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Totals (Memorandum Only)</u>
<b><u>ASSETS:</u></b>					
CASH - Operating	\$382,836	---	---	---	\$382,836
STATE BOARD - Operating	\$161,134	---	---	---	\$161,134
STATE BOARD - Capital Reserve	---	\$62,636	---	---	\$62,636
INVESTMENTS					
<b><u>Series 2015 A-1</u></b>					
Reserve	---	---	\$89,917	---	\$89,917
Revenue	---	---	\$174,527	---	\$174,527
Prepayment A1	---	---	\$130	---	\$130
<b><u>Series 2015 A-2</u></b>					
Reserve	---	---	\$100,000	---	\$100,000
Revenue	---	---	\$136,504	---	\$136,504
Prepayment	---	---	\$0	---	\$0
<b><u>Series 2015 A-3</u></b>					
Reserve	---	---	\$4,572	---	\$4,572
Revenue	---	---	\$42,880	---	\$42,880
Prepayment	---	---	\$2,642	---	\$2,642
<b><u>Series 2020 A-1</u></b>					
Reserve	---	---	\$165,982	---	\$165,982
Revenue	---	---	\$3,436	---	\$3,436
Construction	---	---	---	\$372,053	\$372,053
<b><u>Series 2020 A-2</u></b>					
Reserve	---	---	\$87,400	---	\$87,400
Due from General Fund	---	---	\$5,351	---	\$5,351
<b>TOTAL ASSETS</b>	<u>\$543,970</u>	<u>\$62,636</u>	<u>\$813,340</u>	<u>\$372,053</u>	<u>\$1,792,000</u>
<b><u>LIABILITIES:</u></b>					
Accounts Payable	\$30,464	\$0	---	---	\$30,464
Due to Debt Service	\$5,351	---	---	---	\$5,351
<b><u>FUND BALANCES:</u></b>					
RESTRICTED FOR CAPITAL PROJECTS	---	---	\$0	\$372,053	\$372,053
RESTRICTED FOR DEBT SERVICE	---	---	\$813,340	---	\$813,340
UNASSIGNED	\$508,155	\$62,636	---	---	\$570,791
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<u>\$543,970</u>	<u>\$62,636</u>	<u>\$813,340</u>	<u>\$372,053</u>	<u>\$1,791,999</u>

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments - Platted Lots (Tax Roll)	\$385,247	\$377,130	\$377,130	\$0
Assessments - Platted Lots (Direct)	\$297,402	\$47,578	\$47,578	\$0
Interest/Misc Income	\$0	\$0	\$46	\$46
Facility Rental Fees	\$3,500	\$875	\$825	(\$50)
Non-Resident Memberships	\$0	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$686,149</b>	<b>\$425,583</b>	<b>\$425,578</b>	<b>(\$4)</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>ADMINISTRATIVE:</u></b>				
Supervisor Fees	\$6,000	\$1,500	\$1,400	\$100
FICA Taxes	\$459	\$115	\$107	\$8
Engineering Fees	\$5,000	\$1,250	\$1,250	(\$0)
Arbitrage	\$1,200	\$0	\$0	\$0
Dissemination Agent	\$5,000	\$1,250	\$0	\$1,250
Assessment Roll	\$5,000	\$5,000	\$5,000	\$0
Attorney Fees	\$22,500	\$5,625	\$1,330	\$4,295
Annual Audit	\$4,000	\$0	\$0	\$0
Trustee	\$8,081	\$0	\$0	\$0
Management Fees	\$41,200	\$10,300	\$10,300	\$0
Computer Time	\$1,000	\$250	\$250	\$0
Website Compliance	\$2,500	\$625	\$625	\$0
Telephone	\$150	\$38	\$120	(\$82)
Postage	\$500	\$125	\$44	\$81
Printing & Binding	\$1,250	\$313	\$238	\$75
Travel & Per Diem	\$100	\$25	\$292	(\$267)
Insurance	\$9,503	\$9,503	\$8,941	\$562
Legal Advertising	\$1,000	\$250	\$202	\$48
Other Current Charges	\$1,400	\$350	\$308	\$42
Office Supplies	\$100	\$25	\$26	(\$1)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$116,118</b>	<b>\$36,718</b>	<b>\$30,607</b>	<b>\$6,111</b>



**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>FIELD:</u></b>				
Operations Management	\$22,171	\$5,543	\$5,543	\$0
Utilities - Irrigation & Streetlights	\$30,000	\$7,500	\$6,654	\$846
Repairs & Maintenance	\$40,000	\$10,000	\$5,383	\$4,617
Landscape	\$74,800	\$18,700	\$18,216	\$484
Landscape - Contingency	\$15,000	\$3,750	\$0	\$3,750
Mulch	\$16,000	\$4,000	\$0	\$4,000
Lake Maintenance	\$5,000	\$1,250	\$2,006	(\$756)
Irrigation Repairs	\$5,000	\$1,250	\$465	\$785
Miscellaneous	\$1,000	\$250	\$0	\$250
<b>TOTAL FIELD</b>	<b>\$208,971</b>	<b>\$52,243</b>	<b>\$38,268</b>	<b>\$13,975</b>
<b><u>SWIM &amp; TENNIS:</u></b>				
Facility Management	\$59,021	\$14,755	\$14,755	(\$0)
Pool Attendants	\$37,735	\$9,434	\$0	\$9,434
Refuse Service	\$10,000	\$2,500	\$1,250	\$1,250
Security	\$15,000	\$3,750	\$1,580	\$2,170
Utilities	\$45,000	\$11,250	\$11,223	\$27
Recreation Passes	\$1,000	\$250	\$0	\$250
Repairs & Maintenance	\$40,000	\$10,000	\$6,923	\$3,077
Janitorial	\$12,835	\$3,209	\$3,210	(\$1)
Pool Maintenance	\$13,650	\$3,413	\$3,413	\$0
Special Events	\$6,000	\$1,500	\$670	\$830
Operating Supplies	\$8,000	\$2,000	\$2,125	(\$125)
Pool Chemicals	\$10,000	\$2,500	\$590	\$1,910
Permit	\$375	\$125	\$125	\$0
Insurance	\$27,444	\$27,444	\$25,822	\$1,622
<b>TOTAL SWIM &amp; TENNIS</b>	<b>\$286,060</b>	<b>\$92,129</b>	<b>\$71,685</b>	<b>\$20,444</b>
<b>TOTAL EXPENDITURES</b>	<b>\$611,149</b>	<b>\$181,090</b>	<b>\$140,560</b>	<b>\$40,530</b>
Excess (deficiency) of revenues over (under) expenditures	\$75,000	\$244,493	\$285,019	\$40,526
<b>OTHER FINANCING SOURCES/(USES)</b>				
Interfund Transfer In/(Out)	(\$75,000)	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>(\$75,000)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Net change in Fund Balance	\$0	\$244,493	\$285,019	\$40,526
FUND BALANCE - Beginning	\$0		\$223,136	
FUND BALANCE - Ending	\$0		\$508,155	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL RESERVE**

Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$17	\$17
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$17</b>	<b>\$17</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay	\$137,609	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$137,609</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Excess (deficiency) of revenues over (under) expenditures	<b>(\$137,609)</b>	<b>\$0</b>	<b>\$17</b>	<b>\$17</b>
<b>OTHER FINANCING SOURCES/(USES)</b>				
Interfund Transfer In	\$75,000	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$75,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$62,609)</b>	<b>\$0</b>	<b>\$17</b>	<b>\$17</b>
FUND BALANCE - Beginning	\$62,609		\$62,619	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$62,636</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-1**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$174,001	\$170,319	\$170,319	\$0
Interest Income	\$0	\$0	\$2	\$2
<b>TOTAL REVENUES</b>	<b><u>\$174,001</u></b>	<b><u>\$170,319</u></b>	<b><u>\$170,320</u></b>	<b><u>\$2</u></b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$49,784	\$49,784	\$49,784	\$0
Interest Expense - 5/1	\$49,784	\$0	\$0	\$0
Principal Expense - 5/1	\$75,000	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$174,568</u></b>	<b><u>\$49,784</u></b>	<b><u>\$49,784</u></b>	<b><u>\$0</u></b>
Excess (deficiency) of revenues over (under) expenditures	<b><u>(\$567)</u></b>	<b><u>\$120,535</u></b>	<b><u>\$120,536</u></b>	<b><u>\$2</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	<b><u>(\$567)</u></b>	<b><u>\$120,535</u></b>	<b><u>\$120,536</u></b>	<b><u>\$2</u></b>
FUND BALANCE - Beginning	\$56,767		\$146,685	
FUND BALANCE - Ending	<b><u>\$56,201</u></b>		<b><u>\$267,221</u></b>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-2, 2015B**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments	\$136,800	\$133,906	\$133,906	\$0
Interest Income	\$0	\$0	\$2	\$2
<b>TOTAL REVENUES</b>	<b>\$136,800</b>	<b>\$133,906</b>	<b>\$133,907</b>	<b>\$2</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2015 A-2</u></b>				
Interest Expense 11/1	\$39,175	\$39,175	\$39,175	\$0
Principal Expense 5/1	\$55,000	\$0	\$0	\$0
Interest Expense 5/1	\$39,175	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$133,350</b>	<b>\$39,175</b>	<b>\$39,175</b>	<b>\$0</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$3,450</b>	<b>\$94,731</b>	<b>\$94,732</b>	<b>\$2</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$3,450</b>	<b>\$94,731</b>	<b>\$94,732</b>	<b>\$2</b>
FUND BALANCE - Beginning	\$50,497		\$143,854	
FUND BALANCE - Ending	<u>\$53,947</u>		<u>\$238,587</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2015 A-3**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Assessment - Tax Roll	\$41,481	\$39,836	\$39,836	\$0
Assessment - Direct	\$194,436	\$0	\$0	\$0
Prepayments	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$1	\$1
<b>TOTAL REVENUES</b>	<b><u>\$235,917</u></b>	<b><u>\$39,836</u></b>	<b><u>\$39,837</u></b>	<b><u>\$1</u></b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$76,883	\$76,883	\$76,883	\$0
Special Call - 11/1	\$0	\$0	\$5,000	(\$5,000)
Principal Expense - 5/1	\$85,000	\$0	\$0	\$0
Interest Expense - 5/1	\$76,883	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$238,765</u></b>	<b><u>\$76,883</u></b>	<b><u>\$81,883</u></b>	<b><u>(\$5,000)</u></b>
Excess (deficiency) of revenues over (under) expenditures	<b><u>(\$2,848)</u></b>	<b><u>(\$37,046)</u></b>	<b><u>(\$42,046)</u></b>	<b><u>(\$4,999)</u></b>
<b>OTHER FINANCING SOURCES/(USES)</b>				
Interfund Transfer In	\$0	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	<b><u>(\$2,848)</u></b>	<b><u>(\$37,046)</u></b>	<b><u>(\$42,046)</u></b>	<b><u>(\$4,999)</u></b>
FUND BALANCE - Beginning	\$109,339		\$92,759	
FUND BALANCE - Ending	<u>\$106,491</u>		<u>\$50,714</u>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**DEBT SERVICE FUND 2020 A-1/A-2**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Direct Assessments A1	\$165,981	\$0	\$0	\$0
Direct Assessments A2	\$87,400	\$43,700	\$43,700	\$0
Interest Income	\$0	\$0	\$4	\$4
<b>TOTAL REVENUES</b>	<b><u>\$253,381</u></b>	<b><u>\$43,700</u></b>	<b><u>\$43,704</u></b>	<b><u>\$4</u></b>
<b><u>EXPENDITURES:</u></b>				
<b><u>Series 2020 A1</u></b>				
Interest Expense - 11/1	\$59,116	\$59,116	\$59,116	\$0
Interest Expense - 5/1	\$59,116	\$0	\$0	\$0
Principal Expense - 5/1	\$45,000	\$0	\$0	\$0
<b><u>Series 2020 A2</u></b>				
Interest Expense - 11/1	\$43,700	\$43,700	\$43,700	\$0
Interest Expense - 5/1	\$43,700	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b><u>\$250,631</u></b>	<b><u>\$102,816</u></b>	<b><u>\$102,816</u></b>	<b><u>\$0</u></b>
Excess (deficiency) of revenues over (under) expenditures	<b><u>\$2,750</u></b>	<b><u>(\$59,116)</u></b>	<b><u>(\$59,112)</u></b>	<b><u>\$4</u></b>
<b>NET CHANGE IN FUND BALANCE</b>	<b><u>\$2,750</u></b>	<b><u>(\$59,116)</u></b>	<b><u>(\$59,112)</u></b>	<b><u>\$4</u></b>
FUND BALANCE - Beginning	\$103,573		\$315,930	
FUND BALANCE - Ending	<b><u>\$106,323</u></b>		<b><u>\$256,818</u></b>	

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL PROJECTS SERIES 2020 A-1/A-2**  
Statement of Revenues, Expenditures and Changes in Fund Balance  
For the Period Ended December 31, 2021

DESCRIPTION	ADOPTED BUDGET FY 2022	PRORATED BUDGET THRU 12/31/21	ACTUAL THRU 12/31/21	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$12	\$12
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$12</b>	<b>\$12</b>
<b><u>EXPENDITURES:</u></b>				
Improvements	\$0	\$0	\$473,904	(\$473,904)
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$473,904</b>	<b>(\$473,904)</b>
Excess (deficiency) of revenues over (under) expenditures	<b>\$0</b>	<b>\$0</b>	<b>(\$473,892)</b>	<b>(\$473,892)</b>
<b>OTHER FINANCING SOURCES/(USES)</b>				
Refunding Proceeds	\$0	\$0	\$0	\$0
<b>TOTAL OTHER FINANCING SOURCES/(USES)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>\$0</b>	<b>\$0</b>	<b>(\$473,892)</b>	<b>(\$473,892)</b>
FUND BALANCE - Beginning	\$63,176		\$845,945	
FUND BALANCE - Ending	<u>\$63,176</u>		<u>\$372,053</u>	

# ROLLING HILLS

## COMMUNITY DEVELOPMENT DISTRICT

### Long Term Debt Report

I.	Bond Issue:	<b><u>Series 2015 A-1 Capital Improvement Refunding Bonds</u></b>
	Original Issue Amount:	\$2,500,000
	Interest Rate:	5.45%
	Maturity Date:	May 1, 2037
	Bonds outstanding - 12/10/2015	\$2,500,000
	Less:	
	5/1/16	(\$65,000)
	8/1/16	(\$30,000)
	11/1/16	(\$130,000)
	2/1/17	(\$10,000)
	5/1/17	(\$60,000)
	5/1/17	(\$65,000)
	8/1/17	(\$30,000)
	5/1/18	(\$60,000)
	11/1/18	(\$5,000)
	5/1/19	(\$65,000)
	11/1/19	(\$5,000)
	5/1/20	(\$70,000)
	8/1/20	(\$5,000)
	5/1/21	(\$70,000)
	Current Bonds Outstanding:	<b><u>\$1,830,000</u></b>

II.	Bond Issue:	<b><u>Series 2015 A-2 Capital Improvement Refunding Bonds</u></b>
	Original Issue Amount:	\$1,930,000
	Interest Rate:	5.44%
	Bonds outstanding - 12/10/2015	\$1,930,000
	Less:	
	5/1/17	(\$50,000)
	2/1/18	(\$5,000)
	5/1/18	(\$55,000)
	5/1/18	(\$170,000)
	5/1/19	(\$45,000)
	11/1/19	(\$5,000)
	5/1/20	(\$55,000)
	5/1/21	(\$55,000)
	Current Bonds Outstanding:	<b><u>\$1,490,000</u></b> *Incl \$5000 Special Call

III.	Bond Issue:	<b><u>Series 2015 A-3 Capital Improvement Refunding Bonds</u></b>
	Original Issue Amount:	\$3,850,000
	Interest Rate:	6.70%
	Maturity Date:	May 1, 2037
	Bonds outstanding - 12/10/2015	\$3,850,000
	Less:	
	5/1/17	(\$85,000)
	5/1/18	(\$90,000)
	5/1/19	(\$100,000)
	5/1/20	(\$105,000) *Tapped Reserve
	10/20/20	(\$1,100,000) **Refunded Series 2020
	5/1/21	(\$75,000)
	11/1/21	(\$5,000)
	Current Bonds Outstanding:	<b><u>\$2,290,000</u></b>



**ROLLING HILLS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**Long Term Debt Report**

IV.	Bond Issue:	<b><u>Series 2020 A-1 Capital Improvement Refunding Bonds</u></b>	
	Original Issue Amount:	\$2,625,000	
	Reserve Fund Requirement:	100% of MADS	
	Interest Rate:	3.375%	\$235,000.00
	Maturity Date:	May 1, 2025	
	Interest Rate:	3.875%	\$285,000.00
	Maturity Date:	May 1, 2030	
	Interest Rate:	4.625%	\$805,000.00
	Maturity Date:	May 1, 2040	
	Interest Rate:	4.875%	\$1,300,000.00
	Maturity Date:	May 1, 2050	
	Bonds outstanding -	10/20/2020	\$2,625,000
	Less:	5/1/21	(\$40,000)
	Current Bonds Outstanding:	<b><u><u>\$2,585,000</u></u></b>	

V.	Bond Issue:	<b><u>Series 2020 A-2 Capital Improvement Refunding Bonds</u></b>	
	Original Issue Amount:	\$1,840,000	
	Reserve Fund Requirement:	100% of Annual Interest	
	Interest Rate:	4.75%	
	Maturity Date:	May 1, 2030	
	Bonds outstanding -	10/20/2020	\$1,840,000
	Less:		
	Current Bonds Outstanding:	<b><u><u>\$1,840,000</u></u></b>	

**REVENUES:**

[illegible]

**EXPENDITURES:**

**ADMINISTRATIVE:**

[illegible]

FIELD

[illegible]

**Rolling Hills**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**  
Statement of Revenues & Expenditures  
For The Year Ending  
September 30, 2022

[illegible]

*B.*

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT

### Fiscal Year 2022 Assessments Receipts Summary

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	SERIES 2020A-1 DEBT ASSESSED	FY22 O&M ASSESSED	TOTAL ASSESSED
GARDEN STREET	247	-	-	193,323.92	-	190,312.08	383,636.00
WALTHAM DEV	139			-	165,981.25	107,098.70	273,079.95
TOTAL DIRECT INVOICES (1) (2)	386	-	-	193,323.92	165,981.25	297,410.78	656,715.94
ASSESSED REVENUE TAX ROLL	375	174,000.58	136,800.46	40,697.36	-	385,282.50	736,780.89
TOTAL ASSESSED	761	174,000.58	136,800.46	234,021.27	165,981.25	682,693.28	1,393,496.84

DUE / RECEIVED	BALANCE DUE	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
GARDEN STREET	288,479.96	-	-	-	-	95,156.04	95,156.04
WALTHAM DEV	161,437.17				58,093.44	53,549.34	111,642.78
TOTAL DIRECT RECEIVED	449,917.12	-	-	-	58,093.44	148,705.38	206,798.82
TAX ROLL DUE / RECEIVED	10,483.03	171,524.88	134,854.04	40,118.31	-	379,800.63	726,297.86
TOTAL DUE / RECEIVED	460,400.16	171,524.88	134,854.04	40,118.31	58,093.44	528,506.01	933,096.68

**(1) A-3 Direct Assessments are due: 35% due 12/1/21, 4/1/22 and 30% due 9/1/22**

**(2) O&M is due 25% by 10/1/21, 1/1/22, 4/1/22, 7/1/22**

[illegible]

PERCENT COLLECTED	2015A-1	2015A-2	2015A-3	2020	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	0.00%	35.00%	50.00%	24.80%
% COLLECTED TAX ROLL	98.58%	98.58%	98.58%	0.00%	98.58%	98.58%
TOTAL PERCENT COLLECTED	98.58%	98.58%	17.14%	35.00%	77.41%	66.96%

*C.*

# ROLLING HILLS

## Community Development District

### Summary of Invoices

February 8, 2022

Fund	Date	Check No.s	Amount
General Fund	11/1-11/30	2612-2630	\$ 51,653.59
	12/1-12/31	2631-2642	\$ 352,365.97
Total			\$ 404,019.56

\*\*FedEx invoices are available upon request

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/04/21	00027	10/31/21 OCT 21	202110 320-53800-43000		*	157.00	
		OCT 21 - ELECTRIC					
		10/31/21 OCT 21	202110 330-57200-43000		*	3,202.00	
		OCT 21 - ELECTRIC					
				CLAY ELECTRIC COOPERATIVE, INC			3,359.00 002612
11/04/21	00097	10/18/21 101821	202110 330-57200-34500		*	120.00	
		SECURITY SVC					
		10/22/21 102221	202110 330-57200-34500		*	120.00	
		SECURITY SVC					
		10/30/21 103021	202110 330-57200-34500		*	120.00	
		SECURITY SVC					
				JEFFREY DEESE			360.00 002613
11/04/21	00050	10/01/21 85007	202110 310-51300-54000		*	175.00	
		FY22 SPECIAL DISTRICT FEE					
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 002614
11/04/21	00109	10/15/21 9	202110 310-51300-49000		*	100.00	
		REVISED AMORT SCHEDULE					
				DISCLOSURE SERVICES, LLC			100.00 002615
11/04/21	00147	10/20/21 37048	202110 330-57200-34300		*	411.59	
		OCT 21- REFUSE SERVICE					
				GFL ENVIRONMENTAL			411.59 002616
11/04/21	00090	10/14/21 8086439	202110 310-51300-51000		*	25.94	
		DESKPLATE					
				HOLMES CUSTOM			25.94 002617
11/04/21	00081	8/23/21 539695	202108 330-57200-46000		*	350.00	
		PEST CONTROL					
				ORANGE ENVIRONMENTAL SERVICES			350.00 002618
11/04/21	00060	10/15/21 378	202109 330-57200-52100		*	346.19	
		SEP 21 - POOL CHEMICALS					
		10/15/21 378	202109 330-57200-52000		*	410.27	
		SEP 21 - SUPPLIES					
		10/15/21 378	202109 330-57200-46000		*	4,500.71	
		SEP 21 - FACILITY MAINT					
		10/15/21 378	202109 320-53800-46000		*	2,712.00	
		SEP 21 - REPAIRS & MAINT					
		10/29/21 380	202110 330-57200-49400		*	133.95	
		HALLOWEEN EVENT					
				RIVERSIDE MANAGEMENT SERVICES, INC.			8,103.12 002619
				ROLL ROLLING HILLS PPOWERS			



AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 1/31/22		PAGE 2		
*** CHECK DATES 11/01/2021 - 11/30/2021 ***		ROLLING HILLS GENERAL FUND									
		BANK A ROLLING HILLS GF									
CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE		...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS		VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #		
11/04/21	00034	7/28/21	15785	202107	320-53800-46200		*	6,072.15			
		JUL 21	- LANDSCAPE MAINT								
		10/28/21	16366	202110	320-53800-46200		*	6,072.15			
		OCT 21	- LANDSCAPE MAINT								
TREE AMIGOS								12,144.30	002620		
11/24/21	00016	10/31/21	OCT 21	202110	320-53800-43100		*	1,729.10			
		OCT 21	- WATER								
		10/31/21	OCT 21	202110	330-57200-43100		*	440.16			
		OCT 21	- WATER								
CLAY COUNTY UTILITY AUTHORITY								2,169.26	002621		
11/24/21	00026	11/05/21	SSI10337	202110	330-57200-34500		*	175.00			
		OCT 21	- SCHEDULING								
CLAY COUNTY SHERIFFS OFFICE								175.00	002622		
11/24/21	00061	11/04/21	1221031	202111	330-57200-41500		*	288.23			
		NOV 21	- INTERNET/TV								
COMCAST								288.23	002623		
11/24/21	00097	11/05/21	110521	202111	330-57200-34500		*	120.00			
			SECURITY								
JEFFREY DEESE								120.00	002624		
11/24/21	00003	11/01/21	225	202111	310-51300-34000		*	3,433.33			
		NOV 21	- MGMT FEES								
		11/01/21	225	202111	310-51300-35101		*	208.33			
		NOV 21	- WEBSITE ADMIN								
		11/01/21	225	202111	310-51300-35100		*	83.33			
		NOV 21	- IT								
		11/01/21	225	202111	310-51300-31300		*	416.67			
		NOV 21	- DISSEMINATION								
		11/01/21	225	202111	310-51300-42000		*	30.39			
		NOV 21	- POSTAGE								
		11/01/21	225	202111	310-51300-42500		*	164.70			
		NOV 21	- COPIES								
		11/01/21	225	202111	310-51300-41000		*	25.95			
		NOV 21	- TELEPHONE								
GOVERNMENTAL MANAGEMENT SERVICES								4,362.70	002625		
11/24/21	00005	8/31/21	125832	202108	310-51300-31500		*	4,560.26			
		JUN-AUG	21 - GEN COUNSEL								
HOPPING GREEN & SAMS								4,560.26	002626		
11/24/21	00057	11/01/21	614895	202111	320-53800-46400		*	429.00			
		NOV 21	- WATER MGMT SVCS								
THE LAKE DOCTORS, INC.								429.00	002627		
ROLL ROLLING HILLS PPOWERS											

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/24/21	00081	11/15/21 551993	202111 330-57200-46000 NOV 21 - PEST CONTROL	ORANGE ENVIRONMENTAL SERVICES	*	350.00	350.00 002628
11/24/21	00149	11/02/21 13129560	202111 330-57200-52100 BLEACH/POOL ACID	POOLSURE	*	470.80	470.80 002629
11/24/21	00060	11/01/21 379	202111 330-57200-46100 NOV 21 - JANITORIAL SVCS		*	1,070.00	
		11/01/21 379	202111 330-57200-46700 NOV 21 - POOL MAINT SVCS		*	1,137.50	
		11/01/21 379	202111 320-53800-34000 NOV 21 - CONTRACT ADMIN		*	1,847.58	
		11/01/21 379	202111 330-57200-34000 NOV 21 - FACILITY MGMT		*	4,918.42	
		11/11/21 382	202110 330-57200-52100 OCT 21 - POOL CHEMICALS		*	119.46	
		11/11/21 382	202110 330-57200-52000 OCT 21 - SUPPLIES		*	729.15	
		11/11/21 382	202110 320-53800-46000 OCT 21 - REPARIS & MAINT		*	1,400.00	
		11/11/21 382	202110 320-53800-46400 OCT 21 - LAKE MAINTENANCE		*	321.00	
		11/11/21 382	202110 330-57200-46000 OCT 21 - FACILITY MAINT		*	2,156.28	
RIVERSIDE MANAGEMENT SERVICES, INC.						13,699.39	002630
TOTAL FOR BANK A						51,653.59	
TOTAL FOR REGISTER						51,653.59	

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/16/21	00101	12/02/21 77045	202112 330-57200-46000		*	424.00	
			SVC CALL - FLOOD LIGHT				
				BLACK CREEK ELECTRICAL SERVICES			424.00 002631
12/16/21	00026	12/10/21 SSI10398	202111 330-57200-34500		*	85.00	
			NOV 21 - SCHEDULING				
				CLAY COUNTY SHERIFFS OFFICE			85.00 002632
12/16/21	00027	11/30/21 NOV 21	202111 320-53800-43000		*	152.00	
			NOV 21 - ELECTRIC				
		11/30/21 NOV 21	202111 330-57200-43000		*	2,878.00	
			NOV 21 - ELECTRIC				
				CLAY ELECTRIC COOPERATIVE, INC			3,030.00 002633
12/16/21	00097	11/30/21 113021	202111 330-57200-34500		*	120.00	
			SECURITY				
		12/07/21 120721	202112 330-57200-34500		*	120.00	
			SECURITY				
				JEFFREY DEESE			240.00 002634
12/16/21	00147	11/19/21 40687	202111 330-57200-34300		*	420.45	
			NOV 21 - REFUSE SERVICE				
				GFL ENVIRONMENTAL			420.45 002635
12/16/21	00003	12/01/21 226	202112 310-51300-34000		*	3,433.33	
			DEC 21 - MGMT FEES				
		12/01/21 226	202112 310-51300-35101		*	208.33	
			DEC 21 - WESBSITE ADMIN				
		12/01/21 226	202112 310-51300-35100		*	83.33	
			DEC 21 - IT				
		12/01/21 226	202112 310-51300-31300		*	416.67	
			DEC 21 - DISSEMINATION				
		12/01/21 226	202112 310-51300-42000		*	4.77	
			DEC 21 - POSTAGE				
		12/01/21 226	202112 310-51300-42500		*	48.60	
			DEC 21 - COPIES				
		12/01/21 226	202112 310-51300-41000		*	82.88	
			DEC 21 - TELEPHONE				
				GOVERNMENTAL MANAGEMENT SERVICES			4,277.91 002636
12/16/21	00005	9/30/21 125898	202106 310-51300-31500		*	360.70	
			JUN 21 - GENERAL COUNSEL				
		11/24/21 126250	202110 310-51300-31500		*	1,329.69	
			OCT 21 - GENERAL COUNSEL				
				HOPPING GREEN & SAMS			1,690.39 002637
				ROLL ROLLING HILLS PPWERS			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/16/21	00060	12/01/21 383	202112 330-57200-46100		*	1,070.00	
		DEC 21 - JANITORIAL SVCS					
12/01/21		383	202112 330-57200-46700		*	1,137.50	
		DEC 21 - POOL MAINTENANCE					
12/01/21		383	202112 320-53800-34000		*	1,847.58	
		DEC 21 - CONTRACT ADMIN					
12/01/21		383	202112 330-57200-34000		*	4,918.42	
		DEC 21 - FACILITY MGMT					
RIVERSIDE MANAGEMENT SERVICES, INC.						8,973.50	002638
12/16/21	00150	12/16/21 2015A1	202112 300-20700-10200		*	161,948.78	
		TRANSFER OF TAX REC A1					
ROLLING HILLS CDD						161,948.78	002639
12/16/21	00151	12/16/21 2015A2	202112 300-20700-10200		*	127,325.25	
		TRANS OF TAX RECEIPTS A2					
ROLLING HILLS CDD						127,325.25	002640
12/16/21	00152	12/16/21 2015A3	202112 300-20700-10200		*	37,878.54	
		TRANSFER OF TAX REC A3					
ROLLING HILLS CDD						37,878.54	002641
12/16/21	00034	1/18/21 16506	202111 320-53800-46200		*	6,072.15	
		NOV 21 - LANDSCAPE MAINT					
TREE AMIGOS						6,072.15	002642
TOTAL FOR BANK A						352,365.97	
TOTAL FOR REGISTER						352,365.97	

ROLL ROLLING HILLS PPOWERS

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Oct-21
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,202.00
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 29.00
7755283	2448 Rolling View Blvd	\$ 97.00
		<b>\$ 3,359.00</b>

Vendor #27	
001.320.53800.43000	\$ 157.00
001.330.57200.43000	\$ 3,202.00
	<b>\$ 3,359.00</b>

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Oct-21
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,202.00
7755259	3236 Bradley Creek Pwky - #1	\$ 31.00
7755275	3314 Ridgeview Dr #1	\$ 29.00
7755283	2448 Rolling View Blvd	\$ 97.00
		<b>\$ 3,359.00</b>

Vendor #27	
001.320.53800.43000	\$ 157.00
001.330.57200.43000	\$ 3,202.00
	<b>\$ 3,359.00</b>



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS VENTURE**

LLC

Account # **7182249**

Trustee District: **06**

Statement Date: **10/26/2021**

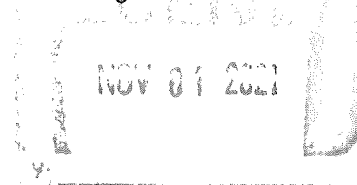
Current Bill Due Date: **11/16/2021**

Previous Balance **-\$1,243.59**

No Payment Received **\$0.00**

Balance Forward **-\$1,243.59**

Current Charges Due 11/16/21 **\$42.00**



## Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

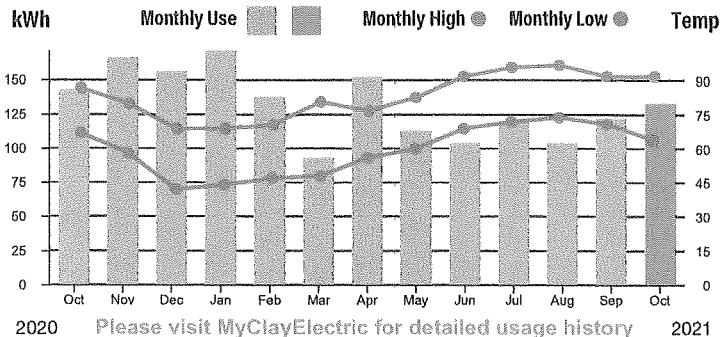
Credit  
Balance

**-\$1,201.59**

No Payment Due

Service Address: # 1 - 2404 ROLLING VIEW BLVD

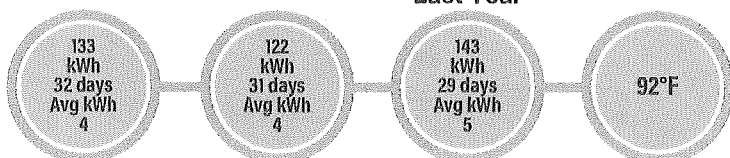
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840010	09/23/21	10/25/21	4270	4403	1	133



## Current Service Detail

Access Charge		\$23.00
Energy Charge	133 kWh @ 0.0813	\$10.81
Power Cost Adjustment	133 kWh @ 0.0164	\$2.18
FLA Gross Receipts Tax		\$0.92
Florida State Sales Tax		\$2.57
Clay County Sales Tax		\$0.55
Clay Co Public Ser Utility Tax		\$1.31
Operation Round Up		\$0.66
<b>Total Current Charges for this Location</b>		<b>\$42.00</b>

This Month Last Month This Month Last Year Avg Daily High



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



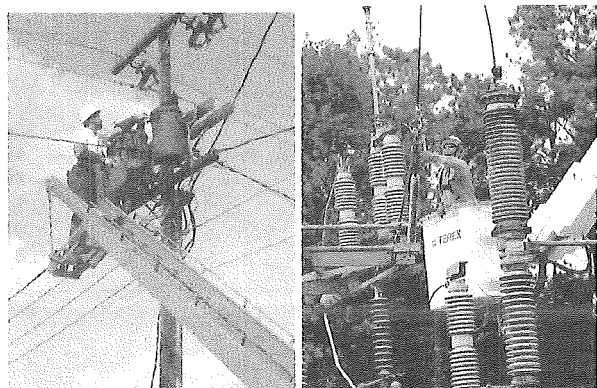
CONTACT US  
Phone: 800-224-4917  
Web: ClayElectric.com  
Mailing: PO Box 308  
Keystone Heights, FL 32656

## POWER OUTAGES:

Steps to follow:

- ▶ Check your fuses and breakers to ensure the problem is not within your electrical system.
- ▶ If the outage is not within your system, report it by calling 888-434-9844
- ▶ Always stay away from downed power lines.

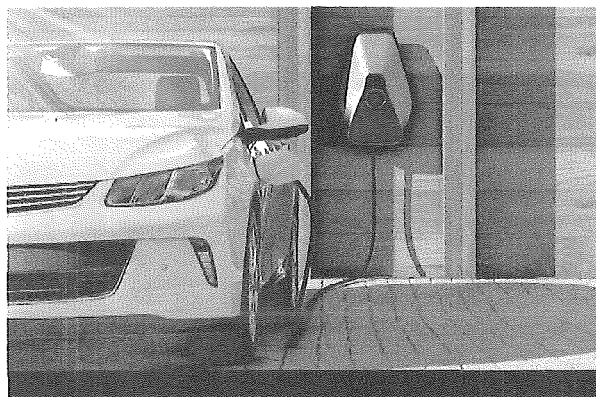
DOWNLOAD OUR APP:



**Electric co-ops were local  
before it was cool!**

All co-ops exist to meet a community  
need. We're proud to be homegrown.

**October is Co-op Month.**



**Is an electric vehicle right for you?  
What should you know before you buy?  
Get the facts at**

**ClayElectric.com/EV**





**Clay Electric Cooperative, Inc.**

A Touchstone Energy<sup>®</sup> Cooperative

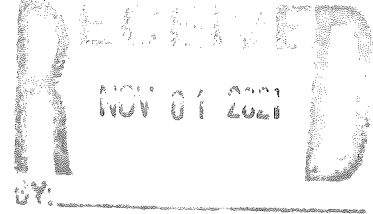
Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS CDD**  
Account # **7755275**  
Trustee District: **06**  
Statement Date: **10/26/2021**  
Current Bill Due Date: **11/16/2021**

Previous Balance **\$29.00**  
Payment Received 10/18/21 **-\$29.00**  
Current Charges Due 11/16/21 **\$29.00**

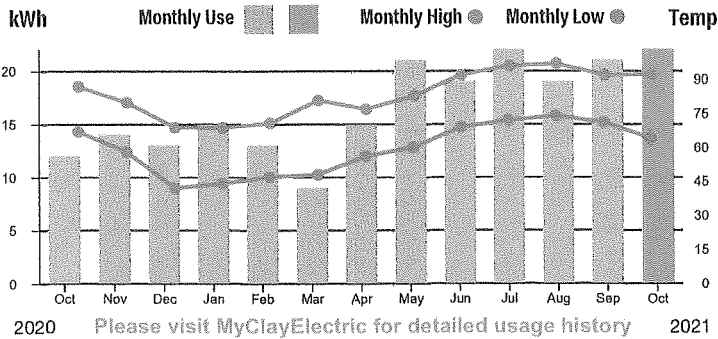
### Important Messages

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Service Address: # 1 - 3314 RIDGEVIEW DR

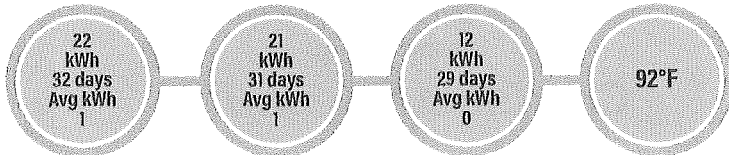
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	152012414	09/23/21	10/25/21	414	436	1	22



### Current Service Detail

Access Charge		\$23.00
Energy Charge	22 kWh @ 0.0813	\$1.79
Power Cost Adjustment	22 kWh @ 0.0164	\$0.36
FLA Gross Receipts Tax		\$0.65
Florida State Sales Tax		\$1.79
Clay County Sales Tax		\$0.39
Clay Co Public Ser Utility Tax		\$0.99
Operation Round Up		\$0.03
<b>Total Current Charges for this Location</b>		<b>\$29.00</b>

**This Month** **Last Month** **This Month Last Year** **Avg Daily High**



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



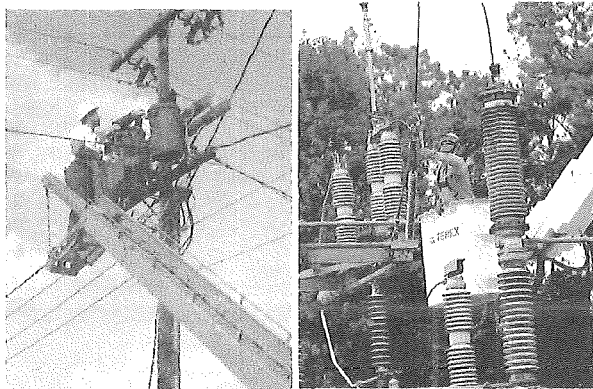
CONTACT US  
Phone: 800-224-4917  
Web: [ClayElectric.com](http://ClayElectric.com)  
Mailing: PO Box 308  
Keystone Heights, FL 32656

## POWER OUTAGES:

Steps to follow:

- ▶ Check your fuses and breakers to ensure the problem is not within your electrical system.
- ▶ If the outage is not within your system, report it by calling 888-434-9844
- ▶ Always stay away from downed power lines.

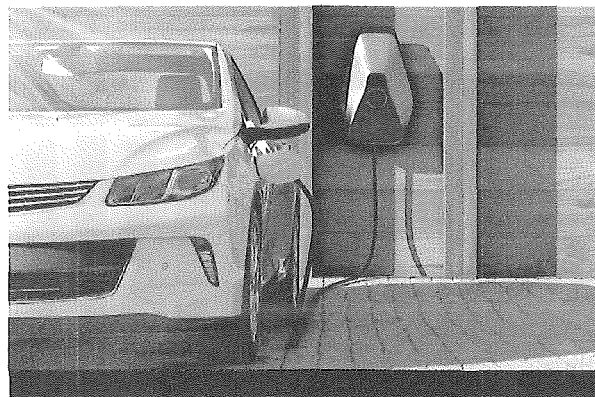
DOWNLOAD OUR APP:



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**October is Co-op Month.**



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**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS CDD**  
Account # **7755283**  
Trustee District: **06**  
**Statement Date: 10/26/2021**  
**Current Bill Due Date: 11/16/2021**

### Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

**Total  
Amount Due**

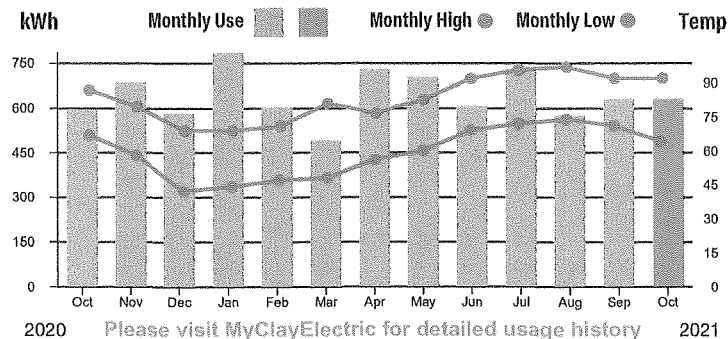
**\$97.00**

**Due Date:  
11/16/2021**

Previous Balance \$97.00  
Payment Received 10/18/21 -\$97.00  
**Current Charges Due 11/16/21 \$97.00**

**Service Address: 2448 ROLLING VIEW BLVD**

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840032	09/23/21	10/25/21	18229	18860	1	631

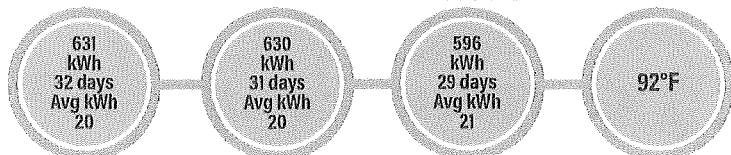


### Current Service Detail

Access Charge		\$23.00
Energy Charge	631 kWh @ 0.0813	\$51.30
Power Cost Adjustment	631 kWh @ 0.0164	\$10.35
FLA Gross Receipts Tax		\$2.17
Florida State Sales Tax		\$6.03
Clay County Sales Tax		\$1.30
Clay Co Public Ser Utility Tax		\$2.79
Operation Round Up		\$0.06

**Total Current Charges for this Location \$97.00**

**This Month Last Month This Month Last Year Avg Daily High**



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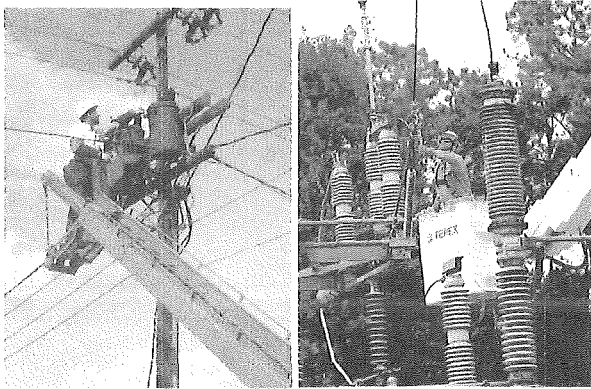
**CONTACT US**  
Phone: 800-224-4917  
Web: [ClayElectric.com](http://ClayElectric.com)  
Mailing: PO Box 308  
Keystone Heights, FL 32656

## POWER OUTAGES:

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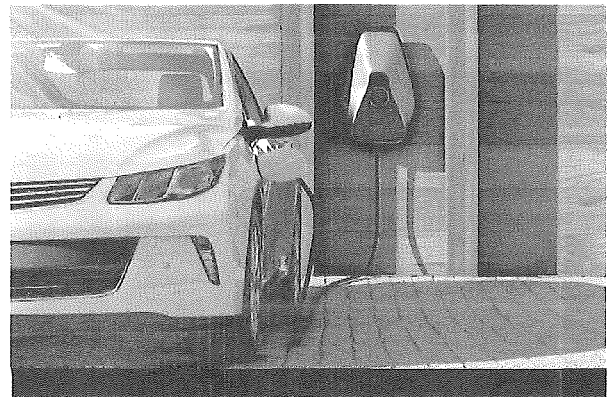
**DOWNLOAD OUR APP:**



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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7751951

Trustee District:

06

Statement Date:

10/26/2021

Current Bill Due Date:

11/16/2021

Previous Balance

\$3,366.00

Payment Received 10/18/21

-\$3,366.00

Current Charges Due 11/16/21

\$3,202.00

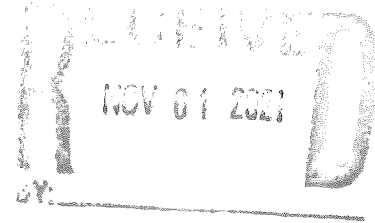
## Important Messages

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Total  
Amount Due

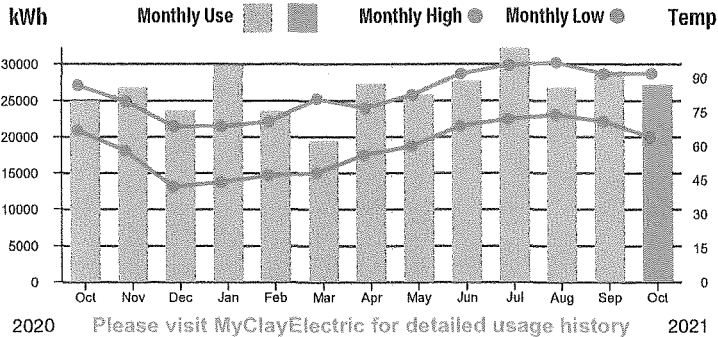
**\$3,202.00**

Due Date:  
11/16/2021

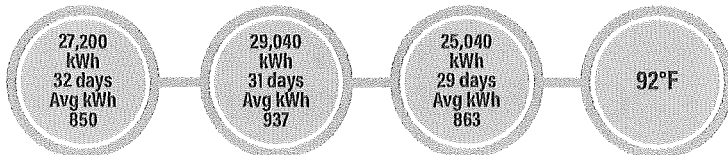


Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE DEMAND	152192920	09/23/21	10/25/21	9292	9632	80	27,200



This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail


Access Charge		\$80.00
Energy Charge	27,200 kWh @ 0.0600	\$1,632.00
Power Cost Adjustment	27,200 kWh @ 0.0164	\$446.08
Demand Charge	85.840 KW @ 4.3500	\$373.40
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$13.82
FLA Gross Receipts Tax		\$71.79
Florida State Sales Tax		\$194.33
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$43.10
Clay Co Public Ser Utility Tax		\$86.26
Operation Round Up		\$0.65
<b>Total Current Charges for this Location</b>		<b>\$3,202.00</b>



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative 

**CONTACT US**

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Mailing: PO Box 308

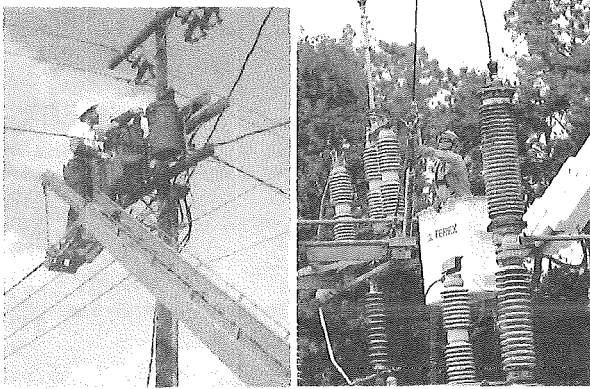
Keystone Heights, FL 32656

**POWER OUTAGES:**

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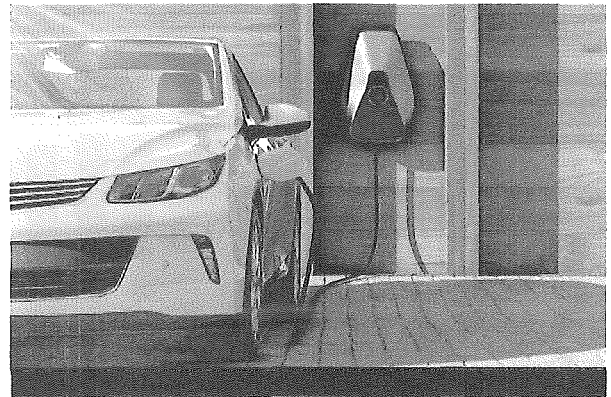
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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755259

Trustee District:

06

Statement Date:

10/26/2021

Current Bill Due Date:

11/16/2021

Previous Balance

\$31.00

Payment Received 10/18/21

-\$31.00

Current Charges Due 11/16/21

\$31.00

## Important Messages

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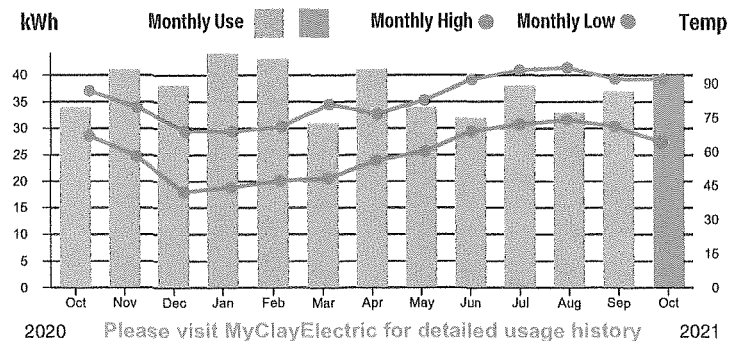
Total  
Amount Due

**\$31.00**

Due Date:  
11/16/2021

Service Address: # 1 - 3236 BRADLEY CREEK PKWY

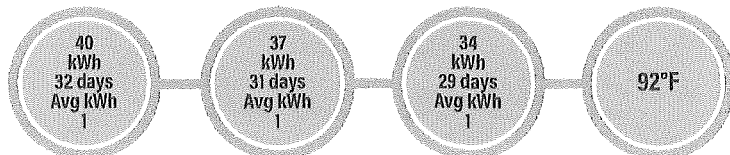
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151839087	09/23/21	10/25/21	876	916	1	40



## Current Service Detail

Access Charge		\$23.00
Energy Charge	40 kWh @ 0.0813	\$3.25
Power Cost Adjustment	40 kWh @ 0.0164	\$0.66
FLA Gross Receipts Tax		\$0.69
Florida State Sales Tax		\$1.92
Clay County Sales Tax		\$0.41
Clay Co Public Ser Utility Tax		\$1.04
Operation Round Up		\$0.03
<b>Total Current Charges for this Location</b>		<b>\$31.00</b>

This Month Last Month This Month Last Year Avg Daily High



KEEP

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



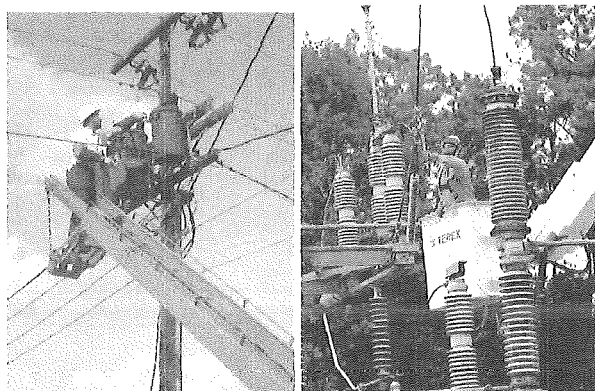
CONTACT US  
Phone: 800-224-4917  
Web: [ClayElectric.com](http://ClayElectric.com)  
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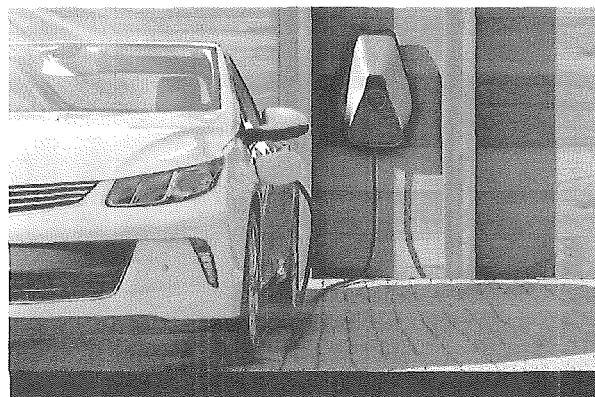
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# CCSO OFF-DUTY INVOICE

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10-18-21	Neighborhood Patrol/ Security	1000-1400	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
DEPUTY SIGNATURE:				TOTAL	120.00

Thank you for your business!

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:10-30-21

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10-30-21	Neighborhood Patrol/ Security	1400-1800	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
	Conducted 2 traffic stops.				
	97				
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

**Florida Department of Economic Opportunity, Special District Accountability Program**  
**FY 2021/2022 Special District Fee Invoice and Update Form**  
Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 85007			Date Invoiced: 10/01/2021
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2021: \$175.00

**STEP 1:** Review the following information, make changes directly on the form, and sign and date:

**1. Special District's Name, Registered Agent's Name, and Registered Office Address:**



**Rolling Hills Community Development District**  
Ms. Katie S. Buchanan  
Hopping, Green & Sams, P.A.  
119 South Monroe Street, Suite 300  
Tallahassee, FL 32301

**2. Telephone:** (850) 222-7500  
**3. Fax:** (850) 224-8551  
**4. Email:** katieb@hgslaw.com  
**5. Status:** Independent  
**6. Governing Body:** Elected  
**7. Website Address:** www.rollinghillscdd.com  
**8. County(ies):** Clay  
**9. Function(s):** Community Development  
**10. Boundary Map on File:** 04/06/2006  
**11. Creation Document on File:** 04/06/2006  
**12. Date Established:** 03/21/2006  
**13. Creation Method:** Local Ordinance  
**14. Local Governing Authority:** Clay County  
**15. Creation Document(s):** County Ordinance 2006-9  
**16. Statutory Authority:** Chapter 190, Florida Statutes  
**17. Authority to Issue Bonds:** Yes  
**18. Revenue Source(s):** Assessments, Other  
**19. Most Recent Update:** 11/12/2020

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: Katie S. Buchanan Date 10/19/21

**STEP 2:** Pay the annual fee or certify eligibility for the zero fee:

- a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at [www.Floridajobs.org/SpecialDistrictFee](http://www.Floridajobs.org/SpecialDistrictFee) or by check payable to the Department of Economic Opportunity.
- b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.
1. ☐ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
  2. ☐ This special district is in compliance with the reporting requirements of the Department of Financial Services.
  3. ☐ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2019/2020 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: \_\_\_\_\_ Denied: \_\_\_\_\_ Reason: \_\_\_\_\_

**STEP 3:** Make a copy of this form for your records.

**STEP 4:** Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

# Invoice

Disclosure Services LLC  
1005 Bradford Way  
Kingston, TN 37763

Date	Invoice #
10/15/2021	9

Bill To
Rolling Hills CDD C/O GMS

Terms	Due Date
Net 30	11/14/2021

Description	Amount
Amortization Schedule Series 2015A3 11-1-21 Prepay \$10,000	100.00
109	

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

<b>Total</b>	\$100
<b>Payments/Credits</b>	\$0.0
<b>Balance Due</b>	\$100.0

DATE	DESCRIPTION	REFERENCE	RATE	QTY.	AMOUNT
20 - Oct	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50	SC65238	\$242.48	1.00	\$1.06
	<b>SITE TOTAL</b> (0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS FL Serv #001 COMM FRONTLOAD WASTE PERM 8YD				<b>\$1.06</b>
20 - Oct	TRASH STANDARD SERVICE Nov 01/21 - Nov 30/21				\$242.48
20 - Oct	ENERGY CHARGE				\$104.92
20 - Oct	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$347.40				\$56.63
	<b>SITE TOTAL</b>				<b>\$404.03</b>
20 - Oct	(0000) C ADMIN FEE	SC65238			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

**Notes:**

Due to increased costs, your next invoice may reflect a price increase. Your account is currently past due. Please remit payment today.

**REMIT TO:**

**GFL Environmental  
PO BOX 555193  
DETROIT MI 48255-5193**

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	ACCOUNT TOTAL
\$411.59	\$409.61	\$0.00	\$0.00	\$821.20

<b>TOTAL INVOICE</b>	\$411.59
----------------------	----------

**CUSTOMER NO** UG-103664**INVOICE DATE** 10/20/2021**INVOICE NO.** UG0000037048

REMIT TO INFO ON THE REVERSE SIDE ➡

**Remit to Address:**  
**GFL ENVIRONMENTAL**  
**PO BOX 555193**  
**DETROIT MI 48255-5193**

**Billing Rights Summary**

If you think your bill is incorrect, or if you need more information about the details of your bill, please contact us at the number listed on the front of your bill or email.

We must hear from you no later than 60 days from the date of your bill on which the error occurred. Your bill shall be deemed correct unless disputed within 60 days from receipt.

**Electronic Funds Transfer Notice**

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

**Late Fees & Service Fees**

To avoid late fees and service interruptions, payments must be received by the due date except as may be otherwise provided by written contract. GFL Environmental reserves the right to charge service-related fees associated with but not limited to the following: setup fees, early termination fees, container return fees, etc.

**Electronic Funds Transfer Notice**

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

**Cancellation Policy and Proration Policy**

The customer must provide written notice of cancellation via certified mail at the address on the front of your bill. There will be no proration of billing and you will not be entitled to a refund if service is canceled during a billing cycle. You will remain responsible for all charges, fees and taxes through the end of the billing cycle (including the period between the notice of termination and the end of the current billing cycle). This provision will not apply if it is contrary to a current franchise agreement, municipal contract, or other written contract applicable to this account or is otherwise prohibited by law.

**Insufficient Funds Notice**

If your check is returned for insufficient or uncollected funds (NSF), your signature on your check gives us permission to debit your checking account electronically for the uncollected amount. Payment by check constitutes your acceptance of these terms. For each returned check a fee will be assessed on your next billing equal to the maximum amount permitted by state law.

**Subject:** Rolling Hills CDD - HC Brands: New Order # 8086439  
**Date:** Thursday, October 14, 2021 at 4:46:08 PM Eastern Daylight Time  
**From:** Sarah Sweeting  
**To:** Patti Powers  
**Attachments:** PastedGraphic-3.pdf

For Payment.

**Sarah Sweeting**

Governmental Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
(904) 940-5850 x 402  
(904) 940-5899 Fax

[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)

Begin forwarded message:

**From:** HC Brands <[sales@hcbrands.com](mailto:sales@hcbrands.com)>  
**Subject:** HC Brands: New Order # 8086439  
**Date:** October 14, 2021 at 4:43:17 PM EDT  
**To:** Sarah Sweeting <[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)>

90



**ORDER DETAILS**

Hi Sarah Sweeting,  
Thank you for placing your order. Your order number is:  
**#8086439**

**Your order will arrive by: Thursday 10/21**

[Click here to track this order](#)

\*If you have ordered any Promo180 products as part of this order they will arrive separately and likely at a later time to any Holmes Custom products in this order



PRODUCT	SKU	QTY	PRICE
<u>Engraved Deskplate with Aluminum Holder   Multiple Sizes</u>	1007180-2	1	\$18.99

**Nate Riggs**  
Supervisor

*Material Colors:* Black w/ White Letters

*Holder Color:* Silver

*Design:* Custom Design

*Product Size:* 2" x 10"

Note: Font Error: Some fonts could not be loaded into your browser.

Subtotal	\$18.99
Shipping & Handling	\$6.95
<b>Grand Total</b>	<b>\$25.94</b>

## PAYMENT & DELIVERY DETAILS

### Payment method:

Purchase Order

Purchase Order Number: NET30

### Shipping info:

James Perry  
GMS  
475 West Town Place  
Suite 114  
St. Augustine, Florida, 32092  
United States  
T: 9049405850

[Access My Account](#)

Have Questions or need to change your order?

[\(888\) 465-6373](#) [Live Chat](#) [sales@hcbrands.com](mailto:sales@hcbrands.com)

## SAVE 25% NOW ON OUR SISTER SITES

Our way of saying thank you, we'd like to offer you 25% off your first purchase from any of our following sites

Orange Environmental Services  
P. O. Box 187  
Orange Park, FL 32067-0187  
904-272-3284

Page 1 of 1

Page 1 of 1

ACCOUNT
<b>111484</b>
STATEMENT DATE
<b>10/27/2021</b>

ACCOUNT
<b>111484</b>
STATEMENT DATE
<b>10/27/2021</b>

RIVERSIDE MGMT SERVICE INC  
ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043-7060

RETURN THIS PORTION WITH PAYMENT

DATE	ORDER	INVOICE	DESCRIPTION	AMOUNT	BALANCE	INVOICE	DUE
Service Address: RIVERSIDE MGMT SERVICE INC 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL 32043-7060							
8/23/2021	539695	539695	Qty Pest Control	350.00	350.00	539695	350.00

8

Current	30 Days	60 Days	90 Days	TOTAL	TOTAL AMOUNT DUE
0.00	0.00	350.00	0.00	350.00	350.00

YOUR ACCOUNT IS 60 DAYS PAST DUE. PLEASE CALL THE OFFICE TO MAKE A PAYMENT OR PAYMENT ARRANGEMENTS (904) 272-3284 EXT# 302

CHECK ITEMS BEING PAID

AMOUNT REMITTED	
-----------------	--

**Subject:** Fwd: STATEMENT FROM ORANGE ENVIRONMENTAL  
**Date:** Thursday, October 28, 2021 at 10:10:01 AM Eastern Daylight Time  
**From:** Rolling Hills  
**To:** Patti Powers  
**Attachments:** Statement 111484.pdf

Patti

Please process. GL #1-57200-330-46000

----- Forwarded message -----

**From:** <[LaDonna@oesfl.net](mailto:LaDonna@oesfl.net)>  
**Date:** Wed, Oct 27, 2021 at 12:39 PM  
**Subject:** STATEMENT FROM ORANGE ENVIRONMENTAL  
**To:** <[RHMANAGER@riversidemgtsvc.com](mailto:RHMANAGER@riversidemgtsvc.com)>

Your Statement from Orange Environmental Services is attached.

If you have any questions please call Office /Accounting Department  
at (904) 272-3284 Ext# 302

We appreciate your Business

--  
Freddie Oca

**Rolling Hills**

**3212 Bradley Creek Parkway**

**Green Cove Springs, Fl. 32043**

**(904) 531-9238**

[RHmanager@riversidemgtsvc.com](mailto:RHmanager@riversidemgtsvc.com)

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 378  
Invoice Date: 10/15/2021  
Due Date: 10/15/2021  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1 - September 30, 2021		6,021.37	6,021.37
Maintenance Supplies		1,947.80	1,947.80
<i>YB Sept 10-19-21</i>			
<i>Pool Chemicals - \$346.19</i>			
<i>001.330.57200.52100</i>			
<i>Operating Supplies - \$410.27</i>			
<i>001.330.57200.52000</i>			
<i>Repairs &amp; Facility Maint. - \$4500.71</i>			
<i>001.330.57200.46000</i>			
<i>Repairs &amp; Maint. - \$2712.00</i>			
<i>001.320.53800.46000</i>			
<i>60</i>			
Total			\$7,969.17
Payments/Credits			\$0.00
Balance Due			\$7,969.17

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
8/30/21	6.5	B.H.	Pressure washed tennis courts
9/1/21	2	L.F.	Picked up pool supplies
9/2/21	8	L.F.	Inspected boardwalk, picked up supplies, replaced rusted trash receptacles, painted and sanded hole repair in outside rental area, installed toilet paper dispensers, drywall repair in bathrooms, checked and change trash receptacles along roadway, removed debris in common areas
9/2/21	8	B.M.	Removed debris on roads, parking lot, around amenity center, pool deck, tennis courts and from bushes, checked and changed trash receptacles on tennis courts, installed new toilet paper dispensers in main building, inspected boardwalk, touch up paint in outside rental area
9/2/21	2.5	R.W.	Removed debris and inspected all lakes and outfall structures
9/2/21	2.5	D.J.	Removed debris and inspected all lakes and outfall structures
9/3/21	4	L.F.	Retaped threads on diving block, removed broken bolt from diving block hole, picked up supplies
9/5/21	2	B.M.	Emergency Call Out - adjusted chemicals on pool, removed debris from pool
9/7/21	8	L.F.	Replaced stop signs, replaced rotten wood on boardwalk, secured loose boards on boardwalk, replaced light bulbs, blew leaves and debris off tennis courts, raked volleyball court, removed debris in common areas
9/7/21	8	B.M.	Removed debris around amenity center, grounds, tennis area, pool deck and parking lot, blew leaves and debris off boardwalk and pool deck, repaired loose boards, replaced rotten boards, replaced hand rail, replaced bulbs in bathroom, removed old and installed new Stop signs, checked and changed all trash receptacles
9/8/21	6	B.H.	Pressure washed sidewalks
9/10/21	8	L.F.	Painted bathroom, prepped drywall repair for paint, picked up supplies
9/12/21	2	B.M.	Emergency Call Out - Reset kiddie pool pump that tripped, checked chemicals, reset controller for chemicals, removed debris in pool, adjusted chemicals
9/13/21	5	L.F.	Replaced rotten wood on boardwalk, picked up supplies, changed light bulbs in bathrooms, painted second coat in bathroom, repaired toilet paper dispenser
9/14/21	6	L.F.	Replaced street signs, checked and changed all trash receptacles, picked up supplies
9/14/21	8	B.M.	Placed street signs on decorative poles, installed new brackets, blew leaves and debris off pool deck and tennis courts, checked and changed all trash receptacles, removed debris from amenity center, pool, common areas, playground and roadways
9/14/21	2.5	R.W.	Removed debris and inspected all lakes and outfall structures
9/14/21	2.5	D.J.	Removed debris and inspected all lakes and outfall structures
9/15/21	6.5	B.H.	Pressure washed sidewalks
9/19/21	2	L.F.	Removed broken bucket from spray feature
9/22/21	8	L.F.	Installed no parking signs, painted sign posts, painted bathroom, picked up supplies
9/22/21	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles
9/22/21	6	B.H.	Pressure washed pool area
9/23/21	8	L.F.	Painted reception area
9/23/21	8	B.M.	Painted bathroom, painted reception area
9/24/21	7	L.F.	Painted stairway in amenity center
9/26/21	2	B.M.	Emergency Call Out - Repaired chlorine equipment, removed debris from pool, checked chemicals, adjusted chemicals, repaired men's restroom sign
9/28/21	8	B.M.	Painted interior of amenity center, picked up supplies
9/29/21	6.5	B.H.	Pressure washed pavilion by bathrooms
9/30/21	8	B.M.	Painted interior of amenity center - meeting room, removed debris from common areas and roadways, checked and changed all trash receptacles
9/30/21	2	R.W.	Removed debris and inspected all lakes and outfall structures
9/30/21	2	D.J.	Removed debris and inspected all lakes and outfall structures

**TOTAL** 167.5

**MILES** 357

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 10/05/21

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS				
	8/30/21	Water	37.32	F.O.
	9/1/21	Sirius Radio	64.38	F.O.
	9/10/21	Paint Roller Cover	6.18	L.F.
	9/10/21	Paint Tray Liners 10pk	6.87	L.F.
	9/10/21	Metal Roller Tray	3.84	L.F.
	9/10/21	Paint Roller Cover (2)	9.59	L.F.
	9/10/21	Roller Handle	4.81	L.F.
	9/10/21	10 Gallon Trash Can	12.04	L.F.
	9/10/21	9W LED Bulbs 4pk (2)	13.73	L.F.
	9/13/21	4 Pin Light Bulbs 4 pk (10)	179.17	F.O.
	9/13/21	Algaecide (12)	331.08	F.O.
	9/14/21	Flat Washers 25pc	8.02	L.F.
	9/14/21	Hex Nuts 25pc	13.71	L.F.
	9/14/21	Hex Bolts 5pc (4)	71.39	L.F.
	9/14/21	Toilet Paper	48.25	F.O.
	9/17/21	Utility Tilt Truck	488.75	F.O.
	9/17/21	Smoke Receptacles	128.60	F.O.
	9/17/21	Smoke Receptacle Liners	40.25	F.O.
	9/18/21	Keys	3.89	B.M.
	9/22/21	Black Spray Paint (2)	9.84	L.F.
	9/22/21	Short Cut Brush (2)	13.50	L.F.
	9/22/21	Flat Washers	6.98	L.F.
	9/22/21	Best Roller Covers 3pk	12.05	L.F.
	9/22/21	Behr Paint 127oz	52.88	L.F.
	9/27/21	Paper Towels	64.38	F.O.
	9/27/21	Trash Bags	19.53	F.O.
	9/28/21	Urinal Screens 10pk	35.96	F.S.
	9/28/21	4x4 Roller	6.89	B.M.
	9/28/21	Short Cut Brush (2)	14.51	B.M.
	9/28/21	Roller Covers 2pk	6.89	B.M.
	9/29/21	Bleach (2)	16.13	F.S.
	9/29/21	Lavender Cleaner	8.03	F.S.
	9/29/21	Microfiber Towel 24pk	11.48	F.S.
	9/29/21	Mop Refill	10.32	F.S.
	9/29/21	409 Lemon Cleaner (2)	6.83	F.S.
	10/3/21	Broom and Dustpan	11.47	F.O.
	10/3/21	Swiffer Pads	15.23	F.O.
	10/4/21	Short Cut Brush	13.50	L.F.
	10/4/21	Keys	3.08	L.F.
	10/4/21	Roller Cover 3pk	10.78	L.F.
	10/4/21	127oz Paint (2)	105.75	L.F.
	10/7/21	Soap (21)	18.11	F.O.
	10/7/21	Cups	5.15	F.O.

TOTAL \$1,947.80

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 380  
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Due Date: 10/29/2021  
Case:  
P.O. Number:

Bill To:  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Halloween Event - 10/29/21		133.95	133.95
Special Event			
1.57200, 330.49400			
60			
Total			\$133.95
Payments/Credits			\$0.00
Balance Due			\$133.95

11/1/21  
CDD

# Rolling Hills

Halloween Event

10/29/21

GL#1-57200-330-49400

	Actual
Total Expenses	\$411.95
District Checks	\$278.00
<b>TOTAL EXPENSES DUE</b>	<b>\$133.95</b>

Site	Actual
Set up and Site Management	
Site Staff	
Mileage	\$10.00
<b>Totals</b>	<b>\$10.00</b>

Food/Beverages/Supplies	Actual
candy	\$77.97
decorations	\$45.98
<b>Totals</b>	<b>\$123.95</b>

Entertainment/Arts & Crafts	Actual
<b>Totals</b>	<b>\$0.00</b>

	DISTRICT CHECK	AMOUNT
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$278.00
Ayer's Distribution Plastic Eggs		
<b>Totals</b>		<b>\$278.00</b>





## Invoice

Invoice#: 15785

Date: 07/28/2021

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** 20247  
Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
July Monthly Landscape Maintenance	1.00	6,072.15	6,072.15

Notes:

Invoice Total: \$6,072.15

*B. H. [Signature] 10-28-21*  
*LANDSCAPE MAINT.*  
*001.320.53800.46200*

*34*



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 16366

Date: 10/28/2021

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** 20247  
Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
October Monthly Landscape Maintenance	1.00	6,072.15	6,072.15

**Notes:**

B. H. Sept 10-28-21  
LANDSCAPE MAINT.  
001.320.53800.46200

31

**Invoice Total: \$6,072.15**

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Oct-21
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	134.81
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	509.23
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	949.42
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	135.64
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	440.16
		\$	<u>2,169.26</u>

#### Vendor #16

001.320.53800.43100	\$	1,729.10
001.330.57200.43100	\$	<u>440.16</u>
	\$	<u>2,169.26</u>

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Oct-21
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	134.81
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	509.23
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	949.42
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	135.64
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	440.16
		\$	<u>2,169.26</u>

Vendor #16		
001.320.53800.43100	\$	1,729.10
001.330.57200.43100	\$	440.16
	\$	<u>2,169.26</u>



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2021

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	11/01/21	28	86	108	22

Base Charges (Prepaid)	11/04/21 to 12/09/21					\$89.27
Consumption Charges	Tier 1	22.0	X	2.06		\$45.32
Proration Factor: 0.9333	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.12

**Sewer**

Base Charges (Prepaid)						\$202.16
Consumption Charges	22.0	X	4.60			\$101.20

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

**Other Charges**

SJRWMD Cost Recovery Charge	\$1.09
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$440.16
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$440.16</b>

**Holiday Food Drive:** In cooperation with the Orange Park Community Food Pantry, we are collecting non perishable food items for local families in need. Your donation can make a huge difference.

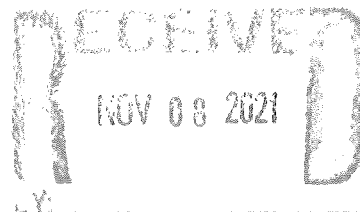
**The Lend a Helping Hand program** gives you the opportunity to help families in your community. Visit [www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](http://www.clayutility.org/myservice/customer_assistance_program.aspx)

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

**Please pay \$440.16 by 11/25/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$319.60 was posted to your account on 10/18/2021.

**Consumer Confidence and UCMR4 Reports** are available at our office and online at: [www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



**Please return this portion with payment**



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

**ADDRESSEE:**

AYC1103B  
2000001062 61/5

**ROLLING HILLS CDD**  
**C/O GMS-SF, LLC**  
**5385 N NOB HILL ROAD**  
**SUNRISE FL 33351-4761**

**Bill Summary**

Bill Date	11/04/21
Current Charges	\$440.16
<b>Current Charges Past Due After</b>	<b>11/25/21</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$440.16

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

**ABOUT THIS BILL:**

When returning your payment by mail, please return the lower portion with your remittance. Include your customer number on your check or other correspondence. Do not mail cash. When paying your bill in person, please bring the entire bill with you. The upper portion will be stamped "paid" to serve as your receipt.

**ABOUT DEPOSITS:**

Deposits are necessary to protect paying customers from losses caused by those who do not pay. Deposits earn interest annually. Customers with deposits on file will receive interest credits on the bill received after their 12 month anniversary date and each year thereafter during that same period.

**COLLECTIONS:**

Payments are due upon receipt. Any previous balance beyond the due date for that billing period is past due and subject to disconnection. Customers may be charged a late charge for past due payments.

**SERVICE CHARGE:**

A charge for additional services related to your account such as initial connection of service, reconnection after failure to pay, premise visit, after hours premise visit, return check charge, violation of reconnection, etc. may apply.

**TAX:**

Some municipalities levy a tax on services you use. It is collected by your utility and remitted to the municipality.

**ABOUT EMPLOYEES:**

Company policy prohibits field personnel from collecting cash. All field employees are in company uniform and carry identification cards.

If your service is interrupted, please call the telephone number listed on the front of your bill. Please remember that during severe weather service interruption may be widespread, thus delaying the repair of service.

**ACCOUNT INFORMATION CHANGES:**

Please note we cannot change the name or mailing address on this account without proper documentation. If the actual name or mailing address on your account is incorrect, please visit us on the web at [www.clayutility.org](http://www.clayutility.org). If you do not have web access, you may call our toll free number at 1-877-476-CCUA. Having the correct billing (mailing) address on your account will help ensure proper delivery of your bill. CCUA will not be responsible for returned mail or disconnection of service due to non-payment of your account should you not receive a bill. If there is a discrepancy in your service address, CCUA billing staff will have to verify your correct address with the County before any change is made.

**SJRWMD COST RECOVERY CHARGE:**

The SJRWMD Cost Recovery Charge is a charge assessed to CCUA customers for their proportional share of funding participation in the St. Johns River Water Management District's (SJRWMD) Black Creek Water Resource Development Project in Keystone Heights (Black Creek Project). This charge will remain on customer bills for a period of 24 months.

**Consumer Confidence reports are available at our office and website**

<https://www.clayutility.org/ccr>

**Please include any mailing address changes on a separate enclosure and return with your bill stub and payment or visit us at [www.clayutility.org](http://www.clayutility.org).**

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3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2021

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		11/04/21 to 12/09/21				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00
Alternative Water Supply Surcharge						\$0.00

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
58730024	2	11/01/21	28	19383	19384	1
Base Charges (Prepaid)						\$134.81
Consumption Charges		Tier 1	1.0	X	0.83	\$0.83
Proration Factor: 0.9333		Tier 2	0.0	X	1.63	\$0.00
		Tier 3	0.0	X	2.46	\$0.00

**Other Charges**

SJRWMD Cost Recovery Charge		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$135.64
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$135.64</b>

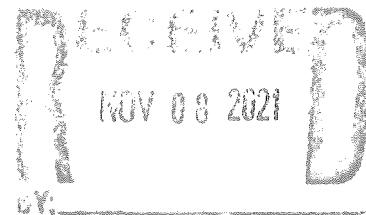
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Please pay \$135.64 by 11/25/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$134.81 was posted to your account on 10/18/2021.



**Please return this portion with payment**



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

**ADDRESSEE:**

AYC1103B  
2000001061 61/4

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

**Bill Summary**

Bill Date	11/04/21
Current Charges	\$135.64
<b>Current Charges Past Due After</b>	<b>11/25/21</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$135.64

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

**ABOUT THIS BILL:**

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Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2021

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		11/04/21 to 12/09/21				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00
Alternative Water Supply Surcharge						\$0.00

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X	0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272412	2	11/01/21	28	68232	68471	239
Base Charges (Prepaid)						\$134.81
Consumption Charges		Tier 1	112.0	X	0.83	\$92.96
Proration Factor: 0.9333		Tier 2	37.3	X	1.63	\$60.80
		Tier 3	89.7	X	2.46	\$220.66

**Other Charges**

SJRWMD Cost Recovery Charge		\$0.00
Capacity Fees (Prepaid)		\$0.00
Deposit Interest Refund		\$0.00
Current Charges		\$509.23
Previous Balance		\$0.00
Late Charge (If Applicable)		\$0.00
<b>TOTAL AMOUNT DUE</b>		<b>\$509.23</b>

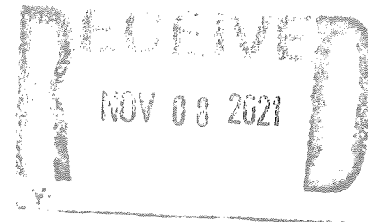
**Holiday Food Drive:** In cooperation with the Orange Park Community Food Pantry, we are collecting non perishable food items for local families in need. Your donation can make a huge difference.

The Lend a Helping Hand program gives you the opportunity to help families in your community. Visit [www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](http://www.clayutility.org/myservice/customer_assistance_program.aspx)

Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$509.23 by 11/25/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$257.27 was posted to your account on 10/18/2021.



Please return this portion with payment

**Bill Summary**

Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

**ADDRESSEE:**

AYC1103B  
2000001059 61/2

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761



Bill Date	11/04/21
Current Charges	\$509.23
<b>Current Charges Past Due After</b>	<b>11/25/21</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$509.23

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

**ABOUT THIS BILL:**

When returning your payment by mail, please return the lower portion with your remittance. Include your customer number on your check or other correspondence. Do not mail cash. When paying your bill in person, please bring the entire bill with you. The upper portion will be stamped "paid" to serve as your receipt.

**ABOUT DEPOSITS:**

Deposits are necessary to protect paying customers from losses caused by those who do not pay. Deposits earn interest annually. Customers with deposits on file will receive interest credits on the bill received after their 12 month anniversary date and each year thereafter during that same period.

**COLLECTIONS:**

Payments are due upon receipt. Any previous balance beyond the due date for that billing period is past due and subject to disconnection. Customers may be charged a late charge for past due payments.

**SERVICE CHARGE:**

A charge for additional services related to your account such as initial connection of service, reconnection after failure to pay, premise visit, after hours premise visit, return check charge, violation of reconnection, etc. may apply.

**TAX:**

Some municipalities levy a tax on services you use. It is collected by your utility and remitted to the municipality.

**ABOUT EMPLOYEES:**

Company policy prohibits field personnel from collecting cash. All field employees are in company uniform and carry identification cards.

If your service is interrupted, please call the telephone number listed on the front of your bill. Please remember that during severe weather service interruption may be widespread, thus delaying the repair of service.

**ACCOUNT INFORMATION CHANGES:**

Please note we cannot change the name or mailing address on this account without proper documentation. If the actual name or mailing address on your account is incorrect, please visit us on the web at [www.clayutility.org](http://www.clayutility.org). If you do not have web access, you may call our toll free number at 1-877-476-CCUA. Having the correct billing (mailing) address on your account will help ensure proper delivery of your bill. CCUA will not be responsible for returned mail or disconnection of service due to non-payment of your account should you not receive a bill. If there is a discrepancy in your service address, CCUA billing staff will have to verify your correct address with the County before any change is made.

**SJRWMD COST RECOVERY CHARGE:**

The SJRWMD Cost Recovery Charge is a charge assessed to CCUA customers for their proportional share of funding participation in the St. Johns River Water Management District's (SJRWMD) Black Creek Water Resource Development Project in Keystone Heights (Black Creek Project). This charge will remain on customer bills for a period of 24 months.

**Consumer Confidence reports are available at our office and website**

<https://www.clayutility.org/ccr>

**Please include any mailing address changes on a separate enclosure and return with your bill stub and payment or visit us at [www.clayutility.org](http://www.clayutility.org).**

**All payments are automatically processed.  
Noting changes on this bill stub will not ensure proper changes are made to your account.**



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2021

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
69667781	2	11/01/21	28	31516	31764	248
Base Charges (Prepaid)		11/04/21 to 12/09/21				\$89.27
Consumption Charges		Tier 1	74.7	X	1.54	\$115.04
Proration Factor: 0.9333		Tier 2	112.0	X	3.88	\$434.56
		Tier 3	61.3	X	5.03	\$308.34
		Tier 4	0.0	X	6.45	\$0.00

Alternative Water Supply Surcharge \$1.12

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00

**Other Charges**

SJRWMD Cost Recovery Charge	\$1.09
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$949.42
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$949.42</b>

**Holiday Food Drive:** In cooperation with the Orange Park Community Food Pantry, we are collecting non perishable food items for local families in need. Your donation can make a huge difference.

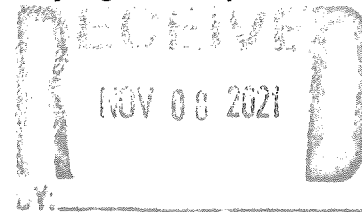
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Are you on a fixed income? If you are 62 years of age or older or permanently disabled, see how you can benefit from our Golden Opportunity or Disability Assistance program.

Please pay \$949.42 by 11/25/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$944.32 was posted to your account on 10/18/2021.

Consumer Confidence and UCMR4 Reports are available at our office and online at: [www.clayutility.org/ccr/LAG.pdf](http://www.clayutility.org/ccr/LAG.pdf)



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #:MC13020736

Route Group:20

**ADDRESSEE:**

AYC1103B  
2000001060 61/3

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

**Bill Summary**

Bill Date	11/04/21
Current Charges	\$949.42
<b>Current Charges Past Due After</b>	<b>11/25/21</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$949.42

**MAIL PAYMENT TO:**

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

**ABOUT THIS BILL:**

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Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[1/

Customer Name: ROLLING HILLS CDD

Bill Date: 11/04/2021

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 11/04/21 to 12/09/21 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272411	2	11/01/21	28	73914	73914	0
Base Charges (Prepaid)						\$134.81
Consumption Charges Tier 1 0.0 X 0.83 \$0.00						
Proration Factor: 0.9333 Tier 2 0.0 X 1.63 \$0.00						
Tier 3 0.0 X 2.46 \$0.00						

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$134.81
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$134.81</b>

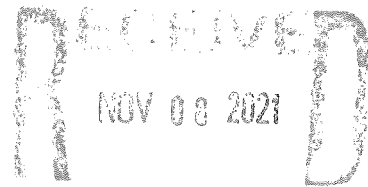
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Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	11/04/21
Current Charges	\$134.81
<b>Current Charges Past Due After</b>	<b>11/25/21</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$134.81

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

### ADDRESSEE:

### MAIL PAYMENT TO:

AYC1103B  
2000001058 61/1



ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

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Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
  
(904) 284-7575

Invoice Number: SSI10337  
Invoice Date: 11/5/2021  
  
Page: 1

Attn: Fiscal - Accounts Receivable

Bill  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Ship  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Due Date 11/20/2021  
Terms Net 15 Days

Customer ID C0000125  
P.O. Number  
P.O. Date 11/5/2021  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-OCTOBER 2021		20	20	5.00	100.00
Fees-2nd Employment Scheduling		3	3	25.00	75.00

26. 33.348

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 175.00

Subtotal: 175.00  
Invoice Discount: 0.00  
Tax: 0.00  

---

Total USD: 175.00

# Hello Rolling Hills Ameni Center,

Thanks for choosing Comcast Business.

## Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$595.92
Payments - thank you	Page 3	-\$595.92
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$283.90
Taxes, fees and other charges	Page 3	\$4.33
<b>New charges</b>		<b>\$288.23</b>

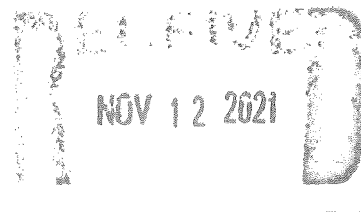
**Amount due Nov 25, 2021** **\$288.23**

## Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Nov 04, 2021 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).

## Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.



Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS

141 NW 16TH ST  
POMPANO BEACH FL 33060-5250  
96330310 NO RP 04 20211104 NNNNNNNY 0000714 0004

ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number

**8495 74 123 1221031**

Payment due

**Nov 25, 2021**

**Please pay**

**\$288.23**

Amount enclosed

\$

Make checks payable to Comcast  
Do not send cash



Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211



849574123122103100288233



## Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



## Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

**Call today for a FREE account review at 877-564-0318.**



## Need help? We're here for you



### Visit us online

Get help and support at  
**business.comcast.com/help**



### Call us anytime

800-391-3000  
Open 24 hours, 7 days a week for billing and technical support

## Useful information

### Moving?

We can help ensure it's a smooth transition.  
Visit **business.comcast.com/learn/moving** to learn more.

### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at **support.xfinity.com/accessibility**, email **accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.



## Ways to pay



### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

## Additional billing information

### More ways to pay:



#### Online

Visit My Account at **business.comcast.com/myaccount**



#### By App

Download the Comcast Business App



#### In-Store

Visit **business.comcast.com/servicecenter** to find a store near you



**Payments** **-\$595.92**

Payment	Oct 12	-\$298.65
Payment	Oct 28	-\$297.27

**Regular monthly charges** **\$283.90**

<b>Comcast Business services</b>	<b>\$194.80</b>
TV Standard	\$59.95
Business Video.	
Includes \$15.00 Service Discount	
Starter	\$69.95
Business Internet.	
Static IP - 1	\$19.95
Voice Line	\$39.95
Business Voice.	
Voice Mail Service	\$5.00

<b>Equipment &amp; services</b>	<b>\$56.20</b>
TV Adapter	\$0.50
Includes \$9.45 Service Discount	
Service To Additional TV	\$38.75
With TV Adapter.	
Qty 5 @ \$7.75 each	
Includes \$11.00 Service Discount	
Equipment Fee	\$16.95
Voice.	

<b>Service fees</b>	<b>\$32.90</b>
Directory Listing Management Fee	\$2.00
Voice Network Investment	\$3.00
Broadcast TV Fee	\$19.45
Regional Sports Fee	\$8.45

**Taxes, fees and other charges** **\$4.33**

<b>Other charges</b>	<b>\$4.33</b>
Federal Universal Service Fund	\$2.79
Regulatory Cost Recovery	\$1.54

**What's included?****Internet:** Fast, reliable Internet on our Glg-speed network**TV:** Keep your employees informed and customers entertained**Voice Numbers:** (904)531-9238Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$35.45 this month with your service discount.

**Additional information**

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

**TV Programming Update:** Effective November 16, 2021, G4 HD will be added to Extra and Entertainment. An X1 TV Box or compatible customer-owned equipment and HD Technology Fee are required to view G4 HD.

Account Number	Billing Date	Services From	Page
8495 74 123 1221031	Nov 04, 2021	Nov 14, 2021 to Dec 13, 2021	4 of 5

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 1-866-216-8634.



Every day in business  
is a big day.

We'll keep you ready  
for what's next.

There's no such thing as just another day  
in business. Every day is *the* day – bringing  
opportunities, victories, twists and turns.

We're grateful to have you as a customer. And  
we'd love to offer you a **personalized, one-on-  
one Account Review** to align your needs with  
your goals and to ensure you have the best  
solutions for your business to meet the future.

It's important to be ready with fast, reliable  
Internet, advanced cybersecurity solutions and  
the right people by your side.

We'll give you the tools to help you clear today's  
hurdles and be ready for whatever's next.



Call 855-894-4621 or  
visit [ComcastBusiness.com/AccountReview](https://ComcastBusiness.com/AccountReview)

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

# CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:11-5-21

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11-5-21	Neighborhood Patrol/ Security	0800-1200	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
	Rained entire shift				
			9.5		
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 225**Invoice Date:** 11/1/21**Due Date:** 11/1/21**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - November 2021		3,433.33	3,433.33
Website Administration - November 2021		208.33	208.33
Information Technology - November 2021		83.33	83.33
Dissemination Agent Services - November 2021		416.67	416.67
Postage		30.39	30.39
Copies		164.70	164.70
Telephone		25.95	25.95
3			
<b>Total</b>			<b>\$4,362.70</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,362.70</b>

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

September 30, 2021

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 125832  
Billed through 08/31/2021

### General Counsel/Monthly Meeting

RHCDD 00001 KSB

### FOR PROFESSIONAL SERVICES RENDERED

06/01/21	KSB	Prepare for and attend agenda call.	0.70 hrs
06/01/21	MKR	Research outstanding items and follow-up with Oliver, McDougal and Bickner; revise swim team agreement regarding same.	0.60 hrs
06/08/21	KSB	Confer with Oca; prepare for and attend board meeting.	2.40 hrs
06/10/21	MKR	Confer with Bickner regarding swim team agreement; review meeting notes; prepare agreement with Riverside Management for FY 2022 term.	1.10 hrs
06/11/21	MKR	Confer with Bickner regarding form of swim team agreement.	0.10 hrs
06/11/21	KEM	Prepare notices of intent to award auditing services contract.	0.20 hrs
06/23/21	KSB	Prepare for and attend board meeting.	3.00 hrs
06/30/21	MKR	Review new laws going into effect starting July 1, 2021 from legislative session.	0.10 hrs
07/06/21	MKR	Follow-up with staff regarding updated resolutions and notices for assessment hearing; finalize same.	1.20 hrs
08/03/21	KSB	Review proposed budget; prepare assessment resolution; prepare appropriation resolution.	1.30 hrs
08/10/21	MKR	Prepare for, travel to and attend Board meeting; return travel.	3.60 hrs
08/11/21	MKR	Perform meeting follow-up.	0.30 hrs
08/18/21	KSB	Perform meeting follow up.	0.40 hrs
08/23/21	KVH	Prepare project engineer request for quote and direct purchase resolution.	0.70 hrs
Total fees for this matter			\$4,314.50

### DISBURSEMENTS

Travel	240.28
Travel - Meals	5.48

=====

Total disbursements for this matter	\$245.76
-------------------------------------	----------

**MATTER SUMMARY**

Ibarra, Katherine E. - Paralegal	0.20 hrs	140 /hr	\$28.00
Buchanan, Katie S.	7.80 hrs	305 /hr	\$2,379.00
Haber, Karen V. - Attorney	0.70 hrs	225 /hr	\$157.50
Rigoni, Michelle K.	7.00 hrs	250 /hr	\$1,750.00

TOTAL FEES	\$4,314.50
TOTAL DISBURSEMENTS	\$245.76

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$4,560.26</b>
--------------------------------------	-------------------

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**BILLING SUMMARY**

Ibarra, Katherine E. - Paralegal	0.20 hrs	140 /hr	\$28.00
Buchanan, Katie S.	7.80 hrs	305 /hr	\$2,379.00
Haber, Karen V. - Attorney	0.70 hrs	225 /hr	\$157.50
Rigoni, Michelle K.	7.00 hrs	250 /hr	\$1,750.00

TOTAL FEES	\$4,314.50
TOTAL DISBURSEMENTS	\$245.76

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$4,560.26</b>
------------------------------------	-------------------

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**Please include the bill number with your payment.**



# INVOICE



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

<b>Bill To</b>
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Invoice #	614895
Account #	718674
Invoice Date	11/1/2021
Due Date	12/1/2021
Rep	JB

Invoice Questions:  
Lakes@lakedoctors.com  
Payment Questions:  
Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 30 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R) <i>B. Dept 11-1-21</i> <i>LAKE MAINT.</i> <i>001.320.53800.46400</i> <i>52</i>	429.00
<b>Customer Total Balance</b> \$429.00		
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		<b>Total Invoice</b> \$429.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
ROLLING HILLS CDD GOVERNMENTAL MANAGEMENT SERVICES, LLC 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	614895
Account #	718674
Date	11/1/2021

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

For address and contact updates, please email us at [Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).

The Lake Doctors, Inc.  
3543 State Road 419  
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW	
<input type="checkbox"/> Mastercard	<input type="checkbox"/> Visa <input type="checkbox"/> American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	_____ Check box if same as above
Signature	_____

Orange Environmental Services  
P. O. Box 187  
Orange Park, FL 32067-0187  
904-272-3284

RIVERSIDE MGMT SERVICE INC  
ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043-7060

Page 1 of 1

Page 1 of 1

ACCOUNT
<b>111484</b>
STATEMENT DATE
<b>11/23/2021</b>

ACCOUNT
<b>111484</b>
STATEMENT DATE
<b>11/23/2021</b>

RETURN THIS PORTION WITH PAYMENT

DATE	ORDER	INVOICE	DESCRIPTION	AMOUNT	BALANCE	INVOICE	DUE
Service Address: RIVERSIDE MGMT SERVICE INC 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL 32043-7060							
11/15/2021	551993	551993	Qty Pest Control	350.00	350.00	551993	350.00

261

Current	30 Days	60 Days	90 Days	TOTAL	TOTAL AMOUNT DUE
350.00	0.00	0.00	0.00	350.00	350.00

\*BALANCE IS DUE BY DECEMBER 10, 2021.\*\* HAVE A HAPPY THANKSGIVING\*

CHECK ITEMS BEING PAID

AMOUNT REMITTED	
-----------------	--

**Subject:** Fwd: STATEMENT FROM ORANGE ENVIRONMENTAL  
**Date:** Tuesday, November 23, 2021 at 1:59:17 PM Eastern Standard Time  
**From:** Rolling Hills  
**To:** Patti Powers  
**Attachments:** Statement 111484.pdf

Patti

Please process to GL# 1 -57200-330-46000

----- Forwarded message -----

From: <LaDonna@oesfl.net>  
Date: Tue, Nov 23, 2021 at 11:18 AM  
Subject: STATEMENT FROM ORANGE ENVIRONMENTAL  
To: <RHMANAGER@riversidemgtsvc.com>

Your Statement from Orange Environmental Services is attached.

If you have any questions please call Office /Accounting Department  
at (904) 272-3284 Ext# 302

We appreciate your Business

--  
Freddie Oca  
Rolling Hills  
3212 Bradley Creek Parkway  
Green Cove Springs, Fl. 32043  
(904) 531-9238  
[RHmanager@riversidemgtsvc.com](mailto:RHmanager@riversidemgtsvc.com)



## Invoice

Date  
Invoice #11/3/2021  
131295603467

1707 Townhurst Dr  
Houston TX 77043  
ar@poolsure.com  
800-858-POOL (7665)  
www.poolsure.com

<b>Terms</b>	Net 20
<b>Due Date</b>	11/23/2021
<b>PO #</b>	
<b>Delivery Ticket #</b>	Sales Order #1337168
<b>Delivery Date</b>	11/2/2021
<b>Delivery Location</b>	Rolling Hills CDD Pool Main
<b>Customer #</b>	13ROL025

## Bill To

Rolling Hills CDD  
3212 Bradley Creek Blvd.  
Middleburg Florida 32043

## Ship To

Rolling Hills CDD Pool  
3212 Bradley Creek Parkway  
Green Cove Springs FL 32043

LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	150	gal	1.68	252.00
115-300	Bleach Minibulk Delivered	35	gal	1.68	58.80
160-050	Pool Acid bulk by Gallon	30	gal	3.50	105.00
Fuel Surcharge	Fuel/EFS	1	ea	55.00	55.00
149					

Subtotal 470.80  
Shipping Cost (FEDEX GROUND) 0.00  
Total 470.80  
Amount Due \$470.80

## Remittance Slip

Customer  
13ROL025  
Invoice #  
131295603467

Amount Due \$470.80

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295603467

**Subject:** Fwd: You have a new invoice 131295603467  
**Date:** Friday, November 5, 2021 at 9:52:19 AM Eastern Daylight Time  
**From:** Rolling Hills  
**To:** Patti Powers  
**Attachments:** Invoice\_131295603467.pdf

Patti

Please process. Thanks GL 1-57200-330-52100

----- Forwarded message -----

**From:** Poolsure Accounts Receivable ([ar@poolsure.com](mailto:ar@poolsure.com)) <[system@sent-via.netsuite.com](mailto:system@sent-via.netsuite.com)>  
**Date:** Thu, Nov 4, 2021 at 6:04 PM  
**Subject:** You have a new invoice 131295603467  
**To:** <[rhmanager@riversidemgtsvc.com](mailto:rhmanager@riversidemgtsvc.com)>

You have a new invoice!

Invoice # 131295603467

--  
Freddie Oca  
Rolling Hills  
3212 Bradley Creek Parkway  
Green Cove Springs, Fl. 32043  
(904) 531-9238  
[RHmanager@riversidemgtsvc.com](mailto:RHmanager@riversidemgtsvc.com)

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 379  
Invoice Date: 11/1/2021  
Due Date: 11/1/2021  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - November 2021 - 1.330.57200.46100		1,070.00	1,070.00
Pool Maintenance Services - November 2021 - 1.330.57200.46700		1,137.50	1,137.50
Contract Administration - November 2021 - 1.320.53800.34000		1,847.58	1,847.58
Facility Management - Rolling Hills - November 2021 - 1.330.57200.34000		4,918.42	4,918.42
60			
Total			\$8,973.50
Payments/Credits			\$0.00
Balance Due			\$8,973.50

2nd  
11.8.21

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 382  
Invoice Date: 11/11/2021  
Due Date: 11/11/2021  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2021		3,804.37	3,804.37
Maintenance Supplies		921.52	921.52
<i>Bkpt 11-15-21</i>			
<i>Pool Chemicals - \$119.46</i>			
<i>001.330.57200.62100</i>			
<i>Operating Supplies - \$729.15</i>			
<i>001.330.57200.52000</i>			
<i>LRD</i>			
<i>Repairs + Maint. - \$1400.00</i>			
<i>001.320.53800.46000</i>			
<i>Lake Maint. - \$321.00</i>			
<i>001.320.53800.46400</i>			
<i>Repairs + Facility Maint. - \$2156.28</i>			
<i>001.330.57200.46000</i>			
<b>Total</b>			<b>\$4,725.89</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,725.89</b>

*Rev 11-17-21*

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2021**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/1/21	6.5	B.H.	Pressure washed pavilion
10/3/21	2	B.M.	Emergency Call Out - Checked pool chemicals, adjusted water level, cleaned gutters, removed debris from pool
10/4/21	2	L.F.	Adjusted hinges on gate, picked up paint supplies
10/5/21	8	B.M.	Finished painting interior of meeting room
10/7/21	8	B.M.	Inspection of playground, light inspection at amenity center, entries and parking lot, changed bulbs in bathrooms and multiple locations around amenity, removed debris around amenity center, common areas, tennis area, pool deck and parking lot, checked and changed all trash receptacles and dog pots, cleaned tops of tennis court nets, cleaned signage around pool deck, cleaned algae on pavers around amenity center, straightened pool furniture
10/8/21	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles
10/11/21	6	D.J.	Removed debris and inspected all lakes and outfall structures
10/13/21	8	B.M.	Started painting men's room in fitness center, removed debris on pool deck, repainted sign on pool deck
10/14/21	8	B.M.	Finished painting men's restroom, started painting ladies restroom in fitness center, emptied trash receptacles on main road, removed debris in all common areas
10/15/21	6	B.H.	Pressure washed pool deck
10/18/21	8	B.M.	Inspected boardwalk, lightened loose boards on boardwalk, cleaned light fixtures in fitness center, finished painting ladies restroom in fitness center, started painting fitness room, inspected street signage, removed debris around amenity center, picked up supplies
10/20/21	8	B.M.	Continued painting fitness room, removed old sign, installed two new signs on pool gate and on fence on pool deck, repaired all holes in fitness room before painting
10/21/21	8	B.M.	Finished painting fitness center, removed debris around amenity center, common area, tennis area, pool deck and parking lot, checked and changed all trash receptacles and dog pots
10/22/21	3	D.J.	Removed debris on lakes
10/25/21	8	B.M.	Removed twelve old toilet paper holders, installed twelve new toilet paper holders, unclogged drain on floor in bathroom, unclogged two toilets, cleaned pool box of algae, rust and calcium, repaired flow meter, replaced tiles on pool deck (no diving and four feet), repaired sunken paver
10/27/21	8	B.M.	Replaced and repaired tiles around pool, picked up supplies, installed five new toilet paper holders, removed five old toilet paper holders, removed debris in all common areas, checked and changed all trash receptacles, inspected broken water fountains, repaired sign posts and straightened
10/28/21	2	F.S.	Removed debris from amenity center, pool, common areas, playground and roadways, changed trash receptacles

**TOTAL**      101.5

**MILES**      586

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



## Period Ending 11/05/21

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
RH				
ROLLING HILLS				
	8/20/21	Chlorine (15)	119.46	F.O.
	8/20/21	60' Rope for Lap Lane	47.61	F.O.
	9/23/21	Water	42.76	F.O.
	10/1/21	Sirius Radio	64.38	F.O.
	10/11/21	Pool Signage	264.50	F.O.
	10/12/21	Table Clothes (5)	58.88	F.O.
	10/14/21	Water	32.15	F.O.
	10/18/21	Stainless Steel Screws 2 pack (2)	3.16	B.M.
	10/18/21	Box Self Tapers 50pc	10.67	B.M.
	10/21/21	Pens	11.36	F.O.
	10/21/21	Lysol Spray	7.44	F.O.
	10/21/21	Lysol Wipes	10.28	F.O.
	10/27/21	Construction Adhesive	11.47	B.M.
	11/1/21	Sirtus Radio	64.38	F.O.
	11/1/21	Polycorn	173.02	F.O.
		TOTAL	\$921.52	



Black Creek Electrical Services Inc.  
State Certified EC 13002742  
PO Box 186  
Middleburg, FL 32050

Phone: (904) 291-7941  
Fax: (904) 291-7904  
Web: WWW.Blackcreekelectric.com

**Invoice**  
**77045**  
**12/2/2021**

Printed 12/7/2021

**Bill To:**

Riverside Management Services  
Attn: Freddie Oca  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

Work: (904) 338-5723  
Phone 1: (904) 338-5723

**Terms**

Net 10

**Work Location:**

Primary  
Riverside Management Services  
Attn: Freddie Oca  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

Start Date: 12/2/2021		Replace light fixtures at front entrance				
Date	Product/Service	Description	Price	Qty	Tax	Amount
12/2/2021	Msc.Matl - Misc. Materials	2ea 4' lamps	\$107.50	1.00	\$0.00	\$107.50
12/2/2021	Service Call	1ea 5K 30W Flood light	\$129.00	0.00	\$0.00	\$129.00
12/2/2021	Labor rate T&M - commercial/ industrial	Service call, local service call area, includes the first half hour of labor Labor rate billed for misc. services, commercial and industrial work	\$125.00	1.50	\$0.00	\$187.50

Subtotal: \$424.00  
Tax: \$0.00  
Paid: \$0.00  
**Total: \$424.00**

Troubleshoot the front entrance sign lights not working correctly. Replaced lights and all are working now.

Thank you for your business!

1013460

Thank You for your business. It has been a pleasure serving you!

All work performed comes with a 1 year warranty on parts and labor (3 years on panels). Warranty services are limited to during normal working hours only. All after hours calls are subject to additional charges. Customer provided parts and fixtures are not included in warranty provisions and are not covered.

Please Pay Promptly. Terms are due upon receipt unless noted otherwise. All balances not paid within 30 days are subject to a late fee which is 1.5% of the balance due per month until the balance is paid in full.

**Please Pay From This Invoice**



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
(904) 284-7575

Invoice Number: SS110398  
Invoice Date: 12/10/2021  
Page: 1

Attn: Fiscal - Accounts Receivable

Bill  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Ship  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Due Date 12/25/2021  
Terms Net 15 Days

Customer ID C0000125  
P.O. Number  
P.O. Date 12/10/2021  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee- NOVEMBER 2021		12	12	5.00	60.00
Fees-2nd Employment Scheduling		1	1	25.00	25.00

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 85.00

Subtotal: 85.00  
Invoice Discount: 0.00  
Tax: 0.00  
Total USD: 85.00

INVOICE

CLIENT NAME

ROLLING HILLS

CLIENT NUMBER

CLIENT ADDRESS

INVOICE NUMBER

INVOICE DATE

12/9/2021

EVENT	DATE	DESCRIPTION	PERSONNEL START and STOP TIMES	HOURS QUANT
-------	------	-------------	-----------------------------------	----------------

1 11/05/21 0000 - 11/05/21 0000

Rolling Hills

Jeff Deese

11/05/21 0800 - 11/05/21 1200

EVENT TOTAL:

2

11/12/21 0000 - 11/12/21 0000

Rolling Hills

Jeff Deese

11/12/21 0530 - 11/12/21 1030

EVENT TOTAL:

3

11/26/21 0000 - 11/26/21 0000

Rolling Hills

Jeff Deese

11/30/21 0800 - 11/30/21 1200

EVENT TOTAL:

INVOICE TOTAL:

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Nov-21
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,878.00
7755259	3236 Bradley Creek Pwky - #1	\$ 32.00
7755275	3314 Ridgeview Dr #1	\$ 29.00
7755283	2448 Rolling View Blvd	\$ 91.00
		<b>\$ 3,030.00</b>

Vendor #27	
001.320.53800.43000	\$ 152.00
001.330.57200.43000	<u>\$ 2,878.00</u>
	<b>\$ 3,030.00</b>

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Nov-21
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,878.00
7755259	3236 Bradley Creek Pwky - #1	\$ 32.00
7755275	3314 Ridgeview Dr #1	\$ 29.00
7755283	2448 Rolling View Blvd	\$ 91.00
		<b>\$ 3,030.00</b>

Vendor #27	
001.320.53800.43000	\$ 152.00
001.330.57200.43000	\$ 2,878.00
	<b>\$ 3,030.00</b>

### Important Messages

Read this month's Power Line to learn about important changes to the 2022 Annual Meeting, how to cool off your water heating costs, and more. Have a safe and happy Thanksgiving!

**Credit  
Balance**

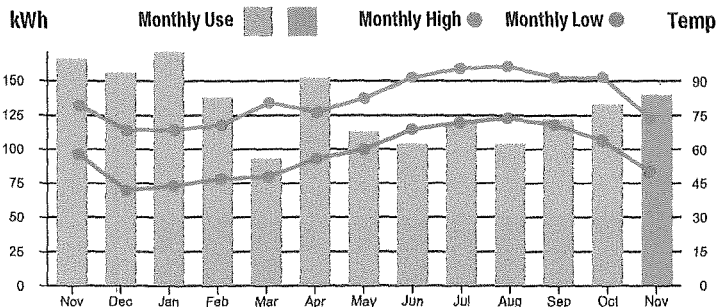
**-\$1,158.59**

**No Payment Due**

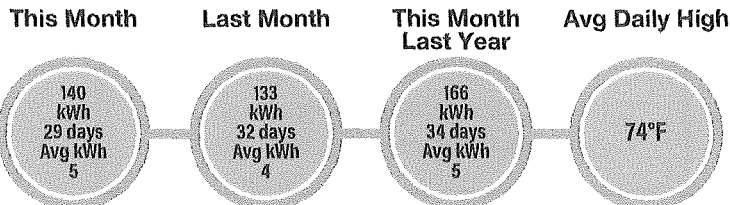
Previous Balance **-\$1,201.59**  
 No Payment Received **\$0.00**  
 Balance Forward **-\$1,201.59**  
**Current Charges Due 12/15/21 \$43.00**

Service Address: # 1 - 2404 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840010	10/25/21	11/23/21	4403	4543	1	140



2020 Please visit [MyClayElectric](http://MyClayElectric.com) for detailed usage history 2021



### Current Service Detail

Access Charge		\$23.00
Energy Charge	140 kWh @ 0.0813	\$11.38
Power Cost Adjustment	140 kWh @ 0.0164	\$2.30
FLA Gross Receipts Tax		\$0.94
Florida State Sales Tax		\$2.61
Clay County Sales Tax		\$0.56
Clay Co Public Ser Utility Tax		\$1.33
Operation Round Up		\$0.88
<b>Total Current Charges for this Location</b>		<b>\$43.00</b>

**KEEP  
SEND**

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.





CONTACT US  
Phone: 800-224-4917  
Web: ClayElectric.com  
Mailing: PO Box 308  
Keystone Heights, FL 32656

## POWER OUTAGES:

Steps to follow:

- ▶ Check your fuses and breakers to ensure the problem is not within your electrical system.
- ▶ If the outage is not within your system, report it by calling 888-434-9844
- ▶ Always stay away from downed power lines.

## DOWNLOAD OUR APP:



*Beware of*  
**SCAM CALLS**

Please be very suspicious of anyone who calls and claims he or she represents Clay Electric and wants to be paid immediately for a bill or service.

The co-op does not make phone calls to collect payment.

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Co-op Connections Card

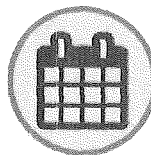
**Members get great deals  
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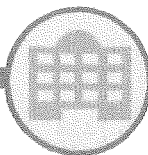
### By Phone

Free with checking/savings account, or credit/debit card. Call (844) 936-2704.



### Online

Free with checking/savings account, or credit/debit card. Visit ClayElectric.com.



### Pay Stations

\$1.50 service fee\*\* cash payments only. Visit ClayElectric.com for a list of authorized pay stations.



### Mail

Mail check or money order to: Clay Electric Cooperative P.O. Box 308 Keystone Heights, FL 32656



### Important Messages

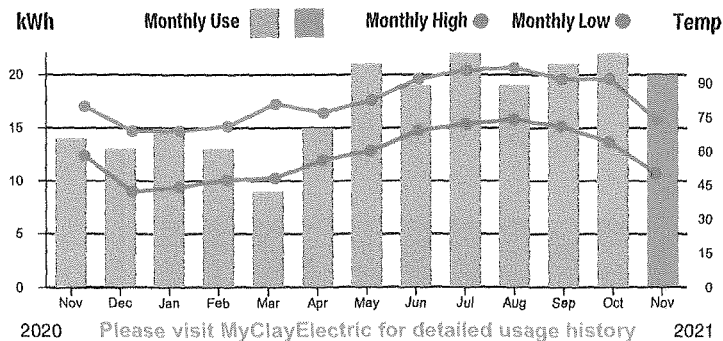
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**Total Amount Due**  
**\$29.00**  
 Due Date:  
**12/15/2021**

Previous Balance \$29.00  
 Payment Received 11/09/21 -\$29.00  
 Current Charges Due 12/15/21 \$29.00

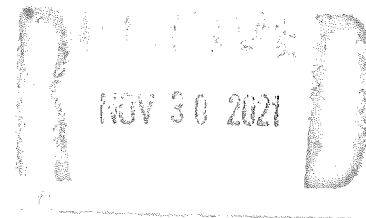
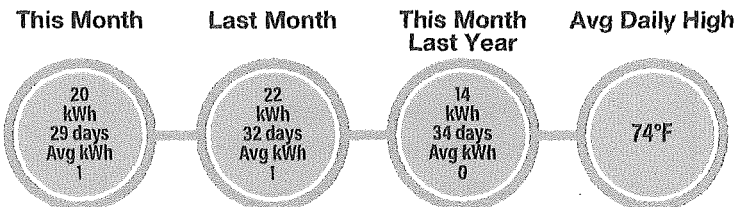
Service Address: # 1 - 3314 RIDGEVIEW DR

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	152012414	10/25/21	11/23/21	436	456	1	20



### Current Service Detail

Access Charge		\$23.00
Energy Charge	20 kWh @ 0.0813	\$1.63
Power Cost Adjustment	20 kWh @ 0.0164	\$0.33
FLA Gross Receipts Tax		\$0.64
Florida State Sales Tax		\$1.78
Clay County Sales Tax		\$0.38
Clay Co Public Ser Utility Tax		\$0.98
Operation Round Up		\$0.26
<b>Total Current Charges for this Location</b>		<b>\$29.00</b>



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



Account Number	7755275
Current Charges Due 12/15/21	\$29.00
Total Amount Due	\$29.00

Checks must be in U.S. funds and drawn on a U.S. bank.

**CLAY ELECTRIC COOPERATIVE**  
**PO BOX 308**  
**KEYSTONE HEIGHTS, FL 32656-0308**





CONTACT US  
Phone: 800-224-4917  
Web: ClayElectric.com  
Mailing: PO Box 308  
Keystone Heights, FL 32656

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Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755283

Trustee District:

06

Statement Date:

11/24/2021

Current Bill Due Date:

12/15/2021

Previous Balance

\$97.00

Payment Received 11/09/21

-\$97.00

Current Charges Due 12/15/21

\$91.00

## Important Messages

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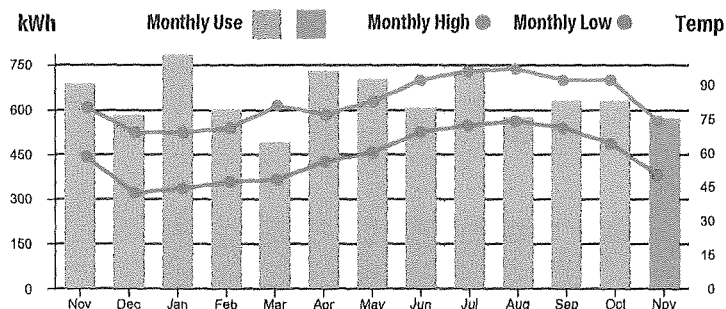
Total  
Amount Due

**\$91.00**

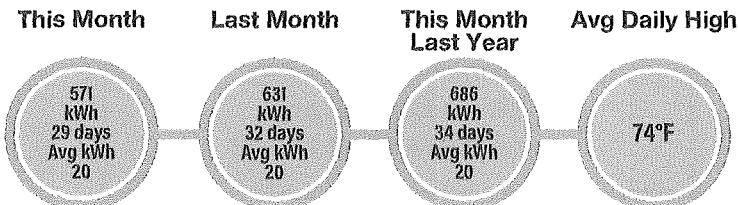
Due Date:  
12/15/2021

Service Address: 2448 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151840032	10/25/21	11/23/21	18860	19431	1	571



2020 Please visit [MyClayElectric](http://MyClayElectric.com) for detailed usage history 2021



## Current Service Detail

Access Charge		\$23.00
Energy Charge	571 kWh @ 0.0813	\$46.42
Power Cost Adjustment	571 kWh @ 0.0164	\$9.36
FLA Gross Receipts Tax		\$2.02
Florida State Sales Tax		\$5.62
Clay County Sales Tax		\$1.21
Clay Co Public Ser Utility Tax		\$2.61
Operation Round Up		\$0.76
<b>Total Current Charges for this Location</b>		<b>\$91.00</b>

KEEP  
SEND

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**Clay Electric Cooperative, Inc.**

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PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

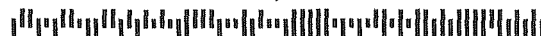
Account Number	7755283
Current Charges Due 12/15/21	\$91.00
Total Amount Due	\$91.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18



07755283

0000091009



CONTACT US  
Phone: 800-224-4917  
Web: ClayElectric.com  
Mailing: PO Box 308  
Keystone Heights, FL 32656

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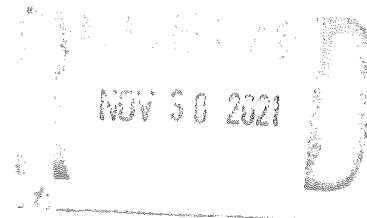
Member Name **ROLLING HILLS CDD**  
 Account # **7751951**  
 Trustee District: **06**  
 Statement Date: **11/24/2021**  
 Current Bill Due Date: **12/15/2021**

Previous Balance **\$3,202.00**  
 Payment Received 11/09/21 **-\$3,202.00**  
 Current Charges Due 12/15/21 **\$2,878.00**

### Important Messages

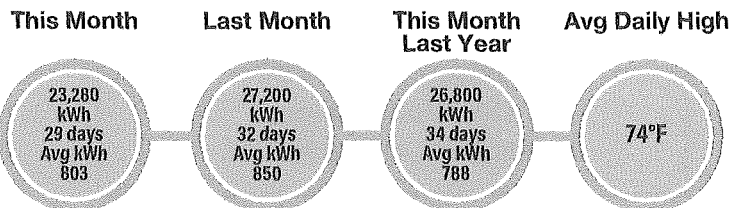
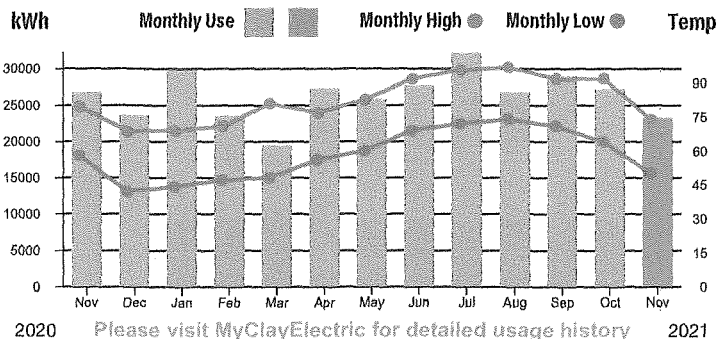
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**Total Amount Due**  
**\$2,878.00**  
 Due Date:  
**12/15/2021**



Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE DEMAND	152192920	10/25/21	11/23/21	9632	9923	80	23,280



### Current Service Detail

Access Charge		\$80.00
Energy Charge	23,280 kWh @ 0.0600	\$1,396.80
Power Cost Adjustment	23,280 kWh @ 0.0164	\$381.79
Demand Charge	89.440 KW @ 4.3500	\$389.06
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$13.82
FLA Gross Receipts Tax		\$64.51
Florida State Sales Tax		\$174.09
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$38.73
Clay Co Public Ser Utility Tax		\$78.63
<b>Total Current Charges for this Location</b>		<b>\$2,878.00</b>

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PO Box 308  
 Keystone Heights, FL 32656-0308

**PAY YOUR BILL 24/7**

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



7113 2 MB 0.485  
 ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761

5 7113  
 C-30

Account Number	7751951
Current Charges Due 12/15/21	\$2,878.00
Total Amount Due	\$2,878.00

Checks must be in U.S. funds and drawn on a U.S. bank.



**CLAY ELECTRIC COOPERATIVE**  
 PO BOX 308  
 KEYSTONE HEIGHTS, FL 32656-0308

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07751951 0002878007





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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755259

Trustee District:

06

Statement Date:

11/24/2021

Current Bill Due Date:

12/15/2021

## Important Messages

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Total  
Amount Due

**\$32.00**

Due Date:  
12/15/2021

Previous Balance

\$31.00

Payment Received 11/09/21

-\$31.00

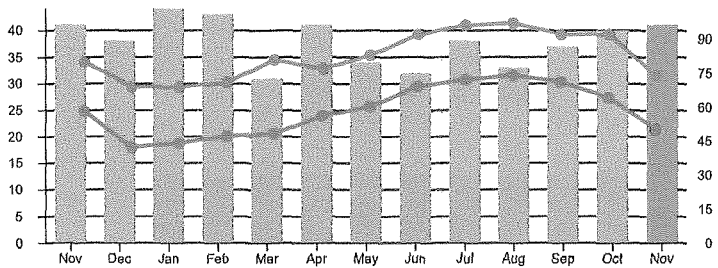
Current Charges Due 12/15/21

\$32.00

Service Address: # 1 - 3236 BRADLEY CREEK PKWY

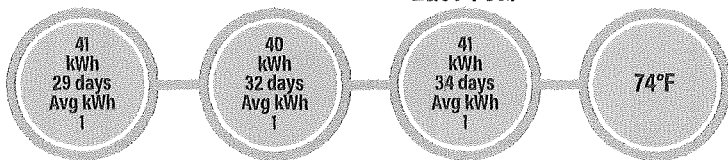
Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151839087	10/25/21	11/23/21	916	957	1	41

kWh Monthly Use Monthly High Monthly Low Temp



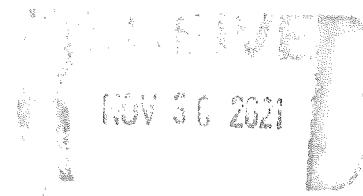
2020 Please visit [MyClayElectric.com](http://MyClayElectric.com) for detailed usage history 2021

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$23.00
Energy Charge	41 kWh @ 0.0813	\$3.33
Power Cost Adjustment	41 kWh @ 0.0164	\$0.67
FLA Gross Receipts Tax		\$0.70
Florida State Sales Tax		\$1.93
Clay County Sales Tax		\$0.42
Clay Co Public Ser Utility Tax		\$1.04
Operation Round Up		\$0.91
<b>Total Current Charges for this Location</b>		<b>\$32.00</b>



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ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755259
Current Charges Due 12/15/21	\$32.00
Total Amount Due	\$32.00

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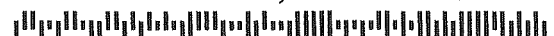


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KEYSTONE HEIGHTS, FL 32656-0308



07755259

0000032003



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# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:12-7-21

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12-7-21	Neighborhood Patrol/ Security	1530-1930	4.0	30.00	120.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
		97			
DEPUTY SIGNATURE:				TOTAL	120.00

Make all checks payable to Jeffrey Deese

Thank you for your business!



**GFL Environmental**  
**P: (904) 760-5880**  
**JacksonvilleFL@gflenv.com**

BE SURE TO WRITE YOUR INVOICE NUMBER ON YOUR CHECK

ROLLING HILLS CDD 125  
 5385 N KNOB HILL RD  
 ROLLING HILLS  
 SUNRISE, FL 33351  


**CUSTOMER NO.** UG-103664  
**INVOICE NO.** UG0000040687  
**INVOICE DATE** 11/19/2021  
**DUE DATE** Due Upon Receipt  
**TOTAL AMOUNT DUE** \$420.45  
**REFERENCE NO.**

**AMOUNT OF REMITTANCE** \$

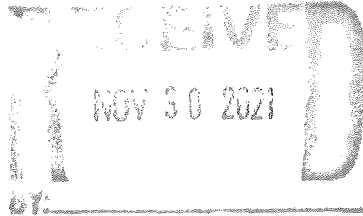
00555193UG000004068700103664000000000420456

PLEASE DETACH AND RETURN THIS TOP PORTION WITH PAYMENT. A RETURN ENVELOPE IS ENCLOSED AND THE REMIT TO ADDRESS IS ALSO ON THE REVERSE SIDE OF THIS INVOICE

DATE	DESCRIPTION	REFERENCE	RATE	QTY.	AMOUNT
19 - Nov	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	<b>SITE TOTAL</b>				<b>\$1.06</b>
19 - Nov	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY , GREEN COVE SPRINGS FL  Serv #001 COMM FRONTLOAD WASTE PERM 8YD				
19 - Nov	TRASH STANDARD SERVICE Dec 01/21 - Dec 31/21		\$242.48	1.00	\$242.48
19 - Nov	ENERGY CHARGE				\$112.54
19 - Nov	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$355.02				\$57.87
	<b>SITE TOTAL</b>				<b>\$412.89</b>
19 - Nov	(0000) C ADMIN FEE	SC70281			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

**Notes:**

Due to increased costs, your next invoice may reflect a price increase.



**REMIT TO:**

**GFL Environmental**  
**PO BOX 555193**  
**DETROIT MI 48255-5193**

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	ACCOUNT TOTAL
\$420.45	\$0.00	\$0.00	\$0.00	\$420.45

<b>TOTAL INVOICE</b>	<b>\$420.45</b>
----------------------	-----------------

REMIT TO INFO ON THE REVERSE SIDE ➡

**CUSTOMER NO** UG-103664

**INVOICE DATE** 11/19/2021

**INVOICE NO.** UG0000040687

PLEASE PRINT ONLY NEW ADDRESS INFORMATION BELOW. THANK YOU.

### Address Change(s)

MAILING ADDRESS ONLY ☐ MAILING AND SERVICE ADDRESS ☐

Name

Address

City

State

( )

Zip Code

Phone Number

E-mail Address

Customer Account Number

### Optional Payment Methods

#### eBilling:

Invoices in an Instant! Enroll in eBilling at [www.gflenv.com](http://www.gflenv.com) and click My Account. No fees apply when paying through this method and your statement is always ready! Choose to enroll in automatic payments or pay on demand. Visa, American Express, Mastercard and Discover are accepted.



#### Pay-By-Phone:

Call the number at the front of invoice and have your customer and invoice number ready. Visa, American Express, Mastercard and Discover are accepted.

### Remit to Address:

**GFL ENVIRONMENTAL**  
**PO BOX 555193**  
**DETROIT MI 48255-5193**

### Billing Rights Summary

If you think your bill is incorrect, or if you need more information about the details of your bill, please contact us at the number listed on the front of your bill or email.

We must hear from you no later than 60 days from the date of your bill on which the error occurred. Your bill shall be deemed correct unless disputed within 60 days from receipt.

### Electronic Funds Transfer Notice

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

### Late Fees & Service Fees

To avoid late fees and service interruptions, payments must be received by the due date except as may be otherwise provided by written contract. GFL Environmental reserves the right to charge service-related fees associated with but not limited to the following: setup fees, early termination fees, container return fees, etc.

### Electronic Funds Transfer Notice

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

### Cancellation Policy and Proration Policy

The customer must provide written notice of cancellation via certified mail at the address on the front of your bill. There will be no proration of billing and you will not be entitled to a refund if service is canceled during a billing cycle. You will remain responsible for all charges, fees and taxes through the end of the billing cycle (including the period between the notice of termination and the end of the current billing cycle). This provision will not apply if it is contrary to a current franchise agreement, municipal contract, or other written contract applicable to this account or is otherwise prohibited by law.

### Insufficient Funds Notice

If your check is returned for insufficient or uncollected funds (NSF), your signature on your check gives us permission to debit your checking account electronically for the uncollected amount. Payment by check constitutes your acceptance of these terms. For each returned check a fee will be assessed on your next billing equal to the maximum amount permitted by state law.

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 226  
Invoice Date: 12/1/21  
Due Date: 12/1/21  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - December 2021		3,433.33	3,433.33
Website Administration - December 2021		208.33	208.33
Information Technology - December 2021		83.33	83.33
Dissemination Agent Services - December 2021		416.67	416.67
Postage		4.77	4.77
Copies		48.60	48.60
Telephone		82.88	82.88
3			
<b>Total</b>			<b>\$4,277.91</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,277.91</b>

# Hopping Green & Sams

Attorneys and Counselors

December 3, 2021

**Via E-Mail**

Marilee Giles, District Manager  
Governmental Management Services  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Re: Rolling Hills Community Development District  
Hopping Green & Sams ("HGS") Final Invoices

Dear Marilee:

Attached are HGS's invoices for work performed in October and November. Effective as of November 15, 2021, the special district practice group has transitioned to the law firm of Kutak Rock LLP.

After 40 years, Hopping Green & Sams, PA has ceased the practice of law and this will be HGS's final invoices.

Also attached is an accounts receivable report for an outstanding invoice from prior months. A copy is included for your easy reference and payment.

For the bills associated with the financing matter, attached hereto, HGS typically receives payment at the time of the bond closing, which as of this date, has not occurred. Upon closing on the anticipated issuance, HGS would expect that the amount due to HGS would be deducted from the flat fee charged by Kutak Rock, LLP, and remitted to HGS at that time.

Please let us know if you have any questions regarding the attached. Otherwise, please remit payment within thirty (30) days of your receipt of this letter. It was a pleasure serving as your counsel under HGS; and we look forward to our continued representation with Kutak Rock.

Sincerely,



Katie S. Buchanan

KSB:gim

Attachments

cc: Stacey Johnson  
Patti Powers

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

October 31, 2021

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 125898  
Billed through 09/30/2021

**General Counsel/Monthly Meeting**  
**RHCDD 00001 KSB**

**FOR PROFESSIONAL SERVICES RENDERED**

06/23/21	KEM	Prepare resolution declaring special assessments and resolution setting hearing on assessments.	0.40 hrs
06/25/21	MKR	Prepare remaining fiscal year 2022 budget documents; prepare mailed and published notices of Phase 3B and Phase 3C debt assessment hearing.	1.20 hrs
Total fees for this matter			\$356.00

**DISBURSEMENTS**

Travel	4.70
Total disbursements for this matter	\$4.70

**MATTER SUMMARY**

Ibarra, Katherine E. - Paralegal	0.40 hrs	140 /hr	\$56.00
Rigoni, Michelle K.	1.20 hrs	250 /hr	\$300.00

TOTAL FEES	\$356.00
TOTAL DISBURSEMENTS	\$4.70

**TOTAL CHARGES FOR THIS MATTER** **\$360.70**

**BILLING SUMMARY**

Ibarra, Katherine E. - Paralegal	0.40 hrs	140 /hr	\$56.00
Rigoni, Michelle K.	1.20 hrs	250 /hr	\$300.00

TOTAL FEES	\$356.00
TOTAL DISBURSEMENTS	\$4.70

**TOTAL CHARGES FOR THIS BILL** **\$360.70**

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

November 24, 2021

Rolling Hills Community Development District  
c/o Jim Oliver, District Manager  
GOVERNMENTAL MANAGEMENT SERVICES  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 126250  
Billed through 11/24/2021

**General Counsel/Monthly Meeting**  
**RHCDD 00001 KSB**

### FOR PROFESSIONAL SERVICES RENDERED

10/09/21	JLG	Receive and review Florida DEO special district update form.	0.10 hrs
10/12/21	KSB	Prepare for and attend board meeting.	4.00 hrs
Total fees for this matter			\$1,234.00

### DISBURSEMENTS

Travel	86.20
Travel - Meals	9.49
Total disbursements for this matter	\$95.69

### MATTER SUMMARY

Gillis, Jennifer L. - Paralegal	0.10 hrs	140 /hr	\$14.00
Buchanan, Katie S.	4.00 hrs	305 /hr	\$1,220.00

TOTAL FEES	\$1,234.00
TOTAL DISBURSEMENTS	\$95.69

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$1,329.69</b>
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### BILLING SUMMARY

Gillis, Jennifer L. - Paralegal	0.10 hrs	140 /hr	\$14.00
Buchanan, Katie S.	4.00 hrs	305 /hr	\$1,220.00

TOTAL FEES	\$1,234.00
TOTAL DISBURSEMENTS	\$95.69

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$1,329.69</b>
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**Please include the bill number with your payment.**



Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 383  
Invoice Date: 12/1/2021  
Due Date: 12/1/2021  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - December 2021		1,070.00	1,070.00
1.330.57200.46700 - Pool Maintenance Services - December 2021		1,137.50	1,137.50
1.320.53800.34000 - Contract Administration - December 2021		1,847.58	1,847.58
1.330.57200.34000 - Facility Management - Rolling Hills - December 2021		4,918.42	4,918.42
60			
Total			\$8,973.50
Payments/Credits			\$0.00
Balance Due			\$8,973.50

Review  
12.2.21

**Special Assessment Receipts**  
**Fiscal Year Ending September 30, 2022**

[illegible]

<u>Due to DS</u>	2015A1	2015A2	2015A3
	256484004	242167004	241587004
11/23/21 \$	1,140.36 \$	896.56 \$	266.72
12/10/21 \$	4,580.54 \$	3,601.25 \$	1,071.35

	\$	5,720.89	\$	4,497.80	\$	1,338.07
Balance to transfer	\$	161,948.78	\$	127,325.25	\$	37,878.54
		V# 150		V# 151		V# 152

Owner	Due Date	invoiced	invoiced	Paid	Paid	Balance Due	
		O&M	Debt Service	O&M	Debt Service	O&M	Debt Service
WD3	10/1/21	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	12/1/21	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	1/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	4/1/22	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	4/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	7/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	9/1/22	\$ -	\$ 49,794.37			\$ -	\$ 49,794.37
TOTAL	\$ 273,079.93	\$ 107,098.68	\$ 165,981.25	\$ -	\$ -	\$ 107,098.68	\$ 165,981.25

**Special Assessment Receipts**  
Fiscal Year Ending September 30, 2022

[illegible]Direct Billed

Owner	Due Date	Inviced	Inviced	Paid	Paid	Balance Due	
		O&M	Debt Service	O&M	Debt Service	O&M	Debt Service
WD3	10/1/21	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	12/1/21	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	1/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	4/1/22	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	4/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	7/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	9/1/22	\$ -	\$ 49,794.37			\$ -	\$ 49,794.37
TOTAL	\$ 273,079.93	\$ 107,098.68	\$ 165,981.25	\$ -	\$ -	\$ 107,098.68	\$ 165,981.25

**Special Assessment Receipts**  
**Fiscal Year Ending September 30, 2022**

## Tax Roll

[illegible]

Due to DS	2015A1	2015A2	2015A3
	256484004	242167004	241587004
11/23/21 \$	1,140.36 \$	896.56 \$	266.72
12/10/21 \$	4,580.54 \$	3,601.25 \$	1,071.35

**Direct Billed**

Owner	Due Date	Involved	Involved	Paid	Paid	Balance Due	
		O&M	Debt Service	O&M	Debt Service	O&M	Debt Service
WD3	10/1/21	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	12/1/21	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	1/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	4/1/22	\$ -	\$ 58,093.44			\$ -	\$ 58,093.44
WD3	4/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	7/1/22	\$ 26,774.67	\$ -			\$ 26,774.67	\$ -
WD3	9/1/22	\$ -	\$ 49,794.37			\$ -	\$ 49,794.37
TOTAL	\$ 273,079.93	\$ 107,098.68	\$ 165,981.25	\$ -	\$ -	\$ 107,098.68	\$ 165,981.25



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 16506

Date: 11/28/2021

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** 20247  
Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
November Monthly Landscape Maintenance	1.00	6,072.15	6,072.15

Notes:

Invoice Total: \$6,072.15

*BAH* 11-23-21  
LANDSCAPE MAINT.  
001.320.53800.46200

*34*