

*Rolling Hills
Community Development District*

October 10, 2023

AGENDA

Rolling Hills Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.RollingHillsCDD.com

October 3, 2023

Board of Supervisors
Rolling Hills Community Development District

Dear Board Members:

The Rolling Hills Community Development District Meeting is scheduled for **Tuesday, October 10, 2023 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments *(Regarding Agenda Items Listed Below)*
- III. Organizational Matters
 - A. Oath of Office for Newly Appointed Supervisor Church
 - B. Acceptance of Resignation Letter from Supervisor Rhein
 - C. Appointment of New Supervisor to Fill Unexpired Term of Office (11/2026)
 - D. Election of Officers, Resolution 2024-01
- IV. Approval of Minutes of the June 13, 2023 and August 15, 2023 Meetings
- V. Series 2020 Project
 - A. Update Regarding Series 2020 Project
 - B. Ratification of Requisitions (101-102)
- VI. Series 2022 Project:
 - A. Update Regarding Series 2022 Project
 - B. Ratification of Requisitions (103-107)

VII. Consideration of Amenity Facility Policy Updates

VIII. Staff Reports

- A. Attorney
- B. Engineer
- C. Manager
- D. Operations / Amenity Manager
 - 1. Report
 - 2. Monthly Quality Inspection Report

IX. Supervisor's Requests

X. Audience Comments

XI. Financial Reports

- A. Balance Sheet & Income Statement
- B. Assessment Receipt Schedule
- C. Check Register

XII. Next Scheduled Meeting: December 12, 2023 @ 6:00 p.m. at the Rolling Hills Amenity Center

XIII. Adjournment

Community Interest:

- A. Amenity Center –
- B. Security & Technology –*Supervisor Miller*
- C. Communications, Programming/Events, Finance & Accounting – *Chairperson Jordan*
- D. Landscape & Pond Maintenance – *Supervisor Rhein*
- E. Common Areas – *Supervisor Cormier*

THIRD ORDER OF BUSINESS

B.

From: Jeff Rhein <jeffrhcdd@gmail.com>

Subject: CDD Seat Resignation

Date: October 3, 2023 at 12:27:35 PM EDT

To: Marilee Giles <mgiles@gmsnf.com>, Jay Soriano <jsoriano@gmsnf.com>

Cc: Jeff Rhein <jeffrhcdd@gmail.com>

Marilee and Jay,

I have moved out of the community. As our policy states a board member must be a resident of the community, I am submitting my resignation.

Sincerely,

Jeff

D.

RESOLUTION 2024-01

A RESOLUTION DESIGNATING OFFICERS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT

WHEREAS, the Board of Supervisors of the Rolling Hills Community Development District at a regular business meeting held on October 10, 2023 desires to elect the below recited persons to the offices specified.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>Marilee Giles</u>	Secretary
<u>Marilee Giles</u>	Treasurer
<u>Daniel Laughlin</u>	Assistant Treasurer
<u>Patti Powers</u>	
<u>Howard McGaffney</u>	
<u>Darrin Mossing</u>	
<u>James Oliver</u>	
<u>Daniel Laughlin</u>	Assistant Secretary(s)
<u>Rich Hans</u>	
<u>Howard McGaffney</u>	
<u>James Oliver</u>	
<u>Darrin Mossing</u>	

PASSED AND ADOPTED THIS 10TH DAY OF OCTOBER, 2023.

Chairman / Vice Chairman

Secretary / Assistant Secretary

FOURTH ORDER OF BUSINESS

MINUTES OF MEETING
ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, June 13, 2023 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
John Miller	Vice Chairman
Helana Cormier	Supervisor
Jeff Rhein	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan	District Counsel
Keith Hadden	District Engineer
Joe Schofield	Align Engineering by telephone
Freddie Oca	Riverside Management
Jay Soriano	Operations Manager
Several Residents	

The following is a summary of the actions taken at the June 13, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation from Supervisor Riggs

Ms. Giles stated we have a resignation from Supervisor Riggs who has moved out of the district and before we accept his resignation, I have a plaque of appreciation for his service on the board.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor Nate Riggs resignation was accepted.

B. Appointment of New Supervisor to Fill Unexpired Term of Office (11/2026)

C. Oath of Office for Newly Appointed Supervisor

D. Election of Officers, Resolution 2023-04

Items B, C, D, were tabled to give staff an opportunity to send an eblast notifying the residents of the vacancy and requesting letters of interest or resumes.

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the April 11, 2023 Meeting

Ms. Cormier stated in the minutes I had a response, but I don't remember the quote and I want to see if you would be able to go back and review that.

Ms. Giles stated I must have missed that email. I will check on that.

Ms. Cormier stated it was a statement I made that is important to me that it is not in the minutes.

Ms. Giles stated there are times when pens are clicking, papers shuffling, or chairs squeaking and the transcriptionist can't make out who is saying something. The requirement in the statute is that we have minutes so if she can't make out what is said she does the best she can.

FIFTH ORDER OF BUSINESS

Update Regarding Series 2020 Project

Mr. Hadden stated LGI closed on four lots last week and they own the entire cul-de-sac. We are ready to close on the second cul-de-sac except that the only county inspector that can inspect that is on vacation until next Monday. When he inspects it then LGI has 15 days to close on the lots.

Jeff sent me an email about the entrance needs a lot of maintenance. I reached out to Vallencourt and they said it really wasn't ours to maintain so I said just go in and mow it. It hasn't been grassed professionally yet. There was an open hole for an AT&T pull box and I don't know

who unbolted it and the lid is gone so I called AT&T and asked them to put a new lid there for safety.

Ms. Jordan asked can you put caution tape around it until they get it fixed?

Mr. Hadden stated I will but I'm hoping by the end of this week AT&T has a new lid.

Ms. Giles stated that is the kind of email we appreciate getting during the week from residents or a supervisor. Thanks for sending that ahead of time, we don't want anyone to trip and get hurt.

Mr. Soriano stated when they are developing like that, there are protections in the county that they are not required to clean that up. If Vallencourt comes out and mows, then you will see it better. We would have to tape off a big section to keep everybody back from that. That is not our property but in a case like this we are going to take care of it.

SIXTH ORDER OF BUSINESS

Series 2022 Project

A. Update Regarding Series 2022 Project

Mr. Schofield stated we are about 98% complete, plat recorded, Adams Homes is working on pulling the building permits. There is some underdrain to install, that is kind of the last item for construction and a little seeding and sodding. We are near completion, and you will start seeing homes going vertical soon. I will work toward project close-out and then it will be vertical construction.

B. Ratification of Requisitions 93 - 95

On MOTION by Ms. Jordan seconded by Mr. Rhein with all in favor requisitions 93-95 were ratified.

C. Ratification of Change Orders 001-008

Ms. Buchanan stated a lot of these change orders are for small amounts, cleaning things up in the field but we did ask Joe to bring them back because I think it is appropriate for the board to ratify them because it was a district contract. The one thing I think we want to talk about tonight and is the one that Joe is here to present is contract modification no. 7 and that is page 61 on my PDF and is a high dollar change order for \$567,664 to install underdrain and cleanouts and it shows on the plans. This is a utility requirement that at the beginning of a contract the developer was

uncertain whether it was going to have to do this work so they didn't include it, in hopes that they did not have to pay the extra half million to do the work. At this point they have been advised that it is required and what they would like to do is add it to the district contract so that they are able to take advantage of the tax-exempt savings with the direct purchase of material.

Mr. Schofield stated that was a business decision. The permit was issued with plans showing the roadway underdrain throughout most of the community and that is to keep the groundwater out of the roadway base material because when it gets wet you start having problems. The county is going to own and maintain the roadway, so they want to make sure their rock stays dry so they require underdrain under certain parameters. Where the groundwater is getting too close to the rock you have to draw it down with the underdrain perforated pipe system. What we were attempting to do was to build a sufficient amount of the project and then perform additional analysis to determine if that much underdrain was in fact required. The decision was made to exclude that line item in the contract being uncertain as to how much underdrain might be needed after the additional analysis was performed during construction. We were unsuccessful, we found that we needed to solve it with the underdrain and that became a contract supplemental for the underdrain as required by the county.

Ms. Buchanan stated the bonds have been expended so this is going to be part of the developer's completion obligation meaning they are going to have to pay to finish the contract, because we don't have bond proceeds anymore.

Ms. Jordan stated this increase will not impact the residents; the developer is going to have pay the difference.

Mr. Rhein asked why do we have to ratify it if it doesn't cost us anything?

Ms. Buchanan stated it is our contract.

Mr. Rhein asked who did the analysis for modification 7?

Mr. Schofield stated the Geotech. At the time the work was done we were in a drought, so the timing did not work out favorably.

Mr. Rhein asked who came up with the cost?

Ms. Buchanan asked Joe, can you confirm that Pipeline provided the cost based on the specifications that were initially authorized by the county.

Mr. Schofield stated that line item was excluded from the contract so we don't have a unit price, that would be a couple years old now so Pipeline used today's pricing, which I determined to be probably lower than the average bid coming in now.

Ms. Cormier asked what was the total bond amount on that portion? I don't understand how they are out of bond money.

Ms. Buchanan stated the bonds were issued in the amount of \$10,500,000, but out of that amount of bonds that were issued only \$7,700,000 went into the construction account for use on the project. The rest of it goes to things like debt service reserve, capitalized interest, cost of issuance, you don't ever get the total amount.

Ms. Cormier stated okay, the math didn't make sense at first.

Mr. Rhein asked can we have a bond training session?

Ms. Giles responded I will check on that. I will see if we can get someone qualified to do that.

On MOTION by Ms. Jordan seconded by Mr. Rhein with all in favor change order no. 7 in the amount of \$567,664 was approved.

Ms. Giles stated I will bring back all eight of them so you see them in chronological order.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Fiscal Year 2024

Mr. Rhein stated these contracts don't expire until November. Are we doing these for budget purposes?

Ms. Giles stated that should be September 30th and they start October 1. Did you see that somewhere?

Mr. Rhein stated in previous contracts.

Ms. Giles stated you are looking at the landscape contract and at the top it says as of November 15th of that year, but the term of that service was October 1, 2020 through September 30, 2023. We try to line all the contracts with our budget that starts October 1 and goes through September 30th.

A. Riverside Management Services

Ms. Giles stated the first one is Riverside Management Services and there is a side-by-side comparison.

Mr. Soriano stated there was a question about the hours, the 2,037.7 basically they went through the calendar and added up what you have planned right now; you have lifeguards on Thursday, Friday, Saturday, and Sunday and that is how they came up with the number. It is your request as to how many days you want and how many lifeguards. It is billed by the hour and that is why you are always under budget because you don't use anywhere near 2,000 hours.

Ms. Cormier stated I have a concern with some of the quality of work that we receive from Riverside Management from some of the different contractors and people they have hired. We know Freddie is fabulous and you work for our community. Do not take anything personal on that one. When it comes to the quality of work it has been a struggle with some of the different people.

Ms. Jordan asked what specifically?

Mr. Rhein stated the pool guys left a mess.

Mr. Soriano stated the pool guy doesn't have anything to do with this, they are a sub-contractor.

Ms. Cormier stated correct and that is where I have asked some of the questions on the present audit. I talked to Marilee about that one. You see the breakdown in here of the different jobs and different invoices and some of it is your manhours, your people when they are out there painting or doing different things. Over the years and continually this past year the quality of the workmanship that we get for what we pay is still an issue. I wish we had better services.

Ms. Jordan asked what specifically?

Ms. Cormier stated the janitor, the work that the janitor does. One of the problems is I don't know whether their employees are doing the work or a sub-contractor is doing the work. If it is a sub-contract that Riverside uses, I don't know the difference so I don't want to say the wrong words. Job descriptions is huge. When you look at what we paid the pool person, who is with Riverside, they go in, clean the pool, scrub the pool, they do everything they do when they service it. But we still have green spots, we still have stuff.

Ms. Jordan stated the pool is going to have that until we redo the pool. The reason I'm asking for specifics is because I don't think there is anything you can say against RMS and the work they provide us. We have had problems with some vendors. Problems have happened but how this company has handled the problems is significant.

Ms. Cormier stated we will agree to disagree but when you see the pressure washing jobs they do and that is where I want clarity on what is their employees versus sub-contractors. Forget the pool issue that just happened, that is another ballgame. The daily maintenance that they do with the operations with the janitor, pool cleaning, we believe they do when they come in and do stuff, when they have their pressure washing people, is that your employees, is it a sub-contractor.

Mr. Soriano stated depending on what it is, what is listed here is RMS. Pool maintenance, when people hear that term they think a lot of different things. The work you just had on gutters and our zero entry, that is not the same as this pool maintenance. That is just a cleaning guy. Right now, because of the age and the problems with your pool you are in the top, with more than 500 hours a year and it has been that way for quite some time. Here, this was originally based on 12 hours a week, more like 392 and we have kind of stuck to that. We are probably about \$28 or \$29 an hour for pool service. If you want more than that you are definitely going to have to go up because that pool takes a lot of work. We can add it. We have never tried to add it here over the years. In fact, here the problem has been there was never a lot of money so the idea has been to try to cut it as low as possible. You have not had money to add services onto more janitorial time. Janitorial is RMS not a sub-contractor and in the summer they get run over. Pressure washing is different, it is not part of this. That is your general maintenance and you pay for that per hour and if you are not happy with the service you can talk about that when you get that invoice. They do charge by the hour so you sometimes have less than 10 hours a week in your budget over the years to do maintenance on this big facility. You have to try to find ways to get that in or you go over budget. One thing Freddie has been able to do over the years making sure to not go over budget. Not until this year have you had the funds to start putting more maintenance hours to different lines.

Mr. Rhein stated I feel that the amenity center could use some love. Do we need to add more maintenance?

Mr. Soriano stated definitely, but it is not in this because you never set it up to adjust pay for a consistent amount of hours. It is needed but you have budget constraints.

Ms. Cornier stated we do pay for services and I feel they should do a better job. I understand when they submit the different work orders and they get paid through the repair and maintenance line. That \$40,000 in both line items, does some of the work that you do come out of that portion of the budget?

Mr. Soriano stated you don't pay me at all. There is a repair and replacement line. That is not the amenity manager or the operations manager.

Ms. Cormier stated not those positions.

Mr. Soriano stated that \$80,000 for the two includes supplies and a laborer's time. One good maintenance guy fulltime would be more than that just for the labor. I think that is needed but it is not in the budget.

Mr. Rhein asked what about a parttime maintenance guy?

Mr. Soriano stated I would love to find a qualified parttime guy, especially if he lived in the neighborhood.

Ms. Jordan stated I will move to approve this and next year we can talk about hiring more people.

Mr. Rhein stated I would like to see the scope.

Ms. Buchanan stated I think we did this last year.

Ms. Giles stated it is in the last agreement and I can send this to you. This is one every year the board will approve.

Mr. Rhein stated Tree Amigos did the same thing and didn't include a scope and that is more and that is more concerning.

Mr. Soriano stated we have the original scope for the first year for Tree Amigos and we can update that too.

Ms. Giles stated we have a scope of services.

Mr. Soriano stated we will update the hourly, pool service, janitorial services, lifeguards, deck monitors and facilities assistance. We didn't have that last year so we can add those in.

Mr. Rhein asked should we wait? I don't sign stuff before I see everything.

Ms. Giles stated this has janitor, pool maintenance services, lifeguard services, facility management, facility operations and staffing services. It is already in there.

Ms. Buchanan stated to better define your question is that we have a scope. Do you want changes to this scope?

Mr. Rhein stated I didn't have a chance to look at the scope. I looked at the one from 2019.

Ms. Buchanan stated we have one for 2023. The one from 2019 I'm confident it is dated but this one is from last year short of the facility attendant I think everything else is included. We

noticed there was sort of a lackluster scope attached last year and made an effort to improve it. You can approve it and delegate authority to a single person to sign off on the scope of work.

Mr. Rhein stated the amenity manager, operations manager, pool service and janitorial all have a 6% raise, which is high especially since inflation rate is coming down from 8% to 5% and we are 4.9% right now and it is going to end up around 2.23% next year. The best I can do is raise you 4.9%.

Mr. Soriano stated it is not just about my job but all the hourly people. If you want to negotiate we are open to negotiation but if you want to start cutting people, super low just to save dollars you are not going to get good quality employees and it creates a problem.

Mr. Rhein stated right now it is 4.9% inflation.

Ms. Jordan stated there were years they did not increase us.

Mr. Soriano stated you are talking about inflation coming down for next year. One problem we have with our hourly people is that we have an automatic \$1 increase based on fulltime person, you are automatically getting a \$2,000 increase based on something we have to do, we have to pay those people \$1 more. If there is a minimum wage employee we are not keeping minimum wage employees it creates more of a trouble internally. When I have somebody who is \$17 or \$18 and a new guy just started and a month later he gets \$1 more then I have to give someone else \$1 more just to keep those employees in position.

Ms. Jordan stated I don't think 6% is bad. There are costs associated with employees above their salaries; there is workers comp and the cost of benefits.

Ms. Buchanan stated what Shannon is talking about is the burden so each employee the salary is \$50,000 and the burden is going to be between 22% to 26% on top of that \$50,000 that GMS pays but they expect to recoup from the district for that position and if you think about 25% burden that puts it right at \$63,000 which is pretty close to where GMS has been a year ago based on those numbers.

Ms. Cormier stated I get what you are saying. Freddie does not get paid \$63,000 he gets paid less than that and the fee for Riverside what it costs to employ him is added on top of that. We get that we don't want any homeowner in here to think that we are paying that bill for your employment because you get way less than that and we pay for that. When we are talking about GMS and RMS, GMS is different, these are RMS employees.

Mr. Soriano stated the hourly people, yes.

Ms. Cormier asked is the amenity manager, operation manager, pool service are all those RMS employees?

Mr. Soriano stated I am your operations manager.

Ms. Cormier stated you are GMS.

Mr. Soriano stated it doesn't matter, they are the same. You are paying RMS, I stopped that for going out to bid because I know the property very well rather than hiring someone else to come in.

Mr. Rhein asked can we get it at 5%?

Mr. Soriano stated if that is board direction and the board said we don't want to sign, I would be happy to go to my boss. There are partners involved in that and they still have to pay their money but I will bring that to them if that is board direction.

Ms. Cormier asked we are going to get the scope of work. Does that include the job descriptions for each employee? When I requested that in 2020 the job descriptions were a paragraph compared to other companies that had very lengthy job descriptions of what is expected from an employee. Can we review the job descriptions for each and every one of these positions?

Ms. Giles stated the scope of service was included in last year's agreement and we can include that.

Mr. Rhein stated the inflation rate is 4.05%.

Ms. Giles asked is that the board's guidance you want to see the scope of service, 4.05%?

This item tabled.

B. Tree Amigos

Mr. Rhein stated the increase is the 2% or 3% they have always done but to me because of continuing service I didn't see a scope. We have a lot going on. Does this include the new lake and ponds, new areas.

Mr. Soriano stated it does not.

Mr. Rhein stated I know Joe is coming back and wants more money and I want a scope for him too.

Ms. Buchanan stated I want to make sure I understand when you ask for a scope. It has one and you just don't like it?

Mr. Rhein stated there is no scope here as to what needs to be cut, what needs to be trimmed.

Ms. Buchanan stated I think part of the confusion is that Tree Amigos is treating it as a renewal so the prior scope would still apply.

Ms. Giles stated they don't expire until October 31, 2025.

Ms. Jordan stated they wanted an increase last time and we told them no.

Ms. Buchanan stated this isn't necessarily a brand-new agreement, they are just proposing a modification to your existing agreement to increase the price.

Mr. Rhein asked when does the current one expire?

Ms. Giles stated the current one expires October 31, 2023 with two annual renewals.

Ms. Jordan stated they can go up 3% each year.

Ms. Giles stated it shows through October 31, 2023 is the initial term with the option of two annual renewals that takes us to October 2025.

Ms. Cormier stated there are going to be increased areas they are going to have to maintain. What are they going to increase for that.

Mr. Soriano stated that one is definitely hard because they have to be able to see the common ground before they can give you a price. They can't say they will take care of a certain area for \$500 more a month and it ends up being a huge amount of detail and you are not going to be able to get that from anybody. Until that is done back there they won't be able to add in an amount. I don't think you will see it this coming fiscal year but by the time we are planning next fiscal year that will happen. This will have to change because they are going to have to ask for an increase so it would be an addendum.

Ms. Giles stated when we get to 2025 what do you want to see?

Mr. Rhein stated my ultimate goal is a lot of shrubs around here look old, the junipers are getting frayed and dying. I thought I saw in a previous contract that they would take out shrubs and stuff that is included in the contract. Because I want to do some maintenance or some re-landscaping with nicer stuff I want to make sure that is still included in the contract and we don't lose that, because that would probably be a hefty price.

Mr. Soriano stated when we come up on 2025 I can get you a scope that may have better detail.

On MOTION by Ms. Jordan seconded by Mr. Rhein with all in favor Mr. Rhein was authorized to work with staff to review the scope of the agreement with Tree Amigos and to bring back any necessary changes at the next meeting.

C. The Lake Doctors

Ms. Giles stated we asked for this from Lake Doctors anticipating eight more ponds coming online in the future. We only pay for what we have so until those come online we won't pay this additional fee.

Mr. Rhein asked can we get the pond sizes together and once we have that we need to add that to the scope of work.

Mr. Soriano stated I think we already had an increase to cover your current contract. We asked for this to see the pricing for the new ponds, but I think that may be a couple years out.

Mr. Rhein stated it was going to go in for the fish.

Ms. Giles stated we did budget for these additional ponds in 2024. If the ponds come online in 2024 we have the money set aside. I don't think we need a motion it was just a discussion and we will keep things the way they are right now with Lake Doctors. As the ponds come online we have the flexibility in the budget to cover that.

Mr. Rhein stated we need a scope on this as well.

EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2023-05 Approving the Proposed Budget for Fiscal Year 2024 and Setting a Public Hearing Date to Adopt

Ms. Giles stated Resolution 2023-05 approves the proposed budget for fiscal year 2024 and sets the public hearing date for August 15, 2023.

Ms. Buchanan stated because you are not increasing the assessments there will not be a mailed notice to the residents. The resolution directs staff to publish notice of the public hearing and transmit the budget to Clay County.

Ms. Giles stated the budget has three funds we deal with, the general fund, which is the operating and maintenance, debt service fund which covers the 2015, 2020 and 2022 bonds and the capital reserve fund that is money set aside for repairs and replacement of the capital assets and we have a capital reserve study that we use as a guide to help us with this budget. We had a budget workshop at the last meeting and I recommend doing that going forward. There is no

increase in this budget, the assessments stay the same. On page 77 is the side-by-side comparison that shows they are the same for 761 platted lots 2023, 2024, the gross assessment is \$1,269.90.

The board discussed the following: Printing and binding, landscaping, security, capital reserve, pool repair, chemical vendor, permit increase, projected for pool attendants, gate monitor.

Mr. Rhein moved to increase the gate monitor from \$10,000 to \$17,000 and Ms. Jordan seconded the motion.

Ms. Cormier stated when I worked here as a resident who lived here and worked in that position, I was hired to just monitor the gate so we could have an adult present to be able to stop the chaos that was happening, yelling at the lifeguards and all that in 2019, you have to be able to have that look that you can look through and you have the registrations if that needs to be updated so that when people come in there and say yes, these are the ones that live here, these are the guests, that all needs to be out there for that person sitting there because that is what I would do is look to make sure and our residents did not like anybody telling them what they could or couldn't do. It was very stressful for a homeowner to be in that position. I concur when you live here and doing the same thing our lifeguards have gone through when they live here and being yelled at and cussed at by our residents, it is horrible because you have a parent who is upset so we have to be mindful of that one but definitely update whatever we have to do to make sure that is up to date even if it is, people filling out new ones and making sure that we have that. I also have a question on us not getting, the board or Freddie not getting notified when we have new people move in and people move out. The HOA gets an estoppel for every sale that happens with the new people. Is there any way that Freddie can get that information from Solaris, to where he is getting a copy of those estoppels so he knows when people are moving in and out?

Mr. Soriano stated we can request. We can't require them to do that.

Ms. Buchanan stated I don't know what kind of information is on that paperwork because once it is provided to the district, it is a public record.

Mr. Rhein stated you can go to the property appraiser's website.

Ms. Buchanan stated that is the argument if you can just go to the property appraiser and look to see all the sales in 2023, what value is this offering and what do you use it for.

Ms. Cormier stated so that Freddie knows because right now he doesn't know when somebody at this address moves out of here and their key card needs to be deactivated and they

moved to Silver Creek but still have cards and they still come in here and nobody really knows unless you know this neighbor moved out. When new people move in he knows their names and stuff and the address. Send this person a letter or something to be able to notify that new homeowner they need to come in here because not all realtors tell them, go to the front, go talk to them. You will start seeing it on Facebook, how do I get a key. The HOA has that estoppel with the new information on those people when they move in.

Mr. Soriano stated if they are willing to work with us, but we can't require that. When people rent they don't tell us their tenants left.

Ms. Jordan stated one of the things we ought to look at in the future is better pool monitoring system. We have talked in the past about cards with photos on them.

The board discussed new systems, fobs, wrist bands, photo cards, printers and computers.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor Resolution 2023-05 approving the proposed fiscal year 2024 budget with changes as discussed on record and setting the public hearing for August 15, 2023 was approved.

NINTH ORDER OF BUSINESS

Consideration of Renewal of Pool Use Agreement with Clay High School Swim Team

Ms. Giles stated we started circulating the agreement with them, we don't have it back yet.

Mr. Oca stated they are going to go for a couple more weeks doing training and then meets and practices the same as every year. The fee is \$800.

On MOTION by Ms. Jordan seconded by Mr. Rhein with all in favor the pool use agreement with Clay High School was renewed.

TENTH ORDER OF BUSINESS

Motion to Set a Public Hearing Date for Adoption Regarding Revised Suspension and Termination of Access Rule

Ms. Buchanan stated because this relates to suspension or termination of amenity rights it is our recommendation that you adopt this at a hearing. Our goal is to go through the policy and find out whether the board is comfortable pursuing it in a general sense, it doesn't have to be perfect tonight because you are not actually adopting it, so you have the ability to continue to review it and make any modifications at the August meeting.

She then reviewed the proposed suspension and termination rules and discussed the following: inappropriate pool attire, payment for damages, uniformity of suspensions, rework language on initial suspension, appeal process, tweak current policy, electronic incident reports, number of guests, must be 18 to bring a guest.

On MOTION by Ms. Jordan seconded by Ms. Cormier with all in favor the public hearing to consider revised suspension and termination of access rule was set for August 15, 2023.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Ms. Buchanan stated the legislature adopted a law, which the governor has signed that requires special district board members to undertake four hours of ethics training on an annual basis. There are some free resources online from the Commission on Ethics. This requirement starts January 1, 2024. Our office will give you more information in the upcoming months to make sure you have more direction. The goal is to make it as convenient as possible.

B. Engineer

There being none, the next item followed.

C. Manager – Report on the Number of Registered Voters (808)

Ms. Giles stated in the agenda package is a copy of the letter from the supervisor of elections indicating that there are 808 registered voters residing within the district.

I have an email from a supervisor who asked for a forensic audit. I wasn't able to get a proposal for that. I need a little more guidance from the board. A forensic audit by definition examines and evaluates the firm's financial records to derive evidence used in a court of law or a legal proceeding specifically looking for some type of fraud or embezzlement. I need more guidance from the board. I can get with the accountant and she can pull a report out of the system that shows every transaction paid against any one of your budget lines, then pull every invoice to support each of those transactions.

Ms. Jordan stated I don't think we need a forensic audit. Every dime we spend is at the end of every financials, at the end of the year we have a third-party company to audit our money

then it goes to the State of Florida for validation. I'm not sure what would be looked for. I don't support that request. I think it would be a misuse of our funds.

Ms. Giles stated I can pull transaction reports from the system where we pay out each invoice. I just need some more guidance from the board.

Ms. Cormier asked is there a different type of audit that identifies, because what I was asking about when it comes to contractors, sub-contractors, the employees, the hourly people that is going on but to where we can see where that \$40,000 in to two different line items, how that money is spent and what it is spent on?

Ms. Giles stated that \$40,000 is the budget amount, we don't always hit that, but what I can pull from the system is a transaction report very similar to your check register that you see. What I'm going to pull is the same documents that you have already approved at the meetings with the check register. All the financials are in the agenda packages on the website, but I can pull a report for each year that shows these are the transactions and then I can have her pull all the invoices.

Ms. Jordan stated I know you can do that but it is budget season, I'm going to stand firm and say I don't think it is needed. Every single thing we spend is public record, it is out there it is available. You can view it. It is a waste of our time and resources to have you guys chasing ghosts. It is available to you if you want to do the work, do the work. Asking our district staff to spend more time, more hours, more community funds on whatever goose chase you are after is a waste of resources.

Ms. Giles stated if there is something specific that I can hone in on, I feel that would be part of the guidance.

Ms. Jordan stated if there is something specific then fine. As long as it is not going to cost the district any money.

Ms. Giles stated I wasn't able to get a proposal because I wasn't able to tell her what to target. She was able to send me a transaction report. But I don't know if this is what the board is looking for.

Ms. Cormier stated when I made the request I was trying to understand how much of it is RMS employees, how much of the money goes to sub-contractors because some of the work and some of the stuff. Like when the palm fronds were done, I don't know if that was an RMS

employee or if that was the landscape company doing it, was it a sub-contractor? I'm just saying in general I just threw one out there because that was something that was done.

Mr. Soriano stated no matter how it is done whether it is a sub-contract, it is not paid through RMS so it is always going to be paid to those other people. Let's say we hire your neighbor to do some painting because the RMS guys are doing something on the boardwalk, so we hire that guy. The district is going to pay him directly, you don't ever go through RMS and generate another invoice to pay that guy. Right now all your sub-contracts you see in that agenda package every month. There is nothing in there that goes through us like a roundabout.

Ms. Cormier stated okay so then when this work is, let's say the pressure washing for example, you used RMS employees to do the pressure washing. I would like to know how much we spent on pressure washing yearly to know if we need to hire an outside company to come in at that price and be able to do the pressure washing so that they could actually come in there do what needs to be done and different stuff, so when I'm asking for a copy for that information that is what I'm trying to figure out.

Mr. Soriano stated that is more specific so we can look. If you say I want to see pressure washing, we can go into that repair and replacement and pull everything out that was done through RMS pressure washing because it gets billed that way.

Ms. Cormier stated that is where I didn't know if a forensic audit would to that or something would to and explain.

Mr. Soriano stated even going on that, that is not going to help you in that aspect. If you want to look at the pressure washing, you have to decide how much pressure washing you want. If we tell you that these guys spent \$8,000 of your money last year pressure washing you are not happy because you want more, you still have to decide and tell us to spend more.

Ms. Cormier stated or do a better job.

Ms. Jordan stated we hire a company to do something, you can decide to no longer work with that company or you can make a decision to work with that company under the prices they have given you. That is the decision; do you want to work with them for the prices they are offering us or do you want to look for someone else.

Ms. Giles stated it sounds like you don't want a forensic audit, you don't want to pay for that but if you want a transaction report I can pull that and email that to you then go from there if there is a specific invoice you want to revisit, all of which are on the district website. To make it

simple I can pull the transaction report for a specific year and that may help a specific supervisor. Once you have that report you can see what month and year it was in and either you can go into the website or you can ask me to pull that. If that helps, I need to know what to pull. To pull every invoice for the last five years there would probably be a cost associated with that. To pull a transaction report is easy enough I think that I can just ask for a transaction report for a specific fiscal year send that to you and we can go from there.

Ms. Jordan stated I won't support any cost to the district.

Ms. Giles stated to pull a transaction report is not a cost, I can try to do that if that will help you look for something specific. Just let me know which fiscal year you want; if you want all five that will take longer but I can do that.

D. Operations/Amenity Manager

1. Report

Mr. Oca reviewed the facilities report, copy of which was provided in the agenda package.

Mr. Soriano gave an overview of the operations and reported on issues with the playground equipment.

Ms. Giles stated the board authorized certain spending limits for continuing and non-continuing emergencies.

Ms. Jordan moved to authorize Mr. Rhein to work with staff to have the playground equipment platforms repaired/replaced in an amount not to exceed \$10,000 Mr. Miller seconded the motion.

Ms. Cormier asked will it really cost that much for the platforms?

Mr. Soriano stated I've ordered online with different manufacturers and I have gotten some platforms at \$2,000 some at \$2,500 and they are shipped on freight so when you bring a semi in and they don't ship anything for under \$200 and you need two of them I'm looking at \$400 top \$500 shipping. It won't be anywhere near \$10,000. The only case it would be more expensive is if the manufacturer tells me I can't get that platform, it is 16 years old, then I would pull out the last two posts so you would have to put in two new posts then you are adding a little more money. I still don't think I will be near that.

On voice vote the motion passed.

2. Monthly Quality Inspection Report

TWELFTH ORDER OF BUSINESS

Supervisors Requests

Ms. Jordan stated the mailbox that is supposed to get rocks also needs a light. Can we look at solar lighting?

Mr. Soriano stated I will look at a regular light first and maybe I can add it to one of your flat rate accounts. You can do a solar light but they tend to be more expensive upfront, but you won't have a recurring expense. I keep trying not to talk about the rocks.

Ms. Jordan asked Marilee to send an email to the other developers and ask that they put lights on their communal mailboxes.

Ms. Giles stated I will do that.

Ms. Jordan stated the party planning committee has a couple requests to do different things. One is to do a festival type gathering where people set up booths and sell things and maybe get some food trucks. In order for the party planning committee to do anything like that we need to find out if we can charge for booths.

Mr. Soriano stated you can charge, we have done that before.

Ms. Jordan stated that would need to be separate from CDD or does it go through the CDD.

Mr. Soriano stated since they are doing this as their own entity, basically we are just giving them use of the facility.

Ms. Buchanan stated I don't think we are renting that space to them.

Ms. Jordan asked are we required to have insurance?

Mr. Soriano stated we do ask for a COI from food trucks and additional insured.

Ms. Buchanan stated for food trucks there is a license agreement that our firm uses that is standard. I can send it to you. On some level the CDD has to know when these things are happening.

Ms. Jordan stated we will coordinate these events with Freddie. The party planning committee has the second Friday and Saturday of the month to plan events. We also want to have a tennis match.

Mr. Soriano stated as long as we are covered safety-wise we are okay with it.

Ms. Cormier stated the National Night Out or one of the events they only allowed neighborhood vendors to set up a booth. They didn't allow outside people to come in because they wanted the people in the community to spotlight their business. On that evening, National Night Out, are we able to open that up? There are a lot of networking people.

Mr. Soriano stated since we are not doing it as a CDD, we are giving them space then you would work with them and do what they feel is comfortable.

Ms. Cormier asked are you trying to raise money for something on the event?

Ms. Jordan stated anything we spend we pay for. If we do anything where fees would be raised it would go back into a pot to alleviate some of the expenditures from residents.

Can other board members participate in the party planning events? Jeff has great ideas for this community.

Ms. Buchanan stated realistically there is no way you and Jeff are going to be in a room talking about using CDD facilities without veering off into policies or budget or other items.

Ms. Giles stated perception is reality and you would give that perception.

Ms. Jordan asked what if he worked with another member of the committee?

Mr. Rhein stated it's okay, I have three children and I don't go out much.

Ms. Giles stated my goal is protect you sometimes from yourselves. If you do that you are opening the door.

Ms. Buchanan stated my recommendation is no, but you don't have to take my advice.

Ms. Cormier stated I have been working with Freddie and Jay to identify the five parks that are here and look at having two different items at each park so that it would be identified as a park and have Jay give us a future development idea of what it would look like if the parks were developed all the way so we could have an idea of first year priority, and phases moving forward. Is that a direction we would go in as a whole so we can first preserve the integrity of the parks, then go from there?

Mr. Soriano stated the map there is what I'm starting with. I have a more detailed map, but I wanted to print off a copy for you. There are actually seven common areas that have enough space to have benches, bike rack, green space. There are a couple that are big enough to have playground equipment. Those seven are the first common areas I have looked at, there are three that are more pond roadside, many of your ponds have wide banks that are flat and have a bump-

out. We will start with benches and down the road add tables and then the ones that can accommodate playground structures. This is not something that will be done in one year.

Ms. Jordan stated I did get an email from Commissioner Burke regarding speed limit signs and the public works should be working on replacing all those and if nothing happens in the next three weeks let me know and I will follow-up.

Mr. Rhein asked Jay in your professional career have you ever had a playground lease where you pay monthly for a new playground? At the amenity center.

Mr. Soriano stated my experience is unless you are outrageously strapped you won't see anything in the next year or two where you get to be in a better spot. You are going to spend more in the long run. You are getting into a better position. I would wait then be ready to purchase new when you have funds.

Ms. Cormier stated when we did a walk through and had issues with the pool and the stuff the sub-contractor did, I asked Marilee if they had been fully paid yet. Have they been?

Mr. Soriano stated I don't believe so.

Ms. Cormier asked are they going to come back and remove the stuff they left on the areas and are they going to do any of the clean-up from the messiness of the job?

Mr. Soriano stated they came out and did grates, because the health inspector will ask about that. You are talking about on the deck. On the deck side I don't know if they plan to come back, I will ask. I'm more worried about the grates because I need that cleaned on the gutter side for the health inspector to be happy.

Ms. Cormier stated you did say if we use that pool company they would use different people to redo the entire pool.

Mr. Soriano stated yes. This is their laborers, not when they do marcite. The crew that came out and did the sprayground that was the marcite crew, that is a different company.

Ms. Cormier stated when we were talking about the parks and different areas, I will ask again if you will talk to Waltham if there is any responsibility they have. I was asking Katie if there was stuff that had been recorded that was supposed to be done that hasn't been done. That is still up in the air. Jay, when we spoke it is hard to get the developers to do, they give you a lot of business, this that the other, is there anywhere you can get with them?

Ms. Giles stated Shannon and I worked together in October of last year, sent that letter to Garden Street. He didn't say no, he hasn't said yes yet and you just heard that they are now

developer funding the rest of that project. I don't know if it is a hard no from them now that they are paying out of their own pocket, but we don't have a hard no from Garden Street. I will send a letter to Waltham like we did with Garden Street.

Ms. Cormier stated if there is any recourse we can take back to Waltham and try our hardest. We don't have the money to spend on benches and different things. If there is any responsibility he still has as a developer, any development, any contribution, I ask that you ask them.

Ms. Giles asked do you think there is? Is that why you are bringing that up?

Mr. Soriano stated that is a problem too. You said recourse. I wouldn't use that because there are certain requirements and if there is not a requirement to finish out and give us a playground then there is not a requirement. Some of those plans were conceptual and we get that a lot but if there is not a requirement there is nothing we can do and once they are out that is definitely hard to do.

Ms. Cormier stated he is not totally out.

Mr. Rhein stated the incident this weekend the back gate lock was locked in the morning but unlocked later in the afternoon. We may have a key that is out there? The gate by the restrooms.

Mr. Soriano stated if I find that there are keys out there for anything we will start changing keys. Years ago they used to hand out keys to get into this building. That is one of the first things I did when we took over, we changed all the locks. If there is a key out there we will take care of it.

Mr. Oca stated I will look.

Mr. Rhein stated we may have a problem with alcohol at the pool here, most of the incidents people have coolers full of drinks. There may be a policy, but they are not paying attention.

Ms. Cormier asked does our insurance cover alcohol?

Ms. Jordan stated it is swim at your own risk but as to the pool deck there are laws that you can't have it so close, but we can remove it from any of the rental spaces that have access to the pool deck for safety.

Mr. Soriano stated that was an old East West thing.

Ms. Jordan stated we just add that there is no alcohol at the amenity center area adjacent to the pool.

Ms. Buchanan asked you want that effective immediately?

Ms. Jordan responded yes.

Mr. Jordan moved to amend the amenity center policies such that no alcohol will be permitted at the entire amenity other than this room, to be effective July 1, Mr. Rhein seconded the motion.

Ms. Cormier asked does our insurance allow alcohol?

Ms. Giles stated I can't answer that right now. I can send you the current insurance policy.

Ms. Jordan stated that is not going to be on your policy unless you ask for that.

Mr. Rhein stated this is a family friendly pool.

Ms. Giles stated since we introduced a new item on the agenda we will open the floor for public comments.

A resident stated this is not the course I thought this was going to go. My husband and I are probably one of the members of this community that are at the pool the most and I teach in the community so I know 90% of the children here. There is a resident we have seen who have had issues with alcohol or abusing that privilege and got all rambunctious or whatever. In the five years of being here a lot of the issues are caused by a guest of a resident or is from a big party that has rented the facilities and they brought coolers because they plan to be here all day. So, they may have a 2-hour rental then they just spread out and move to the tables and stay all day. If you are here all day just as you at the beach and you are drinking all day, there are going to be issues. I'm not saying that doesn't need to be addressed but for a few specific people if we can hold some guests or some residents more accountable for their behavior and terminate their guest privileges. I don't know of anyone who has ever gotten their cards terminated. It is a policy we have never used. Before you X every guest from coming up here to have a beverage, enforce the policy. I am a teacher and love to come up here and have a margarita and read a book and you are going to tell me I can't do it because some jerks were loud and obnoxious? I find that harsh.

Ms. Jordan stated maybe we go with our rules with the option to suspend, we encourage suspension for inappropriate behavior and see how the summer goes. If it becomes a problem we bring back the no alcohol policy.

Ms. Giles stated just to clarify you can't have alcohol in the pool.

The resident stated a lot of people follow the rules and this is like making a rule for everyone for the two or three obnoxious, loud, drunken families that have never had their privileges revoked. There are other rules in place that can be enforced and hold them more accountable and if it becomes a more regular issue then that is something to look into.

A resident asked is it an issue? I just moved here and it didn't seem like an issue. Is it a problem?

Ms. Jordan stated I don't know that drinking is a big issue. We have had multiple years of problems at the pool with residents being rude and disrespectful. I agree maybe that is going too far. We could probably keep the rules as they are and start suspending people.

A resident stated you can make a million rules but without someone to be there to enforce the rules all day nothing is going to come of it. I have run into incidents when staff isn't here. It is hard as residents to police the pool and I don't wish that on anyone.

Mr. Oca stated Lane has done a good job the last couple of weeks.

A resident stated if you say there is no alcohol and people are drinking down there, how much time are you going to spend chasing them around.

Ms. Giles stated I think the motion died. Freddie will monitor that.

Mr. Rhein stated there is a GMS invoice 5777 from Crown Trophy dated 5/15 for \$92. I don't know where that is going.

Mr. Oca stated I think that was for Nate's plaque.

Mr. Rhein stated the pool project, can we get a breakdown of the labor and supplies.

Mr. Soriano stated you are going to see the cost of supplies by breakdown.

Mr. Rhein stated I don't see the credit card purchase.

Mr. Soriano stated it is the same for reimbursement, you will see the cost on there then they process the reimbursement.

Mr. Rhein stated I wanted to see who was doing the job.

Mr. Soriano stated that is Joe and that probably won't be on there until the next agenda packet because that was just done.

Mr. Rhein stated it is kind of weird having an invoice and waiting.

Mr. Soriano stated most of the invoices in here are from April, you are a couple months behind. He just did that work last week.

Mr. Rhein stated I would like more details on those invoices. Can we move meetings to the third week, by the second week of the month and beyond that I want more time to look through the packet. We talked before that if we moved it up or got the packet earlier that would encroach on your financials because they have to do it in enough time, but if we pushed the meetings back, that would still give them the same amount of time to complete it.

Ms. Jordan stated I can't accommodate the third week for the rest of the year.

Mr. Rhein asked can we have all the contract period performance dates start on the month that there is no CDD meeting so that way we can have a chance to talk about it beforehand and do something beforehand. If we have a meeting in August then October we fall under what we have contracts due that same month. The period of performance we have now, I don't see all the period of performance and when they start from the beginning.

Ms. Jordan stated keep in mind the members of the board will always rotate so every four years you are going to have a period of time where you have six month people don't know what they are doing. You are going to have people come on board who don't understand everything and there is going to be a learning curve to it. Whatever month you are deciding to put those contracts in, I would keep it about six months out of the election period.

Ms. Giles stated what staff tries to do is when we approve a proposed budget we take into account increase for any of the agreements we have and we currently have a couple agreements that don't line up with the fiscal year and we are trying to get those adjusted so that they all start October 1 and end September 30. Is that what you are talking about?

Mr. Rhein stated yes. As long as there is enough time for the session to plan.

Ms. Giles stated the discussion will be before those contracts expire. A lot of them are scheduled to expire this September and we knew that more lakes could come online in 2024 so that is why we have that one. RMS expires September 30 and to go along with what we see in the budget. We do have a couple that are off cycle, I don't know how they got that way but they are. We are trying to get them all aligned with the fiscal year. We will typically bring the ones that expire to you during budget season. A lot of contractors will not even engage in a conversation with us until the summer because they don't necessarily work on a fiscal year. When we start to ask them in March for their FY 24 proposals it is only three months into the calendar year but we are six months into the fiscal year. That means you will see it at the budget workshop then your budget approval and everything is locked in at budget adoption. Typically, you approve it then

Katie prepares an agreement then that agreement comes back to you. You have approved the contract, then the paperwork catches up to the agreement.

Mr. Rhein stated our facility manager had shorts that were frayed, it doesn't look professional. They need to look professional at the amenity center.

Mr. Oca stated I asked her not to wear such nice clothes because we mess with chlorine and all kinds of stuff. I don't know if they were too short.

Mr. Rhein stated they were frayed.

Mr. Soriano stated she is a manager but it is only a parttime role, we only had so much money. We offered her hours to do other things so she does come out for other things. She had done cleaning and done stuff for the pool. We did tell her to be careful what she wears because one day she came in a dress and it's nice but not something she should wear when doing these other jobs.

Mr. Rhein stated she is doing a great job. Maybe if we had shirts.

Mr. Soriano stated we have name tags.

Mr. Rhein stated a resident suggested bright lights in the amenity center, not yellow. Who can residents ask for future purchases for the houses coming up?

Mr. Soriano stated we usually don't make recommendations.

Mr. Rhein stated I sent an email a while ago about a box out here. Now it is duct taped.

Mr. Soriano stated we don't touch those, that is AT&T.

Mr. Rhein stated the amenity building inspection. This came up because of the new law about condominiums.

Mr. Soriano stated we do get different types of building inspections, but we don't fall under any of that.

Mr. Rhein stated I want to make sure it is safe.

Mr. Soriano stated we also get an engineer's report. Every couple of years they come through and inspect facilities and give us a report.

Ms. Jordan stated we had an inspection done for the capital reserve study.

Mr. Rhein asked do they inspect foundations? We are not on solid land, it's Florida sand. Do we need something like that?

Ms. Cornier stated the sand up at the front as you come in on Rolling Hills Boulevard, all of that on the side of the road is continually washing into our drainage.

Mr. Soriano stated that is the builders.

Ms. Cormier asked who is checking our drainage in there because when it fills up with sand that is not dissolving and is going to cause an issue.

Mr. Soriano stated it is not ours, when it is in the road the county will deal with that. When I see slow drainage issues I give them a call but they don't want us to cleaning those boxes.

Mr. Rhein asked what about the culvert?

Mr. Soriano stated we are going to have to drop some dirt there, it is our culvert.

THIRTEENTH ORDER OF BUSINESS Audience Comments

A resident stated you were talking about the pool inspection. Do you know when that will happen?

Mr. Soriano stated we don't have a date; she will just show up and will show up multiple times in the summer if she wants.

A resident stated look into updating the card system to help prevent issues with guests. Also, the gate monitor should be an adult. The lounge chairs need to be updated.

Mr. Oca stated they got restrapped three years ago.

A resident stated we need new chairs. These are old and very uncomfortable.

Mr. Oca stated the new ones cost between \$350 to \$400 each.

Ms. Giles stated we will bring back a proposal for chairs.

Mr. Miller left the meeting at 9:50 p.m.

FOURTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Check Register

On MOTION by Ms. Jordan seconded by Mr. Rhein with all in favor the check registers were approved.

FIFTEENTH ORDER OF BUSINESS

**Next Meeting Scheduled for August 15, 2023,
2023 @ 6:00 p.m. at Rolling Hills Amenity
Center**

Ms. Giles stated the next meeting is August 15, 2023 at 6:00 p.m. at this location.

On MOTION by Ms. Jordan seconded by Ms. Cormier with all in favor the meeting adjourned at 10:05 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

MINUTES OF MEETING
ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, August 15, 2023 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
John Miller	Vice Chairman
Jeff Rhein	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan	District Counsel
Keith Hadden	District Engineer by telephone
Joe Schofield	Alliant Engineering by telephone
Freddie Oca	Riverside Management
Jay Soriano	Operations Manager
Several Residents	

The following is a summary of the actions taken at the August 15, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

Mr. Finney stated I am a new resident and I have been overwhelmed with negative news about the neighborhood. The amenity center seems to be in poor shape and it seems like it could be proactively handled differently and there is a lack of caring and lack of maintenance. It appears to be mismanaged or mis-planned.

Ms. Jordan gave an overview of the history of the district and the reason for the lack of available funds for repairs and upgrades.

Mr. Miller stated there was not enough staffing but there are enough people in the community willing to help.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Appointment of New Supervisor to Fill Unexpired Term of Office (11/2026)

Ms. Jordan moved to appoint David Church to fill the unexpired term of office and Mr. Miller seconded the motion.

Mr. Rhein stated I think we get a lot more with Mr. Gibbons then gave an overview of his background.

On voice vote with two in favor and Mr. Rhein opposed the motion passed.

B. Oath of Office for Newly Appointed Supervisor

C. Election of Officers, Resolution 2023-04

Items B and C were tabled.

FOURTH ORDER OF BUSINESS

Overview of the Bond Process

Ms. Buchanan gave an overview of the bond process, reviewed the past issuances, the default, refinancing of portions of the 2006A Bonds into four series of bonds that have been refunded again into the 2020 series, then the 2022s relate to the Adams Home section. This is the debt the district owes to the bondholders and the district collects the debt service assessments to pay the principal and interest on those bonds.

Generally, at the first meeting the district determines what improvements it is going to be responsible for constructing and that is called the capital improvement plan that includes the stormwater management system, water, sewer, electric, roads, streetlights, landscaping, hardscaping, and amenities. It is essentially all your core infrastructure. The district's engineer works with the developer and identified the master improvement plan, put it in a report and we

used that report to file a complaint with your circuit court to have the court validate the bonds. That means the district has the authority to issue bonds, the purpose of the bonds is valid and the process for the bond issuance is valid. Once we have the validation the district issues a master assessment lien and that is where we identify that we are able to lien all the developable property within the district with assessments necessary to pay for the bonds. The one thing I will note is that we never issued the total master lien. The master lien is generally the cost of the total improvement plan, which is generally tens of millions of dollars more than what the market can support, which means they wouldn't be able to sell lots with the assessment high enough to support the original umbrella master lien. Instead, the developer looks at the target assessment range it wants and multiplies that out by the number of platted units it is going to have in each assessment area and that is how the district determines the amount of bonds that are issued in any series. If the bonds are not enough to finish the project the developer has an agreement with the district to complete the project out of its own pocket. The conditions of the bonds including the interest rate, terms, refinancing provisions, all of those are incorporated into the supplemental assessment methodology, which also identifies the reduced assessment rate that is actually assessed on the property. That is an overview of the start to finish and overview of bonds.

Mr. Rhein asked which bonds have been paid in full?

Ms. Buchanan stated none of them have been paid back in full, they are 30-year bonds. I don't think any of them extended past the initial term, so you are looking at 2037 for the expiration for the earlier ones and the ones that were issued in 2022 are going to be a much later date. If you have a question about the bonds on your specific lot, Marilee's office has information and she can give you an estoppel and pay down information.

Mr. Rhein stated I imagined an in-depth discussion of our agenda, our bonds and someone to walk us through the steps and process. How we issue and where we are now.

Ms. Buchanan stated help me understand because this is how we issue.

Mr. Rhein stated let's move on, thank you for your time.

Ms. Buchanan provided the website has the offering statements that is a summary of all the transactions, the work that is going to be done, the financials of the district and the summary of the development and the developers. It is essentially a proforma and prospectus that they give to tentative bond holders. It is very detailed in the information that it has and that is the document that bondholders use to decide whether or not they want to invest in the district's bonds.

FIFTH ORDER OF BUSINESS

**Approval of the Minutes of the April 11, 2023
& June 13, 2023 Meetings**

Ms. Jordan moved to approve the April 11 th and June 13 th meeting minutes and Mr. Miller seconded the motion.
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Mr. Rhein stated the minutes of the April meeting are not ready to be approved because there needs to be some additions. Supervisor Cormier requested and there was about three paragraphs in total between the conversation of Shannon and Ms. Cornier. I'm not sure why they were left out to begin with.

Ms. Jordan asked what conversation are you referring to?

Ms. Giles stated it is on page 18. Florida Statutes requires that we take minutes, not that they are verbatim. A lot of times the transcriptionist just gives an overview of the minutes. When a supervisor wants something specific to be revisited, we replay the recording and add it in. I don't know what difference this conversation made. You see that on page 18 where it starts with, we can agree to disagree, the developer could have continued to contribute to the community. The supervisor asked that her statements be added in there.

Mr. Rhein stated I think what was gained from the revision was that Helana believed the developer could contribute to the community and maintain and sustain the pocket parks. I want to state on record that due to the fact that there were some comments not recorded, the first time the reason the business practice concern by the management company in regarding the public meeting minutes supervisors are not being recorded in an accurate manner. I don't know why they get to pick and choose.

Ms. Jordan asked what was not recorded? What do you want recorded that was not?

Mr. Rhein stated it is on page 18.

Ms. Giles stated it is not a requirement to be verbatim with Florida Statute, a lot of times when pens are clicking very loudly and feet are shuffling and papers are being stacked and people are coughing and sneezing and scooting around in their chairs it is very difficult to hear the recordings. I can ask the transcriptionist why she didn't put that in the first time, if she had a difficult time understanding what was being recorded. I can come back and let you know why it wasn't there the first time, but it is not a requirement that it be verbatim; just that minutes be taken.

I have some districts that their minutes are simply two pages long, whatever the agenda item is it says it and then the motion, it is very brief. Any time a supervisor asks that a recording be revisited and a specific comment be added they add it for you.

Mr. Rhein stated I hear you but when it changes the narrative of the agenda and the minutes recorded it is important that they are all recorded properly.

Ms. Jordan asked what was changed?

Mr. Rhein stated you would not know that Helana believed the developer should contribute to the community to maintain and sustain pocket parks.

Ms. Jordan stated I disagree with you. I think the public is well aware that Helana thinks the developer should contribute more and has said it numerous times in the meetings. I don't know that that changes the entirety of the conversation we had. It is such a minuscule conversation. That is the first thing, the developer should contribute more money but it has nothing to do with us in the grand scheme of things or what we are doing in the CDD and the business we are trying to accomplish with the funds we do have. I'm fine with the meeting notes. I think they express all the issues that were on the agenda and the conversations we had. There was a lot at that meeting that we don't put in these minute notes and I don't care because it doesn't add to the issues that we address as a CDD board.

Mr. Rhein stated I would like to also move that the June comments do not include my comments that were recorded when I stated I believe the residents are paying for this on the bond on page 32 in regard to the contract modification of over \$500,000.

Ms. Giles asked is that PDF page 32?

Mr. Rhein stated yes.

Ms. Giles stated let's take one set of minutes at a time. For the April 11th minutes is there a motion to approve?

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the April 11, 2023 minutes were approved as presented.

Ms. Giles asked on the June 13th minutes, I can ask the transcriptionist to replay that. After the meeting just point me in the direction where it is missing so we can hone in on that part of the recording and we can approve this in substantial form or we can table the June minutes until the corrections are made.

Mr. Rhein stated there was also talk about ponds and the sizes and I believe that to be important for historical record so the future board members know that we have ponds the size of 3 acres that was not included in the minutes either. On page 52 there is a sentence with the phrase, invoice and waiting, and it should be invoice in waiting.

Ms. Giles stated if you can send me those corrections, I will have them added. We will table the June 13, 2023 meeting minutes.

Ms. Jordan moved to approve the June 13, 2023 meeting minutes in substantial form and there being no second the motion died for lack of a second.

SIXTH ORDER OF BUSINESS

Update Regarding Series 2020 Project

A. Update Regarding Series 2020 Project

Mr. Hadden updated the board on the number of lot closings, the water and reuse meter installation, and paving the third cul-de-sac and stated everything should be done by the end of August.

In response to Shannon's request on the park the developer has agreed to transfer that to the CDD and contribute up to \$6,000 to build whatever the CDD wants such as a bench or picnic table.

Ms. Jordan stated extend them our gratitude and Marilee can send out a letter and we can put the money aside to give it to Helana to do something with that park.

Ms. Giles steed it sounds like it is going to be a couple of months because that tract has to be conveyed to the district.

B. Ratification of Requisitions 97-100

Ms. Jordan moved to ratify requisitions 97-100 and Mr. Miller seconded the motion.

Mr. Rhein asked on page 62 there is builder line items, one called sale prep. What is that and why is it included on the invoice? Because that is coming out of the bonds?

Ms. Jordan stated we are out of bond funds; this is being paid by the developer. That is site prep.

Mr. Rhein stated if it is site prep and not sale prep, I apologize.

Mr. Hadden stated that is site prep.

Mr. Rhein asked is all this paid by the developer now and not from the bonds?

Mr. Hadden stated that is correct.

Mr. Rhein asked we ratify this because it is our CDD?

Ms. Jordan stated it is still our job to make sure the entire contract is done, even though we are not responsible for these funds.

Ms. Buchanan stated we are responsible for these bills because it is a contract between Vallencourt and the CDD, but we no longer have funds to pay these bills and the developer has an obligation to pay them under their completion obligation, which we talked about earlier. When the project is more expensive than the bond proceeds, the developer is obligated to pay the difference.

On voice vote with all in favor the motion passed.
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SEVENTH ORDER OF BUSINESS

Series 2022 Project

A. Update Regarding Series 2022 Project

Mr. Schofield stated the construction is about 98% complete on the 247 lots to the south, some of the home pads are being poured. The only remaining item is to install the common area buffer landscape plan and that is occurring this week. We are scheduling final inspection with the county; all the utilities have been installed and approved and certified and accepted by Clay Utility. Just working the final punch list and final inspection and working to get this closed out.

B. Ratification of Requisitions 96-102

Ms. Jordan moved to ratify requisitions 96-102 and Mr. Miller seconded the motion.
--

Mr. Rhein asked can we get a breakout of what the bond paid for and what the developer is now paying for?

Ms. Giles stated I maintain a spreadsheet that shows when it got paid, who got paid, how it got paid and if it was paid on a funding request. I will get with the accountant to see which tracker better suits what you are looking for. Would the whole board want to see that or do you just want me to send it to you?

Ms. Jordan stated I would be interested in seeing it.

On voice vote with all in favor the motion passed.
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C. Ratification of Change Orders 001-006, 008

Ms. Giles stated this is for change orders 001 – 008 from Pipeline. At the last meeting in your packet it included change orders 003-008, it didn't have 001 and 002 and we tabled it so you could see all the change orders in the order they have been presented.

Ms. Jordan moved to ratify change orders 001-008 and Mr. Miller seconded the motion.
--

Mr. Rhein asked when we are ratifying these we are just ratifying these because it is our duty and because the developer gets 6% in sales tax to use the CDD? District sales tax?

Ms. Buchanan stated again, the district has the contract with Pipeline so it is our contract and what these modifications are, are changes that had to be made based on field conditions or other site work conditions or engineering factors that required changes to the existing contract and pricing. In that sense what we are doing is cleaning up our contract documents so when we have our audit they can review this contract and tie it out to the pay applications.

Mr. Rhein asked what is the difference between let's say modification 1 and 2 where we sign whereas the CDD in modification 3 where the developer signs for it? Is that just the lay of the land, where the project is?

Ms. Buchanan stated my request is always that the CDD sign these because it is the CDD contract. That is why we are bringing it back to make sure the CDD ratifies it.

Mr. Rhein stated I just want my fellow board members to ask the question when we are ratifying these modifications that we ask the question how does this benefit the residents. It should benefit the residents.

Ms. Jordan stated it benefits the future residents. We have to make sure everything is done and we have to make sure everything is paid.

Mr. Rhein asked what is the mobilization fee? Did we go over this last time?

Mr. Schofield stated mobilization is what the contractor has to truck in, their equipment and materials, physically mobilize people, equipment and materials to the project. There is a real cost to them moving equipment around.

On voice vote the motion passed.

The next item taken out of order.

NINTH ORDER OF BUSINESS

Consideration of Proposals:

A. Riverside Management Services

Ms. Giles stated at the last meeting the board asked staff to take the RMS proposal back. One of the comments was the current inflation rate was 4%. I did some math and tallied that what RMS has presented is actually at 4.16% increase from 2023 to 2024.

Mr. Soriano stated it was actually Jeff and you were looking at a couple spots that were at 6% and you wanted to negotiate down to 5% but you also asked us to increase some of those hourly people, that the board has talked about multiple times because we do need more staff, we do need more hourly help. We did look at it and adjusted the portion for operations and I came down to about 3%, did not change the expected amenity manager because Freddie is the one here and that helps with things like giving him his annual increase. This brought the whole thing down but we did increase the hourly the way you asked and that ends up keeping the budget flat. Last time you had a certain amount in there for RMS because we increased those hours for the hourly staff and took down the operations, you still ended up washing your budget. There is no change in the overall budget. We do have to adjust the lines to match this if you feel comfortable accepting that decrease the way I set I set it up.

Mr. Rhein stated I thought we raised \$7,000.

Mr. Soriano stated that is a separate line. I want to deal with the RMS proposal first because you asked to negotiate on that. Later you also asked that we increase the facility assistant and it went from \$11,000 to \$17,000, but that wasn't included in the original RMS proposal. I just dealt with the negotiation on the RMS proposal and if you look at your budget line we still have that

\$17,000 in there. That has been done so we can get the final number for the budget so you can see whether you had an increase in assessments or a decrease and you didn't and we were able to get everything done that was requested.

Mr. Rhein stated so on the budget it is facility assistant/gate monitor, but the proposal is lifeguards and deck monitors.

Mr. Soriano stated yes that facility assistant is more the gate monitor too. The gate monitors end up being your check-in person.

Mr. Rhein asked Ms. Jordan, didn't we want to focus on the gate monitor too?

Ms. Jordan stated we do want a gate monitor. I think this budget allows us to have the gate monitor Thursday through Sunday and it also gives us management staff over the weekend as well, right?

Mr. Soriano responded yes. It is not like you have to use it towards the same person, the facility assistant or deck monitor. Remember, those positions are billed hourly so this isn't a contracted amount. If you don't use the deck monitor that goes back into the district's budget and sits there and that is surplus for whatever you want to use. If we think it is needed, which we do think the gate monitor is needed that is where the extra goes.

Ms. Jordan stated that is only during the summer.

Mr. Soriano stated that is the plan, but this year we had issues as early as April and we didn't have enough money last year to set it up like this. If you want to start the gate monitor earlier that is where we would have put that charge.

Ms. Jordan stated I don't think the gate monitor is the highest priority to invest more money into. It is important but keep them during the season. We didn't have gate monitors last year or the year before. This is a good step forward I don't think we are done with the number of people we need on staff but our funds need to be pushed toward repairs instead of more staff.

Mr. Rhein asked in order to provide more resources to provide better care for the facility that was discussed previously are we going to consider adding a maintenance guy?

Ms. Jordan stated I wanted to discuss that idea with the residents. How problematic is it to have residents assist in what you have?

Mr. Soriano stated it does create more work for Freddie and me and when there are volunteers there is no accountability and that still makes us the point of contention if something doesn't get done because people said they would do it and they don't show up. There is also a

liability issue, we can only have them doing certain things. We do this a lot in some districts such as painting a room. We can have volunteers and we set everything up and help out with that and that saves time because now we don't have to pay the hourly people. The volunteers can be used but we are limited as to how we use them.

Ms. Jordan stated we need to know what we can use volunteers for. The budget can be adjusted on where the money is going, it just cannot be increased. I'm okay without an additional maintenance guy this year.

Mr. Soriano stated I'm hoping to control the capital expenses this year because we had a big increase last year to build the reserve that was never planned before. We will have enough to do your pool and hopefully, it will not be \$300,000 plus we put aside. This is an older neighborhood and a neighborhood that didn't use enough resources or staff because they didn't want to spend any extra money. You need one dedicated fulltime maintenance guy to be able to do the things that we point out. We increased your common area maintenance line and your repair and replacement line and that helps getting those hours. That wasn't an increase to get a fulltime person but that is something you need to look at for next year.

Ms. Jordan stated we should look at that for next year but go with what we have right now.

Mr. Rhein asked when you say next year.

Mr. Soriano stated your next fiscal year. This budget is for fiscal year 2024 and starts October 1 and we didn't put a fulltime person in here, but that is what I think you need to move towards. We did an increase for hours and there is space in there when you look at common area maintenance and repair and replacement line, that is where a lot of those hours for the maintenance guy comes out of. They might be here three hours this week and eight hours next week; they are not a fulltime 40-hour person.

Ms. Jordan stated our budget needs to be approved and done. When we have these meetings in June and you want those increases we can get them in the budget, but when we come to this meeting we should have a grasp of what the budget is going to look like and not ask for more. We have to adopt this budget by a certain date.

Ms. Buchanan stated by the 15th if you want to be able to collect your assessments on the tax roll, which is the best way to do it otherwise you are like an HOA sending out bills and expecting checks back. You have to have this done and submitted to the county by September 15th.

Mr. Soriano stated if I could find a fulltime maintenance guy who is decent at \$40,000 a year, people will say I can get a person cheaper. I know the market and I could find somebody cheap but you are not going to get the greatest work. You are still going to have to have another company that will cover liability, insurance and things like that so it is not \$40,000 we have to be able to free up \$50,000 to \$60,000 in your budget.

Mr. Rhein stated we have a repair and maintenance line item for \$40,000.

Mr. Soriano stated that is not all hours; that covers supplies too.

Ms. Jordan stated that is where the pool pump and a/c came out of.

Ms. Giles asked is there anything else in the RMS proposal to go over?

Mr. Soriano responded it was just that change because of the request for negotiation; that is what we worked on.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the proposal from Riverside Management Services was approved.

The next item taken out of order.

ELEVENTH ORDER OF BUSINESS

Fiscal Year 2024 Budget Matters

A. Overview of Budget

Ms. Giles stated this budget has three funds, the general fund, which is the operating funds, the debt service funds for the 2015, 2020 and 2022 bonds and the capital reserve fund. Throughout the budget you are going to see some lines that increase some lines that decrease but overall the budget stays flat, the same in 2024 as it was in 2023 with no increase to the residents.

B. Public Hearings

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the public hearings were opened.

A resident stated I didn't review the budget. How would I have looked at the budget?

Ms. Giles stated there are copies of the budget on the table, but by Florida Statutes seven days prior to the meeting the agenda is posted to the website, the agenda being the main page but we try to get the entire agenda on the website.

Ms. Buchanan stated the proposed budget for next year is generally put on the website after it is approved in May. It has been up there a couple of months.

Ms. Giles stated this board also had a workshop a couple months ago and every meeting is open to the public whether it is a workshop or regular meeting.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the public hearings were closed.

Ms. Giles stated this is an opportunity for the board to have discussion about Resolution 2023-07 and Resolution 2023-08.

Ms. Buchanan stated by way of explanation this is your appropriations resolution, it essentially adopts the budget so based on the conversations we have had tonight or whether you have had any input from the public in any avenue you would be able to make changes and modifications to the budget understanding that you can reallocate between line items or reduce the budget but you cannot increase the total budget. Assuming you are comfortable with the budget that Marilee proposes this resolution actually adopts the budget and incorporates the total funds that are going to be allocated to each fund so the general fund is your operation and maintenance and there is a capital reserve fund and each of the debt series fund would have a budget as well, understanding that the debt service funds essentially are only two items, the collection of assessments in and the payment of the debt service out. The appropriation resolution then further authorizes limited budget amendments allowing the district manager to make any line item movements as long as they are within the limitations of \$15,000 or less or 15% of the original appropriations. Anything other than that such as a major budget increase or a very large line item that is beyond the parameter would come back at the end of the year and Marilee will present a budget amendment so that your final budget matches your actual expenditures.

C. Consideration of Resolution 2023-07 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2024

Ms. Jordan moved to approve Resolution 2023-07 and Mr. Miller seconded the motion.

Mr. Rhein stated we had 761 platted lots on the roll and our net assessment was \$1,193.71. On here that total is \$908,410.27, but I'm getting \$908,413.31. I'm missing like \$2 and something.

Ms. Giles stated that could be the decimal point how far it is carried out.

Mr. Miller stated everything here is what we talked about in the workshop. I don't see any need to make changes at this time.

Ms. Jordan stated we are very happy we are not raising fees.

On voice vote the motion passed.

D. Consideration of Resolution 2023-08 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2024

Ms. Buchanan stated Resolution 2023-08 is the resolution that levies the special assessment. Every year the board levies the operation and maintenance special assessment. In section 1 there is a benefit determination meaning that you understand that the services, the improvements the district provides are equal to or more than the special assessments levied on the property. Section 2 actually imposes, creates the lien for the annual operation and maintenance assessment and section 3 identifies how the district is going to collect it. In this district the bulk of your assessment are collected on the tax roll, however, there is a small portion of your budget that is still directly collected from the developer and this resolution identifies the collection schedule for that payment, it is 50% no later than December 1st, 25% no later than February 1st and 25% no later than May 1st. It incorporates the assessment roll that Marilee has and it is essentially a listing of all the plats and the assessment tied to the plat. Every lot has its own line item and that is how Marilee's office keeps up with who is required to pay what. It does authorize Marilee's office to make an amendment to the assessment roll in case there are modifications.

Mr. Rhein asked what is this changing?

Ms. Giles asked the resolution?

Mr. Rhein stated yes.

Ms. Giles stated it is just a requirement that it be accepted by resolution.

Mr. Rhein stated so, no changes, just information, part of the process.

Ms. Giles stated yes.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor Resolution 2023-08 was approved.

EIGHTH ORDER OF BUSINESS

Public Hearing Regarding Revised Suspension and Termination of Access Rule, Resolution 2023-06

Ms. Buchanan stated we have talked about this before but I will rehash some of the highlights. This provides the process and reasons that someone may be suspended or terminated from using the district's amenity center facilities. In section 4 there is a list of items that are infractions that you could be subject to suspension for, false information on application, failing to abide by the rental policies, permitting someone else to use your access card, inappropriate behavior or inappropriate attire, failing to pay amounts owed to the district, failing to follow the rules or policies, treating staff or representatives in an abusive manner, damaging district property, engaging in conduct that is likely to endanger the health, safety or welfare of the district or others, committing or alleged to have committed a crime, continuing to have poor behavior after a warning has been issued or if your guests aren't complying with all these things. Essentially it is just a policy that says you are supposed to be respectful and comply with the district's rules and if you don't then the district staff can give an immediate suspension, if the violation is so flagrant that they feel it is necessary to remove you from the amenities or you can do a temporary suspension or they could in consultation with Marilee's office issue a suspension that is effective until the next board meeting. There are options and you are going to depend on your amenity management team for guidance. It goes through the hearing process and we give the resident an opportunity to come before the board to present their case. The other thing it does that is important is that if someone were to damage district property and that person was identified it authorizes the continued suspension of that person until the damages are fixed or paid for.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the public hearing was opened.

A resident asked who would enforce this? It doesn't seem like we have senior team on the weekend and it may just be young kids trying to keep the peace out there. How does that work?

Mr. Soriano stated this is the first year you have a weekend assistant. She is college age, but Freddie is here many times on the weekends but not a full 8-hour day. One person can't be

here for everything. We have an assistant that is new and that has definitely helped out. Last year we couldn't keep lifeguards because they were getting yelled out and cussed out and threatened by adults. When the young lifeguards feel supported by everybody by having this in place they can make a report and bring it to you. We will get witness statements and they will be suspended.

Ms. Alcott asked what is the pool season? What are the hours?

Ms. Jordan stated the pool is open from sunup to sundown. I think the gate locks at 8 p.m. If you see someone on the pool deck after those hours call any board member and the police.

A resident asked did the guest policy get rewritten? Because at one point you were talking about it being vague as to what age you were allowed to bring a guest.

Ms. Jordan stated it is 18 to bring anybody under the age of 18 and 14 to come on the pool deck alone.

A resident asked the person who sits at the gate now, should they be monitoring that?

Ms. Jordan stated they should.

Mr. Soriano stated the hard part is we don't know their ages. You don't have a card system that allows you to see their age. Unless it is obvious that is an 8 year old bringing friends.

A resident stated most high schoolers are not 18 and it is easy to see a group of high school kids bringing in people. It is better than last year but a long way from being good. Also the tennis courts are being abused by kids on skateboards who are also very rude.

Mr. Soriano stated that is an instance where if we have a witness we can suspend their amenity privileges.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the public hearing was closed.

Ms. Jordan stated I would add the tennis courts in the list.

Ms. Buchanan stated it is pretty generic to cover all the amenities, it doesn't go into detail, just district property.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor Resolution 2023-06 was approved.

NINTH ORDER OF BUSINESS

Consideration of Proposals:

B. Riverside Management Services

This item taken earlier in the meeting.

TENTH ORDER OF BUSINESS

Acceptance of Fiscal Year 2023 Audit

This item taken later in the meeting.

ELEVENTH ORDER OF BUSINESS

Fiscal Year 2024 Budget Matters

This item taken earlier in the meeting.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager -Discussion of Fiscal Year 2024 Meeting Schedule

Mr. Rhein asked is there a better time for GMS because I would like more time to review the agenda? I would like more time to go through the agenda once it is released I would like more than seven days.

Ms. Jordan stated I'm not sure why you need more time, seven days is plenty of time for me to read it. Seven days is a long time to read these documents.

On MOTION by Mr. Miller seconded by Ms. Jordan with all in favor the fiscal year 2024 meeting schedule was approved reflecting the following dates: October 10, 2023, December 12, 2023, February 13, 2024, April 9, 2024, June 11, 2024 and August 13, 2024.

D. Operations/Amenity Manager

1. Report

A copy of the report was included in the agenda package.

2. Monthly quality Inspection Report

THIRTEENTH ORDER OF BUSINESS Supervisors Requests

This item taken later in the meeting.

FOURTEENTH ORDER OF BUSINESS Audience Comments

This item taken later in the meeting.

FIFTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included in the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Check Register

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the check registers were approved.

The next item taken out of order.

TENTH ORDER OF BUSINESS Acceptance of Fiscal Year 2023 Audit

Ms. Giles stated in the letter to management they did not identify any deficiencies in internal controls that are considered to be a material weakness and the district complied in all material respects with the requirements for fiscal year ending September 30, 2022. This is a clean audit, no significant findings in the prior or current year.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor the fiscal year 2023 audit was accepted.

The next item taken out of order.

THIRTEENTH ORDER OF BUSINESS Supervisors Requests

Mr. Rhein stated I know we had a discussion about cameras. I have a dog and I walk around the block and there are dogs taking dumps on the sidewalk or by a trashcan. I don't know what our options may be.

Mr. Soriano stated we looked at the area and the problem is not a set a trees nearby that I can put a game camera on, that is an open corner.

Ms. Jordan stated that falls more under the HOA than us.

Mr. Soriano stated the problem is on district property. The HOA does have that in the covenants and it includes areas that they don't own and I think we need to get them involved but it is something occurring on our property but we don't have any other way to combat it.

Mr. Rhein stated you are talking about dog stations but then we are adding continuing costs.

Mr. Soriano stated it adds to the thought of a nice amenity but there was a trashcan four feet away and they didn't use it. I don't know that it is going to help, but it would look better than a regular trashcan. A doggie station has to be changed out a little more frequent than a trashcan and there are continuing expenses.

FOURTEENTH ORDER OF BUSINESS Audience Comments

Mr. Finney stated thanks for letting me be part of the process. The only thing that felt strange to me was the budget not being managed as well as it could. The appointment of the new board member who is not here and there is not a full board to vote on that appointment. It feels like it could have been handled in a different more calm way. It seemed like it was a rushed process and that person was not here anyway and there was a person here who was applying for that position. It just felt like not a great process.

Ms. Jordan stated the last board member moved between meetings and we only meet every other month to open the position then the next meeting is two months later. This has been a very long process. The other individual has been on this board before and he is stuck in traffic.

Ms. Alcott stated I concur, I thought it was rushed.

SIXTEENTH ORDER OF BUSINESS Next Meeting to be determined 2023 @ 6:00 p.m. at Rolling Hills Amenity Center

Ms. Giles stated the next meeting is October 10, 2023 at 6:00 p.m. at this location.

On MOTION by Ms. Jordan seconded by Mr. Miller with all in favor
the meeting adjourned at 8:25 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

B.

REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** **101**
Invoice: **#6039**
- (B) **Name of Payee:** **HADDEN ENGINEERING, INC.**
- (C) **Total Amount Payable:** **\$6,500.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the

Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: Mark S. S.
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Keith I. Haden
Consulting Engineer
No 36832
*
STATE OF
FLORIDA
PROFESSIONAL ENGINEER

HADDEN ENGINEERING, INC.

POST OFFICE BOX 9509
FLEMING ISLAND, FL 32006
(904) 269-9999

Invoice

DATE	INVOICE #
8/2/2023	6039

BILL TO
Jim Oliver Rolling Hills CDD 475 West Town Place, Suite 114 World Golf Village St. Augustine, FL 32092

PERIOD COVERED
06/04/23 TO 08/02/23

		PROJECT NO.	PROJECT
		14201	RH-CDD
DESCRIPTION	HOURS	RATE	AMOUNT
ENGINEERING SERVICES: * Review, Approve & Certify CDD Invoices CONTRACTOR PAY REQUESTS * Create Requisitions and forward to GMS * Communication(s) and Coordination with Contractors and CDD Managers * Attend all CDD meetings and answer questions * Numerous Site Inspections * 2b Closout Issues * Meeting(s) with Owner, GMS, Contractor and Clay Electric	52	125.00	6,500.00
		Total	\$6,500.00

THANK YOU FOR YOUR BUSINESS!



REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) **Requisition Number:** **102**
Invoices: **#0208475 & 0208966**
- (B) **Name of Payee:** **ETM**
- (C) **Total Amount Payable:** **\$2,240.34**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the

Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

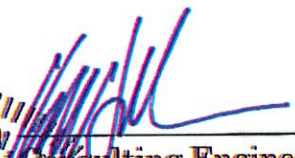
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

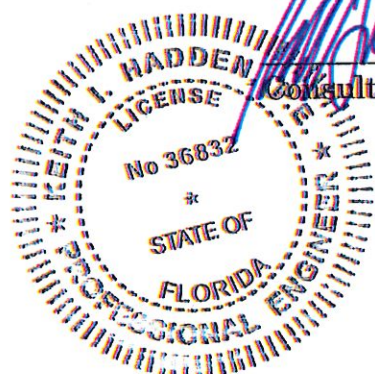
**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.


Consulting Engineer





Hadden Engineering, Inc.
P.O. Box 9509
Fleming Island, FL 32003

June 01, 2023
Project No: 17186.27000
Invoice No: 0208475

Project 17186.27000 Rolling Hills - CEI

Professional Services rendered through May 27, 2023

Task 01 Lump Sum

Total Fee 77,170.87

Percent Complete

100.00

Total Earned

77,170.87

Previous Fee Billing

77,170.87

Current Fee Billing

0.00

Total Fee

0.00

Total this Task

0.00

Task 02 Additional Services

Professional Personnel

		Hours	Rate	Amount
Project Manager				
Donchez, James	5/6/2023	.50	123.97	61.99
Donchez, James	5/13/2023	1.00	123.97	123.97
Donchez, James	5/20/2023	.50	123.97	61.99
Donchez, James	5/27/2023	.50	123.97	61.99
Assistant Project Manager				
Brown, Corey	5/13/2023	1.00	101.20	101.20
Brown, Corey	5/27/2023	1.00	101.20	101.20
Inspector				
Steeple, Travis	5/6/2023	2.00	60.72	121.44
Steeple, Travis	5/13/2023	2.00	60.72	121.44
Steeple, Travis	5/20/2023	2.00	60.72	121.44
Steeple, Travis	5/27/2023	2.00	60.72	121.44
Totals		12.50		998.10
Total Labor				998.10

Total this Task

\$998.10

Invoice Total this Period

\$998.10

England-Thimys & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32226 • Tel 904-842-8999 • Fax 904-846-9485
CA 00002584 LC-0000016



Hadden Engineering, Inc.
P.O. Box 9509
Fleming Island, FL 32003

July 06, 2023
Project No: 17186.27000
Invoice No: 0208966

Project 17186.27000 Rolling Hills - CEI

Professional Services rendered through July 1, 2023

Task 01 Lump Sum

Total Fee 77,170.87

Percent Complete	100.00	Total Earned	77,170.87
		Previous Fee Billing	77,170.87
		Current Fee Billing	0.00
		Total Fee	0.00

Total this Task 0.00

Task 02 Additional Services

Professional Personnel

		Hours	Rate	Amount
Project Manager				
Donchez, James	6/3/2023	1.00	123.97	123.97
Donchez, James	6/17/2023	.50	123.97	61.99
Donchez, James	6/24/2023	1.00	123.97	123.97
Donchez, James	7/1/2023	.50	123.97	61.99
Assistant Project Manager				
Brown, Corey	6/24/2023	1.00	101.20	101.20
Brown, Corey	7/1/2023	1.00	101.20	101.20
Inspector				
Steeple, Travis	6/3/2023	2.00	60.72	121.44
Steeple, Travis	6/10/2023	2.00	60.72	121.44
Steeple, Travis	6/17/2023	2.00	60.72	121.44
Steeple, Travis	6/24/2023	2.00	60.72	121.44
Steeple, Travis	7/1/2023	3.00	60.72	182.16
Totals		16.00		1,242.24
Total Labor				1,242.24

Total this Task \$1,242.24

Invoice Total this Period \$1,242.24

England-Thim & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32228 • Tel 904-642-8999 • Fax 904-645-9165
CA 00002584 LC 0000018

Outstanding Invoices

Number	Date	Balance
0208475	6/1/2023	998.10
Total		998.10

SIXTH ORDER OF BUSINESS

B.

FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: **103**
- (B) Name of Payee: **Alliant Engineering, Inc.**
- (C) Amount Payable: **\$205.00**
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): **CDD Engineering support for through July 2023.**
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: **Series 2022 bonds.**

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.
Joseph R. Schofield, P.E.



Digitally signed by Joseph Schofield
DN: C=US, E=jschofield@alliant-inc.com,
O=Alliant Engineering, Inc., CN=Joseph
Schofield
Reason: I am approving this document
Date: 2023.08.09 18:47:37-04'00'

Consulting Engineer

10475 Fortune Pkwy Ste 101
Jacksonville, FL 32256
904.240.1351 MAIN
www.alliant-inc.com



Remit to:
733 Marquette Ave Ste 700
Minneapolis, MN 55402
612.758.3080 MAIN
www.alliant-inc.com

Rolling Hills Community Development District
Attn: Accounts Payable
475 West Town Place, Suite 114, World Golf Village
St. Augustine, FL 32092

August 8, 2023
Invoice No: 74788
Due Date: September 7, 2023

Project Contact Johnson, Stacey

Project 221-0076.1 Rolling Hills CDD

Professional Services through July 31, 2023

Task 001 CDD

Fee

Total Fee	12,500.00		
Percent Complete	100.00	Total Earned	12,500.00
		Previous Fee Billing	12,500.00
		Current Fee Billing	0.00
		Total Fee	0.00
		Total this Task	0.00

Task 002 CDD Engineering

Professional Personnel

	Hours	Rate	Amount	
Employee				
Schofield, Joseph	1.00	205.00	205.00	
review and process pay requisitions, change order and pay application corres.				
Totals	1.00		205.00	
Total Labor				205.00
		Total this Task		\$205.00
		Total this Invoice		\$205.00

FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: **104**
- (B) Name of Payee: **Fortiline, Inc.**
- (C) Amount Payable: **\$87,498.58**
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): **invoice 6123631, 6139394, 6140173, and 6140642 roadway underdrain materials.**
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: **Series 2022 bonds.**

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.


**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.
Joseph R. Schofield, P.E.


Consulting Engineer

Digitally signed by Joseph Schofield
Reason: I am approving this document
Date: 2023.08.31 10:03:41-04'00'



INVOICE

INVOICE NUMBER: 6123631
 BILL OF LADING: 20858293
 INVOICE DATE: 7/11/23
 DUE DATE: 8/09/23

7025 Northwinds Dr. NW
 Concord, NC 28027
 Payment Inquiries 704-788-9800

Please Remit Payment To:
 Fortiline, Inc.
 PO Box 744053
 Atlanta, GA 30384-4053
 Federal Tax ID# 57-0819190

Warehouse:
 FORTILINE JACKSONVILLE
 6982 HIGHWAY AVE.
 JACKSONVILLE, FL 32254
 Telephone: 904-652-0962

SOLD TO

SHIP TO

ROLLING HILLS CDD
 475 WEST TOWN PL
 SUITE 114
 ST AUGUSTINE, FL
 32092

ROLLING HILLS CDD
 3212 BRADLEY CREEK PARKWAY
 RICHARD: 904.408.2961
 CHICO: 352.572.3892
 GREEN COVE SPRINGS, FL 32043

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD		CUSTOMER NO		TERMS	
014		6123631	Direct		227261		NET 30 DAYS	
PO NO		JOB NAME	JOB NO		SLS	DUE DATE		SHIP DATE
SHADOWCREST		SHADOW CREST	SHADOW		DAP	8/09/23		6/23/23
PRODUCT NO	DESCRIPTION		UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
6N12PERF	6" N12 AASHTO PIPE PERF IB/ST BID LINE # 00040		FT	12120	8640	3480	5.3200	45,964.80
ADS0674AG	6" N12 CLEANOUT 0674AG BID LINE # 00160		EA	64	64	0	95.0000	6,080.00



FORTILINE offers online payments and access to invoice copies for your convenience at <http://Fortiline.Billtrust.com>.

REGISTER TO ACCESS YOUR ONLINE ACCOUNT AT <http://FORTILINE.BILLTRUST.COM>

Online Payments, View, and Download Invoices and Statements.

NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. AUTHORIZED RETURNS ARE SUBJECT TO RESTOCKING FEES.
 SPECIAL ORDER ITEMS ARE NOT RETURNABLE. ALL CLAIMS MUST BE FILED WITH THE CARRIER.

For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$52,044.80
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$52,044.80

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL



INVOICE

INVOICE NUMBER: 6139394
 BILL OF LADING: 20858497
 INVOICE DATE: 7/11/23
 DUE DATE: 8/09/23

Please Remit Payment To:

Fortiline, Inc.
 PO Box 744053
 Atlanta, GA 30384-4053
 Federal Tax ID# 57-0819190

Warehouse:

FORTILINE JACKSONVILLE
 6982 HIGHWAY AVE.
 JACKSONVILLE, FL 32254
 Telephone: 904-652-0962

7025 Northwinds Dr. NW
 Concord, NC 28027
 Payment Inquiries 704-788-9800

SOLD TO

SHIP TO

ROLLING HILLS CDD
 475 WEST TOWN PL
 SUITE 114
 ST AUGUSTINE, FL
 32092

ROLLING HILLS CDD
 3212 BRADLEY CREEK PARKWAY
 RICHARD: 904.408.2961
 CHICO: 352.572.3892
 GREEN COVE SPRINGS, FL 32043

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD		CUSTOMER NO		TERMS		
014		6139394	Direct		227261		NET 30 DAYS		
PO NO		JOB NAME		JOB NO		SLS	DUE DATE	SHIP DATE	
SHADOWCREST		SHADOW CREST		SHADOW		DAP	8/09/23	6/27/23	
PRODUCT NO	DESCRIPTION			UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
6N12PERF	6" N12 AASHTO PIPE PERF IB/ST BID LINE # 00040			FT	3480	3480	0	5.3200	18,513.60
6N12ASTMWT	6" N12 ASTM F2648 PIPE IB/WT NON-DOT BID LINE # 00100			FT	400	400	0	4.2000	1,680.00
6N12WWT	6" N12 WYE WT 0681WT BID LINE # 00140			EA	64	64	0	62.0000	3,968.00
6N124WT	6" N12 45 WT 0694WT BID LINE # 00150			EA	64	64	0	52.0000	3,328.00
6N12CAP	6" N12 SNAP END CAP 0667AA BID LINE # 00170			EA	64	64	0	14.0000	896.00



FORTILINE offers online payments and access to invoice copies for your convenience at <http://Fortiline.Billtrust.com>.

REGISTER TO ACCESS YOUR ONLINE ACCOUNT AT <http://FORTILINE.BILLTRUST.COM>

Online Payments, View, and Download Invoices and Statements.

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For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$28,385.60
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$28,385.60

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL



INVOICE

INVOICE NUMBER: 6140173
 BILL OF LADING:
 INVOICE DATE: 7/12/23
 DUE DATE: 8/10/23

Please Remit Payment To:
 Fortiline, Inc.
 PO Box 744053
 Atlanta, GA 30384-4053
 Federal Tax ID# 57-0819190

Warehouse:
 FORTILINE JACKSONVILLE
 6982 HIGHWAY AVE.
 JACKSONVILLE, FL 32254
 Telephone: 904-652-0962


7025 Northwinds Dr. NW
 Concord, NC 28027
 Payment Inquiries 704-788-9800

SOLD TO

SHIP TO

Customer Pickup

ROLLING HILLS CDD
 475 WEST TOWN PL
 SUITE 114
 ST AUGUSTINE, FL
 32092

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD		CUSTOMER NO		TERMS		
014	5607323	6140173	Pickup		227261		NET 30 DAYS		
PO NO		JOB NAME		JOB NO		SLS	DUE DATE	SHIP DATE	
SHADOW CREST		SHADOW CREST		SHADOW		DAP	8/10/23	7/10/23	
PRODUCT NO	DESCRIPTION			UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
2100PET10	2" POLY TAPE 10MIL 90803			EA	24	24	0	6.0000	144.00
<div><div></div><div><p>FORTILINE offers online payments and access to invoice copies for your convenience at http://Fortiline.Billtrust.com.</p><p>REGISTER TO ACCESS YOUR ONLINE ACCOUNT AT http://FORTILINE.BILLTRUST.COM</p><p><i>Online Payments, View, and Download Invoices and Statements.</i></p></div></div>									

NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. AUTHORIZED RETURNS ARE SUBJECT TO RESTOCKING FEES. SPECIAL ORDER ITEMS ARE NOT RETURNABLE. ALL CLAIMS MUST BE FILED WITH THE CARRIER.

For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$144.00
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$144.00

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL



INVOICE

INVOICE NUMBER: 6140642
 BILL OF LADING:
 INVOICE DATE: 7/17/23
 DUE DATE: 8/12/23

Please Remit Payment To:
 Fortiline, Inc.
 PO Box 744053
 Atlanta, GA 30384-4053
 Federal Tax ID# 57-0819190

Warehouse:
 FORTILINE JACKSONVILLE
 6982 HIGHWAY AVE.
 JACKSONVILLE, FL 32254
 Telephone: 904-652-0962

7025 Northwinds Dr. NW
 Concord, NC 28027
 Payment Inquiries 704-788-9800

SOLD TO

SHIP TO

Customer Pickup

ROLLING HILLS CDD
 475 WEST TOWN PL
 SUITE 114
 ST AUGUSTINE, FL
 32092

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD		CUSTOMER NO		TERMS	
014	5607323	6140642	Pickup		227261		NET 30 DAYS	
PO NO		JOB NAME	JOB NO		SLS	DUE DATE	SHIP DATE	
SHADOW CREST		SHADOW CREST	SHADOW		DAP	8/12/23	7/12/23	
PRODUCT NO	DESCRIPTION		UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
6N12PERF	6" N12 AASHTO PIPE PERF IB/ST BID LINE # 00180		FT	920	920	0	3.7800	3,477.60
6N12ASTMWT	6" N12 ASTM F2648 PIPE IB/WT NON-DOT BID LINE # 00230		FT	60	60	0	3.7800	226.80
6N12WWT	6" N12 WYE WT 0681WT BID LINE # 00250		EA	6	6	0	61.5200	369.12
6N124WT	6" N12 45 WT 0694WT BID LINE # 00260		EA	26	26	0	51.2500	1,332.50
6N12CAP	6" N12 SNAP END CAP 0667AA BID LINE # 00210		EA	14	14	0	13.4600	188.44
ADS0674AG	6" N12 CLEANOUT 0674AG BID LINE # 00270		EA	14	14	0	94.9800	1,329.72



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REGISTER TO ACCESS YOUR ONLINE ACCOUNT AT <http://FORTILINE.BILLTRUST.COM>

[Online Payments, View, and Download Invoices and Statements.](#)

NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. AUTHORIZED RETURNS ARE SUBJECT TO RESTOCKING FEES.
 SPECIAL ORDER ITEMS ARE NOT RETURNABLE. ALL CLAIMS MUST BE FILED WITH THE CARRIER.

For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$6,924.18
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$6,924.18

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL

FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 105
- (B) Name of Payee: Fortiline, Inc.
- (C) Amount Payable: \$5,323.92
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): invoice 6047950, 6047479, and 6045180 for various construction materials.
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: Series 2022 bonds.

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.
Joseph R. Schofield, P.E.



Digitally signed by Joseph Schofield
Reason: I am approving this
document
Date: 2023.09.08 16:51:36-04'00'

Consulting Engineer



a **MORSCO** company

7025 Northwinds Dr. NW
Concord, NC 28027
Payment Inquiries 704-788-9800

INVOICE

INVOICE NUMBER: 6045180
BILL OF LADING:
INVOICE DATE: 4/20/23
DUE DATE: 5/19/23

Please Remit Payment To:

Fortiline, Inc.
PO Box 744053
Atlanta, GA 30384-4053
Federal Tax ID# 57-0819190

Warehouse:

FORTILINE JACKSONVILLE
6982 HIGHWAY AVE.
JACKSONVILLE, FL 32254
Telephone: 904-652-0962

SOLD TO

ROLLING HILLS CDD
475 WEST TOWN PL
SUITE 114
ST AUGUSTINE, FL
32092

SHIP TO

Customer Pickup

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD			CUSTOMER NO		TERMS
014	5607323	6045180	Pickup			227261		NET 30 DAYS
PO NO	JOB NAME		JOB NO		SLS	DUE DATE		SHIP DATE
SHADOW CREST	SHADOW CREST		SHADOW		DAP	5/19/23		4/18/23
PRODUCT NO	DESCRIPTION		UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
18MMC	18" MAR MAC COUPLING 1867RC		EA	2	2	0	169.5200	339.04
AYM17475822	1" CPLG PJCXPJC NO LEAD 74758-22		EA	5	5	0	28.1600	140.80
AYM347475822	3/4" CPLG PJCXPJC 74758-22 NO LEAD		EA	5	5	0	24.6100	123.05
2100PET10	2" POLY TAPE 10MIL 90803		EA	24	24	0	6.0000	144.00



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Online Payments, View, and Download Invoices and Statements.

NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. AUTHORIZED RETURNS ARE SUBJECT TO RESTOCKING FEES. SPECIAL ORDER ITEMS ARE NOT RETURNABLE. ALL CLAIMS MUST BE FILED WITH THE CARRIER.

For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$746.89
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$746.89

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL

Page 1 of 1



INVOICE

7025 Northwinds Dr. NW
Concord, NC 28027
Payment Inquiries 704-788-9800

INVOICE NUMBER: 6047479
BILL OF LADING:
INVOICE DATE: 4/21/23
DUE DATE: 5/20/23

Please Remit Payment To:

Fortiline, Inc.
PO Box 744053
Atlanta, GA 30384-4053
Federal Tax ID# 57-0819190

Warehouse:

FORTILINE JACKSONVILLE
6982 HIGHWAY AVE.
JACKSONVILLE, FL 32254
Telephone: 904-652-0962

SOLD TO

SHIP TO

Customer Pickup

ROLLING HILLS CDD
475 WEST TOWN PL
SUITE 114
ST AUGUSTINE, FL
32092

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD			CUSTOMER NO		TERMS
014	5607323	6047479	Pickup			227261		NET 30 DAYS
PO NO	JOB NAME		JOB NO		SLS	DUE DATE		SHIP DATE
SHADOW CREST	SHADOW CREST		SHADOW		DAP	5/20/23		4/19/23
PRODUCT NO	DESCRIPTION		UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
BRICKDOT	2X4X8 DOT SOLID BRICK		EA	486	486	0	1.1500	558.90
12RALG	12" MJ REGULAR ACC LESS GLAND BID LINE # 00950		EA	3	3	0	28.6600	85.98
124000HDSG	12"STAR GRP MJ REST PVC 4000HD BID LINE # 00940		EA	3	3	0	104.6500	313.95
AYM27475322	2" ADPT MIPXPJC NO LEAD 74753-22		EA	6	6	0	76.7700	460.62
4RALG	4" MJ REGULAR ACC LESS GLAND BID LINE # 01890		EA	4	4	0	16.4300	65.72
AYM276102JW22	2" BALL VLV PJCXFIP 76102JW-22 W/SMALL HOLE LOCK WING		EA	6	6	0	290.8600	1,745.16
2CBN	2XCLOSE BRASS NIPPLE		EA	7	7	0	15.6400	109.48
2B9NL	2" BRASS 90 NO LEAD BID LINE # 01240		EA	7	7	0	22.9900	160.93
AYM26133T	2" SS INSERT CTS 6133T BID LINE # 01210		EA	2	2	0	2.3200	4.64



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For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$3,505.38
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$3,505.38

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL

Page 1 of 1

FORTILINE

WATERWORKS

a MORSCO company

7025 Northwinds Dr. NW
Concord, NC 28027
Payment Inquiries 704-788-9800



INVOICE

INVOICE NUMBER: 6047950
BILL OF LADING:
INVOICE DATE: 4/21/23
DUE DATE: 5/20/23

Please Remit Payment To:

Fortiline, Inc.
PO Box 744053
Atlanta, GA 30384-4053
Federal Tax ID# 57-0819190

Warehouse:

FORTILINE JACKSONVILLE
6982 HIGHWAY AVE.
JACKSONVILLE, FL 32254
Telephone: 904-652-0962


SOLD TO

ROLLING HILLS CDD
475 WEST TOWN PL
SUITE 114
ST AUGUSTINE, FL
32092

SHIP TO

Customer Pickup

BRANCH NO	FROM CONTRACT	ORDER NO	SHIPPING METHOD	CUSTOMER NO	TERMS		
014	5607323	6047950	Pickup	227261	NET 30 DAYS		
PO NO	JOB NAME	JOB NO	SLS	DUE DATE	SHIP DATE		
SHADOW CREST	SHADOW CREST	SHADOW	DAP	5/20/23	4/19/23		
PRODUCT NO	DESCRIPTION	UOM	ORDERED	SHIPPED	BACK ORDERED	UNIT PRICE	EXTENDED PRICE
ROME1910	19X10X10 ROME MB BOTTOM MB2822 BID LINE # 01270	EA	25	25	0	42.3200	1,058.00
ROME1910LR	MB2821T 10X19 ROME MTR BOX CVR W/ TOUCH READ REUSE BID LINE # 03310	EA	25	1	24	13.6500	13.65



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For TERMS and CONDITIONS of sale, please visit <http://www.fortiline.com>

AMOUNT DUE	\$1,071.65
TAX	\$0.00
FREIGHT	\$0.00
OTHER	\$0.00
TOTAL DUE	\$1,071.65

TO VIEW AND PAY ONLINE:

Fortiline.com

USE THIS ENROLLMENT TOKEN:

RXZ XTH WKL

Page 1 of 1

FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 106
- (B) Name of Payee: Alliant Engineering, Inc.
- (C) Amount Payable: \$615.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): CDD Engineering support for through August 2023.
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: Series 2022 bonds.

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.
Joseph R. Schofield, P.E.



Digitally signed by Joseph Schofield
Reason: I am approving this
document
Date: 2023.09.25 14:33:10-04'00'

Consulting Engineer

10475 Fortune Pkwy Ste 101
Jacksonville, FL 32256
904.240.1351 MAIN
www.alliant-inc.com



Remit to:
733 Marquette Ave Ste 700
Minneapolis, MN 55402
612.758.3080 MAIN
www.alliant-inc.com

Rolling Hills Community Development District
Attn: Accounts Payable
475 West Town Place, Suite 114, World Golf Village
St. Augustine, FL 32092

September 14, 2023
Invoice No: 75107
Due Date: October 14, 2023

Project Contact Johnson, Stacey

Project 221-0076.1 Rolling Hills CDD

Professional Services through August 31, 2023

Task	001	CDD
Fee		
Total Fee	12,500.00	
Percent Complete	100.00	Total Earned 12,500.00
		Previous Fee Billing 12,500.00
		Current Fee Billing 0.00
		Total Fee 0.00
		Total this Task 0.00

Task 002 CDD Engineering

Professional Personnel

	Hours	Rate	Amount
Employee			
Schofield, Joseph	1.00	205.00	205.00
CDD mtg. and engineer's report.			
Schofield, Joseph	1.00	205.00	205.00
review and process pay applications.			
Schofield, Joseph	1.00	205.00	205.00
review and process pay requisitions.			
Totals	3.00		615.00
Total Labor			615.00
		Total this Task	\$615.00
		Total this Invoice	\$615.00

FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 107
- (B) Name of Payee: Pipeline Constructors, Inc.
- (C) Amount Payable: \$164,472.12
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): Monthly progress payment of invoice number 257-18.
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: Series 2022 bonds.

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY
DEVELOPMENT DISTRICT**

By: 
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.
Joseph R. Schofield, P.E.



Digitally signed by Joseph Schofield
Reason: I am approving this
document
Date: 2023.09.25 14:49:45-04'00'

Consulting Engineer

**CONDITIONAL
WAIVER AND RELEASE OF LIEN
UPON PROGRESS PAYMENT**

The undersigned lienor, in consideration of the sum of \$ 164,472.12,
hereby waives and releases its lien and right to claim a lien for labor, services or materials
furnished through 08/31/23 to Rolling Hills Comm Dev District on the job of
Shadow Crest, to the following described property:

Job Name: Shadow Crest at Rolling Hills
Job Address: Garden Moss Drive
City, State, Zip: Green Cove Springs, FL

This release is contingent upon receipt by the undersigned of the consideration specified above
and upon full collection by the undersigned of any and all checks, drafts and instruments given
in payment for labor, services or materials on the job.

This waiver and release does not cover any retention or labor, services, or materials
furnished after the date specified.

DATED on 8/31, 2023.

Pipeline Constructors, Inc.

(Subcontractor's Name)

By: Marney Best, PM

Printed Name Marney Best, PM

STATE OF FLORIDA
COUNTY OF Bradford

The foregoing instrument was acknowledged before me this 31 day
of August, 2023, by Marney Best, as Project Manager
of Pipeline Constructors, Inc., who is:

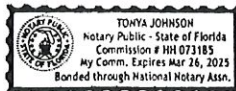
(Subcontractor's Name)

☒

Personally known

Produced Identification

Type of Identification Produced _____



Tonya Johnson
NOTARY PUBLIC

My Commission Expires 3/26/25

Pipeline Constructors, Inc.
Shadow Crest at Rolling Hills
Schedule of Values

Billing No. 18
Date: 8/31/2023
Thru Date: 8/31/2023

Description of Work	Scheduled Value	From Previous Application	This Period Complete	Material Stored	Total Completed to Date	%	Balance to Finish	Retainage
Mobilization/Construction Stake Out								
Mobilization	\$ 45,000.00	\$ 45,000.00	\$ -		\$ 45,000.00	100%	\$ -	\$ 2,250.00
Construction Entrance	\$ 10,500.00	\$ 10,500.00	\$ -		\$ 10,500.00	100%	\$ -	\$ 525.00
Construction Stake Out	\$ 25,000.00	\$ 25,000.00	\$ -		\$ 25,000.00	100%	\$ -	\$ 1,250.00
Umbrella	\$ 100,000.00	\$ 100,000.00	\$ -		\$ 100,000.00	100%	\$ -	\$ 5,000.00
Total Mobilization	180,500.00	180,500.00	-	-	180,500.00	100%	-	9,025.00
Clearing & Earthwork								
Clearing	\$ 135,120.00	\$ 135,120.00	\$ -		\$ 135,120.00	100%	\$ -	\$ 6,756.00
Stripping	\$ 300,304.00	\$ 300,304.00	\$ -		\$ 300,304.00	100%	\$ -	\$ 15,015.20
Respread	\$ 205,000.00	\$ 205,000.00	\$ -		\$ 205,000.00	100%	\$ -	\$ 10,250.00
Cut	\$ 147,250.00	\$ 147,250.00	\$ -		\$ 147,250.00	100%	\$ -	\$ 7,362.50
Fill	\$ 340,270.00	\$ 340,270.00	\$ -		\$ 340,270.00	100%	\$ -	\$ 17,013.50
Export Strippings	\$ 210,300.00	\$ 210,300.00	\$ -		\$ 210,300.00	100%	\$ -	\$ 10,515.00
Finish Grade	\$ 58,625.00	\$ 58,625.00	\$ -		\$ 58,625.00	100%	\$ -	\$ 2,931.25
Export Good	\$ 244,375.00	\$ 244,375.00	\$ -		\$ 244,375.00	100%	\$ -	\$ 12,218.75
Haul Road	\$ 53,183.00	\$ 53,183.00	\$ -		\$ 53,183.00	100%	\$ -	\$ 2,659.15
Tree Protection	\$ 6,992.00	\$ 6,992.00	\$ -		\$ 6,992.00	100%	\$ -	\$ 349.60
Total Earthwork	1,701,419.00	1,701,419.00	-	-	1,701,419.00	100%	-	85,070.95
Pond Excavation								
Cut	\$ 568,800.00	\$ 568,800.00	\$ -		\$ 568,800.00	100%	\$ -	\$ 28,440.00
Total Pond Excavation	568,800.00	568,800.00	-	-	568,800.00	100%	-	28,440.00
Erosion Control								
Silt Fence	\$ 24,420.00	\$ 24,420.00	\$ -		\$ 24,420.00	100%	\$ -	\$ 1,221.00
Erosion Control	\$ 24,000.00	\$ 24,000.00	\$ -		\$ 24,000.00	100%	\$ -	\$ 1,200.00
Total Erosion Control	48,420.00	48,420.00	-	-	48,420.00	100%	-	2,421.00
SWPPP								
N.O.I.	\$ 2,200.00	\$ 2,200.00	\$ -		\$ 2,200.00	100%	\$ -	\$ 110.00
N.P.D.E.S.	\$ 18,000.00	\$ 18,000.00	\$ -		\$ 18,000.00	100%	\$ -	\$ 900.00
Total SWPPP	20,200.00	20,200.00	-	-	20,200.00	100%	-	1,010.00

Pipeline Constructors, Inc.
Shadow Crest at Rolling Hills
Schedule of Values

Billing No. 18
Date: 8/31/2023
Thru Date: 8/31/2023

Storm Drain System								
C Inlet	3,489.35	\$ 3,489.35	\$ -	\$ 3,489.35	100%	\$ -	\$ 174.47	
Curb Inlet	76,427.50	\$ 76,427.50	\$ -	\$ 76,427.50	100%	\$ -	\$ 3,821.38	
Double Curb Inlet	163,039.10	\$ 163,039.10	\$ -	\$ 163,039.10	100%	\$ -	\$ 8,151.96	
Manhole	21,879.30	\$ 21,879.30	\$ -	\$ 21,879.30	100%	\$ -	\$ 1,093.97	
Junction Box	6,959.00	\$ 6,959.00	\$ -	\$ 6,959.00	100%	\$ -	\$ 347.95	
Control Structure	14,534.00	\$ 14,534.00	\$ -	\$ 14,534.00	100%	\$ -	\$ 726.70	
Skimmer	11,616.00	\$ 11,616.00	\$ -	\$ 11,616.00	100%	\$ -	\$ 580.80	
Yard Drain	4,230.00	\$ 4,230.00	\$ -	\$ 4,230.00	100%	\$ -	\$ 211.50	
15" MES	1,563.00	\$ 1,563.00	\$ -	\$ 1,563.00	100%	\$ -	\$ 78.15	
18" MES	3,326.00	\$ 3,326.00	\$ -	\$ 3,326.00	100%	\$ -	\$ 166.30	
24" MES	2,260.00	\$ 2,260.00	\$ -	\$ 2,260.00	100%	\$ -	\$ 113.00	
36" MES	12,120.00	\$ 12,120.00	\$ -	\$ 12,120.00	100%	\$ -	\$ 606.00	
42" MES	10,200.00	\$ 10,200.00	\$ -	\$ 10,200.00	100%	\$ -	\$ 510.00	
15" HP	23,565.20	\$ 23,565.20	\$ -	\$ 23,565.20	100%	\$ -	\$ 1,178.26	
18" HP	106,705.36	\$ 106,705.36	\$ -	\$ 106,705.36	100%	\$ -	\$ 5,335.27	
24" HP	94,425.52	\$ 94,425.52	\$ -	\$ 94,425.52	100%	\$ -	\$ 4,721.28	
30" HP	28,722.80	\$ 28,722.80	\$ -	\$ 28,722.80	100%	\$ -	\$ 1,436.14	
36" HP	115,891.21	\$ 115,891.21	\$ -	\$ 115,891.21	100%	\$ -	\$ 5,794.56	
42" HP	57,666.56	\$ 57,666.56	\$ -	\$ 57,666.56	100%	\$ -	\$ 2,883.33	
Orifice Materials	717.00	\$ 717.00	\$ -	\$ 717.00	100%	\$ -	\$ 35.85	
Rip Rap	14,880.00	\$ 14,880.00	\$ -	\$ 14,880.00	100%	\$ -	\$ 744.00	
Laser Profile	50,750.10	\$ 50,750.10	\$ -	\$ 50,750.10	100%	\$ -	\$ 2,537.51	
Layout	9,100.00	\$ 9,100.00	\$ -	\$ 9,100.00	100%	\$ -	\$ 455.00	
As-builts	14,300.00	\$ 14,300.00	\$ -	\$ 14,300.00	100%	\$ -	\$ 715.00	
Total Storm Drain System	848,367.00	848,367.00	-	848,367.00	100%	-	42,418.35	
Water Main								
Remove Plug & Connect	7,450.00	\$ 7,450.00	\$ -	\$ 7,450.00	100%	\$ -	\$ 372.50	
12" DR 18	383,748.78	\$ 383,748.78	\$ -	\$ 383,748.78	100%	\$ -	\$ 19,187.44	
8" DR 18	127,890.36	\$ 127,890.36	\$ -	\$ 127,890.36	100%	\$ -	\$ 6,394.52	
6" DIP	7,090.56	\$ 7,090.56	\$ -	\$ 7,090.56	100%	\$ -	\$ 354.53	
4" DR 18	10,558.80	\$ 10,558.80	\$ -	\$ 10,558.80	100%	\$ -	\$ 527.94	
Short Service	23,901.00	\$ 23,901.00	\$ -	\$ 23,901.00	100%	\$ -	\$ 1,195.05	
Short Double Service	65,007.00	\$ 65,007.00	\$ -	\$ 65,007.00	100%	\$ -	\$ 3,250.35	
Long Single Service	9,580.95	\$ 9,580.95	\$ -	\$ 9,580.95	100%	\$ -	\$ 479.05	
Long Double Service	120,333.00	\$ 120,333.00	\$ -	\$ 120,333.00	100%	\$ -	\$ 6,016.65	
12" Gate Valve	46,444.20	\$ 46,444.20	\$ -	\$ 46,444.20	100%	\$ -	\$ 2,322.21	
8" Gate Valve	14,542.80	\$ 14,542.80	\$ -	\$ 14,542.80	100%	\$ -	\$ 727.14	
6" Gate Valve	28,850.70	\$ 28,850.70	\$ -	\$ 28,850.70	100%	\$ -	\$ 1,442.54	
Fire Hydrant	49,144.45	\$ 49,144.45	\$ -	\$ 49,144.45	100%	\$ -	\$ 2,457.22	
Flushing Hydrant	1,655.25	\$ 1,655.25	\$ -	\$ 1,655.25	100%	\$ -	\$ 82.76	
Blow Off	4,965.75	\$ 4,965.75	\$ -	\$ 4,965.75	100%	\$ -	\$ 248.29	
12" Misc Fittings	32,777.10	\$ 32,777.10	\$ -	\$ 32,777.10	100%	\$ -	\$ 1,638.86	
8" Misc Fittings	13,946.80	\$ 13,946.80	\$ -	\$ 13,946.80	100%	\$ -	\$ 697.34	
4" Misc Fittings	2,214.00	\$ 2,214.00	\$ -	\$ 2,214.00	100%	\$ -	\$ 110.70	
Restraints/Wire	41,222.60	\$ 41,222.60	\$ -	\$ 41,222.60	100%	\$ -	\$ 2,061.13	
PT/BT	17,000.00	\$ 17,000.00	\$ -	\$ 17,000.00	100%	\$ -	\$ 850.00	
Layout	18,000.00	\$ 18,000.00	\$ -	\$ 18,000.00	100%	\$ -	\$ 900.00	
Wire Testing	23,121.90	\$ 23,121.90	\$ -	\$ 23,121.90	100%	\$ -	\$ 1,156.10	
Asbuilts	24,000.00	\$ 24,000.00	\$ -	\$ 24,000.00	100%	\$ -	\$ 1,200.00	
Total Water Main	1,073,446.00	1,073,446.00	-	1,073,446.00	100%	-	53,672.30	

Pipeline Constructors, Inc.
Shadow Crest at Rolling Hills
Schedule of Values

Billing No. 18
Date: 8/31/2023
Thru Date: 8/31/2023

Re-Use Main								
Remove Plug & Connect	3,725.00	\$ 3,725.00	\$ -		\$ 3,725.00	100%	\$ -	\$ 186.25
12" DR 18	386,678.16	\$ 386,678.16	\$ -	\$ -	\$ 386,678.16	100%	\$ -	\$ 19,333.91
6" DR 18	45,007.54	\$ 45,007.54	\$ -		\$ 45,007.54	100%	\$ -	\$ 2,250.38
4" DR 18	50,469.10	\$ 50,469.10	\$ -		\$ 50,469.10	100%	\$ -	\$ 2,523.46
Short Service	13,926.60	\$ 13,926.60	\$ -		\$ 13,926.60	100%	\$ -	\$ 696.33
Short Double Service	89,234.55	\$ 89,234.55	\$ -		\$ 89,234.55	100%	\$ -	\$ 4,461.73
Long Single Service	7,395.50	\$ 7,395.50			\$ 7,395.50	100%	\$ -	\$ 369.78
Long Double Service	107,696.00	\$ 107,696.00	\$ -		\$ 107,696.00	100%	\$ -	\$ 5,384.80
12" Gate Valve	42,222.00	\$ 42,222.00	\$ -	\$ -	\$ 42,222.00	100%	\$ -	\$ 2,111.10
6" Gate Valve	5,091.30	\$ 5,091.30	\$ -		\$ 5,091.30	100%	\$ -	\$ 254.57
4" Gate Valve	5,206.40	\$ 5,206.40	\$ -		\$ 5,206.40	100%	\$ -	\$ 260.32
Flushing Hydrant	3,400.20	\$ 3,400.20	\$ -		\$ 3,400.20	100%	\$ -	\$ 170.01
Blow Off	5,100.65	\$ 5,100.65	\$ -		\$ 5,100.65	100%	\$ -	\$ 255.03
12" Misc Fittings	23,110.35	\$ 23,110.35	\$ -		\$ 23,110.35	100%	\$ -	\$ 1,155.52
6" Misc Fittings	2,580.65	\$ 2,580.65	\$ -		\$ 2,580.65	100%	\$ -	\$ 129.03
4" Misc Fittings	3,539.00	\$ 3,539.00	\$ -		\$ 3,539.00	100%	\$ -	\$ 176.95
Restraints/Wire	39,248.40	\$ 39,248.40	\$ -		\$ 39,248.40	100%	\$ -	\$ 1,962.42
PT/BT	12,500.00	\$ 12,500.00	\$ -		\$ 12,500.00	100%	\$ -	\$ 625.00
Layout	8,800.00	\$ 8,800.00	\$ -		\$ 8,800.00	100%	\$ -	\$ 440.00
Wire Testing	22,728.60	\$ 22,728.60	\$ -		\$ 22,728.60	100%	\$ -	\$ 1,136.43
Asbuilts	12,400.00	\$ 12,400.00	\$ -		\$ 12,400.00	100%	\$ -	\$ 620.00
Total Re-Use Main	890,060.00	890,060.00	-	-	890,060.00	100%	-	44,503.00
Sewer System								
Manhole "A" (4-6)	143,264.35	\$ 143,264.35	\$ -		\$ 143,264.35	100%	\$ -	\$ 7,163.22
Manhole "B" (10-12)	27,229.55	\$ 27,229.55	\$ -		\$ 27,229.55	100%	\$ -	\$ 1,361.48
Drop Bowls	2,925.22	\$ 2,925.22	\$ -		\$ 2,925.22	100%	\$ -	\$ 146.26
10" PVC	10,769.47	\$ 10,769.47			\$ 10,769.47	100%	\$ -	\$ 538.47
8" PVC (4-6)	384,542.76	\$ 384,542.76	\$ -		\$ 384,542.76	100%	\$ -	\$ 19,227.14
Services	289,199.95	\$ 289,199.95	\$ -	\$ -	\$ 289,199.95	100%	\$ -	\$ 14,460.00
Dewater	134,848.00	\$ 134,848.00	\$ -		\$ 134,848.00	100%	\$ -	\$ 6,742.40
Layout	4,900.00	\$ 4,900.00	\$ -		\$ 4,900.00	100%	\$ -	\$ 245.00
T.V.	67,634.70	\$ 67,634.70	\$ -		\$ 67,634.70	100%	\$ -	\$ 3,381.74
Asbuilts	7,700.00	\$ 7,700.00	\$ -		\$ 7,700.00	100%	\$ -	\$ 385.00
Total Sewer System	1,073,014.00	1,073,014.00	-	-	1,073,014.00	100%	-	53,650.70
Conduit								
Gray Conduit (1260')	24,926.00	\$ 14,553.00	\$ -	\$ -	\$ 14,553.00	59%	\$ 10,373.00	\$ 727.65
Total Conduit	24,926.00	14,553.00	-	-	14,553.00	58%	10,373.00	727.65
Roadway								
Mixing	176,400.00	\$ 176,400.00	\$ -		\$ 176,400.00	100%	\$ -	\$ 8,820.00
Asphat Base - 6"	238,317.00	\$ 238,317.00	\$ -		\$ 238,317.00	100%	\$ -	\$ 11,915.85
Base Finishing	152,994.47	\$ 152,994.47	\$ -		\$ 152,994.47	100%	\$ -	\$ 7,649.72
Asphalt Paving -1" Lift	362,111.30	\$ 362,111.30	\$ -		\$ 362,111.30	100%	\$ -	\$ 18,105.56
Prime	19,634.23	\$ 19,634.23	\$ -		\$ 19,634.23	100%	\$ -	\$ 981.71
Pavement Marking/Signage	9,295.00	\$ 9,295.00	\$ -		\$ 9,295.00	100%	\$ -	\$ 464.75
Pavement Marking Final	1,595.00	\$ 1,595.00	\$ -		\$ 1,595.00	100%	\$ -	\$ 79.75
Total Roadway	960,347.00	960,347.00	-	-	960,347.00	100%	-	48,017.35

Pipeline Constructors, Inc.
Shadow Crest at Rolling Hills
Schedule of Values

Billing No. 18
Date: 8/31/2023
Thru Date: 8/31/2023

Curb & Gutter								
Curbs Miami	268,094.00	\$ 268,094.00	\$ -		\$ 268,094.00	100%	\$ -	\$ 13,404.70
Total Curb & Gutter	268,094.00	268,094.00	-	-	268,094.00	100%	-	13,404.70
Concrete Sidealks								
Sidewalk	77,620.00	\$ 69,858.00	\$ 7,762.00		\$ 77,620.00	100%	\$ -	\$ 3,881.00
ADA Mats	28,380.00		\$ 28,380.00		\$ 28,380.00	100%	\$ -	\$ 1,419.00
Total Sidewalks	106,000.00	69,858.00	36,142.00	-	106,000.00	100%	-	5,300.00
Sodding								
Sodded Path Sand	356.40	\$ 356.40	\$ -		\$ 356.40	100%	\$ -	\$ 17.82
Sodded Path	96.25	\$ 96.25	\$ -		\$ 96.25	100%	\$ -	\$ 4.81
Sod Pond #1	21,602.35	\$ 21,602.35	\$ -		\$ 21,602.35	100%	\$ -	\$ 1,080.12
Sod Pond #2	19,658.10	\$ 19,658.10	\$ -		\$ 19,658.10	100%	\$ -	\$ 982.91
Sod Pond #3	14,029.40	\$ 14,029.40	\$ -		\$ 14,029.40	100%	\$ -	\$ 701.47
Sod Pond Backs	19,681.50	\$ 19,681.50	\$ -		\$ 19,681.50	100%	\$ -	\$ 984.08
Sod Lot Slopes	24,547.60	\$ 24,547.60	\$ -		\$ 24,547.60	100%	\$ -	\$ 1,227.38
Sod Swales	18,283.65	\$ 18,283.65	\$ -		\$ 18,283.65	100%	\$ -	\$ 914.18
Sod Spreader Swales	88.55	\$ 88.55	\$ -		\$ 88.55	100%	\$ -	\$ 4.43
Sod B.O.C.	13,576.20	\$ 10,182.15	\$ 3,394.05		\$ 13,576.20	100%	\$ -	\$ 678.81
Total Sod	131,920.00	128,525.95	3,394.05	-	131,920.00	100%	-	6,596.00
Seeding/Mulching								
Seeding ROW & Lots	180,125.00	\$ 54,037.50	\$ 126,087.50		\$ 180,125.00	100%	\$ -	\$ 9,006.25
Total Seeding/Mulching	180,125.00	54,037.50	126,087.50	-	180,125.00	100%	-	9,006.25
Bond								
Bond	124,000.00	\$ 124,000.00	\$ -		\$ 124,000.00	100%	\$ -	\$ 6,200.00
Total Bond	124,000.00	124,000.00	-	-	124,000.00	100%	-	6,200.00
Sales Tax Credit								
Sales Tax Credit	(142,185.00)	\$ (141,017.87)	\$ -		\$ (141,017.87)	99%	\$ (1,167.13)	\$ (7,050.89)
Total Sales Tax Credit	(142,185.00)	(141,017.87)	-	-	(141,017.87)	99%	(1,167.13)	(7,050.89)
TOTAL CONTRACT BEFORE CO	8,057,453.00	7,882,623.58	165,623.55	-	8,048,247.13	100%	9,205.87	402,412.36
CONTRACT MODIFICATIONS								
CM #001- Underdrain at entrance	43,840.00	43,840.00	\$ -		\$ 43,840.00	100%	\$ -	\$ 2,192.00
CM#002 - Underdrain at Intersection	16,800.00	16,800.00	\$ -		\$ 16,800.00	100%	\$ -	\$ 840.00
CM#003 - Energy Dissipator	8,790.00	8,790.00	\$ -		\$ 8,790.00	100%	\$ -	\$ 439.50
CM#004 - H2 Grate Addition	913.00	913.00	\$ -		\$ 913.00	100%	\$ -	\$ 45.65
CM #005 - Mail Box Pads	2,890.00	2,890.00	\$ -		\$ 2,890.00	100%	\$ -	\$ 144.50
CM #006 - FFE Changes in dirt work	23,721.50	23,721.50	\$ -		\$ 23,721.50	100%	\$ -	\$ 1,186.08
CM# 007 - Underdrain for balance of site	567,664.00	567,664.00	\$ -		\$ 567,664.00	100%	\$ -	\$ 28,383.20
CM #008 - Concrete drive for Lift Station	15,408.00	15,408.00	\$ -		\$ 15,408.00	100%	\$ -	\$ 770.40
CM #009 - Street signs changes	1,550.00	-	\$ 1,550.00		\$ 1,550.00	100%	\$ -	\$ 77.50
CM #010 - Handrail	1,830.00		\$ 1,830.00		\$ 1,830.00	100%	\$ -	\$ 91.50
CM # 011- Excess Fill haul out	4,125.00		\$ 4,125.00		\$ 4,125.00	100%	\$ -	\$ 206.25
Total Contract Modifications	687,531.50	680,026.50	7,505.00	-	687,531.50		-	34,376.58
TOTAL CONTRACT WITH CO	8,744,984.50	8,562,650.08	173,128.55	-	8,735,778.63		9,205.87	436,788.93
LESS ODP PAYMENTS TO DATE								
March 2022 - ODP Payments	(70,207.80)	\$ (70,207.80)	\$ -		\$ (70,207.80)	100%	\$ -	\$ (3,510.39)
April 2022- ODP Payments	(348,794.66)	\$ (348,794.66)	\$ -		\$ (348,794.66)	100%	\$ -	\$ (17,439.73)
May 2022 ODP Payments	(496,427.89)	\$ (496,427.89)	\$ -		\$ (496,427.89)	100%	\$ -	\$ (24,821.39)
June 2022 - ODP Payments	(591,602.20)	\$ (591,602.20)	\$ -		\$ (591,602.20)	100%	\$ -	\$ (29,580.11)

Billing No. 18
Date: 8/31/2023
Thru Date: 8/31/2023

Period	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value	Contract Value
July 2022 - ODP Payments	(175,159.86)	\$ (175,159.86)	\$ -	\$ -	\$ (175,159.86)	100%	\$ -	\$ (8,757.99)
August 2022 - ODP Payments	(70,799.39)	\$ (70,799.39)	\$ -	\$ -	\$ (70,799.39)	100%	\$ -	\$ (3,539.97)
September 2022 - ODP Payments	(34,079.89)	\$ (34,079.89)	\$ -	\$ -	\$ (34,079.89)	100%	\$ -	\$ (1,703.99)
October 2022 - ODP Payments	(47,723.78)	\$ (47,723.78)	\$ -	\$ -	\$ (47,723.78)	100%	\$ -	\$ (2,386.19)
November 2022 - ODP Payments	(92,104.59)	\$ (92,104.59)	\$ -	\$ -	\$ (92,104.59)	100%	\$ -	\$ (4,605.23)
December 2022 - ODP Payments	(40,788.08)	\$ (40,788.08)	\$ -	\$ -	\$ (40,788.08)	100%	\$ -	\$ (2,039.40)
January 2023 - ODP Payments	(36,159.58)	\$ (36,159.58)	\$ -	\$ -	\$ (36,159.58)	100%	\$ -	\$ (1,807.98)
February 2023 - ODP Payments	(10,040.93)	\$ (10,040.93)	\$ -	\$ -	\$ (10,040.93)	100%	\$ -	\$ (502.05)
March 2023 - ODP Payments	(10,421.01)	\$ (10,421.01)	\$ -	\$ -	\$ (10,421.01)	100%	\$ -	\$ (521.05)
April 2023 - ODP Payments	(17,886.07)	\$ (17,886.07)	\$ -	\$ -	\$ (17,886.07)	100%	\$ -	\$ (894.30)
May 2023 - ODP Payments	(19,259.38)	\$ (19,259.38)	\$ -	\$ -	\$ (19,259.38)	100%	\$ -	\$ (962.97)
June/July 2023 - ODP Payments	(154,588.61)	\$ (154,588.61)	\$ -	\$ -	\$ (154,588.61)	100%	\$ -	\$ (7,729.43)
TOTAL ODP TO DATE	(2,216,043.72)	(2,216,043.72)	-	-	(2,216,043.72)	100%	-	(110,802.19)
REVISED CONTRACT VALUE	\$ 6,528,940.78	\$ 6,346,606.36	\$ 173,128.55	\$ -	\$ 6,519,734.91	100%	9,205.87	\$ 325,986.76

SEVENTH ORDER OF BUSINESS

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT



Policies Regarding District Amenity Facilities

Revised August 15, 2023

Purpose and Introduction

This document outlines uniform policies for use of the facilities located on the property owned by the Rolling Hills Community Development District ("District") including the Residents' Club, Fitness Center, Aquatics Facilities, Tennis Courts, Amphitheatre, and Encompassing Parks.

Specific Authority: Chapter 190.035; 190.011; 190.012; 120.54, Florida Statutes

Law Implements: Chapter 190.011; 190.012; 190.035, Florida Statutes

Information contained in these policies is current as of the date of the publication.

Definitions

Adult Caregiver: is a designated caregiver that assists a Resident or Annual Passholder with disabilities or chronic conditions in the tasks of daily life.

Amenity Pass: is an access card issued to Residents and Annual Pass Holders 8 years of age and older.

Annual Pass: is available for purchase to a non-resident for use of the Facilities and Amenities. The Annual Pass entitles the non-resident and members of the non-resident's household to use the Facilities and Amenities of the District, except in cases that mandate a rental fee as specified in the District's rules and policies. Annual Pass Holders are also entitled to participate in functions and activities that Management conducts on a space-available basis. An Annual Pass shall be applicable for a twelve (12) month period from date of purchase. The annual pass for non-residents is Two Thousand, Five Hundred Dollars (\$2,500.00).

Annual Pass Holder: is a non-resident of the District who pays an annual fee to obtain user privileges of the Facilities and Amenities.

Attendees: are Residents, Annual Pass Holders, Guests, Spectators, and Staff present at a facility, recreation area, or function on the District's property.

District Lakes: District stormwater management facilities including the sloped areas of the banks surrounding the lakes and/or stormwater management facilities.

Facilities and Amenities: includes all of the areas known as the Rolling Hills Amenity Center and Encompassing Parks. The Rolling Hills Amenity Center consists of the Residents' Club, Fitness Center, Aquatics Facilities, Amphitheater, and Tennis Courts.

Guest: is someone who is not a Resident or Annual Pass Holder who must be accompanied by a Resident or Annual Pass Holder in order to use the Facilities and Amenities.

Holidays: are New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Mother's Day, Memorial Day, Father's Day, Independence Day, Labor Day, Columbus Day, Thanksgiving Day,

Christmas Day, and the Friday after Thanksgiving. If a holiday falls on a weekend, holiday guest fees will apply.

Management: is the designated management staff of the current management company operating the Facilities and Amenities on behalf of the District.

Nanny: is a caregiver designated by a Resident or Annual Pass Holder to accompany a Resident or Annual Pass Holder's children under the age of 13 in use of the Facilities and Amenities. A Nanny must be at least 13 years of age.

Operating Hours: are designated in this document for each facility, but may change according to need, season, or usage.

Patron: is an owner of assessable real property within the District on which no residence has been constructed. For purposes of interpreting these policies and unless otherwise indicated, a Patron shall be treated as a Resident.

Resident: is an individual who maintains his or her residence in a home within the District as a property owner, renter, or a member of a property owner's or a renter's immediate household that resides with the Resident on a permanent basis. Residents have rights to user privileges of the Facilities and Amenities except in cases that mandate a rental fee as specified in these policies. Proof of residency is required, and may be in the form of driver's license or photo identification.

Spectator: is a person entering a District Aquatic or Tennis Courts to observe an activity or event such as a swim meet, a tennis match, or a practice.

Staff: is an employee of the current management company operating the Facilities and Amenities on behalf of the District.

Access Privileges

Residents with an Amenity Pass and Annual Pass Holders are authorized to use the Facilities and Amenities of the District in accordance with the District's rules and policies. They are also entitled to participate in functions and activities that Management conducts on a space-available basis. Each Attendee must register prior to entering the Facilities. At the time of registration, each person shall identify themselves, and present proof of access privileges.

To assist Staff in efficiently enforcing these Usage Policies, Attendees may at times be asked to wear wristbands or other indicators that they have presented proof of access privileges. If Attendees are asked to do this, the wristbands or other indicators must be worn at all times while the Attendee is present at the Facilities and Amenities.

Property owners within the District may relinquish their rights, in writing, to their Amenity Pass to the renter of their property if it is the primary residence of the renter. An Amenity Pass issued to a renter shall expire 12 months from issuance, and can be renewed upon verification of

residency within the District.

Unless otherwise provided for herein, neither an Amenity Pass nor an Annual Pass may be sold, loaned, or transferred in any fashion to gain access to user privileges to Facilities and Amenities. Provided however, a Patron who is attempting to sell its property may temporarily assign its Patron status to prospective purchasers thereof after Patron enters into an Agreement Regarding Assignment of Patron Status with the District, in a form prescribed by the District.

Residents or Annual Pass Holders' children and grandchildren who do not reside within the District, who are under 21 years old and who are not household members, may utilize the Facilities and Amenities at no cost if they are accompanied by a Resident or Annual Pass Holder.

Children 5 years of age or younger may utilize the Facilities and Amenities at no cost if a Resident, Annual Pass Holder, or registered Nanny accompanies them. Children older than 5 years of age will be charged Guest Fees in accordance with the District's adopted rates, unless otherwise provided for herein.

Upon registration, a Nanny is allowed unlimited visits to the Facilities and Amenities without paying a Guest Daily Fee when accompanying a Resident or Annual Pass Holder's child under the age of 13. A Nanny is not allowed to utilize the Facilities and Amenities without the Resident or Annual Pass Holder's child.

Upon registration, an Adult Caregiver is allowed unlimited visits to the Facilities and Amenities without paying a Guest Daily Fee when accompanying a Resident or Annual Pass Holder with a documented necessity for the services of an Adult Caregiver. An Adult Caregiver may not bring guests to the Facilities and Amenities. If a Resident or Annual Pass Holder is accompanied by a caregiver other than someone who qualifies as a Nanny or an Adult Caregiver, Management may, at its sole discretion, permit the caregiver to visit the Facilities and Amenities without paying a Guest Daily Fee when accompanying the Resident or Annual Pass Holder's children. The permission will be subject to any terms or conditions imposed by Management.

Spectators for activities such as swim meets, tennis matches, or practices shall register prior to entering the facility. Admission of a Spectator to a facility does not grant user privileges to the Spectator to any swimming pool or tennis court.

Guest Policy

A Resident or Annual Pass Holder may accompany up to four (4) Guests to the Aquatics Facility and Fitness Center, provided that the maximum number of Guests per household shall not exceed four (4).

Conditions of Use of the Amenities and Facilities

Alcohol and Tobacco Usage: State law stipulates that no one under the age of 21 may consume, buy, or otherwise possess any alcoholic beverages on property owned by the District. This rule is strictly enforced on the premises of any District property. Smoking is not allowed inside the Amenity Center or on the pool deck.

Food/Beverages: No glass containers of any type are permitted in any of the Facilities and Amenities. All persons using the pool or park areas must keep the area clean by properly disposing trash or debris.

Noise: Attendees shall not make, cause or permit, if within his or her control, any artificially amplified sound or noise of a continuous duration, which shall disturb the peace, quiet, and repose of any other persons of reasonable and ordinary sensibilities (consistent with Sec. 15-5(b), Clay County Code).

Parking: No parking is allowed on District-owned premises except where designated.

Pets: Dogs or other pets (with the exception of “Service Animal(s)” trained to do work or perform tasks for an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability) are not permitted within any District-owned public accommodations including, but not limited to, amenity buildings (offices, social halls and fitness center), pools, tennis courts, basketball courts, playgrounds, parking lots, open spaces and other appurtenances or related improvements. Dogs or other pets are allowed at the Dog Park. Attendees must clean up after the animals.

A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal’s work or tasks or the individual’s disability prevents doing so. The District may remove the Service Animal under the following conditions:

- If the Service Animal is out of control and the handler does not take effective measures to control it;
- If the Service Animal is not housebroken; or,
- If the Service Animal’s behavior poses a direct threat to the health and safety of others.

The District is prohibited from asking about the nature or extent of an individual’s disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.

Thunderstorm Policy: The lifeguards or Staff are in control of the Aquatics Facility, Water Slide, and pool area (collectively, the “Pool Area”) during thunderstorms, heavy rain, and other

inclement weather. The lifeguards or Staff will determine whether swimming is permitted or not during the times the Aquatic Facility is attended. During periods of heavy rain, thunderstorms, and other inclement weather, the Pool Area will be closed. If heavy rain, thunder and/or lightning occur, everyone will be required to exit the pool and the Pool Area at the first sound of thunder and/or first sighting of lightning for a period of at least thirty (30) minutes. At any point during the 30-minute waiting period, if thunder is heard or lightning is seen, the waiting period will be extended thirty (30) minutes from the last sound of thunder or sight of lightning.

Aquatics Facility and Water Slide

Use of the Aquatics Facility is always at the individual's own risk, even when a lifeguard is present.

The bathing load is set by Clay County at 248 persons. Attendees must present their Amenity Pass or Annual Pass to register when they enter. Attendees must observe the following policies:

- During periods of heavy rain, thunderstorms, and other inclement weather, swimming is prohibited. Staff reserves the right to close the Pool Area during such times in accordance with the Thunderstorm Policy set forth above.
- Everyone must shower before entering the pool.
- Talking to an on-duty lifeguard is not permitted, except in emergencies.
- Persons with documented or visible skin disorders or other maladies that are potentially harmful to others will be denied the use of Aquatic Facility.
- Pool chairs may not be placed in the pool.
- All swimmers must wear proper swimming attire. No cut-offs, shorts with buckles or rivets, or thongs are allowed in the Aquatics Facility.
- Playing is not allowed in the lap lanes. Jumping off starting blocks, hanging on lane lines, and unauthorized diving is prohibited.
- Scuba equipment is not allowed in the pool unless approved by Management in advance.
- Out of consideration for others, radios must be kept at low levels.
- Running, ball playing, and noisy or hazardous activity, is not permitted in the pool area. This includes pushing, rough play, dunking, and dangerous games.
- Diving, large floats, rafts, wave riding boards or water guns are not permitted.

- No food or drink permitted in pool or on pool deck within six (6) feet of the pool. Animals and glass containers are prohibited within the fenced pool area.
- Children 14 years of age and up may swim without the supervision of a companion. Residents or Guests under the age of 14 years of age must be accompanied by a Resident that is 18 years of age or older.
- Parents or companions must be within arm's length of a non-swimmer when in the water.
- Any child not potty-trained (including those using pull-up diapers) must wear an approved swimsuit diaper that fits snugly around the waist and legs. Also, any child wearing a disposable swimsuit diaper must wear a swimsuit over the swimsuit diaper.
- Diapers shall only be changed in the restrooms on the changing tables, and not on the pool deck, tables, or chairs.
- The District is not responsible for lost or stolen items.
- Persons entering the pool after closing time will be considered trespassing and will be subject to arrest.

The following hours apply to the Aquatics Facility during swim season as determined by Management:

Monday - Sunday: 10:00 a.m. - 8:00 p.m.

Management may adjust the hours of operation as needed for special events, parties, operational and maintenance requirements, and severe weather conditions. These events may require the pool to open as early as 7:00 a.m. or as late as 11:00 a.m., and close as early as 3:00 p.m. on certain days.

In addition to the Aquatics Facility policies identified above, the following policies apply to the usage of the District's water slide:

- State law requires riders obey all warnings and directions from the Lifeguards and Management. Riders must behave in a manner that will not cause or contribute to the injury of others or themselves, and report all injuries prior to leaving the Aquatics Facility.
- The water slide may only be used when staffed by lifeguards.
- All riders must be at least 42" tall to ride the water slide.
- Riders must be in good physical health. Pregnant women or individuals with heart or back conditions should not use this slide.
- Maximum operational load is 1 person, 300 pounds.

- The line should form on the pool deck with one rider on each landing.
- No combs or foreign objects are allowed in pockets and no jewelry can be worn while riding the slide. Exposed zippers, buckles, rivets, or metal ornamentation is prohibited.
- No tubes, mats, or life jackets are permitted on the slide.
- Water level is 3'6" or greater and riders must be able to swim.
- Riders must enter the slide in a sitting position and ride feet first while lying on their back with arms crossed over their chest or hands clasped behind their head crossed and their legs crossed at the ankles. Absolutely no riding on your stomach or headfirst is permitted.
- No running, standing, kneeling, tumbling, rotating, or stopping on the slide is permitted. Arms and hands must remain inside the slide at all times.
- No diving from the slide.
- Only one rider at a time. No trains or chains of riders permitted.
- Children 4 years of age and older may slide alone only if: (1) they are capable of swimming in 4 feet of water and (2) they are over 48 inches tall. Otherwise, these children are prohibited from sliding.
- All riders must leave the slide pool promptly after entering.

Fitness Center

Use of the Fitness Center is at each Attendee's own risk. In consideration of each Attendee, all Fitness Center users must adhere to the following policies:

- A Resident or Pass Holder may bring up to two (2) Guests, and must accompany their Guest(s) at all times.
- Attendees should wear proper fitness attire, including shirts and closed toed shoes.
- Proper facility use and etiquette recommendations (such as wiping sweat from machines after use) will be posted inside the facility as a reminder to attendees.
- Children under the age of 14 are not permitted to use the Fitness Center.

Parks

All Attendees shall observe the policies listed below or face disciplinary action. Management may close a park if public safety is threatened by any activity on the premises.

- Park hours of operation are sunrise to sunset.
- No person shall be intoxicated and cause a public disturbance in a park.
- Roller blades and bikes are permitted on sidewalks only.
- No parking is allowed on park premises except where designated.

District Lakes

- The District Lakes primarily function as detention ponds to facilitate the District's system for treatment and attenuation of stormwater run-off and overflow. As a result, contaminants may be present in the water.
- Residents may fish from any District Lakes. The District has a "catch and release" policy for all fish caught in these waters.
- Wading and swimming in District Lakes is prohibited.
- Watercraft of any kind in District Lakes, including but not limited to, boats, rafts or tubes, is prohibited.
- Property owners, residents and patrons shall not engage in any conduct or omission that violates any ordinance, resolution, law, permit requirement, or regulation of any governmental entity relating to the District Lakes.
- No docks or other structures, whether permanent or temporary, shall be constructed and placed in District Lakes, unless such structures are properly permitted and approved by the District and other applicable governmental agencies.
- No foreign materials may be disposed of in the District Lakes, including but not limited to: tree branches, paint, cement, oils, soap suds, building materials, chemicals, fertilizers, or any other material that is not naturally occurring or which may be detrimental to the lake environment.
- Easements through residential backyards along the District Lakes are for drainage and maintenance purposes only. Resident access via these easements is prohibited unless specifically granted by the owner of the property on which the easement is located.

- Any hazardous condition concerning the District Lakes must immediately be reported to the District Manager and the proper authorities.
- Property owners and residents are responsible for their tenants', guests', and invitees' adherence to these policies.
- The District is not responsible for injury or damage to persons or property, including accidental death, resulting from the use of District Lakes.

Tennis Courts

Attendees must observe the following policies and etiquette at all times. The Disciplinary Policies enclosed in this document apply to all Rolling Hills tennis courts.

- A Resident or Pass Holder must accompany their Guest at the time of registration, during the time of their guest usage and will be required to pay the appropriate guest fee.
- Proper tennis attire consists of tennis shoes (not cross-trainers or jogging shoes) and tennis clothing (athletic apparel manufactured expressly for tennis). Street trousers, jeans, bathing or beach attire are not allowed.
- Courtesy and consideration should be observed at all times. Attendees shall not walk across or behind a court while a point is being played. No one shall enter the court when play is in progress. Enter in the appropriate area closest to the back of the court while courts are in use. Excessive noise, racquet throwing, and profanity are not permitted at any time. Disregard for court courtesy should be reported to Management.
- Participation on a team, in a league, or in a clinic is open to Residents, Annual Pass Holders and fee-paying guests only.
- The Tennis Courts observe the following hours of operation: Regular Play 8:00 a.m. - 10:00 p.m.
- Court lights are turned on at dusk and will remain on until 10:00 p.m. If no one is using the courts, lights will be turned off.
- Non-playing children, under the age of 11 shall be directly supervised by a person at least 13 years of age.
- Players under the age of 13 may utilize courts on a space available basis, as determined by Management.
- Bikes, skateboards, skates, and scooters are not permitted to be ridden within the Tennis Courts.

Private Functions, Rentals, Competitions, and Instructions

When possible, all private functions, rentals, competitions, and instructions shall be held before or after operating hours so as not to interfere with the daily operation or to restrict access to the Facilities and Amenities by Residents, Annual Pass Holders, and their Guests. Local school groups, philanthropic or charity organizations may utilize the Facilities and Amenities for league play, lessons, tournaments, meets, matches, practices, etc. subject to an agreement with the District governing such use.

Residents and Annual Pass Holders may hold private functions in accordance with the District's rules and policies, provided that they are in good standing with the District, they are present for the duration of the event, and they ensure that guests that are not Residents or Annual Pass Holders do not remain on the premises beyond the conclusion of the event.

Attendance at private functions is limited to twenty-five (25) Guests without prior authorization from the District. A non-refundable room rental fee of \$75.00 will be charged for private functions.

Renters must submit a deposit in the amount of \$75.00 and rental contract to the District two weeks prior to the date of the event. If the event is cancelled, a 1- week notice must be given or the deposit is forfeited. Failure to comply with the rules regarding guests that are not Residents or Annual Pass Holders may result in a forfeiture of the deposit, loss of Facilities and Amenities privileges, or other disciplinary actions as described in the section on Disciplinary Actions, Suspension and Termination of Privileges.

Suspension and Termination of Access Rule

1. Introduction. This rule addresses disciplinary and enforcement matters relating to the use of the Amenity Facilities.
2. General Rule. All persons using the Amenity Facilities and entering District properties are responsible for compliance with the Policies and Rules established for the safe operations of the Amenity Facilities.
3. Access Cards / Key Fobs. Access Cards are the property of the District. The District may request surrender of, or may deactivate, a person's access card or key fob for violation of the District's Policies and Rules established for the safe operations of the Amenity Facilities.
4. Suspension and Termination of Rights. The District shall have the right to restrict, suspend, or terminate the Amenity access of any person and members of their household to use all or a portion of the Amenities for any of the following acts (each, a "Violation"):
 - a. Submitting false information on any application for use of the Amenities, including but not limited to facility rental applications;

- b. Failing to abide by the terms of rental applications;
- c. Permitting the unauthorized use of an Access Card or otherwise facilitates or allows unauthorized use of the Amenities;
- d. Exhibiting inappropriate behavior or repeatedly wearing inappropriate attire;
- e. Failing to pay amounts owed to the District in a proper and timely manner (with the exception of special assessments);
- f. Failing to abide by any District Policies and Rules (e.g., this Amenity Policies, Rules and Rates document);
- g. Treating the District's staff, contractors, representatives, residents, landowners, or Patrons in a harassing or abusive manner;
- h. Damaging, destroying, rendering inoperable or interfering with the operation of District property, or other property located on District property;
- i. Failing to reimburse the District for property damaged by such person, or a minor for whom the person has charge, or a guest;
- j. Engaging in conduct that is likely to endanger the health, safety, or welfare of the District, its staff, contractors, representatives, residents, landowners, or Patrons;
- k. Committing or is alleged, in good faith, to have committed a crime on or off District property that leads the District to reasonably believe the health, safety or welfare of the District, its staff, contractors, representatives, residents, landowners, or Patrons is likely endangered;
- l. Engaging in another Violation after a verbal warning has been given by staff (which verbal warning is not required); or
- m. Such person's guest or a member of their household commits any of the above Violations.

Termination of Amenity Facilities access shall only be considered and implemented by the Board in situations that pose a long term or continuing threat to the health, safety and/or welfare of the District, its staff, contractors, representatives, residents, landowners, and Patrons. The Board, in its sole discretion and upon motion of any Board member, may vote to rescind a termination of Amenity access.

5. Administrative Reimbursement. The Board may in its discretion require payment of an administrative reimbursement of up to Five Hundred Dollars (\$500) in order to offset the legal and/or administrative expenses incurred by the District as a result of a Violation

("Administrative Reimbursement"). Such Administrative Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Property Damage Reimbursement (defined below).

6. Property Damage Reimbursement. If damage to District property occurred in connection with a Violation, the person or persons who caused the damage, or the person whose guest caused the damage, or the person who has charge of a minor that caused the damage, shall reimburse the District for the costs of cleaning, repairing, and/or replacing the property ("Property Damage Reimbursement"). Such Property Damage Reimbursement shall be in addition to any suspension or termination of Amenity access, any applicable legal action warranted by the circumstances, and/or any Administrative Reimbursement.

7. Removal from Amenities. The District Manager, Amenity Manager and onsite staff each have the independent ability to remove any person from the Amenities if a Violation occurs, or if in his or her discretion, it is in the District's best interest to do so.

8. Initial Suspension from Amenities. The District Manager, Amenity Manager or his or her designee may at any time restrict or suspend for cause or causes, including but not limited to a Violation, any person's access to the Amenities until a date not later than the next regularly scheduled meeting date of the Board that is scheduled to occur at least twenty-one (21) days after the date of initial suspension. In the event of such a suspension, the District Manager or his or her designee shall mail a letter to the person suspended referencing the conduct at issue, the sections of the District's Policies and Rules violated, the time, date, and location of the next regular Board meeting where the person's suspension will be presented to the Board, and a statement that the person has a right to appear before the Board and offer testimony and evidence why the suspension should be lifted. If the person is a minor, the letter shall be sent to the adults at the address within the community where the minor resides.

9. Hearing by the Board; Administrative Reimbursement; Property Damage Reimbursement.

- a. At the Board meeting referenced in the letter sent under Section 8 above, or as soon thereafter as a Board meeting is held if the meeting referenced in the letter is canceled, a hearing shall be held at which both District staff and the person subject to the suspension shall be given the opportunity to appear, present testimony and evidence, cross examine witnesses present, and make arguments. The Board may also ask questions of District staff, the person subject to the suspension, and witnesses present. All persons are entitled to be represented by a licensed Florida attorney at such hearing.
- b. After the presentations by District staff and the person subject to the suspension, the Board shall consider the facts and circumstances and determine whether to lift or extend the suspension or impose a termination. In determining the length of any suspension, or a termination, the Board shall consider the nature of the conduct, the circumstances of the conduct, the number of Policies and Rules violated, the person's escalation or de-escalation of the situation, and any prior Violations and/or suspensions
- c. The Board shall also determine whether an Administrative Reimbursement is warranted and, if so, set the amount of such Administrative Reimbursement.

- d. The Board shall also determine whether a Property Damage Reimbursement is warranted and, if so, set the amount of such Property Damage Reimbursement. If the cost to clean, repair and/or replace the property is not yet available, the Property Damage Reimbursement shall be fixed at the next regularly scheduled Board meeting after the cost to clean, repair, and/or replace the property is known.
- e. After the conclusion of the hearing, the District Manager shall mail a letter to the person suspended identifying the Board's determination at such hearing.

10. Suspension by the Board. The Board on its own initiative acting at a noticed public meeting may elect to consider a suspension of a person's access for committing any of the Violations outlined in Section 4. In such circumstance, a letter shall be sent to the person suspended which contains all the information required by Section 8, and the hearing shall be conducted in accordance with Section 9.

11. Automatic Extension of Suspension for Non-Payment. Unless there is an affirmative vote of the Board otherwise, no suspension or termination will be lifted or expire until all Administrative Reimbursements and Property Damage Reimbursements have been paid to the District. If an Administrative Reimbursement or Property Damage Reimbursement is not paid by its due date, the District reserves the right to request surrender of, or deactivate, all access cards or key fobs associated with an address within the District until such time as the outstanding amounts are paid.

12. Appeal of Board Suspension. After the hearing held by the Board required by Section 9, a person subject to a suspension or termination may appeal the suspension or termination, or the assessment or amount of an Administrative Reimbursement or Property Damage Reimbursement, to the Board by filing a written request for an appeal ("Appeal Request"). The filing of an Appeal Request shall not result in the stay of the suspension or termination. The Appeal Request shall be filed within thirty (30) calendar days after mailing of the notice of the Board's determination as required by Section 9(e), above. For purposes of this Rule, wherever applicable, filing will be perfected and deemed to have occurred upon receipt by the District. Failure to file an Appeal Request shall constitute a waiver of all rights to protest the District's suspension or termination, and shall constitute a failure to exhaust administrative remedies. The District shall consider the appeal at a Board meeting and shall provide reasonable notice to the person of the Board meeting where the appeal will be considered. At the appeal stage, no new evidence shall be offered or considered. Instead, the appeal is an opportunity for the person subject to the suspension or termination to argue, based on the evidence elicited at the hearing, why the suspension or termination should be reduced or vacated. The Board may take any action deemed by it in its sole discretion to be appropriate under the circumstances, including affirming, overturning, or otherwise modifying the suspension or termination. The Board's decision on appeal shall be final.

13. Legal Action; Criminal Prosecution; Trespass. If any person is found to have committed a Violation, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature. If a person subject to a suspension or termination is found at an Amenity Facility, such Person will be subject to arrest for trespassing. If a trespass

warrant is issued to a person by a law enforcement agency, the District has no obligation to seek a withdrawal or termination of the trespass warrant even though the issuance of the trespass warrant may effectively prevent a person from using the Amenity Facilities after expiration of a suspension imposed by the District.

14. Severability. If any section, paragraph, clause or provision of this rule shall be held to be invalid or ineffective for any reason, the remainder of this rule shall continue in full force and effect, it being expressly hereby found and declared that the remainder of this rule would have been adopted despite the invalidity or ineffectiveness of such section.

ACKNOWLEDGMENT AND DISCLAIMER

Any Attendee who, in any manner, makes use of or accepts the use of the Amenities and Facilities or service whatsoever owned, leased or operated by the District or its contractors, or who engages in any activity operated, organized, arranged or sponsored by the District, shall do so at his or her own risk, and shall hold the District, the Board of Supervisors, District employees, District representatives, District contractors, and District agents harmless for any and all loss, cost, claim, injury damage or liability sustained or incurred by him or her, resulting there from and/or from any act or omission of the District, or its Board of Supervisors, employees, representatives, contractors, or agents. Should any party bound by these Amenity and Facilities Policies bring suit against the District or its affiliates, operator, officers, employees, representatives, contractors or agents in connection with any event operated, organized, arranged or sponsored by the District or any other claim or matter in connection with any event operated, organized, arranged or sponsored by the District, and fail to obtain judgment therein against the District or its officers, employee, representative, contractor or agent, said party shall be liable to the District for all costs and expenses incurred by it in the defense of such suit (including court costs and attorney's fees through all appellate proceedings).

I hereby acknowledge the receipt of the Rolling Hills Community Development District Facilities and Amenities Policies, as may be subsequently amended, and agree to abide by the terms and conditions contained therein and such future terms and conditions as may be approved by the Rolling Hills Community Development District Board of Supervisors.

Print Name: _____

Address: _____

Signature: _____

Date: _____

EIGHTH ORDER OF BUSINESS

D.

1.

Rolling Hills Community Development District
3212 Bradley Creek Parkway • Green Cove Springs, FL 32043

Memorandum

Date: **October 10th, 2023**

To: **Jerry Lambert, Operations Director**

From: **Freddie Oca, Facility Manager**
 Jay Soriano, GMS Operations

Re: **Rolling Hills CDD - Monthly Operations Report: August-September**
General

- www.RollingHillsCDD.com website is up and running; documents such as annual audits, meeting minutes and annual budgets will be updated as they become available.

- Red Hawk food truck was here on August 8th
- Jags Boilers Food Truck was here on August 15th
- Pizza Pit Food truck was here on August 22nd
- Roaming Ronin Food truck was here on August 29th
- The Community Yard sale was on Aug 5th
- Fefe's food truck was here on Sept 5th
- Smackin' food truck was here on May 2nd
- Red Hawk BBQ food truck was here on May 9th
- Munchies Food truck was here on May 16th
- Roamin Ronin food truck was here on May 26th
- Summer Bash had 135 residents in attendance
- Halloween event is scheduled for Oct 20th
- Four (4) sets of access cards were issued.
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

Operations:

- ☐ Walk through inspection with Tree Amigos
- ☐ Set-up vendors for the upcoming events
- ☐ Set-up entertainment for the upcoming events

Maintenance:

- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment
- Lake Doctors conducted their monthly maintenance on the ponds
- Action LLC pressure washed the bridge
- The back gate has been reinstalled
- Clay County Master plumbing has replaced two (2) water fountains on the tennis courts
- Pool signs have been installed
- Tennis signs have been installed
- The 20 mph signs have been installed for the whole community
- (6) Six no fishing signs have been installed around the lakes
- (2) Two new stop signs have been installed
- The splash pad has been pressure washed
- The gate to the pool has been repaired
- The light fixture in the utility closet has been replaced
- The monthly inspection on the bridge has been completed
- The park locations are being policed weekly for debris
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water out falls are inspected and cleaned on a monthly basis to ensure proper water flow.
- Irrigation inspections and needed repairs are being completed on a monthly basis.
- An inspection of the Amenity Center lighting was performed.
- Trash can liners are being changed on a weekly basis.

Action List

Contacted CCSO to work on weekends

Resident Requests/Comments:

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Jerry at (904) 807-2763

ELEVENTH ORDER OF BUSINESS

A.

Rolling Hills
Community Development District

Unaudited Financial Reporting
August 31, 2023



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Rolling Hills
Community Development District
Combined Balance Sheet
August 31, 2023

	General Fund	Debt Service Fund	Capital Reserve Fund	Capital Project Fund	Totals Governmental Funds
Assets:					
Cash:					
Operating Account	\$ 392,905	\$ -	\$ -	\$ -	\$ 392,905
Investments:					
State Board of Administration (SBA)	143,000	-	-	-	143,000
State Board of Administration (SBA)	-	-	143,581	-	143,581
Series 2015 A-1					
Reserve	-	89,269	-	-	89,269
Revenue	-	55,598	-	-	55,598
Prepayment A1	-	665	-	-	665
Series 2015 A-2					
Reserve	-	100,000	-	-	100,000
Revenue	-	48,384	-	-	48,384
Prepayment	-	468	-	-	468
Series 2015 A-3					
Reserve	-	4,692	-	-	4,692
Revenue	-	14,550	-	-	14,550
Prepayment	-	0	-	-	0
Series 2020 A-1					
Reserve	-	165,981	-	-	165,981
Revenue	-	25,610	-	-	25,610
Construction	-	-	-	195	195
Series 2020 A-2					
Reserve	-	66,025	-	-	66,025
Interest	-	3,168	-	-	3,168
Prepayment	-	128,258	-	-	128,258
Series 2022 A-1					
Reserve	-	348,122	-	-	348,122
Revenue	-	35,849	-	-	35,849
Construction	-	-	-	225	225
Series 2022 A-2					
Reserve	-	173,010	-	-	173,010
Total Assets	\$ 535,904	\$ 1,259,648	\$ 143,581	\$ 420	\$ 1,939,553
Liabilities:					
Accounts Payable	\$ 39,153	\$ -	\$ -	\$ -	\$ 39,153
Total Liabilities	\$ 39,153	\$ -	\$ -	\$ -	\$ 39,153
Fund Balance:					
Restricted for:					
Debt Service - Series	\$ -	\$ 1,259,648		\$ -	\$ 1,259,648
Capital Project - Series	-	-	143,581	-	143,581
Assigned for:					
Capital Reserve Fund	-	-	-	420	420
Unassigned	496,751	-	-	-	496,751
Total Fund Balances	\$ 496,751	\$ 1,259,648	\$ 143,581	\$ 420	\$ 1,900,400
Total Liabilities & Fund Balance	\$ 535,904	\$ 1,259,648	\$ 143,581	\$ 420	\$ 1,939,553

Rolling Hills
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 447,640	\$ 447,640	\$ 448,606	\$ 966
Special Assessments - Direct	460,770	460,770	316,930	(143,840)
Swim & Tennis Revenue		-	550	550
Facility Rental Fees	3,500	3,208	3,500	292
Interest Income	-	-	5,538	5,538
Land Sale Proceeds	-	-	14,800	14,800
Total Revenues	\$ 911,910	\$ 911,618	\$ 789,924	\$ (121,695)

Expenditures:

General & Administrative:

Supervisor Fees	\$ 8,000	\$ 8,000	\$ 5,800	\$ 2,200
PR-FICA	612	- 612	444	168
Engineering	2,000	1,833	-	1,833
Attorney	20,000	18,333	15,394	2,940
Annual Audit	3,200	3,200	7,300	(4,100)
Assessment Administration	5,000	5,000	5,000	-
Arbitrage Rebate	1,800	1,800	1,200	600
Dissemination Agent	7,500	6,875	6,875	-
Trustee Fees	12,122	12,122	16,163	(4,041)
Management Fees	42,436	38,900	38,900	0
Information Technology	1,000	917	917	0
Website Maintenance	2,500	2,292	2,520	(228)
Travel & Per Diem	500	458	-	458
Telephone	500	458	111	348
Postage & Delivery	500	458	306	152
Insurance General Liability	10,729	10,729	9,611	1,118
Printing & Binding	1,250	1,146	608	538
Legal Advertising	5,000	4,583	951	3,632
Other Current Charges	1,400	1,283	205	1,078
Office Supplies	100	92	161	(69)
Dues, Licenses & Subscriptions	175	175	175	-
Total General & Administrative	\$ 126,324	\$ 119,267	\$ 112,638	\$ 6,629

Operations & Maintenance

Field Expenditures

Operations Management	\$ 23,944	\$ 21,949	\$ 21,949	\$ 0
Utilities - Irrigation & Streetlights	35,000	32,083	34,695	(2,612)
Repairs & Maintenance	40,000	36,667	27,134	9,533
Landscape	78,540	71,995	80,142	(8,147)
Landscape - Contingency	15,000	13,750	478	13,272
Mulch	15,000	13,750	-	13,750
Lake Maintenance	8,000	7,333	6,132	1,201
Irrigation Repairs	5,000	4,583	5,165	(582)
Miscellaneous	-	-	-	-
Subtotal Field Expenditures	\$ 220,484	\$ 202,110	\$ 175,694	\$ 26,416

Rolling Hills
Community Development District
General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Amenity Center Expenditures				
Facility Management	\$ 63,743	\$ 58,431	\$ 58,431	\$ (0)
Facility Asst/Gate Monitor	10,500	9,625	8,347	1,278
Pool Attendants	40,754	37,358	15,190	22,168
Refuse Service	7,200	6,600	6,203	397
Security	15,000	13,750	8,639	5,111
Utilities	55,000	50,417	44,212	6,204
Recreation Passes	1,000	917	-	917
Repairs & Maintenance	40,000	36,667	48,352	(11,685)
Janitorial	13,862	12,707	12,707	(0)
Fertilization, Weed & Pest Control	-	-	-	-
Pool Maintenance	14,742	13,514	13,514	-
Special Events	6,000	5,500	3,303	2,197
Operating Supplies	10,000	9,167	7,346	1,821
Pool Chemicals	11,000	10,083	19,295	(9,212)
Permit	375	344	475	(131)
Insurance	41,665	38,193	29,256	8,937
Capital Outlay	-	-	20,680	(20,680)
Subtotal Amenity Expenditures	\$ 330,841	\$ 303,271	\$ 295,950	\$ 7,321
Total Operations & Maintenance	\$ 551,325	\$ 505,381	\$ 471,644	\$ 33,737
Total Expenditures	\$ 677,649	\$ 624,648	\$ 584,282	\$ 40,366
Excess (Deficiency) of Revenues over Expenditures	\$ 234,261	\$ 286,970	\$ 205,642	\$ (81,328)
<u>Other Financing Sources/(Uses):</u>				
Transfer In/(Out)	\$ (234,261)	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ (234,261)	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ -	\$ 286,970	\$ 205,642	\$ (81,328)
Fund Balance - Beginning	\$ -		\$ 291,109	
Fund Balance - Ending	\$ -		\$ 496,751	

Rolling Hills
Community Development District
Capital Reserve Fund
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues				
Interest	\$ -	\$ -	\$ 5,429	\$ 5,429
Total Revenues	\$ -	\$ -	\$ 5,429	\$ 5,429
Expenditures:				
Capital Outlay	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ -		\$ 5,429	
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ 234,261	\$ 234,261	\$ -	\$ (234,261)
Total Other Financing Sources (Uses)	\$ 234,261	\$ 234,261	\$ -	\$ (234,261)
Net Change in Fund Balance	\$ 234,261		\$ 5,429	
Fund Balance - Beginning	\$ -		\$ 138,152	
Fund Balance - Ending	\$ 234,261		\$ 143,581	

Rolling Hills
Community Development District
Debt Service Fund Series 2015 A-1
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 174,001	\$ 174,001	\$ 173,174	\$ (827)
Interest Income	-	-	4,518	4,518
Total Revenues	\$ 174,001	\$ 174,001	\$ 177,691	\$ 3,690
Expenditures:				
Interest Expense - 11/1	\$ 47,461	\$ 47,461	\$ 47,461	\$ -
Interest Expense - 5/1	47,461	47,461	47,461	-
Principal Expense - 5/1	80,000	80,000	80,000	-
Total Expenditures	\$ 174,923	\$ 174,923	\$ 174,923	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ (922)	\$ (922)	\$ 2,769	\$ 3,690
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ (922)	\$ (922)	\$ 2,769	\$ 3,690
Fund Balance - Beginning	\$ 62,622		\$ 142,762	
Fund Balance - Ending	\$ 61,701		\$ 145,531	

Rolling Hills
Community Development District
Debt Service Fund Series 2015 A-2, 2015 B
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 136,800	\$ 136,800	\$ 137,096	\$ 296
Interest Income	-	-	4,368	4,368
Total Revenues	\$ 136,800	\$ 136,800	\$ 141,463	\$ 4,663
Expenditures:				
Interest Expense 11/1	\$ 37,628	\$ 37,628	\$ 37,628	\$ -
Special Call - 11/1	-	-	5,000	(5,000)
Principal Expense 5/1	55,000	55,000	55,000	-
Interest Expense 5/1	37,628	37,628	37,628	-
Total Expenditures	\$ 130,256	\$ 130,256	\$ 135,256	\$ (5,000)
Excess (Deficiency) of Revenues over Expenditures	\$ 6,544	\$ 6,544	\$ 6,207	\$ (337)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 6,544	\$ 6,544	\$ 6,207	\$ (337)
Fund Balance - Beginning	\$ 42,550		\$ 142,645	
Fund Balance - Ending	\$ 49,094		\$ 148,852	

Rolling Hills
Community Development District
Debt Service Fund Series 2015 A-3
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments - Tax Roll	\$ 41,481	\$ 41,481	\$ 40,786	\$ (695)
Interest Income	-	-	657	657
Total Revenues	\$ 41,481	\$ 41,481	\$ 41,443	\$ (38)
Expenditures:				
Interest Expense - 11/1	\$ 12,730	\$ 12,730	\$ 12,730	\$ -
Principal Expense - 5/1	15,000	\$ 15,000	15,000	-
Interest Expense - 5/1	12,730	\$ 12,730	12,730	-
Total Expenditures	\$ 40,460	\$ 40,460	\$ 40,460	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 1,021	\$ 1,021	\$ 983	\$ (38)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 1,021	\$ 1,021	\$ 983	\$ (38)
Fund Balance - Beginning	\$ 13,746		\$ 18,259	
Fund Balance - Ending	\$ 14,767		\$ 19,242	

Rolling Hills
Community Development District
Debt Service Fund Series 2020 A-1 & A-2
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments A-1- Tax Roll	\$ 165,981	\$ 165,981	\$ 196,098	\$ 30,117
Special Assessments A-2- Tax Roll	67,213	67,213	46,152	(21,061)
Prepayments	-	-	127,070	127,070
Interest Income	-	-	6,626	6,626
Total Revenues	\$ 233,194	\$ 233,194	\$ 375,946	\$ 142,752
Expenditures:				
Series 2020 A-1				
Interest Expense - 11/1	\$ 58,356	\$ 58,356	\$ 58,356	\$ -
Interest Expense - 5/1	58,356	58,356	58,356	-
Principal Expense - 5/1	50,000	50,000	50,000	-
Series 2020 A-2				
Interest Expense - 11/1	33,013	33,013	33,013	-
Interest Expense - 5/1	33,013	33,013	33,013	-
Total Expenditures	\$ 232,738	\$ 232,738	\$ 232,738	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 457	\$ 457	\$ 143,208	\$ 142,752
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 457	\$ 457	\$ 143,208	\$ 142,752
Fund Balance - Beginning	\$ 67,375		\$ 245,834	
Fund Balance - Ending	\$ 67,832		\$ 389,042	

Rolling Hills
Community Development District
Debt Service Fund Series 2022 A-1 & A-2
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues:				
Special Assessments A-1- Tax Roll	\$ 345,544	\$ 345,544	\$ 254,271	\$ (91,273)
Special Assessments A-2- Tax Roll	173,010	173,010	86,505	(86,505)
Interest Income	-	-	13,837	13,837
Total Revenues	\$ 518,554	\$ 518,554	\$ 354,613	\$ (163,941)
Expenditures:				
Series 2022 A-1				
Interest Expense - 11/1	\$ 115,272	\$ 115,272	\$ 115,272	\$ -
Interest Expense - 5/1	115,272	115,272	115,272	-
Principal Expense - 5/1	115,000	115,000	115,000	-
Series 2022 A-2				
Interest Expense - 11/1	86,505	86,505	86,505	-
Interest Expense - 5/1	86,505	86,505	86,505	-
Total Expenditures	\$ 518,554	\$ 518,554	\$ 518,554	\$ -
Excess (Deficiency) of Revenues over Expenditures	\$ 0	\$ 0	\$ (163,941)	\$ (163,941)
Other Financing Sources/(Uses):				
Transfer In/(Out)	\$ -	\$ -	\$ (2,482)	\$ (2,482)
Total Other Financing Sources/(Uses)	\$ -	\$ -	\$ (2,482)	\$ (2,482)
Net Change in Fund Balance	\$ 0	\$ 0	\$ (166,422)	\$ (166,423)
Fund Balance - Beginning	\$ 201,782		\$ 723,403	
Fund Balance - Ending	\$ 201,782		\$ 556,981	

Rolling Hills
Community Development District
Capital Projects Fund Series 2020 A-1 & A-2
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues				
Developer Contributions	\$ -	\$ -	\$ 1,345,240	\$ 1,345,240
Interest Income	-	-	193	193
Total Revenues	\$ -	\$ -	\$ 1,345,433	\$ 1,345,433
Expenditures:				
Improvements	\$ -	\$ -	\$ 761,704	\$ (761,704)
Total Expenditures	\$ -	\$ -	\$ 761,704	\$ (761,704)
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ 583,729	\$ 583,729
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ -		\$ 583,729	
Fund Balance - Beginning	\$ -		\$ (583,533)	
Fund Balance - Ending	\$ -		\$ 195	

Rolling Hills
Community Development District
Capital Projects Fund Series 2022 A-1 & A-2
Statement of Revenues, Expenditures, and Changes in Fund Balance
For The Period Ending August 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 08/31/23	Thru 08/31/23	Variance
Revenues				
Developer Contributions	\$ -	\$ -	\$ 838,305	\$ 838,305
Interest Income	-	-	24,850	24,850
Total Revenues	\$ -	\$ -	\$ 863,155	\$ 863,155
Expenditures:				
Improvements	\$ -	\$ -	\$ 3,808,241	\$ (3,808,241)
Total Expenditures	\$ -	\$ -	\$ 3,808,241	\$ (3,808,241)
Excess (Deficiency) of Revenues over Expenditures	\$ -	\$ -	\$ (2,945,087)	\$ (2,945,087)
Other Financing Sources/(Uses)				
Transfer In/(Out)	\$ -	\$ -	\$ 2,482	\$ 2,482
Total Other Financing Sources (Uses)	\$ -	\$ -	\$ 2,482	\$ 2,482
Net Change in Fund Balance	\$ -	\$ -	\$ (2,942,605)	
Fund Balance - Beginning	\$ -	\$ -	\$ 2,942,830	
Fund Balance - Ending	\$ -	\$ -	\$ 225	

Rolling Hills
Community Development District
Month to Month

	Adopted Budget	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
Revenues:														
Special Assessments - Tax Roll	\$ 447,640	\$ -	\$ 14,979	\$ 420,246	\$ 3,071	\$ 384	\$ 848	\$ 5,600	\$ 2,036	\$ 1,442	\$ -	\$ -	\$ -	\$ 448,606
Special Assessments - Direct	460,770	-	-	73,711	-	65,057	168,313	-	-	9,849	-	-	-	316,930
Swim & Tennis Revenue	-	-	-	-	245	140	165	-	-	-	-	-	-	550
Facility Rental Fees	3,500	-	-	650	-	850	-	450	-	375	1,175	-	-	3,500
Interest Income	-	253	284	322	342	586	1,895	585	-	621	652	-	-	5,538
Land Sale Proceeds	-	-	-	-	-	-	-	-	14,800	-	-	-	-	14,800
Total Revenues	\$ 911,910	\$ 253	\$ 15,263	\$ 494,928	\$ 3,658	\$ 67,017	\$ 171,220	\$ 6,635	\$ 16,836	\$ 12,287	\$ 1,827	\$ -	\$ -	\$ 789,924
Expenditures:														
General & Administrative:														
Supervisor Fees	\$ 8,000	\$ 800	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -	\$ 800	\$ 800	\$ 800	\$ -	\$ 600	\$ -	\$ 5,800
PR-FICA	612	61	-	77	-	77	-	61	61	61	-	46	-	444
Engineering	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Attorney	20,000	1,473	1,356	2,942	815	2,079	1,364	1,801	-	672	2,507	385	-	15,394
Annual Audit	3,200	-	-	-	-	-	-	-	-	-	7,300	-	-	7,300
Assessment Administration	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Arbitrage Rebate	1,800	-	-	-	1,200	-	-	-	-	-	-	-	-	1,200
Dissemination Agent	7,500	625	625	625	625	625	625	625	625	625	625	625	-	6,875
Trustee Fees	12,122	-	-	-	8,081	4,041	-	-	4,041	-	-	-	-	16,163
Management Fees	42,436	3,536	3,536	3,536	3,536	3,536	3,536	3,536	3,536	3,536	3,536	3,536	-	38,900
Information Technology	1,000	83	83	83	83	83	83	83	83	83	83	83	-	917
Website Maintenance	2,500	208	208	208	208	436	208	208	208	208	208	208	-	2,520
Travel & Per Diem	500	-	-	-	-	-	-	-	-	-	-	-	-	-
Telephone	500	12	-	2	2	39	-	-	45	11	1	-	-	111
Postage & Delivery	500	-	-	-	66	35	-	30	32	75	69	-	-	306
Insurance General Liability	10,729	9,611	-	-	-	-	-	-	-	-	-	-	-	9,611
Printing & Binding	1,250	11	37	29	96	-	-	30	206	172	18	11	-	608
Legal Advertising	5,000	7	46	-	46	-	48	46	-	238	-	520	-	951
Other Current Charges	1,400	-	-	75	30	-	-	100	-	-	-	-	-	205
Office Supplies	100	-	68	-	0	-	-	-	93	-	-	-	-	161
Dues, Licenses & Subscriptions	175	175	-	-	-	-	-	-	-	-	-	-	-	175
Total General & Administrative	\$ 21,603	\$ 5,959	\$ 8,577	\$ 14,788	\$ 11,951	\$ 5,864	\$ 7,320	\$ 9,730	\$ 6,482	\$ 14,348	\$ 6,014	\$ -	\$ -	\$ 112,638
Operations & Maintenance														
Field Expenditures														
Operations Management	\$ 23,944	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ 1,995	\$ -	\$ 21,949
Utilities - Irrigation & Streetlights	35,000	2,831	3,838	1,979	159	4,957	2,098	2,726	4,804	4,584	3,168	3,551	-	34,695
Repairs & Maintenance	40,000	2,746	3,536	1,755	-	2,463	4,556	2,499	-	2,090	2,576	4,914	-	27,134
Landscape	78,540	6,072	6,072	6,072	6,072	6,072	6,072	7,301	6,379	6,379	6,379	17,269	-	80,142
Landscape - Contingency	15,000	-	-	-	-	-	-	-	-	478	-	-	-	478
Mulch	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake Maintenance	8,000	489	513	513	513	513	513	-	-	513	1,539	1,026	-	6,132
Irrigation Repairs	5,000	-	-	-	-	2,060	-	-	-	1,525	1,580	-	-	5,165
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal Field Expenditures	\$ 14,133	\$ 15,954	\$ 12,315	\$ 8,739	\$ 18,060	\$ 15,234	\$ 14,522	\$ 13,179	\$ 17,565	\$ 17,238	\$ 28,756	\$ -	\$ -	\$ 175,694
Amenity Center Expenditures														
Facility Management	\$ 63,743	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ 5,312	\$ -	\$ 58,431
Facility Asst/Gate Monitor	10,500	-	-	-	-	-	-	750	1,036	2,176	2,468	1,919	-	8,347
Pool Attendants	40,754	-	-	-	-	-	-	-	1,625	4,644	5,639	3,282	-	15,190
Refuse Service	7,200	494	499	607	607	500	-	1,144	-	588	1,176	588	-	6,203
Security	15,000	541	693	1,064	783	811	912	767	534	1,008	1,022	504	-	8,639
Utilities	55,000	3,942	4,836	4,564	3,521	4,919	4,020	3,129	3,494	4,529	635	6,623	-	44,212
Recreation Passes	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	40,000	2,710	3,851	2,976	1,083	1,864	3,615	2,686	6,135	7,771	9,883	5,779	-	48,352
Janitorial	13,862	1,155	1,155	1,155	1,155	1,155	1,155	1,155	1,155	1,155	1,155	1,155	-	12,707
Pool Maintenance	14,742	1,229	1,229	1,229	1,229	1,229	1,229	1,229	1,229	1,229	1,229	1,229	-	13,514
Special Events	6,000	(161)	225	805	-	611	270	-	300	448	516	290	-	3,303
Operating Supplies	10,000	177	1,271	453	780	856	796	-	1,012	-	1,814	-	-	7,346
Pool Chemicals	11,000	-	899	-	-	1,143	1,459	1,035	3,705	2,916	4,124	4,015	-	19,295
Permit	375	-	-	-	-	-	-	-	475	-	-	-	-	475
Insurance	41,665	29,256	-	-	-	-	-	-	-	-	-	-	-	29,256
Capital Outlay	-	-	-	-	-	4,375	16,305	-	-	-	-	-	-	20,680
Subtotal Amenity Expenditures	\$ 330,841	\$ 44,655	\$ 19,970	\$ 18,164	\$ 14,469	\$ 22,775	\$ 34,461	\$ 18,002	\$ 25,000	\$ 32,788	\$ 33,158	\$ 32,508	\$ -	\$ 295,950
Total Operations & Maintenance	\$ 330,841	\$ 58,788	\$ 35,924	\$ 30,479	\$ 23,209	\$ 40,836	\$ 49,695	\$ 32,524	\$ 38,179	\$ 50,352	\$ 50,395	\$ 61,264	\$ -	\$ 471,644
Total Expenditures	\$ 330,841	\$ 80,391	\$ 41,884	\$ 39,056	\$ 37,997	\$ 52,787	\$ 55,559	\$ 39,844	\$ 47,909	\$ 56,834	\$ 64,743	\$ 67,278	\$ -	\$ 584,282
Excess (Deficiency) of Revenues over Expenditures	\$ 581,069	\$ (80,137)	\$ (26,621)	\$ 455,873	\$ (34,340)	\$ 14,230	\$ 115,661	\$ (33,210)	\$ (31,073)	\$ (44,548)	\$ (62,916)	\$ (67,278)	\$ -	\$ 205,642
Other Financing Sources/Uses:														
Transfer In/(Out)	\$ (234,261)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Other Financing Sources/Uses	\$ (234,261)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Net Change in Fund Balance	\$ 346,808	\$ (80,137)	\$ (26,621)	\$ 455,873	\$ (34,340)	\$ 14,230	\$ 115,661	\$ (33,210)	\$ (31,073)	\$ (44,548)	\$ (62,916)	\$ (67,278)	\$ -	\$ 205,642

Rolling Hills
Community Development District
Long Term Debt Report

Series 2015 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,500,000	
Interest Rate:	5.45%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$2,500,000
Less: Principal Payment - 5/1/16		(\$65,000)
Less: Special Call - 8/1/16		(\$30,000)
Less: Special Call - 11/1/16		(\$130,000)
Less: Special Call - 2/1/17		(\$10,000)
Less: Special Call - 5/1/17		(\$60,000)
Less: Principal Payment - 5/1/17		(\$65,000)
Less: Special Call - 8/1/17		(\$30,000)
Less: Principal Payment - 5/1/18		(\$60,000)
Less: Special Call - 11/1/18		(\$5,000)
Less: Principal Payment - 5/1/19		(\$65,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$70,000)
Less: Special Call - 8/1/20		(\$5,000)
Less: Principal Payment - 5/1/21		(\$70,000)
Less: Principal Payment - 5/1/22		(\$90,000)
Less: Principal Payment - 5/1/23		(\$80,000)
Current Bonds Outstanding		\$1,660,000

Series 2015 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,930,000	
Interest Rate:	5.44%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$1,930,000
Less: Principal Payment - 5/1/17		(\$50,000)
Less: Special Call - 2/1/18		(\$5,000)
Less: Principal Payment - 5/1/18		(\$55,000)
Less: Special Call - 5/1/18		(\$170,000)
Less: Principal Payment - 5/1/19		(\$45,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$55,000)
Less: Principal Payment - 5/1/21		(\$50,000)
Less: Special Call - 5/1/21		(\$5,000)
Less: Principal Payment - 5/1/22		(\$60,000)
Less: Principal Payment - 5/1/23		(\$55,000)
Less: Special Call - 5/1/23		(\$5,000)
Current Bonds Outstanding		\$1,370,000

Series 2015 A-3 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$3,850,000	
Interest Rate:	6.70%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$3,850,000
Less: Principal Payment - 5/1/17		(\$85,000)
Less: Principal Payment - 5/1/18		(\$90,000)
Less: Principal Payment - 5/1/19		(\$100,000)
Less: Principal Payment - 5/1/20	Tapped into Reserves	(\$105,000)
Less: Refunded with Series 2020 - 10/20/20		(\$1,100,000)
Less: Principal Payment - 5/1/21		(\$75,000)
Less: Special Call - 11/1/21		(\$5,000)
Less: Srefunded with Series 2022 - 2/1/22		(\$1,890,000)
Less: Principal Payment - 5/1/22		(\$20,000)
Less: Principal Payment - 5/1/23		(\$15,000)
Current Bonds Outstanding		\$365,000

Rolling Hills
Community Development District
Long Term Debt Report

Series 2020 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,625,000	
Reserve Fund Requirement:	100% of MADS	
Interest Rate:	3.375%	\$235,000.00
Maturity Date:	May 1, 2025	
Interest Rate:	3.875%	\$285,000.00
Maturity Date:	May 1, 2030	
Interest Rate:	4.625%	\$805,000.00
Maturity Date:	May 1, 2040	
Interest Rate:	4.875%	\$1,300,000.00
Maturity Date:	May 1, 2050	
Bonds outstanding - 10/20/2020		\$2,625,000
Less: Principal Payment - 5/1/21		(\$40,000)
Less: Principal Payment - 5/1/22		(\$45,000)
Less: Principal Payment - 5/1/23		(\$50,000)
Current Bonds Outstanding:		\$2,490,000

Series 2020 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,840,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	4.75%	
Maturity Date:	May 1, 2030	
Bonds outstanding - 10/20/2020		\$1,840,000
Less: Principal Payment - 5/1/22		(\$425,000)
Less: Principal Payment - 8/1/23		(\$25,000)
Current Bonds Outstanding:		\$1,390,000

Series 2022 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$6,130,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.125%	\$625,000.00
Maturity Date:	May 1, 2027	
Interest Rate:	3.400%	\$725,000.00
Maturity Date:	May 1, 2032	
Interest Rate:	3.750%	\$1,935,000.00
Maturity Date:	May 1, 2042	
Interest Rate:	4.000%	\$2,845,000.00
Maturity Date:	May 1, 2052	
Bonds outstanding - 2/28/2022		\$6,130,000
Less: Principal Payment - 5/1/23		(\$115,000)
Current Bonds Outstanding:		\$6,015,000

Series 2022 A-2 Capital Improvement Revenue and Refunding Bonds		
Original Issue Amount:	\$4,740,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.650%	
Maturity Date:	May 1, 2032	
Bonds outstanding - 2/28/2022		\$4,740,000
Less: Principal Payment - 5/1/24		
Current Bonds Outstanding:		\$4,740,000

B.

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2023 Assessments Receipts Summary

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	SERIES 2020A-1 DEBT ASSESSED	SERIES 2022A-1 DEBT ASSESSED	FY23 O&M ASSESSED	TOTAL ASSESSED
GARDEN STREET	247	-	-	-	-	348,122.00	294,845.30	642,967.30
WALTHAM DEV	139	-	-	-	165,981.25	-	165,925.09	331,906.34
TOTAL DIRECT INVOICES (1) (2)	386	-	-	-	165,981.25	348,122.00	460,770.38	974,873.63
ASSESSED REVENUE TAX ROLL	375	172,800.58	136,800.46	40,698.47	-	-	447,639.75	797,939.25
TOTAL ASSESSED	761	172,800.58	136,800.46	40,698.47	165,981.25	348,122.00	908,410.13	1,772,812.88

DUE / RECEIVED	BALANCE DUE	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
GARDEN STREET	160,101.04	-	-	-	-	254,270.80	228,595.46	482,866.26
WALTHAM DEV	99,446.73	-	-	-	130,397.77	-	102,061.84	232,459.61
TOTAL DIRECT RECEIVED	259,547.76	-	-	-	130,397.77	254,270.80	330,657.30	715,325.87
TAX ROLL DUE / RECEIVED	(1,722.68)	173,173.64	137,095.79	40,786.33	-	-	448,606.17	799,661.93
TOTAL DUE / RECEIVED	257,825.08	173,173.64	137,095.79	40,786.33	130,397.77	130,397.77	779,263.47	1,514,987.80

(1) D/S Direct Assessments are due: 35% due 12/1/22, 4/1/23 and 30% due 9/1/232

(2) O&M is due 25% by 10/1/22, 1/1/23, 4/1/22, 7/1/23

(3) Series 2020A-2 and 2022A-2 Bonds are to be paid off at closing and are invoiced semi-annually for remaining interest due

SUMMARY OF TAX ROLL RECEIPTS								
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/9/2022	-	-	-	-	-	-	-
2	11/16/2022	3,890.46	3,079.95	916.29	-	-	10,078.25	17,964.95
3	11/28/2022	777.54	615.56	183.13	-	-	2,014.23	3,590.46
4	12/12/2022	155,931.03	123,445.40	36,725.30	-	-	403,939.21	720,040.94
5	12/20/2022	7,521.74	5,954.71	1,771.54	-	-	19,485.04	34,733.03
6	1/11/2023	957.05	757.66	225.41	-	-	2,479.24	4,419.36
7	2/6/2023	264.12	209.09	62.21	-	-	684.19	1,219.61
8	3/7/2023	-	-	-	-	-	-	-
9	4/7/2023	2,161.75	1,711.38	509.14	-	-	5,600.01	9,982.28
10	5/8/2023	1,113.30	881.36	262.21	-	-	2,884.00	5,140.87
11	6/8/2023	-	-	-	-	-	-	-
TAX CERTIFICATES	6/21/2023	556.65	440.68	131.10	-	-	1,442.00	2,570.43
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
		-	-	-	-	-	-	-
TOTAL RECEIVED TAX ROLL		173,173.64	137,095.79	40,786.33	-	-	448,606.17	799,661.93

PERCENT COLLECTED	2015A-1	2015A-2	2015A-3	2020	2022	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	0.00%	78.56%	73.04%	77.53%	75.10%
% COLLECTED TAX ROLL	100.22%	100.22%	100.22%	0.00%	0.00%	100.22%	100.22%
TOTAL PERCENT COLLECTED	100.22%	100.22%	100.22%	78.56%	37.46%	85.78%	85.46%

C.

Rolling Hills
COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2023
Check Register

<i>Date</i>	<i>check #'s</i>	<i>Amount</i>
8/1-8/31	3051-3063	\$51,936.36
TOTAL		\$51,936.36

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/07/23	00026	8/03/23 SSI11225	202307 330-57200-34500		*	80.00	
		JUL 23 - ADMIN FEE					
		8/03/23 SSI11225	202307 330-57200-34500		*	85.00	
		JUL 23 - SCHEDULING					
				CLAY COUNTY SHERIFFS OFFICE			165.00 003051
8/07/23	00097	7/31/23 07312023	202307 330-57200-34500		*	168.00	
		SECURITY					
				JEFFREY DEESE			168.00 003052
8/07/23	00147	7/20/23 UG000010	202307 330-57200-34300		*	587.94	
		AUG 23 - REFUSE SERVICE					
				GFL ENVIRONMENTAL			587.94 003053
8/07/23	00003	8/01/23 252	202308 310-51300-34000		*	3,536.33	
		AUG 23 - MGMT FEES					
		8/01/23 252	202308 310-51300-35101		*	208.33	
		AUG 23 - WEBSITE ADMIN					
		8/01/23 252	202308 310-51300-35100		*	83.33	
		AUG 23 - IT					
		8/01/23 252	202308 310-51300-31300		*	625.00	
		AUG 23 - DISSEMINATION					
		8/01/23 252	202308 310-51300-42500		*	10.50	
		AUG 23 - COPIES					
				GOVERNMENTAL MANAGEMENT SERVICES			4,463.49 003054
8/07/23	00153	7/31/23 3254270	202306 310-51300-31500		*	2,507.38	
		JUN 23 - LEGAL SERVICES					
				KUTAK ROCK LLP			2,507.38 003055
8/07/23	00057	8/01/23 114727B	202308 320-53800-46400		*	513.00	
		AUG 23 - WATER MGMT					
				THE LAKE DOCTORS, INC.			513.00 003056
8/07/23	00149	8/02/23 13129561	202308 330-57200-52100		*	1,753.80	
		BLEACH MINIBULK					
				POOLSURE			1,753.80 003057
8/07/23	00170	7/21/23 20944	202307 330-57200-46000		*	4,940.91	
		REPLC PARTS PLAYGRND EQUIP					
				PRO PLAYGROUNDS			4,940.91 003058
8/07/23	00060	8/01/23 448	202308 330-57200-46100		*	1,155.17	
		AUG 23 - JANITORIAL SVCS					
		8/01/23 448	202308 330-57200-46700		*	1,228.50	
		AUG 23 - POOL MAINTENANCE					
				ROLL ROLLING HILLS PPOWERS			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		8/01/23 448	202308 320-53800-34000		*	1,995.33	
		AUG 23 - CONTRACT ADMIN					
		8/01/23 448	202308 330-57200-34000		*	5,311.92	
		AUG 23 - FACILITY MGMT					
				RIVERSIDE MANAGEMENT SERVICES, INC.			9,690.92 003059
8/14/23 00016		8/04/23 JUL 23	202307 320-53800-43100		*	3,017.31	
		JUL 23 - WATER					
		8/04/23 JUL 23	202307 330-57200-43100		*	320.62	
		JUL 23 - WATER					
				CLAY COUNTY UTILITY AUTHORITY			3,337.93 003060
8/14/23 00097		8/08/23 08082023	202308 330-57200-34500		*	168.00	
		SECURITY					
				JEFFREY DEESE			168.00 003061
8/14/23 00060		6/30/23 445	202306 330-57200-34200		*	4,643.87	
		JUN 23 - LIFEGUARD SVCS					
		7/31/23 449	202307 330-57200-34100		*	2,467.50	
		JUL 23 - FACILITY ASST					
		7/31/23 450	202307 330-57200-34200		*	5,638.62	
		JUL 23 - LIFEGUARD SVCS					
				RIVERSIDE MANAGEMENT SERVICES, INC.			12,749.99 003062
8/14/23 00034		8/09/23 19304	202308 320-53800-46200		*	10,890.00	
		NEW MULCH INSTALLATION					
				TREE AMIGOS			10,890.00 003063
				TOTAL FOR BANK A		51,936.36	
				TOTAL FOR REGISTER		51,936.36	



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
GREEN COVE SPRINGS, FL 32043

(904) 284-7575

Invoice Number: SSI11225
Invoice Date: 8/3/2023

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: ROLLING HILLS CDD
3212 BRADLEY CREEK PKWY
GREEN COVE SPRINGS, FL 32043
PATTI POWERS

Ship
To: ROLLING HILLS CDD
3212 BRADLEY CREEK PKWY
GREEN COVE SPRINGS, FL 32043
PATTI POWERS

Due Date 8/18/2023
Terms Net 15 Days

Customer ID C0000125
P.O. Number
P.O. Date 8/3/2023
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantitv	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JULY 2023		16	16	5.00	80.00
Fees-2nd Employment Scheduling		1	1	85.00	85.00

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 165.00

Subtotal: 165.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 165.00

CLIENT NAME

INVOICE NUMBER

ROLLING HILLS

CLIENT NUMBER

INVOICE DATE

08/03/2023

CLIENT ADDRESS

EVENT	DATE	DESCRIPTION	PERSONNEL	HOURS or QUANTITY	RATE	TOTAL
1	07/03/23 0000 - 07/03/23 0000	Rolling Hills	Jeff Deese 07/05/23 2000 - 07/06/23 0000	4.00	\$ 42.00	\$ 168.00
				<hr/>		
EVENT TOTAL:				(hrs) 4.00		\$ 168.00
2	07/10/23 0000 - 07/10/23 0000	Rolling Hills	Jeff Deese 07/13/23 1030 - 07/13/23 1430	4.00	\$ 42.00	\$ 168.00

3 07/17/23
0000 -
07/17/23 Rolling Hills
0000

EVENT TOTAL:	(hrs) 4.00	\$ 168.00
-------------------------	-------------------	----------------------

Jeff Deese			
07/24/23			
1530 -	4.00	\$ 42.00	\$ 168.00
07/24/23			
1930			

4 07/24/23
0000 -
07/24/23 Rolling Hills
0000

EVENT TOTAL:	(hrs) 4.00	\$ 168.00
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Jeff Deese			
07/31/23			
1600 -	4.00	\$ 42.00	\$ 168.00
07/31/23			
2000			

EVENT TOTAL:	(hrs) 4.00	\$ 168.00
-------------------------	-------------------	----------------------

INVOICE TOTAL:	(hrs) 16.00	\$ 672.00
---------------------------	--------------------	----------------------

CCSO OFF-DUTY INVOICE

Thank you for your business!



GFL Environmental
26999 Central Park Blvd
Suite 200
Southfield MI 48076

P: (904) 760-5880

CUSTOMER #:
INVOICE #:
INVOICE DATE:
TOTAL AMOUNT DUE:
REF/PO #:

UG103664
 UG0000109149
 07/20/2023
\$587.94

Page 1 of 1

DUE DATE:
Due Upon Receipt



DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
7/20/23	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	SITE TOTAL				\$1.06
	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY , GREEN COVE SPRINGS FL Serv #001 COMM FL WASTE PERM 8YD				
7/20/23	TRASH STANDARD SERVICE Aug 01/23 - Aug 31/23		\$314.75	1.00	\$314.75
7/20/23	FUEL SURCHARGE				\$184.29
7/20/23	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$499.04				\$81.34
	SITE TOTAL				\$580.38
7/20/23	(0000) ADMIN FEE	SC187866			\$6.50
	SITE TOTAL				\$6.50

Notes:

Due to increased costs, your next invoice may reflect a price increase.

**To pay your
 invoice online,
 please visit
 us at:
[www.gflenv.com/
 pay-my-bill/](http://www.gflenv.com/pay-my-bill/)**

CURRENT \$587.94	31 - 60 DAYS \$0.00	61 - 90 DAYS \$0.00	OVER 90 DAYS \$0.00	ACCOUNT TOTAL \$587.94	TOTAL INVOICE \$587.94
----------------------------	-------------------------------	-------------------------------	-------------------------------	----------------------------------	----------------------------------

Please return bottom portion with your payment. Include customer and invoice numbers on check or money order.



GFL Environmental
26999 Central Park Blvd
Suite 200
Southfield MI 48076

P: (904) 760-5880

CUSTOMER #:
INVOICE #:
INVOICE DATE:
TOTAL AMOUNT DUE:

UG103664
 UG0000109149
 07/20/2023
\$587.94

DUE DATE: Due Upon Receipt

AMOUNT OF REMITTANCE:

\$ 587.94

PLEASE REMIT PAYMENT TO:

13886991-898-1 1 1 *****AUTO**MIXED AADC 270



ROLLING HILLS CDD
 ROLLING HILLS
 5385 N NOB HILL RD
 SUNRISE FL 33351-4761



GFL ENVIRONMENTAL
 PO BOX 555193
 DETROIT MI 48255-5193

00555193UG000010914900103664000000000587949

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 252**Invoice Date:** 8/1/23**Due Date:** 8/1/23**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - August 2023	340	3,536.33	3,536.33
Website Administration - August 2023	35101	208.33	208.33
Information Technology - August 2023	351	83.33	83.33
Dissemination Agent Services - August 2023	313	625.00	625.00
Copies	425	10.50	10.50

Total \$4,463.49

Payments/Credits \$0.00

Balance Due \$4,463.49

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

July 31, 2023

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

ACH/Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3254270

Client Matter No. 17523-1

Notification Email: eftgroup@kutakrock.com

Marilee Giles
Rolling Hills CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3254270
17523-1

Re: General

For Professional Legal Services Rendered

06/06/23	J. Gillis	1.40	217.00	Draft resolution setting hearing, notices of rule development and rulemaking and resolution adopting amenity suspension and termination rules; draft proposed budget approval resolution, published notice, appropriation and assessment resolutions for FY 2024 budget adoption; confer with staff regarding same
06/13/23	K. Buchanan	5.00	1,600.00	Prepare for and attend board meeting
06/16/23	K. Buchanan	0.30	96.00	Perform meeting follow up
06/20/23	K. Buchanan	0.20	64.00	Review audit response letters
06/28/23	J. Gillis	0.30	46.50	Coordinate response to auditor letter
06/29/23	K. Buchanan	1.20	384.00	Review proposed budget; prepare budget notices
TOTAL HOURS		8.40		

KUTAK ROCK LLP

Rolling Hills CDD

July 31, 2023

Client Matter No. 17523-1

Invoice No. 3254270

Page 2

TOTAL FOR SERVICES RENDERED	\$2,407.50
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DISBURSEMENTS

Meals	6.00
Travel Expenses	93.88

TOTAL DISBURSEMENTS	<u>99.88</u>
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TOTAL CURRENT AMOUNT DUE	<u>\$2,507.38</u>
--------------------------	-------------------

MAKE CHECK PAYABLE TO:



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD
FREDDIE OCA (Riverside Management
3212 Bradley Creek Pkwy
Green Cove Springs, FL 32043

ACCOUNT NUMBER	DATE	BALANCE
718674	8/1/2023	\$513.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000068777001000000011472700000005130065

Please Return this portion with your payment

Invoice Due Date 8/31/2023

Invoice 114727B

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
8/1/2023	3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL ST AUGUSTINE, FL 32092 Water Management - Monthly		\$513.00	\$0.00	\$513.00

Please remit payment for this month's invoice

Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$2052.00

This Invoice Total:

\$513.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 718674
Portal Registration #: 24822364

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Invoice

Date
Invoice #8/2/2023
131295616781

1707 Townhurst Dr
Houston TX 77043
ar@poolsure.com
800-858-POOL (7665)
www.poolsure.com

Terms	Net 20
Due Date	8/22/2023
PO #	
Delivery Ticket #	Sales Order #1345310
Delivery Date	8/2/2023
Delivery Location	Rolling Hills CDD Pool Main
Customer #	13ROL025
AZ License #	#331721

Bill To
Rolling Hills CDD
3212 Bradley Creek Blvd.
Middleburg FL 32043

Ship To	Rolling Hills CDD Pool 3212 Bradley Creek Parkway Green Cove Springs FL 32043
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LATE FEE: This constitutes notice under the truth in lending act that any accounts remaining unpaid after the due date are subject to 1 1/2% per month late charge and attorney fees.

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	600	gal	2.74	1,644.00
115-300	Bleach Minibulk Delivered	20	gal	2.74	54.80
Fuel Surcharge	Fuel/EFS	1	ea	55.00	55.00

Subtotal 1,753.80
Shipping Cost (FEDEX GROUND) 0.00
Total 1,753.80
Amount Due \$1,753.80

Remittance Slip

Customer
13ROL025
Invoice #
131295616781

Amount Due \$1,753.80
Amount Paid 1,753.80
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295616781



Pro Playgrounds
8490 Cabin Hill Road
Tallahassee, FL 32311

Quote

Date	Estimate #
7/21/2023	20944

Project Name
Rolling Hills CDD (Lake Asbury pl...



Customer / Bill To
GMS LLC Jay Soriano 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
3212 Bradley Creek Pkwy Green Cove Springs, FL 32043




WE WILL BEAT ANY PRICE BY 5%!

Item	Description	Qty	Cost	Total:
	Supply and deliver replacement parts for Lake Asbury playground equipment			
	PLAYGROUND PARTS			
CPE	TEX01200XX 48inch square platform for 5inch post Expedition series with hardware	1	842.00	842.00
CPE	TEX02257RXX 36inch ADA Transfer Station 5inch RIGHT complete	1	3,286.71	3,286.71
Shipping	Combined Shipping and Freight Charges	1	812.20	812.20
CLR	Colors: powdercoated items beige			0.00

AGREED AND ACCEPTED:

If the above total price, scope of work, specifications, terms and conditions are acceptable, sign below indicating your acceptance and authorization for Pro Playgrounds to proceed with the work and/or sales transaction described in this quotation. Upon signature and payment in accordance with this quote, Pro Playgrounds will proceed with the work and/or sales transaction.

 Jay Soriano, Dir. Ops / 8/1/23

Signature

Name / Title

Date

Subtotal: \$4,940.91

Sales Tax: (7.5%) \$0.00

Total: \$4,940.91

Terms and Conditions - Price valid for 30 days and subject to change. 1. If installation is not included with your purchase, client will be responsible for coordinating, receiving and unloading of all goods, delivery drivers will not help unload goods. 2. Client will be responsible to inspect goods for defect, damage or missing parts, any deficiency or missing parts must be noted on delivery slip. 3. Client will be responsible for costs due to cancelled or missed delivery appointments. 4. Client has reviewed all items, colors and descriptions on this quote for accuracy and correctness. 5. If quote includes installation of goods, the installation is subject to the terms and conditions of Pro Playgrounds "Standard Installation Agreement" a copy of which may be obtained from your Sales Representative.

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 448

Invoice Date: 8/1/2023

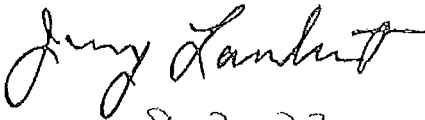
Due Date: 8/1/2023

Case:

P.O. Number:

Bill To:

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description 300 57 -	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - August 2023 461		1,155.17	1,155.17
1.330.57200.46700 - Pool Maintenance Services - August 2023 467		1,228.50	1,228.50
1.320.53800.34000 - Contract Administration - August 2023 320 538 340		1,995.33	1,995.33
1.330.57200.34000 - Facility Management - Rolling Hills - August 2023 330 572 340		5,311.92	5,311.92
 8-3-23			

Total \$9,690.92

Payments/Credits \$0.00

Balance Due \$9,690.92

Rolling Hills

Utility Schedule

Clay County Utility Authority

Account #	Service Address	Jul-23
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$ 137.51
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$ 1,450.26
00253042	3212-3 Bradley Creek Pkwy - Irr	\$ 1,292.03
00256584	3215-2 Bradley Creek Pkwy - Irr	\$ 137.51
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$ 320.62
		<hr/>
		\$ 3,337.93

Vendor #16	
001.320.53800.43100	\$ 3,017.31
001.330.57200.43100	\$ 320.62
	<hr/>
	\$ 3,337.93



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[1/5]

AUG 19 2023

Customer Name: ROLLING HILLS CDD

Bill Date: 08/04/2023

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/04/23 to 09/08/23					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

68272411	2	07/31/23	31	73914	73914	0
Base Charges (Prepaid)						\$137.51
Consumption Charges	Tier 1	0.0	X	0.85		\$0.00
Proration Factor: 1.0333	Tier 2	0.0	X	1.66		\$0.00
	Tier 3	0.0	X	2.51		\$0.00

Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$137.51
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$137.51

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 12, 2023, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Water lawns before 10 AM and after 4 PM when temperature and wind speed are at their lowest to reduce loss from evaporation and wind. This allows better absorption, promoting healthier lawns and plants.

Know your days! Lawn and landscape irrigation is allowed no more than two days per week on designated days during Daylight Savings Time. Visit www.sjrwmd.com/wateringrestrictions to learn more.

Please pay \$137.51 by 8/25/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$137.51 was posted to your account on 08/01/2023.

Please return this portion with payment

Bill Summary

Bill Date	08/04/23
Current Charges	\$137.51
Current Charges Past Due After	08/25/23
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$137.51



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

ADDRESSEE:

MAIL PAYMENT TO:

AYC0804A 2000001079 54/1

ROLLING HILLS CDD
C/O GMS-SF, LLC
5385N NOB HILL ROAD
SUNRISE FL 33351-4761



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

00244868 0 MC13020732 0000013751 0000000 08252023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[2/5]

AUG 10 2023

Customer Name: ROLLING HILLS CDD

Bill Date: 08/04/2023

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)		08/04/23 to 09/08/23				\$0.00
Consumption Charges		Tier 1	0.0	X	0.00	\$0.00
Proration Factor: 0.0000		Tier 2	0.0	X	0.00	\$0.00
		Tier 3	0.0	X	0.00	\$0.00
		Tier 4	0.0	X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332609	2	07/31/23	31	3485	4104	619
Base Charges (Prepaid)						\$137.51
Consumption Charges		Tier 1	124.0	X	0.85	\$105.40
Proration Factor: 1.0333		Tier 2	41.3	X	1.66	\$68.56
		Tier 3	453.7	X	2.51	\$1,138.79

Other Charges

SJRWMD Cost Recovery Charge						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$1,450.26
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$1,450.26

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 12, 2023, at 7:00 PM, in CUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Water lawns before 10 AM and after 4 PM when temperature and wind speed are at their lowest to reduce loss from evaporation and wind. This allows better absorption, promoting healthier lawns and plants.

Know your days! Lawn and landscape irrigation is allowed no more than two days per week on designated days during Daylight Savings Time. Visit www.sjrwmd.com/wateringrestrictions to learn more.

Please pay \$1450.26 by 8/25/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$2698.46 was posted to your account on 08/01/2023.

Please return this portion with payment



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

ADDRESSEE:

AYC0804A 2000001080 54/2

ROLLING HILLS CDD
C/O GMS-SF, LLC
5385 N NOB HILL ROAD
SUNRISE FL 33351-4761

Bill Summary

Bill Date	08/04/23
Current Charges	\$1,450.26
Current Charges Past Due After	08/25/23
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,450.26

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

00244869 6 MC13020734 0000145026 0000000 08252023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[3/5]

AUG 19 2023

Customer Name: ROLLING HILLS CDD

Bill Date: 08/04/2023

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91663339	2	07/31/23	31	4601	4889	288

Base Charges (Prepaid)	08/04/23 to 09/08/23					\$91.06
Consumption Charges	Tier 1	82.7	X	1.57		\$129.84
Proration Factor: 1.0333	Tier 2	124.0	X	4.66		\$577.84
	Tier 3	81.3	X	6.04		\$491.05
	Tier 4	0.0	X	7.74		\$0.00

Alternative Water Supply Surcharge \$1.15

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

Other Charges

SJRWMD Cost Recovery Charge	\$1.09
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$1,292.03
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,292.03

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 12, 2023, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Water lawns before 10 AM and after 4 PM when temperature and wind speed are at their lowest to reduce loss from evaporation and wind. This allows better absorption, promoting healthier lawns and plants.

Know your days! Lawn and landscape irrigation is allowed no more than two days per week on designated days during Daylight Savings Time. Visit www.sjrwmd.com/ watering restrictions to learn more.

Please pay \$1292.03 by 8/25/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$1610.31 was posted to your account on 08/01/2023.

Water Quality Reports are sent by email, online at www.clayutility.org/wqr/WQR.pdf, or at our office. To receive a copy by mail, contact 904-272-5999

Please return this portion with payment

Bill Summary

Bill Date	08/04/23
Current Charges	\$1,292.03
Current Charges Past Due After	08/25/23
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,292.03



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #:MC13020736

Route Group:20

ADDRESSEE:

AYC0804A 2000001081 54/3

ROLLING HILLS CDD
C/O GMS-SF, LLC
5385N NOB HILL ROAD
SUNRISE FL 33351-4761

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

00253042 3 MC13020736 0000129203 0000000 08252023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068
 Please visit us on the web at www.clayutility.org
 Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

AUG 19 2023

Customer Name: ROLLING HILLS CDD

Bill Date: 08/04/2023

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 08/04/23 to 09/08/23						
Consumption Charges						
Proration Factor: 0.0000						
			Tier 1	0.0 X	0.00	\$0.00
			Tier 2	0.0 X	0.00	\$0.00
			Tier 3	0.0 X	0.00	\$0.00
			Tier 4	0.0 X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						
Consumption Charges						
			0.0	X	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332608	2	07/31/23	31	673	673	0
Base Charges (Prepaid)						
Consumption Charges						
Proration Factor: 1.0333						
			Tier 1	0.0 X	0.85	\$0.00
			Tier 2	0.0 X	1.66	\$0.00
			Tier 3	0.0 X	2.51	\$0.00

Other Charges

SJRWMD Cost Recovery Charge						
Capacity Fees (Prepaid)						
Deposit Interest Refund						
Current Charges						
Previous Balance						
Late Charge (If Applicable)						
TOTAL AMOUNT DUE						

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 12, 2023, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Water lawns before 10 AM and after 4 PM when temperature and wind speed are at their lowest to reduce loss from evaporation and wind. This allows better absorption, promoting healthier lawns and plants.

Know your days! Lawn and landscape irrigation is allowed no more than two days per week on designated days during Daylight Savings Time. Visit www.sjrwmd.com/wateringrestrictions to learn more.

Please pay \$137.51 by 8/25/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$137.51 was posted to your account on 08/01/2023.

Please return this portion with payment

Bill Summary

Bill Date	08/04/23
Current Charges	\$137.51
Current Charges Past Due After	08/25/23
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$137.51



Clay County Utility Authority
 3176 Old Jennings Road
 Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

ADDRESSEE:

AYC0804A 2000001082 54/4

ROLLING HILLS CDD
 C/O GMS-SF, LLC
 5385N NOB HILL ROAD
 SUNRISE FL 33351-4761

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
 3176 OLD JENNINGS ROAD
 MIDDLEBURG, FL 32068

00256584 0 MC13020730 0000013751 0000000 08252023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[5/5]

AUG 19 2023

Customer Name: ROLLING HILLS CDD

Bill Date: 08/04/2023

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	07/31/23	31	300	303	3

Base Charges (Prepaid)	08/04/23 to 09/08/23					\$91.06
Consumption Charges	Tier 1	3.0	X	2.35		\$7.05
Proration Factor: 1.0333	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.15

Sewer

Base Charges (Prepaid)						\$206.20
Consumption Charges	3.0	X	4.69			\$14.07

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

Other Charges

SJRWMD Cost Recovery Charge	\$1.09
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$320.62
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$320.62

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 12, 2023, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Please pay \$320.62 by 8/25/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$320.62 was posted to your account on 08/01/2023.

Water Quality Reports are sent by email, online at www.clayutility.org/wqr/WQR.pdf, or at our office. To receive a copy by mail, contact 904-272-5999

Please return this portion with payment

Bill Summary

Bill Date	08/04/23
Current Charges	\$320.62
Current Charges Past Due After	08/25/23
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$320.62



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

ADDRESSEE:

AYC0804A 2000001083 54/5

ROLLING HILLS CDD
C/O GMS-SF, LLC
5385 N NOB HILL ROAD
SUNRISE FL 33351-4761

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

00260347 4 MC13020738 0000032062 00000000 08252023 0 0

Jeffrey Deese
4990 Windmill Court
Middleburg, FL 32068
904-219-0579
jadeese@claysheriff.com

CCSO OFF-DUTY INVOICE

INVOICE DATE
DATE:8-8-23

TO:
Rolling Hills Community Development District
3212 Bradley Creek Blvd.
Green Cove Springs, FL 32043

FOR:
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8-8-23	Neighborhood Patrol/ Security		4.0	42.00	168.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
	Roughly 7000 degrees outside I think				
	Made contact with construction crew in rear				
DEPUTY SIGNATURE:				TOTAL	168.00

Make all checks payable to Jeffrey Deese

Thank you for your business!


Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 445
Invoice Date: 6/30/2023
Due Date: 6/30/2023
Case:
P.O. Number:

Bill To:

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Lifeguard Services through June 2023 1.330.57200.34200	251.02	18.50	4,643.87
 7-10-23			
Total			\$4,643.87
Payments/Credits			\$0.00
Balance Due			\$4,643.87

ROLLING HILLS CDD

LIFEGUARD AND DECK MONITORS INVOICE DETAIL

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
251.02	Lifeguarding and Deck Monitor Services for ROLLING HILLS Covers June 2023 Lifeguards & Deck Monitors #1.330.57200.34200	\$ 18.50	\$ 4,643.87
TOTAL DUE:			<u>\$ 4,643.87</u>

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD & DECK MONITOR BILLABLE HOURS JUNE 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/1/23	5.13	K.L.	Lifeguarding
6/1/23	4.90	M.H.	Lifeguarding
6/1/23	5.83	A.R.	Lifeguarding
6/1/23	5.80	A.A.	Deck Monitor
6/2/23	5.78	K.L.	Lifeguarding
6/2/23	5.42	M.H.	Lifeguarding
6/2/23	5.73	A.R.	Lifeguarding
6/2/23	5.83	A.A.	Deck Monitor
6/3/23	5.85	K.L.	Lifeguarding
6/3/23	5.77	A.R.	Lifeguarding
6/3/23	5.78	A.A.	Deck Monitor
6/4/23	5.62	K.L.	Lifeguarding
6/4/23	5.68	A.R.	Lifeguarding
6/4/23	5.72	A.A.	Deck Monitor
6/8/23	5.37	K.L.	Lifeguarding
6/8/23	5.72	A.R.	Lifeguarding
6/8/23	5.75	A.A.	Deck Monitor
6/9/23	5.75	K.L.	Lifeguarding
6/9/23	5.70	A.R.	Lifeguarding
6/9/23	5.57	A.A.	Deck Monitor
6/10/23	5.60	K.L.	Lifeguarding
6/10/23	5.65	A.R.	Lifeguarding
6/11/23	5.62	K.L.	Lifeguarding
6/11/23	5.73	A.R.	Lifeguarding
6/15/23	5.73	A.R.	Lifeguarding
6/15/23	5.23	A.A.	Deck Monitor
6/16/23	6.88	A.R.	Lifeguarding
6/16/23	6.77	A.A.	Deck Monitor
6/17/23	8.02	A.R.	Lifeguarding
6/18/23	5.90	A.R.	Lifeguarding
6/22/23	2.18	K.L.	Lifeguarding
6/22/23	1.75	A.R.	Lifeguarding
6/22/23	1.67	A.A.	Deck Monitor
6/23/23	3.90	K.L.	Lifeguarding
6/23/23	3.38	A.R.	Lifeguarding
6/23/23	3.18	A.A.	Deck Monitor
6/24/23	3.30	K.L.	Lifeguarding
6/24/23	3.17	A.R.	Lifeguarding
6/24/23	3.05	A.A.	Deck Monitor
6/25/23	5.88	K.L.	Lifeguarding
6/25/23	5.78	A.R.	Lifeguarding
6/25/23	5.68	A.A.	Deck Monitor
6/29/23	5.85	K.L.	Lifeguarding
6/29/23	5.55	A.R.	Lifeguarding
6/29/23	5.65	A.A.	Deck Monitor
6/30/23	5.87	K.L.	Lifeguarding
6/30/23	5.75	A.R.	Lifeguarding
6/30/23	5.60	A.A.	Deck Monitor
GRAND TOTAL	<u>251.02</u>		

Lifeguards	179.74
Deck Monitor	71.28

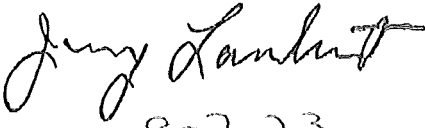
Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 449
Invoice Date: 7/31/2023
Due Date: 7/31/2023
Case:
P.O. Number:

Bill To:

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through July 2023 1,300.57 @ 00.34100	98.7	25.00	2,467.50
 8-7-23			

Total \$2,467.50

Payments/Credits \$0.00

Balance Due \$2,467.50

ROLLING HILLS CDD

FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
98.7	Facility Assistant	\$ 25.00	\$ 2,467.50

Covers Period: July 2023

GL # 001.300.57200.34100

TOTAL DUE:

\$ 2,467.50

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
ASSISTANT MANAGER BILLABLE HOURS
FOR THE MONTH OF JULY 2023

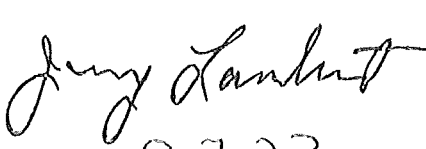
<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/1/23	6.63	L.B.	Completed daily checklist, returned calls and emails
7/2/23	5.95	L.B.	Completed daily checklist, returned calls and emails
7/3/23	6.5	L.B.	Completed daily checklist, returned calls and emails
7/4/23	6.2	L.B.	Completed daily checklist, returned calls and emails
7/7/23	5.67	L.B.	Completed daily checklist, returned calls and emails
7/14/23	6.77	L.B.	Completed daily checklist, returned calls and emails
7/15/23	6.52	L.B.	Completed daily checklist, returned calls and emails
7/16/23	6.42	L.B.	Completed daily checklist, returned calls and emails
7/20/23	5.57	L.B.	Completed daily checklist, returned calls and emails
7/21/23	5.67	L.B.	Completed daily checklist, returned calls and emails
7/22/23	6.5	L.B.	Completed daily checklist, returned calls and emails
7/23/23	6.5	L.B.	Completed daily checklist, returned calls and emails
7/24/23	4	L.B.	Completed daily checklist, returned calls and emails
7/28/23	6.37	L.B.	Completed daily checklist, returned calls and emails
7/29/23	6.93	L.B.	Completed daily checklist, returned calls and emails
7/30/23	6.5	L.B.	Completed daily checklist, returned calls and emails
	<u>98.7</u>		

Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice**Invoice #:** 450**Invoice Date:** 7/31/2023**Due Date:** 7/31/2023**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Lifeguard and Deck Monitor Services through July 2023 1.330,57200.342.00	304.79	18.50	5,638.62
 8-7-23			
Total			\$5,638.62
Payments/Credits			\$0.00
Balance Due			\$5,638.62

ROLLING HILLS CDD

LIFEGUARD AND DECK MONITORS INVOICE DETAIL

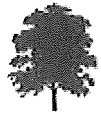
<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
304.79	Lifeguarding and Deck Monitor Services for ROLLING HILLS Covers July 2023 Lifeguards & Deck Monitors #1.330.57200.34200	\$ 18.50	\$ 5,638.62
TOTAL DUE:			<u>\$ 5,638.62</u>

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD & DECK MONITOR BILLABLE HOURS JULY 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/1/23	5.67	K.L.	Lifeguarding
7/1/23	5.80	A.R.	Lifeguarding
7/2/23	5.70	K.L.	Lifeguarding
7/2/23	5.78	A.R.	Lifeguarding
7/4/23	5.77	K.L.	Lifeguarding
7/4/23	5.70	A.R.	Lifeguarding
7/6/23	6.23	K.L.	Lifeguarding
7/6/23	5.57	A.A.	Deck Monitor
7/7/23	4.40	K.L.	Lifeguarding
7/7/23	4.23	A.R.	Lifeguarding
7/7/23	4.03	T.G.	Lifeguarding
7/7/23	4.05	A.A.	Deck Monitor
7/8/23	6.08	K.L.	Lifeguarding
7/8/23	5.92	A.R.	Lifeguarding
7/8/23	5.78	T.G.	Lifeguarding
7/8/23	5.65	A.A.	Deck Monitor
7/9/23	6.02	K.L.	Lifeguarding
7/9/23	5.72	A.R.	Lifeguarding
7/9/23	5.67	T.G.	Lifeguarding
7/9/23	5.58	A.A.	Deck Monitor
7/13/23	5.72	K.L.	Lifeguarding
7/13/23	5.48	T.G.	Lifeguarding
7/13/23	5.63	A.A.	Deck Monitor
7/14/23	6.88	K.L.	Lifeguarding
7/14/23	6.68	T.G.	Lifeguarding
7/14/23	6.67	A.A.	Deck Monitor
7/15/23	5.73	K.L.	Lifeguarding
7/15/23	5.88	A.R.	Lifeguarding
7/15/23	5.77	T.G.	Lifeguarding
7/15/23	5.63	A.A.	Deck Monitor
7/16/23	3.67	K.L.	Lifeguarding
7/16/23	3.35	T.G.	Lifeguarding
7/16/23	3.32	A.A.	Deck Monitor
7/20/23	6.23	K.L.	Lifeguarding
7/20/23	5.85	A.R.	Lifeguarding
7/20/23	5.55	T.G.	Lifeguarding
7/20/23	5.68	A.A.	Deck Monitor
7/21/23	5.67	A.R.	Lifeguarding
7/21/23	5.58	T.G.	Lifeguarding
7/22/23	5.68	A.R.	Lifeguarding
7/22/23	4.67	T.G.	Lifeguarding
7/23/23	2.73	A.R.	Lifeguarding
7/23/23	2.67	T.G.	Lifeguarding
7/27/23	5.65	K.L.	Lifeguarding
7/27/23	5.75	T.G.	Lifeguarding
7/27/23	5.65	A.A.	Deck Monitor
7/28/23	5.85	K.L.	Lifeguarding
7/28/23	5.83	T.G.	Lifeguarding
7/28/23	5.67	A.A.	Deck Monitor
7/29/23	5.75	K.L.	Lifeguarding
7/29/23	4.92	A.R.	Lifeguarding
7/29/23	3.13	T.G.	Lifeguarding
7/29/23	3.68	A.A.	Deck Monitor
7/30/23	5.82	K.L.	Lifeguarding
7/30/23	5.82	A.R.	Lifeguarding
7/30/23	5.57	T.G.	Lifeguarding
7/30/23	5.63	A.A.	Deck Monitor

GRAND TOTAL 304.79

Lifeguards 236.38
Deck Monitor 68.41



Tree Amigos

Outdoor Services

Invoice

Invoice#: 19304

Date: 08/09/2023

Billed To: Riverside Management Services
9655 Florida Mining Blvd
Bldg 300 Suite 305
Jacksonville FL

Project: Rolling Hills CDD Enhancements
9655 Florida Mining Blvd
Bldg 300 Suite 305
Jacksonville FL

Description	Quantity	Price	Ext Price
Mulch Install			
242 yards mulch @ \$45.00 per yard	242.00	45.00	10,890.00

Notes:

Invoice Total: \$10,890.00