

*Rolling Hills  
Community Development District*

*February 8, 2024*

## *AGENDA*



# Rolling Hills Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com)

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February 1, 2024

Board of Supervisors  
Rolling Hills Community Development District

Dear Board Members:

The Rolling Hills Community Development District Meeting is scheduled for **Thursday, February 8, 2024 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments *(Regarding Agenda Items Listed Below)*
- III. Organizational Matters
  - A. Acceptance of Resignation from Supervisor Jordan
  - B. Discussion of Board of Supervisors Vacancy Announcement
  - C. Consideration of Resolution 2024-03, Election of Officers
- IV. Discussion of Clay County Sherriff's Office Clay County Community Connect
- V. Approval of Minutes:
  - A. October 10, 2023
  - B. November 6, 2023
  - C. November 20, 2023
- VI. Memorandum Regarding Annual Ethics Training and Annual Form 1 Filing
- VII. Consideration of Proposals
  - A. Addendum to Tree Amigos Landscape

- B. Pool Furniture
- C. Awning Replacement
- D. Crown Pools for Pool Resurfacing
- VIII. Series 2020 Project
  - A. Update Regarding Series 2020 Project
  - B. Ratification of Requisitions (107-108)
- IX. Series 2022 Project:
  - A. Update Regarding Series 2022 Project
  - B. Ratification of Requisitions (108-109)
- X. Ratification of Agreement with All Weather Contractors for Deck Renovation Services
- XI. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager
  - D. Operations / Amenity Manager
    - 1. Report
    - 2. Monthly Quality Inspection Report
- XII. Supervisor's Requests
- XIII. Audience Comments
- XIV. Financial Reports
  - A. Balance Sheet & Income Statement
  - B. Assessment Receipt Schedule
  - C. Check Register
- XV. Next Scheduled Meeting: April 9, 2024 @ 6:00 p.m. at the Rolling Hills Amenity Center
- XVI. Adjournment

**Community Interest:**

- A. Amenity Center –
- B. Security & Technology –*Supervisor Miller*
- C. Communications, Programming/Events, Finance & Accounting – *Chairperson Jordan*
- D. Landscape & Pond Maintenance – *Supervisor Rhein*
- E. Common Areas – *Supervisor Cormier*

### *THIRD ORDER OF BUSINESS*

*A.*

**From:** Shannon Jordan <[shannon.jordan.rh@gmail.com](mailto:shannon.jordan.rh@gmail.com)>

**Subject:** Official Resignation

**Date:** December 4, 2023 at 9:39:24 AM EST

**To:** "Buchanan, Katie S." <[Katie.Buchanan@kutakrock.com](mailto:Katie.Buchanan@kutakrock.com)>, Freddie Oca <[rhmanager@riversidemgtsvc.com](mailto:rhmanager@riversidemgtsvc.com)>, Jay Soriano <[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)>, Marilee Giles <[Mgiles@gmsnf.com](mailto:Mgiles@gmsnf.com)>

Hi Team,

Unfortunately, I am moving from the district. I have enjoyed working with you guys over these last few years. I am proud of the work the board did to get the community to where hopefully improvements the community has hoped for can be accomplished. I know it's traditional for leaving board members to get a plaque. I'd like to ask the district take those funds to put back into the community. I'd also like the board to consider the gentlemen who has shown interest during the last two elections. I wish Rolling Hills the best in the years to come.

Thank you  
Shannon Jordan

*C.*

**RESOLUTION 2024-03**

**A RESOLUTION DESIGNATING OFFICERS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT**

**WHEREAS**, the Board of Supervisors of the Rolling Hills Community Development District at a regular business meeting held on February 8, 2024 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice-Chairman
<u>Marilee Giles</u>	Secretary
<u>Marilee Giles</u>	Treasurer
<u>Daniel Laughlin</u>	Assistant Treasurer
<u>Patti Powers</u>	
<u>Howard McGaffney</u>	
<u>Darrin Mossing</u>	
<u>James Oliver</u>	
<u>Daniel Laughlin</u>	Assistant Secretary(s)
<u>Rich Hans</u>	
<u>Howard McGaffney</u>	
<u>James Oliver</u>	
<u>Darrin Mossing</u>	
_____	
_____	
_____	

**PASSED AND ADOPTED THIS 8<sup>TH</sup> DAY OF FEBRUARY, 2024.**

\_\_\_\_\_  
Chairman / Vice Chairman

\_\_\_\_\_  
Secretary / Assistant Secretary



## *FIFTH ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, October 10, 2023 at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
John Miller	Vice Chairman
David Church	Supervisor
Helena Cormier	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan <i>by phone</i>	District Counsel
Joe Schofield <i>by phone</i>	Alliant Engineering
Freddie Oca	Riverside Management
Jay Soriano	Operations Manager
Terry Glynn	GMS
Keith Hadden	Hadden Engineering

*The following is a summary of the actions taken at the October 10, 2023 meeting of the Board of Supervisors of the Rolling Hills Community Development District.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Giles stated there were no members of the public present tonight, other than staff. So, we will start with the Board and move on to Item 3.

**THIRD ORDER OF BUSINESS****Organizational Matters****A. Oath of Office for Newly Appointed Supervisor**

Ms. Giles stated Item A is for the oath of office for the newly appointed Supervisor. She stated she met with Mr. David Church prior to this meeting and swore him in.

**B. Acceptance of Resignation Letter from Supervisor Rhein**

Ms. Giles noted Item B is on page 7 and that is acceptance of a resignation letter from Supervisor Rhein. She noted unless there is any comments or questions about that, she asked for a motion to accept his resignation.

On MOTION by Ms. Jordan, seconded by Mr. Miller, with all in favor, the Resignation Letter from Supervisor Rhein, was approved.

**C. Appointment of New Supervisor to Fill Unexpired Term of Office (11/2026)**

Ms. Giles stated this item is for the appointment of a new Supervisor to fill the unexpired term of office for Seat #4, which was Supervisor Rhein's seat. It expires November 20, 2026. Ms. Jordan stated she would like to have some discussion around this, because what I would like to do is for John to move into that seat. What this does by doing that is it allows whoever is coming in to serve a year and half, decided if they want to be a participant of the Board. And then they can go after election and that allows us to maintain knowledge on the Board with you staying. She added she didn't know if she needed to make a motion or whatever you need to do, but I would like John to take that seat and take over the term for that position.

Ms. Giles stated there is opportunity for the Board to discuss that. It does provide a continuity with the Board members. Ms. Jordon stated in addition, the last time we went out for a Board position, we had 2 applicants. One being David Church, the other applicant, I believe his house is already for sale. So, you would just serve not even a year before he left, so it gives us an opportunity for someone to join who is going to stay. And then they can re-run for the position allow the residents to choose, residents have already chosen and residents can choose in 2024 to maintain whoever moves in.

Ms. Giles stated so if this is what the Board wants to do, I think this is 3 things. First is there anymore Board discussion about the process that she's proposing? Ms. Cormier asked when does John Miller's seat expire? Ms. Giles noted it was in 2024. The new person would assume that

role for 2026. So, I'm proposing that John take it to 2026 and the new person take it until 2024. She added which allows them to come and see if they want to do it. Ms. Giles stated so what would happen, this would be 3 steps. One, Mr. Miller, if you wanted to do that you would resign your seat for 2024. You would make the motion to resign your seat, the rest of the Board would accept it. Then there would be a motion to appoint Mr. Miller to the seat that expires in 2026. Then there would be a vote. The third thing that would happen if you went this route, is the Board would give staff guidance on how they want to proceed. Historically, you all could advertise the vacant seat.

Ms. Jordan stated they should still advertise the vacant seat for the smaller term.

Ms. Giles stated so Mr. Miller it is really up to you.

Mr. Miller stated it gives me an opportunity to stay on a little longer and get some of these more long-term goals that we've talked about earlier in the year to fruition. Because most of them all involve big expenditure funds which we don't have at this time. But in the future, we'll have some expense available. He added, so based on that I move that I resign from the Board and asked the Board to accept my resignation from the 2024 seat.

On MOTION by Mr. Miller, seconded by Mr. Church, with all in favor, the Resignation from Supervisor Miller from Seat #4 for 2024, was approved.
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Ms. Giles stated so Mr. Miller has resigned from his 2024 seat. Ms. Jordan made the motion to appoint Mr. Miller to the 2026 seat.

On MOTION by Ms. Jordan, seconded by Mr. Church, with all in favor, the Acceptance of Mr. Miller to the 2026 Seat, was approved.
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Ms. Giles stated the motion passed 3-0. Ms. Giles noted she will meet with him for a whole packet to sign with all the forms. She swore in Mr. Miller with the Oath of Office.

Ms. Jordan made the motion to post the advertisement for the 2024 seat. Ms. Giles stated she would get the language to Mr. Oca with the dates prior to the next meeting. She added she wanted to give the residents a week prior to and what is need for all the documents for the packet. Ms. Jordan asked for 2 week or 3 weeks before that way if you send them out to us, we can interview and talk to them if we need to.

Ms. Giles asked wouldn't it be the same as the last one. She noted once she got a resume in to go ahead and send it to the Board in advance. She added sometimes we don't get them until the last minute. Ms. Jordan made the statement to just hold them and send them all at the same time. Another statement was made if there was somebody out there the Board would recommend letting the people know and ask them to submit a resume. Ms. Giles stated she could do an email blast, and however you want to put the word out, it will be sent by email blast. Ms. Jordan stated to share it with the social medias.

#### **D. Election of Officers, Resolution 2024-01**

Ms. Giles noted this item is on page 9. She noted this item is the election of officers and is Resolution 2024-01. She noted the resolution is in here to add Supervisor David Church as an Assistant Secretary. She added the current designation of officers are as follows: Ms. Jordan is the Chair, Mr. Miller is the Vice-Chair, Ms. Cormier and Mr. Church are Assistant Secretaries. She added there is no change to the staff of GMS of Assistant Secretaries and Assistant Treasurers. So, this is the Board's opportunity to make any changes, and if there are no comments or questions, I would look for a motion to approve Resolution 2024-01. She added you will see this Resolution again in December when we add the new Supervisor.

Ms. Cormier asked why she was not seeing the whole list. Ms. Giles replied in case there were changes in the positions of the officers, we don't just assume you want to stay the same. So, we add those in after you all decide. It was asked what is typically of Boards with swapping of seats, like at the County Commissioners and stuff like that. She added, but I have no idea. Ms. Giles asked Mr. Soriano with his 20 years, he's seen one where the chair has been the chair for 16 years.

Mr. Soriano stated depending on Districts is a little different than the County. The County actually has change in chair constantly. CDD's are different if they have someone that has been living there for a long time and the rest of the Board is comfortable with them leading, they tend to stay. The positions, sometimes the Vice will change, the one that is expected to lead when the chair is absent. Sometimes those will change because you have Board members to change the one that is there the longest, but they tend to stay.

Ms. Giles added there is no extra pay, the Chair is who we send the docuSign. We send items to the Chair to docuSign, if the Chair is not available, it automatically goes to the Vice-Chair.

Ms. Jordan stated she does not make any decisions without the Board. No one person on this Board can make a decision without everyone voting in favor with a majority.

Ms. Giles stated as far as the staff, like if it's something super important we may reach out to the Chair first, and then followed by that same email to the rest of the Supervisors. She added it is our obligation to communicate to the Board as a whole. Ms. Cormier stated she was just curious how it works.

There was continued discussion on the length of Board member terms. It was noted one was there for 18 years. Mr. Soriano stated the only other thing we do, and we do it in this District. He explained the process of set aside funds and approving expenditures without waiting for another Board meeting.

Ms. Giles asked for a motion to approve the Resolution 2024-01.

On MOTION by Ms. Jordan, Mr. Church seconded, with all in favor, the Resolution 2024-01 Election of Officers, was approved.

Ms. Giles stated with the change of Supervisors on the Community interest is on page 2 of the agenda. Right now, the Amenity Center there is not a Supervisor assigned to that. She asked for any changes to that. She asked if Mr. Church wanted to assume the landscape maintenance side assumed by Mr. Rhein. Ms. Jordan asked if he wanted the Amenity Center or both until we get someone else. She asked that Mr. Church be assigned to both until someone was assigned to the Board. Mr. Church agreed to take both. Ms. Jordan stated she had done an inspection and there was a lot of work to do at the Amenity Center.

#### **FOURTH ORDER OF BUSINESS**

#### **Approval of the Minutes of the June 13, 2023 & August 15, 2023 Meetings**

Ms. Giles noted this item starts on page 11. This is approval of the minutes of the June 13<sup>th</sup> meeting followed by the August 15<sup>th</sup> meeting on page 39. She added she will take these separately. She noted as a reminder the Board tabled the minutes from the June 13 as one of the Supervisors thought he would have a correction. She followed up with the Supervisor and did not get anything back from him. So, unless there are any comments or corrections to the June 13<sup>th</sup> meeting. Ms. Cormier had comments on the meeting stating there was a lot that was not recorded in the draft of the minutes.

Ms. Giles stated the Florida statute requires that we take minutes, not that be verbatim, and it is hard for the transcriptionist when there is side bar conversations, paper rattling, pens clicking, people typing on their laptops, so a lot of times if she can't figure out who said it, it's just not in there. What is required, is that we have the minutes. So, our goal is to always capture the resolutions, the items that have a motion to approve and things like that. So, if there is something specific missing from June, if you will email me. Do keep in mind some of your residents have already reached out to me asking why the June minutes are still not posted to the website. So, I'm always gentle and kind, and I explain to them the process that the Board has to approve the minutes and then they will be posted.

Ms. Jordan added a comment that the June minutes have had ample time, and I think they are ready to be posted. And they are done. That's my opinion. I'm ready to make a motion to approve them in the current state. There is nothing missing of any of the agenda packet that we discussed, there's no votes we made that are missing.

Ms. Cormier stated the personal attack is missing. She added I truly feel there was a personal attack and I spoke to Marilee Giles after the meeting and let you know that I was very displeased at the way a Board member had spoken to me. And that conversation is not in there. Ms. Giles added that maybe why it was left out. If it was a squabble between Supervisors, she (The Transcriptionist) normally doesn't put that type of stuff in these minutes. Ms. Cormier asked for clarification. Ms. Giles noted it is hard for her (The Transcriptionist) sometimes to figure out who is saying what. And if it is not specific to an agenda item, she (The Transcriptionist) just doesn't put it in there. Because these minutes could be called again from a resident to read it, there could be a lawsuit, I guess, if there was something in here. She added that some of the Districts there has been issues, and they've called on these minutes. She stated these minutes represent your meeting in your District. So, if it was unprofessional, or didn't pertain to the agenda, she (The Transcriptionist) may not have put it in there. Ms. Cormier thanked Ms. Giles.

Ms. Giles asked for a motion to approve the June 13<sup>th</sup> minutes.

ON MOTION by Ms. Jordan, seconded by Mr. Miller, with Ms. Jordan, Mr. Miller, and Mr. Church in favor and Ms. Cormier Opposed, the Minutes from the June 13, 2023 Meeting, were approved 3-1.
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Ms. Giles stated the August 15, 2023 meeting minutes start on page 39. Ms. Cormier stated she wasn't here for that meeting and apologized.

Ms. Giles asked counsel if Ms. Cormier could abstain from voting. Ms. Buchanan stated the only time can abstain from voting is if there is a conflict by statutory. She further explained the process to follow with voting and abstaining.

On MOTION by Ms. Jordan, seconded by Mr. Miller, with Ms. Jordan, Mr. Miller, and Mr. Church in favor and Ms. Cormier Opposed, the August 15, 2023 minutes, were approved 3-1.

## **FIFTH ORDER OF BUSINESS**

### **Series 2020 Project**

#### **A. Update Regarding Series 2020 Project**

Ms. Giles stated this item if regarding the Series 2020 Project and at the last meeting the Board had asked for a roll up of all the pay requisitions that we've completed for the 2020 and the 2022. She added that is what is on your desk in front of you. It is an internal document, so I did not put it in the agenda. Because it is just an internal document that the accountant and I use to track all the pay requisitions. If there are any questions, give me a call during the week or if it's easy enough I can answer it tonight. It's not an agenda item, but you can discuss it if you wish.

#### **B. Ratification of Requisitions (101-102)**

Ms. Jordan stated she appreciated Ms. Giles getting it to them and she moved to approve.

ON MOTION by Ms. Jordan, seconded by Mr. Church, with all in Favor, the Requisitions 101-102, were ratified.

Ms. Giles asked for Mr. Hadden to give a brief update on the 2020 project.

Mr. Hadden provided updates on the project to include the building permits and the cul'd sac process, the roads, the utilities, access, national shortage of transformers, situation of current transformers, expected completions. It was asked about the final buyout date. Mr. Hadden replied that date would be the middle part of 2024. Upgrades were discussed, income for the CDD.

Ms. Jordan stated they were 100% O&M for everybody. It was noted this has never happened before and this was done at the request of residents. Current home construction was discussed. It was noted the AT&T was spotted in an area. Other topics included the cable service

status, new installation and the safety issue, liability issues, Phase progress, and county inspections.

**SIXTH ORDER OF BUSINESS****Series 2022 Project****A. Update Regarding Series 2022 Project**

Ms. Giles asked for a Series 2022 from Mr. Schofield

Mr. Schofield provided updates on the Series 2022 project to include final inspections for roadways, utilities, materials, and a schedule for completion.

Ms. Jordan asked about what was going on with the little track of land you guys were looking at for landscaping towards the back of the community. It is along the roadway with the easement that you guys talked with the county about what you are doing there. It was noted this was worked out and they moved the trees over.

**B. Ratification of Requisitions (103-107)**

Ms. Giles noted these were on page 71. She added they have been signed and need ratification.

On MOTION by Ms. Jordan, seconded by Ms. Cormier, with all in favor, the Requisitions 103-107, were ratified .

**SEVENTH ORDER OF BUSINESS****Consideration of Amenity Facility Policy Updates**

Ms. Giles stated this item is consideration of the Amenity Facility Policy Updates. She noted as a reminder at the last meeting the Board approved the suspension termination policy and that has been added to this policy. She added we made some other formatting changes, edited, some basic administrative changes, and no changes to any of the wording you have. We can have discussion about some of the things you've talked about over the last year or so. As we talk about it tonight, I will ask that if there is a Supervisor that wants to work with staff. This Supervisor can take a lead on it and then we can bring back those changes at your next meeting.

Ms. Jordan stated she would be happy to take the lead on it cause this over contracts which is what I do. There are only a few things that I don't know if Katie would need to be involved in. Ms. Giles stated this is on pdf page 97 and the pages are numbered thereafter in that policy. Ms.

Jordan stated the last paragraph is talking about enforcing and showing proof. The only thing to add would be something that says present upon request.

She noted they do not have wristbands yet, but many times if you asked a resident for their card, they would fight you. She stated she would prefer to say present upon request. So that residents know if you are asked by staff to show your key card you are required too. It was noted this was on page 99 of the electronic version. She noted page 4, second paragraph, this says something about children that do not reside in the District. We already have a guest policy; I think that should be stricken from the guest policy. Kids that don't reside here. She recommended the whole second paragraph be deleted. She explained a scenario of custody between 2 parents, that is still a resident. She added if an 18-year-old who has moved out and living up in Jacksonville, coming down to use facilities until they are 21, we should not take the liability on this. Further discussion was held on guest and children and limiting the number of guests. The grandchildren rule, adult children, large families, and large homes were discussed and using the pool and other facilities as a guest. It was discussed renting facilities as an option. Further discussion ensued on a separate guest policy that allows your children to remain registered until they are 21, but not their spouses. If they are over the age of 18 and they have kids, then no. This would be like bringing in 2 or 3 families. Ms. Jordan added she was not trying to punish big families, but she is trying to make sure the small families can enjoy the facilities as much as the larger families.

Ms. Giles asked if the Board would like to come up with an option for larger families. After discussion the Board asked that staff come up with a couple of ideas and then put something together that might be a good option to present to the Board. The difference between the aquatic center and the fitness center and the number of guests allowed.

The remainder of the policy was reviewed for changes to include wording, service animals, extra wording beyond ADA, children under the age of 14 in the fitness center, insurance ruling and liability, enforcement, use floats in the pool, and lifeguards on duty.

Ms. Cormier asked that they talk about access cards and key fobs and re-registering in January. The system, costs, and other issues were discussed. Ms. Giles stated another community had completed an audit on the cards using an email blast asking residents to come by and register the access card. She added they used a 60-day window and used several emails as a reminder. The Board felt an audit needed to happen for residents and renters with access cards. The process of homeowners issuing cards to renters was further discussed with homeowner responsibility.

Final discussion was for Board to review final draft at the December meeting. Ms. Jordan will work with staff on the changes to the policy.

## **EIGHTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Attorney**

Ms. Buchanan had no further issues.

#### **B. Engineer**

Mr. Hadden discussed the county roads, access, and park designation. Ms. Cormier will work with Mr. Hadden on the requirement for park designation.

#### **C. Manager**

There being no comments, the next item followed.

#### **D. Operations/Amenity Manager**

##### **1. Report**

##### **2. Monthly Quality Inspection Report**

A copy of the report was included in the agenda package. Mr. Soriano reviewed the numbers, events, upcoming events, repairs to fitness equipment, pressure washing, and other projects that are in progress. Fence issues and repair with a camera installation was discussed. Furniture, pool deck, budget reserves amount to cover repairs, updates on repairs, and replacements.

Mr. Soriano provided update on playground items noting the Board had given a not to exceed of \$10,000. He added it has been 16 weeks and they have paid \$4,940.91. He added a couple of weeks were still needed and volunteers were needed. He stated the controllers were at \$6000 each and accounts were set up. He noted the AC unit they are still waiting on and reviewed all the costs. The mailbox issues were discussed to include a county easement, and other adjustments to include lighting and access. Further discussion included the safety issues, booth setups and charges, additional insurance policies, waivers, concerns on budget expenditures, transfers, multiple quotes, vendor usage and problems with scheduling for projects, tile contractors, recommendations, and timelines for project. The vendors and pricing quotes were discussed and to reach out to other vendors. It was suggested a special meeting be used for the review.

Ms. Jordan stated she would like to make a motion that staff will work with a not to exceed amount of \$200,000 to pick a company for the pool. She added Mr. Church had knowledge of the companies. She added we would be looking at bids and not knowing a lot about the companies. She added she trusted Mr. Church to make this decision and saves us an extra meeting and get the project moving. Ms. Giles asked for a recommendation from District Counsel input on the amount. Ms. Giles reviewed the option to finish the meeting tonight, we advertise another meeting, or just continue this meeting and we don't have to advertise. Ms. Buchanan discussed the legalities for this process. Paying Board members were also discussed. Giving the vendors a timeline, bids, timelines, and quotes were discussed. It was noted the capital reserves as of August 1<sup>st</sup> on the financial reserve page is \$500,000. Other projects to consider for this budget need to be considered. It was asked for the January meeting other proposals for these projects in a list.

After discussion, the Board asked for a special meeting to consider proposals and quotes to remarcite the pool. It was decided to meet on November 6, 2023 at 5:00p.m.

#### **NINTH ORDER OF BUSINESS**

#### **Supervisors Requests**

Supervisor requests included the sand on roadways, drainage, county responsibility, park designation, and budget items to include park benches. Discussion included the process for the park designation with the county, and the legalities of this project. Other options and costs for this project were discussed.

After discussion, the Board agreed to have Ms. Cormier work with Mr. Hadden on the requirements for the park designation.

#### **TENTH ORDER OF BUSINESS**

#### **Audience Comments**

There being no comments, the next item followed.

#### **ELEVENTH ORDER OF BUSINESS**

#### **Financial Reports**

##### **A. Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included in the agenda package for the period of August 31<sup>st</sup>.

**B. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package and shows we are 100% collected on the tax roll.

**C. Check Register**

A copy of the check register is included in the package for the month of August for \$51,936.36. Invoices to blackout the police officers home address were discussed before posting.

On MOTION by Ms. Jordan seconded by Mr. Miller, with all in favor, the check registers were approved.

**TWELFTH ORDER OF BUSINESS**

**Next Schedule Meeting: November 6, 2023 @ 6:00 p.m. at the Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is scheduled for November 6, 2023 at 5:00 p.m. at this location. The discussion to hold the December 12<sup>th</sup> meeting will be discussed at the November meeting. At the November meeting the Board would also like to appoint the Seat #1.

**THIRTEENTH ORDER OF BUSINESS****Adjournment**

Ms. Giles asked for a motion to adjourn.

On MOTION by Ms. Cormier, seconded by Ms. Jordan, with all in favor, the meeting adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

MINUTES OF MEETING  
ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Monday, November 6, 2023 at 5:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
David Church	Supervisor
Helena Cormier	Supervisor
David Bauer	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan <i>by phone</i>	District Counsel
Wes Haber <i>by phone</i>	District Counsel
Freddie Oca	Riverside Management
Jay Soriano	Operations Manager
Terry Glynn <i>by phone</i>	GMS
Keith Hadden	District Engineer

*The following is a summary of the actions taken at the November 6, 2023 meeting of the Board of Supervisors of the Rolling Hills Community Development District.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 5:00 p.m. and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being no comments, the next item followed.



**THIRD ORDER OF BUSINESS****Organizational Matters****A. Appointment of New Supervisor to Fill Unexpired Term of Office (11/24)**

Ms. Giles referred to the letter of intent and a resume provided in the agenda package for the Boards review. The letter of intent was from Mr. David Bauer and the resume was from Mr. Billy Gibbons. Discussion ensued on these two qualified individuals, and it was decided to appoint Mr. David Bauer to Seat #1.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor Appointing Mr. David Bauer to the Board of Supervisors Seat #1 was approved.

**B. Oath of Office for Newly Appointed Supervisor**

Ms. Giles administered the oath of office to newly appointed Supervisor, Mr. David Bauer. She provided a packet to Mr. Bauer including new Supervisors information, a Q&A about District business Chapter 190 of the Florida Statute, and an Ethics and Sunshine law document.

**C. Election of Officers, Resolution 2024-02**

Ms. Giles explained that this resolution was to add Supervisor David Bauer as an Assistant Secretary. She reminded the Board of the current designation of officers, Shannon Jordan as Chairman, John Miller as Vice Chairman, and Helana Cormier, David Church, and David Bauer as Assistant Secretaries. She noted that there was no change with the GMS staff. She noted that she, Ms. Giles, was Secretary and Treasurer. The Assistant Secretaries from her office were Daniel Laughlin, Jim Oliver, Darrin Mossing, Howard McGaffney and Patti Powers. She stated that the Assistant Treasurers were Daniel Laughlin, Jim Oliver, Darrin Mossing, Howard McGaffney and Rich Hans.

On MOTION by Ms. Jordan seconded by Ms. Cormier with all in favor Resolution 2024-02 Election of Officers as slated above was approved.

**FOURTH ORDER OF BUSINESS****Series 2020 Project****A. Update Regarding Series 2020 Project**

Ms. Giles stated that this item started on page four and was an update regarding the Series 2020 project. Ms. Jordan explained that they call this area the “*Christmas Tree Farm*” area and it was where the LGI homes were currently being built.

**B. Ratification of Requisitions (103-105)**

Mr. Hadden explained that all 139 homes in the area were being built by LGI and the next area farther back was 247 homes being built by Adams Homes. He noted that it was two different bond series. He explained that the first one was the 2020 bonds and was three requisitions, 103 for Vallencourt Construction Co., 104 for ETM, and 105 for Hadden Engineering, Inc. He stated that he reviewed them, approved them and recommended approval of those. He briefly explained the project stating that they received final county approval on all four remaining cul-de-sacs without houses as of Friday. He expects for the four cul-de-sacs to get the approval letters for water, sewer and reuse any day now. He noted that the plat for all four of those will be approved a week from tomorrow on the 14<sup>th</sup> by the Board of County Commissioners. He pointed out that they were moving along, and the project looks good.

Ms. Jordan asked Mr. Hadden what the estimated completion was for it to be handed over to LGI. Mr. Hadden responded that they were closing on the fourth of this month for the third cul-de-sac and then they will do one a quarter, so by the end of the third quarter of 2024. He pointed out that they started quick. The question was asked what the six gray pipes were sticking up out of the ground. Mr. Hadden answered that it was the electric conduit where transformers were going to be. Ms. Jordan asked if AT&T fixed the hole. The response to her question was no. It was noted that they would ask them to put a cover back on there. Ms. Jordan asked if someone could make sure that the Board has record of the first notification to AT&T to make sure to cover that to cover the Board. Mr. Hadden responded sure.

On MOTION by Ms. Jordan seconded by Ms. Cormier with all in favor Requisitions 103-105 were ratified.

**FIFTH ORDER OF BUSINESS****Series 2022 Project****A. Update Regarding Series 2022 Project**

Ms. Giles offered to try to answer questions regarding the Series 2022 Project. Hearing no questions, the next item followed.

**SIXTH ORDER OF BUSINESS****Consideration of Proposals for Pool Resurfacing**

Ms. Giles stated that this item starts on pages 40 and 41 for Pinch-A-Penny. She added that C Buss Enterprise was on page 42 and the table presented was a proposal from Crown.

Mr. Soriano stated that he did send out the proposals that were there. He apologized because every single one of them pretty much left him hanging. He told them he wanted updated information. He noted that Crown was a big one because he was forward with it, and they could see it in their minutes that they were the leading thought last month. He let Crown know that, but even with that they were still slow to get back to him. He spoke to the owner and the owner originally told him that he was looking at about a 10% increase in pricing since last year, which would be about what is expected out there knowing prices of material and labor compared to last year. He noted that was kind of what he expected and that would put them on about a \$30,000 increase. He pointed out that was a couple of weeks ago now and they haven't sent him any new updated material. They are doing a large job for him in another District and they are there every day. He stated that they have not got him anything in writing, so he started bugging them Friday and the owner was out of town, so he started bugging the commercial guys and he told them he needed it for this meeting and that it was extremely important. He also pointed out to them that they were leading, and it was kind of bad if they just drop out. He explained that the commercial guys tried to contact the owner, but they said they would honor last years pricing. He further explained that he had concern with that because they didn't give them anything. He noted that he hates to move forward and make them the winner and then the owner come back and say that they didn't agree to it. He suggested that if they were going to go that route, then he would ask a Board member to work with him to give him leeway. The question was asked if the owner said when he would be back in town. Mr. Soriano responded no and explained the owner was going to be gone all last week and getting back this week, but he didn't know when. He told them all he needed it by today. He stated that Pools by John, he reached out to them a couple of times. They just did a pool for them this last summer at Pine Ridge CDD and he didn't know if they thought he was

bugging them about that. He stated that he left them a long message telling them everything they needed, and they finally got back to them last week. He sent them everything they needed including plans and scope of what they wanted. They told him they would work on it throughout the weekend and if they could have until noon today to get it back to them, he told them that was fine, but he didn't receive anything. He did look back and Johns Parkison was included in last years. He explained that when they sent it out in April to get ready for their budget, Johns Parkison didn't send them anything then either. He further explained that even though he had them on the spreadsheet in front of them, there is nothing in there. As far as updated or in their hands, they have the original pricing from Crown Pools, the updated pricing from Pinch-A-Penny, and pricing from C Buss Enterprise who is their new one.

Mr. Soriano reviewed the things that were different stating the top line that says "*Pebble Finish*" is the overall price that they would be looking at. He asked everybody to give them two prices, a quartz finish price and a pebble finish price. He explained that the quartz finish price was generally cheaper, and the pebble was something new and a large chunk aggregate that goes into that quartz finish and makes the finish stronger and can last longer. In fact, most of the time they are giving a longer warranty. Quartz is usually about ten years and pebble is going to be anywhere from 15 to 20 depending on the application. Ms. Jordan asked what theirs was currently. Mr. Soriano responded that theirs was high aggregate quartz, so it has a stronger finish in it than just the plain quartz. Ms. Jordan asked if it was not as good as the pebble. Mr. Soriano responded that it was not as good. He explained that pebble was a little more durable and he recommended it. It gives them the ability to last a little longer, but it was a little more expensive. He noted that C Buss Enterprise put in there 10 years on theirs. He added that Tempool backs that warranty. He discussed the other options stating that he asked for lighting options for replacing their regular lights out, which were the normal incandescent bulbs and a price for LED bulbs. He noted that he would like to switch everything and anything in the building to the LED, even outside the building. He explained that the problem with pool lightings was just not as efficient, and they haven't developed them to last. He stated that the best lights out there were made by Pentair, but they were extremely expensive at about \$1,000 a bulb and they have a one-year warranty. He added that almost all the ones that he has bought go out about a year and a half later. Ms. Jordan stated that it sounded like a horrible investment.

Mr. Soriano responded that so far it was, however, what was happening was that they were not making incandescent bulbs anymore. They are getting rid of the fixture. He noted that they didn't give them a price on the LED. Ms. Jordan asked if the LED would require casing change. Mr. Soriano respond that the whole case would come out. He explained that they were outrageously expensive, and they were able to purchase their own lights directly. They have an account with a distributor. He stated that if they decided to change the lights out to LEDs, he would rather do it in-house than deal with a contractor doing it.

Discussion ensued on the proposals presented by Mr. Soriano. Ms. Jordan stated that she was not pleased with Pinch-A-Penny's work on the other stuff that they did. It was decided to table discussion of proposals for pool resurfacing to the continued meeting on November 20, 2023 and canceling the December 12, 2023 meeting.

## **EIGHTH ORDER OF BUSINESS**

**Consideration of Conveyance of Tracts (A, B, C, D (Parks) E (Future Right-of-Way) F, G, H (Retention Ponds) J, K, N (Open Spaces) L, M (Landscape Buffers) O (Sign Tract)**

*\*Item eight was taken out of order.*

Ms. Buchanan stated that this was the conversation regarding conveyance of common areas. Ms. Giles stated that this item started on page 46 of the agenda package. Ms. Buchanan provided background on this item. She explained that the District had issued bonds for the construction of capital improvements. She noted that the District owns the contract and they have always owned the improvements on the property, however, the developer asked that the District go ahead and accept title to the real property under which the improvements may have been bought. She further explained that there was a list in the agenda package of the tracts, which she briefly reviewed. She stated that this was a no cost transaction. It is a conveyance from the developer to the District at no cost with a special warranty deed. She was happy to take any questions. Ms. Cormier asked when they convey this property over and they've got the parks included, have they volunteered to do any improvements on those parks before they convey it to them. Ms. Giles explained that they did agree to do some improvements. Ms. Jordan asked if they were already covered for the pond maintenance and landscaping for this area. The response was no, the development was a little further along before they fully give it over to them, but now that it would be fully theirs, they would have to start. He explained that because of looking at the timeline, they

did not include that in the budget for lake maintenance or their landscaping. Ms. Jordan asked if they had the option to reject taking these at this. Mr. Church asked if they finalized the plat and if it had gone to the county yet. Ms. Buchanan responded yes, it has been recorded and was fully platted at this point. She pointed out that it was her understanding that the permits were still this District's, so they were responsible for finalizing that contract, not the developer. She added that she wasn't sure that mattered whether they budgeted for it. Ms. Jordan asked for clarification that they don't have the option to reject accepting them. Ms. Buchanan responded not really. Ms. Jordan pointed out that it was ahead of schedule. Ms. Buchanan stated that it was their schedule, not the developers schedule. She also stated that it was their project. Ms. Cormier noted that she understood that they just know that the second all these that have a lot of financial impact are turned over to them, it becomes their financial responsibility. She asked if they were able to get anywhere with scheduling that appointment with the county so they can talk to them about the parks and the development before they get turned over. She added that having that information would be very important before they accept the responsibility. She stated her opinion was that \$6,000 for a park in the LGI area was very minor and an insignificant amount when it comes to the development of the actual park. She noted that it was going to become their financial burden the second they accept it. Ms. Jordan responded she agreed that \$6,000, when it comes to the price of a park build, was minor. But they must make sure they look at it as what it is, a gift to them. She explained that they can't call their gift to them minor because they didn't have to give them anything. They have no legal obligation to give them anything for those parks, so when they do give them \$6,000/\$7,000, it's a gift. She added that she wouldn't necessarily agree with the part that it was a minor gift. Ms. Cormier clarified that if there was an obligation for the parks to be developed from the developers through the county, that was something that they were supposed to schedule. It was noted that the county cannot force them to build a playground structure, etc. Ms. Cormier asked if they could schedule the meeting with the county before they accept this. It was noted if Ms. Buchanan was saying that the plat was final, once it's signed by the Board of County Commissioners, it's done. Ms. Buchanan responded that she wasn't entirely sure of that because the District didn't sign the plat, but it was part of the process. She explained further stating that because they use bond proceeds to build and improve those tracts, even if it was mass graded, the District is required to have for property interest in the tracts. She added that ultimately it must happen. Ms. Jordan asked for clarification that these tracts were not roadways and it wasn't

conveying the roads to their District, it's just their easements. It was noted that their landscape easements, buffer zones, the retention ponds, four parks, and a future right of way to the south in case they ever connect to the next development to the south. Ms. Jordan understood that it needs to happen and asked if the tract that they were supposed to be doing was addressed or if that was also being handled over to them. She explained that they had a tract along what is going to be the future back road of the community that they were dealing with the county with some issues. She added that they want to make sure that they are not taking over something that they are middle of the project on. It was noted that it was Tract M, the landscape buffer, that is along where the tree line and the dirt road is. Ms. Buchanan noted that she had to leave the meeting, but Mr. Haber was on the line. Discussion ensued and it was decided to table this item to the November 20, 2023 Continued Meeting.

*\*Ms. Katie Buchanan left the meeting at this time.*

Ms. Jordan asked about the easement that they were discussing at the last meeting that they were working with the county on options to make sure that is done and installed and the way it needs to be. She pointed out that they were going to need to get with the pond guys and let them know how much that is going to eat into their budget. Mr. Soriano stated that with the pond, without houses there, without residents contaminating the pond, there would probably be a minimum increase in the ponds. Discussion ensued on the landscaping and the lake maintenance. It was noted that the bigger costs to them would be the landscaping, not the lake maintenance because they were going to pick up the areas that they must mow. He pointed out that he would like to ask them to bush hog those areas first because some of those areas were horrible. He added they would have to put that on a regular schedule, and it would add to their landscape bill, which they didn't think would happen at least until springtime. Ms. Jordan suggested if they end up going out for RFP, they include the tree farm area and just don't start it yet and this one, so they don't have this happen again in six months. It was noted that they could work with them, and they were not stuck to accept their first number at all. Ms. Giles stated that she would work with Garden Street for a transition of conveyance of tracts and would have that ready for the next meeting on November 20, 2023.

## **SEVENTH ORDER OF BUSINESS**

### **Consideration of Amenity Facility Policy Updates**

Ms. Giles stated that they took down a lot of updates at the last meeting and staff is going to work with the Chair on some more updates. They couldn't get that compiled in time for this meeting, so they can table it until their February meeting. After brief discussion, it was decided to continue this item in two weeks on November 20, 2023.

**NINTH ORDER OF BUSINESS****Consideration of Audit Engagement Letter  
for Fiscal Year 2023**

Ms. Giles stated this item starts on page 63 of the agenda package. She explained that this engagement letter documents and confirms the auditor's objective and scope to audit the financial statements of the District for the year ending September 30, 2023. Ms. Jordan explained to Mr. Bauer that this was a third-party audit of their financials, and it was required by the state. Ms. Giles further explained that they budgeted for this, and this was the engagement letter to say they were going to do what they said they were going to do, and the Board was on board with that still. She noted that it was not signed yet and was something they would look for a motion to approve tonight.

On MOTION by Ms. Jordan seconded by Mr. Church with all in favor the Audit Engagement Letter for Fiscal Year 2023 was approved.

**TENTH ORDER OF BUSINESS****Discussion of Suspension Letters**

Ms. Giles stated they sent that letter out to the residents, and this was the residents' opportunity to address the Board. She asked if anybody was present from that household. Hearing no response, Ms. Jordan provided an overview of this suspension. Ms. Jordan explained that a resident called her because they had some minors on the facility fighting and being disruptive during the pickleball kids being out there. The minors were belligerent, and they were asked to leave, and they didn't, so they contacted the sheriff's office to have them removed and trespassed because they were not following policies. She noted that the girl minors tried to enter into the pool deck after hours and the officer approached them, and they had alcoholic beverages in their possession. At that point, it was the officer's discretion whether he wanted to arrest them, but he chose to ticket them. She added that they did trespass those minors and because of that the family was getting this letter regarding their amenity access because of their minor child.



Ms. Giles stated tonight, the Board would decide how long they would want that suspension to be. The Board agreed that they didn't need to suspend the parents, but the card should stay inactive until the parents present themselves. Mr. Haber explained that he didn't think the Board should be punishing the parents for not showing up to the meeting because it's not a violation of their policies. He stated that the Board fully had the right to decide what the punishment should be for the person who violated the policy and if what that punishment was is they want to suspend the entire family because they have the right to do that, but what this discussion sounded like the punishment they want to administer was to limit the violator's ability to use the facilities and just because the parents aren't showing up, they are extending it to them. He added that they need to be careful about that because whether they show up or not, that is not a violation of their policies. Discussion ensued regarding the suspension, and it was decided to approve the violator's suspension for two years due to the trespass and at any point in time the family can come present and request a reduction.

On MOTION by Ms. Jordan and seconded by Mr. Bauer there was a motion for the Suspension for the Child for the Duration of the Trespass and at Any Point in Time the Family can Come and Present and Request a Reduction due to the Trespass.
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Ms. Cormier asked that whenever they have a situation like this, was there any way they could have the actual policies and procedures present so they can cross reference that. Ms. Giles responded that she could pass it down to her. She added that the alcohol policy was on page five. She explained that on page five it talks about alcohol and tobacco usage. She read that state law stipulates that no one under the age of 21 may consume by or otherwise possess any alcoholic beverages on property owned by the District. Ms. Cormier stated as they were contemplating updating the different stuff, it was a criminal offense, not only just rules, etc. It's a criminal issue when there is drinking underage. She explained that when there is criminal offenses, it is different than someone breaking a rule. She was curious what was in there about the household's responsibility for criminal behavior. The response was that they don't have a criminal behavior, but they do have word in there that the District still has the right to restrict, suspend or terminate amenity access with any person and members of their household from using all or a portion of the

amenities for any of the following acts are each considered a violation. They do have that ability in there.

On voice vote with all in favor the Suspension for the Child for the Duration of the Trespass and at Any Point in Time the Family can Come and Present and Request a Reduction due to the Trespass was approved.

## **ELEVENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Attorney**

There being no comments, the next item followed.

#### **B. Engineer**

There being no comments, the next item followed.

#### **C. Manager**

Ms. Giles stated that she would coordinate with their recording Secretary to have the meeting continued and they will have the three items on it for November 20, 2023 at 5:00 p.m. in the same location.

#### **D. Operations/Amenity Manager**

##### **1. Report**

##### **2. Monthly Quality Inspection Report**

A copy of the report was included in the agenda package starting on page 71. Mr. Soriano stated that they just had their Halloween event, which went well. He noted that they were going to do more stuff since he has more staffing now. He pointed out that they were getting more people, and more adults were involved in the adult activities. He added that it went well and was probably the best event they've had since he had been there as far as participation. He explained the pool was running nice right now. The computers are up for the center pumps and it's reading everything, and all the numbers are good. They have the platforms in for the playground. The tennis court trees were trimmed back. He presented the various quotes for the pool furniture and the canvas overhangs for the awnings. He stated that he had a guy come look at the porch and he was waiting to make sure they don't have to mess with anything structurally with the barriers for the deck. They will get two more quotes. He noted that it was a safety issue in his opinion and needed to be

a priority. Ms. Jordan stated if it was a safety issue now, they need to block it off. A response was not really because structurally it was ok. Ms. Jordan asked if it was safe. The response was yes it was. Mr. Oca stated that they were going to have to do hand dryers because the plumbing was not something he wanted to do anymore. Ms. Jordan responded she thought that was a good idea because paper towels were a huge expense to hand dryers.

## **TWELFTH ORDER OF BUSINESS                      Supervisors Requests**

Ms. Jordan explained that each of the Board members were designated to a specific area, but it doesn't mean as a Board member they shouldn't be aware of enough to answer a resident's question. She added that ideally, they would direct the resident to the appropriate Board member. She further explained that it allows them to as Board members to focus their energies on the areas that they need to so they can be the most informed for that area and they service a point of contact for residents based on what their concerns are. She stated that it was to equalize the workload for the Board members and give the residents point of contact. Mr. Church noted that he would oversee the amenity centers and that would free up the landscaping and pond maintenance. Mr. Bauer will oversee landscaping and pond maintenance.

Ms. Cormier stated that she spoke with Clay Electric. Steve Hollingsworth gave information about grants. They will do a \$20,000 grant for nonprofits. She wanted to clarify and make sure that they were a 501(c)(3). Mr. Haber responded that a CDD was not a 501(c)(3) and was a unit of government that is tax exempt. He explained that a 501(c)(3) was a charitable nonprofit. It was noted that they generally didn't meet most of the requirements for grants. The question was asked if they could look and see if there were any grants that they would meet qualifications for. They are going to look at it and see.

Mr. Bauer had no comments or requests at this time.

Ms. Jordan noted they had their next event on December 12<sup>th</sup>, 2023.

## **THIRTEENTH ORDER OF BUSINESS                      Audience Comments**

There being no comments, the next item followed.

**FOURTEENTH ORDER OF BUSINESS      Financial Reports**

**A. Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included in the agenda package.

**B. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

**C. Check Register**

Ms. Giles explained why the check register was a little higher than normal, but she saw no unusual variances on the check register, and everything was in line with the normal bills that they pay.

On MOTION by Ms. Jordan seconded by Ms. Cormier with all in favor the check registers were approved.

**FIFTEENTH ORDER OF BUSINESS**

**Next Schedule Meeting: December 12, 2023 @  
6:00 p.m. at the Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is November 20, 2023 at 5:00 p.m. at this location.

**SIXTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Giles stated the continued meeting is November 20, 2023 at 5:00 p.m. at this location.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*C.*

MINUTES OF MEETING  
ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT

The continued meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Monday, November 20, 2023 at 5:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

Shannon Jordan	Chairperson
David Church <i>by phone</i>	Supervisor
Helena Cormier	Supervisor
David Bauer	Supervisor
John Miller <i>joined late</i>	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan <i>by phone</i>	District Counsel
Freddie Oca	Riverside Management
Jay Soriano	Operations Manager
Terry Glynn	GMS
Keith Hadden	District Engineer
Joe Schofield <i>by phone</i>	Alliant Engineer

*The following is a summary of the actions taken at the November 20, 2023 meeting of the Board of Supervisors of the Rolling Hills Community Development District.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 5:00 p.m. and called the roll. Three Supervisors were in attendance constituting a quorum. Mr. Church participated by phone. Mr. Miller joined the meeting at 5:49.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS****Consideration of Proposals for Pool Resurfacing**

Ms. Giles stated this proposal is for pool resurfacing from Crown Pools. Ms. Jordan made a motion to approve.

Mr. Soriano explained the email confirmation from Crown for costs. He reviewed the LED lights were not in this quote and asked for a not to exceed to add the LED lights. Concerns were voiced on the lights and asked for a comparison. Discussion ensued on lights, expense, extra additional lights, nighttime swim, safety of the LED lights, LED lights are brighter, approval of the lights, nighttime swims, and longevity of LED light.

Further discussion on using Crown Pool and their history with pools, permit for lights, setting up as a not to exceed for the LED, surplus in budget, process on the transition of the lights, draining of the pool, maintenance issues, expense, installation later, replacement costs, completion of underwater installation costs, and color of lights. The process of getting the permit for the night swim was discussed and the option of adding the LED lights. The cost of the LED lights, labor and warranty were discussed.

Ms. Giles noted there was \$9,170 for lights in the budget currently.

On MOTION by Ms. Jordan, seconded by Mr. Church, with all in favor, the Proposal from Crown Pools for Pool Resurfacing with a Not to Exceed Amount of \$288,000 and Authorizing Staff to Negotiate the Price for LED Lights Within that Limit, was approved 4-0.

**FOURTH ORDER OF BUSINESS****Consideration of Amenity Facility Policy Updates**

Ms. Giles stated the changes on the policies are highlighted from the last meeting.

On MOTION by Ms. Jordan, seconded by Mr. Church, with all in favor, the Amenity Facility Policy Updates, were approved 4-0.

There was a question on liability. Ms. Buchanan added comments on potential lawsuits. It was noted there were no standards on items allowed in the pool. Discussion ensued on allowance of floats in the pool and warning notices. Ms. Jordan noted it should be stated in the policies that

no large floats are allowed in the pool. Comments were made on fishing is not permitted behind homes.

## **FIFTH ORDER OF BUSINESS**

### **Consideration of Conveyance of Tracts (A, B, C, D, (Parks) E (Future Right-of-Way) F, G, H (Retention Ponds) J, K, N (Open Spaces) L, M (Landscape Buffers) O (Sign Tract)**

Ms. Buchanan reviewed the history of the tracts and the bond proceeds for improvements. She added there was a request to take ownership of the property. She noted this is a requirement to take the property due to the trust indenture requiring to have interest in all improvements. And she noted when finished we will be owners. Ms. Jordan asked for an update on landscaping requirement and budget. Mr. Soriano noted maps needed to be updated and there should not be a huge increase in expense. It was noted there is no additional projects. The improvements were reviewed. Ms. Buchanan noted there may be landscaping that will be required. Ms. Cormier asked about any contributions. Ms. Jordan noted that Garden street donation of benches and garbage cans. Other monetary amounts were discussed.

On MOTION by Ms. Jordan, seconded by Mr. Church, with all in favor, the Conveyance of Tracts A, B, C, D (Parks), E (Future Right of Way) F, G, H (Retention Ponds), J, K, N (Open Spaces), L, M. (Landscape Buffers) O (Sign Tract) was approved 4-0.

Ms. Jordan asked if this was being done earlier than normal. Ms. Buchanan noted it was not.

## **SIXTH ORDER OF BUSINESS**

### **Supervisor's Requests**

*\*Supervisor John Miller joined the meeting at 5:49 p.m.*

Mr. Bauer asked about the waterfall feature. The original plan was discussed. Ms. Jordan wanted it filled in with a raised area. Options were discussed to include trenching, budget, redevelopment, cost effectiveness repairs, obtaining quotes, covered area added, and using reserves.

Ms. Cormier commented on resumes and Board dismissal of an option. She apologized for voting yes. She hoped Mr. Gibbons would continue participation.



Mr. Miller commented on playground park fence damage and installation of a gate. Discussion ensued on reaching out to the county, ownership of the area, having the Developers install a fence, getting quotes, and a not to exceed of \$2500.

It was noted the gate could be removed later if needed.

On MOTION by Mr. Miller, seconded by Ms. Jordan, with all in favor, to Install a Gate with a Not to Exceed Limit of \$2500 and Authorize Staff, was approved 5-0.

Mr. Miller discussed an incident of an intruder following a child. There was a recommendation to add a camera security system. He noted there were at least 5 units needed. He suggested the Board pursue with the sheriff's office on getting a quote, and the specifics of the system.

There was an inquiry about the layouts for the parks. She asked about the structures, marking with signs, benches, and compliance concerns.

Comments were made on the open Board position and the consideration of Mr. Gibbons and his qualifications. Discussion ensued on the votes and the opinion of Mr. Gibbons and Mr. Church.

Comments on additional lots, phases, future development of the areas, CDD ownership, CDD purchasing of the area.

Ms. Buchanan commented on the District's control of the property and discussion. Other discussion included the 761 homes developed, future development, and the process to annex homes.

## **SEVENTH ORDER OF BUSINESS**

### **Audience Comments**

There were continued comments on Mr. Gibbons, the open position, and how to add resumes for the opening and future openings. It was noted an email set from Mr. Oca was sent on the vacancies.

## **EIGHTH ORDER OF BUSINESS**

### **Next Schedule Meeting: December 12, 2023 @ 6:00 p.m. at the Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is December 12, 2023 at 6:00 p.m. at this location. After discussion the Board made the decision to cancel the December meeting.

On MOTION by Ms. Jordan, seconded by Ms. Cormier, with all in favor, to Cancel the December Board Meeting, was approved.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Ms. Giles asked for a motion to adjourn.

On MOTION by Ms. Jordan, seconded by Mr. Church, with all in favor, the meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *SIXTH ORDER OF BUSINESS*

**MEMORANDUM**

**To:** Board of Supervisors, Rolling Hills Community Development

**From:** District Katie Buchanan

**Date:** January 2, 2024

**Subject:** Ethics Training Requirements

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Beginning January 1, 2024, all Board Supervisors of Florida Community Development Districts will be required to complete four (4) hours of Ethics training each year. The four (4) hours must be allocated to the following categories: two (2) hours of Ethics Law, one (1) hour of Sunshine Law, and one (1) hour of Public Records law.

This training may be completed online, and the four (4) hours do not have to be completed all at once. The Florida Commission on Ethics (“COE”) has compiled a list of resources for this training. An overview of the resources are described below, and links to the resources are included in this memo.

Each year when Supervisors complete the required financial disclosure form (Form 1 Statement of Financial Interests), Supervisors must mark a box confirming that he or she has completed the Ethics training requirements. At this time, there is no requirement to submit a certificate; however, the COE advises that Supervisors keep a record of all trainings completed (including date and time of completion), in the event Supervisors are ever asked to provide proof of completion. The training is a calendar year requirement and corresponds to the form year. So, Supervisors will not report their 2024 training until they fill out their Form 1 for the 2025 year.

**Free Training Options**

The Florida Commission on Ethics’ (“COE”) website has several free online resources and links to resources that Supervisors can access to complete the training requirements. Navigate to that page here: [Florida Commission on Ethics Training](https://ethics.state.fl.us/Training/Training.aspx).<sup>1</sup> Please note that the COE only provides free training for the two (2) hour Ethics portion of the annual training. However, the COE does provide links to free outside resources to complete the Sunshine and Public Records portion of the training. These links are included in this memorandum below for your ease of reference.

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<sup>1</sup> <https://ethics.state.fl.us/Training/Training.aspx>

## **Free Ethics Law Training**

The COE provides several videos for Ethics training, none of which are exactly two (2) hours in length. Please ensure you complete 120 minutes of Ethics training when choosing a combination of the below.

### **State Ethics Laws for Constitutional Officers & Elected Municipal Officers (100 minutes)**

Click here: [Kinetic Ethics](#)

### **Business and Employment Conflicts and Post-Public-Service (56 minutes) Restriction**

Click here: [Business and Employment Conflicts](#)

### **Gifts (50 minutes)**

Click here: [Ethics Laws Governing Acceptance of Gifts](#)

### **Voting Conflicts - Local Officers (58 minutes)<sup>1</sup>**

Click here: [Voting Vertigo](#)

## **Free Sunshine/Public Records Law Training**

The Office of the Attorney General provides a two (2) hour online training course (audio only) that meets the requirements of the Sunshine Law and Public Records Law portion of Supervisors' annual training.

Click here to access: [Public Meeting and Public Records Law](#)

## **Other Training Options**

### **4- Hour Course**

Some courses will provide a certificate upon completion (not required), like the one found from the Florida State University, Florida Institute of Government, linked here: [4-Hour Ethics Course](#). This course meets all the ethics training requirements for the year, including Sunshine Law and Public Records training. This course is currently \$79.00

### **CLE Course**

The COE's website includes a link to the Florida Bar's Continuing Legal Education online tutorial which also meets all the Ethics training requirements. However, this is a CLE course designed more specifically for attorneys. The 5 hours 18 minutes' long course exceeds the 4-hour requirement and its cost is significantly higher than the 4-Hour Ethics course provided by the Florida State University. The course is currently \$325.00. To access this course, click here: [Sunshine Law, Public Records and Ethics for Public Officers and Public Employees](#).

If you have any questions, please do not hesitate to contact me.

## *SEVENTH ORDER OF BUSINESS*

*A.*

Rolling Hills  
Addendum  
Landscape  
Proposal

From







January 17, 2024

Rolling Hills  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

**Thank you for allowing us to submit an addendum to the current landscape management proposal for Rolling Hills 3212 Bradley Creek Parkway Green Cove Springs, FL 32043.** Tree Amigos Outdoor Services LLC. is committed to offering the highest quality service and best overall horticultural expertise in the landscape industry. We are excited about this opportunity and look forward to a professional partnership with you, committed to excellence in growing and enhancing Beachwalk's outdoor assets.

**LANDSCAPE MANAGEMENT ADDENDUM PROPOSAL:**

**Total annual cost for an addendum to the current landscape maintenance contract: \$15,297.88**  
**(Current landscape maintenance contract annually: \$76,552.92)**

**New combined annual cost with addendum for landscape maintenance: \$91,850.80**

**Total monthly billing for existing contract and addendum: \$7,654.24**

Above includes: Mowing additional area.

**Not included in proposal:** Irrigation repair, horticulture, annuals, mulch, and palm tree trimming.

**ADDITIONAL SERVICES**

Irrigation repairs @ **\$85.00** per hour plus parts

Sincerely,

Jim Proctor



#### Contact Information:

Jim Proctor, Partner

904.545.7150 | jproctor@treeamigosoutdoor.com

**Property Name:** Rolling Hills  
**Property Address:** 3212 Bradley Creek Parkway, Green Cove Springs, FL 32043

**Management Company:** Freddie Oca /904-338-5723  
**Address:**  
**Primary Contact:** Freddie Oca/ Rhmanager@riversidemgtsvc.com  
**Proposal Date:** Wednesday, January 17, 2024

#### Notes / Comments

*We genuinely appreciate the opportunity to submit our comprehensive landscape management proposal for **Rolling Hills**.*

*We are confident that you will not find a better value for overall services when comparing Tree Amigos to any competitor when the job is bid "apples to apples". We set forth a dedicated team who observed the property in detail and created your proposal based on calculated observation and exact measurements. We look forward to discussing our proposal in detail with you and demonstrating how a partnership with Tree Amigos Outdoor Services can benefit **Freddie Oca /904-338-5723**.*

#### Proposal Summary

Scope of Work	Occurrences	Monthly	Yearly
Grounds Maintenance:	26	\$ 1,274.82	\$ 15,297.88
Turf Management Program:	0	\$ -	\$ -
Tree / Shrub I&D/ Fertilizer:	0	\$ -	\$ -
Irrigation Inspections:	0	\$ -	\$ -
Pine Straw Installation:	0	\$ -	\$ -
Mulch Installation:	0	\$ -	\$ -
Seasonal Flowers:	0	\$ -	\$ -
Palm Tree Trimming:	0	\$ -	\$ -
<b>Lump Sum Proposal</b>		<b>\$ 1,274.82</b>	<b>\$ 15,297.88</b>

#### Proposal Acceptance

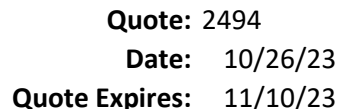
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title/Position

\_\_\_\_\_  
Authorized Signature

\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Date Signed

*B.*



**PROJECT:**  
Opt. 1 - Cross-Strap

Rolling Hills  
3212 Bradley Creek Pkwy., Green Cove Springs, FL 32403  
Attn: Freddie Oca

Rolling Hills Clubhouse  
3212 Bradley Creek Pkwy., Green Cove Springs, FL 32403

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
Chaise Lounge, Armless, 12" Seat Height, Cross-Strap	Cross-Strap	12" Seat	TBD/TBD	\$328.00	50	\$16,400.00
Dining Arm Chair, Cross-Strap	Cross-Strap	Std.	TBD/TBD	\$189.00	50	\$9,450.00
Punched Aluminum Side Table, Round, 18"	Punched Aluminum	18"	TBD/TBD	\$191.00	12	\$2,292.00
Punched Aluminum Dining Table, Round, 36"	Punched Aluminum	36"	TBD/TBD	\$598.00	10	\$5,980.00

Freight Includes: Yes/No	<p><i>Estimated Lead Time: 8 - 10 weeks.</i></p> <p><i>Payment is Required at Time of Order</i></p> <p><i>Lead Time begins once payment has been recieved.</i></p> <p><b>SOUTHERN BREEZE WILL MEET TRUCK FOR DELIVERY, OFFLOAD, UNWRAP, &amp; PLACE ALL ITEMS ON POOL DECK.</b></p>	Product Total	\$34,122.00
Call Prior to Delivery: Yes		Freight	\$1,450.00
Lift Gate: No		Tax Exempt	
Limited Access Delivery: No		TOTAL	\$35,572.00

**TERMS & CONDITIONS:** All sales are final and can not be cancelled, returned, or refunded. **A resale tax certificate or tax exemption certificate must be supplied at time of order.** If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. **Additional freight and/or handling charges** may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

**Southern Breeze Outdoor Furnishings, LLC**

**Chris Smith - VP - Business Development**

**By signing below, I acknowledge that lead times and production do not begin until payment has been received.**

Date \_\_\_\_\_

# Design Option - 1

## Cross Strap and 3" Strap Available

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

*Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 3 Year Powdercoat, 2 Year Strap*

\*No additional fees for accent color strap.

### Cross-Strap



\$328.00

**Armless Sun Lounger**  
**Stackable**

24"W x 79"D x 12"H  
 Seat Height: 12" (Also available in 14", 16", 19", 24")



\$189.00

**Dining Chair with Arms**  
**Stackable**

22"W x 18"D x 35"H  
 Seat Height: 17"



\$296.00

\*Will be made with  
 Cross-Strap

**Sand Chair with Arms**  
**Stackable**

22"W x 16"D x 25"H  
 Seat Height: 9"



**Armless Bar Stool**

17"W x 16"D x 44"H  
 Seat Height: 29"

### 3" Vinyl Strap



**Armless Sun Lounger - 3" Vinyl Strap**  
**Stackable**

24"W x 79"D x 12"H  
 Seat Height: 12" (Also available in 14", 16", 19", 24")



**Dining Chair with Arms**  
**Stackable**

22"W x 18"D x 35"H  
 Seat Height: 17"



**Sand Chair with Arms**  
**Stackable**

22"W x 16"D x 25"H  
 Seat Height: 9"



**Trash Receptacle**

22"W x 22"D x 37"H

\*Armless Dining Chair, Recliner, & Ottoman are available in Cross-Strap and 3" Vinyl Strap.

## Design Option 1 Punched Aluminum Tables

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

*Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 3 Year Powdercoat*

### 1" Round Frame

Round - 18", 24", 30", 36", 42", 48"

Square - 18", 24", 30", 36", 42", 48"

Oval - 18"x34", 36"x72", 42"x76"

Rectangle - 18"x34", 36"x72", 42"x76"

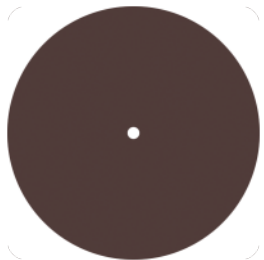


18" Round Side Table - \$191.00

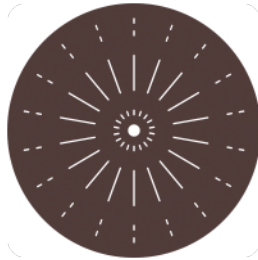
36" Round Dining Table - \$598.00



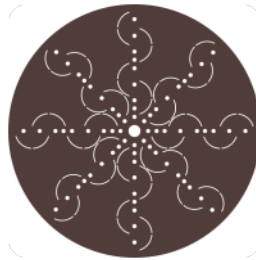
### Available Patterns:



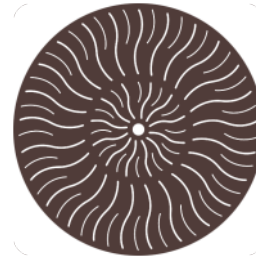
Solid



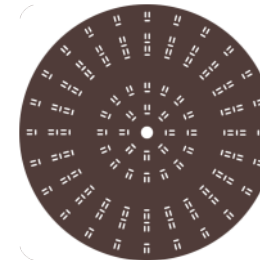
Mayan



Crop Circle



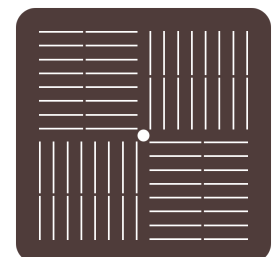
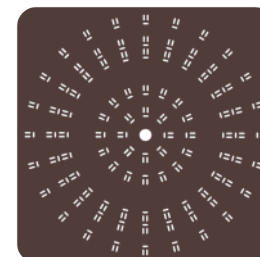
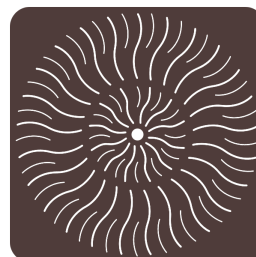
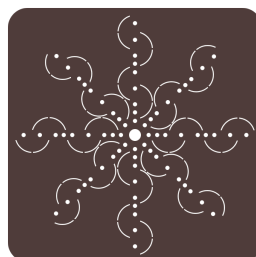
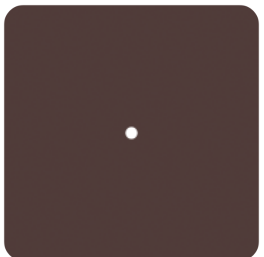
Sunfire



Enterprise



Boardwalk

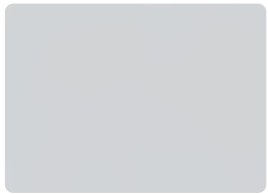


***Table Bases available in 1", 1-1/4", 3/4"x1-1/2", 3/4"x2-1/4", 1"x3", and 2-1/2"x2-1/2" - 100% pure extruded aluminum.***

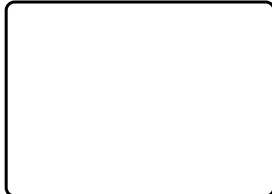
## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

### Standard Frame Colors



Anodized Silver



White



Vanilla



Yellow



Citron Yellow



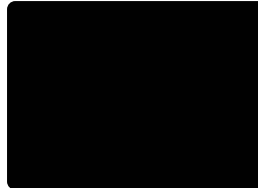
Royal Blue



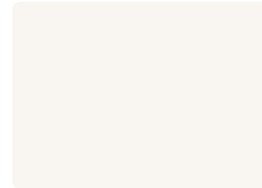
Navy Blue



Grey



Gloss Black



Off White



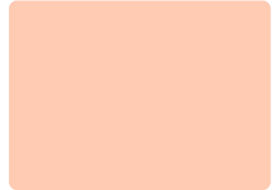
Putty



Coffee



Mistletoe



Papaya



Holly Green



Driftwood



Camel



Dark Green



French Blue



Clover



Lesure Brown



Adobe



Burgandy



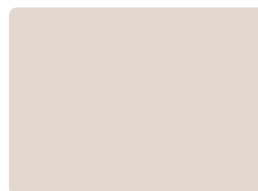
Sherwood Green



Deepwater Blue



Forest Green



Dove



## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

\*No additional fees for textured frame finishes.

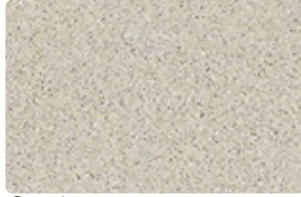
### Standard Textured Frame Colors



Bronze



Luna



Sand



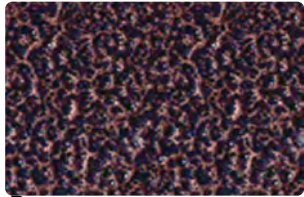
Graphite



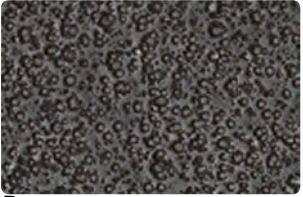
Sandstone



Speckled Oak



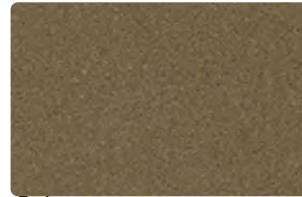
Penny



Pewter



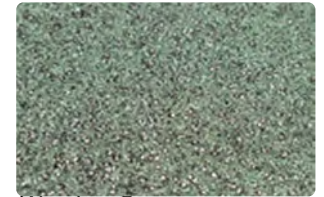
Weather Vein



Sahara



Textured Black



Weather Green



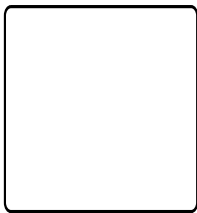
# Vinyl Strap Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

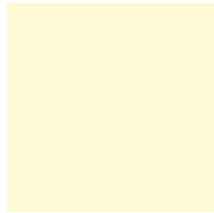
## Standard Strap Colors



Black



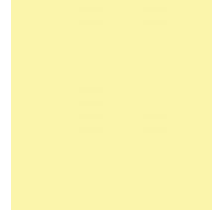
White



Vanilla



Yellow



Citron



Driftwood



Camel



Dove



Forest Green



Terracotta



Kelly Green



Dark Green



Baby Blue



Turquoise



French Blue



Royal Blue



Navy Blue



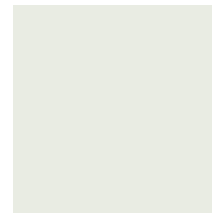
Orange



Gray



Buttercup



Off White



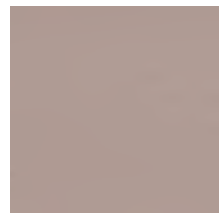
Red



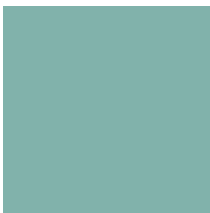
Jade Green



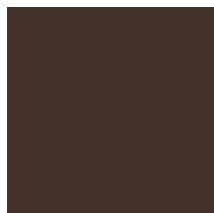
Twilight Rose



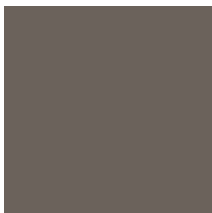
Cappuccino



Clover



Leisure Brown



Adobe



Nantucket Blue



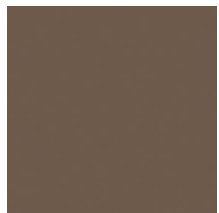
Dusty Blue



Burgandy



Putty



Coffee



Mistletoe



Papaya



Holly Green



Slate Blue



Sherwood Green



Deep water Blue



Charcoal



Quote: 2495

Date: 10/26/23

Quote Expires: 11/10/23

1128 Carmona Place, St. Augustine, FL 32092

Telephone: (904) 315-3933; (904) 315-3944

**PROJECT:**

Opt. 2 - Cross-Strap

**BILLING ADDRESS:**

Rolling Hills

3212 Bradley Creek Pkwy., Green Cove Springs, FL 324043

Attn: Freddie Oca

**SHIPPING ADDRESS:**

Rolling Hills Clubhouse

3212 Bradley Creek Pkwy., Green Cove Springs, FL 324043

**PAYMENT TERMS: 100% PAYMENT DUE AT TIME OF ORDER**

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
Chaise Lounge with Arms, 16" Seat Height, Cross-Strap	Cross-Strap	16" Seat	TBD/TBD	\$380.00	50	\$19,000.00
Dining Arm Chair, Cross-Strap	Cross-Strap	Std.	TBD/TBD	\$216.00	50	\$10,800.00
Punched Aluminum Side Table, Round, 18"	Punched Aluminum	18"	TBD/TBD	\$191.00	12	\$2,292.00
Punched Aluminum Dining Table, Round, 36"	Punched Aluminum	36"	TBD/TBD	\$617.00	10	\$6,170.00

<b>Freight Includes: Yes/No</b>	<i>Estimated Lead Time: 8 - 10 weeks. Payment is Required at Time of Order Lead Time begins once payment has been recieved. SOUTHERN BREEZE WILL MEET TRUCK FOR DELIVERY, OFFLOAD, UNWRAP, &amp; PLACE ALL ITEMS ON POOL DECK.</i>	<b>Product Total</b>	\$38,262.00
Call Prior to Delivery: Yes		<b>Freight</b>	\$1,450.00
Lift Gate: No		<b>Tax Exempt</b>	
Limited Access Delivery: No		<b>TOTAL</b>	\$39,712.00

**TERMS & CONDITIONS:** All sales are final and can not be cancelled, returned, or refunded. A resale tax certificate or tax exemption certificate must be supplied at time of order. If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. Additional freight and/or handling charges may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

I agree to order specifications above, quantities, pricing, terms & conditions:

Southern Breeze Outdoor Furnishings, LLC

/

*Chris Smith*

Purchaser's Signature / Printed Name

Date

Chris Smith - VP - Business Development

By signing below, I acknowledge that lead times and production do not begin until payment has been received.

Purchaser's Signature / Printed Name

Date

## Design Option - 2

1-1/2" x 3/4" Flat Aluminum Frame, Vinyl Straps

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

*Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 2 Year Strap, 3 Year Powdercoat*



**Chaise Lounge with Arms**

27"W x 79"D x 16"H

Seat Height: 16"

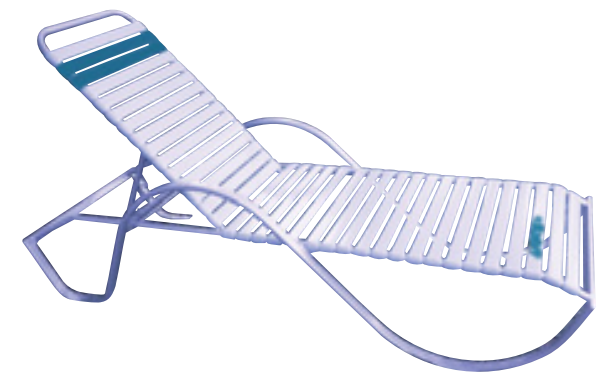


**Dining Chair with Arms**

22"W x 18"D x 35"H

Seat Height: 17"

**Stackable**



**Chaise Lounge with Sloped Arms**

27"W x 79"D x 16"H

Seat Height: 16"

\*No additional fees for accent color strap.

**\$380.00**



**Cross-Strap Chaise Lounge with Arms**

27"W x 79"D x 16"H

Seat Height: 16"

**\$216.00**



**Cross-Strap Dining Chair with Arms**

22"W x 18"D x 35"H

Seat Height: 17"

**Stackable**



## Design Option 2

### Punched Aluminum Tables

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

*Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 3 Year Powdercoat*

#### 1-1/2" x 3/4" Flat frame

Round - 18", 24", 30", 36", 42", 48"

Square - 18", 24", 30", 36", 42", 48"

Oval - 18"x34", 36"x72", 42"x76"

Rectangle - 18"x34", 36"x72", 42"x76"



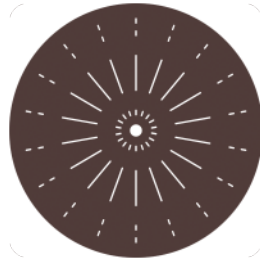
36" Round Dining Table: \$617.00  
 18" Round Side Table: \$191.00



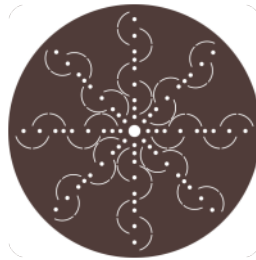
#### Available Patterns:



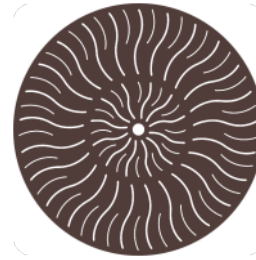
Solid



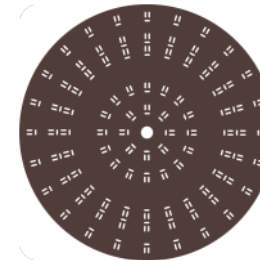
Mayan



Crop Circle



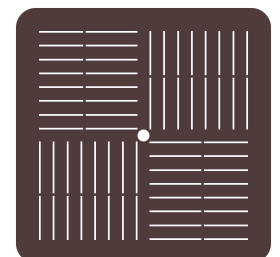
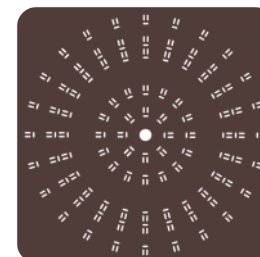
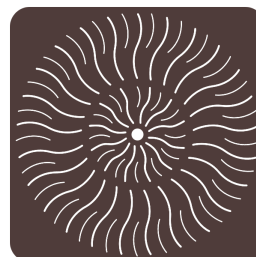
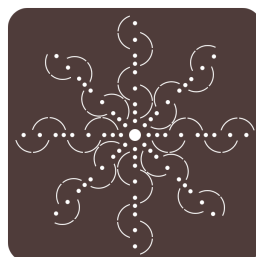
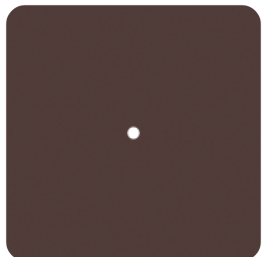
Sunfire



Enterprise



Boardwalk

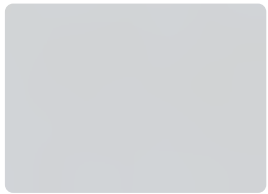


**Table Bases available in 1", 1-1/4", 3/4"x1-1/2", 3/4"x2-1/4", 1"x3", and 2-1/2"x2-1/2" - 100% pure extruded aluminum.**

## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

### Standard Frame Colors



Anodized Silver



White



Vanilla



Yellow



Citron Yellow



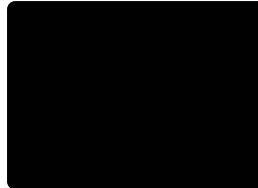
Royal Blue



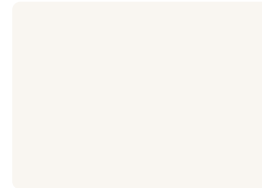
Navy Blue



Grey



Gloss Black



Off White



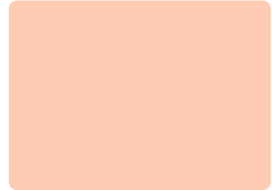
Putty



Coffee



Mistletoe



Papaya



Holly Green



Driftwood



Camel



Dark Green



French Blue



Clover



Lesure Brown



Adobe



Burgandy



Sherwood Green



Deepwater Blue



Forest Green



Dove



## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

**\*No additional fees for textured frame finishes.**

### Standard Textured Frame Colors



Bronze



Luna



Sand



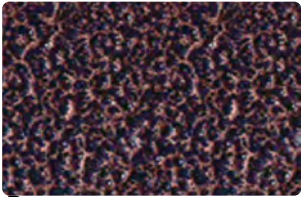
Graphite



Sandstone



Speckled Oak



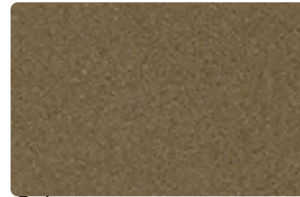
Penny



Pewter



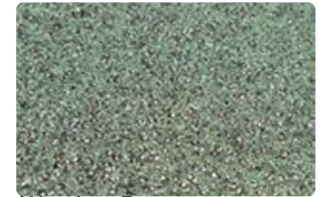
Weather Vein



Sahara



Textured Black



Weather Green

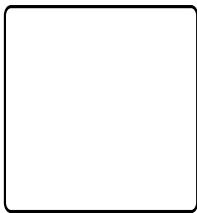
# Vinyl Strap Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

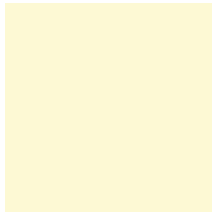
## Standard Strap Colors



Black



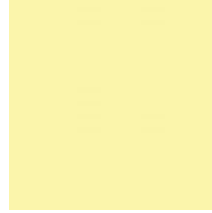
White



Vanilla



Yellow



Citron



Driftwood



Camel



Dove



Forest Green



Terracotta



Kelly Green



Dark Green



Baby Blue



Turquoise



French Blue



Royal Blue



Navy Blue



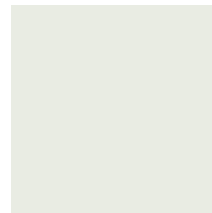
Orange



Gray



Buttercup



Off White



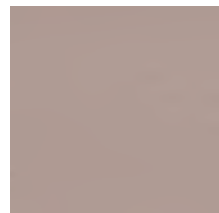
Red



Jade Green



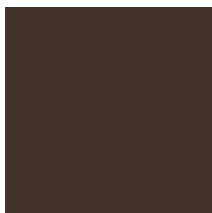
Twilight Rose



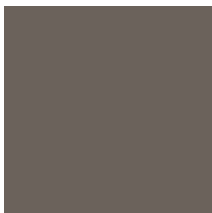
Cappuccino



Clover



Leisure Brown



Adobe



Nantucket Blue



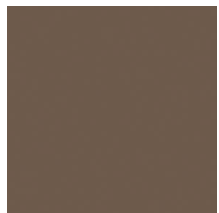
Dusty Blue



Burgandy



Putty



Coffee



Mistletoe



Papaya



Holly Green



Slate Blue



Sherwood Green



Deep water Blue



Charcoal



1128 Carmona Place, St. Augustine, FL 32092

Telephone: (904) 315-3933; (904) 315-3944

Quote: 2496

Date: 10/26/23

Quote Expires: 11/10/23

**PROJECT:**

Opt. 3 - Cross-Strap

**BILLING ADDRESS:**

Rolling Hills

3212 Bradley Creek Pkwy., Green Cove Springs, FL 324043

Attn: Freddie Oca

**SHIPPING ADDRESS:**

Rolling Hills Clubhouse

3212 Bradley Creek Pkwy., Green Cove Springs, FL 324043

**PAYMENT TERMS: 100% PAYMENT DUE AT TIME OF ORDER**

DESCRIPTION	STYLE	SIZE	FABRIC / FRAME	UNIT \$	QTY.	TOTAL \$
Chaise Lounge with Arms, 16" Seat Height, Cross-Strap	Cross-Strap	16" Seat	TBD/TBD	\$568.00	50	\$28,400.00
Dining Arm Chair, Cross-Strap	Cross-Strap	Std.	TBD/TBD	\$297.00	50	\$14,850.00
Punched Aluminum Side Table, Round, 18"	Punched Aluminum	18"	TBD/TBD	\$209.00	12	\$2,508.00
Punched Aluminum Dining Table, Round, 36"	Punched Aluminum	36"	TBD/TBD	\$596.00	10	\$5,960.00

<b>Freight Includes: Yes/No</b>	<i>Estimated Lead Time: 8 - 10 weeks. Payment is Required at Time of Order Lead Time begins once payment has been recieved. SOUTHERN BREEZE WILL MEET TRUCK FOR DELIVERY, OFFLOAD, UNWRAP, &amp; PLACE ALL ITEMS ON POOL DECK.</i>	<b>Product Total</b>	\$51,718.00
Call Prior to Delivery: Yes		<b>Freight</b>	\$1,450.00
Lift Gate: No		<b>Tax Exempt</b>	
Limited Access Delivery: No		<b>TOTAL</b>	\$53,168.00

**TERMS & CONDITIONS:** All sales are final and can not be cancelled, returned, or refunded. A resale tax certificate or tax exemption certificate must be supplied at time of order. If not received, sales tax will be applied. All orders are custom made to order & require 100% Payment Due at Time of Order. Checks should be made payable to Southern Breeze Outdoor Furnishings, LLC. All orders will be drop shipped to customer unless specified otherwise. Additional freight and/or handling charges may be applied, and not limited to, receipt services; residential, church, or school deliveries; lift gates; change in delivery address and/or rescheduling changes of delivery date, time, or location.

I agree to order specifications above, quantities, pricing, terms & conditions:

Southern Breeze Outdoor Furnishings, LLC

/

Chris Smith

Purchaser's Signature / Printed Name

Date

Chris Smith - VP - Business Development

By signing below, I acknowledge that lead times and production do not begin until payment has been received.

Purchaser's Signature / Printed Name

Date



## Design Option - 3

1-3/4" x 1/2" Flat Arms, 1-1/4" Round Legs, Vinyl Straps

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

\*No additional fees for accent color strap.

Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 2 Year Strap, 3 Year Powdercoat



\$297.00



**Dining Chair with Arms**

23"W x 18"D x 39"H

Seat Height: 16"



**Dining Chair 2 with Arms**

23"W x 17"D x 33"H

Seat Height: 18"



**Bar Stool with Arms**

23"W x 17"D x 43"H

Seat Height: 26"



\$568.00

**Chaise Lounge with Arms**

28"W x 78"D x 16"H

Seat Height: 16"



# Design Option 3 Punched Aluminum Tables

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

*Proudly Made in the USA, Commercial Warranty - 10 Year Frame, 3 Year Powdercoat*

## 1-1/4" Round Legs

Round - 18", 24", 30", 36", 42", 48"

Square - 18", 24", 30", 36", 42", 48"

Oval - 18"x34", 36"x72", 42"x76"

Rectangle - 18"x34", 36"x72", 42"x76"



36" Round Dining Table:  
 \$596.00



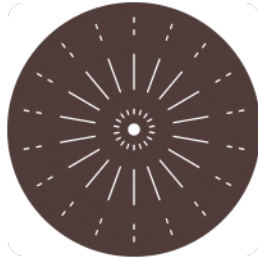
18" Round Side Table:  
 \$209.00



## Available Patterns:



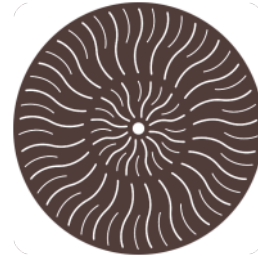
Solid



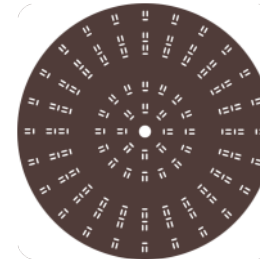
Mayan



Crop Circle



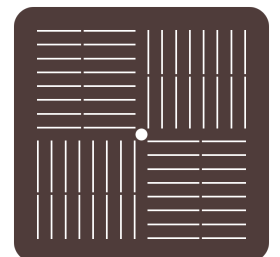
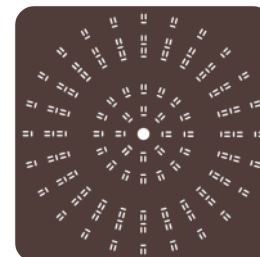
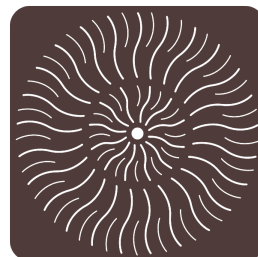
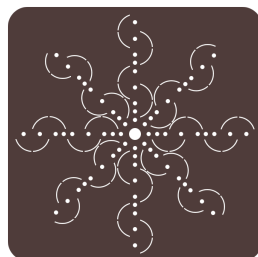
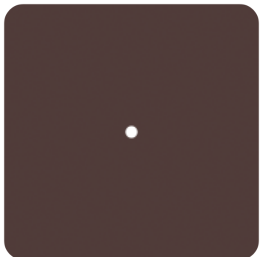
Sunfire



Enterprise



Boardwalk

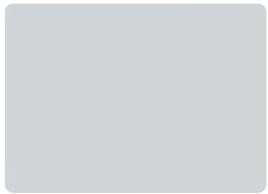


**Table Bases available in 1", 1-1/4", 3/4"x1-1/2", 3/4"x2-1/4", 1"x3", and 2-1/2"x2-1/2" - 100% pure extruded aluminum.**

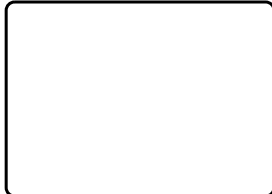
## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

### Standard Frame Colors



Anodized Silver



White



Vanilla



Yellow



Citron Yellow



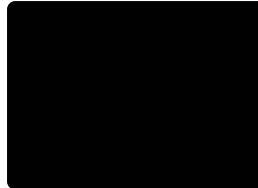
Royal Blue



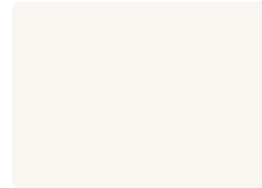
Navy Blue



Grey



Gloss Black



Off White



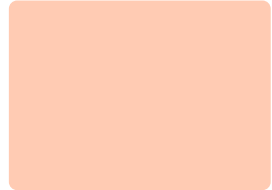
Putty



Coffee



Mistletoe



Papaya



Holly Green



Driftwood



Camel



Dark Green



French Blue



Clover



Lesure Brown



Adobe



Burgandy



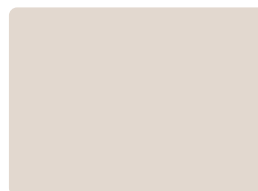
Sherwood Green



Deepwater Blue



Forest Green



Dove



## Frame Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

\*No additional fees for textured frame finishes.

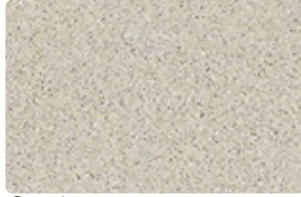
### Standard Textured Frame Colors



Bronze



Luna



Sand



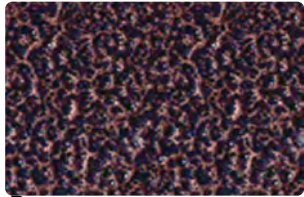
Graphite



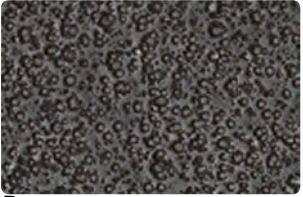
Sandstone



Speckled Oak



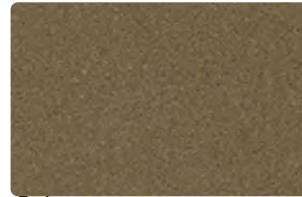
Penny



Pewter



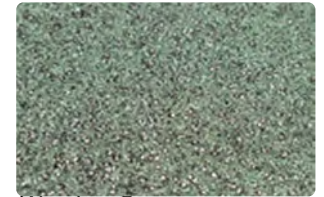
Weather Vein



Sahara



Textured Black



Weather Green

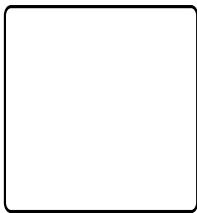
# Vinyl Strap Color Selection

St. Augustine, Florida \* [www.southernbreezeof.com](http://www.southernbreezeof.com) \* (904) 315-3944

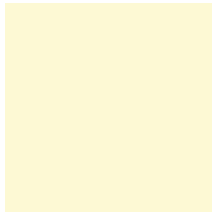
## Standard Strap Colors



Black



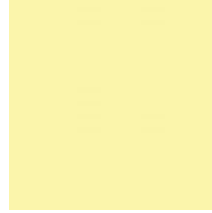
White



Vanilla



Yellow



Citron



Driftwood



Camel



Dove



Forest Green



Terracotta



Kelly Green



Dark Green



Baby Blue



Turquoise



French Blue



Royal Blue



Navy Blue



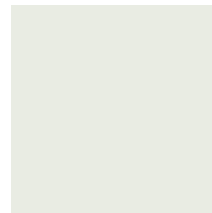
Orange



Gray



Buttercup



Off White



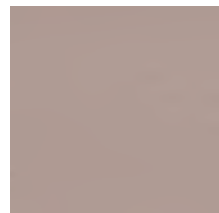
Red



Jade Green



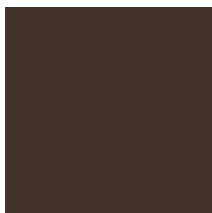
Twilight Rose



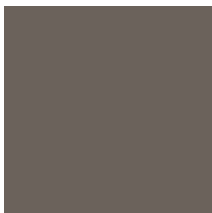
Cappuccino



Clover



Leisure Brown



Adobe



Nantucket Blue



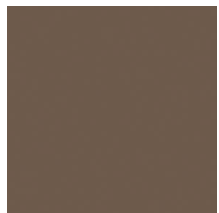
Dusty Blue



Burgandy



Putty



Coffee



Mistletoe



Papaya



Holly Green



Slate Blue



Sherwood Green



Deep water Blue



Charcoal

*C.*

# SUPERIOR

---

## METAL AWNING, LLC

5720 Arlington Rd  
Jacksonville, FL 32211  
904-730-1377  
www.SuperiorMetalAwning.com

### Estimate

**ADDRESS**

Riverside Management Services Inc  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

**SHIP TO**

Riverside Management Services Inc  
3212 Bradley Creek Parkway  
Green Cove Springs, FL 32043

**ESTIMATE #**

2166

**DATE**

10/25/2023

**PROJECT NAME**

Rolling Hills Amenity Ctr.

**DESCRIPTION****QTY****RATE****AMOUNT**

Recover 5 existing Shade structures with new fabric.

24'-0" x 14'-0"

5

4,200.00

21,000.00

Recover 3 existing shade structures with new fabric.

14'-0" x 8'-0"

3

1,980.00

5,940.00

8-10 weeks lead time from final field measurement and deposit.

CHANGE ORDERS: Any changes to the Standard Specifications that are requested by Customer shall be agreed to by the parties in a Client Change Order Contract, which, upon signature by all parties shall be made part of this Contract. Superior Metal Awning may, in its sole discretion, stop all work in connection with the Project until the Client Change Order Contract is signed by Customer.

TERMINATION: In the event that this Contract is terminated, Customer shall pay Superior Metal Awning for all work in progress related to the Project up to date of termination plus a cancellation fee of 25% of the total Contract Amount. LATE FEES: Customer agrees that all amounts not paid by due date stated on invoice sent by Company are subject to late fee of 18% per annum or the maximum rate allowable.

CONTRACT AMOUNT: Customer shall pay Superior Metal Awning for the Project as invoiced by Superior Metal Awning in the amount and in increments listed on this Contract ("Total").

TOTAL

**\$26,940.00**

Accepted By

Accepted Date

*D.*



**Crown Pools Inc**

3002 Phillips Highway

Jacksonville, FL

904-858-4300

904-858-4330

**Quote**

4/29/2022

Quote # 12331

Entered by - KEITH

Valid through - 5/11/2022

**Bill To:**

ROLLING HILLS, CDD (REM)

3212 BRADLEY CREEK PKWY

GREEN COVE SRING, FL 32043

FREDDIE OCA

904-562-0249 - JAY S

**Ship To:**

ROLLING HILLS, CDD (REM)

3212 BRADLEY CREEK PKWY

GREEN COVE SRING, FL 32043

jsoriano@gmsnf.com

Item	Description	QTY	Proposed Price
REMODEL	QUOTE: COMMERCIAL POOL REMODEL		
C. MARCITE - COVE	COMMERICAL MARCITE: POOL: 5050 sqft PRICE INCLUDES: ALL LABOR & MATERIALS TO DRAIN, SECURE, POWERWASH, PREP & PLASTER WITH A COVE BLUE PEBBLE FINISH WHICH CARRIES A LIMITED WARRANTY. CROWN POOLS, INC. WILL REMOVE ALL LOOSE MATERIAL & HAUL-OFF PREMISES. PREP INVOLVES DRAINING OF POOL, REMOVAL OF ALL LOOSE MATERIAL & APPLICATION OF CLI APPROVED BOND-KOTE FOR CORRECT MARCITE COHESION. INCLUDES THE INSTALLATION OF NEW MAIN DRAIN FRAME & GRATES TO MEET VGB CODE. REPLACEMENT OF GUTTER BODIES, RETURNS AND ANY NEW WHITE GOODS. ALL WRITTEN AND VERBAL NOTIFICATIONS TO APPROPRIATE AGENCIES, AS WELL AS ANY REQUIRED PERMITS ARE INCLUDED IN THIS PRICE. ALL WORK TO COMPLY WITH STATE & LOCAL REQUIREMENTS.	1	\$164,125.00
C. GUTTER CHIP	GUTTER CHIP: 546 lin.ft. THIS PROCESS IS REQUIRED TO REMOVE EXISTING GUTTER TO ALLOW FOR PROPER SLOPE FROM WATERLINE TILE TO BACKSPLASH TILE CONFORMING TO 64 E-9	1	\$19,110.00
C. TILE	COMMERCIAL TILE: 1050 lin.ft. { WL & BS } / 900 lin.ft. { RACELANE } / 232 lin.ft. { 2x6 NONSKID } / 96 lin.ft. { 6x6 NONSKID } + 78 DM PRICE INCLUDES ALL LABOR AND MATERIALS TO APPLY NEW BULLNOSE WATERLINE TILE, ANY STANDARD 6x6 BACKSPLASH TILE, BLACK NON-SKID 2x6 TILES ON ALL STEPS AND BENCHES, CUSTOM BULLNOSE NON-SKID TILES ON FRONT OF STEPS ON GUTTER PER CODE. ALL NEW DEPTH MARKERS IN BACKSPLASH INCLUDED IN THIS PRICE. ALL TILE TO BE INSTALLED TO MEET 64 E-9	1	\$82,195.00
REMODEL	REPLACE BAJA STEPS IN POOL	3	\$1,095.00

Item	Description	QTY	Proposed Price
REMODEL	REPLACE POOL LIGHTS	13	\$9,170.85
		Group Subtotal	\$275,695.85
		Subtotal	\$275,695.85
		Tax	\$0.00
Notes		Total	\$275,695.85

Quote Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Print/Sign

275,695.85  
36,187  
311,882.85

	Crown Pools	Pinch a Penny	Cbuss	PBJC
Surfacing Cost				
Pebble Finish	\$ 275,695.85	\$ 223,455.00	322,00.00	
Quartz	????	\$ 197,848.40	????	
				\$ -
Options				
Lights	\$ 9,170.85	LESS THAN \$6500	\$ 5,600.00	
Lights - LED	???	provided by owner	\$ 19,600.00	
				\$ -
\$ -				\$ -
other options				
			\$ 23,100.00	\$ -
			Coping (525 ft.)	

*EIGHTH ORDER OF BUSINESS*

*B.*

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: **107**
- (B) Name of Payee: **E T M**
- (C) Amount Payable: **\$3,463.60** **INV's 210398, 210788, 211255**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

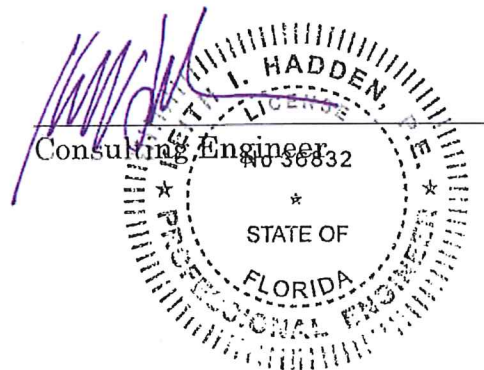
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.



RHCDD-REQ107.ETM.Dec23



ENGLAND-THIMS &amp; MILLER

14775 Old St. Augustine Road, Jacksonville, FL 32258

etm-inc.com | 904.642.8990

Hadden Engineering, Inc.  
P.O. Box 9509  
Fleming Island, FL 32003

October 05, 2023

Invoice No: 210398

**Total This Invoice \$1,753.30**

Project 17186.27000 Rolling Hills - CEI

**Professional Services rendered through September 30, 2023**

Phase 01 Lump Sum

Total Fee 77,170.87

Percent Complete 100.00

**Total Fee 0.00****Total this Phase 0.00**

Phase 02 Additional Services

**Labor**

			Hours	Rate	Amount
Project Manager					
Donchez, James	9/2/2023		1.00	123.97	123.97
Donchez, James	9/9/2023		.50	123.97	61.99
Donchez, James	9/16/2023		1.00	123.97	123.97
Donchez, James	9/23/2023		1.00	123.97	123.97
Donchez, James	9/30/2023		1.50	123.97	185.96
Assistant Project Manager					
Brown, Corey	9/30/2023		1.00	101.20	101.20
Inspector					
Herbert, Francis	9/16/2023		2.00	60.72	121.44
Steeple, Travis	9/2/2023		9.00	60.72	546.48
Steeple, Travis	9/9/2023		2.00	60.72	121.44
Steeple, Travis	9/23/2023		2.00	60.72	121.44
Steeple, Travis	9/30/2023		2.00	60.72	121.44
Totals			23.00		1,753.30
<b>Total Labor</b>					<b>1,753.30</b>

**Total this Phase \$1,753.30****Total This Invoice \$1,753.30****Outstanding Invoices**

Number	Date	Balance
209440	8/4/2023	734.98



Project	17186.27000	Rolling Hills - CEI	Invoice	210398
	209877	8/31/2023	1,769.74	
	<b>Total</b>		<b>2,504.72</b>	
			<b>Total Now Due</b>	<b>\$4,258.02</b>



ENGLAND-THIMS &amp; MILLER

14775 Old St. Augustine Road, Jacksonville, FL 32258

etm-inc.com | 904.642.8990

Hadden Engineering, Inc.  
P.O. Box 9509  
Fleming Island, FL 32003

October 31, 2023

Invoice No: 210788

**Total This Invoice \$1,180.26**

Project 17186.27000 Rolling Hills - CEI

**Professional Services rendered through October 28, 2023**

Phase 01 Lump Sum

Total Fee 77,170.87

Percent Complete 100.00

**Total Fee****0.00****Total this Phase****0.00**

Phase 02 Additional Services

**Labor**

			Hours	Rate	Amount
Project Manager					
Donchez, James	10/7/2023		.50	123.97	61.99
Donchez, James	10/14/2023		.50	123.97	61.99
Donchez, James	10/21/2023		.50	123.97	61.99
Donchez, James	10/28/2023		1.00	123.97	123.97
Assistant Project Manager					
Brown, Corey	10/14/2023		2.00	101.20	202.40
Brown, Corey	10/21/2023		2.00	101.20	202.40
Brown, Corey	10/28/2023		1.00	101.20	101.20
Inspector					
Steeple, Travis	10/7/2023		2.00	60.72	121.44
Steeple, Travis	10/21/2023		1.00	60.72	60.72
Steeple, Travis	10/28/2023		3.00	60.72	182.16
Totals			13.50		1,180.26

**Total Labor****1,180.26****Total this Phase****\$1,180.26****Total This Invoice****\$1,180.26****Outstanding Invoices**

Number	Date	Balance
209440	8/4/2023	734.98
209877	8/31/2023	1,769.74

Project	17186.27000	Rolling Hills - CEI	Invoice	210788
	210398	10/5/2023	1,753.30	
	<b>Total</b>		<b>4,258.02</b>	
			<b>Total Now Due</b>	<b>\$5,438.28</b>



ENGLAND-THIMS &amp; MILLER

14775 Old St. Augustine Road, Jacksonville, FL 32258

etminc.com | 904.642.8990

Hadden Engineering, Inc.  
P.O. Box 9509  
Fleming Island, FL 32003

**FINAL INVOICE**

November 28, 2023

Invoice No: 211255

**Total This Invoice \$530.04**

Project 17186.27000 Rolling Hills - CEI

**Professional Services rendered through November 25, 2023**

Phase 01 Lump Sum

Total Fee 77,170.87

Percent Complete 100.00

**Total Fee 0.00****Total this Phase 0.00**

Phase 02 Additional Services

**Labor**

			Hours	Rate	Amount
Project Manager					
Donchez, James	11/4/2023		1.00	123.97	123.97
Donchez, James	11/11/2023		.50	123.97	61.99
Assistant Project Manager					
Brown, Corey	11/4/2023		1.00	101.20	101.20
Inspector					
Steeple, Travis	11/4/2023		4.00	60.72	242.88
Totals			6.50		530.04
<b>Total Labor</b>					<b>530.04</b>

**Total this Phase \$530.04****Total This Invoice \$530.04****Outstanding Invoices**

Number	Date	Balance
210398	10/5/2023	1,753.30
210788	10/31/2023	1,180.26
<b>Total</b>		<b>2,933.56</b>

**Total Now Due \$3,463.60**

## REQUISITION FOR SERIES 2020 PROJECT

The undersigned, an Authorized Officer of **Rolling Hills Community Development District** (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Fifth Supplemental Trust Indenture from the District to the Trustee, dated as of October 1, 2020 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

(A) Requisition Number: **108**

(B) Name of Payee: **HADDEN ENGINEERING, INC. -Inv.6041**

(C) Amount Payable: **\$20,132.00**

(D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable):

(E) Fund or Account and subaccount, if any, from which disbursement to be made:

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2020 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2020 Project and each represents a Cost of the Series 2020 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2020 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

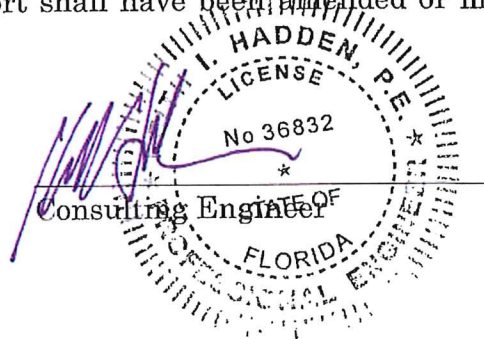
Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2020 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2020 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2020 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.



**HADDEN ENGINEERING, INC.**

POST OFFICE BOX 9509  
FLEMING ISLAND, FL 32006  
(904) 269-9999

**Invoice**

DATE	INVOICE #
10/6/2023	6041

BILL TO
Jim Oliver Rolling Hills CDD 475 West Town Place,#114 St. Augustine, FL. 32092

PERIOD COVERED
10/07/2023 TO 12/01/23

PROJECT NO.	PROJECT
14201	RH-CDD

DESCRIPTION	HOURS	RATE	AMOUNT
Engineering Services	84	125.00	10,500.00
Survey Services for REIMBURSEMENT to HEI (see attached Invoice #50965)		9,632.00	9,632.00
Eiland & Associates / SURVEYORS			
		<b>Total</b>	<b>\$20,132.00</b>

THANK YOU FOR YOUR BUSINESS!

Eiland & Associates, Inc.

615 Blanding Boulevard  
Orange Park, FL 32073-6312

Ph. (904) 272-1000 Fax (904) 272-5443

<b>Invoice To:</b>
Hadden Engineering, Inc. P.O. Box 9509 Fleming Island, FL 32006
<b>Phone:</b> 904-269-9999

Date	Invoice #
12/11/2023	50965

Map #	Job #
PB 72:1-11	44550B

<b>Terms</b>
Due on receipt

<b>PROFESSIONAL SERVICES RENDERED</b>	<b>Amount</b>
Ordered By: Keith Hadden @ 868-7057  Setting Final Lot Corners, PRM's and Temp PCP's ~ Rolling Hills Unit 2-C, Clay County, Florida.  Plat Recording Fees	  9,360.00  272.00
	<b>Total \$9,632.00</b>
	<b>Payments/Credits \$0.00</b>
	<b>Balance Due \$9,632.00</b>

Payments not received within 30 days from invoice date are subject to a finance charge of 1.5% per month.  
Payments not received within 90 days from invoice date are subject to a lien being filed on the above captioned property.



## *NINTH ORDER OF BUSINESS*

*B.*

## FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 108
- (B) Name of Payee: Alliant Engineering, Inc.
- (C) Amount Payable: \$410.00
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): CDD Engineering support for through September 2023.
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: Series 2022 bonds.

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.

The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.  
Joseph R. Schofield, P.E.



Digitally signed by Joseph  
Schofield  
Reason: I am approving this  
document  
Date: 2023.11.04 14:25:59-04'00'

\_\_\_\_\_  
Consulting Engineer

10475 Fortune Pkwy Ste 101  
Jacksonville, FL 32256  
904.240.1351 MAIN  
www.alliant-inc.com



Remit to:  
733 Marquette Ave Ste 700  
Minneapolis, MN 55402  
612.758.3080 MAIN  
www.alliant-inc.com

Rolling Hills Community Development District  
Attn: Accounts Payable  
475 West Town Place, Suite 114, World Golf Village  
St. Augustine, FL 32092

October 24, 2023  
Invoice No: 75563  
Due Date: November 23, 2023

**Project Contact Stacey Johnson**

Project 221-0076.1 Rolling Hills CDD

**Professional Services through September 30, 2023**

Task 001 CDD

**Fee**

Total Fee	12,500.00		
Percent Complete	100.00	Total Earned	12,500.00
		Previous Fee Billing	12,500.00
		Current Fee Billing	0.00
		<b>Total Fee</b>	<b>0.00</b>
		<b>Total this Task</b>	<b>0.00</b>

Task 002 CDD Engineering

**Professional Personnel**

	Hours	Rate	Amount	
Employee				
Schofield, Joseph	1.00	205.00	205.00	
process and review invoices.				
Schofield, Joseph	1.00	205.00	205.00	
process invoices and pay applications.				
Totals	2.00		410.00	
<b>Total Labor</b>				<b>410.00</b>
		<b>Total this Task</b>		<b>\$410.00</b>
		<b>Total this Invoice</b>		<b><u>\$410.00</u></b>

## FORM OF REQUISITION FOR SERIES 2022 PROJECT

The undersigned, an Authorized Officer of Rolling Hills Community Development District (the "District") hereby submits the following requisition for disbursement under and pursuant to the terms of the Master Trust Indenture from the District to U.S. Bank Trust Company, National Association, Orlando, Florida, as trustee (the "Trustee"), dated as of November 1, 2006 (the "Master Indenture"), as supplemented by the Sixth Supplemental Trust Indenture from the District to the Trustee, dated as of February 1, 2022 (the "Supplemental Indenture" and together with the Master Indenture, the "Indenture") (all capitalized terms used herein shall have the meaning ascribed to such term in the Indenture):

- (A) Requisition Number: 109
- (B) Name of Payee: Pipeline Constructors, Inc.
- (C) Amount Payable: \$325,986.75
- (D) Purpose for which paid or incurred (refer also to specific contract if amount is due and payable pursuant to a contract involving progress payments or state Costs of Issuance, if applicable): Payment of the contractor's Final Retainage
- (E) Fund or Account and subaccount, if any, from which disbursement to be made: Series 2022 bonds.

The undersigned hereby certifies that:

☒ obligations in the stated amount set forth above have been incurred by the District, that each disbursement set forth above is a proper charge against the Series 2022 Acquisition and Construction Account referenced above, that each disbursement set forth above was incurred in connection with the acquisition and/or construction of the Series 2022 Project and each represents a Cost of the Series 2022 Project, and has not previously been paid out of such Account;

OR

☐ this requisition is for costs of issuance payable from the Series 2022 Costs of Issuance Account that has not previously been paid out of such Account.

The undersigned hereby further certifies that there has not been filed with or served upon the District notice of any lien, right to lien, or attachment upon, or claim affecting the right to receive payment of, any of the moneys payable to the Payee set forth above, which has not been released or will not be released simultaneously with the payment hereof.



The undersigned hereby further certifies that such requisition contains no item representing payment on account of any retained percentage which the District is at the date of such certificate entitled to retain.

Originals or copies of the invoice(s) from the vendor of the property acquired or services rendered with respect to which disbursement is hereby requested are on file with the District.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

By:   
Authorized Officer

**CONSULTING ENGINEER'S APPROVAL FOR  
NON-COST OF ISSUANCE REQUESTS ONLY**

If this requisition is for a disbursement from other than the Series 2022 Costs of Issuance Account, the undersigned Consulting Engineer hereby certifies that this disbursement is for a Cost of the Series 2022 Project and is consistent with (i) the applicable acquisition or construction contract, (ii) the plans and specifications for the portion of the Series 2022 Project with respect to which such disbursement is being made, and (iii) the report of the Consulting Engineer attached as an exhibit to the Supplemental Indenture, as such report shall have been amended or modified on the date hereof.

Alliant Engineering, Inc.  
Joseph R. Schofield, P.E.



Digitally signed by Joseph Schofield  
Reason: I am approving this document  
Date: 2024.01.25 10:45:58-05'00'

Consulting Engineer



## REQUEST FOR PAYMENT

DRAW (INVOICE) #: FINAL RETAINAGE

DRAW DATE: 12/28/23

PERIOD END DATE: FINAL RETAINAGE

PROJECT # 257

PROJECT: Shadow Crest at Rolling Hills

LOCATION: Clay County Florida

OFFICE USE ONLY

a)	Amount of original agreement	.....	\$ 8,057,453.00
b)	Net Change Orders #1 thru #	.....	\$ (1,537,718.09)
c)	Revised agreement amount (a+b)	.....	\$ 6,519,734.91
d)	Work completed to date	.....	\$ 6,519,734.91
e)	Value of stored materials (itemized inventory attached)	.....	\$
f)	Total completed & stored to date (d+e)	.....	\$ 6,519,734.91
g)	Less previous applications (line f from previous draw)	.....	\$ 6,519,734.91
h)	Current application (f-g)	.....	\$ 0.00
i)	Less <u>0</u> % retainage (h*%)	.....	\$ -325,986.75
j)	Less other deductions (State if applicable)	.....	\$ 0.00
k)	Net amount this request (h-i-j)	.....	\$ 325,986.75
l)	Balance to complete agreement (c-f)	.....	\$ 0.00
m)	Job-To-Date Retainage Held	.....	\$ 0.00

## CONDITIONAL PARTIAL WAIVER AND RELEASE OF LIEN

The undersigned subcontractor acknowledges that there are no additional costs or claims for any extras or additions for labor or material on the described real estate performed to date, except as authorized by signed Change Orders which are included on line "b" below and further certifies that all work performed or materials installed are in accordance with the approved plans and specifications on the agreement. The undersigned certifies that all laborers and materialmen with regard to the job have been fully paid and that none of such laborers and materialmen have any claims, demands or claims of lien against said premises, and the undersigned subcontractor does hereby agree to indemnify and hold harmless Rolling Hills Comm Dev District against any loss or damage, including a reasonable attorney's fee, which it may sustain by reason of placing or filing of liens against said real estate by subcontractor's laborers or materialmen for amounts due them for services performed to date.

This agreement constitutes a partial release of lien to the extent of all monies due and owing, including the cost of additional labor and material for work being performed without a signed Change Order up to date hereof, and further is given in accordance with Governing Mechanics Lien Law and the undersigned subcontractor certifies that he has paid all laborers and materialmen to the date hereof and this agreement constitutes a sworn affidavit inducing Rolling Hills Comm Dev District to make the payment requested.

SIGNATURE MUST BE NOTARIZED OR WITNESSED BY TWO PERSONS.

Witness the hand and seal of the undersigned this 28 day of December

Pipeline Constructors, Inc.

Name of Company

2117 N. Temple Ave Starke, FL 32091

Address

By: Marney Best, PM, 2023

Signature

Project Manager

Title

904-964-2019

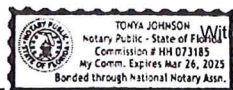
Phone

Before me, the undersigned authority, personally appeared Marney Best who, by me being first duly sworn, did acknowledge that he or she is the Project Manager of Pipeline Constructors, Inc. and as such has the authority to execute this document and that the facts stated therein are true.

Dated this 28 date of December, 2023. My Commission Expires: 3/26/25

STATE OF Florida COUNTY OF Bradford

Maya Johnson  
Notary Public



Witness:

CHECK DELIVERY (CIRCLE ONE) \* DELIVER TO JOB SITE \* REGULAR MAIL \* OVERNIGHT-FEDEX/UPS #



**CONDITIONAL  
WAIVER AND RELEASE OF LIEN  
UPON PROGRESS PAYMENT**

The undersigned lienor, in consideration of the sum of \$ 325,986.75,  
hereby waives and releases its lien and right to claim a lien for labor, services or materials  
furnished through 12/28/23 to Rolling Hills Comm Dev District on the job of  
Shadow Crest, to the following described property:

Job Name: Shadow Crest at Rolling Hills  
Job Address: Garden Moss Drive  
City, State, Zip: Green Cove Springs, FL

This release is contingent upon receipt by the undersigned of the consideration specified above  
and upon full collection by the undersigned of any and all checks, drafts and instruments given  
in payment for labor, services or materials on the job.

This waiver and release does not cover any retention or labor, services, or materials  
furnished after the date specified.

DATED on 12/28, 2023.

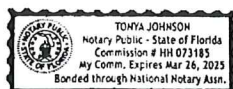
Pipeline Constructors, Inc.  
(Subcontractor's Name)  
By: Marney Best, PM  
Printed Name Marney Best, PM

STATE OF FLORIDA  
COUNTY OF Bradford

The foregoing instrument was acknowledged before me this 28 day  
of December, 2023, by Marney Best, as Project Manager  
of Pipeline Constructors, Inc., who is:

(Subcontractor's Name)

☒ Personally known  
Produced Identification  
Type of Identification Produced \_\_\_\_\_



Tonya Johnson  
NOTARY PUBLIC  
My Commission Expires 3/26/25

Description of Work	Scheduled Value	From Previous Application	This Period Complete	Material Stored	Total Completed to Date	%	Balance to Finish	Retainage
Mobilization/Construction Stake Out								
Mobilization	\$ 45,000.00	\$ 45,000.00	\$ -		\$ 45,000.00	100%	\$ -	
Construction Entrance	\$ 10,500.00	\$ 10,500.00	\$ -		\$ 10,500.00	100%	\$ -	
Construction Stake Out	\$ 25,000.00	\$ 25,000.00	\$ -		\$ 25,000.00	100%	\$ -	
Umbrella	\$ 100,000.00	\$ 100,000.00	\$ -		\$ 100,000.00	100%	\$ -	
Total Mobilization	180,500.00	180,500.00	-	-	180,500.00	100%	-	-
Clearing & Earthwork								
Clearing	\$ 135,120.00	\$ 135,120.00	\$ -		\$ 135,120.00	100%	\$ -	
Stripping	\$ 300,304.00	\$ 300,304.00	\$ -		\$ 300,304.00	100%	\$ -	
Respread	\$ 205,000.00	\$ 205,000.00	\$ -		\$ 205,000.00	100%	\$ -	
Cut	\$ 147,250.00	\$ 147,250.00	\$ -		\$ 147,250.00	100%	\$ -	
Fill	\$ 340,270.00	\$ 340,270.00	\$ -		\$ 340,270.00	100%	\$ -	
Export Strippings	\$ 210,300.00	\$ 210,300.00	\$ -		\$ 210,300.00	100%	\$ -	
Finish Grade	\$ 58,625.00	\$ 58,625.00	\$ -		\$ 58,625.00	100%	\$ -	
Export Good	\$ 244,375.00	\$ 244,375.00	\$ -		\$ 244,375.00	100%	\$ -	
Haul Road	\$ 53,183.00	\$ 53,183.00	\$ -		\$ 53,183.00	100%	\$ -	
Tree Protection	\$ 6,992.00	\$ 6,992.00	\$ -		\$ 6,992.00	100%	\$ -	
Total Earthwork	1,701,419.00	1,701,419.00	-	-	1,701,419.00	100%	-	-
Pond Excavation								
Cut	568,800.00	\$ 568,800.00	\$ -		\$ 568,800.00	100%	\$ -	
Total Pond Excavation	568,800.00	568,800.00	-	-	568,800.00	100%	-	-
Erosion Control								
Silt Fence	24,420.00	\$ 24,420.00	\$ -		\$ 24,420.00	100%	\$ -	
Erosion Control	24,000.00	\$ 24,000.00	\$ -		\$ 24,000.00	100%	\$ -	
Total Erosion Control	48,420.00	48,420.00	-	-	48,420.00	100%	-	-
SWPPP								
N.O.I.	2,200.00	\$ 2,200.00	\$ -		\$ 2,200.00	100%	\$ -	
N.P.D.E.S.	18,000.00	\$ 18,000.00	\$ -		\$ 18,000.00	100%	\$ -	
Total SWPPP	20,200.00	20,200.00	-	-	20,200.00	100%	-	\$ -
Storm Drain System								
C Inlet	3,489.35	\$ 3,489.35	\$ -		\$ 3,489.35	100%	\$ -	
Curb Inlet	76,427.50	\$ 76,427.50	\$ -		\$ 76,427.50	100%	\$ -	
Double Curb Inlet	163,039.10	\$ 163,039.10	\$ -		\$ 163,039.10	100%	\$ -	
Manhole	21,879.30	\$ 21,879.30	\$ -		\$ 21,879.30	100%	\$ -	
Junction Box	6,959.00	\$ 6,959.00			\$ 6,959.00	100%	\$ -	
Control Structure	14,534.00	\$ 14,534.00	\$ -		\$ 14,534.00	100%	\$ -	
Skimmer	11,616.00	\$ 11,616.00	\$ -		\$ 11,616.00	100%	\$ -	
Yard Drain	4,230.00	\$ 4,230.00			\$ 4,230.00	100%	\$ -	



Schedule of Values

15" MES	1,563.00	\$	1,563.00			\$	1,563.00	100%	\$	-
18" MES	3,326.00	\$	3,326.00	\$	-		3,326.00	100%	\$	-
24" MES	2,260.00	\$	2,260.00	\$	-		2,260.00	100%	\$	-
36" MES	12,120.00	\$	12,120.00	\$	-		12,120.00	100%	\$	-
42" MES	10,200.00	\$	10,200.00	\$	-		10,200.00	100%	\$	-
15" HP	23,565.20	\$	23,565.20	\$	-		23,565.20	100%	\$	-
18" HP	106,705.36	\$	106,705.36	\$	-		106,705.36	100%	\$	-
24" HP	94,425.52	\$	94,425.52	\$	-		94,425.52	100%	\$	-
30" HP	28,722.80	\$	28,722.80	\$	-		28,722.80	100%	\$	-
36" HP	115,891.21	\$	115,891.21	\$	-		115,891.21	100%	\$	-
42" HP	57,666.56	\$	57,666.56	\$	-		57,666.56	100%	\$	-
Office Materials	717.00	\$	717.00	\$	-		717.00	100%	\$	-
Rip Rap	14,880.00	\$	14,880.00	\$	-		14,880.00	100%	\$	-
Laser Profile	50,750.10	\$	50,750.10	\$	-		50,750.10	100%	\$	-
Layout	9,100.00	\$	9,100.00	\$	-		9,100.00	100%	\$	-
As-builts	14,300.00	\$	14,300.00	\$	-		14,300.00	100%	\$	-
<b>Total Storm Drain System</b>	<b>848,367.00</b>		<b>848,367.00</b>		-		<b>848,367.00</b>	<b>100%</b>		-
<b>Water Main</b>										
Remove Plug & Connect	7,450.00	\$	7,450.00	\$	-		7,450.00	100%	\$	-
12" DR 18	383,748.78	\$	383,748.78	\$	-		383,748.78	100%	\$	-
8" DR 18	127,890.36	\$	127,890.36	\$	-		127,890.36	100%	\$	-
6" DIP	7,090.56	\$	7,090.56	\$	-		7,090.56	100%	\$	-
4" DR 18	10,558.80	\$	10,558.80	\$	-		10,558.80	100%	\$	-
Short Service	23,901.00	\$	23,901.00	\$	-		23,901.00	100%	\$	-
Short Double Service	65,007.00	\$	65,007.00	\$	-		65,007.00	100%	\$	-
Long Single Service	9,580.95	\$	9,580.95	\$	-		9,580.95	100%	\$	-
Long Double Service	120,333.00	\$	120,333.00	\$	-		120,333.00	100%	\$	-
12" Gate Valve	46,444.20	\$	46,444.20	\$	-		46,444.20	100%	\$	-
8" Gate Valve	14,542.80	\$	14,542.80	\$	-		14,542.80	100%	\$	-
6" Gate Valve	28,850.70	\$	28,850.70	\$	-		28,850.70	100%	\$	-
Fire Hydrant	49,144.45	\$	49,144.45	\$	-		49,144.45	100%	\$	-
Flushing Hydrant	1,655.25	\$	1,655.25	\$	-		1,655.25	100%	\$	-
Blow Off	4,965.75	\$	4,965.75	\$	-		4,965.75	100%	\$	-
12" Misc Fittings	32,777.10	\$	32,777.10	\$	-		32,777.10	100%	\$	-
8" Misc Fittings	13,946.80	\$	13,946.80	\$	-		13,946.80	100%	\$	-
4" Misc Fittings	2,214.00	\$	2,214.00	\$	-		2,214.00	100%	\$	-
Restraints/Wire	41,222.60	\$	41,222.60	\$	-		41,222.60	100%	\$	-
PT/BT	17,000.00	\$	17,000.00	\$	-		17,000.00	100%	\$	-
Layout	18,000.00	\$	18,000.00	\$	-		18,000.00	100%	\$	-
Wire Testing	23,121.90	\$	23,121.90	\$	-		23,121.90	100%	\$	-
Asbuilts	24,000.00	\$	24,000.00	\$	-		24,000.00	100%	\$	-

Total Water Main	1,073,446.00	1,073,446.00	Re-Use Main	-	-	1,073,446.00	100%	-	-
Remove Plug & Connect									
12" DR 18	3,725.00	\$ 3,725.00	\$ -	-		\$ 3,725.00	100%	\$ -	-
6" DR 18	386,678.16	\$ 386,678.16	\$ -	-	\$ -	\$ 386,678.16	100%	\$ -	-
4" DR 18	45,007.54	\$ 45,007.54	\$ -	-		\$ 45,007.54	100%	\$ -	-
Short Service	50,469.10	\$ 50,469.10	\$ -	-		\$ 50,469.10	100%	\$ -	-
Short Double Service	13,926.60	\$ 13,926.60	\$ -	-		\$ 13,926.60	100%	\$ -	-
Long Single Service	89,234.55	\$ 89,234.55	\$ -	-		\$ 89,234.55	100%	\$ -	-
Long Double Service	7,395.50	\$ 7,395.50	\$ -	-		\$ 7,395.50	100%	\$ -	-
12" Gate Valve	107,696.00	\$ 107,696.00	\$ -	-		\$ 107,696.00	100%	\$ -	-
6" Gate Valve	42,222.00	\$ 42,222.00	\$ -	-	\$ -	\$ 42,222.00	100%	\$ -	-
4" Gate Valve	5,091.30	\$ 5,091.30	\$ -	-		\$ 5,091.30	100%	\$ -	-
Flushing Hydrant	5,206.40	\$ 5,206.40	\$ -	-		\$ 5,206.40	100%	\$ -	-
Blow Off	3,400.20	\$ 3,400.20	\$ -	-		\$ 3,400.20	100%	\$ -	-
12" Misc Fittings	5,100.65	\$ 5,100.65	\$ -	-		\$ 5,100.65	100%	\$ -	-
6" Misc Fittings	23,110.35	\$ 23,110.35	\$ -	-		\$ 23,110.35	100%	\$ -	-
4" Misc Fittings	2,580.65	\$ 2,580.65	\$ -	-		\$ 2,580.65	100%	\$ -	-
Restraints/Wire	3,539.00	\$ 3,539.00	\$ -	-		\$ 3,539.00	100%	\$ -	-
PT/BT	39,248.40	\$ 39,248.40	\$ -	-		\$ 39,248.40	100%	\$ -	-
Layout	12,500.00	\$ 12,500.00	\$ -	-		\$ 12,500.00	100%	\$ -	-
Wire Testing	8,800.00	\$ 8,800.00	\$ -	-		\$ 8,800.00	100%	\$ -	-
Asbuilts	22,728.60	\$ 22,728.60	\$ -	-		\$ 22,728.60	100%	\$ -	-
Total Re-Use Main	12,400.00	\$ 12,400.00	\$ -	-		\$ 12,400.00	100%	\$ -	-
	890,060.00	\$ 890,060.00	\$ -	-	-	\$ 890,060.00	100%	\$ -	-
Sewer System									
Manhole "A" (4-6)	143,264.35	\$ 143,264.35	\$ -	-		\$ 143,264.35	100%	\$ -	-
Manhole "B" (10-12)	27,229.55	\$ 27,229.55	\$ -	-		\$ 27,229.55	100%	\$ -	-
Drop Bowls	2,925.22	\$ 2,925.22	\$ -	-		\$ 2,925.22	100%	\$ -	-
10" PVC	10,769.47	\$ 10,769.47	\$ -	-		\$ 10,769.47	100%	\$ -	-
8" PVC (4-6)	384,542.76	\$ 384,542.76	\$ -	-		\$ 384,542.76	100%	\$ -	-
Services	289,199.95	\$ 289,199.95	\$ -	-	\$ -	\$ 289,199.95	100%	\$ -	-
Dewater	134,848.00	\$ 134,848.00	\$ -	-		\$ 134,848.00	100%	\$ -	-
Layout	4,900.00	\$ 4,900.00	\$ -	-		\$ 4,900.00	100%	\$ -	-
T.V.	67,634.70	\$ 67,634.70	\$ -	-		\$ 67,634.70	100%	\$ -	-
Asbuilts	7,700.00	\$ 7,700.00	\$ -	-		\$ 7,700.00	100%	\$ -	-
Total Sewer System	1,073,014.00	\$ 1,073,014.00	\$ -	-	-	\$ 1,073,014.00	100%	\$ -	-
Conduit									
Gray Conduit (1260')	24,926.00	\$ 24,926.00	\$ 10,373.00	\$ -	\$ -	\$ 24,926.00	100%	\$ -	-
Conduit Credit back to owner	(10,373.00)	\$ -	\$ (10,373.00)	\$ -	\$ -	\$ (10,373.00)	100%	\$ -	-



<b>Total Conduit</b>	<b>14,553.00</b>	<b>14,553.00</b>	<b>-</b>	<b>-</b>	<b>14,553.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Roadway</b>								
Mixing		\$ 176,400.00	\$	-	\$	100%	\$	-
Asphalt Base - 6"		\$ 238,317.00	\$	-	\$	100%	\$	-
Base Finishing		\$ 152,994.47	\$	-	\$	100%	\$	-
Asphalt Paving -1" Lift		\$ 362,111.30	\$	-	\$	100%	\$	-
Prime		\$ 19,634.23	\$	-	\$	100%	\$	-
Pavement Marking/Signage		\$ 9,295.00	\$	-	\$	100%	\$	-
Pavement Marking Final		\$ 1,595.00	\$	-	\$	100%	\$	-
<b>Total Roadway</b>	<b>960,347.00</b>	<b>960,347.00</b>	<b>-</b>	<b>-</b>	<b>960,347.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Curb &amp; Gutter</b>								
Curbs Miami		\$ 268,094.00	\$	-	\$	100%	\$	-
<b>Total Curb &amp; Gutter</b>	<b>268,094.00</b>	<b>268,094.00</b>	<b>-</b>	<b>-</b>	<b>268,094.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Concrete Sidealks</b>								
Sidewalk		\$ 77,620.00	\$	-	\$	100%	\$	-
ADA Mats		\$ 28,380.00	\$	-	\$	100%	\$	-
<b>Total Sidewalks</b>	<b>106,000.00</b>	<b>106,000.00</b>	<b>-</b>	<b>-</b>	<b>106,000.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Sodding</b>								
Sodded Path Sand		\$ 356.40	\$	-	\$	100%	\$	-
Sodded Path		\$ 96.25	\$	-	\$	100%	\$	-
Sod Pond #1		\$ 21,602.35	\$	-	\$	100%	\$	-
Sod Pond #2		\$ 19,658.10	\$	-	\$	100%	\$	-
Sod Pond #3		\$ 14,029.40	\$	-	\$	100%	\$	-
Sod Pond Backs		\$ 19,681.50	\$	-	\$	100%	\$	-
Sod Lot Slopes		\$ 24,547.60	\$	-	\$	100%	\$	-
Sod Swales		\$ 18,283.65	\$	-	\$	100%	\$	-
Sod Spreader Swales		\$ 88.55	\$	-	\$	100%	\$	-
Sod B.O.C.		\$ 13,576.20	\$	-	\$	100%	\$	-
<b>Total Sod</b>	<b>131,920.00</b>	<b>131,920.00</b>	<b>-</b>	<b>-</b>	<b>131,920.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Seeding/Mulching</b>								
Seeding ROW & Lots		\$ 180,125.00	\$	-	\$	100%	\$	-
<b>Total Seeding/Mulching</b>	<b>180,125.00</b>	<b>180,125.00</b>	<b>-</b>	<b>-</b>	<b>180,125.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Bond</b>								
Bond		\$ 124,000.00	\$	-	\$	100%	\$	-
<b>Total Bond</b>	<b>124,000.00</b>	<b>124,000.00</b>	<b>-</b>	<b>-</b>	<b>124,000.00</b>	<b>100%</b>	<b>-</b>	<b>-</b>
<b>Sales Tax Credit</b>								
Sales Tax Credit		\$ (142,185.00)	\$	(1,167.13)	\$	100%	\$	-
Sales Tax Credit Not Used		\$ 1,167.13	\$	1,167.13	\$	100%	\$	-
<b>Total Sales Tax Credit</b>	<b>(141,017.87)</b>	<b>(141,017.87)</b>	<b>(0.00)</b>	<b>(0.00)</b>	<b>(141,017.87)</b>	<b>99%</b>	<b>-</b>	<b>-</b>
<b>TOTAL CONTRACT BEFORE CO</b>	<b>8,048,247.13</b>	<b>8,048,247.13</b>	<b>(0.00)</b>	<b>(0.00)</b>	<b>8,048,247.13</b>	<b>100%</b>	<b>-</b>	<b>-</b>

CONTRACT MODIFICATIONS									
CM #001- Underdrain at entrance	43,840.00	43,840.00	\$	-		\$	43,840.00	100%	\$
CM#002 - Underdrain at intersection	16,800.00	16,800.00	\$	-		\$	16,800.00	100%	\$
CM#003 - Energy Dissipator	8,790.00	8,790.00	\$	-		\$	8,790.00	100%	\$
CM#004 - H2 Grate Addition	913.00	913.00	\$	-		\$	913.00	100%	\$
CM #005 - Mail Box Pads	2,890.00	2,890.00	\$	-		\$	2,890.00	100%	\$
CM #006 - FFE Changes in dirt work	23,721.50	23,721.50	\$	-		\$	23,721.50	100%	\$
CM# 007 - Underdrain for balance of site	567,664.00	567,664.00	\$	-		\$	567,664.00	100%	\$
CM #008 - Concrete drive for Lift Station	15,408.00	15,408.00	\$	-		\$	15,408.00	100%	\$
CM #009 - Street signs changes	1,550.00	1,550.00	\$	-		\$	1,550.00	100%	\$
CM #010 - Handrail	1,830.00	1,830.00	\$	-		\$	1,830.00	100%	\$
CM # 011- Excess Fill haul out	4,125.00	4,125.00	\$	-		\$	4,125.00	100%	\$
Total Contract Modifications	687,531.50	687,531.50		-			687,531.50		-
TOTAL CONTRACT WITH CO	8,735,778.63	8,735,778.63		(0.00)			8,735,778.63		-
LESS ODP PAYMENTS TO DATE									
March 2022 - ODP Payments	(70,207.80)	(70,207.80)	\$	-		\$	(70,207.80)	100%	\$
April 2022- ODP Payments	(348,794.66)	(348,794.66)	\$	-		\$	(348,794.66)	100%	\$
May 2022 ODP Payments	(496,427.89)	(496,427.89)	\$	-		\$	(496,427.89)	100%	\$
June 2022 - ODP Payments	(591,602.20)	(591,602.20)	\$	-		\$	(591,602.20)	100%	\$
July 2022 - ODP Payments	(175,159.86)	(175,159.86)	\$	-		\$	(175,159.86)	100%	\$
August 2022 - ODP Payments	(70,799.39)	(70,799.39)	\$	-		\$	(70,799.39)	100%	\$
September 2022 - ODP Payments	(34,079.89)	(34,079.89)	\$	-		\$	(34,079.89)	100%	\$
October 2022 - ODP Payments	(47,723.78)	(47,723.78)	\$	-		\$	(47,723.78)	100%	\$
November 2022 - ODP Payments	(92,104.59)	(92,104.59)	\$	-		\$	(92,104.59)	100%	\$
December 2022 - ODP Payments	(40,788.08)	(40,788.08)	\$	-		\$	(40,788.08)	100%	\$
January 2023 - ODP Payments	(36,159.58)	(36,159.58)	\$	-		\$	(36,159.58)	100%	\$
February 2023 - ODP Payments	(10,040.93)	(10,040.93)	\$	-		\$	(10,040.93)	100%	\$
March 2023 - ODP Payments	(10,421.01)	(10,421.01)	\$	-		\$	(10,421.01)	100%	\$
April 2023 - ODP Payments	(17,886.07)	(17,886.07)	\$	-		\$	(17,886.07)	100%	\$
May 2023 - ODP Payments	(19,259.38)	(19,259.38)	\$	-		\$	(19,259.38)	100%	\$
June/July 2023 - ODP Payments	(154,588.61)	(154,588.61)	\$	-		\$	(154,588.61)	100%	\$
TOTAL ODP TO DATE	(2,216,043.72)	(2,216,043.72)		-			(2,216,043.72)	100%	-
REVISED CONTRACT VALUE	\$ 6,519,734.91	\$ 6,519,734.91	\$	(0.00)	\$	-	\$ 6,519,734.91	100%	\$



**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
SURETY ☒  
OTHER ☐

**AIA DOCUMENT G707**

Bond No. 0637016

PROJECT: Shadow Crest at Rolling Hills, Clay County, Florida  
(name, address)

TO (Owner)

Rolling Hills Community Development District  
c/o Governmental Management Services, LLC, 475 West Town  
Place, Suite 114  
St. Augustine, FL 32092

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Shadow Crest at Rolling Hills, Clay County,  
Florida

CONTRACT DATE: February 9, 2022

CONTRACTOR: Pipeline Constructors, Inc.  
2117 North Temple Avenue Starke, FL 32091

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(here insert name and address of Surety Company)

Harco National Insurance Company  
4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Pipeline Constructors, Inc.  
2117 North Temple Avenue Starke, FL 32091

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not  
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

Rolling Hills Community Development District  
c/o Governmental Management Services, LLC, 475 West Town Place, Suite 114 St. Augustine, FL 32092

, OWNERS,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,  
the Surety Company has hereunto set its hand this 2nd day of January, 2024

Harco National Insurance Company  
Surety Company

Signature of Authorized Representative

Dana Granice, Attorney-in-Fact  
Title

Witness:  
AMERICAN  
(Seal):

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND  
CLAIMS, Current Edition

# POWER OF ATTORNEY

Bond # 0637016

## HARCO NATIONAL INSURANCE COMPANY INTERNATIONAL FIDELITY INSURANCE COMPANY

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

KNOW ALL MEN BY THESE PRESENTS: That HARCO NATIONAL INSURANCE COMPANY, a corporation organized and existing under the laws of the State of Illinois, and INTERNATIONAL FIDELITY INSURANCE COMPANY, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

DESIREE CARDLIN, DANA GRANICE, MICHELLE WANNAMAKER, KATHERINE ACOSTA, IAN WILLIAMS, THOMAS BEAN, GERARD S. MACHOLZ, CAMILLE MAITLAND, SUSAN LUPSKI, ROBERT T. PEARSON, COLETTE R. CHISHOLM

Uniondale, NY

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY and is granted under and by authority of the following resolution adopted by the Board of Directors of INTERNATIONAL FIDELITY INSURANCE COMPANY at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of HARCO NATIONAL INSURANCE COMPANY at a meeting held on the 13th day of December, 2018.

"RESOLVED, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY have each executed and attested these presents on this 31st day of December, 2023



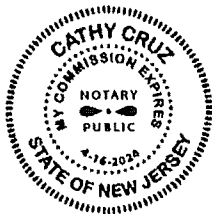
STATE OF NEW JERSEY  
County of Essex

STATE OF ILLINOIS  
County of Cook



Kenneth Chapman  
Executive Vice President, Harco National Insurance Company  
and International Fidelity Insurance Company

On this 31st day of December, 2023, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Cathy Cruz a Notary Public of New Jersey  
My Commission Expires April 16, 2024

### CERTIFICATION

I, the undersigned officer of HARCO NATIONAL INSURANCE COMPANY and INTERNATIONAL FIDELITY INSURANCE COMPANY do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, January 02, 2024

A01946

Irene Martins, Assistant Secretary



## *TENTH ORDER OF BUSINESS*

**AGREEMENT BETWEEN ROLLING HILLS COMMUNITY DEVELOPMENT  
DISTRICT AND ALL WEATHER CONTRACTORS, INC. FOR  
DECK RENOVATION SERVICES**

**THIS AGREEMENT** ("Agreement") is made and entered into this 18th day of December, 2023, by and between:

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 ("District"); and

**ALL WEATHER CONTRACTORS, INC.**, a Florida corporation, whose address is 1702 Lindsey Road, Jacksonville, Florida 32221 ("Contractor" and together with the District, "Parties").

**RECITALS**

**WHEREAS**, the District was established pursuant to Chapter 190, *Florida Statutes*, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure improvements within the District; and

**WHEREAS**, the District has a need to retain an independent contractor to provide certain deck renovation services as more particularly described herein and in the attached **Exhibit A**, which is incorporated herein by reference (the "Services"); and

**WHEREAS**, Contractor represents that it is qualified, willing and able to provide the Services and desires to contract with the District to do so in accordance with the terms of this Agreement.

**NOW THEREFORE**, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

**SECTION 1. RECITALS.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

**SECTION 2. SCOPE OF SERVICES; TERM.**

- A. The Contractor agrees to provide the labor, materials and services necessary for the provision of the Services within the District, as described herein and in the attached **Exhibit A**. The Services shall be completed within thirty (30) days from the date that work commences.
- B. The Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Agreement. Contractor shall use industry best

practices and procedures when carrying out the Services. Any additional compensation for additional duties shall be paid only as negotiated between the Parties and upon the written authorization of the District.

- C. This Agreement grants to Contractor the right to enter the lands that are subject to this Agreement, for those purposes described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, ordinances and regulations affecting the provision of the Services.
- D. The Contractor shall report directly to the District's Designee who shall be the District Manager. Contractor shall use all due care to protect the property of the District, its residents and landowners from damage, and shall follow and be responsible for the completion of the Services set forth in **Exhibit A** within the District. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours.

### **SECTION 3. COMPENSATION.**

- A. As compensation for the completion of the Services, the District agrees to pay the Contractor Five Thousand Nine Hundred Eighty Dollars (\$5,980.00), which amount includes all permits, items, labor and materials necessary to complete the Services. Upon completion of the Services, the Contractor shall invoice the District, and the District shall remit payment to the Contractor within thirty (30) days of receipt of such an invoice.
- B. If the District should desire additional work or services not provided in **Exhibit A**, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations regarding the terms of the additional work or services, the Parties shall agree in writing to a work order, addendum, addenda, or change order to this Agreement.
- C. The District may require, as a condition precedent to making any payment to the Contractor, that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

**SECTION 4. WARRANTY.** The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good



quality, free from faults and defects. In addition to all manufacturer warranties for materials purchased for purposes of this Agreement, all Services, including both services and materials, provided by the Contractor pursuant to this Agreement shall be warranted for a period of one (1) year from the date of final acceptance of the Services by the District.

**SECTION 5. LIENS AND CLAIMS.** The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Contractor shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Contractor's performance under this Agreement, and the Contractor shall immediately discharge any such claim or lien. In the event that the Contractor does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving of notice of termination.

**SECTION 6. INSURANCE.**

- A. The Contractor shall, at its own expense, maintain insurance during the performance of the Services under this Agreement, with limits of liability not less than the following:

Workers Compensation	statutory
General Liability	
<i>Bodily Injury (including contractual)</i>	\$1,000,000
<i>Property Damage (including contractual)</i>	\$1,000,000
Automobile Liability (if applicable)	
<i>Bodily Injury and Property Damage</i>	\$1,000,000

- B. The District, its agents, staff, consultants and supervisors shall be named as an additional insured (with the exception of Workers' Compensation coverage). The Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.
- C. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

**SECTION 7. INDEPENDENT CONTRACTOR.** It is understood and agreed that at all times the relationship of Contractor and its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor to the District is the relationship of an independent contractor and not that of an employee, agent, joint venturer or partner of the District. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the District and Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor. The parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall hire and pay all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, all of whom shall be employees of Contractor and not employees of the District and at all times entirely under Contractor's supervision, direction and control.

**SECTION 8. COMPLIANCE WITH GOVERNMENTAL REGULATIONS.** The Contractor shall keep, observe, and perform all requirements of applicable local, state, and federal laws, rules, regulations, or ordinances. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, state, or federal governmental body or agency or subdivision thereof with respect to the Services being rendered under this Agreement or any action of the Contractor or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of Services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, effective immediately upon the giving of notice of termination.

**SECTION 9. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE.** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of actual damages and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

**SECTION 10. ENFORCEMENT OF AGREEMENT.** In the event that either party is required to enforce this Agreement by court proceedings or otherwise, the Parties agree that the substantially prevailing party shall be entitled to recover from the other all fees and costs incurred, including reasonable attorneys' fees, paralegal fees, and expert witness fees and costs for trial, alternative dispute resolution, or appellate proceedings.

**SECTION 11. AMENDMENTS.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

**SECTION 12. AUTHORIZATION.** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this



Agreement.

**SECTION 13. NOTICES.** All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

- A. If to Contractor:** All Weather Contractors, Inc.  
1702 Lindsey Road  
Jacksonville, Florida 32221  
Attn: SCOTT HAINES
- B. If to District:** Rolling Hills Community Development District  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
Attn: District Manager
- With a copy to:** Kutak Rock  
107 West College Avenue  
Tallahassee, Florida 32301  
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

**SECTION 14. ARM'S LENGTH TRANSACTION.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. Both Parties participated fully in the preparation of this Agreement and received the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, both parties are deemed to have drafted, chosen, and selected the language, and the doubtful language will not be interpreted or construed against either the District or the Contractor.

**SECTION 15. THIRD PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole

benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

**SECTION 16. ASSIGNMENT.** Neither the District nor the Contractor may assign this Agreement or any monies to become due hereunder without the prior written approval of the other.

**SECTION 17. APPLICABLE LAW AND VENUE.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida. Each party consents that the venue for any litigation arising out of or related to this Agreement shall be in Clay County, Florida.

**SECTION 18. INDEMNIFICATION.**

- A. Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute.
- B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District.

**SECTION 19. LIMITATIONS ON GOVERNMENTAL LIABILITY.** Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes* or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

**SECTION 20. TERMINATION.** The District agrees that the Contractor may terminate this



Agreement for cause by providing ten (10) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide ten (10) days written notice of termination without cause. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all Services rendered up until the effective termination of this Agreement, subject to whatever claims or off sets the District may have against the Contractor as the sole means of recovery for termination.

**SECTION 21. COMPLIANCE WITH PUBLIC RECORDS LAWS.** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is Marilee Giles ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, (904) 940-5850, MGILES@GMSNF.COM.**

**SECTION 22. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

**SECTION 23. ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the Agreement between the parties relating to the subject matter of this Agreement.



**SECTION 24. COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument. Additionally, the Parties acknowledge and agree that the Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. Without limitation, "electronic signature" shall include faxed versions of an original signature, electronically scanned and transmitted versions (e.g., via PDF) of an original signature, or signatures created in a digital format.

**SECTION 25. E-VERIFY.** The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

**SECTION 26. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES.** The Contractor agrees to comply with Section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), *Florida Statutes*.

**SECTION 27. SCRUTINIZED COMPANIES STATEMENT.** Contractor certifies it: (i) is not in violation of Section 287.135, *Florida Statutes*, (ii) is not on the Scrutinized Companies with Activities in Sudan List; (iii) is not on the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List; (iv) does not have business operations in Cuba or Syria; (v) is not on the on the Scrutinized Companies that Boycott Israel List; and (vi) is not participating in a boycott of Israel. If the Contractor is found to have submitted a false statement with regards to the prior sentence, has been placed on the Scrutinized Companies with Activities in Sudan List, the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or the Scrutinized Companies that Boycott Israel List, has engaged in business operations in Cuba or Syria, and/or has engaged in a boycott of Israel, the District may immediately terminate this Agreement.

**(SIGNATURES ON FOLLOWING PAGE)**

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first written above.

ATTEST:

DocuSigned by:

*Daniel Laughlin*

9A989FE97A6A46B...

Secretary / Assistant Secretary

ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT

DocuSigned by:

*John M. Miller*

D420F97FB4FC401

Chairperson, Board of Supervisors

WITNESS:

By:

*Michael Shapp*

ALL WEATHER CONTRACTORS,  
INC.

By:

*Christopher S. Bryan*

Its:

CHRISTOPHER S. BRYAN  
COO

Exhibit A: Scope of Services

**EXHIBIT A**  
**Scope of Services**



1702 Lindsey Rd  
Jacksonville, Fl. 32221  
Ph (904) 781-7060 Fax (904) 619-5011

CGC1523954 CMC1250093 CFC1428601 CCC1329086

## **Rolling Hills CDD**

**Attn: Freddie – Riverside Management**  
**12 6 23**

**Re: -Amenities Center -3212 Bradley Creek Parkway-Green Cove Springs**

**All Weather Contractors is proposing the following services for the below mentioned prices. Any item not specifically mentioned is subject to a written change order.**

- >remove approx. 50 sq ft of the remaining deck boards/ 1/2" plywood and the 2 x 4 sleepers from 2<sup>nd</sup> floor balcony deck boards at the rear of the amenities center bldg.
- >inspect the deck joist where the deck boards/plywood is removed
- >supply and install new 1/2" pressure treated plywood on the existing deck joist
- >supply and install new peel and stick membrane on the new plywood
- >pressure wash the existing 2x deck boards to clean them as good as possible (water supplied by property)
- >install new pressure treated sleepers on the new membrane
- >re-install the existing 2x deck boards on the new sleepers
- >we will use exterior deck screws to install new deck boards (NOT NAILS)
- >clean up job site and haul away debris
- \*all furniture on the deck will be removed by others before we arrive to start the job
- \*if any of the deck joist/deck boards are damaged and need repairs we will show proper authority before send change order to make repairs**

**Total price \$5,980.00**

**Proposal Signed by \_\_\_\_\_ Printed Name \_\_\_\_\_**  
**Thank you for your consideration**  
**Scott Haines-C 904.402.6561**

CS

## *ELEVENTH ORDER OF BUSINESS*

*D.*

*1.*

***Rolling Hills Community Development District***  
***3212 Bradley Creek Parkway • Green Cove Springs, FL 32043***

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**Memorandum**

**Date:** February 8, 2023

**To:** Jerry Lambert, Operations Director

**From:** Freddie Oca, Facility Manager  
Jay Soriano, GMS Operations

**Re:** Rolling Hills CDD - Monthly Operations Report: Nov/Dec/Jan

**General**

- [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) website is up and running; documents such as annual audits, meeting minutes and annual budgets will be updated as they become available.
- Smackin food truck was here on November 7th
- Red Hawk Food truck was here on November 14th
- Pizza Pit Food truck was here on November 21<sup>th</sup>
- The Turkey Trot had seventy-two residents participate
- Peruvian Food truck was here on November 28<sup>th</sup>
- Flippin G Food truck was here on Dec 5<sup>th</sup>
- The Christmas Event was on Dec 15<sup>th</sup>
- Pura Vida Food truck was here on Dec 12<sup>th</sup>
- Paris Street Food truck was here on Dec 19<sup>th</sup>
- Peruvian Food truck was here on January 2<sup>nd</sup>
- Pura Vida Food truck was here on January 16<sup>th</sup>
- Red Hawk Food truck was here on January 23<sup>rd</sup>
- Four (4) sets of access cards were issued.
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

**Operations:**

- Walk through inspection with Tree Amigos
- Set-up vendors for the upcoming events
- Coordinate with landscaping
- Coordinate with Crown Pools
- Holiday lights and décor were installed

### **Maintenance:**

- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment.
- Lake Doctors conducted their monthly maintenance on the ponds.
- The splash pad has been repainted.
- Sidewalks have been pressure washed.
- Pavers and canopies have been pressure washed.
- All Weather has repaired the upper deck at the social room.
- The stairs at the back of the amenity have been pressure washed.
- New light fixtures have been installed in both utility closets.
- Sod has been replaced in the needed areas around the amenity center.
- Lights have been fixed at the front of the main entrance.
- Lights have been fixed at the front of the amenity center.
- New locking bolt systems were installed at both gates at the pool .
- The monthly inspection on the bridge has been completed.
- The park locations are being policed weekly for debris.
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water out falls are inspected and cleaned on a monthly basis to ensure proper water flow.
- Irrigation inspections and needed repairs are being completed on a monthly basis.
- An inspection of the Amenity Center lighting was performed.
- Trash can liners are being changed on a weekly basis.

### **Action List**

**Update of hand dryers**

**Installation of split unit**

**Updated quotes for pool furniture**

**Updated quotes for awning replacements**

### **Resident Requests/Comments:**

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723 or Jerry at (904) 807-2763



*FOURTEENTH ORDER OF BUSINESS*

*A.*

***Rolling Hills***  
***Community Development District***

***Unaudited Financial Reporting***  
***December 31, 2023***



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**Rolling Hills**  
**Community Development District**  
**Combined Balance Sheet**  
**December 31, 2023**

	General Fund	Debt Service Fund	Capital Reserve Fund	Capital Project Fund	Totals Governmental Funds
<b>Assets:</b>					
<b>Cash:</b>					
Operating Account	\$ 947,075	\$ -	\$ -	\$ -	\$ 947,075
Assessments Receivable	31,932	-	-	-	31,932
Due from General Fund	(0)	5,056	-	-	5,056
Due From Capital	86,459	-	-	-	86,459
<b>Investments:</b>					
State Board of Administration (SBA)	45,463	-	-	-	45,463
State Board of Administration (SBA)	-	-	384,540	-	384,540
<b>Series 2015 A-1</b>					
Reserve	-	89,269	-	-	89,269
Reserve	-	0	-	-	0
Revenue	-	166,637	-	-	166,637
Prepayment A1	-	6	-	-	6
<b>Series 2015 A-2</b>					
Reserve	-	100,000	-	-	100,000
Revenue	-	135,702	-	-	135,702
Prepayment	-	4	-	-	4
<b>Series 2015 A-3</b>					
Reserve	-	4,777	-	-	4,777
Revenue	-	39,849	-	-	39,849
Prepayment	-	0	-	-	0
<b>Series 2020 A-1</b>					
Reserve	-	165,981	-	-	165,981
Revenue	-	69,353	-	-	69,353
Construction	-	-	-	453,745	453,745
<b>Series 2020 A-2</b>					
Reserve	-	66,025	-	-	66,025
Interest	-	0	-	-	0
Prepayment	-	4,308	-	-	4,308
<b>Series 2022 A-1</b>					
Reserve	-	348,122	-	-	348,122
Revenue	-	345,396	-	-	345,396
Construction	-	-	-	391	391
<b>Series 2022 A-2</b>					
Reserve	-	173,010	-	-	173,010
Interest	-	-	-	-	-
Prepaid Expenses	39,447	-	-	-	39,447
<b>Total Assets</b>	<b>\$ 1,150,375</b>	<b>\$ 1,713,495</b>	<b>\$ 384,540</b>	<b>\$ 454,136</b>	<b>\$ 3,702,546</b>
<b>Liabilities:</b>					
Accounts Payable	308,936	\$ -	\$ -	\$ -	\$ 308,936
Due to General Fund	-	-	86,459	-	86,459
Due to Debt Service	5,056	-	-	-	5,056
<b>Total Liabilities</b>	<b>\$ 313,992</b>	<b>\$ -</b>	<b>\$ 86,459</b>	<b>\$ -</b>	<b>\$ 400,450</b>
<b>Fund Balance:</b>					
Nonspendable:					
Prepaid Items	\$ 39,447	\$ -	\$ -	\$ -	\$ 39,447
Restricted for:					
Debt Service - Series	-	1,713,495	-	-	1,713,495
Capital Project - Series	-	-	298,081	-	298,081
Assigned for:					
Capital Reserve Fund	-	-	-	454,136	454,136
Capital Reserves	-	-	-	-	-
Unassigned	796,937	-	-	-	796,937
<b>Total Fund Balances</b>	<b>\$ 836,384</b>	<b>\$ 1,713,495</b>	<b>\$ 298,081</b>	<b>\$ 454,136</b>	<b>\$ 3,302,095</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 1,150,375</b>	<b>\$ 1,713,495</b>	<b>\$ 384,540</b>	<b>\$ 454,136</b>	<b>\$ 3,702,546</b>

**Rolling Hills**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b>Revenues:</b>				
Special Assessments - Tax Roll	\$ 908,410	\$ 839,061	\$ 839,061	\$ -
Special Assessments - Direct	-	-	-	-
Swim & Tennis Revenue	1,350	338	170	(168)
Facility Rental Fees	3,500	875	1,910	1,035
Interest Income	4,600	1,150	1,126	(24)
Land Sale Proceeds	-	-	-	-
<b>Total Revenues</b>	<b>\$ 917,860</b>	<b>\$ 841,423</b>	<b>\$ 842,267</b>	<b>\$ 844</b>
<b>Expenditures:</b>				
<b><u>General &amp; Administrative:</u></b>				
Supervisor Fees	\$ 8,000	2,000	\$ 2,600	\$ (600)
PR-FICA	612	153	199	(46)
Engineering	2,000	500	-	500
Attorney	20,000	5,000	3,987	1,013
Annual Audit	7,500	-	-	-
Assessment Administration	10,000	10,000	10,000	-
Arbitrage Rebate	2,400	600	-	600
Dissemination Agent	10,000	2,500	2,500	0
Trustee Fees	16,163	4,041	4,041	(0)
Management Fees	44,982	11,246	11,246	-
Information Technology	1,800	450	450	-
Website Maintenance	1,200	300	300	-
Telephone	500	125	52	73
Postage & Delivery	500	125	200	(75)
Insurance General Liability	11,053	2,763	801	1,962
Printing & Binding	1,250	313	252	60
Legal Advertising	2,000	500	50	450
Other Current Charges	1,000	250	200	50
Office Supplies	100	25	45	(20)
Dues, Licenses & Subscriptions	175	175	175	-
<b>Total General &amp; Administrative</b>	<b>\$ 141,234</b>	<b>\$ 41,065</b>	<b>\$ 37,097</b>	<b>\$ 3,967</b>
<b><u>Operations &amp; Maintenance</u></b>				
<b>Field Expenditures</b>				
Operations Management	\$ 24,662	\$ 6,166	\$ 6,166	\$ (0)
Utilities - Irrigation & Streetlights	35,000	8,750	11,469	(2,719)
Repairs & Maintenance	40,000	10,000	11,898	(1,898)
Landscape	80,000	20,000	21,637	(1,637)
Landscape - Contingency	15,000	3,750	2,499	1,251
Mulch	15,000	3,750	-	3,750
Lake Maintenance	14,200	3,550	1,583	1,967
Irrigation Repairs	5,719	1,430	1,100	330
Miscellaneous	-	-	4,768	(4,768)
<b>Subtotal Field Expenditures</b>	<b>\$ 229,581</b>	<b>\$ 57,395</b>	<b>\$ 61,120</b>	<b>\$ (3,725)</b>

**Rolling Hills**  
**Community Development District**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b>Amenity Center Expenditures</b>				
Facility Management	\$ 67,568	\$ 16,892	\$ 16,892	\$ (0)
Facility Asst/Gate Monitor	17,000	4,250	2,999	1,251
Pool Attendants	40,754	10,189	-	10,189
Refuse Service	7,200	1,800	2,147	(347)
Security	25,000	6,250	2,058	4,192
Utilities	55,000	13,750	10,411	3,339
Recreation Passes	1,000	250	-	250
Repairs & Maintenance	40,000	10,000	12,554	(2,554)
Janitorial	14,694	3,674	3,674	-
Pool Maintenance	15,627	3,907	5,038	(1,132)
Special Events	8,000	2,000	1,266	734
Operating Supplies	10,000	2,500	5,293	(2,793)
Pool Chemicals	15,000	3,750	1,508	2,242
Permit	475	119	-	119
Insurance	41,665	10,416	2,785	7,631
Capital Outlay	-	-	11,005	(11,005)
<b>Subtotal Amenity Expenditures</b>	<b>\$ 358,983</b>	<b>\$ 89,746</b>	<b>\$ 77,630</b>	<b>\$ 12,115</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$ 588,564</b>	<b>\$ 147,141</b>	<b>\$ 138,750</b>	<b>\$ 8,391</b>
<b>Total Expenditures</b>	<b>\$ 729,798</b>	<b>\$ 188,206</b>	<b>\$ 175,848</b>	<b>\$ 12,358</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 188,062</b>	<b>\$ 653,217</b>	<b>\$ 666,419</b>	<b>\$ 13,202</b>
<b><i>Other Financing Sources/(Uses):</i></b>				
Transfer In/(Out)	\$ (188,062)	\$ (188,062)	\$ (188,062)	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ (188,062)</b>	<b>\$ (188,062)</b>	<b>\$ (188,062)</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ 465,155</b>	<b>\$ 478,357</b>	<b>\$ 13,202</b>
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 358,026</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 836,384</b>	

**Rolling Hills**  
**Community Development District**  
**Capital Reserve Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues</u></b>				
Interest	\$ -	\$ -	\$ 5,355	\$ 5,355
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,355</b>	<b>\$ 5,355</b>
<b><u>Expenditures:</u></b>				
Capital Outlay	\$ 442,300	\$ 274,521	\$ 274,521	\$ -
<b>Total Expenditures</b>	<b>\$ 442,300</b>	<b>\$ 274,521</b>	<b>\$ 274,521</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (442,300)</b>		<b>\$ (269,166)</b>	
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ 188,062	\$ 188,062	\$ 188,062	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 188,062</b>	<b>\$ 188,062</b>	<b>\$ 188,062</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (254,238)</b>		<b>\$ (81,104)</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 537,440</b>		<b>\$ 379,184</b>	
<b>Fund Balance - Ending</b>	<b>\$ 283,202</b>		<b>\$ 298,081</b>	



**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2015 A-1**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 174,001	\$ 159,609	\$ 159,609	\$ -
Interest Income	-	-	1,680	1,680
<b>Total Revenues</b>	<b>\$ 174,001</b>	<b>\$ 159,609</b>	<b>\$ 161,289</b>	<b>\$ 1,680</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 45,411	\$ 45,411	\$ 45,411	\$ -
Special Call - 11/1	\$ -	\$ -	\$ 5,000	\$ (5,000)
Interest Expense - 5/1	45,411	-	-	-
Principal Expense - 5/1	85,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 175,823</b>	<b>\$ 45,411</b>	<b>\$ 50,411</b>	<b>\$ (5,000)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (1,822)</b>	<b>\$ 114,197</b>	<b>\$ 110,877</b>	<b>\$ (3,320)</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,822)</b>	<b>\$ 114,197</b>	<b>\$ 110,877</b>	<b>\$ (3,320)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 56,485</b>		<b>\$ 146,192</b>	
<b>Fund Balance - Ending</b>	<b>\$ 54,664</b>		<b>\$ 257,070</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2015 A-2, 2015 B**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 136,800	\$ 126,357	\$ 126,357	\$ -
Interest Income	-	-	1,819	1,819
<b>Total Revenues</b>	<b>\$ 136,800</b>	<b>\$ 126,357</b>	<b>\$ 128,175</b>	<b>\$ 1,819</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 35,944	\$ 35,944	\$ 36,081	\$ (138)
Principal Expense - 11/1	\$ -	\$ -	\$ 5,000	\$ (5,000)
Interest Expense - 5/1	35,944	-	-	-
Principal Expense - 5/1	60,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 131,888</b>	<b>\$ 35,944</b>	<b>\$ 41,081</b>	<b>\$ (5,138)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 4,913</b>	<b>\$ 90,413</b>	<b>\$ 87,094</b>	<b>\$ (3,319)</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 4,913</b>	<b>\$ 90,413</b>	<b>\$ 87,094</b>	<b>\$ (3,319)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 48,313</b>		<b>\$ 149,528</b>	
<b>Fund Balance - Ending</b>	<b>\$ 53,226</b>		<b>\$ 236,623</b>	

# Rolling Hills

## Community Development District

### Debt Service Fund Series 2015 A-3

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 41,481	\$ 37,591	\$ 37,591	\$ -
Interest Income	-	-	205	205
<b>Total Revenues</b>	<b>\$ 41,481</b>	<b>\$ 37,591</b>	<b>\$ 37,796</b>	<b>\$ 205</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 12,228	\$ 12,228	\$ 12,228	\$ -
Interest Expense - 5/1	12,228	\$ -	-	-
Principal Expense - 5/1	15,000	\$ -	-	-
<b>Total Expenditures</b>	<b>\$ 39,455</b>	<b>\$ 12,228</b>	<b>\$ 12,228</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 2,026</b>	<b>\$ 25,364</b>	<b>\$ 25,569</b>	<b>\$ 205</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 2,026</b>	<b>\$ 25,364</b>	<b>\$ 25,569</b>	<b>\$ 205</b>
<b>Fund Balance - Beginning</b>	<b>\$ 14,590</b>		<b>\$ 19,329</b>	
<b>Fund Balance - Ending</b>	<b>\$ 16,616</b>		<b>\$ 44,898</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2020 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues:</u></b>				
Special Assessments A-1- Tax Roll	\$ 165,981	\$ 51,839	\$ 51,839	\$ -
Special Assessments A-2- Tax Roll	-	-	-	-
Direct Assessments A-1	-	-	50	50
Direct Assessments A-2	67,213	28,464	28,464	-
Prepayments	-	-	-	-
Interest Income	-	-	5,275	5,275
<b>Total Revenues</b>	<b>\$ 233,194</b>	<b>\$ 80,303</b>	<b>\$ 85,627</b>	<b>\$ 5,325</b>
<b><u>Expenditures:</u></b>				
<b><u>Series 2020 A-1</u></b>				
Interest Expense - 11/1	\$ 57,513	\$ 57,513	\$ 57,513	\$ (0)
Interest Expense - 5/1	57,513	-	-	-
Principal Expense - 5/1	50,000	-	-	-
<b><u>Series 2020 A-2</u></b>				
Interest Expense - 11/1	33,013	33,013	\$ 33,013	-
Special Call - 11/1	-	-	\$ 180,000	(180,000)
Interest Expense - 5/1	33,013	-	-	-
<b>Total Expenditures</b>	<b>\$ 231,050</b>	<b>\$ 90,525</b>	<b>\$ 270,525</b>	<b>\$ (180,000)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 2,144</b>	<b>\$ (10,222)</b>	<b>\$ (184,898)</b>	<b>\$ (174,675)</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 2,144</b>	<b>\$ (10,222)</b>	<b>\$ (184,898)</b>	<b>\$ (174,675)</b>
<b>Fund Balance - Beginning</b>	<b>\$ 68,544</b>		<b>\$ 490,941</b>	
<b>Fund Balance - Ending</b>	<b>\$ 70,688</b>		<b>\$ 306,044</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2022 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues:</u></b>				
Special Assessments A-1- Tax Roll	\$ 345,544	\$ 321,536	\$ 321,536	\$ -
Special Assessments A-2- Tax Roll	173,010	-	-	-
Direct Assessments A-1	-	-	8,756	8,756
Direct Assessments A-2	-	-	-	-
Interest Income	-	-	7,436	7,436
<b>Total Revenues</b>	<b>\$ 518,554</b>	<b>\$ 321,536</b>	<b>\$ 337,728</b>	<b>\$ 16,192</b>
<b><u>Expenditures:</u></b>				
<b><u>Series 2022 A-1</u></b>				
Interest Expense - 11/1	\$ 113,475	\$ 113,475	\$ 113,475	\$ -
Interest Expense - 5/1	113,475	-	-	-
Principal Expense - 5/1	120,000	-	-	-
<b><u>Series 2022 A-2</u></b>				
Interest Expense - 11/1	86,505	86,505	86,505	-
Interest Expense - 5/1	86,505	-	-	-
<b>Total Expenditures</b>	<b>\$ 519,960</b>	<b>\$ 199,980</b>	<b>\$ 199,980</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (1,406)</b>	<b>\$ 121,556</b>	<b>\$ 137,748</b>	<b>\$ 16,192</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,406)</b>	<b>\$ 121,556</b>	<b>\$ 137,748</b>	<b>\$ 16,192</b>
<b>Fund Balance - Beginning</b>	<b>\$ 211,927</b>		<b>\$ 731,112</b>	
<b>Fund Balance - Ending</b>	<b>\$ 210,521</b>		<b>\$ 868,861</b>	

**Rolling Hills**  
**Community Development District**  
**Capital Projects Fund Series 2020 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues</u></b>				
Developer Contributions	\$ -	\$ -	\$ 476,055	\$ 476,055
Interest Income	-	-	1,089	1,089
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 477,144</b>	<b>\$ 477,144</b>
<b><u>Expenditures:</u></b>				
Improvements	\$ -	\$ -	\$ 23,596	\$ (23,596)
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 23,596</b>	<b>\$ (23,596)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 453,548</b>	<b>\$ 453,548</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>		<b>\$ 453,548</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 196</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 453,745</b>	

**Rolling Hills**  
**Community Development District**  
**Capital Projects Fund Series 2022 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending December 31, 2023**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 12/31/23	Thru 12/31/23	Variance
<b><u>Revenues</u></b>				
Developer Contributions	\$ -	\$ -	\$ -	\$ -
Interest Income	-	-	93	93
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93</b>	<b>\$ 93</b>
<b><u>Expenditures:</u></b>				
Improvements	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93</b>	<b>\$ 93</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>		<b>\$ 93</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 298</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 391</b>	

**Rolling Hills**  
Community Development District  
Month to Month

	Adopted Budget	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b>Revenues:</b>														
Special Assessments - Tax Roll	\$ 908,410	\$ -	\$ 76,471	\$ 762,590	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	839,061
Special Assessments - Direct	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Swim & Tennis Revenue	1,350	-	170	-	-	-	-	-	-	-	-	-	-	170
Facility Rental Fees	3,500	(45)	1,305	650	-	-	-	-	-	-	-	-	-	1,910
Interest Income	4,600	687	224	215	-	-	-	-	-	-	-	-	-	1,126
Land Sale Proceeds	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 917,860</b>	<b>\$ 642</b>	<b>\$ 78,170</b>	<b>\$ 763,455</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 842,267</b>
<b>Expenditures:</b>														
<b>General &amp; Administrative:</b>														
Supervisor Fees	\$ 8,000	\$ 800	\$ 1,800	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,600
PR-FICA	612	61	138	-	-	-	-	-	-	-	-	-	-	199
Engineering	2,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Attorney	20,000	1,298	2,689	-	-	-	-	-	-	-	-	-	-	3,987
Annual Audit	7,500	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Administration	10,000	10,000	-	-	-	-	-	-	-	-	-	-	-	10,000
Arbitrage Rebate	2,400	-	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Agent	10,000	833	833	833	-	-	-	-	-	-	-	-	-	2,500
Trustee Fees	16,163	-	4,041	-	-	-	-	-	-	-	-	-	-	4,041
Management Fees	44,982	3,749	3,749	3,749	-	-	-	-	-	-	-	-	-	11,246
Information Technology	1,800	150	150	150	-	-	-	-	-	-	-	-	-	450
Website Maintenance	1,200	100	100	100	-	-	-	-	-	-	-	-	-	300
Travel & Per Diem	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Telephone	500	17	-	35	-	-	-	-	-	-	-	-	-	52
Postage & Delivery	500	43	88	69	-	-	-	-	-	-	-	-	-	200
Insurance General Liability	11,053	801	-	-	-	-	-	-	-	-	-	-	-	801
Printing & Binding	1,250	11	178	63	-	-	-	-	-	-	-	-	-	252
Legal Advertising	2,000	-	50	-	-	-	-	-	-	-	-	-	-	50
Other Current Charges	1,000	-	200	-	-	-	-	-	-	-	-	-	-	200
Office Supplies	100	23	20	1	-	-	-	-	-	-	-	-	-	45
Dues, Licenses & Subscriptions	175	175	-	-	-	-	-	-	-	-	-	-	-	175
<b>Total General &amp; Administrative</b>	<b>\$ 141,234</b>	<b>\$ 18,061</b>	<b>\$ 14,036</b>	<b>\$ 5,001</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 37,097</b>
<b>Operations &amp; Maintenance</b>														
<b>Field Expenditures</b>														
Operations Management	\$ 24,662	\$ 2,055	\$ 2,055	\$ 2,055	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,166
Utilities - Irrigation & Streetlights	35,000	5,834	2,987	2,648	-	-	-	-	-	-	-	-	-	11,469
Repairs & Maintenance	40,000	8,115	1,797	1,987	-	-	-	-	-	-	-	-	-	11,898
Landscape	80,000	6,379	6,379	6,379	-	-	-	-	-	-	-	-	-	19,138
Landscape - Contingency	15,000	2,499	-	2,499	-	-	-	-	-	-	-	-	-	4,998
Mulch	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake Maintenance	14,200	513	535	535	-	-	-	-	-	-	-	-	-	1,583
Irrigation Repairs	5,719	1,100	-	-	-	-	-	-	-	-	-	-	-	1,100
Miscellaneous	-	4,768	-	-	-	-	-	-	-	-	-	-	-	4,768
<b>Subtotal Field Expenditures</b>	<b>\$ 229,581</b>	<b>\$ 31,263</b>	<b>\$ 13,753</b>	<b>\$ 16,104</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 61,120</b>
<b>Amenity Center Expenditures</b>														
Facility Management	\$ 67,568	\$ 5,631	\$ 5,631	\$ 5,631	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	16,892
Facility Asst./Gate Monitor	17,000	1,327	1,193	479	-	-	-	-	-	-	-	-	-	2,999
Pool Attendants	40,754	-	-	-	-	-	-	-	-	-	-	-	-	-
Refuse Service	7,200	716	716	716	-	-	-	-	-	-	-	-	-	2,147
Security	25,000	787	599	672	-	-	-	-	-	-	-	-	-	2,058
Utilities	55,000	3,135	4,116	3,160	-	-	-	-	-	-	-	-	-	10,411
Recreation Passes	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	40,000	2,890	7,646	2,018	-	-	-	-	-	-	-	-	-	12,554
Janitorial	14,694	1,225	1,225	1,225	-	-	-	-	-	-	-	-	-	3,674
Pool Maintenance	15,627	1,302	2,402	1,334	-	-	-	-	-	-	-	-	-	5,038
Special Events	8,000	599	268	400	-	-	-	-	-	-	-	-	-	1,266
Operating Supplies	10,000	4,829	2,263	(1,800)	-	-	-	-	-	-	-	-	-	5,293
Pool Chemicals	15,000	898	-	611	-	-	-	-	-	-	-	-	-	1,508
Permit	475	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	41,665	2,785	-	-	-	-	-	-	-	-	-	-	-	2,785
Capital Outlay	-	5,025	-	5,980	-	-	-	-	-	-	-	-	-	11,005
<b>Subtotal Amenity Expenditures</b>	<b>\$ 358,983</b>	<b>\$ 31,148</b>	<b>\$ 26,057</b>	<b>\$ 20,425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 77,630</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$ 588,564</b>	<b>\$ 62,412</b>	<b>\$ 39,811</b>	<b>\$ 36,528</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 138,750</b>
<b>Total Expenditures</b>	<b>\$ 729,798</b>	<b>\$ 80,472</b>	<b>\$ 53,847</b>	<b>\$ 41,529</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,848</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 188,062</b>	<b>\$ (79,830)</b>	<b>\$ 24,323</b>	<b>\$ 721,926</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 666,419</b>
<b>Other Financing Sources/Uses:</b>														
Transfer In/(Out)	\$ (188,062)	\$ -	\$ -	\$ (188,062)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (188,062)
<b>Total Other Financing Sources/Uses</b>	<b>\$ (188,062)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (188,062)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (188,062)</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ (79,830)</b>	<b>\$ 24,323</b>	<b>\$ 533,864</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 478,357</b>



**Rolling Hills**  
Community Development District  
Long Term Debt Report

Series 2015 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,500,000	
Interest Rate:	5.45%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$2,500,000
Less: Principal Payment - 5/1/16		(\$65,000)
Less: Special Call - 8/1/16		(\$30,000)
Less: Special Call - 11/1/16		(\$130,000)
Less: Special Call - 2/1/17		(\$10,000)
Less: Special Call - 5/1/17		(\$60,000)
Less: Principal Payment - 5/1/17		(\$65,000)
Less: Special Call - 8/1/17		(\$30,000)
Less: Principal Payment - 5/1/18		(\$60,000)
Less: Special Call - 11/1/18		(\$5,000)
Less: Principal Payment - 5/1/19		(\$65,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$70,000)
Less: Special Call - 8/1/20		(\$5,000)
Less: Principal Payment - 5/1/21		(\$70,000)
Less: Principal Payment - 5/1/22		(\$90,000)
Less: Principal Payment - 5/1/23		(\$80,000)
Less: Special Call - 11/1/23		(\$5,000)
<b>Current Bonds Outstanding</b>		<b>\$1,655,000</b>

Series 2015 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,930,000	
Interest Rate:	5.44%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$1,930,000
Less: Principal Payment - 5/1/17		(\$50,000)
Less: Special Call - 2/1/18		(\$5,000)
Less: Principal Payment - 5/1/18		(\$55,000)
Less: Special Call - 5/1/18		(\$170,000)
Less: Principal Payment - 5/1/19		(\$45,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$55,000)
Less: Principal Payment - 5/1/21		(\$50,000)
Less: Special Call - 5/1/21		(\$5,000)
Less: Principal Payment - 5/1/22		(\$60,000)
Less: Principal Payment - 5/1/23		(\$55,000)
Less: Special Call - 5/1/23		(\$5,000)
Less: Special Call - 11/1/23		(\$5,000)
<b>Current Bonds Outstanding</b>		<b>\$1,365,000</b>

Series 2015 A-3 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$3,850,000	
Interest Rate:	6.70%	
Maturity Date:	5/1/2037	
Bonds Outstanding -12/10/2015		\$3,850,000
Less: Principal Payment - 5/1/17		(\$85,000)
Less: Principal Payment - 5/1/18		(\$90,000)
Less: Principal Payment - 5/1/19		(\$100,000)
Less: Principal Payment - 5/1/20	Tapped into Reserves	(\$105,000)
Less: Refunded with Series 2020 - 10/20/20		(\$1,100,000)
Less: Principal Payment - 5/1/21		(\$75,000)
Less: Special Call - 11/1/21		(\$5,000)
Less: Srefunded with Series 2022- 2/1/22		(\$1,890,000)
Less: Principal Payment - 5/1/22		(\$20,000)
Less: Principal Payment - 5/1/23		(\$15,000)
<b>Current Bonds Outstanding</b>		<b>\$365,000</b>

Series 2020 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,625,000	
Reserve Fund Requirement:	100% of MADS	
Interest Rate:	3.375%	\$235,000.00
Maturity Date:	May 1, 2025	
Interest Rate:	3.875%	\$285,000.00
Maturity Date:	May 1, 2030	
Interest Rate:	4.625%	\$805,000.00
Maturity Date:	May 1, 2040	
Interest Rate:	4.875%	\$1,300,000.00
Maturity Date:	May 1, 2050	
Bonds outstanding - 10/20/2020		\$2,625,000
Less: Principal Payment - 5/1/21		(\$40,000)
Less: Principal Payment - 5/1/22		(\$45,000)
Less: Principal Payment - 5/1/23		(\$50,000)
<b>Current Bonds Outstanding:</b>		<b>\$2,490,000</b>

**Rolling Hills**  
**Community Development District**  
**Long Term Debt Report**

Series 2020 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,840,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	4.75%	
Maturity Date:	May 1, 2030	
Bonds outstanding - 10/20/2020		\$1,840,000
Less: Principal Payment - 5/1/22		(\$425,000)
Less: Principal Payment - 8/1/23		(\$25,000)
Less: Principal Payment - 11/1/23		(\$180,000)
<b>Current Bonds Outstanding:</b>		<b>\$1,390,000</b>

Series 2022 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$6,130,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.125%	\$625,000.00
Maturity Date:	May 1, 2027	
Interest Rate:	3.400%	\$725,000.00
Maturity Date:	May 1, 2032	
Interest Rate:	3.750%	\$1,935,000.00
Maturity Date:	May 1, 2042	
Interest Rate:	4.000%	\$2,845,000.00
Maturity Date:	May 1, 2052	
Bonds outstanding - 2/28/2022		\$6,130,000
Less: Principal Payment - 5/1/23		(\$115,000)
<b>Current Bonds Outstanding:</b>		<b>\$6,015,000</b>

Series 2022 A-2 Capital Improvement Revenue and Refunding Bonds		
Original Issue Amount:	\$4,740,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.650%	
Maturity Date:	May 1, 2032	
Bonds outstanding - 2/28/2022		\$4,740,000
Less: Principal Payment - 5/1/24		
<b>Current Bonds Outstanding:</b>		<b>\$4,740,000</b>

*B.*

## Fiscal Year 2024 Assessments Receipts Summary

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	SERIES 2020A-1 DEBT ASSESSED	SERIES 2022A-1 DEBT ASSESSED	FY24 O&M ASSESSED	TOTAL ASSESSED
WALTHAM DEV	92			-	109,858.09		109,821.32	219,679.41
TOTAL DIRECT INVOICES (1) (2)	92	-	-	-	109,858.09	-	109,821.32	219,679.41
ASSESSED REVENUE TAX ROLL	669	172,800.58	136,800.46	40,698.47	56,123.18	348,112.12	798,589.31	1,553,124.11
TOTAL ASSESSED	761	172,800.58	136,800.46	40,698.47	165,981.27	348,112.12	908,410.63	1,772,803.52

DUE / RECEIVED	BALANCE DUE	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
WALTHAM DEV	91,992.79				57,854.58		69,832.04	127,686.62
TOTAL DIRECT RECEIVED	91,992.79	-	-	-	57,854.58	-	69,832.04	127,686.62
TAX ROLL DUE / RECEIVED	301,282.03	171,527.23	135,792.39	40,398.57	55,709.62	55,709.62	792,704.66	1,251,842.08
TOTAL DUE / RECEIVED	393,274.82	171,527.23	135,792.39	40,398.57	113,564.20	113,564.20	862,536.70	1,379,528.70

**(1) D/S Direct Assessments are due: 35% due 12/1/23, 4/1/24 and 30% due 9/1/24**

(2) O&M is due 25% by 10/1/23, 1/1/24, 4/1/24, 7/1/24

(3) Series 2020A-2 and 2022A-2 Bonds are to be paid off at closing and are invoiced semi-annually for remaining interest due

SUMMARY OF TAX ROLL RECEIPTS								
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/6/2023	78.01	61.76	18.37	25.34	157.16	360.55	701.19
2	11/14/2023	2,881.60	2,281.27	678.68	935.90	5,805.08	13,317.18	25,899.71
3	11/28/2023	12,615.48	9,987.25	2,971.23	4,097.33	25,414.27	58,301.82	113,387.38
4	12/12/2023	154,079.61	121,979.69	36,289.25	50,042.88	310,398.15	712,071.31	1,384,860.89
5	12/22/2023	1,239.81	981.51	292.00	402.67	2,497.63	5,729.71	11,143.34
6	1/10/2024	632.72	500.91	149.02	205.50	1,274.64	2,924.10	5,686.89
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
TOTAL RECEIVED TAX ROLL		171,527.23	135,792.39	40,398.57	55,709.62	345,546.94	792,704.66	1,541,679.40

PERCENT COLLECTED	2015A-1	2015A-2	2015A-3	2020	2022	O&M	TOTAL
% COLLECTED DIRECT BILL	0.00%	0.00%	0.00%	52.66%	0.00%	63.59%	58.12%
% COLLECTED TAX ROLL	99.26%	99.26%	99.26%	99.26%	227.72%	99.26%	80.60%
TOTAL PERCENT COLLECTED	99.26%	99.26%	99.26%	68.42%	32.62%	94.95%	77.82%

*C.*

**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT

**Fiscal Year 2024**  
Check Register

<i>Date</i>	<i>check #'s</i>	<i>Amount</i>
10/1-10/31	3089-3113	\$72,271.96
11/1-11/30	3114-3130	\$55,421.20
12/1-12/31	3131-3148	\$727,425.61
TOTAL		\$855,118.77

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
10/16/23	00172	10/04/23 1096	202310 330-57200-46700		*	1,800.00	
			INST SHAFT SEAL ON PUMP				
				C BUSS ENTERPRISES			1,800.00 003089
10/16/23	00016	10/05/23 SEP 23	202309 320-53800-43100		*	5,114.42	
			SEP 23 - WATER				
		10/05/23 SEP 23	202309 330-57200-43100		*	357.72	
			SEP 23 - WATER				
				CLAY COUNTY UTILITY AUTHORITY			5,472.14 003090
10/16/23	00026	9/30/23 SSI11288	202309 330-57200-34500		*	100.00	
			AUG/SEP 23 - ADMIN FEE				
		9/30/23 SSI11288	202309 330-57200-34500		*	85.00	
			AUG/SEP 23 - SCHEDULING				
				CLAY COUNTY SHERIFFS OFFICE			185.00 003091
10/16/23	00027	9/27/23 SEP 23	202309 320-53800-43000		*	154.00	
			SEP 23 - ELECTRIC				
		9/27/23 SEP 23	202309 330-57200-43000		*	3,096.00	
			SEP 23 - ELECTRIC				
				CLAY ELECTRIC COOPERATIVE, INC			3,250.00 003092
10/16/23	00053	9/28/23 2023-260	202309 310-51300-48000		*	46.00	
			NOTICE OF MEETING				
				CLAY TODAY			46.00 003093
10/16/23	00164	8/24/23 35692	202308 330-57200-46000		*	625.00	
			REMV/INST WATER FOUNTAINS				
				CLAY COUNTY MASTER PLUMBING LLC			625.00 003094
10/16/23	00061	10/04/23 84957412	202310 330-57200-41500		*	315.80	
			OCT 23 - TV/INTERNET				
				COMCAST			315.80 003095
10/16/23	00133	10/10/23 36305	202310 320-53800-46000		*	1,416.29	
			25HP 3-PHASE 230VAC				
				COM-PAC FILTRATION, INC.			1,416.29 003096
10/16/23	00097	9/30/23 09302023	202309 330-57200-34500		*	168.00	
			SECURITY				
		10/05/23 10052023	202310 330-57200-34500		*	168.00	
			SECURITY				
				JEFFREY DEESE			336.00 003097
10/16/23	00147	9/20/23 UG000011	202310 330-57200-34300		*	715.63	
			OCT 23 - REFUSE SERVICE				
				GFL ENVIRONMENTAL			715.63 003098
				ROLL ROLLING HILLS PPOWERS			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
10/16/23	00003	9/30/23 255	202310 310-51300-31400		*	10,000.00	
			ASSESSMENT ROLL CERT FY24				
10/01/23		254	202310 310-51300-34000		*	3,748.50	
			OCT 23 - MGMT FEES				
10/01/23		254	202310 310-51300-35101		*	100.00	
			OCT 23 - WEBSITE ADMIN				
10/01/23		254	202310 310-51300-35100		*	150.00	
			OCT 23 - IT				
10/01/23		254	202310 310-51300-31300		*	833.33	
			OCT 23 - DISSEMINATION				
10/01/23		254	202310 310-51300-42000		*	42.90	
			OCT 23 - POSTAGE				
10/01/23		254	202310 310-51300-42500		*	11.25	
			OCT 23 - COPIES				
10/01/23		254	202310 310-51300-41000		*	16.70	
			OCT 23 - TELEPHONE				
GOVERNMENTAL MANAGEMENT SERVICES						14,902.68	003099
10/16/23	00090	10/10/23 8116942	202310 310-51300-51000		*	22.98	
			ENGRAVED DESK NAMEPLATE				
HOLMES CUSTOM						22.98	003100
10/16/23	00153	9/29/23 3283137	202308 310-51300-31500		*	3,222.30	
			AUG 23 - LEGAL SERVICES				
KUTAK ROCK LLP						3,222.30	003101
10/16/23	00057	9/22/23 1821891	202309 320-53800-46400		*	513.00	
			SEP 23 - WATER MGMT				
THE LAKE DOCTORS, INC.						513.00	003102
10/16/23	00060	9/27/23 457	202310 330-57200-49400		*	598.96	
			HALLOWEEN EVENT PREP				
9/30/23		458	202309 330-57200-34100		*	2,654.50	
			SEP 23 - FACILITY ASST				
10/01/23		456	202310 330-57200-46100		*	1,224.50	
			OCT 23 - JANITORIAL SVCS				
10/01/23		456	202310 330-57200-46700		*	1,302.25	
			OCT 23 - POOL MAINTENANCE				
10/01/23		456	202310 320-53800-34000		*	2,055.17	
			OCT 23 - CONTRACT ADMIN				
10/01/23		456	202310 330-57200-34000		*	5,630.67	
			OCT 23 - FACILITY MGMT				
10/09/23		459	202310 330-57200-46700		*	1,980.00	
			POOL REPAIR				
RIVERSIDE MANAGEMENT SERVICES, INC.						15,446.05	003103
ROLL ROLLING HILLS PPOWERS							



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
10/16/23	00082	8/10/23 102385	202308 330-57200-46000	REPAIR PARTS AT SHOP	*	190.00	
				SOUTHEAST FITNESS REPAIR			190.00 003104
10/16/23	00034	8/29/23 201229	202308 320-53800-46500	IRRIGATION REPAIRS	*	3,690.00	
		9/28/23 201414	202309 320-53800-46200	SEP 23 - LANDSCAPE MAINT	*	6,379.41	
				TREE AMIGOS			10,069.41 003105
10/25/23	00097	10/06/23 10062023	202310 330-57200-34500	SECURITY	*	168.00	
		10/22/23 10222023	202310 330-57200-34500	SECURITY	*	168.00	
				JEFFREY DEESE			336.00 003106
10/25/23	00050	10/02/23 88887	202310 310-51300-54000	FY24 SPECIAL DISTRICT FEE	*	175.00	
				DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00 003107
10/25/23	00109	9/29/23 13	202311 310-51300-49000	AMORT SCH - 2015A1 11/1	*	100.00	
		9/29/23 13	202311 310-51300-49000	AMORT SCH - 2015A2 11/1	*	100.00	
				DISCLOSURE SERVICES, LLC			200.00 003108
10/25/23	00003	10/20/23 256	202310 330-57200-46700	POOL REPAIR	*	151.75	
		10/20/23 256	202310 330-57200-46700	POOL REPAIR	V	151.75-	
				GOVERNMENTAL MANAGEMENT SERVICES			.00 003109
10/25/23	00060	10/18/23 460	202310 320-53800-46000	SEP 23 - REPAIR MAINT	*	3,020.18	
		10/18/23 460	202310 330-57200-46000	SEP 23 - FACILITY MAINT	*	2,620.17	
		10/18/23 460	202310 330-57200-52000	SEP 23 - OPERATING SUPPL	*	845.51	
		10/18/23 460	202310 330-57200-60200	SEP 23 - RESERVES	*	5,025.07	
				RIVERSIDE MANAGEMENT SERVICES, INC.			11,510.93 003110
10/25/23	00082	10/23/23 102859	202310 330-57200-46000	QUARTERLY PREV MAINT	*	270.00	
				SOUTHEAST FITNESS REPAIR			270.00 003111
				ROLL ROLLING HILLS PPWERS			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
10/25/23	00034	10/23/23 201609	202310 320-53800-46500	IRRIGATION REPAIRS	*	1,100.00	
				TREE AMIGOS			1,100.00 003112
10/25/23	00060	10/20/23 256	202310 330-57200-46700	POOL REPAIR	*	151.75	
				RIVERSIDE MANAGEMENT SERVICES, INC.			151.75 003113
TOTAL FOR BANK A						72,271.96	
TOTAL FOR REGISTER						72,271.96	

ROLL ROLLING HILLS PPOWERS

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 1/31/24		PAGE 1		
*** CHECK DATES 11/01/2023 - 11/30/2023 ***		ROLLING HILLS GENERAL FUND									
		BANK A ROLLING HILLS GF									
CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE		...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS		VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #		
11/02/23	00027	10/25/23	OCT 23	202310	320-53800-43000		*	153.00			
			OCT 23 - ELECTRIC								
		10/25/23	OCT 23	202310	330-57200-43000		*	2,819.00			
			OCT 23 - ELECTRIC								
CLAY ELECTRIC COOPERATIVE, INC								2,972.00	003114		
11/02/23	00097	10/29/23	10292023	202310	330-57200-34500		*	168.00			
			SECURITY								
JEFFREY DEESE								168.00	003115		
11/02/23	00147	10/20/23	UG000011	202311	330-57200-34300		*	715.63			
			NOV 23 - REFUSE SERVICE								
GFL ENVIRONMENTAL								715.63	003116		
11/02/23	00173	9/18/23	74035613	202310	310-51300-60000		*	4,768.28			
			WI-FI CONTROLLER								
SCP DISTRIBUTORS LLC								4,768.28	003117		
11/02/23	00034	10/26/23	201490	202310	320-53800-46200		*	2,499.00			
			TREE WORK/TENNIS CT&PONDS								
		10/28/23	201642	202310	320-53800-46200		*	6,379.41			
			OCT 23 - LANDSCAPE MAINT								
TREE AMIGOS								8,878.41	003118		
11/30/23	00016	11/09/23	OCT 23	202310	320-53800-43100		*	5,680.63			
			OCT 23 - WATER								
		11/09/23	OCT 23	202310	330-57200-43100		*	345.35			
			OCT 23 - WATER								
CLAY COUNTY UTILITY AUTHORITY								6,025.98	003119		
11/30/23	00026	11/08/23	45	202310	330-57200-34500		*	80.00			
			OCT 23 - ADMIN FEE								
		11/08/23	45	202310	330-57200-34500		*	35.00			
			OCT 23 - SCHEDULING								
CLAY COUNTY SHERIFFS OFFICE								115.00	003120		
11/30/23	00053	10/26/23	2023-264	202311	310-51300-48000		*	50.40			
			NOTICE OF SPECIAL MEETING								
CLAY TODAY								50.40	003121		
11/30/23	00061	11/04/23	84957412	202311	330-57200-41500		*	315.80			
			NOV 23 - TV/INTERNET								
COMCAST								315.80	003122		
11/30/23	00097	11/03/23	11032023	202311	330-57200-34500		*	168.00			
			SECURITY								
ROLL ROLLING HILLS PPOWERS											

ROLL ROLLING HILLS PPOWERS

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
		11/17/23	11172023 202311 330-57200-34500 SECURITY		*	168.00	
		11/26/23	11262023 202311 330-57200-34500 SECURITY		*	168.00	
				JEFFREY DEESE			504.00 003123
11/30/23	00003	11/01/23	257 202311 310-51300-34000 NOV 23 - MGMT FEES		*	3,748.50	
		11/01/23	257 202311 310-51300-35101 NOV 23 - WEBSITE ADMIN		*	100.00	
		11/01/23	257 202311 310-51300-35100 NOV 23 - IT		*	150.00	
		11/01/23	257 202311 310-51300-31300 NOV 23 - DISSEMINATION		*	833.33	
		11/01/23	257 202311 310-51300-51000 NOV 23 - OFFICE SUPPLIES		*	.36	
		11/01/23	257 202311 310-51300-42000 NOV 23 - POSTAGE		*	87.64	
		11/01/23	257 202311 310-51300-42500 NOV 23 - COPIES		*	178.20	
				GOVERNMENTAL MANAGEMENT SERVICES			5,098.03 003124
11/30/23	00090	11/07/23	8118142 202311 310-51300-51000 ENGRAVED DESK NAMEPLATE		*	19.98	
				HOLMES CUSTOM			19.98 003125
11/30/23	00153	11/21/23	3311811 202310 310-51300-31500 OCT 23 - LEGAL SERVICES		*	1,297.74	
				KUTAK ROCK LLP			1,297.74 003126
11/30/23	00057	11/20/23	1821892 202310 320-53800-46400 OCT 23 - WATER MGMT		*	513.00	
				THE LAKE DOCTORS, INC.			513.00 003127
11/30/23	00081	11/29/23	638205 202310 330-57200-46000 QTRLY PEST CONTROL		*	355.00	
				ORANGE ENVIRONMENTAL SERVICES			355.00 003128
11/30/23	00117	11/15/23	IV000791 202311 330-57200-44000 FLAG SEAL 2023		*	158.00	
				PYE BAKER FIRE & SAFETY, LLC			158.00 003129
11/30/23	00060	10/31/23	463 202310 330-57200-34100 OCT 23 - FACILITY ASST		*	1,327.39	
		11/01/23	461 202311 330-57200-46100 NOV 23 - JANITORIAL SVCS		*	1,224.50	
				ROLL ROLLING HILLS PPOWERS			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
11/01/23	461	NOV 23 - POOL MAINTENANCE	202311 330-57200-46700		*	1,302.25	
11/01/23	461	NOV 23 - CONTRACT ADMIN	202311 320-53800-34000		*	2,055.17	
11/01/23	461	NOV 23 - FACILITY MGMT	202311 330-57200-34000		*	5,630.67	
11/10/23	464	OCT 23 - REPAIR MAINT	202310 320-53800-46000		*	3,678.32	
11/10/23	464	OCT 23 - FACILITY MAINT	202310 330-57200-46000		*	5,239.29	
11/10/23	464	OCT 23 - OPERATING SUPPL	202310 330-57200-52000		*	1,641.27	
11/13/23	465	POOL CHEMICALS	202311 330-57200-46700		*	122.76	
11/13/23	465	POOL REPAIR	202311 330-57200-46700		*	206.80	
11/14/23	466	POOL REPAIR-CHEM INJ TUBE	202311 330-57200-46700		*	770.00	
11/21/23	468	TURKEY TROT EVENT	202311 330-57200-49400		*	267.53	
RIVERSIDE MANAGEMENT SERVICES, INC.						23,465.95	003130
TOTAL FOR BANK A						55,421.20	
TOTAL FOR REGISTER						55,421.20	

ROLL ROLLING HILLS PPOWERS

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/07/23	00027	11/30/23 NOV 23	202311 320-53800-43000		*	155.00	
		NOV 23 - ELECTRIC					
		11/30/23 NOV 23	202311 330-57200-43000		*	2,791.00	
		NOV 23 - ELECTRIC					
CLAY ELECTRIC COOPERATIVE, INC							2,946.00 003131
12/07/23	00097	12/01/23 12012023	202312 330-57200-34500		*	168.00	
		SECURITY					
JEFFREY DEESE							168.00 003132
12/07/23	00147	11/20/23 UG000012	202312 330-57200-34300		*	715.63	
		DEC 23 - REFUSE SERVICE					
GFL ENVIRONMENTAL							715.63 003133
12/07/23	00003	12/01/23 258	202312 310-51300-34000		*	3,748.50	
		DEC 23 - MGMT FEES					
		12/01/23 258	202312 310-51300-35101		*	100.00	
		DEC 23 - WEBSITE ADMIN					
		12/01/23 258	202312 310-51300-35100		*	150.00	
		DEC 23 - IT					
		12/01/23 258	202312 310-51300-31300		*	833.33	
		DEC 23 - DISSEMINATION					
		12/01/23 258	202312 310-51300-51000		*	1.43	
		DEC 23 - OFFICE SUPPLIES					
		12/01/23 258	202312 310-51300-42000		*	69.21	
		DEC 23 - POSTAGE					
		12/01/23 258	202312 310-51300-42500		*	63.00	
		DEC 23 - COPIES					
		12/01/23 258	202312 310-51300-41000		*	35.30	
		DEC 23 - TELEPHONE					
GOVERNMENTAL MANAGEMENT SERVICES							5,000.77 003134
12/07/23	00057	12/01/23 1821893	202311 320-53800-46400		*	535.00	
		NOV 23 - WATER MGMT					
THE LAKE DOCTORS, INC.							535.00 003135
12/07/23	00165	12/07/23 12072023	202312 330-57200-49400		*	400.00	
		WINTER EVENT					
DENNIS MILLER							400.00 003136
12/07/23	00060	11/30/23 469	202311 330-57200-34100		*	1,193.03	
		NOV 23 - FACILITY ASSIST					
		12/01/23 467	202312 330-57200-46100		*	1,224.50	
		DEC 23 - JANITORIAL SVCS					
		12/01/23 467	202312 330-57200-46700		*	1,302.25	
		DEC 23 - POOL MAINTENANCE					

ROLL ROLLING HILLS PPOWERS

AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	1/31/24	PAGE	2
*** CHECK DATES 12/01/2023 - 12/31/2023 ***														
ROLLING HILLS GENERAL FUND														
BANK A ROLLING HILLS GF														
CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME				STATUS	AMOUNT	.....CHECK..... AMOUNT #				
		12/01/23 467	202312 320-53800-34000					*	2,055.17					
		DEC 23 - CONTRACT ADMIN												
		12/01/23 467	202312 330-57200-34000					*	5,630.67					
		DEC 23 - FACILITY MGMT												
		12/05/23 470	202312 330-57200-46700					*	32.14					
		POOL CHEMICALS												
				RIVERSIDE MANAGEMENT SERVICES, INC.						11,437.76	003137			
12/07/23	00034	11/28/23 201882	202311 320-53800-46200					*	6,379.41					
		NOV 23 - LANDSCAPE MAINT												
				TREE AMIGOS						6,379.41	003138			
12/07/23	00110	11/25/23 7135266	202311 310-51300-32300					*	4,040.63					
		2020A1/2020A2 11/23-10/24												
				US BANK						4,040.63	003139			
12/19/23	00016	12/07/23 NOV 23	202311 320-53800-43100					*	2,832.04					
		NOV 23 - WATER												
		12/07/23 NOV 23	202311 330-57200-43100					*	337.74					
		NOV 23 - WATER												
				CLAY COUNTY UTILITY AUTHORITY						3,169.78	003140			
12/19/23	00026	12/06/23 70	202311 330-57200-34500					*	60.00					
		NOV 23 - ADMIN FEE												
		12/06/23 70	202311 330-57200-34500					*	35.00					
		NOV 23 - SCHEDULING												
				CLAY COUNTY SHERIFFS OFFICE						95.00	003141			
12/19/23	00061	12/04/23 84957412	202312 330-57200-41500					*	325.80					
		DEC 23 - TV/INTERNET												
				COMCAST						325.80	003142			
12/19/23	00097	12/10/23 12102023	202312 330-57200-34500					*	168.00					
		SECURITY												
		12/17/23 12172023	202312 330-57200-34500					*	168.00					
		SECURITY												
				JEFFREY DEESE						336.00	003143			
12/19/23	00150	12/19/23 2015A1	202312 300-20700-10200					*	158,450.67					
		TRANSFER OF TAX REC A1												
				ROLLING HILLS CDD						158,450.67	003144			
12/19/23	00151	12/19/23 2015A2	202312 300-20700-10200					*	125,440.11					
		TRANSFER OF TAX REC A2												
				ROLLING HILLS CDD						125,440.11	003145			
				ROLL ROLLING HILLS PPOWERS										

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
12/19/23	00152	12/19/23 2015A3	202312 300-20700-10200		*	37,318.74	
		TRANSFER OF TAX REC A3		ROLLING HILLS CDD			37,318.74 003146
12/19/23	00250	12/19/23 2020A1	202312 300-20700-10200		*	51,462.53	
		TRANSFER OF TAX REC		ROLLING HILLS CDD			51,462.53 003147
12/19/23	00350	12/19/23 2022A1	202312 300-20700-10200		*	319,203.78	
		TRANSFER OF TAX REC		ROLLING HILLS CDD			319,203.78 003148
TOTAL FOR BANK A						727,425.61	
TOTAL FOR REGISTER						727,425.61	

ROLL ROLLING HILLS PPOWERS



152 Lipizzan Trail  
Saint Augustine, FL 32095  
clayton@cbussenterprises.com  
www.cbussenterprises.com



Invoice 1096

<b>BILL TO</b> Rolling Hills CDD 9655 Florida Mining Blvd Suite 305 Jacksonville, FL 32257	<b>SHIP TO</b> Rolling Hills CDD 3212 Bradley Creek Pkwy Green Cove Springs, FL 32043	<b>DATE</b> 10/04/2023	<b>PLEASE PAY</b> \$1,800.00	<b>DUE DATE</b> 11/01/2023
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DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/03/2023	POOL REPAIR	INSTALL MECHANICAL SHAFT SEAL, SLEEVE, GASKETS & SEAL PLATE ON 25HP RECIRCULATING PUMP	1	1,800.00	1,800.00

THIS REPAIR IS COMPLETE, THANK YOU FOR YOUR  
BUSINESS!

SUBTOTAL	1,800.00
TAX	0.00
TOTAL	1,800.00

<b>TOTAL DUE</b>	<b>\$1,800.00</b>
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THANK YOU.

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address	Sep-23
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$ 148.64
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$ 1,916.43
00253042	3212-3 Bradley Creek Pkwy - Irr	\$ 2,900.71
00256584	3215-2 Bradley Creek Pkwy - Irr	\$ 148.64
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$ 357.72
		<u>\$ 5,472.14</u>

Vendor #16	
001.320.53800.43100	\$ 5,114.42
001.330.57200.43100	\$ 357.72
	<u>\$ 5,472.14</u>



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[1/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 10/05/2023

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
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Base Charges (Prepaid)	10/05/23 to 11/09/23					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge						\$0.00
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### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
66272411	2	09/29/23	28	73914	73914	0
Base Charges (Prepaid)						\$148.64
Consumption Charges	Tier 1	0.0	X	0.85		\$0.00
Proration Factor: 0.9333	Tier 2	0.0	X	1.66		\$0.00
	Tier 3	0.0	X	2.51		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$148.64
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
<b>TOTAL AMOUNT DUE</b>						<b>\$148.64</b>

**Effective October 1, 2023, Water, Sewer, and Reclaimed Water Consumption and Base fees will increase 8.1%.**

**Water and Wastewater Tier 1 usage customers can expect an approximate increase in their bill of only \$4.15. For Tier 4 usage customers, an approximate increase of \$12.31 will be reflected in their bill.**

In addition to this rate change, the SJRWMD Cost Recovery Fee has been lifted and will no longer appear on your bill.

**Please pay \$148.64 by 10/26/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$137.51 was posted to your account on 09/19/2023.

OCT 19 2023

**Please return this portion with payment**

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

### ADDRESSEE:

AYC1005A 2000001078 58/1

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



Bill Date	10/05/23
Current Charges	\$148.64
<b>Current Charges Past Due After</b>	<b>10/26/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$148.64

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244868 5 MC13020732 0000014864 0000000 10262023 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: ROLLING HILLS CDD

Bill Date: 10/05/2023

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	10/05/23 to 11/09/23					\$0.00
Consumption Charges	Tier 1	0.0	X		0.00	\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X		0.00	\$0.00
	Tier 3	0.0	X		0.00	\$0.00
	Tier 4	0.0	X		0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	X		0.00	\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332609	2	09/29/23	28	4685	5476	791
Base Charges (Prepaid)						\$148.64
Consumption Charges	Tier 1	112.0	X		0.85	\$95.20
Proration Factor: 0.9333	Tier 2	37.3	X		1.66	\$61.92
	Tier 3	641.7	X		2.51	\$1,610.67

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$1,916.43
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$1,916.43</b>

**Effective October 1, 2023, Water, Sewer, and Reclaimed Water Consumption and Base fees will increase 8.1%.**

**Water and Wastewater Tier 1 usage customers can expect an approximate increase in their bill of only \$4.15. For Tier 4 usage customers, an approximate increase of \$12.31 will be reflected in their bill.**

In addition to this rate change, the SJRWMD Cost Recovery Fee has been lifted and will no longer appear on your bill.

**Please pay \$1916.43 by 10/26/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$1347.04 was posted to your account on 09/19/2023.

OCT 10 2023

**Please return this portion with payment**

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

### ADDRESSEE:

AYC1005A 2000001079 58/2

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

Bill Date	10/05/23
Current Charges	\$1,916.43
<b>Current Charges Past Due After</b>	<b>10/26/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$1,916.43

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244869 5 MC13020734 0000191643 0000000 10262023 0



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
(904) 284-7575

Invoice Number: SS111288  
Invoice Date: 9/30/2023

Page: 1

Attn: Fiscal - Accounts Receivable

Bill  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Ship  
To: ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043  
PATTI POWERS

Due Date 10/15/2023  
Terms Net 15 Days

Customer ID C0000125  
P.O. Number  
P.O. Date 10/10/2023  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee- AUGUST/SEPTEMBER 202		20	20	5.00	100.00
Fees-2nd Employment Scheduling		1	1	85.00	85.00

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 185.00

Subtotal: 185.00  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: 185.00

CLIENT NAME

INVOICE NUMBER

ROLLING HILLS

CLIENT NUMBER

INVOICE DATE

10/10/2023

CLIENT ADDRESS

EVENT	DATE	DESCRIPTION	PERSONNEL	HOURS or QUANTITY	RATE	TOTAL
-------	------	-------------	-----------	----------------------	------	-------

1	08/07/23 0000 - 08/07/23 0000	Rolling Hills				
---	--	---------------	--	--	--	--

	Jeff Deese					
	08/07/23					
	1600 -		4.00	\$	\$	
	08/07/23			42.00		168.00
	2000					

---

	EVENT TOTAL:	(hrs) 4.00		\$	\$	168.00
--	-----------------	------------	--	----	----	--------

2	08/14/23 0000 - 08/14/23 0000	Rolling Hills				
---	--	---------------	--	--	--	--

	Jeff Deese					
	08/22/23					
	1600 -		4.00	\$	\$	
	08/22/23			42.00		168.00
	2000					

			<b>EVENT</b>			<b>\$</b>
			<b>TOTAL:</b>	<b>(hrs) 4.00</b>		<b>168.00</b>
3	08/21/23 0000 - 08/21/23 0000	Rolling Hills				

Jeff Deese			
08/27/23			
1500 -	4.00	\$ 42.00	\$ 168.00
08/27/23			
1900			

			<b>EVENT</b>			<b>\$</b>
			<b>TOTAL:</b>	<b>(hrs) 4.00</b>		<b>168.00</b>
4	08/28/23 0000 - 08/28/23 0000	Rolling Hills				

Jeff Deese			
09/05/23			
1600 -	4.00	\$ 42.00	\$ 168.00
09/05/23			
2000			

			<b>EVENT</b>			<b>\$</b>
			<b>TOTAL:</b>	<b>(hrs) 4.00</b>		<b>168.00</b>
5	09/17/23 0000 - 09/17/23 0000	Rolling Hills				

Jeff Deese			
09/17/23			
1430 -	4.00	\$ 42.00	\$ 168.00
09/17/23			
1830			

---

<b>EVENT</b>		
<b>TOTAL:</b>	<b>(hrs) 4.00</b>	<b>\$ 168.00</b>

---

<b>INVOICE</b>		
<b>TOTAL:</b>	<b>(hrs) 20.00</b>	<b>\$ 840.00</b>



# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Sep-23
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,096.00
7755259	3236 Bradley Creek Pwky - #1	\$ 40.00
7755275	3314 Ridgeview Dr #1	\$ 40.00
7755283	2448 Rolling View Blvd	\$ 74.00
		<b>\$ 3,250.00</b>

Vendor #27	
001.320.53800.43000	\$ 154.00
001.330.57200.43000	\$ 3,096.00
	<b>\$ 3,250.00</b>



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS VENTURE**

LLC

Account # **7182249**

Trustee District: **06**

Statement Date: **09/27/2023**

Current Bill Due Date: **10/18/2023**

Previous Balance **-\$216.59**

No Payment Received **\$0.00**

Balance Forward **-\$216.59**

Current Charges Due 10/18/23 **\$49.00**

OCT 02 2023

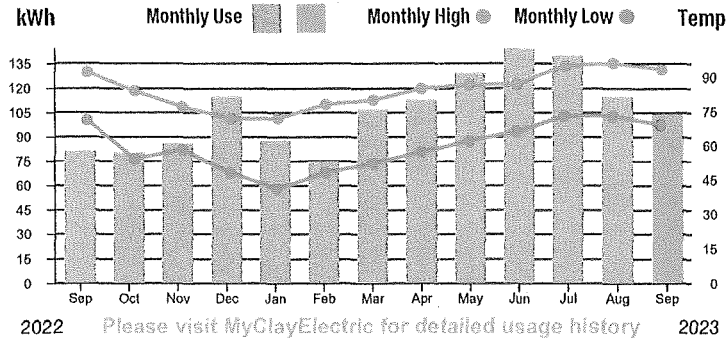
### Important Messages

Lower power cost: Members are being billed less for power in September thanks to another reduction in the Power Cost Adjustment. This means members using the industry household average of 1,000 kWh will pay \$120. This marks the fourth time this year the cost of power has been lowered, a total decrease of nearly 20 percent.



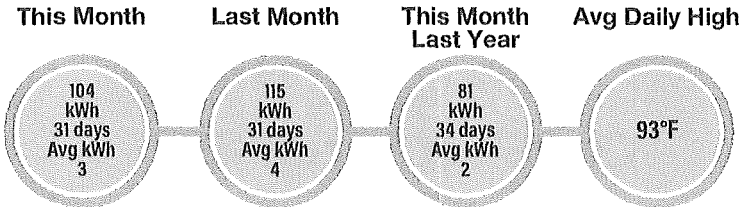
Service Address: # 1 - 2404 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151840010	08/23/23	09/23/23	6719	6823	1	104



### Current Service Detail

Access Charge		\$32.00
Energy Charge	104 kWh @ 0.0813	\$8.46
Power Cost Adjustment	104 kWh @ 0.0155	\$1.61
FLA Gross Receipts Tax		\$1.08
Florida State Sales Tax		\$3.00
Clay County Sales Tax		\$0.65
Clay Co Public Ser Utility Tax		\$1.55
Operation Round Up		\$0.65
<b>Total Current Charges for this Location</b>		<b>\$49.00</b>



**KEEP SEND**

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308  
Keystone Heights, FL 32656-0308

**PAY YOUR BILL 24/7**

**ONLINE:** Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6977 1 MB 0.561  
ROLLING HILLS VENTURE LLC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6977  
C-28

Account Number **7182249**

Credit Balance Do Not Pay **-\$167.59**

Checks must be in U.S. funds and drawn on a U.S. bank.



**CLAY ELECTRIC COOPERATIVE**  
**PO BOX 308**  
**KEYSTONE HEIGHTS, FL 32656-0308**

18



07182249 0000000000



Clay Electric Cooperative, Inc.

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Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7751951

Trustee District:

06

Statement Date:

09/27/2023

Current Bill Due Date:

10/18/2023

Previous Balance

\$5,983.95

Payment Received 09/05/23

-\$5,983.95

Balance Forward

\$0.00

Current Charges Due 10/18/23

\$3,096.00

## Important Messages

Lower power cost: Members are being billed less for power in September thanks to another reduction in the Power Cost Adjustment. This means members using the industry household average of 1,000 kWh will pay \$120. This marks the fourth time this year the cost of power has been lowered, a total decrease of nearly 20 percent.

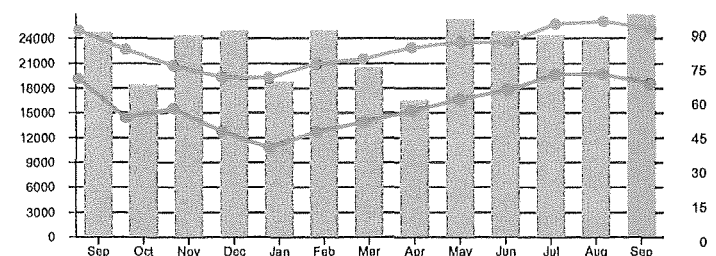


09/27/2023

Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER

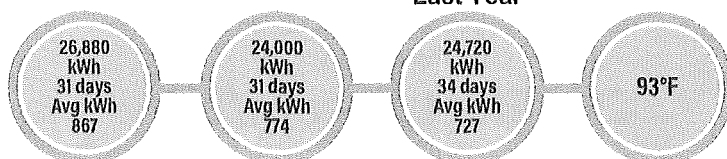
Rate Schedule Description	Meter No.	Reading Dates From	Reading Dates To	Readings Previous	Readings Present	Multiplier	kWh Usage
GENERAL SERVICE DEMAND	152192920	08/23/23	09/23/23	16326	16662	80	26,880

kWh Monthly Use Monthly High Monthly Low Temp



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$80.00
Energy Charge	26,880 kWh @ 0.0600	\$1,612.80
Power Cost Adjustment	26,880 kWh @ 0.0155	\$416.64
Demand Charge	78.240 KW @ 4.3500	\$340.34
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$11.58
FLA Gross Receipts Tax		\$69.63
Florida State Sales Tax		\$188.34
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$41.80
Clay Co Public Ser Utility Tax		\$74.12
Operation Round Up		\$0.18

**Total Current Charges for this Location \$3,096.00**

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at ClayElectric.com or download the mobile app.



6976 2 MB 0.561  
ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6976  
C-28

Account Number	7751951
Current Charges Due 10/18/23	\$3,096.00
Total Amount Due	\$3,096.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE

PO BOX 308

KEYSTONE HEIGHTS, FL 32656-0308



18



07751951

0003096005



Clay Electric Cooperative, Inc.

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Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755283

Trustee District:

06

Statement Date:

09/27/2023

Current Bill Due Date:

10/18/2023

Previous Balance

\$146.00

Payment Received 09/05/23

-\$146.00

Balance Forward

\$0.00

Current Charges Due 10/18/23

\$74.00

## Important Messages

Lower power cost: Members are being billed less for power in September thanks to another reduction in the Power Cost Adjustment. This means members using the industry household average of 1,000 kWh will pay \$120. This marks the fourth time this year the cost of power has been lowered, a total decrease of nearly 20 percent.

Total  
Amount Due

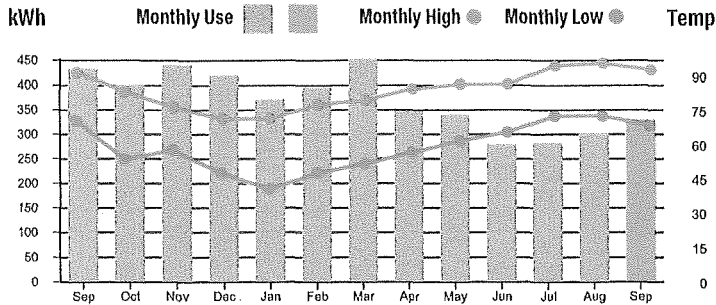
**\$74.00**

Due Date:  
10/18/2023

OCT 02 2023

Service Address: 2448 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840032	08/23/23	09/23/23	28119	28448	1	329

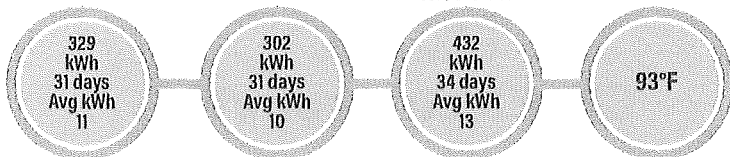


2022 Please visit MyClayElectric for detailed usage history 2023

## Current Service Detail

Access Charge		\$32.00
Energy Charge	329 kWh @ 0.0813	\$26.75
Power Cost Adjustment	329 kWh @ 0.0155	\$5.10
FLA Gross Receipts Tax		\$1.64
Florida State Sales Tax		\$4.55
Clay County Sales Tax		\$0.98
Clay Co Public Ser Utility Tax		\$2.13
Operation Round Up		\$0.85
<b>Total Current Charges for this Location</b>		<b>\$74.00</b>

This Month Last Month This Month Last Year Avg Daily High



KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at ClayElectric.com or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755283
Current Charges Due 10/18/23	\$74.00
<b>Total Amount Due</b>	<b>\$74.00</b>

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18



07755283

0000074005

# CLAY TODAY

A Division of Osteen Media Group

Clay Today  
3513 US Hwy 17  
Fleming Island, FL 32003  
904-264-3200

## INVOICE

Invoice Number: 2023-260581  
Invoice Date: 9/28/2023  
Due Date: 10/27/2023

### BILL TO

Sarah Sweeting  
Rolling Hills CDD c/o GMS LLC  
475 W TOWN PL  
#114  
SAINT AUGUSTINE, FL 32092

### Advertiser

Rolling Hills CDD c/o GMS LLC

### Customer ID

21847

Invoice Notes	PO #	Pub.	Issue	Year	AdTitle	Ad Size	Color	Ad Inch	Net
Legal # 85454	Notice of Board of Supervisors Meeting October 10, 2023	CT - Clay Today	Sep 28	2023		Column Inch	Black & White	4.6000	\$46.00
									\$46.00

Total:	\$46.00
--------	---------

Please mail payments to:  
Osteen Media Group  
3513 US Hwy 17  
Fleming Island Florida 32003

Affidavit attached to this invoice.

Please call the office at 904-264-3200 if you would like to pay by credit card.

Please pay from this invoice. Email for inquiries or questions - [legal@claytodayonline.com](mailto:legal@claytodayonline.com). Thank you for your business.

# CLAY TODAY

## PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Fleming Island, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personally appeared Hugh Osteen, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Fleming Island in Clay County, Florida; that the attached copy of advertisement Being a Rolling Hills CDD Notice of Board of Supervisors Meeting

In the matter of October 10, 2023

LEGAL: 85454

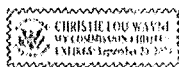
Was published in said newspaper in the issues:  
9/28/2023

Affiant Further says that said "Clay Today" is a newspaper published at Fleming Island, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, Weekly, and has been entered as Periodical material matter at the post Office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

*Hugh Osteen*

Sworn to me and subscribed before me 09/28/2023

*Christie Lou Wayne*



NOTARY PUBLIC, STATE OF FLORIDA

3513 US HWY 17 Fleming Island FL 32003  
Telephone (904) 264-3200  
FAX (904) 264-3285  
E-Mail: legal@claytodayonline.com  
Christie Wayne christie@osteenmediagroup.com

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT NOTICE OF BOARD OF SUPERVISORS' MEETING

The Board of Supervisors ("Board") of the Rolling Hills Community Development District ("District") will hold a meeting of the Board of Supervisors on Tuesday, October 10, 2023 at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043. A copy of the agenda may be obtained at the offices of the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office"), during normal business hours. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone. Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office. Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based. Maritza Giles District Manager

Legal 85454 Published 9/28/2023 in Clay County's Clay Today newspaper

# Clay County Master Plumbing LLC

P.O. Box 1374  
Middleburg, FL 32050

## Invoice

Date	Invoice #
8/24/2023	35692

Bill To
Riverside Management Services Rolling Hills Resident Club 3212 Bradley Creek Pkwy Green Cove Springs, FL. 32043

Job Address

P.O. No.	Terms	Rep	Marketing
	Due upon completion	JB/TF	Repeat Comm

Item	Description	Quantity	Rate	Amount
Plumbing	Removed broken water fountain from tennis court and installed new owner provided water fountains.  Material: \$75.00 Labor: \$550.00  90 day labor warranty.  E-mailed 08/25/23		625.00	625.00

Phone #	Fax #	Web Site	Total
904-589-9666	904-212-2828	www.claycountymasterplumbing.com	\$625.00
			<b>Balance Due</b> \$625.00

## Hello Rolling Hills Ameni Center,

Thanks for choosing Comcast Business.

## Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$650.14
Payments - thank you	Page 3	-\$650.14
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$309.65
Taxes, fees and other charges	Page 3	\$6.15
<b>New charges</b>		<b>\$315.80</b>

**Amount due Oct 25, 2023 \$315.80**

## ← Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Oct 04, 2023 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).



## Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

OCT 13 2023

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS1100 NORTHPOINT PKWY W PALM  
BCH FL 33407-1937  
96330310 NO RP 04 20231004 NNNNNNNY 0000633 0003ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number

8495 74 123 1221031

Payment due

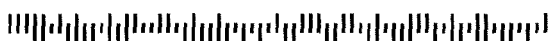
Oct 25, 2023

Please pay

**\$315.80**

Amount enclosed

\$ 315.80

Make checks payable to Comcast  
Do not send cash

Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574123122103100315804



Payments			-\$650.14
Payment	Sep 16	-\$325.07	
Payment	Sep 20	-\$325.07	




Regular monthly charges		\$309.65
Comcast Business services		\$201.30
TV Standard Business Video.	\$59.95	
Includes \$30.00 Service Discount		
Starter Business Internet.	\$71.95	
Static IP - 1	\$19.95	
Voice Line Business Voice.	\$44.45	
Voice Mail Service	\$5.00	

Equipment & services		\$56.20
TV Adapter	\$0.50	
Includes \$9.45 Service Discount		
Service To Additional TV With TV Adapter.	\$38.75	
Qty 5 @ \$7.75 each Includes \$11.00 Service Discount		
Equipment Fee Voice.	\$16.95	

Service fees		\$52.15
Directory Listing Management Fee	\$5.00	
Voice Network Investment	\$5.00	
Broadcast TV Fee	\$30.80	
Regional Sports Fee	\$11.35	

Taxes, fees and other charges		\$6.15
Other charges		\$6.15
Regulatory Cost Recovery	\$2.49	
Federal Universal Service Fund	\$3.66	

What's included?

-  **Internet:** Fast, reliable internet on our Gig-speed network
-  **TV:** Keep your employees informed and customers entertained
-  **Voice Numbers:** (904)531-9238

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$50.45 this month with your service discount.

Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

**Fee Update:** The FCC modifies the rate that voice providers pay into the USF on a quarterly basis. USF is assessed on applicable voice services as the Federal Universal Service Fund at the FCC's approved rate. See: [fcc.gov/encyclopedia/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support](https://fcc.gov/encyclopedia/contribution-factor-quarterly-filings-universal-service-fund-usf-management-support). A new rate becomes effective October 1, 2023.

Business solutions  
that help keep  
you ready for  
what's next.



We're grateful to have you as a customer. And we'd love to offer you a personalized, one-on-one Account Review to align your needs with your goals and to ensure you have the best solutions for your business to meet the future.

It's important to stay ready with the company that powers more businesses than any other provider, bringing you:

- **99.9% network reliability** plus the largest, fastest, reliable network for small businesses.
- **Advanced security** to help protect your business from cyberthreats.
- **Savings of up to 75% a year on your wireless bill** with Comcast Business Mobile.  
*Savings compared to weighted average of top 3 carriers based on optimized pricing. Comcast Business Internet required. Reduced speeds after use of monthly data included with your data option. Data thresholds and savings vary.*
- Solutions from the company powered by the **next generation 10G network**.

Please give us a call at 855-862-4457 to schedule a chat. We'll give you the tools to help you clear today's hurdles and be ready for whatever's next.



Call 855-862-4457 or  
visit [ComcastBusiness.com/AccountReview](https://ComcastBusiness.com/AccountReview)

COMCAST  
BUSINESS

Restrictions apply. Not available in all areas. Services and features vary depending on level of service. **Internet:** Actual speeds vary and are not guaranteed. **Comcast Business SecurityEdge™:** Requires Comcast Business Internet and leased router. Will not work if connected via public WiFi, and may not work if connected via Connection Pro, virtual private network technology or non-Comcast DNS servers. **Comcast Business Mobile:** Requires Comcast Business Internet service. Up to 20 lines. For Comcast Business Mobile Disclosures visit: [www.xfinity.com/mobile/policies/broadband-disclosures](https://www.xfinity.com/mobile/policies/broadband-disclosures). Call for restrictions and complete details. © 2023 Comcast. All rights reserved. B6144A-ADP-FAR-4457 PA0229



2020 West Beaver Street  
Jacksonville, FL 32209  
Phone: 904-356-4003

# Invoice

Date	Invoice Number
10/10/2023	36305

Bill To
Rolling Hills CDD 9655 Florida Mining Blvd W Bldg 300 Suite 305 Jacksonville, FL 32257

Ship To
Rolling Hills CDD 9655 Florida Mining Blvd W Bldg 300 Suite 305 Jacksonville, FL 32257

							SO Number	
							092123-6	
Terms	PO Number	Project Name	WO Number	Quote Number	Due Date	Ship Via	Ship Date	
COD	Jay Verbal	Rolling Hills at Lake Asbury		092123-5DT	10/10/2023	cust. pick...	10/10/2023	
Qty	Item	Description				Rate	Amount	
1	Item Compac	CPI-VFD-25HP-230V 25Hp 3-phase 230VAC Pre-Programmed and Tested				2,804.54	2,804.54	
		Subtotal					2,804.54	
	Discount	Preferred Customer Discount (Vailid if paid within term limits)				-49.50%	-1,388.25	
		Subtotal					1,416.29	

<b>Insufficient funds due to returned checks, wire transfers and/or credit cards will be subject to loss of customer discount and will incur a 1.5% finance charge compounded monthly until paid in full. Customer discount will be revoked and charged back to the Final Invoice if not paid within the specified terms. Please Note: 30 Days On Returns No Returns On Custom Made Items.</b>	<b>Subtotal</b>	USD 1,416.29
	<b>Sales Tax (0.0%)</b>	USD 0.00
	<b>Additional Payments/Credits</b>	USD 0.00
	<b>Balance Due</b>	USD 1,416.29

Jeffrey Deese  
4990 Windmill Court  
Middleburg, FL 32068  
904-219-0579  
[jadeese@claysheriff.com](mailto:jadeese@claysheriff.com)

## CCSO OFF-DUTY INVOICE

INVOICE DATE  
DATE:9-30-23

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
9-30-23	Neighborhood Patrol/ Security		4.0	42.00	168.00
	Checked preserve area.				
	Patrolled entire development				
	Checked Clubhouse, pool, and boardwalk area.				
	Patrolled entire development.				
	Checked rear undeveloped area.				
	Rained some during shift				
	2 traffic stops in rear construction area				
DEPUTY SIGNATURE:				TOTAL	168.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**  
**REF/PO #:**

UG103664  
 UG0000114991  
 09/20/2023  
**\$715.63**

Page 1 of 1

**DUE DATE:**  
**Due Upon Receipt**

DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
9/20/23	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	<b>SITE TOTAL</b>				<b>\$1.06</b>
9/20/23	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY , GREEN COVE SPRINGS FL Serv #001 COMM FL WASTE PERM 8YD				
9/20/23	TRASH STANDARD SERVICE Oct 01/23 - Oct 31/23		\$384.00	1.00	\$384.00
9/20/23	FUEL SURCHARGE				\$224.83
9/20/23	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$608.83				\$99.24
	<b>SITE TOTAL</b>				<b>\$708.07</b>
9/20/23	(0000) ADMIN FEE	SC198626			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

### Notes:

Due to increased costs, your next invoice may reflect a price increase.

**To pay your  
 invoice online,  
 please visit  
 us at:  
[www.gflenv.com/  
 pay-my-bill/](http://www.gflenv.com/pay-my-bill/)**

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	ACCOUNT TOTAL	TOTAL INVOICE
\$715.63	\$0.00	\$0.00	\$0.00	\$715.63	\$715.63

Please return bottom portion with your payment. Include customer and invoice numbers on check or money order.



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**

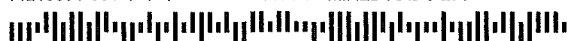
UG103664  
 UG0000114991  
 09/20/2023  
**\$715.63**

**DUE DATE: Due Upon Receipt**  
**AMOUNT OF REMITTANCE:**

\$ 715.63

PLEASE REMIT PAYMENT TO:

14219951-881-1 1 \*\*\*\*\*AUTO\*\*MIXED AADC 270



ROLLING HILLS CDD  
 ROLLING HILLS  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



GFL ENVIRONMENTAL  
 PO BOX 555193  
 DETROIT MI 48255-5193

00555193UG000011499100103664000000000715639

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 254**Invoice Date:** 10/1/23**Due Date:** 10/1/23**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - October 2023	340	3,748.50	3,748.50
Website Administration - October 2023	351-61	100.00	100.00
Information Technology - October 2023	351	150.00	150.00
Dissemination Agent Services - October 2023	313	833.33	833.33
Postage	426	42.90	42.90
Copies	423	11.25	11.25
Telephone	410	16.70	16.70
<b>Total</b>			<b>\$4,902.68</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,902.68</b>

1001 Bradford Way  
Kingston, TN 37763

**Invoice #:** 255  
**Invoice Date:** 9/30/23  
**Due Date:** 9/30/23  
**Case:**  
**P.O. Number:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

<b>Balance Due</b>	<b>\$10,000.00</b>
--------------------	--------------------



Tuesday, October 10, 2023 at 14:46:40 Eastern Daylight Time

**Subject:** Rolling Hills CDD - Invoice

**Date:** Tuesday, October 10, 2023 at 2:26:13 PM Eastern Daylight Time

**From:** Sarah Sweeting

**To:** Patti Powers

Hi Patti,

Please see attached for processing.

Begin forwarded message:

**From:** HC Brands <[sales@hcbrands.com](mailto:sales@hcbrands.com)>

**Subject:** HC Brands: New Order # 8116942

**Date:** October 10, 2023 at 2:25:28 PM EDT

**To:** Sarah Sweeting <[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)>



## ORDER DETAILS

Hi Sarah Sweeting,

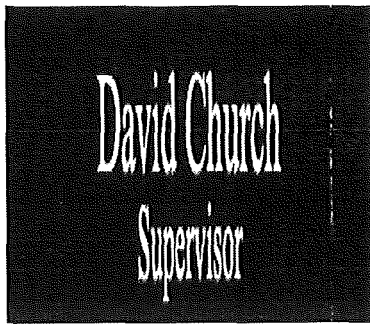
Thank you for placing your order. Your order number is:

#8116942

**Estimated to arrive by: Friday, October 20, 2023**

[Click here to track this order](#)

PRODUCT	SKU	QTY	PRICE
<u>Traditional Engraved 2" x 10" Desk</u>	1007180-	1	\$14.99
<u>Nameplate</u>	2		



*Material Colors:* Black w/ White Letters

*Holder Color:* Silver

*Design:* Custom Design

Subtotal \$14.99

Shipping \$7.99

Grand Total \$22.98

## PAYMENT & DELIVERY DETAILS

### Payment method:

Purchase Order

Purchase Order Number: NET30

### Shipping info:

James Perry  
GMS  
475 West Town Place  
Suite 114  
St. Augustine, Florida, 32092  
United States  
T: 9049405850

[Access My Account](#)

Have Questions or need to change your order?

[\(888\) 465-6373](tel:(888)465-6373) [Live Chat](#) [sales@hcbrands.com](mailto:sales@hcbrands.com)

## SAVE 25% NOW ON OUR SISTER SITES

Our way of saying thank you, we'd like to offer you 25% off your first purchase from any of our following sites

**At checkout use code: THANKS25**

PERSONALIZE EVERY STAMP  
TO FIT YOUR NEEDS

simply  stamps

FIND YOUR PERFECT  
RUBBER STAMP 

*Crochet by  
Vanda*

*Crochet by  
Vanda*



**SHOWCASE YOUR BRAND!**



**Wall Monkeys**

by HC Brands

**SHOP BUSINESS PRODUCTS**

*Sarah Sweeting*

Governmental Management Services, LLC

475 West Town Place, Suite 114

St. Augustine, Florida 32092

(904) 940-5850 x 402

(904) 940-5899 Fax

[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 29, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3283137

Client Matter No. 17523-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Marilee Giles  
Rolling Hills CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3283137  
17523-1

Re: General

## For Professional Legal Services Rendered

08/09/23	K. Buchanan	0.70	224.00	Review assessment and appropriation resolutions
08/11/23	K. Buchanan	2.40	768.00	Review agenda package; confer with district manager; prepare summary of bond issuance process and overview of district bonds
08/15/23	K. Buchanan	4.50	1,440.00	Prepare for and attend board meeting
08/18/23	K. Buchanan	0.80	256.00	Prepare agreement for security services
08/23/23	J. Gillis	1.40	217.00	Draft amenities management agreement with RMS; draft landscape and maintenance services agreement with Tree Amigos
08/29/23	K. Buchanan	0.30	96.00	Review conditions for reduction of reserve account requirements
08/30/23	K. Buchanan	0.30	96.00	Confer with district manager regarding notice of lien

**KUTAK ROCK LLP**

Rolling Hills CDD  
September 29, 2023  
Client Matter No. 17523-1  
Invoice No. 3283137  
Page 2

TOTAL HOURS 10.40

TOTAL FOR SERVICES RENDERED \$3,097.00


DISBURSEMENTS

Meals	4.94
Travel Expenses	120.36

TOTAL DISBURSEMENTS 125.30

TOTAL CURRENT AMOUNT DUE \$3,222.30

MAKE CHECK PAYABLE TO:

  
The Lake Doctors, Inc.  
A LAKEDOCTORS COMPANY  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD  
FREDDIE OCA ( Riverside Management  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

ACCOUNT NUMBER	DATE	BALANCE
718674	9/22/2023	\$513.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

0000000068777001000000012593300000005130061

Please Return this portion with your payment

Invoice Due Date 10/21/2023

Invoice 1821891

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
3212	BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL	ST AUGUSTINE, FL 32092			
9/21/2023	Water Management - Monthly		\$513.00	\$0.00	\$513.00

ROLLING HILLS

Woodbridge Crossing: Inspected pond/outfall. Water level is below normal.

Entry pond: Inspected pond/outfall. Added pond dye. Treated pond for Algae, Emergents & Invasive Aquatic weeds. Water level is below normal.

Amenity: Inspected pond/outfall. Water level is normal. Pond looks Good!

Pond#4: Inspected pond/outfall. Treated pond for Emergents & Invasive Aquatic weeds.

Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$513.00

This Invoice Total:

\$513.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 718674  
Portal Registration #: 24822364

Corporate Address  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Customer Portal Link: [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

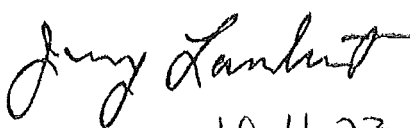
**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 456  
Invoice Date: 10/1/2023  
Due Date: 10/1/2023  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - October 2023		1,224.50	1,224.50
1.330.57200.46700 - Pool Maintenance Services - October 2023		1,302.25	1,302.25
1.320.53800.34000 - Contract Administration - October 2023		2,055.17	2,055.17
1.330.57200.34000 - Facility Management - Rolling Hills - October 2023		5,630.67	5,630.67
 10-4-23			

**Total** \$10,212.59

**Payments/Credits** \$0.00

**Balance Due** \$10,212.59

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 457  
Invoice Date: 9/27/2023  
Due Date: 9/27/2023  
Case:  
P.O. Number:

**Bill To:**  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Halloween Event Prep- 10/20/23 Special Events 1,572.00, 330.49400		598.96	598.96
<b>Total</b>			<b>\$598.96</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$598.96</b>

9/27/23  
ced



# Rolling Hills

Halloween Event Prep

10/20/23

GL# 1-57200-330-49400

	Actual
Total Expenses	\$888.96
District Checks	\$290.00
TOTAL EXPENSES DUE	\$598.96

	Actual
Site	
Set up and Site Management	
Site Staff	
Mileage	
Totals	

	Actual
Food/Beverages/Supplies	
drinks	\$61.71
candy	\$85.35
Totals	\$147.06

	Actual
Entertainment/Arts & Crafts	
Halloween/ Fall décor	\$451.90
Totals	\$451.90

DISTRICT CHECK	AMOUNT
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	\$290.00
Ayer Eggs	
Totals	\$290.00

9/27/23  
GTX

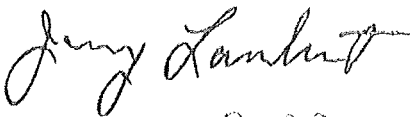
**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 458  
Invoice Date: 9/30/2023  
Due Date: 9/30/2023  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through September 2023 1,300.57200.34100	106.18	25.00	2,654.50
 10-9-23			
<b>Total</b>			<b>\$2,654.50</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$2,654.50</b>

ROLLING HILLS CDD  
FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
106.18	Facility Assistant	\$ 25.00	\$ 2,654.50

Covers Period: September 2023

GL # 001.300.57200.34100

TOTAL DUE:

\$ 2,654.50

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
ASSISTANT MANAGER BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2023

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/2/23	6.98	L.B.	Completed daily checklist, returned calls and emails
9/3/23	7.03	L.B.	Completed daily checklist, returned calls and emails
9/4/23	6.9	L.B.	Completed daily checklist, returned calls and emails
9/9/23	8.75	L.B.	Completed daily checklist, returned calls and emails
9/10/23	7.32	L.B.	Completed daily checklist, returned calls and emails
9/16/23	7.92	L.B.	Completed daily checklist, returned calls and emails
9/17/23	6.87	L.B.	Completed daily checklist, returned calls and emails
9/21/23	7.52	L.B.	Completed daily checklist, returned calls and emails
9/22/23	8.05	L.B.	Completed daily checklist, returned calls and emails
9/23/23	7.45	L.B.	Completed daily checklist, returned calls and emails
9/24/23	7.83	L.B.	Completed daily checklist, returned calls and emails
9/28/23	7.93	L.B.	Completed daily checklist, returned calls and emails
9/29/23	7.73	L.B.	Completed daily checklist, returned calls and emails
9/30/23	7.9	L.B.	Completed daily checklist, returned calls and emails
<hr/> <u>106.18</u> <hr/>			

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

**Invoice #:** 459  
**Invoice Date:** 10/9/2023  
**Due Date:** 10/9/2023  
**Case:**  
**P.O. Number:**

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pool Repair		1,980.00	1,980.00
<b>Total</b>			<b>\$1,980.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$1,980.00</b>



Southeast Fitness Repair  
14476 Duval Place West #208  
Jacksonville, FL 32218

**Invoice #102385**  
Invoice Date: 8/10/2023

Account #100545  
Rolling Hills Amenity Center

## Invoice

### Billing Location Information

<b>Billing Address</b>	3212 Bradley Creek Pkwy Green Cove Springs, FL 32043	<b>Billing Contact</b>	Freddy Oca
		<b>Main Number</b>	(904) 338-5723
		<b>Mobile Number</b>	(904) 338-5723
		<b>Email</b>	Rhmanager@Riversidemgtsvc.Com

### Service Information

Services	Qty	Rate	Price
<b>3212 Bradley Creek Pkwy, Green Cove Springs, FL 32043</b>			
<b>8/10/2023 Repair - Parts at Shop</b>	1.00 hour	\$70.00 / hour	\$70.00
Paramount Leg Ext/Curl SN: FS500808077 Replace: Roller Pad (Grey)			
— Product: Travel <60 miles	1.00 Other	\$90.00 / Other	\$90.00
— Product: True - Paramount - Roller Pad - 9FS50-ARM-200X	1.00 Ea	\$440.50 / Ea	\$440.50
— Product: Shipping	1.00 Ea	\$30.00 / Ea	\$30.00
		<b>Subtotal:</b>	\$630.50
		<b>Tax:</b>	\$0.00
		<b>Total:</b>	\$630.50
		<b>Amount Paid:</b>	\$440.50
		<b>Balance Due:</b>	<b>\$190.00</b>



Payment is due within 30 days of invoice date.  
Thank you for your business!

-----  
**Billing Receipt - Please Return With Payment Remittance**

---

**Bill To:** Freddy Oca  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

**Account** [100545] Rolling Hills Amenity  
Center

**Invoice #** 102385

**Date** Thursday, August 10, 2023

**Remit To:** Southeast Fitness Repair  
14476 Duval Place West #208  
Jacksonville, FL 32218

**Amount Paid** 190.00

**Check Number** 3107

**Payment is due within 30 days of invoice date.  
Thank you for your payment!**



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 201229

Date: 08/29/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** Rolling Hills CDD Enhancements  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
Troubleshoot zones that were down ( both master valves, 15, 27, 48, 54, 37, 19, 21 and repaired			
(5) Decoders	5.00		
(6) Solenoids	6.00		
(2) 2" Valves	2.00		
(30) DBY 3M	30.00		
Labor	1.00		
Total	1.00	3,690.00	3,690.00

**Notes:**

**Invoice Total: \$3,690.00**





## Invoice

Invoice#: 201414

Date: 09/28/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
September Monthly Landscaping Maintenance Services	1.00	6,379.41	6,379.41

**Notes:**

**Invoice Total: \$6,379.41**

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
10-6-23	Neighborhood Patrol/ Security		4.0	42.00	168.00
	Patrolled entire development				
	Checked amenity area, clubhouse area				
	Checked both construction areas				
	Patrolled entire development.				
	Returned to front of clubhouse, activated low level blue lights for				
	Deterrence				
	Checked rear construction area				
	Clubhouse again with activated low level blue lights for deterrence				
DEPUTY SIGNATURE:				TOTAL	168.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!

**Florida Department of Economic Opportunity, Special District Accountability Program**

**Fiscal Year 2023 - 2024 Special District State Fee Invoice and Profile Update**

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/02/2023				Invoice No: 88887
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/01/2023: \$175.00

**STEP 1:** Review the following profile and make any needed changes.

**1. Special District's Name, Registered Agent's Name and Registered Office Address:**

001451

**Rolling Hills Community Development District**

Ms. Katie S. Buchanan

Kutak Rock LLP

107 West College Avenue

Tallahassee, Florida 32301



- |                                       |                               |
|---------------------------------------|-------------------------------|
| <b>2. Telephone:</b>                  | 850-692-7300 Ext:             |
| <b>3. Fax:</b>                        | 850-692-7319                  |
| <b>4. Email:</b>                      | Katie.Buchanan@KutakRock.com  |
| <b>5. Status:</b>                     | Independent                   |
| <b>6. Governing Body:</b>             | Elected                       |
| <b>7. Website Address:</b>            | www.rollinghillscdd.com       |
| <b>8. County(ies):</b>                | Clay                          |
| <b>9. Special Purpose(s):</b>         | Community Development         |
| <b>10. Boundary Map on File:</b>      | 04/06/2006                    |
| <b>11. Creation Document on File:</b> | 04/06/2006                    |
| <b>12. Date Established:</b>          | 03/21/2006                    |
| <b>13. Creation Method:</b>           | Local Ordinance               |
| <b>14. Local Governing Authority:</b> | Clay County                   |
| <b>15. Creation Document(s):</b>      | County Ordinance 2006-9       |
| <b>16. Statutory Authority:</b>       | Chapter 190, Florida Statutes |
| <b>17. Authority to Issue Bonds:</b>  | Yes                           |
| <b>18. Revenue Source(s):</b>         | Assessments, Other            |

**STEP 2:** Sign and date to certify accuracy and completeness.

By signing and dating below, I do hereby certify that the profile above (changes noted if necessary) is accurate and complete:

Registered Agent's Signature: Katie S. Buchanan Date 10.18.2023

**STEP 3:** Pay the annual state fee or certify eligibility for zero annual fee.

**a. Pay the Annual Fee:** Pay the annual fee online by following the instructions at [www.Floridajobs.org/SpecialDistrictFee](http://www.Floridajobs.org/SpecialDistrictFee) or by check payable to the Florida Department of Economic Opportunity.

**b. Or, Certify Eligibility for the Zero Fee:** By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **BOTH** of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.

1.        This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,

2.        This special district is in compliance with its Fiscal Year 2023 - 2024 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2023 - 2024 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved:        Denied:        Reason:       

**STEP 4:** Make a copy of this document for your records.

**STEP 5:** Mail this document and payment (if paying by check) to the Florida Department of Economic Opportunity, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-4124. Direct questions to (850) 717-8430.

1005 Bradford Way  
Kingston, TN 37763

Date	Invoice #
9/29/2023	13

Bill To
Rolling Hills CDD C/O GMS

Terms	Due Date
Net 30	10/29/2023

Description	Amount
Amortization Schedule Series 2015A-1 11-1-23 Prepay \$5,000	100.00
Amortization Schedule Series 2015A-2 11-1-23 Prepay \$5,000	100.00
<div style="border: 1px solid black; height: 150px;"></div>	
<div>Phone #</div> <div>E mail</div>	
<b>Total</b> \$200.00 <b>Payments/Credits</b> \$0.00 <b>Balance Due</b> \$200.00	

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 256**Invoice Date:** 10/20/23**Due Date:** 10/20/23**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Pool Repair		151.75	151.75
<b>Total</b>			<b>\$151.75</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$151.75</b>

152 Lipizzan Trail  
Saint Augustine, FL 32095  
clayton@cbussenterprises.com  
www.cbussenterprises.com



Invoice 1119

<b>BILL TO</b>	<b>SHIP TO</b>
Rolling Hills CDD	Rolling Hills CDD
9655 Florida Mining Blvd	3212 Bradley Creek Pkwy
Suite 305	Green Cove Springs, FL 32043
Jacksonville, FL 32257	

DATE  
10/20/2023

PLEASE PAY  
\$137.95

DUE DATE  
11/01/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/19/2023	POOL REPAIR	REPLACE BROKEN FITTING UNDER PUMP HOUSE	1	12.95	12.95
10/19/2023	LABOR	PER HOUR	1	125.00	125.00

SUBTOTAL	137.95
TAX	0.00
TOTAL	137.95

TOTAL DUE	<b>\$137.95</b>
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THANK YOU.

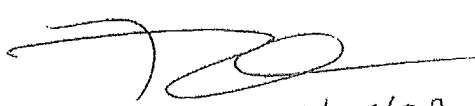
**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 460  
Invoice Date: 10/18/2023  
Due Date: 10/18/2023  
Case:  
P.O. Number:

**Bill To:**  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092


Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1- September 30, 2023		4,216.33	4,216.33
Maintenance Supplies		7,294.60	7,294.60
REPAIR MAINT 320 - 53800 - 46000 \$ 3020.18			
FACILITY MAINT 330 - 57200 - 46000 \$ 2620.17			
OPERATING SUPPLIES 330 - 57200 - 52000 \$ 845.51			
RESERVES 330 - 57200 - 60200 \$ 5025.07			

  
10/19/23

**Total** \$11,510.93

**Payments/Credits** \$0.00

**Balance Due** \$11,510.93

  
10-20-23



**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/5/23	3.5	A.M.	Removed debris around pool area, tennis courts, roadways, bridge area and parking lot, checked and changed all trash receptacles, removed tree trimmings
9/6/23	8	J.J.	Installed new signs around pool and new speed signs around neighborhood
9/7/23	5	A.M.	Straightened and organized pool deck furniture, removed debris around pool area, tennis courts, roadways, bridge area and parking lot, checked and changed all trash receptacles
9/12/23	3	A.M.	Removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles, straightened and organized pool deck furniture
9/12/23	1.5	C.Z.	Remove street/stop sign pole from ground, removing base and marking hole
9/13/23	8	J.J.	Cut out and reinstalling sheetrock in weight room from damage
9/13/23	3	C.Z.	Worked on repair of fitness center hole, fixing back pool fence installing hinges, filling hole from street sign, repaired no parking sign, drilled and installed stop sign
9/14/23	4	A.M.	Checked and changed trash receptacles, removed debris from amenity center, pool, common areas, playground and roadways
9/15/23	2	C.Z.	Installing section of fence back near pool area, make custom c brackets for fencing, filling in all holes from previous fence installation
9/18/23	8	J.S.	Straightened and organized pool deck furniture, removed debris around pool area, tennis courts, roadways, bridge area, walkways and parking lot, checked and changed all trash receptacles, sanded and painted wall in gym, blew leaves and debris off walkway and bridge area, changed two light bulbs in men's bathroom
9/19/23	8	J.S.	Patched holes in gym walls, added clothes pins to outside trash receptacles, sprayed for ants on playground area and back pool area, installed speed limit sign, installed new light fixture inside maintenance closet, installed two side mirrors on golf cart, removed debris around pool area, tennis courts, bridge area and parking lot, checked and changed trash receptacles as needed, straightened and organized pool deck furniture
9/20/23	8	J.J.	Worked on mudding, sanding and painting workout room, installed signs around lakes
9/20/23	0.5	A.M.	Removed debris around pool deck, amenity center and parking lot
9/22/23	3	J.S.	Straightened and organized pool deck furniture, removed debris around tennis courts, roadways, bridge area and parking lot, checked and changed trash receptacles around tennis courts, bridge area and neighborhood
9/25/23	8	J.S.	Reattached closing spring on front pool gate, installed new pool rope for middle of pool, installed new lock on slide gate, sprayed for ants around tennis courts, pool area and walkways, sprayed for weeds on pool deck, straightened and organized pool deck furniture, removed debris around tennis courts, bridge area, pool area and parking lot, disposed of all old wood from pool pack area, checked and change all trash receptacles
9/26/23	8	J.S.	Attached fence to building by the pool, poured concrete slab to attached the back gate to the slab, installed locking latch to back gate, straightened and organized pool deck furniture, removed debris around tennis courts, bridge area, pool area, roadways and parking lot, checked and changed all trash receptacles
9/27/23	4.07	L.B.	Straightened and organized pool deck furniture, cleaned front of amenity center removing dirt from white paint, dusted and removed cobwebs from around amenity building, removed wasp nests around amenity building
9/27/23	8	J.J.	Installed new wood on vanity in bathroom, leveled countertop, stained wood to match trim, fixed hinges on rod iron fence
9/29/23	8	J.S.	Sprayed for ants around tennis courts and pool area, cleared debris from drains, straightened and organized pool deck furniture, removed debris around roadways, tennis courts, bridge area, pool area, walkways and parking lot, checked and changed all trash receptacles around community

**TOTAL**      101.57

**MILES**      345

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 10/05/23

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS				
	8/25/23	Water	26.23	F.O.
	8/25/23	Pool Bag	33.34	F.O.
	8/28/23	Signs	314.48	F.O.
	9/5/23	Pool Tiles	50.55	F.O.
	9/6/23	Liquid Nails	10.33	F.O.
	9/6/23	Blades	9.71	F.O.
	9/6/23	Hooks	37.26	F.O.
	9/6/23	Scraper	9.18	F.O.
	9/6/23	Lag Screws	13.20	F.O.
	9/7/23	Small Trash Bags	19.53	F.O.
	9/7/23	Febreze	8.37	F.O.
	9/7/23	Dish Detergent	11.48	F.O.
	9/7/23	Copy Paper	10.20	F.O.
	9/13/23	Dry Wall Screws	6.88	F.O.
	9/13/23	Knife	6.30	F.O.
	9/13/23	Mold Tape	12.63	F.O.
	9/13/23	J-Knife	12.05	F.O.
	9/13/23	Mud Pan	6.30	F.O.
	9/13/23	Joint Compound	11.38	F.O.
	9/14/23	Chlorine	73.38	F.O.
	9/14/23	Chlorine	83.87	F.O.
	9/18/23	CLX Bleach	10.90	F.S.
	9/18/23	Pine Sol	17.69	F.S.
	9/18/23	Disposable Gloves 100ct	20.67	F.S.
	9/18/23	ZEP Pro Spray Bottle (2)	9.15	F.S.
	9/18/23	Lysol Multipurpose	7.34	F.S.
	9/18/23	CLX Cleanup APC with Bleach	6.88	F.S.
	9/18/23	Microfiber Towels 24pk	14.93	F.S.
	9/18/23	Sprayway Glass Foam Aero	8.46	F.S.
	9/18/23	Soap	14.90	F.O.
	9/18/23	Toilet Paper	22.98	F.O.
	9/18/23	Dust Pan	22.97	F.O.
	9/18/23	Patch Kit	14.35	F.O.
	9/18/23	Toggle Bolts	3.43	F.O.
	9/18/23	Mixer	8.03	F.O.
	9/18/23	Paper Towels	22.97	F.O.
	9/18/23	Cloth Pins	4.45	F.O.
	9/18/23	Sand Paper	8.03	F.O.
	9/18/23	Light	34.47	F.O.
	9/18/23	Fabuloso	11.48	F.O.
	9/19/23	Action Jackson Pressure Washing	400.00	F.O.
	9/20/23	Chlorine	271.43	F.O.
	9/25/23	Pool Rope	19.84	F.O.
	9/25/23	Brush	21.84	F.O.
	9/25/23	Chlorine	172.16	F.O.
	9/25/23	Bleach	21.25	F.O.
	9/25/23	Trifolds	39.08	F.O.
	9/25/23	Hose	57.48	F.O.
	9/26/23	Ink	43.99	F.O.
	9/26/23	Slide Bolt	8.59	J.S.
	9/26/23	Triple Grip Screws 70pk	15.95	J.S.
	9/26/23	42 Gallon Trash Bags 50ct	34.47	J.S.
	9/26/23	1/4x1-1/4 Hex Head 75pk	26.76	J.S.
	9/27/23	Shim	1.82	F.O.
	9/27/23	Brush	2.15	F.O.
	9/27/23	1x4 Board	10.20	F.O.
	9/27/23	Wood Stain	16.08	F.O.
	9/28/23	3 Head Minisplit AC	4049.10	J.S.
	9/28/23	Ductless AC Bracket	52.83	J.S.
	9/28/23	Ductless AC Tubing 1/4x3/8	278.30	J.S.
	9/28/23	Ductless AC Tubing 1/4x 1/2" (2)	644.84	J.S.
	10/1/23	Sirius Radio	75.79	F.O.
		<b>TOTAL</b>	<b><u>\$7,294.60</u></b>	



Southeast Fitness Repair  
14476 Duval Place West #208  
Jacksonville, FL 32218

**Invoice #102859**  
Invoice Date: 10/23/2023

Account #100545  
Rolling Hills Amenity Center

## Invoice

### Billing Location Information

**Billing Address** 3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

**Billing Contact** Freddy Oca

**Main Number** (904) 338-5723

**Mobile Number** (904) 338-5723

**Email** Rhmanager@Riversidemgtsvc.Com

### Service Information

Services	Qty	Rate	Price
<b>3212 Bradley Creek Pkwy, Green Cove Springs, FL 32043</b>			
<b>10/23/2023 PM: Quarterly</b>	1.00 Ea	\$0.00 / 1 Ea	\$0.00
Quarterly scheduled preventative maintenance			
— Product: PM: Elliptical, Cross-trainer, ARC, AMT	2.00 Ea	\$30.00 / Ea	\$60.00
— Product: PM: Recumbent, Upright Bicycle	1.00 Ea	\$20.00 / Ea	\$20.00
— Product: PM: Single-Station	4.00 Ea	\$10.00 / Ea	\$40.00
— Product: PM: Treadmill	2.00 Ea	\$30.00 / Ea	\$60.00
— Product: Travel <60 miles w/t	1.00 Ea	\$90.00 / Ea	\$90.00
<b>Subtotal:</b>			\$270.00
<b>Tax:</b>			\$0.00
<b>Total:</b>			\$270.00
<b>Amount Paid:</b>			\$0.00
<b>Balance Due:</b>			<b>\$270.00</b>



Payment is due within 30 days of invoice date.  
Thank you for your business!

end and give you access to our SFTP portal to make it happen) if he can just produce the checks issued file at least for the VillaSol and you could just upload it through your online portal, I think it would offer some time savings for you.

- I will work on making the VillaSol checking account the "master" account where the fees for access to the different services will be billed to
- Fees that are charged per account (Payee Positive Pay and ACH Alert) will remain to be charged to each individual account that has the services (checking or MM accounts).
- I will work on lowering the per account fee on Payee Pos Pay and ACH Alert since you are implementing these services on multiple accounts. As we discussed during our meeting this will have to be a manual process each time we open a new account. Between Jackie, Damaris and I we will come up with the process to adjust those fees but please feel free to reach out to us if you ever notice any discrepancies.

Again thank you for your time this morning. I think we had a very productive meeting. Enjoy your weekend.

**Agata Dittfurth**

VP, Treasury Solutions Officer

[adittfurth@bankunited.com](mailto:adittfurth@bankunited.com)

Mobile: 952-484-6298

Treasury Management Call Center: 866-708-4384

[tscallcenter@bankunited.com](mailto:tscallcenter@bankunited.com)



***Access BankUnited Lynx Tutorials Here!***

[BankUnited LYNX Youtube How-To Videos](#)

This message was Classified as Confidential Reference.

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-----  
**Billing Receipt - Please Return With Payment Remittance**

---

**Bill To:** Freddy Oca  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

**Account** [100545] Rolling Hills Amenity  
Center

**Invoice #** 102859

**Date** Monday, October 23, 2023

**Remit To:** Southeast Fitness Repair  
14476 Duval Place West #208  
Jacksonville, FL 32218

**Amount Paid** \_\_\_\_\_

**Check Number** \_\_\_\_\_

**Payment is due within 30 days of invoice date.  
Thank you for your payment!**

Tuesday, October 24, 2023 at 08:31:05 Eastern Daylight Time

**Subject:** Fwd: Invoice 102859 from Southeast Fitness Repair is ready  
**Date:** Monday, October 23, 2023 at 10:34:17 PM Eastern Daylight Time  
**From:** Rolling Hills  
**To:** Patti Powers  
**Attachments:** Invoice\_102859.pdf  
Please process. Ty.

Sent from my iPhone

Begin forwarded message:

**From:** Southeast Fitness Repair <[no-reply@workwave.com](mailto:no-reply@workwave.com)>  
**Date:** October 23, 2023 at 3:48:15 PM EDT  
**To:** [rhmanager@riversidemgtsvc.com](mailto:rhmanager@riversidemgtsvc.com)  
**Subject:** Invoice 102859 from Southeast Fitness Repair is ready  
**Reply-To:** [Office@southeastfitnessrepair.com](mailto:Office@southeastfitnessrepair.com)

Hi Freddy Oca,

Your invoice for services performed at 3212 Bradley Creek Pkwy, Green Cove Springs, Florida 32043 is ready. You can review the attached PDF for details about invoice #102859 and you can now pay online by clicking the link on the PDF.

When paying by check the payment should be made out to: Southeast Fitness Repair. When paying by ACH, reach out to the office for new account information. It has been updated recently.

Please let us know if you have any questions or need anything further.

We appreciate your business and hope you have a great day!

Southeast Fitness Repair  
(904) 683-1439  
[Office@SoutheastFitnessRepair.com](mailto:Office@SoutheastFitnessRepair.com)



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 201609

Date: 10/23/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** Rolling Hills CDD Enhancements  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

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Description	Quantity	Price	Ext Price
Repaired mainline leak by swing set and volley ball court			
(1) 2" mainline	1.00		
Labor	1.00		
Total	1.00	1,100.00	1,100.00

**Notes:**

**Invoice Total: \$1,100.00**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice #:** 462**Invoice Date:** 10/25/2023

**Due Date: 10/25/2023**

**Case:**

**P.O. Number:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pool Repair		151.75	151.75
		<b>Total</b>	<b>\$151.75</b>
		<b>Payments/Credits</b>	<b>\$0.00</b>
		<b>Balance Due</b>	<b>\$151.75</b>



152 Lipizzan Trail  
Saint Augustine, FL 32095  
clayton@cbussenterprises.com  
www.cbussenterprises.com



Invoice 1119

**BILL TO**  
Rolling Hills CDD  
9655 Florida Mining Blvd  
Suite 305  
Jacksonville, FL 32257

**SHIP TO**  
Rolling Hills CDD  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

**DATE**  
10/20/2023

**PLEASE PAY**  
\$137.95

**DUE DATE**  
11/01/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
10/19/2023	POOL REPAIR	REPLACE BROKEN FITTING UNDER PUMP HOUSE	1	12.95	12.95
10/19/2023	LABOR	PER HOUR	1	125.00	125.00
SUBTOTAL					137.95
TAX					0.00
TOTAL					137.95
TOTAL DUE					<b>\$137.95</b>

THANK YOU.

Wednesday, October 25, 2023 at 11:44:53 Eastern Daylight Time

**Subject:** Re: Rolling Hills Pool Repair Invoice  
**Date:** Wednesday, October 25, 2023 at 11:34:42 AM Eastern Daylight Time  
**From:** Ava tanner  
**To:** Molly Dryman  
**CC:** Patti Powers, Alison Mossing  
**Attachments:** SKM\_C300i23102511440.pdf  
Patti,

Thank you so much! My apologies, that was my mistake. Please see attached the RMS invoice for Rolling Hills.

Thank you,

Ava E. Tanner  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
Direct: 865-717-7700  
Cell: (865) 407-1677

On Oct 25, 2023, at 11:31 AM, Molly Dryman <[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)> wrote:

Patti,

That would help us out a lot!! We will be better going forward at making sure these invoices are sent from the correct company. Thank you so much!

Ava,

Please void the invoice in NF and create in RMS then attached here in a reply for Patti to process.

Thank you,  
Molly Dryman  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
865-770-4503  
[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)

On Oct 25, 2023, at 11:27AM, Patti Powers <[ppowers@gmssf.com](mailto:ppowers@gmssf.com)> wrote:

The check has been cut but not deposited. I can void it.

**Patti Powers**  
**GMS-SF, LLC**  
**5385 N Nob Hill Road**  
**Sunrise, FL 33351**  
☎ (954) 721-8681 x202  
📠 (954) 721-9202  
[www.govmgtsvc.com](http://www.govmgtsvc.com)  
[ppowers@gmssf.com](mailto:ppowers@gmssf.com)

<image001.png>

---

**From:** Molly Dryman <[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)>  
**Date:** Wednesday, October 25, 2023 at 11:25 AM  
**To:** Ava tanner <[atanner@gmstnn.com](mailto:atanner@gmstnn.com)>  
**Cc:** Patti Powers <[ppowers@gmssf.com](mailto:ppowers@gmssf.com)>, Alison Mossing <[amossing@gmstnn.com](mailto:amossing@gmstnn.com)>  
**Subject:** Re: Rolling Hills Pool Repair Invoice

Patti,

Has this invoice already been processed? It should have come from RMS so we would like to revise and send over new if no check has been cut.

Thank you,  
Molly Dryman  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
865-770-4503  
[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)

On Oct 20, 2023, at 3:10 PM, Ava tanner <[atanner@gmstnn.com](mailto:atanner@gmstnn.com)> wrote:

Good Afternoon,

Please see attached the Rolling Hills Pool Repair invoice along with the backup from C Buss Enterprises. Please let me know if you have any questions or concerns!

Thank you,

Ava E. Tanner  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
Direct: 865-717-7700  
Cell: (865) 407-1677  
<Rolling Hills Pool Repair Invoice .pdf>

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Oct-23
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,819.00
7755259	3236 Bradley Creek Pwky - #1	\$ 40.00
7755275	3314 Ridgeview Dr #1	\$ 40.00
7755283	2448 Rolling View Blvd	\$ 73.00
		<b>\$ 2,972.00</b>

Vendor #27	
001.320.53800.43000	\$ 153.00
001.330.57200.43000	\$ 2,819.00
	<b>\$ 2,972.00</b>



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7751951

Trustee District:

06

Statement Date:

10/25/2023

Current Bill Due Date:

11/15/2023

Previous Balance

\$3,096.00

Payment Received 10/20/23

-\$3,096.00

Balance Forward

\$0.00

Current Charges Due 11/15/23

\$2,819.00

## Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

Total  
Amount Due

**\$2,819.00**

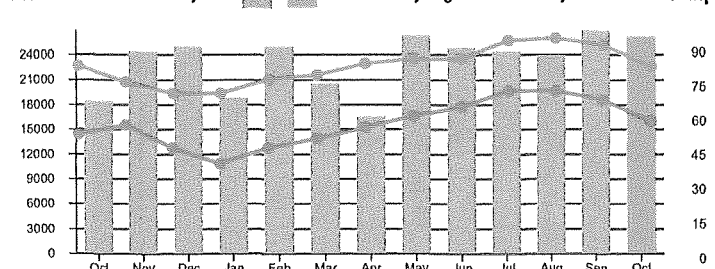
Due Date:

11/15/2023

Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER

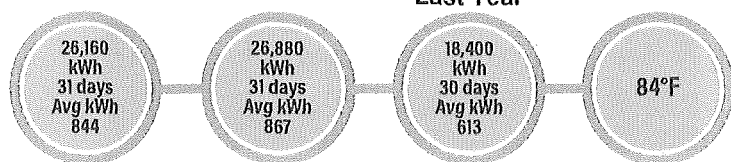
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE DEMAND	152192920	09/23/23	10/24/23	16662	16989	80	26,160

kWh Monthly Use Monthly High Monthly Low Temp



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$80.00
Energy Charge	26,160 kWh @ 0.0600	\$1,569.60
Power Cost Adjustment	26,160 kWh @ 0.0080	\$209.28
Demand Charge	81.520 KW @ 4.3500	\$354.61
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$5.97
FLA Gross Receipts Tax		\$63.44
Florida State Sales Tax		\$171.10
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$38.07
Clay Co Public Ser Utility Tax		\$65.55
Operation Round Up		\$0.81
<b>Total Current Charges for this Location</b>		<b>\$2,819.00</b>

OCT 30 2023



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at ClayElectric.com or download the mobile app.



6957 2 MB 0.561  
ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6957  
C-28

Account Number	7751951
Current Charges Due 11/15/23	\$2,819.00
Total Amount Due	\$2,819.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07751951

0002819001



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755259

Trustee District:

06

Statement Date:

10/25/2023

Current Bill Due Date:

11/15/2023

Previous Balance

\$40.00

Payment Received 10/20/23

-\$40.00

Balance Forward

\$0.00

Current Charges Due 11/15/23

\$40.00

## Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

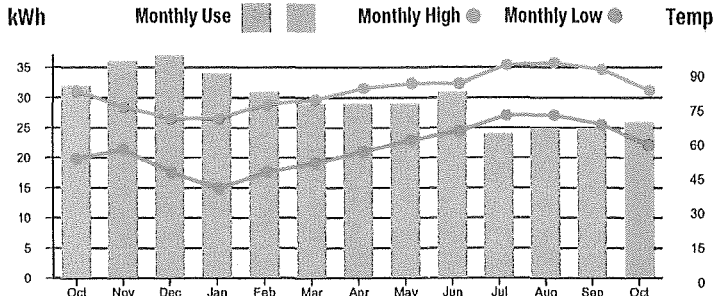
Total  
Amount Due

**\$40.00**

Due Date:  
11/15/2023

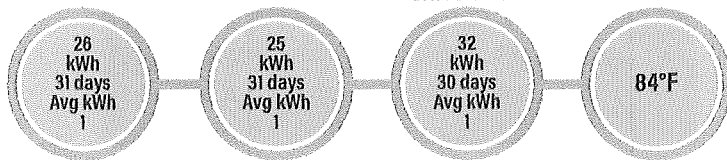
Service Address: # 1 - 3236 BRADLEY CREEK PKWY

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151839087	09/23/23	10/24/23	1701	1727	1	26



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



Current Service Detail		
Access Charge		\$32.00
Energy Charge	26 kWh @ 0.0813	\$2.11
Power Cost Adjustment	26 kWh @ 0.0080	\$0.21
FLA Gross Receipts Tax		\$0.88
Florida State Sales Tax		\$2.45
Clay County Sales Tax		\$0.53
Clay Co Public Ser Utility Tax		\$1.34
Operation Round Up		\$0.48
Total Current Charges for this Location		\$40.00

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at ClayElectric.com or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755259
Current Charges Due 11/15/23	\$40.00
Total Amount Due	\$40.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07755259

0000040006



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755275

Trustee District:

06

Statement Date:

10/25/2023

Current Bill Due Date:

11/15/2023

Previous Balance

\$40.00

Payment Received 10/20/23

-\$40.00

Balance Forward

\$0.00

Current Charges Due 11/15/23

\$40.00

## Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.

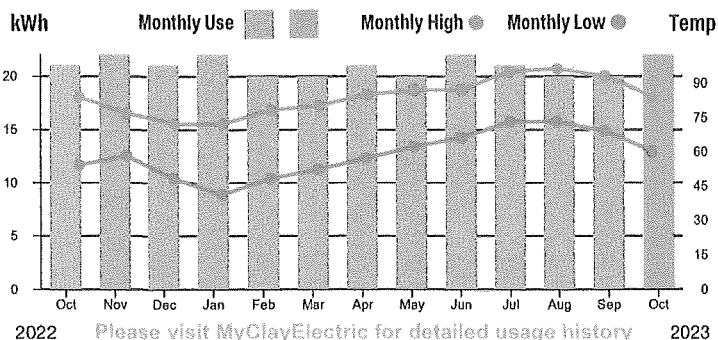
Total  
Amount Due

**\$40.00**

Due Date:  
11/15/2023

Service Address: # 1 - 3314 RIDGEVIEW DR

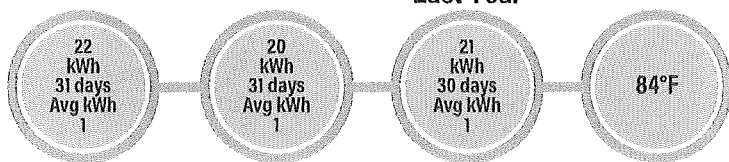
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	152012414	09/23/23	10/24/23	919	941	1	22



## Current Service Detail

Access Charge		\$32.00
Energy Charge	22 kWh @ 0.0813	\$1.79
Power Cost Adjustment	22 kWh @ 0.0080	\$0.18
FLA Gross Receipts Tax		\$0.87
Florida State Sales Tax		\$2.42
Clay County Sales Tax		\$0.52
Clay Co Public Ser Utility Tax		\$1.33
Operation Round Up		\$0.89
<b>Total Current Charges for this Location</b>		<b>\$40.00</b>

This Month Last Month This Month Last Year Avg Daily High



OCT 30 2023

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number

7755275

Current Charges Due 11/15/23

\$40.00

Total Amount Due

\$40.00

Checks must be in U.S. funds and drawn on a U.S. bank.

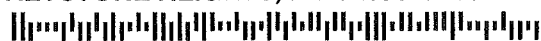


CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07755275

0000040006





**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755283

Trustee District:

06

Statement Date:

10/25/2023

Current Bill Due Date:

11/15/2023

Previous Balance

\$74.00

Payment Received 10/20/23

-\$74.00

Balance Forward

\$0.00

Current Charges Due 11/15/23

\$73.00

## Important Messages

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Total  
Amount Due

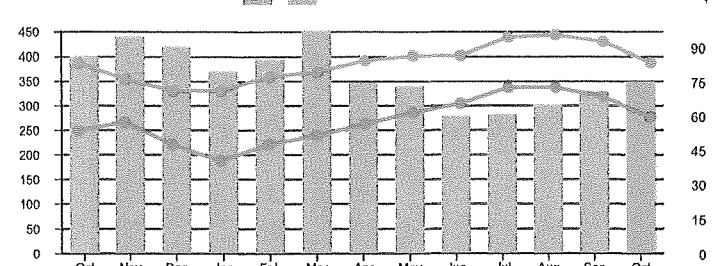
**\$73.00**

Due Date:  
11/15/2023

Service Address: 2448 ROLLING VIEW BLVD

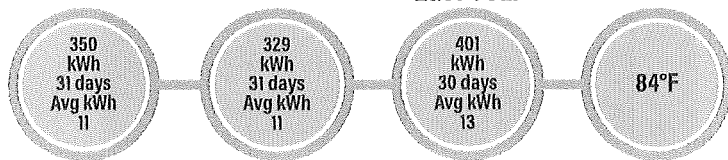
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840032	09/23/23	10/24/23	28448	28798	1	350

kWh Monthly Use Monthly High Monthly Low Temp



2022 Please visit [MyClayElectric.com](http://MyClayElectric.com) for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$32.00
Energy Charge	350 kWh @ 0.0813	\$28.46
Power Cost Adjustment	350 kWh @ 0.0080	\$2.80
FLA Gross Receipts Tax		\$1.62
Florida State Sales Tax		\$4.51
Clay County Sales Tax		\$0.97
Clay Co Public Ser Utility Tax		\$2.08
Operation Round Up		\$0.56
<b>Total Current Charges for this Location</b>		<b>\$73.00</b>

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755283
Current Charges Due 11/15/23	\$73.00
Total Amount Due	\$73.00

Checks must be in U.S. funds and drawn on a U.S. bank.

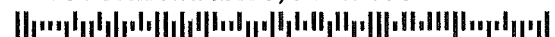


CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07755283

0000073007



**Clay Electric Cooperative, Inc.**

A Touchstone Energy Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS VENTURE**

LLC

Account # **7182249**

Trustee District: **06**

Statement Date: **10/25/2023**

Current Bill Due Date: **11/15/2023**

Previous Balance **-\$167.59**

No Payment Received **\$0.00**

**Balance Forward** **-\$167.59**

**Current Charges Due 11/15/23** **\$48.00**

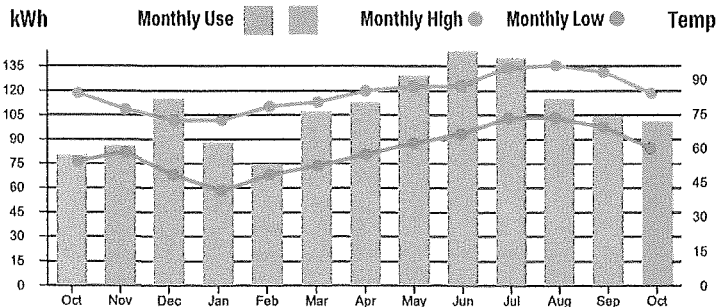
## Important Messages

October is National Co-op Month. You are a consumer-member of Clay Electric, one of the largest electric co-ops in the nation. We are not-for-profit and right here in your community, with employees who are your neighbors.



Service Address: # 1 - 2404 ROLLING VIEW BLVD

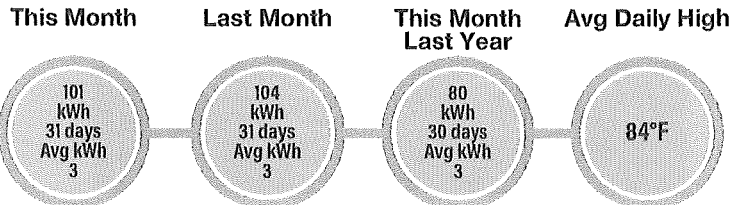
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840010	09/23/23	10/24/23	6823	6924	1	101



Please visit [MyClayElectric](http://MyClayElectric.com) for detailed usage history

## Current Service Detail

Access Charge		\$32.00
Energy Charge	101 kWh @ 0.0813	\$8.21
Power Cost Adjustment	101 kWh @ 0.0080	\$0.81
FLA Gross Receipts Tax		\$1.06
Florida State Sales Tax		\$2.92
Clay County Sales Tax		\$0.63
Clay Co Public Ser Utility Tax		\$1.51
Operation Round Up		\$0.86
<b>Total Current Charges for this Location</b>		<b>\$48.00</b>



**KEEP SEND**

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

**PAY YOUR BILL 24/7**

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6958 1 MB 0.561  
ROLLING HILLS VENTURE LLC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6958  
C-28

Account Number **7182249**

Credit Balance Do Not Pay **-\$119.59**

Checks must be in U.S. funds and drawn on a U.S. bank.



**CLAY ELECTRIC COOPERATIVE**

**PO BOX 308**

**KEYSTONE HEIGHTS, FL 32656-0308**

18



07182249

0000000000

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:** UG103664  
**INVOICE #:** UG0000117706  
**INVOICE DATE:** 10/20/2023  
**TOTAL AMOUNT DUE:** \$1,431.26  
**REF/PO #:**



**DUE DATE:**  
**Due Upon Receipt**

DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
10/20/23	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	<b>SITE TOTAL</b>				<b>\$1.06</b>
10/20/23	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY , GREEN COVE SPRINGS FL  Serv #001 COMM FL WASTE PERM 8YD				
10/20/23	TRASH STANDARD SERVICE Nov 01/23 - Nov 30/23		\$384.00	1.00	\$384.00
10/20/23	FUEL SURCHARGE				\$224.83
10/20/23	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$608.83				\$99.24
	<b>SITE TOTAL</b>				<b>\$708.07</b>
10/20/23	(0000) ADMIN FEE	SC203010			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

### Notes:

Due to increased costs, your next invoice may reflect a price increase. Your account is currently past due. Please remit payment today.

OCT 27 2023

**To pay your  
 invoice online,  
 please visit  
 us at:  
[www.gflenv.com/  
 pay-my-bill/](http://www.gflenv.com/pay-my-bill/)**

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	ACCOUNT TOTAL	TOTAL INVOICE
\$715.63	\$715.63	\$0.00	\$0.00	\$1,431.26	\$715.63

Please return bottom portion with your payment. Include customer and invoice numbers on check or money order.



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:** UG103664  
**INVOICE #:** UG0000117706  
**INVOICE DATE:** 10/20/2023  
**TOTAL AMOUNT DUE:** \$1,431.26

**DUE DATE: Due Upon Receipt**

**AMOUNT OF REMITTANCE:**

\$ 715.63

PLEASE REMIT PAYMENT TO:

14396878-867-1 1 \*\*\*\*\*AUTO\*\*MIXED AADC 270



ROLLING HILLS CDD  
 ROLLING HILLS  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



GFL ENVIRONMENTAL  
 PO BOX 555193  
 DETROIT MI 48255-5193

00555193UG000011770600103664000000000715638



74-JACKSONVILLE-SCP DIST.  
2900 DAWN RD  
JACKSONVILLE, FL 32207-7904  
Phone 904-739-3511  
Fax 904-739-7544

# INVOICE REPRINT

EMERGENCY RESPONSE #  
1-800-424-9300



INVOICE #	74035613
ORDER #	74111310
DATE	09/18/23
PAGE	1 of 1

## BILL TO

281212  
ROLLING HILLS CDD  
475 W TOWN PL  
SAINT AUGUSTINE, FL 32092-3648

## SHIP TO

ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043-7

CUSTOMER P/O NUMBER CAT CONTROLLERS	SHIP VIA ROUTE TRUCK PROCESSING	WRITTEN BY ROBERT STECHER(162)	ORDER DATE 08/03/23
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 10/18/23
JOB / SHIP-TO NAME ROLLING HILLS CDD	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-274-2450

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHIP-QTY	B/O	PRICE	EXTENSION
1	HAY-45-1021		HCC4000WIFI PH/ORP WI-FI CONTROLLER	EA	2	2	2	0	2367.82	4735.64



P-74514222-1  
SER#1W23219-4441999 ,SER#1W23219-4441997

COPY OF REQUESTED INV

310 513 6000

PLACARDS SUPPLIED-YES NO REFUSED

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
4,735.64	0.00	0.00	0.00	32.64	0.00	0.00	0.00	4,768.28

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: JOSEPH DEGROVE(74)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: \_\_\_\_\_

RECEIVED BY: \_\_\_\_\_

Cust#: 281212 Cust Name: ROLLING HILLS CDD  
Inv#: 74035613 Invoice Date: 09/18/23 Invoice Amount: \$4,768.28



WARNING: Cancer and Reproductive Harm - [www.p65warnings.ca.gov](http://www.p65warnings.ca.gov)

Remit To:  
SCP DISTRIBUTORS LLC  
DEPT. #0594  
PO BOX 850001  
ORLANDO, FL 32885-0594

Wednesday, November 1, 2023 at 12:37:54 Eastern Daylight Time

**Subject:** Re: End of Month Payment  
**Date:** Friday, October 27, 2023 at 3:35:46 PM Eastern Daylight Time  
**From:** Jay Soriano  
**To:** Patti Powers  
**CC:** Rolling Hills, Marilee Giles  
**Attachments:** image001.png, image002.jpg, image003.jpg, image004.jpg, image005.png, image001.png

This is approved. Please code to capital.

On Fri, Oct 27, 2023, 1:46 PM Patti Powers <[ppowers@gmssf.com](mailto:ppowers@gmssf.com)> wrote:

Please approve.

*Patti Powers*

*GMS-SF, LLC*

*5385 N Nob Hill Road*

*Sunrise, FL 33351*

☎ (954) 721-8681 x202

🖨 (954) 721-9202

[www.govmgtsvc.com](http://www.govmgtsvc.com)

[ppowers@gmssf.com](mailto:ppowers@gmssf.com)



**From:** Lisa Taylor <[lisa.taylor@poolcorp.com](mailto:lisa.taylor@poolcorp.com)>

**Date:** Friday, October 27, 2023 at 1:35 PM



## Invoice

Invoice#: 201642

Date: 10/28/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

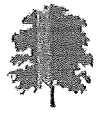
**Project:** Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

---

Description	Quantity	Price	Ext Price
October Monthly Landscaping Maintenance Services	1.00	6,379.41	6,379.41

**Notes:**

**Invoice Total: \$6,379.41**



# Tree Amigos

Outdoor Services

## Invoice

Invoice#: 201490

Date: 10/26/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** Rolling Hills CDD Enhancements  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

---

Description	Quantity	Price	Ext Price
Tree Work Around Tennis Courts and Ponds			
Labor and Equipment	1.00		
Dump Fees	1.00		
Total	1.00	2,499.00	2,499.00

**Notes:**

**Invoice Total: \$2,499.00**



# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address		Oct-23
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	148.64
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	2,906.53
00253042	3212-3 Bradley Creek Pkwy - Irr	\$	2,476.82
00256584	3215-2 Bradley Creek Pkwy - Irr	\$	148.64
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	345.35
			<hr/>
		\$	6,025.98

Vendor #16	
001.320.53800.43100	\$ 5,680.63
001.330.57200.43100	\$ 345.35
	<hr/>
	\$ 6,025.98



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[1/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 11/09/2023

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 11/09/23 to 12/07/23						
Consumption Charges				0.0	X	0.00
Proration Factor: 0.0000				0.0	X	0.00
				0.0	X	0.00
				0.0	X	0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)				0.0	X	0.00
Consumption Charges				0.0	X	0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272411	2	11/03/23	35	73914	73914	0
Base Charges (Prepaid)						\$148.64
Consumption Charges				Tier 1	0.0	X
Proration Factor: 1.1667				Tier 2	0.0	X
				Tier 3	0.0	X

### Other Charges

SJRWMD Cost Recovery Charge						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$148.64
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
<b>TOTAL AMOUNT DUE</b>						<b>\$148.64</b>

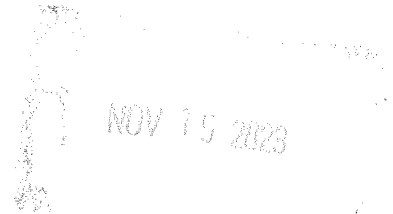
In cooperation with The Good Samaritan Ministry of Orange Park United Methodist, we are collecting non perishable food items for local families in need.

Please drop your donations off by December 15th, 2023 at 3176 Old Jennings Road, Middleburg, FL 32068. Your donation can make a difference.

As the clock falls back, so should your irrigation timers. Landscape irrigation is limited to one day per week during Eastern Standard Time. Know your day at [www.sjrwmd.com/wateringrestrictions/](http://www.sjrwmd.com/wateringrestrictions/)

Please pay \$148.64 by 11/30/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$148.64 was posted to your account on 10/19/2023.



Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

### ADDRESSEE:

AYC1108B 2000001027 57/1



ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	11/09/23
Current Charges	\$148.64
<b>Current Charges Past Due After</b>	<b>11/30/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
<b>Total Amount Due</b>	<b>\$148.64</b>

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244868 4 MC13020732 0000014864 0000000 11302023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[2/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 11/09/2023

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734



### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 11/09/23 to 12/07/23						
Consumption Charges			Tier 1	0.0 X	0.00	\$0.00
Proration Factor: 0.0000			Tier 2	0.0 X	0.00	\$0.00
			Tier 3	0.0 X	0.00	\$0.00
			Tier 4	0.0 X	0.00	\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges			0.0	X	0.00	\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332609	2	11/03/23	35	5476	6602	1126
Base Charges (Prepaid)						
Consumption Charges			Tier 1	140.0 X	0.92	\$128.80
Proration Factor: 1.1667			Tier 2	46.7 X	1.79	\$83.59
			Tier 3	939.3 X	2.71	\$2,545.50

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$2,906.53
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$2,906.53</b>

In cooperation with The Good Samaritan Ministry of Orange Park United Methodist, we are collecting non perishable food items for local families in need.

Please drop your donations off by December 15th, 2023 at 3176 Old Jennings Road, Middleburg, FL 32068. Your donation can make a difference.

As the clock falls back, so should your irrigation timers. Landscape irrigation is limited to one day per week during Eastern Standard Time. Know your day at [www.sjrwmd.com/wateringrestrictions/](http://www.sjrwmd.com/wateringrestrictions/)

Please pay \$2906.53 by 11/30/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$1916.43 was posted to your account on 10/19/2023.

NOV 15 2023

Please return this portion with payment

### Bill Summary

Bill Date	11/09/23
Current Charges	\$2,906.53
<b>Current Charges Past Due After</b>	<b>11/30/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$2,906.53



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

### ADDRESSEE:

AYC1108B 2000001028 57/2

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244869 2 MC13020734 0000290653 0000000 11302023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[3/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 11/09/2023

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736



### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91663339	2	11/03/23	35	5740	6205	465

Base Charges (Prepaid)	11/09/23 to 12/07/23					\$98.43
Consumption Charges	Tier 1	93.3	X	1.70		\$158.61
Proration Factor: 1.1667	Tier 2	140.0	X	5.04		\$705.60
	Tier 3	231.7	X	6.53		\$1,513.00
	Tier 4	0.0	X	8.37		\$0.00

Alternative Water Supply Surcharge \$1.18

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$2,476.82
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$2,476.82</b>

In cooperation with The Good Samaritan Ministry of Orange Park United Methodist, we are collecting non perishable food items for local families in need.

Please drop your donations off by December 15th, 2023 at 3176 Old Jennings Road, Middleburg, FL 32068. Your donation can make a difference.

As the clock falls back, so should your irrigation timers. Landscape irrigation is limited to one day per week during Eastern Standard Time. Know your day at [www.sjrwmd.com/wateringrestrictions/](http://www.sjrwmd.com/wateringrestrictions/)

Please pay \$2476.82 by 11/30/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$2900.71 was posted to your account on 10/19/2023.

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #:MC13020736

Route Group:20

### ADDRESSEE:

AYC1108B 2000001029 57/3

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	11/09/23
Current Charges	\$2,476.82
<b>Current Charges Past Due After</b>	<b>11/30/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$2,476.82

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00253042 6 MC13020736 0000247682 0000000 11302023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[4/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 11/09/2023

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	11/09/23 to 12/07/23					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332608	2	11/03/23	35	673	673	0
Base Charges (Prepaid)						\$148.64
Consumption Charges	Tier 1	0.0	X	0.92		\$0.00
Proration Factor: 1.1667	Tier 2	0.0	X	1.79		\$0.00
	Tier 3	0.0	X	2.71		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$148.64
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$148.64</b>

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Please pay \$148.64 by 11/30/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$148.64 was posted to your account on 10/19/2023.

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

### ADDRESSEE:

AYC1108B 2000001030 57/4

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	11/09/23
Current Charges	\$148.64
<b>Current Charges Past Due After</b>	<b>11/30/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$148.64



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00256584 4 MC13020730 0000014864 0000000 11302023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[5/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 11/09/2023

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	11/03/23	35	310	313	3

Base Charges (Prepaid)	11/09/23 to 12/07/23					\$98.43
Consumption Charges	Tier 1	3.0	X	2.54		\$7.62
Proration Factor: 1.1667	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.18

### Sewer

Base Charges (Prepaid)						\$222.91
Consumption Charges	3.0	X	5.07			\$15.21

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$345.35
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$345.35</b>

In cooperation with The Good Samaritan Ministry of Orange Park United Methodist, we are collecting non perishable food items for local families in need.

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Please pay \$345.35 by 11/30/2023 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$357.72 was posted to your account on 10/19/2023.

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

### ADDRESSEE:

AYC1108B 2000001031 57/5

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	11/09/23
Current Charges	\$345.35
<b>Current Charges Past Due After</b>	<b>11/30/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$345.35

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00260347 0 MC13020738 0000034535 0000000 11302023 0 0



**Clay County Sheriff's Office**  
901 N ORANGE AVE  
GREEN COVE SPRINGS, FL, 32043  
(904) 264-6512

## General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
ROLLING HILLS	11/08/2023	45	\$0.00	11/23/2023	\$115.00		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN	16.00	\$5.000000	EACH	\$80.00	\$0.00	\$0.00	\$80.00
OFF DUTY SCHEDULING FEE	1.00	\$35.000000	EACH	\$35.00	\$0.00	\$0.00	\$35.00
				Invoice Total:			\$115.00

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



**Clay County Sheriff's Office**  
901 N ORANGE AVE  
GREEN COVE SPRINGS, FL, 32043  
(904) 264-6512

## General Invoice

Remit Portion

Invoice Date	11/08/2023
Invoice Number	45
Customer Number	39
Amount Paid	
Due Date	11/23/2023
Invoice Total Due	\$115.00

ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043

Please write your Account Number on your check and  
enclose this portion of the bill with your payment.  
Make checks payable to: TylerTown

45 ✓

CLIENT NAME  
ROLLING HILLS

INVOICE NUMBER

CLIENT NUMBER

INVOICE DATE  
11/8/2023

CLIENT ADDRESS

EVENT	DATE	DESCRIPTION	PERSONNEL	HOURS or QUANTITY	RATE	TOTAL
1	10/05/23 0000 - 10/05/23 0000	Rolling Hills ✓	Jeff Deese 10/05/23 1800 - 10/05/23 2200	4	\$42.00	\$168.00
EVENT TOTAL:				(hrs) 4.00		\$168.00
2	10/06/23 0000 - 10/06/23 0000	Rolling Hills	Jeff Deese 10/06/23 1730 - 10/06/23 2130	4	\$42.00	\$168.00
EVENT TOTAL:				(hrs) 4.00		\$168.00
3	10/22/23 0000 - 10/22/23 0000	Rolling Hills	Jeff Deese 10/22/23 1700 - 10/22/23 2100	4	\$42.00	\$168.00
EVENT TOTAL:				(hrs) 4.00		\$168.00
4	10/29/23 0000 - 10/29/23 0000	Rolling Hills	Jeff Deese 10/29/23 1630 - 10/29/23 2030	4	\$42.00	\$168.00
EVENT TOTAL:				(hrs) 4.00		\$168.00
INVOICE TOTAL:				(hrs) 16.00		\$672.00

Admin Fee - 16 x \$5<sup>00</sup> = \$80<sup>00</sup>  
 Schol Fee - 1 x \$35<sup>00</sup> = \$35<sup>00</sup>  
\$115<sup>00</sup> ✓



# CLAY TODAY

A Division of Osteen Media Group

Clay Today  
3513 US Hwy 17  
Fleming Island, FL 32003  
904-264-3200

## INVOICE

Invoice Number: 2023-264295  
Invoice Date: 10/26/2023  
Due Date: 11/25/2023

### BILL TO

Sarah Sweeting  
Rolling Hills CDD c/o GMS LLC  
475 W TOWN PL  
#114  
SAINT AUGUSTINE, FL 32092

### Advertiser

Rolling Hills CDD c/o GMS LLC

### Customer ID

21847

Invoice Notes	PO #	Pub.	Issue	Year	Ad Title	Ad Size	Color	Ad Inch	Net
Legal # 89420	Notice of Board Special Meeting November 6, 2023	CT - Clay Today	Oct 26	2023		Column Inch	Black & White	4.8000	\$50.40
									\$50.40

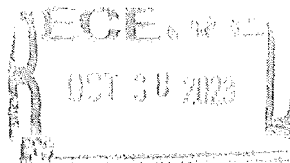
Total:	\$50.40
--------	---------

Please mail payments to:  
Osteen Media Group  
3513 US Hwy 17  
Fleming Island Florida 32003

Affidavit attached to this invoice.

Please call the office at 904-264-3200 if you would like to pay by credit card.

Please pay from this invoice. Email for inquiries or questions - [legal@claytodayonline.com](mailto:legal@claytodayonline.com). Thank you for your business.



# CLAY TODAY

## PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Fleming Island, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personally appeared  
Hugh Osteen, who on oath says that he is the publisher of  
the "Clay Today" a newspaper published weekly at Fleming  
Island in Clay County, Florida; that the attached copy of  
advertisement  
Being a Notice of Board of Supervisors' Special Meeting

In the matter of November 6, 2023

LEGAL: 89430

Was published in said newspaper in the issues:

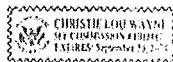
10/26/2023

Affiant further says that said "Clay Today" is a newspaper  
published at Fleming Island, in said Clay County, Florida, and  
that the said newspaper has heretofore been continuously  
published in said Clay County, Florida, Weekly, and has been  
entered as Periodical material matter at the post  
Office in Orange Park, in said Clay County, Florida, for  
period of one year next proceeding the first publication of  
the attached copy of advertisement; and affiant further says  
that he has neither paid nor promised any person, firm or  
corporation any discount, rebate, commission or refund for  
the purpose of securing this advertisement for publication in  
the said newspaper.

*Hugh Osteen*

Sworn to me and subscribed before me 10/26/2023

*Christie Lou Wayne*



NOTARY PUBLIC, STATE OF FLORIDA

3513 US HWY 17 Fleming Island FL 32003  
Telephone (904) 264-3200  
FAX (904) 264-3285  
E-Mail: legal@claytodayonline.com  
Christie Wayne christie@osteenmediagroup.com

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT NOTICE OF BOARD OF SUPERVISORS' SPECIAL MEETING

The Board of Supervisors ("Board") of the Rolling Hills Community Development District ("District") will hold a special meeting of the Board of Supervisors on Monday, November 6, 2023 at 5:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043. A copy of the agenda may be obtained at the offices of the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-6650 ("District Manager's Office"), during normal business hours.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager  
Legal 89430 Published 10/26/2023 In Clay  
County's Clay Today newspaper

## Hello Rolling Hills Ameni Center,

Thanks for choosing Comcast Business.

## Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$315.80
Payment - thank you	Oct 24	-\$315.80
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$309.65
Taxes, fees and other charges	Page 3	\$6.15
<b>New charges</b>		<b>\$315.80</b>

**Amount due Nov 25, 2023 \$315.80**

## ← Your bill explained

- Any payments received or account activity after Nov 04, 2023 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

## Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS1100 NORTHPOINT PKWY W PALM  
BCH FL 33407-1937  
96330310 NO RP 04 20231104 NNNNNNNY 0000601 0003ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number

8495 74 123 1221031

Payment due

Nov 25, 2023

Please pay

**\$315.80**

Amount enclosed

\$ 315.80

Make checks payable to Comcast  
Do not send cash

Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574123122103100315804

Regular monthly charges **\$309.65**

<b>Comcast Business services</b>	<b>\$201.30</b>
TV Standard Business Video. Includes \$30.00 Service Discount	\$59.95
Starter Business Internet. Static IP - 1	\$71.95
Voice Line Business Voice.	\$19.95
Voice Mail Service	\$44.45
	\$5.00

<b>Equipment &amp; services</b>	<b>\$56.20</b>
TV Adapter Includes \$9.45 Service Discount	\$0.50
Service To Additional TV With TV Adapter. Qty 5 @ \$7.75 each Includes \$11.00 Service Discount	\$38.75
Equipment Fee Voice.	\$16.95

<b>Service fees</b>	<b>\$52.15</b>
Directory Listing Management Fee	\$5.00
Voice Network Investment	\$5.00
Broadcast TV Fee	\$30.80
Regional Sports Fee	\$11.35

Taxes, fees and other charges **\$6.15**

<b>Other charges</b>	<b>\$6.15</b>
Regulatory Cost Recovery	\$2.49
Federal Universal Service Fund	\$3.66

## What's included?



**Internet:** Fast, reliable internet on our Gig-speed network



**TV:** Keep your employees informed and customers entertained



**Voice Numbers:** (904)531-9238

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$50.45 this month with your service discount.



## Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

**TV Update:** Effective December 31, 2023, DW Deutsch + is ceasing operations and will no longer be available with Comcast Business. The channel will be removed from your bill.

**TV Update:** Effective December 28, 2023, Z Living will no longer be available with Comcast Business.

**Recent and Upcoming Programming Changes:** Information on recent and upcoming programming changes can be found at [xfinity.com/programmingchanges/](https://xfinity.com/programmingchanges/) or by calling 866-216-8634.

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

# CCSO OFF-DUTY INVOICE

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

FOR:  
Property Manager

Make all checks payable to Jeffrey Deese

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 257**Invoice Date:** 11/1/23**Due Date:** 11/1/23**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - November 2023	340	3,748.50	3,748.50
Website Administration - November 2023	35101	100.00	100.00
Information Technology - November 2023	351	150.00	150.00
Dissemination Agent Services - November 2023	313	833.33	833.33
Office Supplies	510	0.36	0.36
Postage	420	87.64	87.64
Copies	425	178.20	178.20

**Total** \$5,098.03**Payments/Credits** \$0.00**Balance Due** \$5,098.03



Wednesday, November 8, 2023 at 08:21:19 Eastern Standard Time

**Subject:** Rolling Hills CDD - Invoice

**Date:** Tuesday, November 7, 2023 at 4:42:51 PM Eastern Standard Time

**From:** Sarah Sweeting

**To:** Patti Powers

Hi Patti,

Please see attached for processing.

Thank you,

Begin forwarded message:

**From:** HC Brands <[sales@hcbrands.com](mailto:sales@hcbrands.com)>

**Subject:** HC Brands: New Order # 8118142

**Date:** November 7, 2023 at 4:42:00 PM EST

**To:** Sarah Sweeting <[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)>



## ORDER DETAILS

Hi Sarah Sweeting,

Thank you for placing your order. Your order number is:

#8118142

**Estimated to arrive by: Monday, November 20, 2023**

[Click here to track this order](#)

PRODUCT	SKU	QTY	PRICE
<u>Traditional Engraved 2" x 10" Desk</u>	1007180-	1	\$14.99
<u>Nameplate</u>	2		

David Bauer  
Supervisor

*Material Colors:* Black w/ White Letters  
*Holder Color:* Silver  
*Design:* Custom Design

Subtotal	\$14.99
Shipping	\$7.99
Discount	-\$3.00
Grand Total	\$19.98

## PAYMENT & DELIVERY DETAILS

### Payment method:

Purchase Order

Purchase Order Number: NET30

### Shipping info:

James Perry  
GMS  
475 West Town Place  
Suite 114  
St. Augustine, Florida, 32092  
United States  
T: 9049405850

[Access My Account](#)

Have Questions or need to change your order?

[\(888\) 465-6373](#) [Live Chat](#) [sales@hcbrands.com](mailto:sales@hcbrands.com)

## SAVE 25% NOW ON OUR SISTER SITES

Our way of saying thank you, we'd like to offer you 25% off your first purchase from any of our following sites

**At checkout use code: THANKS25**

PERSONALIZE EVERY STAMP  
TO FIT YOUR NEEDS

simply  stamps

FIND YOUR PERFECT  
RUBBER STAMP ▶

*Crochet by  
Vanda*

*Crochet by  
Vanda*

SHOWCASE YOUR BRAND!



**Wall Monkeys**

by HC Brands

SHOP BUSINESS PRODUCTS

*Sarah Sweeting*

*Governmental Management Services, LLC*

*475 West Town Place, Suite 114*

*St. Augustine, Florida 32092*

*(904) 940-5850 x 402*

*(904) 940-5899 Fax*

[ssweeting@gmsnf.com](mailto:ssweeting@gmsnf.com)

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

November 21, 2023

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3311811

Client Matter No. 17523-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Marilee Giles

Rolling Hills CDD

Governmental Management Services -- St. Augustine

Suite 114

475 West Town Place

St. Augustine, FL 32092

Invoice No. 3311811

17523-1

Re: General

## For Professional Legal Services Rendered

10/09/23	K. Buchanan	0.50	160.00	Review agenda package and confer with district manager
10/10/23	K. Buchanan	2.50	800.00	Prepare for and attend board meeting
10/16/23	J. Gillis	0.10	15.50	Receive and review Florida DEO special district update form
10/24/23	K. Buchanan	0.70	224.00	Prepare landscape maintenance agreement
10/27/23	K. Buchanan	0.30	96.00	Review pending items

TOTAL HOURS 4.10


TOTAL FOR SERVICES RENDERED \$1,295.50

## DISBURSEMENTS

Travel Expenses 2.24

TOTAL DISBURSEMENTS 2.24TOTAL CURRENT AMOUNT DUE \$1,297.74

MAKE CHECK PAYABLE TO:

 The Lake Doctors, Inc.  
Aquatic Management Services  
Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD  
FREDDIE OCA ( Riverside Management  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

ACCOUNT NUMBER	DATE	BALANCE
718674	11/20/2023	\$513.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

0000000068777001000000013283700000005130068

Please Return this invoice with your payment

**Invoice Due Date 11/17/2023      Invoice 1821892      PO #**

Invoice Date	Description	Quantity	Amount	Tax	Total
10/18/2023	3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL ST AUGUSTINE, FL 32092 Water Management - Monthly		\$513.00	\$0.00	\$513.00

ROLLING HILLS CDD

Entry pond: Inspected pond/outfall. Added pond dye. Water level is below normal.

Woodbridge Crossing: Inspected pond/outfall. Added pond dye. Water level is below normal.

Amenity pond: Inspected pond/outfall. Treated pond for Algae & Invasive Aquatic weeds. Water level is normal.

Pond#4: Inspected pond/outfall. Water level is normal. Pond looks Good!

Cedar Creek: Inspected pond/outfall. Treated pond for Algae & Invasive Aquatic weeds. Water level is normal.

Please provide remittance information when submitting payments,

Pond#6: Inspected pond/outfall. Treated pond for Emergents & Invasive Aquatic weeds. Water level is normal.

Aquatic Technician: Nicholas  
Phone#(904)735-9722  
Email: Nicholas.zumwalt@lakedoctors.com  
Lake Doctors Inc.

otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

**Total Account Balance including this invoice:**

\$513.00

**This Invoice Total:**

\$513.00

Click the "Pay Now" link to submit payment by ACH

**Customer #:** 718674

**Portal Registration #:** 24822364

**Corporate Address**

4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

**Customer Portal Link:** [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

Orange Environmental Services  
P. O. Box 187  
Orange Park, FL 32067-0187  
904-272-3284

RIVERSIDE MGMT SERVICE INC  
ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043-7060

Page 1 of 1

Page 1 of 1

ACCOUNT
111484
STATEMENT DATE
11/29/2023

ACCOUNT
111484
STATEMENT DATE
11/29/2023

RETURN THIS PORTION WITH PAYMENT

DATE	ORDER	INVOICE	DESCRIPTION	AMOUNT	BALANCE	INVOICE	DUE
Service Address: RIVERSIDE MGMT SERVICE INC 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL 32043-7060							
10/30/2023	638205	638205	Qty Pest Control	355.00	355.00	638205	355.00

Current	30 Days	60 Days	90 Days	TOTAL	TOTAL AMOUNT DUE
0.00	355.00	0.00	0.00	355.00	355.00

\*BALANCE IS DUE BY MARCH 10, 2022 \*\*WE APPRECIATE YOUR BUSINESS \*

CHECK ITEMS BEING PAID

AMOUNT  
REMITTED 355.00



# INVOICE

Pye Barker Fire & Safety  
1046-JAX  
8936 Western Way Ste 5  
Jacksonville, FL 32256-8393  
9046347100  
pyebarkerfire.com

Customer PO:	Order No:	Invoice No:	Due Date:
	ST00098797	IV00079169	12/15/2023
Invoice Date:	Terms:	Invoice Total:	Amount Due:
11/15/2023	Net 30	158.00	158.00

License: Jacksonville: FED22-000076 / FED20-000005 / EF00001197 - Tampa: FPI18-000123 12259 W. Hillsborough Ave. Unit 101, Tampa, FL 33635


**BILL TO:**

46217 - Rolling Hills Amenity Ctr  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

**WORKSITE:**

46217 - Rolling Hills Amenity Ctr  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

Authorized By:	Job Number:	Service Location:	Bill To ID:	Worksite ID:	Technician:
	SER0000018681	1046-JAX	46217	46217	William Higdon

Item	Description	Qty	Unit Price	Total	Tax
MSC	Minimum Serv Charge	1	150.00	150.00	0.00
PYEFLAG23	PYE BARKER FLAG SEAL 2023	4	2.00	8.00	0.00
	<b>Work Notes:</b> Rebill for IV00052739, ST00064314 Pye-Barker to perform Annual Fire Extinguisher Inspection  Save time and stamps by going paperless. View, print, and pay your invoices online at <a href="https://customer.pyebarkerfire.com/">https://customer.pyebarkerfire.com/</a>				

**Remit To Address:**

Pye-Barker Fire & Safety, LLC  
PO BOX 735358  
Dallas, TX 75373-5358

**PAY NOW:**  
<https://customer.pyebarkerfire.com>

Subtotal	158.00
Tax	0.00
Total	158.00



Wednesday, November 15, 2023 at 13:31:49 Eastern Standard Time

**Subject:** Fwd: Invoice IV00079169 for Rolling Hills Amenity Ctr from Pye Barker Fire & Safety 1046-JAX  
**Date:** Wednesday, November 15, 2023 at 1:17:29 PM Eastern Standard Time  
**From:** Rolling Hills  
**To:** Patti Powers  
**Attachments:** f5c6fc998e56fb87b714dbf890e1658d.pdf  
Patti

Please process. Thanks

----- Forwarded message -----

**From:** Pye-Barker Fire & Safety <noreply3@pyebarkerfs.com>  
**Date:** Wed, Nov 15, 2023 at 12:33PM  
**Subject:** Invoice IV00079169 for Rolling Hills Amenity Ctr from Pye Barker Fire & Safety 1046-JAX  
**To:** <rhmanager@riversidemgtsvc.com>



Dear Customer,

We appreciate your business. Please find the attached file(s) associated with the service(s) performed below

Invoice Number: IV00079169  
Invoice Date: 11/15/2023  
Order Number: ST00098797  
Order Completion Date: 11/15/2023  
Worksite: Rolling Hills Amenity Ctr, 3212 Bradley Creek Pkwy, , Green Cove Springs FL, 32043

For any questions, or additional information, please email us at [1046PZ@pyebarkerfs.com](mailto:1046PZ@pyebarkerfs.com)

Thank you for selecting Pye-Barker Fire & Safety as your preferred fire protection and life safety company.

Create customer portal user account  
l [info@pyebarkerfire.com](mailto:info@pyebarkerfire.com)

Pye-Barker Fire & Safety | 1-800-927-8610

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice**

Invoice #: 468

Invoice Date: 11/21/2023

Due Date: 11/21/2023

Case:

P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Turkey Trot Event		267.53	267.53
Special Events 1.57200.330.49400			

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**Total** \$267.53


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**Payments/Credits** \$0.00

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**Balance Due** \$267.53

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11/21/23  


# Rolling Hills

GL#(1-57200-330-49400)

Turkey Trot Event

11/20/23

	Actual
Total Expenses	\$267.53
District Checks	
TOTAL EXPENSES DUE	\$267.53

	Actual
Entertainment/Arts & Crafts	
gift cards	\$257.53
Totals	\$257.53

	Actual
Site	
Set up and Site Management	
Site Staff	
Mileage	\$10.00
Totals	\$10.00

	Actual
DISTRICT CHECK	
Totals	\$0.00

	Actual
Food/Beverages/Supplies	
Totals	\$0.00

11/21/23  
OK


**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 461  
Invoice Date: 11/1/2023  
Due Date: 11/1/2023  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - November 2023		1,224.50	1,224.50
1.330.57200.46700 - Pool Maintenance Services - November 2023		1,302.25	1,302.25
1.320.53800.34000 - Contract Administration - November 2023		2,055.17	2,055.17
1.330.57200.34000 - Facility Management - Rolling Hills - November 2023		5,630.67	5,630.67
 11-7-23			

**Total** \$10,212.59

**Payments/Credits** \$0.00

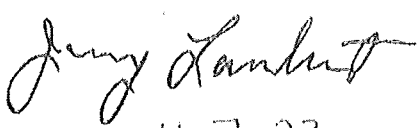
**Balance Due** \$10,212.59

**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 463  
Invoice Date: 10/31/2023  
Due Date: 10/31/2023  
Case:  
P.O. Number:

**Bill To:**  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through October 2023 1,300.57200, 34100	50.09	26.50	1,327.39
 11-7-23			

**Total** \$1,327.39

**Payments/Credits** \$0.00

**Balance Due** \$1,327.39

ROLLING HILLS CDD

FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
50.09	Facility Assistant	\$ 26.50	\$ 1,327.39

Covers Period: October 2023

GL # 001.300.57200.34100

TOTAL DUE:

\$ 1,327.39

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
ASSISTANT MANAGER BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2023

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<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/1/23	7.37	L.B.	Completed daily checklist, returned calls and emails
10/7/23	6.88	L.B.	Completed daily checklist, returned calls and emails
10/8/23	6.95	L.B.	Completed daily checklist, returned calls and emails
10/14/23	7.45	L.B.	Completed daily checklist, returned calls and emails
10/15/23	7.5	L.B.	Completed daily checklist, returned calls and emails
10/20/23	1.97	L.B.	Completed daily checklist, returned calls and emails
10/28/23	5.95	L.B.	Completed daily checklist, returned calls and emails
10/29/23	6.02	L.B.	Completed daily checklist, returned calls and emails
	<u>50.09</u>		

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

## Invoice

Invoice #: 464  
Invoice Date: 11/10/2023  
Due Date: 11/10/2023  
Case:  
P.O. Number:

Bill To:  
Rolling Hills GDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hourly Rate	Rate	Amount
Facility Maintenance October 1 - October 31, 2023		6,801.80	6,801.80
Maintenance Supplies		3,657.08	3,657.08
REPAIR MAINT			
320 - 53800 - 46000			
\$ 3678.32			
FACILITY MAINT			
330 - 57200 - 46000			
\$ 5239.29			
OPERATING SUPPLIES			
330 - 57200 - 52000			
\$1641.27			

70 *11/14/23*

Total	\$10,558.88
Payments/Credits	\$0.00
Balance Due	\$10,558.88

*Jerry Lambert*  
11-16-23



**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/2/23	8	J.S.	Sprayed for ants on walkways and water fall area, sprayed for weeds around tennis courts, screwed down loose boards on bridge area, straightened and organized pool deck furniture, drilled holes in concrete for back pool gate lock, removed debris around tennis courts, pool area, bridge area and parking lot, checked and changed trash receptacles
10/3/23	8	J.S.	Blew leaves and debris off back pool area and grill area, put panels back in men's bathroom door by pool, straightened out and cleaned out maintenance closet downstairs, removed four stains out of social room carpet, straightened and organized pool deck furniture, removed debris around tennis courts, pool area, bridge area and parking lot, checked and change trash receptacles
10/4/23	4.03	L.B.	Removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles, removed cobwebs around facility, removed wasp nests around amenities, cleaned windows in fitness room
10/5/23	5.23	L.B.	Removed debris outside of pool room, around amenity center, pool deck and parking lot, checked and changed all trash receptacles, wiped down and cleaned all tables and chairs on pool deck, straightened and organized all pool deck furniture
10/6/23	8.55	J.S.	Anchored in fence to building by the downstairs gate, secure and concrete back fence to back of building, straightened and organized pool deck furniture, removed debris around tennis courts, pool area, bridge area and parking lot, checked and changed all trash receptacles
10/6/23	3.82	R.A.	Dug a new hole for existing fence, re-enforced with pressure treated four by four and cemented into place, fixed damaged fence panel and placed on column ledge to raise panel and prevent further access, used cinderblocks, rebar and concrete with six inch footer to fill gap below elevated fence panel, picked up supplies
10/9/23	8	J.S.	Straightened and organized pool deck furniture, sprayed for ants on pool deck and around volleyball court, installed paper towel dispenser, sprayed for weeds on pool deck, removed debris around neighborhood, bridge area, pool area, tennis courts and parking lot, checked and changed all trash receptacles
10/9/23	2.5	L.B.	Removed cobwebs and wasp nests around amenity center building, dusted walls around amenity center, cleaned tables and chairs outside on pool deck
10/10/23	8	J.S.	Painted fence at the back of pool gate, assisted straightening room for meeting, blew leaves and debris off pool deck, front porch area and bridge area, changed out four lights in gym bathrooms, fix slats in bathroom door down stairs, screwed loose boards down on bridge, straightened and organized pool deck furniture, removed debris around tennis courts, pool area, bridge area and parking lot, checked and changed trash receptacles
10/11/23	4.25	L.B.	Cleaned outside windows and walls around the amenity center, checked and changed all trash receptacles, removed debris from amenity center, pool, common areas, playground and roadways
10/13/23	4.25	R.A.	Worked on bathroom doors by downstairs bathroom, removed bathroom door and planed outer edge, re-installed to check for fit, repeat process until door could close, tested pool bathroom electrical switch that shorted and failed will need new switch
10/13/23	4.12	L.B.	Removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles, removed cobwebs around facility, removed cobwebs around amenity center, straightened and organized pool deck furniture
10/16/23	8	J.S.	Fixed door in gym, took apart playground pads and steps, cleaned door windows in social room, blew leaves and debris off bridge area and tower area, sprayed for weeds on front porch area and walkways, straightened and organized pool deck furniture, removed debris around bridge area, tennis courts, pool area and parking lot
10/16/23	1.33	R.A.	Picked up outlet style light switches, replaced sparking switches, removed old switches and found blackened, found nick in black power wire contacting metal wiring box and blown breaker, repaired wire insulation with electrical tape and installed new switch, removed corroded bolts to remove playground platform, soaked with penetrating oil and removed two of the bolts and removed platform
10/16/23	4.15	L.B.	Straightened and organized pool deck furniture, removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles
10/17/23	8	J.S.	Screwed down loose boards on bridge, sprayed for ants on sidewalk areas, playground area, tennis court area and pool area, straightened and organized all pool deck furniture, removed debris around tennis courts, throughout neighborhood, pool area, bridge area,

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF OCTOBER 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/17/23	1	R.A.	common areas and parking lot, checked and changed all trash receptacles Removed broken and stuck bolts from playground equipment in preparation for new replacement parts, used torch to apply heat and removed two remaining rusted and seized bolts, drilled out remaining three bolts, main supports will require touch up paint around bolt sites to cover bare metal and prevent future corrosion
10/18/23	5	L.B.	Removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles
10/20/23	8	J.S.	Treated for ants around tennis courts, pool area and back field, straightened and organized all pool deck furniture, removed debris around tennis courts, throughout neighborhood, pool area, bridge area, common areas and parking lot, checked and changed all trash receptacles, assisted with putting together new playground
10/20/23	2.18	R.A.	Worked on installing new playground equipment
10/20/23	3	L.B.	Checked and changed trash receptacles, removed debris from amenity center, pool, common areas, playground and roadways
10/23/23	8	J.S.	Changed light bulbs out in gym bathrooms, upstairs bathrooms, downstairs bathrooms and all pool bathrooms, blew leaves and debris off front porch area and pool area, screwed in loose boards on bridge, straightened and organized pool deck furniture, sprayed for ants on pool deck, removed debris around tennis courts, pool area, bridge area and parking lot
10/23/23	4	L.B.	Cleaned windows around amenity center, straightened and organized pool furniture, checked and changed all trash receptacles, cleaned lifeguard room and kids zone, removed debris around amenity center and common areas, cleaned tables and chairs outside on pool deck
10/24/23	8	J.S.	Pressure washed downstairs pavers and side of building, sprayed for weeds on pool deck, straightened and organized pool deck furniture, removed debris around tennis courts, pool area, bridge area and parking lot, checked and changed trash receptacles, added extra bolts to three shepard hooks around pool
10/25/23	4.25	L.B.	Straightened and organized pool deck furniture, removed debris from amenity center, pool, common areas, playground and roadways, checked and changed all trash receptacles
10/27/23	8	J.S.	Sprayed for ants on front porch, sidewalks, pool deck and field, blew leaves and debris off front porch area, back porch area, walkways, bridge and pool deck, cut up four pallets and disposed of them, removed debris around tennis courts, bridge area, pool area and parking lot, checked and changed all trash receptacles, straightened and organized pool deck furniture
10/27/23	5	L.B.	Cleaned tables and chairs outside on pool deck, removed debris around amenity center, common area and parking lot, checked and changed all trash receptacles, straightened pool deck furniture, removed cob webs from around amenity center
10/30/23	8	J.S.	Pressure washed side rock wall in pool area, blew leaves and debris off walkways, bridge area, pool area and front porch area, re-zip tied banner to fence on tennis court, straightened and organized pool deck furniture, removed debris around tennis courts, bridge area, pool area and parking lot
10/30/23	5.77	L.B.	Removed debris around amenity center, cleaned pavilion after rental party, wiping down surfaces, cleaned kids zone after rental party, wiped down tables and cleaned windows, cleaned windows around amenity center, checked and changed all trash receptacles, straightened and organized all pool deck furniture, removed debris around amenity center, common areas and walkways
10/30/23	1	R.A.	Inspected interior fans around pool deck and researched options for exterior fans, worked on bathroom door replacements options
10/31/23	8	J.S.	Sprayed for weeds on front walk and pool deck, sprayed for ants on pool deck, screwed loose boards down on bridge, blew leaves and debris off walkways and front porch area, straightened and organized pool deck furniture, removed debris around tennis courts, bridge area, pool area and parking lot, checked and changed all trash receptacles

**TOTAL**      169.43

**MILES**        280

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## Period Ending 11/05/23

[illegible]

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice #:** 465

**Invoice Date:** 11/13/2023

**Due Date:** 11/13/2023

**Case:**

**P.O. Number: C BUSS 1175**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

<b>Total</b>	<b>\$329.56</b>
--------------	-----------------

<b>Payments/Credits</b>	<b>\$0.00</b>
-------------------------	---------------

<b>Balance Due</b>	<b>\$329.56</b>
--------------------	-----------------

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice #:** 466  
**Invoice Date:** 11/14/2023  
**Due Date:** 11/14/2023  
**Case:**  
**P.O. Number:** C BUSS 1205

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

<b>Total</b>	<b>\$770.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$770.00</b>

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Nov-23
7182249	2404 Rolling View Blvd #1	\$ -
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 2,791.00
7755259	3236 Bradley Creek Pwky - #1	\$ 40.00
7755275	3314 Ridgeview Dr #1	\$ 40.00
7755283	2448 Rolling View Blvd	\$ 75.00
		<b>\$ 2,946.00</b>

Vendor #27	
001.320.53800.43000	\$ 155.00
001.330.57200.43000	\$ 2,791.00
	<b>\$ 2,946.00</b>



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name ROLLING HILLS CDD  
Account # 7755283  
Trustee District: 06  
Statement Date: 11/30/2023  
Current Bill Due Date: 12/21/2023

### Important Messages

All Clay Electric offices will be closed Friday, Nov. 10, for Veterans Day and Thursday-Friday, Nov. 23-24, for Thanksgiving. We will have personnel on standby in case of outages. If you experience an outage, please report it via the MyClayElectric mobile app or web portal, or call 1-888-434-9844. Please have a safe and happy holiday season!

Total  
Amount Due

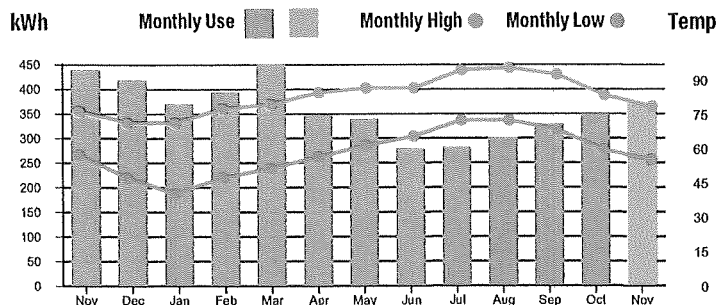
**\$75.00**

Due Date:  
12/21/2023

Previous Balance \$73.00  
Payment Received 11/13/23 -\$73.00  
**Balance Forward \$0.00**  
**Current Charges Due 12/21/23 \$75.00**

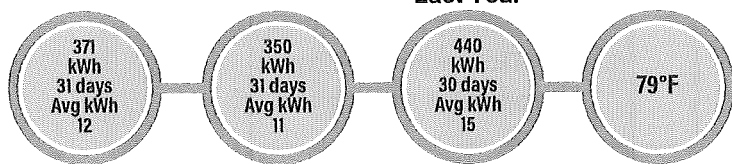
Service Address: 2448 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151840032	10/24/23	11/24/23	28798	29169	1	371



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



### Current Service Detail

Access Charge		\$32.00
Energy Charge	371 kWh @ 0.0813	\$30.16
Power Cost Adjustment	371 kWh @ 0.0080	\$2.97
FLA Gross Receipts Tax		\$1.67
Florida State Sales Tax		\$4.64
Clay County Sales Tax		\$1.00
Clay Co Public Ser Utility Tax		\$2.13
Operation Round Up		\$0.43
<b>Total Current Charges for this Location</b>		<b>\$75.00</b>

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308  
Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at ClayElectric.com or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755283
Current Charges Due 12/21/23	\$75.00
<b>Total Amount Due</b>	<b>\$75.00</b>

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18





**Clay Electric Cooperative, Inc.**

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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7751951

Trustee District:

06

Statement Date:

11/30/2023

Current Bill Due Date:

12/21/2023

Previous Balance

\$2,819.00

Payment Received 11/13/23

-\$2,819.00

Balance Forward

\$0.00

Current Charges Due 12/21/23

\$2,791.00

## Important Messages

All Clay Electric offices will be closed Friday, Nov. 10, for Veterans Day and Thursday-Friday, Nov. 23-24, for Thanksgiving. We will have personnel on standby in case of outages. If you experience an outage, please report it via the MyClayElectric mobile app or web portal, or call 1-888-434-9844. Please have a safe and happy holiday season!

Total  
Amount Due

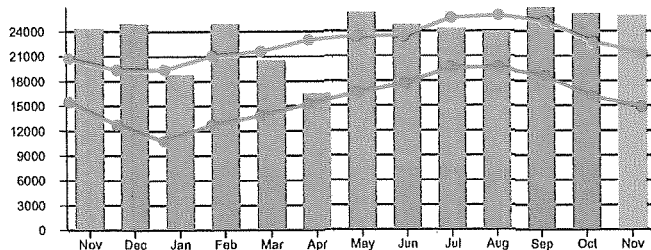
**\$2,791.00**

Due Date:  
12/21/2023

Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER

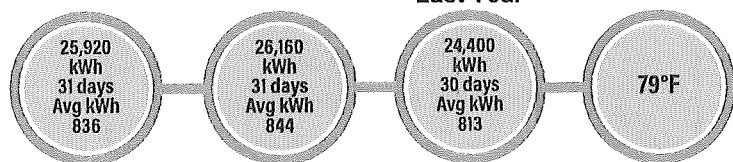
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE DEMAND	152192920	10/24/23	11/24/23	16989	17313	80	25,920

kWh Monthly Use Monthly High Monthly Low Temp



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$80.00
Energy Charge	25,920 kWh @ 0.0600	\$1,555.20
Power Cost Adjustment	25,920 kWh @ 0.0080	\$207.36
Demand Charge	79.760 KW @ 4.3500	\$346.96
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$5.97
FLA Gross Receipts Tax		\$62.83
Florida State Sales Tax		\$169.39
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$37.70
Clay Co Public Ser Utility Tax		\$64.89
Operation Round Up		\$0.13
<b>Total Current Charges for this Location</b>		<b>\$2,791.00</b>

KEEP  
SEND

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

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PO Box 308

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PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6984 2 MB 0.561  
ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6984  
C-26

Account Number	7751951
Current Charges Due 12/21/23	\$2,791.00
Total Amount Due	\$2,791.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07751951

0002791002





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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755259

Trustee District:

06

Statement Date:

11/30/2023

Current Bill Due Date:

12/21/2023

Previous Balance

\$40.00

Payment Received 11/13/23

-\$40.00

Balance Forward

\$0.00

Current Charges Due 12/21/23

\$40.00

## Important Messages

All Clay Electric offices will be closed Friday, Nov. 10, for Veterans Day and Thursday-Friday, Nov. 23-24, for Thanksgiving. We will have personnel on standby in case of outages. If you experience an outage, please report it via the MyClayElectric mobile app or web portal, or call 1-888-434-9844. Please have a safe and happy holiday season!

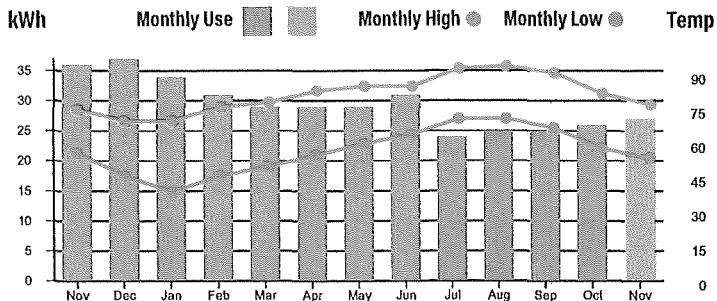
Total  
Amount Due

**\$40.00**

Due Date:  
12/21/2023

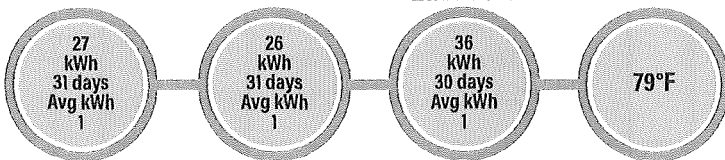
Service Address: # 1 - 3236 BRADLEY CREEK PKWY

Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151839087	10/24/23	11/24/23	1727	1754	1	27



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



## Current Service Detail

Access Charge		\$32.00
Energy Charge	27 kWh @ 0.0813	\$2.20
Power Cost Adjustment	27 kWh @ 0.0080	\$0.22
FLA Gross Receipts Tax		\$0.88
Florida State Sales Tax		\$2.45
Clay County Sales Tax		\$0.53
Clay Co Public Ser Utility Tax		\$1.34
Operation Round Up		\$0.38
<b>Total Current Charges for this Location</b>		<b>\$40.00</b>

DEC 05 2023

KEEP  
SEND

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**Clay Electric Cooperative, Inc.**

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PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755259
Current Charges Due 12/21/23	\$40.00
Total Amount Due	\$40.00

Checks must be in U.S. funds and drawn on a U.S. bank.

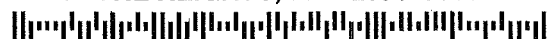


CLAY ELECTRIC COOPERATIVE

PO BOX 308

18

KEYSTONE HEIGHTS, FL 32656-0308



07755259

0000040006



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Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755275

Trustee District:

06

Statement Date:

11/30/2023

Current Bill Due Date:

12/21/2023

Previous Balance

\$40.00

Payment Received 11/13/23

-\$40.00

Balance Forward

\$0.00

Current Charges Due 12/21/23

\$40.00

## Important Messages

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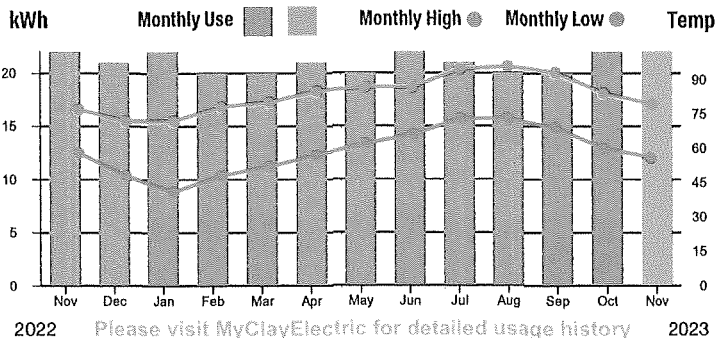
Total  
Amount Due

**\$40.00**

Due Date:  
12/21/2023

Service Address: # 1 - 3314 RIDGEVIEW DR

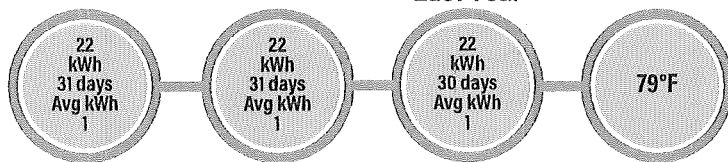
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	152012414	10/24/23	11/24/23	941	963	1	22



## Current Service Detail

Access Charge		\$32.00
Energy Charge	22 kWh @ 0.0813	\$1.79
Power Cost Adjustment	22 kWh @ 0.0080	\$0.18
FLA Gross Receipts Tax		\$0.87
Florida State Sales Tax		\$2.42
Clay County Sales Tax		\$0.52
Clay Co Public Ser Utility Tax		\$1.33
Operation Round Up		\$0.89
<b>Total Current Charges for this Location</b>		<b>\$40.00</b>

This Month Last Month This Month Last Year Avg Daily High



DEC 05 2023



Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308

Keystone Heights, FL 32656-0308

PAY YOUR BILL 24/7

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755275
Current Charges Due 12/21/23	\$40.00
Total Amount Due	\$40.00

Checks must be in U.S. funds and drawn on a U.S. bank.



CLAY ELECTRIC COOPERATIVE  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18



07755275

0000040006



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS VENTURE**

LLC

Account # **7182249**

Trustee District: **06**

Statement Date: **11/30/2023**

Current Bill Due Date: **12/21/2023**

Previous Balance **-\$119.59**

No Payment Received **\$0.00**

Balance Forward **-\$119.59**

Current Charges Due 12/21/23 **\$48.00**

### Important Messages

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**Credit  
Balance**

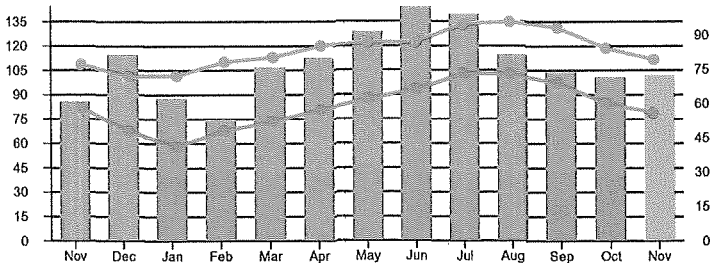
**-\$71.59**

**No Payment Due**

Service Address: # 1 - 2404 ROLLING VIEW BLVD

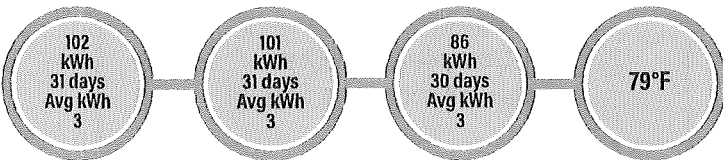
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151840010	10/24/23	11/24/23	6924	7026	1	102

kWh Monthly Use Monthly High Monthly Low Temp



2022 Please visit MyClayElectric for detailed usage history 2023

This Month Last Month This Month Last Year Avg Daily High



### Current Service Detail

Access Charge		\$32.00
Energy Charge	102 kWh @ 0.0813	\$8.29
Power Cost Adjustment	102 kWh @ 0.0080	\$0.82
FLA Gross Receipts Tax		\$1.06
Florida State Sales Tax		\$2.93
Clay County Sales Tax		\$0.63
Clay Co Public Ser Utility Tax		\$1.51
Operation Round Up		\$0.76
<b>Total Current Charges for this Location</b>		<b>\$48.00</b>

DEC 05 2023

**KEEP  
SEND**

Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

PO Box 308  
Keystone Heights, FL 32656-0308

**PAY YOUR BILL 24/7**

ONLINE: Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6985 1 MB 0.561  
ROLLING HILLS VENTURE LLC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6985  
C-26

Account Number **7182249**

Credit Balance Do Not Pay **-\$71.59**

Checks must be in U.S. funds and drawn on a U.S. bank.



**CLAY ELECTRIC COOPERATIVE**  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18



07182249 0000000000

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**  
**REF/PO #:**

UG103664  
 UG0000120570  
 11/20/2023  
**\$715.63**

Page 1 of 1

**DUE DATE:**  
**Due Upon Receipt**



DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
11/20/23	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	<b>SITE TOTAL</b>				<b>\$1.06</b>
11/20/23	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY , GREEN COVE SPRINGS FL Serv #001 COMM FL WASTE PERM 8YD				
11/20/23	TRASH STANDARD SERVICE Dec 01/23 - Dec 31/23		\$384.00	1.00	\$384.00
11/20/23	FUEL SURCHARGE				\$224.83
11/20/23	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$608.83				\$99.24
	<b>SITE TOTAL</b>				<b>\$708.07</b>
11/20/23	(0000) ADMIN FEE	SC207335			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

**Notes:**

Due to increased costs, your next invoice may reflect a price increase.

**To pay your  
 invoice online,  
 please visit  
 us at:  
[www.gflenv.com/  
 pay-my-bill/](http://www.gflenv.com/pay-my-bill/)**

<b>CURRENT</b> \$715.63	<b>31 - 60 DAYS</b> \$0.00	<b>61 - 90 DAYS</b> \$0.00	<b>OVER 90 DAYS</b> \$0.00	<b>ACCOUNT TOTAL</b> \$715.63	<b>TOTAL INVOICE</b> \$715.63
----------------------------	-------------------------------	-------------------------------	-------------------------------	----------------------------------	----------------------------------

Please return bottom portion with your payment. Include customer and invoice numbers on check or money order.



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**

UG103664  
 UG0000120570  
 11/20/2023  
**\$715.63**

**DUE DATE: Due Upon Receipt**

**AMOUNT OF REMITTANCE:**

\$ 715.63

PLEASE REMIT PAYMENT TO:

14561118-848-1 1 1 \*\*\*\*\*AUTO\*\*MIXED AADC 270



ROLLING HILLS CDD  
 ROLLING HILLS  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



GFL ENVIRONMENTAL  
 PO BOX 555193  
 DETROIT MI 48255-5193

00555193UG000012057000103664000000000715633

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 258**Invoice Date:** 12/1/23**Due Date:** 12/1/23**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - December 2023	340	3,748.50	3,748.50
Website Administration - December 2023	3501	100.00	100.00
Information Technology - December 2023	351	150.00	150.00
Dissemination Agent Services - December 2023	313	833.33	833.33
Office Supplies	510	1.43	1.43
Postage	420	69.21	69.21
Copies	425	63.00	63.00
Telephone	410	35.30	35.30
<b>Total</b>			<b>\$5,000.77</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,000.77</b>

MAKE CHECK PAYABLE TO:



Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD  
FREDDIE OCA ( Riverside Management  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

ACCOUNT NUMBER

DATE

BALANCE

718674

12/1/2023

\$535.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

000000006877700100000001413850000005350095

Please Return this invoice with your payment

Invoice Due Date 12/29/2023

Invoice 1821893

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
11/29/2023	3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL ST AUGUSTINE, FL 32092 Water Management - Monthly		\$535.00	\$0.00	\$535.00

ROLLING HILLS CDD

Woodbridge Crossing: Inspected pond/outfall. Water level is below normal. Pond looks Good!

Entry pond: Inspected pond/outfall. Added pond dye. Water level is below normal. Pond looks Good!

Amenity Pond: Inspected pond/outfall. Water level is normal. Pond looks Good!

Pond#4: Inspected pond/outfall. Water level is normal. Pond looks Good!

Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice:

\$1048.00

This Invoice Total:

\$535.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 718674

Portal Registration #: 24822364

Corporate Address

4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Customer Portal Link: [www.lakedoctors.com/contact-us/](http://www.lakedoctors.com/contact-us/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

Thursday, December 7, 2023 at 09:39:04 Eastern Standard Time

**Subject:** check request

**Date:** Thursday, December 7, 2023 at 9:07:01 AM Eastern Standard Time

**From:** Rolling Hills

**To:** Patti Powers

Patti

I need a check made out to Dennis Miller for \$400.00 He is performing at our event next week. You should already have his tax info. Please mail to Rolling Hills. Thanks Patti

--

Freddie Oca

Operations

**Rolling Hills**

**3212 Bradley Creek Parkway**

**Green Cove Springs, Fl. 32043**

**(904) 531-9238 Cell (904) 338-5723**

[RHmanager@riversidemgtsvc.com](mailto:RHmanager@riversidemgtsvc.com)




**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 467  
Invoice Date: 12/1/2023  
Due Date: 12/1/2023  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - December 2023		1,224.50	1,224.50
1.330.57200.46700 - Pool Maintenance Services - December 2023		1,302.25	1,302.25
1.320.53800.34000 - Contract Administration - December 2023		2,055.17	2,055.17
1.330.57200.34000 - Facility Management - Rolling Hills - December 2023		5,630.67	5,630.67
 12-5-23			

**Total** \$10,212.59

**Payments/Credits** \$0.00

**Balance Due** \$10,212.59

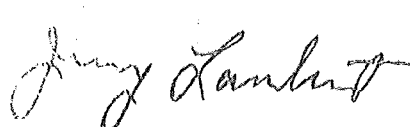
Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 469  
Invoice Date: 11/30/2023  
Due Date: 11/30/2023  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through November 2023 1,300.57200.34100	45.02	26.50	1,193.03
 12-5-23			
Total			\$1,193.03
Payments/Credits			\$0.00
Balance Due			\$1,193.03

ROLLING HILLS CDD

FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
45.02	Facility Assistant	\$ 26.50	\$ 1,193.03

Covers Period: November 2023

GL # 001.300.57200.34100

TOTAL DUE:

\$ 1,193.03

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
ASSISTANT MANAGER BILLABLE HOURS  
FOR THE MONTH OF NOVEMBER 2023

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/4/23	7.45	L.B.	Completed daily checklist, returned calls and emails
11/11/23	7.13	L.B.	Completed daily checklist, returned calls and emails
11/13/23	7.1	L.B.	Completed daily checklist, returned calls and emails
11/24/23	8.43	L.B.	Completed daily checklist, returned calls and emails
11/27/23	8.73	L.B.	Completed daily checklist, returned calls and emails
11/29/23	6.18	L.B.	Completed daily checklist, returned calls and emails
	<u>45.02</u>		

**Riverside Management Services, Inc**

9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

**Invoice****Invoice #:** 470**Invoice Date:** 12/5/2023**Due Date:** 12/5/2023**Case:****P.O. Number:** C BUSS 1242**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pool Chemicals - Trichlor		4.38	4.38
Pool Chemicals - Liquid Bleach		24.70	24.70
Pool Chemicals - Muriatic Acid		3.06	3.06
<b>Total</b>			<b>\$32.14</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$32.14</b>



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 201882

Date: 11/28/2023

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** Rolling Hills CDD  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

---

Description	Quantity	Price	Ext Price
November Monthly Landscaping Maintenance Services	1.00	6,379.41	6,379.41

**Notes:**

**Invoice Total: \$6,379.41**



Corporate Trust Services  
EP-MN-VN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 7135266  
Account Number: 257088000  
Invoice Date: 11/25/2023  
Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

Rolling Hills Community Dev Dist  
ATTN District Manager  
5385 N Nob Hill Rd  
Sunrise, FL 33351  
United States

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2020A-1 AND REVENUE AND REFUNDING BONDS,  
SERIES 2020A-2**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

### STATEMENT SUMMARY

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

TOTAL AMOUNT DUE	\$4,040.63
------------------	------------

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**ROLLING HILLS COMMUNITY DEVELOPMENT  
DISTRICT  
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES  
2020A-1 AND REVENUE AND REFUNDING BONDS,  
SERIES 2020A-2**

Invoice Number:	7135266
Account Number:	257088000
Current Due:	\$4,040.63
Direct Inquiries To:	Schuhle, Scott A
Phone:	(954)-938-2476

Wire Instructions:  
U.S. Bank  
ABA # 091000022  
Acct # 1-801-5013-5135  
Trust Acct # 257088000  
Invoice # 7135266  
Attn: Fee Dept St. Paul

Please mail payments to:  
U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690





Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

ROLLING HILLS COMMUNITY DEVELOPMENT  
DISTRICT  
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES  
2020A-1 AND REVENUE AND REFUNDING BONDS,  
SERIES 2020A-2

Invoice Number: 7135266  
Invoice Date: 11/25/2023  
Account Number: 257088000  
Direct Inquiries To: Schuhle, Scott A  
Phone: (954)-938-2476

Accounts Included	257088000	257088001	257088002	257088003	257088004	257088005
In This Relationship:	257088006	257088007	257088008			

#### CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	3,750.00	100.00%	\$3,750.00
<b>Subtotal Administration Fees - In Advance 11/01/2023 - 10/31/2024</b>				<b>\$3,750.00</b>
Incidental Expenses 11/01/2023 to 10/31/2024	3,750.00	0.0775		\$290.63
<b>Subtotal Incidental Expenses</b>				<b>\$290.63</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$4,040.63</b>





# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

Account #	Service Address	Nov-23
00244868	3212-1 Bradley Creek Pkwy - Rclm	\$ 148.64
00244869	3212-2 Bradley Creek Pkwy - Rclm	\$ 1,271.56
00253042	3212-3 Bradley Creek Pkwy - Irr	\$ 1,263.20
00256584	3215-2 Bradley Creek Pkwy - Irr	\$ 148.64
00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$ 337.74
		<hr/>
		\$ 3,169.78

Vendor #16	
001.320.53800.43100	\$ 2,832.04
001.330.57200.43100	\$ 337.74
	<hr/>
	\$ 3,169.78



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[1/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 12/07/2023

Customer #: 00244868

Service Address: 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020732

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/23 to 01/05/24					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
68272411	2	12/01/23	28	73914	73914	0
Base Charges (Prepaid)						\$148.64
Consumption Charges	Tier 1	0.0	X	0.92		\$0.00
Proration Factor: 0.9333	Tier 2	0.0	X	1.79		\$0.00
	Tier 3	0.0	X	2.71		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$148.64
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$148.64</b>

'Tis the season for sharing. We are accepting new and gently used toys for the 42nd annual JP Hall Children's Charities Christmas Party.

You may drop off your donations at our office for children ages newborn to 14 no later than 12/14/23. Your generous support is greatly appreciated.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more visit [www.clayutility.org/myservice/customer\\_assistance\\_program](http://www.clayutility.org/myservice/customer_assistance_program)

Please pay \$148.64 by 12/28/2023 to avoid a \$3.30 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$148.64 was posted to your account on 12/05/2023.

DEC 15 2023

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244868

3212 -1 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020732

Route Group:20

### ADDRESSEE:

AYC1206B 2000001042 56/1

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761



### Bill Summary

Bill Date	12/07/23
Current Charges	\$148.64
<b>Current Charges Past Due After</b>	<b>12/28/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$148.64

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244868 7 MC13020732 0000014864 0000000 12282023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[2/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 12/07/2023

Customer #: 00244869

Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020734

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 12/07/23 to 01/05/24 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332609	2	12/01/23	28	6602	7103	501
Base Charges (Prepaid)						\$148.64
Consumption Charges Tier 1 112.0 X 0.92						\$103.04
Proration Factor: 0.9333 Tier 2 37.3 X 1.79						\$66.77
Tier 3 351.7 X 2.71						\$953.11

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$1,271.56
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$1,271.56</b>

'Tis the season for sharing. We are accepting new and gently used toys for the 42nd annual JP Hall Children's Charities Christmas Party.

You may drop off your donations at our office for children ages newborn to 14 no later than 12/14/23. Your generous support is greatly appreciated.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more visit [www.clayutility.org/myservice/customer\\_assistance\\_program](http://www.clayutility.org/myservice/customer_assistance_program)

Please pay \$1271.56 by 12/28/2023 to avoid a \$3.30 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$2906.53 was posted to your account on 12/05/2023.

DEC 15 2023

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00244869

3212 -2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020734

Route Group:20

### ADDRESSEE:

AYC1206B 2000001043 56/2

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	12/07/23
Current Charges	\$1,271.56
<b>Current Charges Past Due After</b>	<b>12/28/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$1,271.56

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00244869 2 MC13020734 0000127156 0000000 12282023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[3/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 12/07/2023

Customer #: 00253042

Service Address: 3212-3 Bradley Creek Pkwy Irrigation

Route #: MC13020736

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91663339	2	12/01/23	28	6205	6464	259

Base Charges (Prepaid)	12/07/23 to 01/05/24					\$98.43
Consumption Charges	Tier 1	74.7	X	1.70		\$126.99
Proration Factor: 0.9333	Tier 2	112.0	X	5.04		\$564.48
	Tier 3	72.3	X	6.53		\$472.12
	Tier 4	0.0	X	8.37		\$0.00

Alternative Water Supply Surcharge \$1.18

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$1,263.20
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
<b>TOTAL AMOUNT DUE</b>						<b>\$1,263.20</b>

'Tis the season for sharing. We are accepting new and gently used toys for the 42nd annual JP Hall Children's Charities Christmas Party.

You may drop off your donations at our office for children ages newborn to 14 no later than 12/14/23. Your generous support is greatly appreciated.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more visit [www.clayutility.org/my-service/customer\\_assistance\\_program](http://www.clayutility.org/my-service/customer_assistance_program)

Please pay \$1263.20 by 12/28/2023 to avoid a \$3.30 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$2476.82 was posted to your account on 12/05/2023.

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999

DEC 15 2023

Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00253042

3212-3 Bradley Creek Pkwy Irrigation

Route #:MC13020736

Route Group:20

### ADDRESSEE:

AYC1206B 2000001044 56/3

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

Bill Date	12/07/23
Current Charges	\$1,263.20
<b>Current Charges Past Due After</b>	<b>12/28/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
<b>Total Amount Due</b>	<b>\$1,263.20</b>

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00253042 2 MC13020736 0000126320 0000000 12282023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[4/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 12/07/2023

Customer #: 00256584

Service Address: 3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #: MC13020730

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/07/23 to 01/05/24					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
91332608	2	12/01/23	28	673	673	0
Base Charges (Prepaid)						\$148.64
Consumption Charges	Tier 1	0.0	X	0.92		\$0.00
Proration Factor: 0.9333	Tier 2	0.0	X	1.79		\$0.00
	Tier 3	0.0	X	2.71		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$148.64
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$148.64</b>

'Tis the season for sharing. We are accepting new and gently used toys for the 42nd annual JP Hall Children's Charities Christmas Party.

You may drop off your donations at our office for children ages newborn to 14 no later than 12/14/23. Your generous support is greatly appreciated.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more visit [www.clayutility.org/my-service/customer\\_assistance\\_program](http://www.clayutility.org/my-service/customer_assistance_program)

Please pay \$148.64 by 12/28/2023 to avoid a \$3.30 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$148.64 was posted to your account on 12/05/2023.

DEC 15 2023

Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00256584

3215-2 Bradley Creek Pkwy Reclaimed Irrigation

Route #:MC13020730

Route Group:20

### ADDRESSEE:

AYC1206B 2000001045 56/4

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385N NOB HILL ROAD  
SUNRISE FL 33351-4761

Bill Date	12/07/23
Current Charges	\$148.64
<b>Current Charges Past Due After</b>	<b>12/28/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
<b>Total Amount Due</b>	<b>\$148.64</b>

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00256584 7 MC13020730 0000014864 0000000 12282023 0 0



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

[5/5]

Customer Name: ROLLING HILLS CDD

Bill Date: 12/07/2023

Customer #: 00260347

Service Address: 3212-4 Bradley Creek Pkwy Resident's Club

Route #: MC13020738

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
70003704	2	12/01/23	28	313	315	2

Base Charges (Prepaid)	12/07/23 to 01/05/24					\$98.43
Consumption Charges	Tier 1	2.0	X	2.54		\$5.08
Proration Factor: 0.9333	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$1.18

### Sewer

Base Charges (Prepaid)						\$222.91
Consumption Charges	2.0	X	5.07			\$10.14

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

### Other Charges

SJRWMD Cost Recovery Charge						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$337.74
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
<b>TOTAL AMOUNT DUE</b>						<b>\$337.74</b>

'Tis the season for sharing. We are accepting new and gently used toys for the 42nd annual JP Hall Children's Charities Christmas Party.

You may drop off your donations at our office for children ages newborn to 14 no later than 12/14/23. Your generous support is greatly appreciated.

The Lend a Helping Hand program also offers the opportunity to give to those in need. To learn more visit [www.clayutility.org/myservice/customer\\_assistance\\_program](http://www.clayutility.org/myservice/customer_assistance_program)

Please pay \$337.74 by 12/28/2023 to avoid a \$3.30 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$345.35 was posted to your account on 12/05/2023.

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999

DEC 15 2023

Please return this portion with payment



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

ROLLING HILLS CDD

Customer #:00260347

3212-4 Bradley Creek Pkwy Resident's Club

Route #:MC13020738

Route Group:20

ADDRESSEE:

AYC1206B 2000001046 56/5

ROLLING HILLS CDD  
C/O GMS-SF, LLC  
5385 N NOB HILL ROAD  
SUNRISE FL 33351-4761

### Bill Summary

Bill Date	12/07/23
Current Charges	\$337.74
<b>Current Charges Past Due After</b>	<b>12/28/23</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
<b>Total Amount Due</b>	<b>\$337.74</b>

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

00260347 6 MC13020738 0000033774 0000000 12282023 0 0



Please include Customer Number and make  
checks payable to: Clay County Sheriff's Office

## General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
ROLLING HILLS	12/06/2023	70	\$0.00	12/21/2023	\$95.00		
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN	12.00	\$5.000000	EACH	\$60.00	\$0.00	\$0.00	\$60.00
OFF DUTY SCHEDULING FEE	1.00	\$35.000000	EACH	\$35.00	\$0.00	\$0.00	\$35.00
Invoice Total:							\$95.00

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Please include Customer Number and make  
checks payable to: Clay County Sheriff's Office

## General Invoice

Remit Portion

Invoice Date	12/06/2023
Invoice Number	70
Customer Number	39
Amount Paid	
Due Date	12/21/2023
Invoice Total Due	\$95.00

ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043

Please include Customer Number and make  
checks payable to: Clay County Sheriff's Office

## Hello Rolling Hills Ameni Center,

Thanks for choosing Comcast Business.

## Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$315.80
Payments		\$0.00
<b>Past due balance</b>		<b>\$315.80</b>
Regular monthly charges	Page 3	\$309.65
One-time charges	Page 3	\$10.00
Taxes, fees and other charges	Page 3	\$6.15
<b>New charges due Dec 25, 2023</b>		<b>\$325.80</b>

**Amount due \$641.60**

## ! Your account is past due

Your account is past due, so you may have been charged a late fee of \$10.00. To keep your account current, please pay the past due balance immediately.

## Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

## Your bill explained

- Your one-time charges are \$10.00 due to Late Fee charge(s).
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Dec 04, 2023 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS1100 NORTHPOINT PKWY W PALM  
BCH FL 33407-1937  
96330310 NO RP 04 20231204 NNNNNNNY 0000614 0003ROLLING HILLS AMENI CENTER  
5385 N NOB HILL RD  
SUNRISE, FL 33351-4761

Account number	8495 74 123 1221031
Past due balance	\$315.80
New charges due Dec 25, 2023	\$325.80
<b>Total amount due</b>	<b>\$641.60</b>
Amount enclosed	\$ 325.80

Make checks payable to Comcast  
Do not send cash

Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574123122103100641605



Regular monthly charges		\$309.65
Comcast Business services		\$201.30
TV Standard Business Video. Includes \$30.00 Service Discount	\$59.95	
Starter Business Internet. Static IP - 1	\$71.95	
Voice Line Business Voice. Voice Mail Service	\$44.45	
	\$5.00	

Equipment & services		\$56.20
TV Adapter Includes \$9.45 Service Discount	\$0.50	
Service To Additional TV With TV Adapter. Qty 5 @ \$7.75 each Includes \$11.00 Service Discount	\$38.75	
Equipment Fee Voice.	\$16.95	

Service fees		\$52.15
Directory Listing Management Fee	\$5.00	
Voice Network Investment	\$5.00	
Broadcast TV Fee	\$30.80	
Regional Sports Fee	\$11.35	

One-time charges		\$10.00
Other charges		\$10.00
Late Fee	Dec 04	\$10.00

Taxes, fees and other charges		\$6.15
Other charges		\$6.15
Regulatory Cost Recovery	\$2.49	
Federal Universal Service Fund	\$3.66	

## What's included?

**Internet:** Fast, reliable internet on our Gig-speed network**TV:** Keep your employees informed and customers entertained**Voice Numbers:** (904)531-9238Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$50.45 this month with your service discount.



## Additional information

**Price Change Notice:** As content programmers charge more to carry their networks, our costs continue to rise. Effective December 18, 2023, your Regional Sports Fee will increase to \$11.50 per month, and your Broadcast TV fee will increase to \$34.00 per month. To learn more about Comcast Business fees, please visit [business.comcast.com/understand-your-bill](https://business.comcast.com/understand-your-bill) or call us at 800-391-3000.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.



## Important information regarding Comcast Business services and pricing

Effective December 18, 2023

Dear Comcast Business Customer:

At Comcast Business, we are proud of our investments in our network, technology, and people to provide services to help keep your business prepared for what's next. As we continue to make these investments to bring you exceptional performance and reliability, we continue to make efforts to control costs in this challenging economic environment. Even so, our costs have increased for programming, technology, and service improvements. From time to time, we must pass along cost increases to our customers.

We are writing to inform you of upcoming price increases. The following changes will occur on December 18, 2023. Prices do not include applicable taxes and other fees.

### Comcast Business Video

Service	Current Monthly Service Charge:		New Monthly Service Charge Effective 12/18/2023:
Video Basic	\$42.95	>	\$50.95
Video Select	\$47.95	>	\$57.95
Video Variety	\$64.95	>	\$74.95
Video Standard	\$89.95	>	\$99.95
Video Preferred	\$114.95	>	\$124.95

### Comcast Business Voice

Service	Current Monthly Service Charge:		New Monthly Service Charge Effective 12/18/2023:
Full Feature 4+ Line	29.45	>	\$34.45*
Directory Listing Management Fee (DLM)	\$5.00	>	\$6.00
Voice Network Investment Fee	\$5.00	>	\$6.00

\*Charges apply per line, after 3 lines

### Comcast Business Internet

Service	Current Monthly Service Charge:		New Monthly Service Charge Effective 12/18/2023:
Basic Connect	Charges Vary	>	Charges Vary
Standard Connect	Charges Vary	>	Charges Vary
Deluxe 25	\$101.95	>	\$106.95
Internet Premium	\$111.95	>	\$116.95
Business Internet 75	\$152.95	>	\$157.95
Business Internet 150	\$254.95	>	\$259.95
Business Internet 300	\$354.95	>	\$359.95

### Comcast Business Equipment

Service	Current Monthly Equipment Charge:		New Monthly Equipment Charge Effective 12/18/2023:
Internet and/or Voice	\$19.95	>	\$22.95

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!

# CCSO OFF-DUTY INVOICE

FOR:  
Property Manager

Thank you for your business!

**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT  
Special Assessment Receipts - Clay County  
Fiscal Year 2024

Gross Assessments	\$	966,394.29	\$	183,830.40	\$	145,532.40	\$	43,296.24	\$	59,705.51	\$	370,332.04	\$	1,769,090.89
Net Assessments	\$	908,410.63	\$	172,800.58	\$	136,800.46	\$	40,698.47	\$	56,123.18	\$	348,112.12	\$	1,662,945.44

ON ROLL ASSESSMENTS

				allocation in %		54.63%	10.39%	8.23%	2.45%	3.37%	20.93%	100.00%		
Date	Gross Amount	Discount/ Penalty	Commisssion	Net Receipts	O&M Portion	2015A1 Service	Debt	2015A2 Service	Debt	2015A3 Debt Service	2020A1 Debt Service	2022A1 Service	Debt	Total
11/06/23	\$ 755.15	\$ 39.65	\$ 14.31	\$ 701.19	\$ 383.04	\$ 72.86	\$ 57.68	\$ 17.16	\$ 23.66	\$ 146.78	\$ 146.78	\$ 146.78	\$ 701.18	
11/13/23	27,529.47	1,101.19	528.57	25,899.71	14,148.13	2,691.30	2,130.61	633.86	874.10	5,421.71	5,421.71	5,421.71	\$ 25,899.71	
11/27/23	120,522.34	4,820.94	2,314.02	113,387.38	61,939.68	11,782.35	9,327.69	2,775.01	3,826.74	23,735.91	23,735.91	23,735.91	\$ 113,387.38	
12/11/23	1,472,003.88	58,880.52	28,262.47	1,384,860.89	756,502.48	143,904.16	113,924.13	33,892.71	46,738.03	289,899.38	289,899.38	289,899.38	\$ 1,384,860.89	
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	\$ 1,620,810.84	\$ 64,842.30	\$ 31,119.37	\$ 1,524,849.17	\$ 832,973.33	\$ 158,450.67	\$ 125,440.11	\$ 37,318.74	\$ 51,462.53	\$ 319,203.78	\$ 319,203.78	\$ 319,203.78	\$ 1,524,849.16	

69.35%	Percent Collected
\$ 112,235.56	Balance Remaining to Collect

Due to DS	2015A1 256484004	2015A2 242167004	2015A3 241587004	2020A1	2022A1	check#
10/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	\$	-	\$	-	\$	-	\$	-	\$	-
Balance to transfer	\$	158,450.67	\$	125,440.11	\$	37,318.74	\$	51,462.53	\$	319,203.78
001.300.20700.10200		V# 150		V# 151		V# 152		V# 250		V# 350

**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT  
Special Assessment Receipts - Clay County  
Fiscal Year 2024

Gross Assessments	\$	966,394.29	\$	183,830.40	\$	145,532.40	\$	43,296.24	\$	59,705.51	\$	370,332.04	\$	1,769,090.89
Net Assessments	\$	908,410.63	\$	172,800.58	\$	136,800.46	\$	40,698.47	\$	56,123.18	\$	348,112.12	\$	1,662,945.44

ON ROLL ASSESSMENTS

allocation in %	54.63%	10.39%	8.23%	2.45%	3.37%	20.93%	100.00%
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allocation in %														
					54.63%	16.95%	6.25%							
Date	Gross Amount	Discount/ Penalty	Commission	Net Receipts	O&M Portion	2015A1 Service	Debt	2015A2 Service	Debt	2015A3 Debt Service	2020A1 Debt Service	2022A1 Service	Debt	Total
11/06/23	\$ 755.15	\$ 39.65	\$ 14.31	\$ 701.19	\$ 383.04	\$ 72.86	\$ 57.68	\$ 17.16	\$ 23.66	\$ 146.78	\$ 701.18			
11/13/23	27,529.47	1,101.19	528.57	25,899.71	14,148.13	2,691.30	2,130.61	633.86	874.10	5,421.71	25,899.71			
11/27/23	120,522.34	4,820.94	2,314.02	113,387.38	61,939.68	11,782.35	9,327.69	2,775.01	3,826.74	23,735.91	113,387.38			
12/11/23	1,472,003.88	58,880.52	28,262.47	1,384,860.89	756,502.48	143,904.16	113,924.13	33,892.71	46,738.03	289,899.38	1,384,860.89			
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												Percent Collected	
												Balance Remaining to Collect	
												69.35%	
												\$ 112,235.56	

Due to DS	2015A1 256484004	2015A2 242167004	2015A3 241587004	2020A1	2022A1	check#
10/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	\$	-	\$	-	\$	-	\$	-	\$	-
Balance to transfer	\$	158,450.67	\$	125,440.11	\$	37,318.74	\$	51,462.53	\$	319,203.78
001.300.20700.10200		V# 150		V# 151		V# 152		V# 250		V# 350

**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT  
Special Assessment Receipts - Clay County  
Fiscal Year 2024

Gross Assessments	\$	966,394.29	\$	183,830.40	\$	145,532.40	\$	43,296.24	\$	59,705.51	\$	370,332.04	\$	1,769,090.89
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ON ROLL ASSESSMENTS

					allocation in %	54.63%	10.39%	8.23%	2.45%	3.37%	20.93%	100.00%		
Date	Gross Amount	Discount/ Penalty	Commission	Net Receipts	O&M Portion	2015A1 Service	Debt	2015A2 Service	Debt	2015A3 Debt Service	2020A1 Debt Service	2022A1 Service	Debt	Total
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11/13/23	27,529.47	1,101.19	528.57	25,899.71	14,148.13	2,691.30	2,130.61	633.86	874.10	5,421.71	25,899.71			
11/27/23	120,522.34	4,820.94	2,314.02	113,387.38	61,939.68	11,782.35	9,327.69	2,775.01	3,826.74	23,735.91	113,387.38			
12/11/23	1,472,003.88	58,880.52	28,262.47	1,384,860.89	756,502.48	143,904.16	113,924.13	33,892.71	46,738.03	289,899.38	1,384,860.89			
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\$	1,620,810.84	\$ 64,842.30	\$ 31,119.37	\$ 1,524,849.17	\$ 832,973.33	\$ 158,450.67	\$ 125,440.11	\$ 37,318.74	\$ 51,462.53	\$ 319,203.78	\$ 1,524,849.16			

69.35%	Percent Collected
\$ 112,235.56	Balance Remaining to Collect

Due to DS	2015A1 256484004	2015A2 242167004	2015A3 241587004	2020A1	2022A1	check#
10/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	\$	-	\$	-	\$	-	\$	-	\$	-
Balance to transfer	\$	158,450.67	\$	125,440.11	\$	37,318.74	51462.53	319203.78		
001.300.20700.10200		V# 150		V# 151		V# 152	V# 250	V# 350		

## Fiscal Year 2024

Net Assessments	\$	908,410.63	\$	172,800.58	\$	136,800.46	\$	40,698.47	\$	56,123.18	\$	348,112.12	\$	1,662,945.44
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## ON ROLL ASSESSMENTS

allocation in %	54.63%	10.39%	8.23%	2.45%	3.37%	20.93%	100.00%
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Date	Gross Amount	Discount/ Penalty	Commission	Net Receipts	O&M Portion	2015A1 Service	Debt 2015A2	Debt 2015A3	2020A1 Debt Service	2022A1 Debt Service	Debt 2022A2	Total
11/06/23	\$ 755.15	\$ 39.65	\$ 14.31	\$ 701.19	\$ 383.04	\$ 72.86	\$ 57.68	\$ 17.16	\$ 23.66	\$ 146.78	\$ 701.18	
11/13/23	27,529.47	1,101.19	528.57	25,899.71	14,148.13	2,691.30	2,130.61	633.86	874.10	5,421.71	\$ 25,899.71	
11/27/23	120,522.34	4,820.94	2,314.02	113,387.38	61,939.68	11,782.35	9,327.69	2,775.01	3,826.74	23,735.91	\$ 113,387.38	
12/11/23	1,472,003.88	58,880.52	28,262.47	1,384,860.89	756,502.48	143,904.16	113,924.13	33,892.71	46,738.03	289,899.38	\$ 1,384,860.89	
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-	-	-	-	-	-	-	-	-	-	-	\$ -	
-	-	-	-	-	-	-	-	-	-	-	\$ -	
-	-	-	-	-	-	-	-	-	-	-	\$ -	
\$ 1,620,810.84	\$ 64,842.30	\$ 31,119.37	\$ 1,524,849.17	\$ 832,973.33	\$ 158,450.67	\$ 125,440.11	\$ 37,318.74	\$ 51,462.53	\$ 319,203.78	\$ 1,524,849.16		

69.35%	Percent Collected
\$ 112,235.56	Balance Remaining to Collect

<u>Due to DS</u>	2015A1	2015A2	2015A3	2020A1	2022A1	check#
	256484004	242167004	241587004			
10/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	\$	-	\$	-	\$	-	\$	-	\$	-
Balance to transfer	\$	158,450.67	\$	125,440.11	\$	37,318.74	51462.53	319203.78		
001.300.20700.10200		V# 150		V# 151		V# 152	V# 250	V# 350		



**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT  
Special Assessment Receipts - Clay County  
Fiscal Year 2024

## ON ROLL ASSESSMENTS

Gross Assessments	\$	966,394.29	\$	183,830.40	\$	145,532.40	\$	43,296.24	\$	59,705.51	\$	370,332.04	\$	1,769,090.89
Net Assessments	\$	908,410.63	\$	172,800.58	\$	136,800.46	\$	40,698.47	\$	56,123.18	\$	348,112.12	\$	1,662,945.44

allocation in %	54.63%	10.39%	8.23%	2.45%	3.37%	20.93%	100.00%
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allocation in %					54.05%		16.95%		9.25%		2015A1		Debt 2015A2		Debt 2015A3		2020A1		2022A1		Debt	
Date	Gross Amount	Discount/ Penalty	Commission	Net Receipts	O&M Portion	Service	Debt	Service	Debt	Debt Service	Debt Service	Service	Debt	Total								
11/06/23	\$ 755.15	\$ 39.65	\$ 14.31	\$ 701.19	\$ 383.04	\$ 72.86	\$ 57.68	\$ 17.16	\$ 23.66	\$ 146.78	\$ 701.18											
11/13/23	27,529.47	1,101.19	528.57	25,899.71	14,148.13	2,691.30	2,130.61	633.86	874.10	5,421.71	25,899.71											
11/27/23	120,522.34	4,820.94	2,314.02	113,387.38	61,939.68	11,782.35	9,327.69	2,775.01	3,826.74	23,735.91	113,387.38											
12/11/23	1,472,003.88	58,880.52	28,262.47	1,384,860.89	756,502.48	143,904.16	113,924.13	33,892.71	46,738.03	289,899.38	1,384,860.89											
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-	-	-	-	-	-	-	-	-	-	-	-	-	-	-								
	\$ 1,620,810.84	\$ 64,842.30	\$ 31,119.37	\$ 1,524,849.17	\$ 832,973.33	\$ 158,450.67	\$ 125,440.11	\$ 37,318.74	\$ 51,462.53	\$ 319,203.78	\$ 1,524,849.16											

69.35%	Percent Collected
\$ 112,235.56	Balance Remaining to Collect

<u>Due to DS</u>	2015A1	2015A2	2015A3	2020A1	2022A1	check#
	256484004	242167004	241587004			
10/1/23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	

	\$	-	\$	-	\$	-	\$	-	\$	-
Balance to transfer	\$	158,450.67	\$	125,440.11	\$	37,318.74		51462.53		319203.78
001.300.20700.10200		V# 150		V# 151		V# 152		V# 250		V# 350