

# ***Rolling Hills***

*Community Development District*

*December 9, 2025*

## *AGENDA*

# Rolling Hills Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com)

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December 2, 2025

Board of Supervisors  
Rolling Hills Community Development District

Dear Board Members:

The Rolling Hills Community Development District Meeting is scheduled for **Tuesday, December 9, 2025, at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (*Regarding Agenda Items Listed Below*)
- III. Approval of Minutes of the October 14, 2025 Meeting
- IV. Consideration of Proposals (*under separate cover*)
  - A. Fence Install Around Amenity Center
  - B. Slide Repair
- V. Consideration of Agreement for Pickleball Program
- VI. Ratification of Landscape Maintenance and Irrigation Services Agreement with Brightview
- VII. Public Hearing Adopting Rules Related to Parking and Parking Enforcement, Resolution 2026-02
- VIII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager

- D. Operations / Amenity Manager
  - 1. Report
  - 2. Monthly Quality Inspection Report
- IX. Supervisor's Requests
- X. Audience Comments
- XI. Financial Reports
  - A. Balance Sheet & Income Statement
  - B. Assessment Receipts Schedule
  - C. Check Register
- XII. Next Scheduled Meeting: February 10, 2026 at the Rolling Hills Amenity Center
- XIII. Adjournment

**Community Interest:**

- A. Amenity Center – *Supervisor Cormier*
- B. Security & Technology – *Supervisor Church*
- C. Finance & Accounting – *Supervisor Bauer*
- D. Landscape & Pond Maintenance – *Supervisor S. Gibbons*
- E. Common Areas – *Supervisor Gibbons*



### *THIRD ORDER OF BUSINESS*

**MINUTES OF MEETING  
ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rolling Hills Community Development District was held Tuesday, **October 14, 2025** at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present and constituting a quorum were:

David Church <i>by phone</i>	Chairman
Billy Gibbons	Vice Chairman
Helana Cormier <i>by phone</i>	Assistant Secretary
David Bauer	Assistant Secretary
Susan Gibbons	Assistant Secretary

Also present were:

Marilee Giles	District Manager, GMS
Katie Buchanan <i>by phone</i>	District Counsel, Kutak Rock
Freddie Oca	Riverside Management
Keith Hadden	District Engineer
Jay Soriano	GMS
Ruppert Representative	
United Land Representative	
Brightview Representative	

*The following is a summary of the discussions and actions taken at the October 14, 2025 regular meeting of the Board of Supervisors of the Rolling Hills Community Development District.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 6:00 p.m. and called roll. Three Supervisors were present constituting a quorum. Mr. Church and Ms. Cormier joined by phone.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Giles opened the public comment period for agenda items only.

**THIRD ORDER OF BUSINESS****Approval of Minutes of the August 12, 2025 Meeting**

Ms. Giles presented the minutes from the August 12, 2025 Board of Supervisors meeting for approval. Unless there are any comments or corrections, she just looks for a motion to approve.

On MOTION by Ms. Gibbons, seconded by Mr. Bauer with all in favor, the Minutes of the August 12, 2025 Meeting, were approved as amended 5-0.

**FOURTH ORDER OF BUSINESS****Consideration of Proposals****A. Fence Install Around Amenity Center**

Mr. Soriano stated he did not have proposals to present for fence install. He has reached out to a couple more companies to come in. He asked for a change the last time to split out the labor but also asked for a couple of options. The Board tabled the amenity fence proposal item and staff will obtain additional written proposals specifically from Big Branch.

**B. Dog Park**

No action was taken on this item. Staff was directed to obtain additional proposals.

**C. Sandridge Road Bridge Repair**

The Board discussed the Sandridge Bridge repairs from Legacy Dock & Marine proposal for \$55K. The basic foundation of the bridge is good but the sides and handrails need to be replaced. They need to make sure the repair material meets county standards.

**D. Landscape Maintenance and Irrigation Services (*under separate cover*)**

The Board approved the ranking of landscape and irrigation proposals with Brightview #1 with 92 points, United Land Services #2 with 91 points, and Ruppert #3 with 67 points. Staff was directed to prepare an agreement with Brightview and a termination letter to Ruppert.

On MOTION by Mr. Gibbons seconded by Ms. Cormier, with all in favor, Ranking Brightview #1 for Landscape Maintenance and Irrigation Services, was approved 5-0.

On MOTION by Mr. Gibbons seconded by Mr. Church, with all in favor, to Terminate Contract with Ruppert, was approved 5-0.

## **FIFTH ORDER OF BUSINESS**

### **Ratification of**

#### **A. Audit Engagement Letter from Grau and Associates**

Ms. Giles stated this document confirms the auditor's acceptance of the appointment, the objective and scope of the audit, and the extent of the auditors' responsibilities to the client.

On MOTION by Ms. Cormier, seconded by Mr. Church with all in favor, the Audit Engagement Letter from Grau and Associates, was ratified 5-0.

#### **B. Swim Team Agreement**

Mr. Soriano stated the price point can be set and they can do a waiver depending on if fees change. Ms. Giles recommended when the swim team comes before the Board next season, the Board's response can be to cover the cost of the attorney fees and staff fees, they would like \$1,000 instead of \$800. A correction will be made to this agreement.

On MOTION by Ms. Cormier, seconded by Mr. Church with all in favor, the Clay HS Swim Team Agreement; obtain the corrected agreement that reflects \$800 for usage, was ratified in substantial form 5-0.

## **SIXTH ORDER OF BUSINESS**

### **Consideration of Resolution 2026-01; Setting a Public Hearing to Adopt Rules Relating to Parking and Parking Enforcement**

Ms. Giles recommended December 9<sup>th</sup> for the hearing date with some of the rule changes of how many days to post the notification that has changed. Exhibit A is the parking and towing policy and it includes the entire District now. Mr. Soriano stated if they park on common ground, they can be towed during the day. The amenity center is a towing zone but its overnight.

On MOTION by Ms. Gibbons, seconded by Mr. Gibbons, with all in favor, Resolution 2026-01 Setting a Public Hearing to Adopt Rules Relating to Parking and Parking Enforcement to December 9, 2025, Directed Staff to Adjust the Map on Exhibit A, was approved 5-0.

**SEVENTH ORDER OF BUSINESS****Staff Reports****A. Attorney**

Ms. Buchanan and the Board discussed the special warranty deed and bill of sale and had no objection to accepting the 212 acres and the bridge. The Board approved the release of the joinder, consent and release of easement documents. Ms. Cormier is concerned as she doesn't want any document that she has signed releasing access to our residents. Mr. Church noted once the CDD owns the four upland parcels and the wetlands you will then be allowed to tell your residents to walk through it.

Ms. Buchanan asked for confirmation that the Board is comfortable with the construction easement which releases the District's right to construct improvements on the developer's property in the four small upland parcels and the joinder in which the District agrees it will not levy special assessments on this property which is not funded with the Districts special assessments.

On MOTION by Mr. Bauer, seconded by Ms. Gibbons, with Mr. Gibbons, Mr. Bauer, Ms. Gibbons, and Mr. Church in favor and Ms. Cormier opposed, the Release of the Joinder, Consent & Release Easement, was approved 4-1.

**B. Engineer**

Mr. Hadden stated that he has been working with Joe Schofield on the dead trees in the Adams section. Most of the trees in the LGI section are dead. Mr. Hadden stated the control structure will be fixed where the leak is. He doesn't have a timeline.

**C. Manager – Review of Fiscal Year 2025 Annual Goals and Objectives**

Ms. Giles stated each of these goals and objectives have been met with the standard identified in the annual reporting form.

On MOTION by Mr. Church, seconded by Mr. Gibbons, with all in favor, the Fiscal Year 2025 Annual Goals and Objectives, were approved 5-0.

**D. Operations/Amenity Manager****1. Report****2. Monthly Quality Inspection Report**

Mr. Soriano reviewed the Operations Manager report. Blue Solutions will move forward with the pool work in the off season. He will send the proposal to Karen to get an agreement. Mr. Gibbons spoke about obtaining proposals to repair the pool slide and staircase. Mr. Soriano will bring some numbers to the next meeting.

**EIGHTH ORDER OF BUSINESS****Supervisors Requests**

Ms. Cormier thanked them for inspecting the pond. She asked what is going on with the dead trees in the LGI section. Mr. Soriano stated that property was left to the District in bad condition. There is no control for irrigation. He will ask to get anything else done before spending money on sod and trees. She noted a cone covering a hole where a tree was pulled out that has been there since January. She called Clay Electric about a leaning light pole needing to be removed. A new light pole is being installed. Requested to have the front monument sign pressure washed. She asked about the status of the second-floor staircase. Jay is still dealing with the contractor and permitting work. She had a complaint from county commissioner Kristen Burke letting her know a resident claimed that the Board doesn't listen and there is only time for discussion at the end. Ms. Giles noted audience comments is on the agenda twice. She will talk with Commissioner Burke.

Mr. Gibbons stated he was contacted by Jimmy about the tennis/pickleball program. Jimmy requested an agreement for pickleball. He brought up a potential idea of doing something with the courts. His pickleball club wants to self-fund making those pickleball courts permanent. Jay will talk with Jimmy about an agreement and bring it to the next meeting to get approved.

Mr. Bauer commented in the North section where the trees are growing, the sidewalks are getting jacked up. Jay stated the sidewalk is county owned and maintained so he would call public works.

**NINTH ORDER OF BUSINESS****Audience Comments**

Ms. Giles asked for any audience comments. Hearing no comments, the next item followed.

**TENTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet & Income Statement**

Ms. Giles presented the balance sheet and income statement for the period ending August 31, 2025.

**B. Assessment Receipt Schedule**

Ms. Giles referenced the assessment receipt schedule reflecting the District is 100% collected through this period.

**C. Check Register**

Ms. Giles presented the check register for \$78,424.26. There are no unusual variances. Unless there are any comments or questions, she looks for a motion to approve.

On MOTION by Ms. Gibbons, seconded by Mr. Church, with all in favor, the Check Register, was approved 5-0.
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**ELEVENTH ORDER OF BUSINESS**

**Next Schedule Meeting: December 9, 2025 at the Rolling Hills Amenity Center**

Ms. Giles stated the next meeting is scheduled for December 9, 2025 at 6:00 p.m. at this location.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

Ms. Giles asked for a motion to adjourn.

On MOTION by Mr. Bauer, seconded by Ms. Cormier, with all in favor, the meeting adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FIFTH ORDER OF BUSINESS*



## HOLD HARMLESS AGREEMENT

**This Agreement** is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 202\_, by and among:

**Florida Team Pickleball League, Inc.**, a Florida corporation, whose mailing address is 3885 Ramblewood Court, Melbourne, Florida 32934 (“League”); and

**Rolling Hills Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, Florida Statutes, and located in Flagler County, Florida, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (“District”).

### Recitals

**Whereas**, the District was established for the purpose of planning, financing, constructing, installing, operating, and/or maintaining certain infrastructure improvements and recreational facilities; and

**Whereas**, the District retains ownership of certain recreational facilities within the District’s boundaries, including pickleball courts (“Property”); and

**Whereas**, the League desires to use the Property for league pickleball matches; and

**Whereas**, the District has agreed to allow the use of the Property by the League only if the League and its participants agree to indemnify and hold the District harmless from damages and expenses that may be incurred as a direct or indirect result of such use of the Property; and

**Now, therefore**, based upon good and valuable consideration and the mutual covenants of the parties, the receipt of which and sufficiency of which is hereby acknowledged, the District and the League agree as follows:

**Section 1. Recitals.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

**Section 2. Property Utilization.** The League may utilize the Property under the terms and conditions contained herein. The cost of repair or replacement of any damage to any of the District’s property as a direct or indirect result of the League’s use of the Property shall be paid by the League.

### **Section 3. Indemnification.**

- A. The League agrees to defend, indemnify, and hold harmless the District and its officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments

**Commented [KH1]:** Could we add specifics such as dates/times when the courts will be used, the anticipated number of persons attending, if fees will be charged, etc.?

against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the services to be performed by the League, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this Agreement requires the League to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and the League as jointly liable parties; however, the League shall indemnify the District for any and all percentage of fault attributable to the League for claims against the District, regardless whether the District is adjudged to be more or less than 50% at fault. The League further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, Florida Statutes, or other statute.

- B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), any interest, expenses, damages, penalties, fines, or judgments against the District.
- C. The League shall provide to the District a *Waiver and Release of Liability* ("Waiver"), in the form attached hereto as **Exhibit A**, fully executed by each participant prior to that participants' use of the Property. The League shall not permit any participant to use the Property for the purposes set forth in this Agreement without first providing the District with a fully executed Waiver for that participant. Should the League fail to comply with this section, the District may immediately terminate this Agreement, notwithstanding any provisions to the contrary and shall hold the League liable.

**Section 4. Sovereign Immunity.** The District and the League agree that nothing in this Agreement shall constitute or be construed as a waiver of the District's limitation on liability contained in Section 768.28 Florida Statutes.

**Section 5. Insurance.**

- A. The League shall maintain throughout the term of this Agreement the following insurance:
  - (1) Worker's Compensation Insurance in accordance with the laws of the State of Florida.
  - (2) Commercial General Liability Insurance covering the League's legal liability for bodily injuries, with limits of not less than

\$1,000,000 combined single limit bodily injury and property damage liability, and covering at least the following hazards:

- (1) Independent Contractors Coverage for bodily injury and property damage in connection with any subcontractors' operation.
  - (3) Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.
  - (4) Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the League of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.
- B. The District, its staff, consultants and supervisors shall be named as an additional insured. The League shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverages, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

**Section 6. Severability.** If any word, phrase, sentence, part, subsection, section, or other portion of this Agreement, or any application thereof, to any person or circumstance is declared void, unconstitutional, or invalid for any reason, then such word, phrase, sentence, part, subsection, other portion, or the proscribed application thereof, shall be severable, and the remaining portions of this Agreement, and all applications thereof, not having been declared void, unconstitutional, or invalid shall remain in full force, and effect.

**Section 7. Governing Law and Venue.** This Agreement shall be construed according to the laws of the State of Florida. Venue for any administrative and/or legal action arising under this Agreement shall be in Flagler County, Florida.

**Section 8. Amendments to Agreement.** Both the District, and the League, acknowledge that this Agreement constitutes the complete agreement and understanding of both parties. Both the District, and the League, acknowledge that any amendment to this Agreement shall be in writing, and shall be executed by duly authorized representatives of both the District and the League.

**Section 9. Compliance with Public Records Laws.** The League understands and agrees that all documents of any kind provided to the District in connection with this Agreement

may be public records, and, accordingly, the League agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. The League acknowledges that the designated public records custodian for the District is its District Manager ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the League shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the League does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in the League's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the League, the League shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE LEAGUE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE LEAGUE' DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 475 WEST TOWN PLACE, SUITE 114, ST. AUGUSTINE, FLORIDA 32092, PH: (904) 940-5850 EXT. 413, EMAIL: MBIAGETTI@GMSNF.COM.**

**Section 10. Termination.** The District may terminate this Agreement immediately with cause by providing written notice of termination to the League. The District shall provide thirty (30) days written notice of termination without cause.

*[remainder of page intentionally left blank; signatures continued on following page]*

**In witness whereof**, the District and the League have caused these presents to be executed on the day and year first written above.

Executed in the presence of:

**Rolling Hills Community  
Development District**

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Chairperson, Board of Supervisors

\_\_\_\_\_  
Print Name: \_\_\_\_\_

**Florida Team Pickleball League, Inc.**

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Its: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Attest: \_\_\_\_\_

\_\_\_\_\_  
Print Name: \_\_\_\_\_

\_\_\_\_\_  
Title: \_\_\_\_\_

**Exhibit A: Waiver and Release of Liability**

**Exhibit A**  
Waiver and Release of Liability

**WAIVER AND RELEASE OF LIABILITY**

I, on behalf of myself, my personal representatives and my heirs hereby voluntarily agree to release, waive, discharge, hold harmless, defend, and indemnify the Rolling Hills Community Development District ("District"), and its agents, contractors, supervisors, officers, directors, employees, and staff from any and all claims, actions or losses for bodily injury, property damage, wrongful death, loss of services or otherwise which may arise out of my participation in any activities related to undertaken on or in property owned by the District including but not limited to use of the amenity facilities ("Activities"). I expressly acknowledge on behalf of myself and my heirs that I assume all risk for any and all injuries and illness that may result from my participation in these Activities. I understand that the District is not responsible for personal property lost or stolen while participating in these Activities.

I understand that this document is intended to be as broad and inclusive as permitted by the laws of the State of Florida. I agree that if any portion of this waiver and release is deemed invalid, that the remainder will remain in full force and effect.

I am of legal age and am freely signing this document. I have read this document and understand its terms, and further understand that by signing this document that I am waiving legal rights and remedies.

\_\_\_\_\_  
Printed Name of Participant

\_\_\_\_\_  
Signature of Participant

\_\_\_\_\_  
Date

## *SIXTH ORDER OF BUSINESS*

**AGREEMENT FOR LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES  
BETWEEN ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
AND BRIGHTVIEW LANDSCAPE SERVICES, INC.**

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Clay County, Florida, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (“**District**”); and

**BRIGHTVIEW LANDSCAPE SERVICES, INC.**, a Florida corporation, with an address of 13710 Okeechobee Blvd., Loxahatchee, Florida 33470 (“**Contractor**”).

**RECITALS**

**WHEREAS**, the District was established pursuant to Chapter 190, *Florida Statutes*, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure improvements, including but not limited to, landscaping and irrigation improvements; and

**WHEREAS**, the District desires to retain an independent contractor to provide landscape and irrigation maintenance services within the District; and

**WHEREAS**, Contractor represents that it is qualified to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

**WHEREAS**, the District and Contractor warrant and agree that they have all right, power and authority to enter into and be bound by this Agreement.

**NOW, THEREFORE**, in consideration of the recitals, agreements, and mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the parties, the parties agree as follows:

**SECTION 1. RECITALS.** The recitals so stated are true and correct and by this reference are incorporated into and form a material part of this Agreement.

**SECTION 2. DESCRIPTION OF WORK AND SERVICES.**

- A.** The duties, obligations, and responsibilities of the Contractor are to provide the services, labor and materials necessary for the provision of landscape and irrigation maintenance services as described herein and in **Exhibit B** (“Services”), attached hereto and incorporated by reference herein, within the District. Such lands on which Services shall be provided are as more particularly described and shown on **Exhibit C**, attached hereto and incorporated herein by reference.
- B.** Contractor shall be solely responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Agreement. Contractor shall use industry best practices and procedures when carrying out the Services. Any additional compensation for



additional services shall be paid only as negotiated between the parties and upon the written authorization of the District.

- C. This Agreement grants to Contractor the right to enter the lands that are subject to this Agreement, for those purposes described in this Agreement, and Contractor hereby agrees to comply with all applicable laws, rules, ordinances and regulations affecting the provision of the Services.
- D. In the event that time is lost due to heavy rains ("Rain Days"), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the time during the same week as any Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays.
- E. The Contractor shall report directly to the District's Designee who shall be Marilee Giles, District Manager. Contractor shall use all due care to protect the property of the District, its residents and landowners from damage and shall follow and be responsible for the Services set forth in **Exhibit B** on the property as provided in **Exhibit C**. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours. This includes, but is not limited to, damage caused by Contractor to irrigation heads and lines, landscape, grasses or any other District or landowner properties or improvements.

### **SECTION 3. COMPENSATION; TERM.**

- A. As compensation for the Services, the District agrees to pay the Contractor a total amount of Three Hundred Three Thousand Eight Hundred Eleven Dollars and 00/100 Cents (\$303,811.00), which amount includes all tools, labor and materials necessary to complete the Services. Such amount shall be paid in the following annual increments:
  - 1. Ninety Five Thousand Eight Hundred Eighty-Seven Dollars and 00/100 Cents (\$95,887.00) for the Services rendered from November 1, 2025, through September 31, 2026;
  - 2. One Hundred Two Thousand Nine Hundred Twelve Dollars and 00/100 Cents (\$102,912.00) for the Services rendered from October 1, 2026, through September 31, 2027; and,
  - 3. One Hundred Five Thousand Twelve Dollars and 00/100 Cents (\$105,012.00) for the Services rendered from October 1, 2027, through September 31, 2028.
- B. The term of this Agreement shall be from November 1, 2025, through September 31, 2028, unless terminated earlier in accordance with the terms of this Agreement or renewed for optional one (1) year renewals at the option of the parties hereto at the same price and terms as provided for herein.

- C. Contractor acknowledges and agrees that the majority of the Services are for aesthetic purposes and that, in order to achieve such purposes, the Services need to be performed with the frequency contemplated by this Agreement. In light of the foregoing, Contractor's invoices shall not include amounts for any Services that were not performed during the time period relevant to the invoice, even though the Services were scheduled to be performed during such time period ('Unperformed Work'). Contractor's invoice shall identify Unperformed Work with specificity, including the dollar amount allocated to the Unperformed Work. If the Unperformed Work is a missed mowing event, every effort shall be made to perform the mowing service the same week, including Saturdays with prior approval. If the mowing service cannot be performed in a timely manner as determined by the District, the Contractor shall provide the District a credit for future services or add a mowing event to be provided at a later date. The District shall determine whether the credit or an additional mowing event shall be used.
- D. If the District should desire additional work or services not provided in **Exhibit B**, or to add additional lands to be maintained not contained in **Exhibit C**, the Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the parties shall agree in writing to a work order, addendum, addenda, or change order to this Agreement as set forth in Section 4.
- E. The District may require, as a condition precedent to making any payment to the Contractor that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.
- F. The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render an invoice to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. This invoice is due and payable within forty-five (45) days of receipt by the District, or in accordance with Florida's Prompt Payment Act, whichever is sooner. The invoice shall include such supporting information as the District may reasonably require the Contractor to provide.

**SECTION 4. CHANGE ORDERS.** Contractor understands that the Services may be reduced, enlarged or otherwise modified in scope. If any additional Services are proposed beyond those identified in this Agreement, Contractor shall perform them but only after receiving a written change order from the District. Contractor shall cooperate with and assist the District in preparing and determining the scope of any change order. In the event the service represents a unit price set forth in this Agreement, Contractor's compensation shall be adjusted for the added or

deducted services proposed by the change order in accordance with the unit prices established in the Agreement. In the event the service is not represented by a lump sum or unit price set forth in this Agreement, Contractor's compensation shall be adjusted for the added or deducted services proposed by the change order as reasonably determined by the District in conference with the Contractor.

**SECTION 5. WARRANTY AND COVENANT.** The Contractor warrants to the District that all materials furnished under this Agreement shall be new, and that all services and materials shall be of good quality, free from faults and defects. The Contractor hereby warrants any materials and Services for a period of one year after acceptance by the District or longer as required under Florida law. With respect to any and all plant material provided pursuant to Section 2, all plant material shall be guaranteed to be in a satisfactory growing condition and to live for a period of one year from planting except for annuals, which will be replaced seasonally. All plants that fail to survive under the guarantee shall be replaced as they fail with the same type and size as originally specified. Contractor further warrants to the District those warranties which Contractor otherwise warrants to others and the duration of such warranties is as provided by Florida law unless longer guarantees or warranties are provided for elsewhere in the Agreement (in which case the longer periods of time shall prevail). Contractor shall replace or repair warranted items to the District's satisfaction and in the District's discretion. Neither final acceptance of the Services, nor monthly or final payment therefore, nor any provision of the Agreement shall relieve Contractor of responsibility for defective or deficient materials or Services. If any of the Services or materials are found to be defective, deficient or not in accordance with the Agreement, Contractor shall correct remove and replace it promptly after receipt of a written notice from the District and correct and pay for any other damage resulting there from to District property or the property of landowners within the District. Contractor hereby certifies it is receiving the property in its as is condition and has thoroughly inspected the property and addressed any present deficiencies, if any, with the District. Contractor shall be responsible for maintaining and warranting all plant material maintained by Contractor as of the first date of Services.

Contractor hereby covenants to the District that it shall perform the Services: (i) using its best skill and judgment and in accordance with generally accepted professional standards and (ii) in compliance with all applicable federal, state, county municipal, building and zoning, land use, environmental, public safety, non-discrimination and disability accessibility laws, codes, ordinances, rules and regulations, including, without limitation, all professional registration (both corporate and individual) for all required basic disciplines that it shall perform. Contractor hereby covenants to the District that any work product of the Contractor shall not call for the use nor infringe any patent, trademark, services mark, copyright or other proprietary interest claimed or held by any person or business entity absent prior written consent from the District.

**SECTION 6. INSURANCE.** Contractor shall, at its own expense, maintain insurance during the performance of its Services under this Agreement, with limits of liability not less than the following:

Workers Compensation	statutory
General Liability	
<i>Bodily Injury (including contractual)</i>	\$1,000,000/\$2,000,000
<i>Property Damage (including contractual)</i>	\$1,000,000/\$2,000,000
Automobile Liability (if applicable)	
<i>Bodily Injury and Property Damage</i>	\$1,000,000

Contractor shall provide the District with a certificate naming the District, its officers, agents and employees as an additional insured. At no time shall Contractor be without insurance in the above amounts. No policy may be canceled during the term of this Agreement without at least thirty (30) days written notice to the District. An insurance certificate evidencing compliance with this section shall be sent to the District prior to the commencement of any performance under this Agreement.

**SECTION 7. INDEPENDENT CONTRACTOR.** It is understood and agreed that at all times the relationship of Contractor and its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor to the District is the relationship of an independent contractor and not that of an employee, agent, joint venturer or partner of the District. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between the District and Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor. The parties acknowledge that Contractor is not an employee for state or federal tax purposes. Contractor shall hire and pay all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, all of whom shall be employees of Contractor and not employees of District and at all times entirely under Contractor's supervision, direction and control.

In particular, District will not: i) Withhold FICA (Social Security) from Contractor's payments; ii) Make state or federal unemployment insurance contributions on Contractor's behalf; iii) Withhold state or federal income tax from payment to Contractor; iv) Make disability insurance contributions on behalf of Contractor; or v) Obtain workers' compensation insurance on behalf of Contractor.

**SECTION 8. COMPLIANCE WITH LAWS, ORDINANCES AND REGULATIONS.** In performing its obligations under this Agreement, Contractor and each of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor shall comply with all applicable laws, ordinances, rules, regulations, and orders of any public or governmental authority having appropriate jurisdiction, including all laws, regulations and rules relating to immigration and/or the status of foreign workers. Contractor shall initiate, maintain, and supervise all safety precautions and programs in connection with its obligations herein. Contractor shall ensure that all of Contractor's employees, agents, subcontractors or anyone directly or indirectly employed by Contractor observe Contractor's rules and regulations of safety and conduct. Contractor shall take all reasonable precautions for the safety of and shall provide all reasonable protection to prevent damage, injury or loss to all of its employees, agents and subcontractors performing its obligations herein and other persons who may be affected, and

any material, equipment and other property. Contractor shall remedy all damage or loss to any property caused in whole or in part by Contractor, its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor, or by anyone for whose acts Contractor may be liable. Contractor shall indemnify District for all damage or losses it may incur or be exposed to because of Contractor or any of its employees, agents, subcontractors or anyone directly or indirectly employed by Contractor's failure to comply with the provisions contained herein.

**SECTION 9. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE.** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of actual damages and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

**SECTION 10. ENFORCEMENT OF AGREEMENT.** In the event that either party is required to enforce this Agreement by court proceedings or otherwise, then the parties agree that the substantially prevailing party shall be entitled to recover from the other all fees and costs incurred, including reasonable attorneys fees and costs for trial, alternative dispute resolution, or appellate proceedings.

**SECTION 11. AMENDMENTS.** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

**SECTION 12. AUTHORIZATION.** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

**SECTION 13. NOTICES.** All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the parties, as follows:

- A. If to Contractor:** Brightview Landscape Services, Inc.  
13710 Okeechobee Blvd.  
Loxahatchee, Florida 33470
- B. If to District:** Rolling Hills Community  
Development District  
475 West Town Place, Suite 114  
St. Augustine, Florida 32092  
Attn: District Manager

**With a copy to:** Kutak Rock LLP

107 West College Avenue  
Tallahassee, Florida 32301  
Attn: District Counsel

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

**SECTION 14. ARM'S LENGTH TRANSACTION.** This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. Both parties participated fully in the preparation of this Agreement and received the advice of counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, both parties are deemed to have drafted, chosen, and selected the language, and the doubtful language will not be interpreted or construed against either the District or the Contractor.

**SECTION 15. THIRD PARTY BENEFICIARIES.** This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

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**SECTION 16. ASSIGNMENT.** Neither the District nor the Contractor may assign this Agreement or any monies to become due hereunder without the prior written approval of the other.

**SECTION 17. APPLICABLE LAW AND VENUE.** This Agreement and the provisions contained herein shall be construed, interpreted and controlled according to the laws of the State of Florida. Each party consents that the venue for any litigation arising out of or related to this Agreement shall be in Clay County, Florida.

**SECTION 18. INDEMNIFICATION.**

- A.** Contractor, its employees, agents and subcontractors shall defend, hold harmless and indemnify the District and its supervisors, officers, staff, employees, representatives and agents against any claims, damages, liabilities, losses and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the acts or omissions of Contractor, and other persons employed or utilized by Contractor in the performance of this Agreement or the Services performed hereunder up to the amount of One Million Dollars (\$1,000,000.00). By executing this Agreement, Contractor agrees such indemnification amount bears a reasonable commercial relationship to the Agreement.

- B.** Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

**SECTION 19. LIMITATIONS ON GOVERNMENTAL LIABILITY.** Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the District beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, *Florida Statutes*, or other statute, and nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

**SECTION 20. TERMINATION.** The District agrees that the Contractor may terminate this Agreement for cause by providing sixty (60) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days written notice of termination without cause. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all Services rendered up until the effective termination of this Agreement, subject to whatever claims or offsets the District may have against the Contractor as the sole means of recovery for termination.

**SECTION 21. OWNERSHIP OF DOCUMENTS.** All rights in and title to all plans, drawings, specifications, ideas, concepts, designs, sketches, models, programs, software, creation, inventions, reports, or other tangible work product originally developed by Contractor pursuant to this Agreement shall be and remain the sole and exclusive property of the District when developed and shall be considered work for hire.

**SECTION 22. PUBLIC RECORDS.** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Marilee Giles** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, the Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if the Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by the Contractor, the Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records



stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

**IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO THE CONTRACTORS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, MARILEE GILES, GOVERNMENTAL MANAGEMENT SERVICES, LLC, 475 WEST TOWN PLACE, SUITE 114 ST. AUGUSTINE, FLORIDA 32092, (904) 940-5850, MGILES@GMSNF.COM.**

**SECTION 23. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

**SECTION 24. COUNTERPARTS.** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

**SECTION 25. E-VERIFY REQUIREMENTS.** The Contractor shall comply with and perform all applicable provisions of Section 448.095, *Florida Statutes*. Accordingly, beginning January 1, 2021, to the extent required by Florida Statute, Contractor shall register with and use the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all newly hired employees. The District may terminate this Agreement immediately for cause if there is a good faith belief that the Contractor has knowingly violated Section 448.091, *Florida Statutes*.

If the Contractor anticipates entering into agreements with a subcontractor for the Services, Contractor will not enter into the subcontractor agreement without first receiving an affidavit from the subcontractor regarding compliance with Section 448.095, *Florida Statutes*, and stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Contractor shall maintain a copy of such affidavit for the duration of the agreement and provide a copy to the District upon request.

In the event that the District has a good faith belief that a subcontractor has knowingly violated Section 448.095, *Florida Statutes*, but the Contractor has otherwise complied with its obligations hereunder, the District shall promptly notify the Contractor. The Contractor agrees to immediately terminate the agreement with the subcontractor upon notice from the District. Further, absent such notification from the District, the Contractor or any subcontractor who has a good faith belief that a person or entity with which it is contracting has knowingly violated s. 448.09(1), *Florida Statutes*, shall promptly terminate its agreement with such person or entity.

By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within

the year immediately preceding the date of this Agreement.

**SECTION 26. COMPLIANCE WITH SECTION 20.055, FLORIDA STATUTES.** The Contractor agrees to comply with Section 20.055(5), Florida Statutes, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with Section 20.055(5), Florida Statutes.

**SECTION 27. ANTI-HUMAN TRAFFICKING STATEMENT.** The Contractor does not use coercion for labor or services as defined in Section 787.06, *Florida Statutes*, and the Contractor has complied, and agrees to comply, with the provisions of Section 787.06, *Florida Statutes*.

**SECTION 28. STATEMENT REGARDING PUBLIC INTEGRITY LAWS.** Contractor acknowledges that, in addition to all Laws and Regulations that apply to this Agreement, the following provisions of Florida law (“Public Integrity Laws”) apply to this Agreement:

- A. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
- B. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
- C. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
- D. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*;
- E. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*; and

Contractor acknowledges that the Public Integrity Laws prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District (“Prohibited Criteria”). Contractor acknowledges that the District may terminate this Agreement if the Contractor is found to have met the Prohibited Criteria or violated the Public Integrity Laws. Contractor certifies under penalty of perjury that in entering into this Agreement, neither it nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria, and in the event such status changes, Contractor shall immediately notify the District. By entering into this Agreement, Contractor agrees that any renewal or extension of this Agreement shall be deemed a recertification of such status.

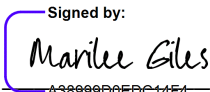
**SECTION 29. HEADINGS FOR CONVENIENCE ONLY.** The descriptive headings in this Agreement are for convenience only and shall not control nor affect the meaning or construction of any of the provisions of this Agreement.

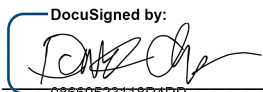
**SECTION 30. ENTIRE AGREEMENT.** This instrument shall constitute the final and complete expression of the agreement between the parties relating to the subject matter of this Agreement.

**IN WITNESS WHEREOF,** the parties hereto have executed this Agreement as of the day and year first written above.

**Attest:**

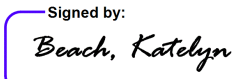
**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**


Signed by:  
  
A38999D0EDC14F4...  
Secretary

DocuSigned by:  
  
08669523118D4DD...  
Chairman/Vice Chairman, Board of Supervisors

**Witness:**

**BRIGHTVIEW LANDSCAPE  
SERVICES, INC.**

Signed by:  
  
49E3188ED7DA4D8...  
Signature of Witness

DocuSigned by:  
  
191FE30D857545D...  
By:

Beach, Katelyn  
\_\_\_\_\_  
Print Name

Todd Chesnut  
\_\_\_\_\_  
Print Name

Senior Vice President  
\_\_\_\_\_  
Title

- Exhibit A:** Summary Pricing
- Exhibit B:** Landscape Scope of Services
- Exhibit C:** Maintenance Maps
- Exhibit D:** Form of Change Order

**Exhibit A**  
Summary Pricing



**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES  
PROPOSAL SUMMARY**

November 1, 2025 through September 31,  
2026

Item No. and Description (Refer to detailed Specifications and Maintenance Map for Descriptions)

1. Mowing (Amenity Center, Roadways)-Edging, weed-eating, weeding of beds, blowing and weeding of turf.	<u>\$63,195.00</u>
2. Pruning (Shrubs and Trees)	<u>\$3,828.00</u>
3. Palm Pruning	<u>\$3,180.00</u>
4. Cleaning litter, bogus signs	<u>Included</u>
5. Pesticide/Fertilization Application	<u>\$7,412.00</u>
6. Irrigation Inspections and Repairs	<u>\$2,948.00</u>
7. Mulch Installation	<u>\$13,224.00</u>
8. Annual Flower Rotation	<u>\$792.00</u>
9. Certified Playground Mulch Maintenance and Replenishment	<u>\$1,308.00</u>
<b>Total Proposal Price (Items 1-9)</b>	<u><b>\$95,887.00</b></u>

**Proposal Summary By Month (Reflect seasonal variations by month)**

Nov	\$8,717.00
Dec	\$8,717.00
Jan	\$8,717.00
Feb	\$8,717.00
Mar	\$8,717.00
April	\$8,717.00
May	\$8,717.00
June	\$8,717.00
July	\$8,717.00
Aug	\$8,717.00
Sep	\$8,717.00

**Annual Pricing:** 11-2025 to 9-26: \$95,887.00

2025/26: \$95,887.00 2026/27: \$102,912.00 2027/2028 \$105,012.00

**Total:** \$303,811.00

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES  
PROPOSAL SUMMARY**

October 1, 2026 through September 31, 2027

Item No. and Description (Refer to detailed Specifications and Maintenance Map for Descriptions)

1. Mowing (Amenity Center, Roadways)-Edging, weed-eating, weeding of beds, blowing and weeding of turf.	<u>\$68,940.00</u>
2. Pruning (Shrubs and Trees)	<u>\$4,176.00</u>
3. Palm Pruning	<u>\$3,180.00</u>
4. Cleaning litter, bogus signs	<u>Included</u>
5. Pesticide/Fertilization Application	<u>\$8,076.00</u>
6. Irrigation Inspections and Repairs	<u>\$3,216.00</u>
7. Mulch Installation	<u>\$13,224.00</u>
8. Annual Flower Rotation	<u>\$792.00</u>
9. Certified Playground Mulch Maintenance and Replenishment	<u>\$1,308.00</u>
<b>Total Proposal Price (Items 1-9)</b>	<u><b>\$102,912.00</b></u>

**Proposal Summary By Month (Reflect seasonal variations by month)**

<b>October</b>	<u><b>\$8,576.00</b></u>
<b>November</b>	<u><b>\$8,576.00</b></u>
<b>December</b>	<u><b>\$8,576.00</b></u>
<b>January</b>	<u><b>\$8,576.00</b></u>
<b>February</b>	<u><b>\$8,576.00</b></u>
<b>March</b>	<u><b>\$8,576.00</b></u>
<b>April</b>	<u><b>\$8,576.00</b></u>
<b>May</b>	<u><b>\$8,576.00</b></u>
<b>June</b>	<u><b>\$8,576.00</b></u>
<b>July</b>	<u><b>\$8,576.00</b></u>
<b>August</b>	<u><b>\$8,576.00</b></u>
<b>September</b>	<u><b>\$8,576.00</b></u>



**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES  
PROPOSAL SUMMARY**

October 1, 2027 through September 31, 2028

Item No. and Description (Refer to detailed Specifications and Maintenance Map for Descriptions)

1. Mowing (Amenity Center, Roadways)-Edging, weed-eating, weeding of beds, blowing and weeding of turf.	<u>\$70,320.00</u>
2. Pruning (Shrubs and Trees)	<u>\$4,260.00</u>
3. Palm Pruning	<u>\$3,252.00</u>
4. Cleaning litter, bogus signs	<u>Included</u>
5. Pesticide/Fertilization Application	<u>\$8,244.00</u>
6. Irrigation Inspections and Repairs	<u>\$3,288.00</u>
7. Mulch Installation	<u>\$13,488.00</u>
8. Annual Flower Rotation	<u>\$816.00</u>
9. Certified Playground Mulch Maintenance and Replenishment	<u>\$1,344.00</u>
<b>Total Proposal Price (Items 1-9)</b>	<u><b>\$105,012.00</b></u>

**Proposal Summary By Month (Reflect seasonal variations by month)**

<b>October</b>	<b>\$8,751.00</b>
<b>November</b>	<b>\$8,751.00</b>
<b>December</b>	<b>\$8,751.00</b>
<b>January</b>	<b>\$8,751.00</b>
<b>February</b>	<b>\$8,751.00</b>
<b>March</b>	<b>\$8,751.00</b>
<b>April</b>	<b>\$8,751.00</b>
<b>May</b>	<b>\$8,751.00</b>
<b>June</b>	<b>\$8,751.00</b>
<b>July</b>	<b>\$8,751.00</b>
<b>August</b>	<b>\$8,751.00</b>
<b>September</b>	<b>\$8,751.00</b>



**Development District  
Landscape and Irrigation Maintenance Services**

**Additional Pricing Information**

Please provide prices for the following items. Some items require a unit price while others require a unit price and total. On these items a specific number of units has been indicated. This is what is required to complete job to contractual specifications and should be bid accordingly.

<b><u>SOD/SEED/MULCH:</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
Sodded Bermuda 419 Lawn, SF Stripped and Installed	<u>\$1.15 S/F</u>	
Sodded Argentine Bahia Lawn, SF Stripped and Installed	<u>\$0.96 S/F</u>	
Sodded St Augustine Lawn, SF Stripped and Installed	<u>\$1.03 S/F</u>	
3" Deep Pine Straw per bale	<u>\$15.00</u>	
3" Deep Pine Bark ( 2 x 60 c/y ) 120 C/Y annually	<u>\$55.00</u>	<u>\$13,224.00</u>
3" Deep Cert. Playground Mulch (per specs.) 40 C/Y per application	<u>\$66.00</u>	<u>\$2,640.00</u>
Intermediate perennial Rye Seed	<u></u>	<u></u>

<b><u>SHRUBS/TREES:</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
1 Gallon plants 250	<u>\$7.76</u>	<u>\$1,940.00</u>
3 Gallon plants 250	<u>\$15.50</u>	<u>\$3,875.00</u>
Agapanthus (1Gal)	<u>\$7.76</u>	
Azalea (3 Gal)	<u>\$15.50</u>	
Ligustrum (3 Gal)	<u>\$15.50</u>	
Loropetalum (3 Gal)	<u>\$15.50</u>	
Lantana (1 Gal)	<u>\$7.75</u>	
Holly (3 Gal)	<u>\$15.50</u>	
Ligustrum Tree (8X8)- Installed/Guaranteed 1 year	<u>\$750.00</u>	
Crape Myrtle (100 Gal) - Installed/Guaranteed 1 year	<u>\$824.00</u>	
Loblolly Pine (30 Gal) - Installed/Guaranteed 1 year	<u>\$306.00</u>	
Southern Magnolia 6 "Cal. – 20' OA- Installed/Guaranteed 1 year	<u>\$2,500.00</u>	
Live Oak 6" Cal. – 22' OA- Installed/Guaranteed 1 year	<u>\$2,500.00</u>	





<b><u>FLOWERS:</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
Annuals (4" pots) including installation	\$2.80	
Flowers for Change Outs (4 x annually) 120 per quarter change out	\$336.00	\$1,344.00

<b><u>PEST/WEED/FERTILIZER:</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
Top Choice Application		\$750.00 per acre
St. Augustine Fertilization		\$360.00 per acre
Bermuda Turf Fertilization		\$360.00 per acre
Shrub Fertilization (8-10-10 with micronutrients)		\$75.00 per acre
Tree fertilization (14-14-14 with micronutrients)		\$75.00 per acre
Palms (High Manganese Combo)		\$150.00 per acre

<b><u>IRRIGATION:</u></b>	<b><u>Unit Price</u></b>	<b><u>Total Cost</u></b>
A. Rainbird ESP 32		
B. Hunter ICC	Market varies on Irrigation.	
C. Hunter ACC 2 Wire	We get preferred pricing, but it fluctuates.	

<b><u>PLEASE PROVIDE RATES FOR THE FOLLOWING:</u></b>	<b><u>Rate</u></b>
A. Mowers	\$85.00 /per acre
B. Bush Hog	\$85.00 /per hour
C. Tractor	\$85.00 /per hour
D. Supervisor with Transportation	\$85.00 /per hour
E. Laborer with Hand Equipment	\$85.00 /per hour
F. Truck	\$150.00 /per hour
G. Irrigation Tech Labor Rate	\$85.00 /per hour

<b><u>Please Provide "Emergency" hourly rates associated with storm clean up for the following items:</u></b>	
A. Tractor	\$85.00 /per hour
B. Laborer w/ hand equipment	\$85.00 /per hour
C. Supervisor	\$85.00 /per hour
D. Truck	\$150.00 /per hour

**Exhibit B**  
Landscape Scope of Services

## Rolling Hills Community Development District

### Landscape Scope of Services

#### **General Requirements:**

The Contractor shall provide labor, equipment, and materials to maintain the landscape and irrigation for Rolling Hills CDD.

#### **Reporting:**

Contractor will assist in developing detailed service maps for cuts and irrigation. The Contractor will notify Owner/District representative when a service will be performed. This will be accompanied by an outlined monthly report submitted to the Owner.

- a) **Monthly Property Inspection:** Once per month a senior representative from the Contractor shall accompany the On-site Manager or designee for a windshield inspection of the property. The schedule for these inspections will be agreed to by both parties via email and text. Upon completion of the inspection the Contractor is required to provide a write-up of the inspection and provide details of any deficiencies noted with a timeline to remedy all repairs or issues with 72 hours.
- b) **Irrigation Reporting:** monthly inspection of the irrigation system is complete as defined here after, the Contractor must provide a detailed report of any issues noted and a list of all repairs made during the inspection. This report outlining all zone inspections shall be provided via email to the On-site Manager or designee upon completion for review. **The Contractor is always encouraged to provide a list of recommendations to the district for improving the irrigation system to conserve water for consideration.**
- c) **Attendance Requirements for CDD Board Meetings:** Upon request of the district, the Contractor shall attend any regularly scheduled board meeting. During this meeting the Contractor will be required to provide a detailed presentation to address any issues as directed by the On-site Manager or designee or to provide a general status update of the properties condition. This report will be presented before the board and residents.

#### **Schedule of Service:**

The Contractor will be on site weekly to complete the scope of work. Contractor will endeavor to schedule all work to be completed by Friday of each week. Contractor shall be on site as required year-round. A knowledgeable supervisor is required to be present during every maintenance visit. Contractor shall understand company vehicles shall not be parked in any area that may block traffic. Contractor service vehicles must be indicated by company logo, licensed, and tagged. All company personnel shall be in company uniforms.

#### **Mowing:**

The Contractor shall mow within the contract areas as described below (and also shown on maintenance map):

- **St Augustine and Bahia areas:** 1 time per week through Monday and Friday during the growing season and twice a month during the dormant season. The growing season shall be defined to include the months of April 1 through October 31. The dormant season shall be defined to include the months of November 1 through March 31. Each mowing shall be completed for the entire contract area within four (4) days after commencement of the mowing. **(For a total of 41 cuts)**

#### **Edging and String Trimming:**

All hardscape will be edged each mowing cycle. Beds and tree rings will be edged twice monthly during the growing season, and as needed during the cool season. Care shall be taken not to damage fence posts, signs, up lights, light poles or discharging of clippings into lakes or other bodies of water. Contractor shall be responsible for repairs to all stucco surfaces in the event of damage by trimmers, mowers, and weed eaters.

- a) Edging Requirements: The Contractor will neatly edge and trim around all plant beds, curbs, streets, trees, buildings to maintain shape and configuration. Edging equipment will include manufacturer's guards to deflect hazardous debris. All grass runners will be removed after edging to keep mulch areas and walkways free of weeds and encroaching grass. "Hard" and "Soft" edging and string-trimming shall be performed in conjunction with turf mowing.
- b) The Contractor shall notify the district of any areas considered inaccessible to mowing machinery and once approved, these areas will be maintained with string trimmers or chemical means, as environmental conditions permit.
- c) Groundcovers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.
- d) The Contractor is required to avoid potential safety issues with pedestrians, bikers, runners, and school children during edging/weed eating operations. **All passing pedestrians must be given the right of way along sidewalks during operations.**
- e) Care should be taken not to damage fence posts, light poles or other structural items or fixtures

#### **Trimming/Palm Pruning:**

Shrubs, vines, and ornamental trees shall be pruned to maintain their desired natural shape and to maintain appropriate distances between pedestrians and vehicle areas. Trees shall be pruned when dormant, or as recommended by the University of Florida agriculture standards. Medjool Palms shall be trimmed twice yearly. Palm trees around the pool deck shall be trimmed as needed to prevent seed pods from dropping into the pool and onto the deck.

- Areas overhanging sidewalks shall be clear of vegetation or obstruction to a height of 12 feet.
- Areas overhanging roadways shall be clear of vegetation or obstruction to a height of 14.5 feet.
- Areas in the median shall be clear of vegetation or obstruction to a height of 8 feet.
- All ornamental grasses, and hedges within sight lines will be cut back two (2) per year, once in the spring, no later than May 15, and once in the month of August. Additional spot trimming may be required, and shall be performed under this contract without additional charge as directed by the Community/Operations Manager.

Pruning shall include removal of all dead wood and up limbing of multi-stem trees wherever irrigation is blocked. Bike paths and walking trails shall be kept clear of overhanging vegetation. Crape Myrtle pruning shall take place in March, or as recommended by the University of Florida agriculture standards and shall include removal of dead wood and sucker growth, cross branching and tip pruned. Crape Myrtles are not to be heavily cut back unless directed by Community/Operations Manager. Additional spot trimming may be required, and shall be performed under this contract without additional charge as directed by the Community/Operations Manager

#### **Weeding of Landscape Beds:**

Plant beds, natural areas and hardscape shall be kept free of noxious weed growth by utilizing chemical and/or mechanical means. Post and Pre-emergent herbicides shall be used. Care shall be exercised not to damage plants or turf areas. Any herbicide over spray causing damage shall be repaired at Contractor's expense. Leaf removal ( see debris removal) . Leaf removal shall be completed by Blowing and/or vacuuming. Whenever possible leaves and straw debris may be mulched and re-used in plant beds when completed more than 2-3 months after new mulch (color) updates.

#### **Blowing:**

All hardscape areas will be blown clean following all maintenance operations. Care will be taken not to blow debris into storm drains and pool areas. Curbs and storm gutters will be kept free of dirt, silt, and other debris.

#### **Turf, Shrub, and Tree Pest Control:**

All turf areas will be inspected weekly and spot treated as needed to maintain a healthy appearance. The Contractor shall establish a grass and plant pesticide spray/granular program to provide the application of pesticides as needed to control mole crickets, chinch bugs, and other grass and plant pest as well as plant and grass fungus. When possible, low application rates will be utilized to help reduce environmental stress. All chemicals and pesticides shall be purchased and obtained as to the expense of the Contractor. All spraying must be performed by or under the direct supervision of a licensed applicator. Any applications at the amenity center sports fields require prior approval from the On-Site Community/Operations Manager.

**Amenity Center and Pool Deck Areas:**

Fire ant control will be done using Top Choice granular fire ant bait. Broadcast application will be done in March. Spot treatments will be done as needed to control mound outbreaks.

**Seasonal Color:**

Annuals shall be changed out at a minimum of 4 cycles annually with additional change outs to be done as needed at Contractor expense to ensure constant color. Color, species, and bed design shall be approved by the Manager prior to installation. Additional soil amendments, fungicides and insect applications will be performed as needed to maintain vigorous growth and color. (See Map for Locations)

**Mulching:**

Contractor will mulch/pine straw twice per year, in November and May. The mulch/straw will be installed at a depth of at least three (3) inches and shall match the existing mulch. Mulch/pine straw will be distributed evenly and not piled around plants and tree trunks. (See Map for Locations)

**Irrigation Inspection and Repair Guidelines:**

Monthly inspections (12 inspections/per yr.) to all controllers and the full irrigation system including battery controllers will be performed by the Contractor and shall include:

- All sprinkler heads checked for proper operation and coverage. Minimize overspray onto roadways and pedestrian areas when possible.
- Inspect all valve boxes for broken or missing lids, replacing as needed.
- Relocation or adjustment of heads to accommodate plant growth as needed.
- Adjust as needed the controller to provide proper application of supplemental water while following the required SJRWMD guidelines.
- Adjust watering schedules to correspond with seasonal color installation, fertilization applications and pest control operations.
- Adjust watering schedules as required by association manager as needed to accommodate special events and sports activities.
- Watering schedules will be adjusted as needed based on seasonal rainfall amounts.
- A written report outlining all zone inspections shall be provided to the property manager upon completion of the inspection.
- Contractor must provide an on call 24-hour emergency service person that is familiar with the system.
- Contractor will maintain testing and certification records on all backflows connected to the system.
- Contractor is responsible for all system parts and labor on supply lines of 2" and smaller, including any battery operated valves and timers. Any repairs needed that is not included in this scope of service, including vandalism and damage due to vehicles will be proposed and approved by the District representative and billed separately.

**The annual inspection contract amount shall include all of the following repairs as needed**, with notification of amount and detail to the on-site management, Any and all repairs will need to be approved before hand with the on-site management and/or through the board. During repairs the Contractor is required to clearly mark the area with lawn flags indicating that a particular section of landscape is "under repair". These flags and/or safety cones will communicate to the residents that the issue has been identified and is currently under repair. All flags and/or cones must be clearly visible at night for vehicles and the residents. All irrigation repairs shall be included within 24 hours of notification unless otherwise approved by the Amenity General Manager or designee.

- Lateral Line Repairs
- Valve repair and replacement as required
- Solenoid Replacement

- Head replacement, raising and adjusting as needed
- Wire splices, locating cut wires as needed.
- Valve Box Replacement as needed.
- Decoder repair and replacement as needed
- Battery replacement in all controllers as needed to maintain memory functions

Other than major repair needing time-sensitive approvals, **any** damage to the landscape due to an irrigation related issue, be it over or under watering, shall be repaired or replace at the landscape Contractor's expense. There shall be no extra costs for special service calls for repairing, adjusting or maintaining the irrigation system unless the damage is due to vandalism or power surges. All irrigation repairs shall be completed within 24 hours of notification.

#### **Debris and Trash Removal:**

- a) Policing of grounds will on each visit/day per week of service. Prior to each daily mowing operation, the Contractor is responsible for pick up all trash to include bottles, cans, bags, fallen limbs and palm fronds, dead plants, and other debris on the property areas (i.e., grass areas, monument beds, pond banks, roundabouts, near or adjacent to amenity centers, medians, etc.) including signs (i.e., for sale, etc.) displayed in rights-of-way and common areas unless otherwise directed by the Amenity General Manager or designee or staff.
- b) Removal of all landscape debris generated on the property during landscape maintenance is the sole responsibility of Contractor, at no additional expense to the district.
- c) Trash will be bagged and removed from the property each visit. Random signage shall also be removed from common property. This includes but is not limited to realtor, yard sale, and for rent signage. A monthly trash pick up shall be done in all areas abutting common property. This includes any wood lines adjacent to a common parcel.
- d) Natural Areas defined as visible areas (within 5' of existing bed lines) of natural vegetation, also as designated on the site map, shall be kept free of dead branches or unsightly weeds and vines that detract from the appearance of the landscape. Particular attention will be given to invasive grape vines through manual and/or chemical means. These areas should be inspected and maintained during each mowing schedule.
- f) Leaf removal will be completed in all plant beds and recreational areas as needed to avoid build up. Amenity center hardscape and plant bed areas shall be kept free of leaves at all times.

#### **Fertilization and Weed Control of Turf Areas:**

All St. Augustine lawn areas shall be fertilized with granular slow-release fertilizers using the following minimum schedules. Turf shall be maintained at a lush healthy state unless otherwise dormant. Program shall provide a lawn, which is evenly green and thick and one that does not promote surge growth or burning. Contractor is responsible for replacement of grass that is damaged due to lack of maintenance. Fertilizers shall be sulfur coated. One pound of total nitrogen shall be applied per 1000 per application. Nitrogen will be in slow-release form. Weed control in turf areas shall be done as needed to maintain a healthy weed free appearance. Pre-emergent herbicides shall be applied in the spring and fall. PH/Fertility testing will be done prior to the spring fertilization to determine nutritional requirements and adjustments needed. Contractor shall submit test results to the Manager.

#### **Fertilization of Shrubs and Trees and Annuals:**

Shrubs and trees shall be fertilized twice yearly with a balanced slow-release nitrogen source. Additional micronutrients and added manganese will be applied to palms and magnolias. Plants needing fertilizers and/or minor elements shall be treated as necessary. Applications will be made in March and November. Palms shall be fertilized with palm fertilizer four (4) times per year and treated with fungicide every 90 days. Seasonal annuals will be fertilized on 30-day cycles utilizing water soluble nitrogen.

#### **Playground Areas:**

- All playground mulch will be raked out and redistributed monthly to fill holes and voids.
- Each playground will receive a fresh application of Certified Playground Mulch once annually at the discretion of the Manager.

- All playground areas will be weeded a minimum of once monthly.

**Storm Damage and Clean Up:**

The contractor shall not be responsible for cleaning after or removing the debris or results of damage caused by major flooding or hurricanes as part of this agreement. (Except for normal removal of palm fronds and miscellaneous tree, or shrub debris from storms.)

**Quality Control Inspections:**

A qualified representative from the Contractor's firm shall accompany the Manager on quality inspections at a minimum of once monthly. Any deficiencies within the scope of services shall be corrected within seven (7) days of each inspection. A mandatory written report shall be completed monthly outlining the anticipated work schedule for the following month. This report shall include fertilization and pest control schedules as well as special projects needing attention.

**General Notes:**

Traffic control through all work zones under this contract shall comply with the most current State of Florida Department of Transportation 'Roadway and Traffic Design Standards' available at:

Florida Department of Transportation

Maps and Publication Sales

Mail Station 12

605 Suwannee Street

Tallahassee, FL 32399-0450

Phone: (850) 414-4050

Fax: (850) 414-4915

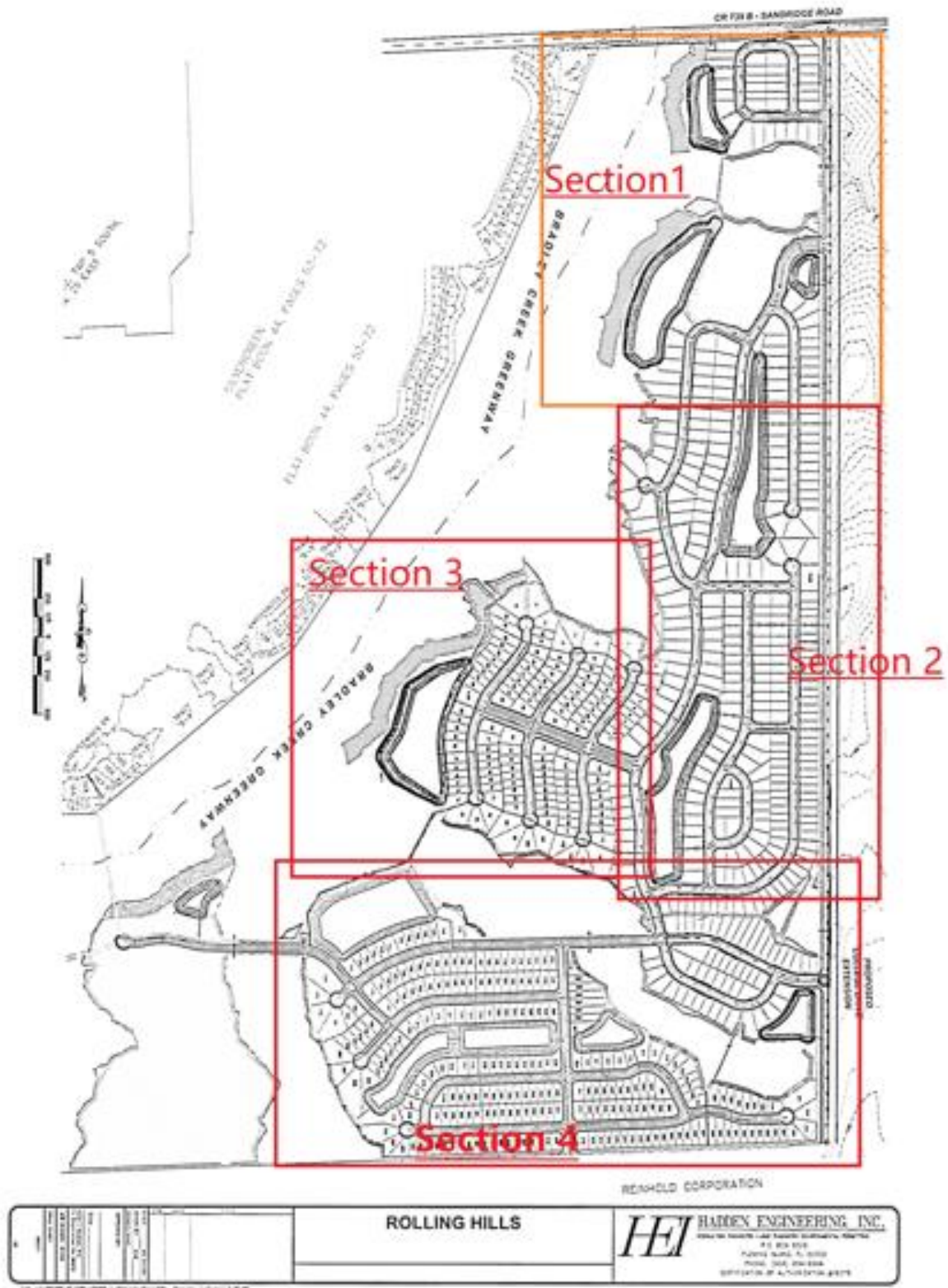
**[www11.myflorida.com/rddesign/publications/pub.htm](http://www11.myflorida.com/rddesign/publications/pub.htm)**

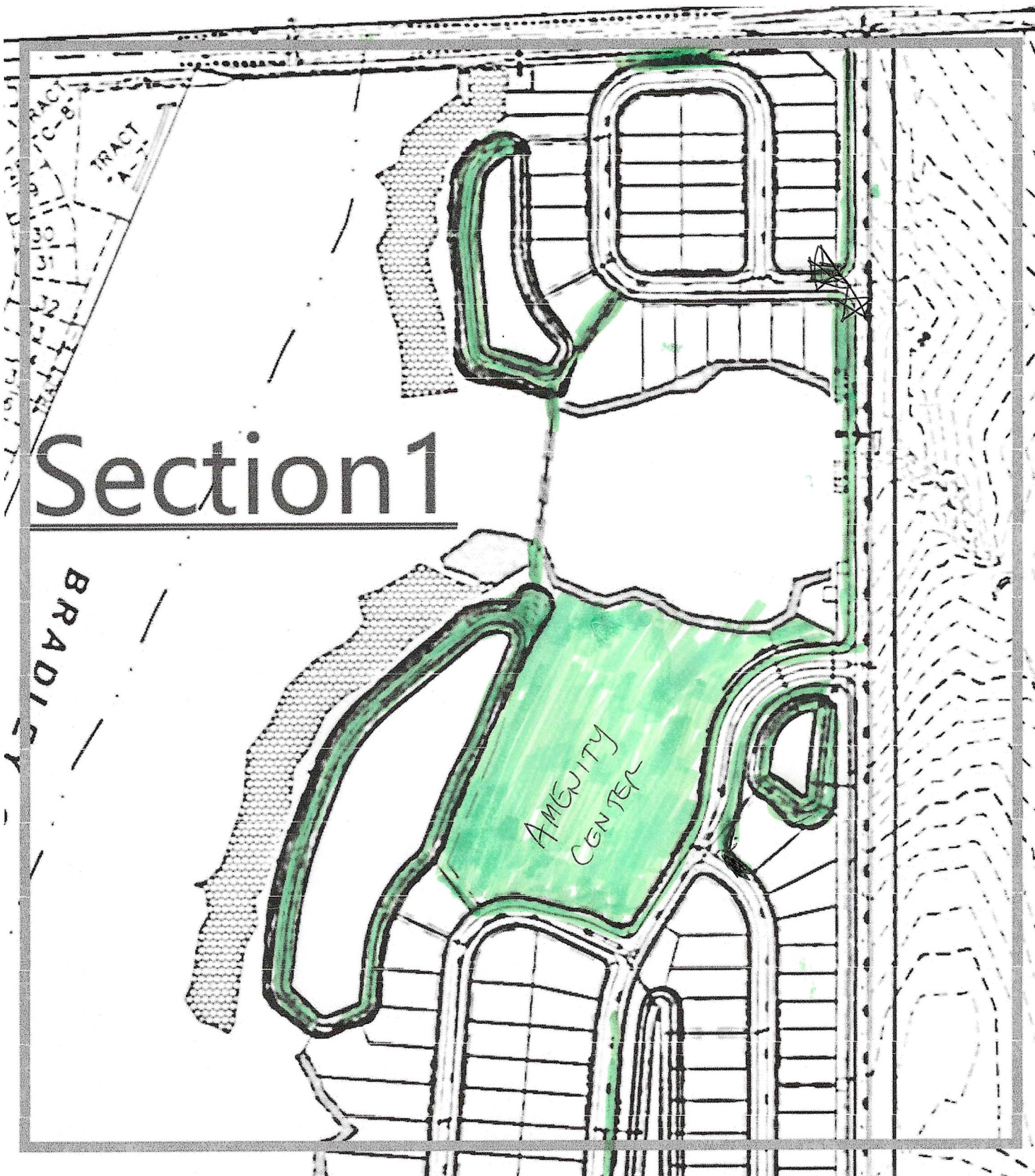
**Licensure:**

Contractor must have and maintain the appropriate licensure for business operation within the appropriate counties. This includes irrigation licensing, pest control business license and applicable business license. Prior to using any subcontractors, the association must first approve said subcontractors. All subcontractors are required to be licensed, insured and provide that documentation. Any intentions to utilize subcontractors to complete any portion of this RFP should be outlined and disclosed with the proposal.

**Exhibit C**  
Maintenance Maps

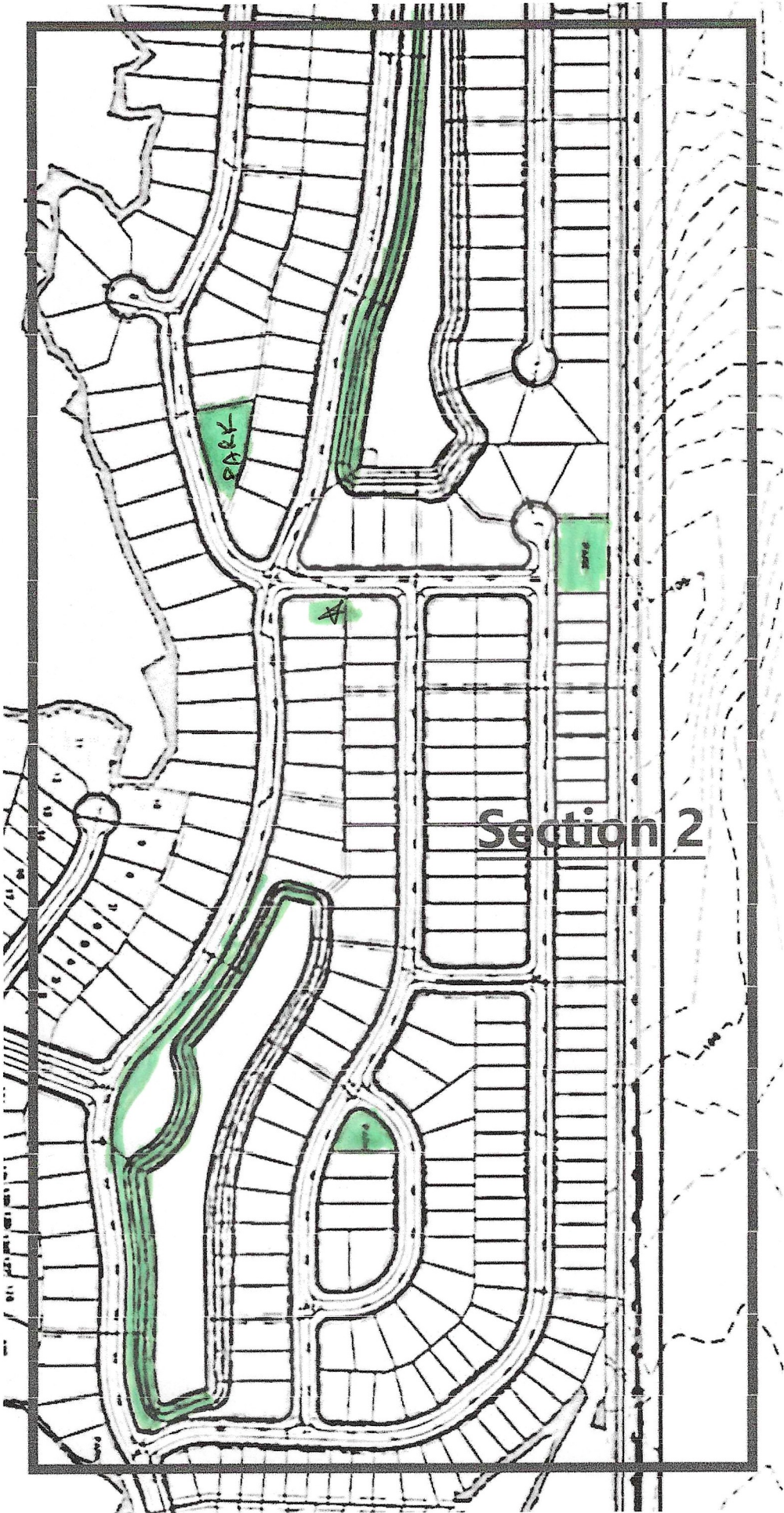




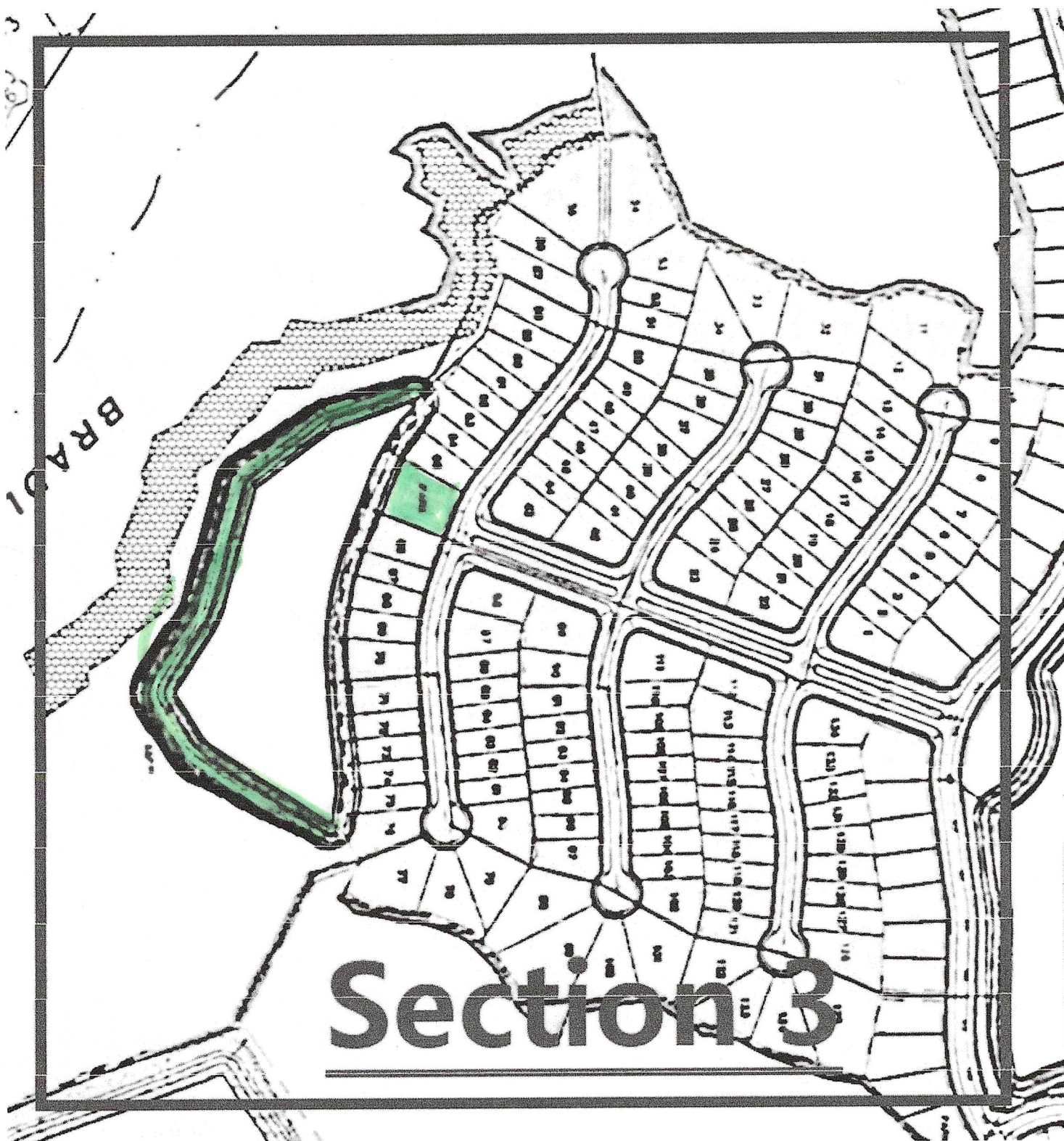


★ MONUMENT

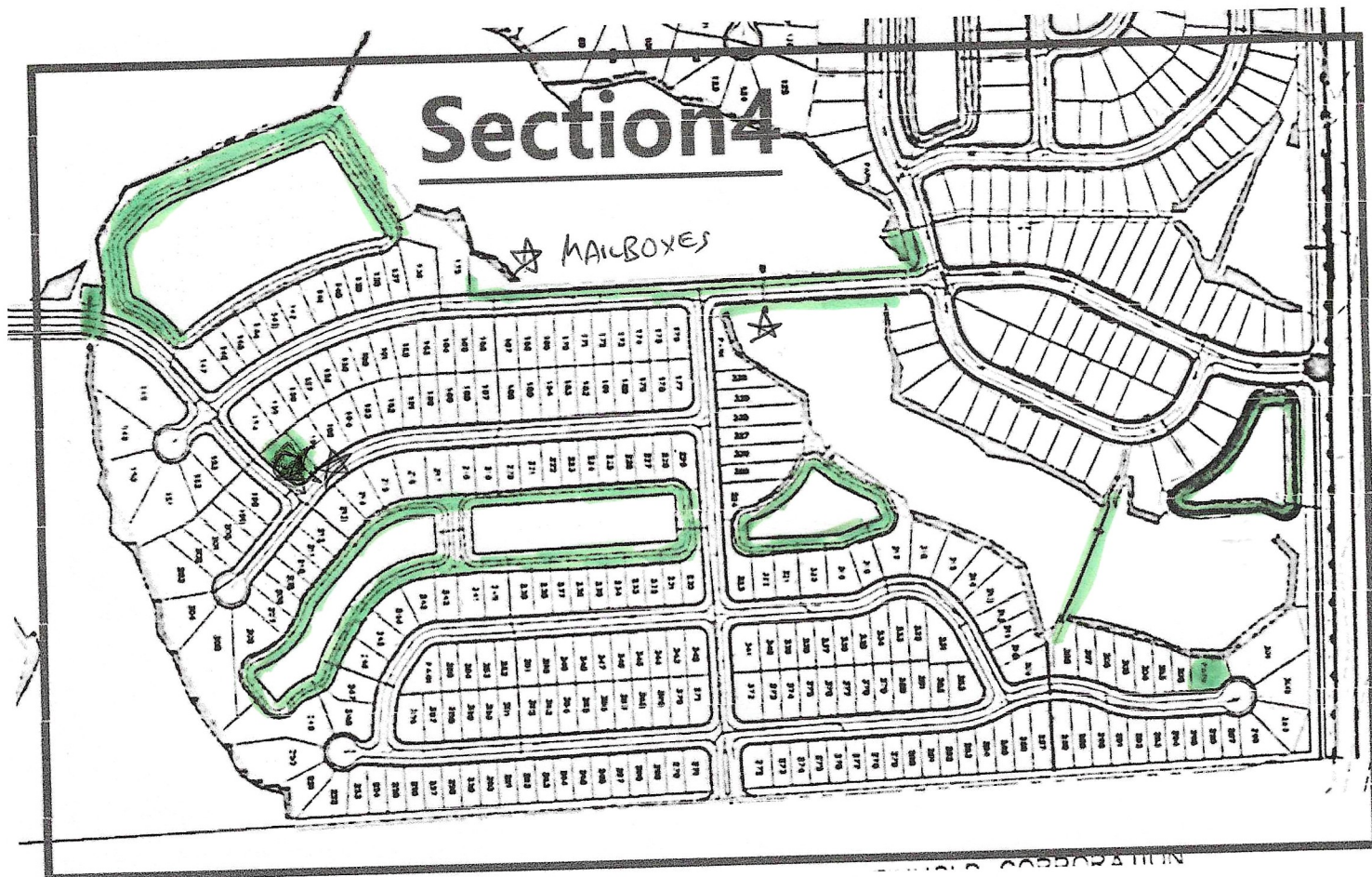












★ PARK/MONUMENT

**Exhibit D**  
Form of Change Order

## WORK AUTHORIZATION FOR ADDITIONAL LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

**THIS WORK AUTHORIZATION** (the “Work Authorization”), dated \_\_\_\_\_, 20\_\_\_\_ authorizes certain work in accordance with that certain *Agreement for Landscape and Irrigation Maintenance Services* (the “Agreement”), dated \_\_\_\_\_, by and between:

**Rolling Hills Community Development District**, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Clay County, Florida, whose mailing address is 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (the “District”); and

\_\_\_\_\_, a \_\_\_\_\_, whose address is \_\_\_\_\_ (the “Contractor”).

**SECTION 1. SCOPE OF SERVICES.** In addition to the Services described in the Agreement and any Exhibits and Amendments thereto, the Contractor will provide additional landscape, irrigation and pond maintenance services and/or wetland monitoring and maintenance services, as set forth in the attached **Exhibit A**, which is incorporated herein by reference, all in accordance with the terms of the Agreement (collectively, the “Additional Services”).

**SECTION 2. COMPENSATION.** It is understood and agreed that the payment of compensation for the Additional Services under this Work Authorization shall be in the amount set forth in the attached **Exhibit A**, and in the manner set forth in the Agreement. **[SPECIFY WHETHER ONE TIME CHARGE OR INCREASES COMPENSATION LINE ITEM IN ORIGINAL AGREEMENT AND, IF SO, REFLECT AMENDMENT TO THAT PROVISION].**

**SECTION 3. ACCEPTANCE.** Acceptance of this Work Authorization will authorize the Contractor to complete the Additional Services as outlined above and is indicated by the signature of the authorized representative of the District and the Contractor in the spaces provided below. Contractor shall commence the aforesaid Additional Services as provided herein and shall perform the same in accordance with the terms and conditions of the Agreement, which, except to the extent expressly altered or changed in this Work Authorization, remain in full force and effect.

[SIGNATURES ON NEXT PAGE]

**IN WITNESS WHEREOF**, the Parties hereto have caused this Work Authorization to be executed the day and year first above written.

**ROLLING HILLS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chairman, Board of Supervisors

\_\_\_\_\_  
Witness

\_\_\_\_\_

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_



## *SEVENTH ORDER OF BUSINESS*

**RESOLUTION 2026-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE ROLLING HILLS  
COMMUNITY DEVELOPMENT DISTRICT ADOPTING RULES RELATING TO  
OVERNIGHT PARKING AND PARKING ENFORCEMENT; AND PROVIDING  
AN EFFECTIVE DATE.**

**WHEREAS**, the Rolling Hills Community Development District ("**District**") is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, Chapter 190, *Florida Statutes*, authorizes the District to adopt rules to govern the administration of the District and to adopt resolutions as may be necessary for the conduct of District business; and

**WHEREAS**, to provide for efficient and effective District operations and to maintain compliance with Florida law, the Board of Supervisors finds that it is in the best interests of the District to adopt by resolution the *Rules Relating to Overnight Parking and Parking Enforcement*, attached hereto as **Exhibit A** for immediate use and application ("**Rules**"); and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF  
THE ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** The attached Rules are hereby adopted pursuant to this resolution as necessary for the conduct of District business. These Rules shall stay in full force and effect until such time as the Board of Supervisors may amend these Rules in accordance with Chapter 190, *Florida Statutes*.

**SECTION 2.** If any provision of this resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

**SECTION 3.** This resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of December 2025.

**ATTEST:**

**ROLLING HILLS COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Rules Relating to Overnight Parking and Parking Enforcement

## Exhibit A

### **ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO OVERNIGHT PARKING AND PARKING ENFORCEMENT**

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In accordance with Chapter 190, Florida Statutes, and on December 9, 2025 at a duly noticed public meeting, the Board of Supervisors of the Rolling Hills Community Development District (the "District") adopted the following policy to govern overnight parking and parking enforcement on certain District property. This policy repeals and supersedes all prior rules and/or policies governing the same subject matter.

---

**SECTION 1. INTRODUCTION.** The District finds that parked Vehicles or Vessels (hereinafter defined) on certain of its property Overnight (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District with a means to remove Vehicles and Vessels from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A and B** attached hereto.

#### **SECTION 2. DEFINITIONS.**

- A.** *Vehicle.* Any mobile item which normally uses wheels, whether motorized or not.
- B.** *Vessel.* Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.
- C.** *Parked.* A Vehicle or Vessel left unattended by its owner or user.
- D.** *Tow-Away Zone.* District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action 24 hours a day, seven days a week (24/7). District property includes roadside right-of-way, common areas, and grass areas.
- E.** *Overnight.* Between the hours of 10:00 p.m. and 6:00 a.m. daily.

**SECTION 3. DESIGNATED PARKING AREAS.** Those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones" 24 hours a day, seven days a week (24/7) for all Vehicles and Vessels, as set forth in Sections 4 and 5 herein ("**Tow Away Zone**"). Vehicles may not be parked at the District's Amenity Center overnight, as indicated on **Exhibit B**, attached hereto ("No Overnight Parking Areas") without an approved Parking Pass as set forth in Section 5B.

**SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES.** The areas set forth in **Exhibit A and Exhibit B** attached hereto are declared Tow Away Zones.

#### **SECTION 5. EXCEPTIONS.**

- A. VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company vehicles in order to facilitate District business. All vehicles so authorized must be identified by an Overnight Parking Pass.
- B. PARKING PASSES.** The Facility Manager, as such term is defined in the District's Amenity Facility Policies, shall have the right, in their sole discretion, to issue Overnight Parking Pass, which passes shall be visibly displayed in the parked cars. Cars that have been issued and visibly display an Overnight Parking Pass shall be entitled to park overnight in the Tow Away Zone.

**SECTION 6. TOWING/REMOVAL PROCEDURES.**

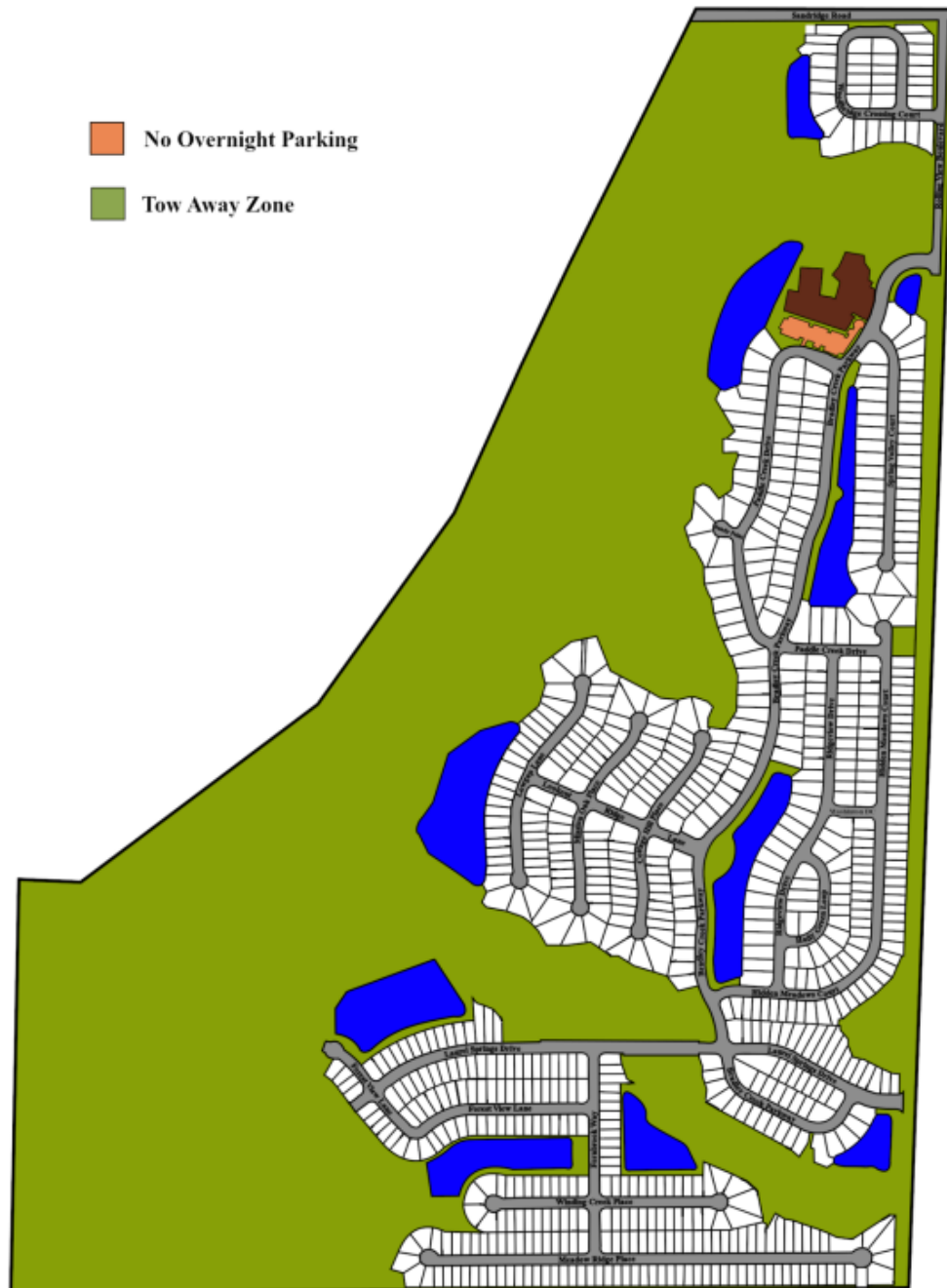
- A. SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District Manager and shall be posted on District property in the manner set forth in section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with section 715.07, *Florida Statutes*.
- B. TOWING/REMOVAL AUTHORITY.** To effect towing/removal of a Vehicle or Vessel, the District Manager or his/her designee must verify that the subject Vehicle or Vessel was not authorized to park under this rule and then must contact a firm authorized by Florida law to tow/remove Vehicles or Vessels for the removal of such unauthorized Vehicle or Vessel at the owner's expense. The Vehicle or Vessel shall be towed/removed by the firm in accordance with Florida law, specifically the provisions set forth in section 715.07, *Florida Statutes*.
- C. AGREEMENT WITH AUTHORIZED TOWING SERVICE.** The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

**SECTION 7. PARKING AT YOUR OWN RISK.** Vehicles or Vessels may be parked on District property pursuant to this rule, provided however that the District assumes no liability for any theft, vandalism and/ or damage that might occur to personal property and/or to such vehicles.

**EXHIBIT A – Tow Away Zone**

**EXHIBIT B – Map of No Overnight Parking Areas**

**No Parking and Tow Away Zone 24/7**  
Includes all roadside right-of-way, common areas, and grass areas





**EXHIBIT B**  
**Map of No Overnight Parking Areas**



*EIGHTH ORDER OF BUSINESS*

*D.*



***Rolling Hills Community Development District***  
***3212 Bradley Creek Parkway • Green Cove Springs, FL 32043***

---

**Memorandum**

**Date:** Dec 9, 2025

**To:** Rich Gray, Operations Director

**From:** Freddie Oca, RMS Operations  
Jay Soriano, GMS Operations

**Re:** Rolling Hills CDD - Monthly Operations Report: October/November

**General**

- [www.RollingHillsCDD.com](http://www.RollingHillsCDD.com) website is up and running; documents such as annual audits, meeting minutes and annual budgets will be updated as they become available.
- Flip n Go Food Truck was here on Oct 7th
- TenneSteve Treats food truck was here on Oct 14th
- Spanish American food truck was here on Oct 21st
- Tango food truck was here Oct 28<sup>th</sup>
- Jaqui's Java truck was here on Nov 4th
- Lumpia Lady Food truck was here on Nov 11th
- Spanish American Food truck was here on Nov 18th
- The Halloween Event had over 200 residents participate
- An off-duty Police Officer is continuing to patrol Rolling Hills twice a week.

**Operations:**

- Walk through inspection with Brightview
- Set-up vendors for the upcoming events
- Coordinate with landscaping
- Coordinate with Big Branch Tree around the facilities
- Coordinate with Integrated Access Systems for the card system
- Coordinate with Mechanical Engineering for the AC unit

**Maintenance:**

- Southeast Fitness performed the preventative maintenance and made repairs of the fitness equipment.
- Lake Doctors conducted their monthly maintenance on the ponds.
- Integrated Access Services has adjusted the card access system
- Lighted Christmas tree has been installed by the babbling brook
- Planks on the bridge have been repaired
- Led lights have been replaced in the bathrooms
- The diving blocks have been removed for the off season
- The dividing buoy line has been repaired
- Holiday decorations have been installed
- The electrical work at the pool has been repaired
- The monthly inspection on the bridge has been completed.
- The water fountain on the tennis courts has been repaired
- The backflow main line to the amenity center has been repaired
- The sidewalk by the amenity center has been repaired
- The monuments and the amphitheater have been pressure washed
- The park locations are being policed weekly for debris.
- All District Lakes are being inspected and cleaned bi-weekly.
- Lake water out falls are inspected and cleaned on a monthly basis to ensure proper water flow.
- Irrigation inspections and needed repairs are being completed on a monthly basis.
- An inspection of the Amenity Center lighting was performed.
- Trash can liners are being changed on a weekly basis.

**Resident Requests/Comments:**

Should you have any questions or comments regarding the above information, please feel free to contact Freddie at (904) 338-5723.

## *ELEVENTH ORDER OF BUSINESS*

*A.*

***Rolling Hills***  
***Community Development District***

***Unaudited Financial Reporting***  
***October 31, 2025***



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**Rolling Hills**  
Community Development District  
Combined Balance Sheet  
October 31, 2025

	General Fund	Debt Service Fund	Capital Reserve Fund	Capital Project Fund	Totals Governmental Funds
<b>Assets:</b>					
<b>Cash:</b>					
Operating Account	\$ 13,708	\$ -	\$ -	\$ -	\$ 13,708
Assessments Receivable	12,533	-	-	-	12,533
Due from General Fund	-	(0)	-	-	(0)
Due From Capital	2,697	-	-	-	2,697
Due From Developer	-	-	-	410	410
<b>Investments:</b>					
State Board of Administration (SBA)	410,133	-	-	-	410,133
State Board of Administration (SBA)	-	-	698,811	-	698,811
<b>Series 2015 A-1</b>					
Reserve	-	88,703	-	-	88,703
Reserve	-	-	-	-	-
Revenue	-	52,224	-	-	52,224
Prepayment A1	-	618	-	-	618
<b>Series 2015 A-2</b>					
Reserve	-	100,000	-	-	100,000
Revenue	-	61,595	-	-	61,595
Prepayment	-	5	-	-	5
<b>Series 2015 A-3</b>					
Reserve	-	5,208	-	-	5,208
Revenue	-	17,820	-	-	17,820
Prepayment	-	0	-	-	0
<b>Series 2020 A-1</b>					
Reserve	-	165,981	-	-	165,981
Revenue	-	111,815	-	-	111,815
Construction	-	-	-	124,975	124,975
<b>Series 2020 A-2</b>					
Reserve	-	27,550	-	-	27,550
Interest	-	0	-	-	0
Prepayment	-	-	-	-	-
<b>Series 2022 A-1</b>					
Reserve	-	348,122	-	-	348,122
Revenue	-	186,565	-	-	186,565
Prepayment	-	0	-	-	0
Construction	-	-	-	11	11
<b>Series 2022 A-2</b>					
Reserve	-	120,815	-	-	120,815
Interest	-	4,378	-	-	4,378
Prepayment	-	203,389	-	-	203,389
Prepaid Expenses	-	-	-	-	-
Deposits	-	-	-	-	-
<b>Total Assets</b>	<b>\$ 439,071</b>	<b>\$ 1,494,788</b>	<b>\$ 698,811</b>	<b>\$ 125,396</b>	<b>\$ 2,758,066</b>
<b>Liabilities:</b>					
Accounts Payable	10,596	\$ -	\$ -	2,163	\$ 12,759
Due to General Fund	-	12,534	2,697	-	15,231
Due to Debt Service	(0)	-	-	-	(0)
<b>Total Liabilities</b>	<b>\$ 10,596</b>	<b>\$ 12,534</b>	<b>\$ 2,697</b>	<b>\$ 2,163</b>	<b>\$ 27,990</b>
<b>Fund Balance:</b>					
Restricted for:					
Debt Service - Series	\$ -	\$ 1,482,254	-	\$ -	\$ 1,482,254
Capital Project - Series	-	-	696,114	-	696,114
Assigned for:					
Capital Reserve Fund	-	-	-	123,233	123,233
Capital Reserves	-	-	-	-	-
Unassigned	428,475	-	-	-	428,475
<b>Total Fund Balances</b>	<b>\$ 428,475</b>	<b>\$ 1,482,254</b>	<b>\$ 696,114</b>	<b>\$ 123,233</b>	<b>\$ 2,730,077</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 439,071</b>	<b>\$ 1,494,788</b>	<b>\$ 698,811</b>	<b>\$ 125,396</b>	<b>\$ 2,758,066</b>

**Rolling Hills**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b>Revenues:</b>				
Special Assessments - Tax Roll	\$ 1,254,333	\$ -	\$ -	\$ -
Special Assessments - Direct	-	-	-	-
Swim & Tennis Revenue	750	63	-	(63)
Facility Rental Fees	4,600	383	85	(298)
Interest Income	15,000	1,250	1,687	437
Misc Income	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,274,683</b>	<b>\$ 1,696</b>	<b>\$ 1,772</b>	<b>\$ 76</b>

**Expenditures:**

**General & Administrative:**

Supervisor Fees	\$ 8,000	8,000	\$ 1,000	\$ 7,000
PR-FICA	612	51	77	(26)
Engineering	4,000	333	-	333
Attorney	20,000	1,667	-	1,667
Annual Audit	8,000	8,000	-	8,000
Assessment Administration	11,130	11,130	11,130	-
Arbitrage Rebate	2,400	200	-	200
Dissemination Agent	11,130	928	928	-
Trustee Fees	17,738	1,478	-	1,478
Management Fees	50,065	4,172	4,172	0
Information Technology	2,003	167	167	0
Website Maintenance	1,336	111	111	(0)
Telephone	500	42	22	20
Postage & Delivery	800	67	42	24
Insurance General Liability	12,070	1,006	10,901	(9,895)
Printing & Binding	1,250	104	77	28
Legal Advertising	2,000	167	88	78
Other Current Charges	1,000	83	399	(316)
Office Supplies	100	8	0	8
Dues, Licenses & Subscriptions	175	175	175	-
<b>Total General &amp; Administrative</b>	<b>\$ 154,309</b>	<b>\$ 37,889</b>	<b>\$ 29,289</b>	<b>\$ 8,600</b>

**Operations & Maintenance**

**Field Expenditures**

Operations Management	\$ 27,449	\$ 2,287	\$ 2,287	\$ 0
Utilities - Irrigation & Streetlights	63,175	5,265	2,506	2,759
Repairs & Maintenance	15,000	1,250	-	1,250
Landscape	101,036	8,420	-	8,420
Landscape - Contingency	13,000	1,083	-	1,083
Mulch	15,000	1,250	-	1,250
Lake Maintenance	14,400	1,200	3,125	(1,925)
Irrigation Repairs	5,750	479	-	479
Miscellaneous	-	-	-	-
<b>Subtotal Field Expenditures</b>	<b>\$ 254,810</b>	<b>\$ 21,234</b>	<b>\$ 7,918</b>	<b>\$ 13,316</b>



**Rolling Hills**  
**Community Development District**  
**General Fund**

**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b>Amenity Center Expenditures</b>				
Facility Management	\$ 75,203	\$ 6,267	\$ 6,267	\$ 0
Facility Asst/Gate Monitor	17,000	1,417	2,124	(707)
Pool Attendants	40,754	3,396	-	3,396
Refuse Service	12,988	1,082	984	98
Security	25,000	2,083	800	1,283
Utilities	40,000	3,333	723	2,611
Recreation Passes	1,000	83	-	83
Repairs & Maintenance	40,000	3,333	350	2,983
Janitorial	17,632	1,469	1,469	(0)
Pool Maintenance	21,735	1,811	1,811	-
Special Events	8,000	667	769	(102)
Operating Supplies	10,000	833	13,856	(13,023)
Pool Chemicals	25,000	2,083	2,086	(3)
Permit	500	42	-	42
Insurance	38,082	3,174	35,576	(32,403)
Capital Outlay	-	-	-	-
<b>Subtotal Amenity Expenditures</b>	<b>\$ 372,894</b>	<b>\$ 31,074</b>	<b>\$ 66,815</b>	<b>\$ (35,740)</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$ 627,704</b>	<b>\$ 52,309</b>	<b>\$ 74,733</b>	<b>\$ (22,424)</b>
<b>Total Expenditures</b>	<b>\$ 782,013</b>	<b>\$ 90,197</b>	<b>\$ 104,022</b>	<b>\$ (13,824)</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 492,670</b>	<b>\$ (88,501)</b>	<b>\$ (102,250)</b>	<b>\$ (13,748)</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ (492,670)	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ (492,670)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ (88,501)</b>	<b>\$ (102,250)</b>	<b>\$ (13,748)</b>
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 530,724</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 428,475</b>	

**Rolling Hills**  
**Community Development District**  
**Capital Reserve Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues</u></b>				
Interest	\$ 10,000	\$ 833	\$ -	\$ (833)
<b>Total Revenues</b>	<b>\$ 10,000</b>	<b>\$ 833</b>	<b>\$ -</b>	<b>\$ (833)</b>
<b><u>Expenditures:</u></b>				
Capital Outlay	\$ 400,000	\$ 33,333	\$ 2,697	\$ 30,636
<b>Total Expenditures</b>	<b>\$ 400,000</b>	<b>\$ 33,333</b>	<b>\$ 2,697</b>	<b>\$ 30,636</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (390,000)</b>		<b>\$ (2,697)</b>	
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ 492,670	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ 492,670</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 102,670</b>		<b>\$ (2,697)</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 619,258</b>		<b>\$ 698,811</b>	
<b>Fund Balance - Ending</b>	<b>\$ 721,928</b>		<b>\$ 696,114</b>	

# Rolling Hills

## Community Development District

### Debt Service Fund Series 2015 A-1

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2025

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 172,801	\$ -	\$ -	\$ -
Interest Income	-	-	476	476
<b>Total Revenues</b>	<b>\$ 172,801</b>	<b>\$ -</b>	<b>\$ 476</b>	<b>\$ 476</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 40,791	\$ -	\$ -	\$ -
Interest Expense - 5/1	40,791	-	-	-
Principal Expense - 5/1	95,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 176,581</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (3,780)</b>	<b>\$ -</b>	<b>\$ 476</b>	<b>\$ 476</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (3,780)</b>	<b>\$ -</b>	<b>\$ 476</b>	<b>\$ 476</b>
<b>Fund Balance - Beginning</b>	<b>\$ 52,265</b>		<b>\$ 141,069</b>	
<b>Fund Balance - Ending</b>	<b>\$ 48,485</b>		<b>\$ 141,545</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2015 A-2, 2015 B**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 136,800	\$ -	\$ -	\$ -
Interest Income	-	-	544	544
<b>Total Revenues</b>	<b>\$ 136,800</b>	<b>\$ -</b>	<b>\$ 544</b>	<b>\$ 544</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 32,741	\$ -	\$ -	\$ -
Interest Expense - 5/1	32,741	-	-	-
Principal Expense - 5/1	65,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 130,481</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 6,319</b>	<b>\$ -</b>	<b>\$ 544</b>	<b>\$ 544</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 6,319</b>	<b>\$ -</b>	<b>\$ 544</b>	<b>\$ 544</b>
<b>Fund Balance - Beginning</b>	<b>\$ 61,398</b>		<b>\$ 161,056</b>	
<b>Fund Balance - Ending</b>	<b>\$ 67,717</b>		<b>\$ 161,600</b>	

# Rolling Hills

## Community Development District

### Debt Service Fund Series 2015 A-3

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending October 31, 2025

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues:</u></b>				
Special Assessments - Tax Roll	\$ 40,698	\$ -	\$ -	\$ -
Interest Income	-	-	78	78
<b>Total Revenues</b>	<b>\$ 40,698</b>	<b>\$ -</b>	<b>\$ 78</b>	<b>\$ 78</b>
<b><u>Expenditures:</u></b>				
Interest Expense - 11/1	\$ 11,223	\$ -	\$ -	\$ -
Interest Expense - 5/1	11,223	-	-	-
Principal Expense - 5/1	20,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 42,445</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ (1,747)</b>	<b>\$ -</b>	<b>\$ 78</b>	<b>\$ 78</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ (1,747)</b>	<b>\$ -</b>	<b>\$ 78</b>	<b>\$ 78</b>
<b>Fund Balance - Beginning</b>	<b>\$ 17,969</b>		<b>\$ 22,951</b>	
<b>Fund Balance - Ending</b>	<b>\$ 16,222</b>		<b>\$ 23,029</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2020 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues:</u></b>				
Special Assessments A-1- Tax Roll	\$ 275,839	\$ -	\$ -	\$ -
Direct Assessments A-1	-	-	-	-
Direct Assessments A-2	-	-	-	-
Interest Income	-	-	1,044	1,044
<b>Total Revenues</b>	<b>\$ 275,839</b>	<b>\$ -</b>	<b>\$ 1,044</b>	<b>\$ 1,044</b>
<b><u>Expenditures:</u></b>				
<b><u>Series 2020 A-1</u></b>				
Interest Expense - 11/1	\$ 55,825	\$ -	\$ -	\$ -
Interest Expense - 5/1	55,825	-	-	-
Principal Expense - 5/1	55,000	-	-	-
<b>Total Expenditures</b>	<b>\$ 166,650</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 109,189</b>	<b>\$ -</b>	<b>\$ 1,044</b>	<b>\$ 1,044</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 109,189</b>	<b>\$ -</b>	<b>\$ 1,044</b>	<b>\$ 1,044</b>
<b>Fund Balance - Beginning</b>	<b>\$ 7,665</b>		<b>\$ 291,768</b>	
<b>Fund Balance - Ending</b>	<b>\$ 116,854</b>		<b>\$ 292,812</b>	

**Rolling Hills**  
**Community Development District**  
**Debt Service Fund Series 2022 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues:</u></b>				
Special Assessments A-1- Tax Roll	\$ 348,112	\$ -	\$ -	\$ -
Direct Assessments A-2	173,010	-	-	-
Prepayment A-2	-	-	95,076	95,076
Interest Income	-	-	2,207	2,207
<b>Total Revenues</b>	<b>\$ 521,122</b>	<b>\$ -</b>	<b>\$ 97,282</b>	<b>\$ 97,282</b>
<b><u>Expenditures:</u></b>				
<b><u>Series 2022 A-1</u></b>				
Interest Expense - 11/1	\$ 109,647	\$ -	\$ -	\$ -
Interest Expense - 5/1	109,647	-	-	-
Principal Expense - 5/1	130,000	-	-	-
<b><u>Series 2022 A-2</u></b>				
Interest Expense - 11/1	60,408	-	-	-
Interest Expense - 5/1	60,408	-	-	-
<b>Total Expenditures</b>	<b>\$ 470,110</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 51,012</b>	<b>\$ -</b>	<b>\$ 97,282</b>	<b>\$ 97,282</b>
<b><u>Other Financing Sources/(Uses):</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources/(Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ 51,012</b>	<b>\$ -</b>	<b>\$ 97,282</b>	<b>\$ 97,282</b>
<b>Fund Balance - Beginning</b>	<b>\$ 295,121</b>		<b>\$ 765,986</b>	
<b>Fund Balance - Ending</b>	<b>\$ 346,133</b>		<b>\$ 863,269</b>	

**Rolling Hills**  
**Community Development District**  
**Capital Projects Fund Series 2020 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues</u></b>				
Developer Contributions	\$ -	\$ -	\$ -	\$ -
Interest Income	-	-	421	421
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 421</b>	<b>\$ 421</b>
<b><u>Expenditures:</u></b>				
Improvements	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 421</b>	<b>\$ 421</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 421</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 122,801</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 123,221</b>	



**Rolling Hills**  
**Community Development District**  
**Capital Projects Fund Series 2022 A-1 & A-2**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending October 31, 2025**

	Adopted	Prorated Budget	Actual	
	Budget	Thru 10/31/25	Thru 10/31/25	Variance
<b><u>Revenues</u></b>				
Developer Contributions	\$ -	\$ -	\$ -	\$ -
Interest Income	-	-	0	0
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Expenditures:</u></b>				
Improvements	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b><u>Other Financing Sources/(Uses)</u></b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>		<b>\$ 0</b>	
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ 11</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 11</b>	

**Rolling Hills**  
Community Development District  
Month to Month

	Adopted Budget	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	Aug	Sept	Total
<b>Revenues:</b>														
Special Assessments - Tax Roll	\$ 1,254,333	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
Special Assessments - Direct	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Swim & Tennis Revenue	750	-	-	-	-	-	-	-	-	-	-	-	-	-
Facility Rental Fees	4,600	85	-	-	-	-	-	-	-	-	-	-	-	85
Interest Income	15,000	1,687	-	-	-	-	-	-	-	-	-	-	-	1,687
Misc Income	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>\$ 1,274,683</b>	<b>\$ 1,772</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>1,772</b>
<b>Expenditures:</b>														
<b>General &amp; Administrative:</b>														
Supervisor Fees	\$ 8,000	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	1,000
PR-FICA	612	77	-	-	-	-	-	-	-	-	-	-	-	77
Engineering	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Attorney	20,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Annual Audit	8,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Assessment Administration	11,130	11,130	-	-	-	-	-	-	-	-	-	-	-	11,130
Arbitrage Rebate	2,400	-	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Agent	11,130	928	-	-	-	-	-	-	-	-	-	-	-	928
Trustee Fees	17,738	-	-	-	-	-	-	-	-	-	-	-	-	-
Management Fees	50,065	4,172	-	-	-	-	-	-	-	-	-	-	-	4,172
Information Technology	2,003	167	-	-	-	-	-	-	-	-	-	-	-	167
Website Maintenance	1,336	111	-	-	-	-	-	-	-	-	-	-	-	111
Telephone	500	22	-	-	-	-	-	-	-	-	-	-	-	22
Postage & Delivery	800	42	-	-	-	-	-	-	-	-	-	-	-	42
Insurance General Liability	12,070	10,901	-	-	-	-	-	-	-	-	-	-	-	10,901
Printing & Binding	1,250	77	-	-	-	-	-	-	-	-	-	-	-	77
Legal Advertising	2,000	88	-	-	-	-	-	-	-	-	-	-	-	88
Other Current Charges	1,000	399	-	-	-	-	-	-	-	-	-	-	-	399
Office Supplies	100	0	-	-	-	-	-	-	-	-	-	-	-	0
Dues, Licenses & Subscriptions	175	175	-	-	-	-	-	-	-	-	-	-	-	175
<b>Total General &amp; Administrative</b>	<b>\$ 154,309</b>	<b>\$ 29,289</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>29,289</b>
<b>Operations &amp; Maintenance</b>														
<b>Field Expenditures</b>														
Operations Management	\$ 27,449	\$ 2,287	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	2,287
Utilities - Irrigation & Streetlights	63,175	2,506	-	-	-	-	-	-	-	-	-	-	-	2,506
Repairs & Maintenance	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Landscape	101,036	-	-	-	-	-	-	-	-	-	-	-	-	-
Landscape - Contingency	13,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Mulch	15,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Lake Maintenance	14,400	3,125	-	-	-	-	-	-	-	-	-	-	-	3,125
Irrigation Repairs	5,750	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Field Expenditures</b>	<b>\$ 254,810</b>	<b>\$ 7,918</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>7,918</b>
<b>Amenity Center Expenditures</b>														
Facility Management	\$ 75,203	\$ 6,267	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	6,267
Facility Asst/Gate Monitor	17,000	2,124	-	-	-	-	-	-	-	-	-	-	-	2,124
Pool Attendants	40,754	-	-	-	-	-	-	-	-	-	-	-	-	-
Refuse Service	12,988	984	-	-	-	-	-	-	-	-	-	-	-	984
Security	25,000	800	-	-	-	-	-	-	-	-	-	-	-	800
Utilities	40,000	723	-	-	-	-	-	-	-	-	-	-	-	723
Recreation Passes	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	40,000	350	-	-	-	-	-	-	-	-	-	-	-	350
Janitorial	17,632	1,469	-	-	-	-	-	-	-	-	-	-	-	1,469
Pool Maintenance	21,735	1,811	-	-	-	-	-	-	-	-	-	-	-	1,811
Special Events	8,000	769	-	-	-	-	-	-	-	-	-	-	-	769
Operating Supplies	10,000	13,856	-	-	-	-	-	-	-	-	-	-	-	13,856
Pool Chemicals	25,000	2,086	-	-	-	-	-	-	-	-	-	-	-	2,086
Permit	500	-	-	-	-	-	-	-	-	-	-	-	-	-
Insurance	38,082	35,576	-	-	-	-	-	-	-	-	-	-	-	35,576
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal Amenity Expenditures</b>	<b>\$ 372,894</b>	<b>\$ 66,815</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>66,815</b>
<b>Total Operations &amp; Maintenance</b>	<b>\$ 627,704</b>	<b>\$ 74,733</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>74,733</b>
<b>Total Expenditures</b>	<b>\$ 782,013</b>	<b>\$ 104,022</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>104,022</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ 492,670</b>	<b>\$ (102,250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(102,250)</b>
<b>Other Financing Sources/Uses:</b>														
Transfer In/(Out)	\$ (492,670)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Other Financing Sources/Uses</b>	<b>\$ (492,670)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>-</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ (102,250)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>(102,250)</b>

**Rolling Hills**  
**Community Development District**  
**Long Term Debt Report**

Series 2015 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,500,000	
Interest Rate:	5.45%	
Maturity Date:	5/1/2037	
Bonds Outstanding - 12/10/2015		\$2,500,000
Less: Principal Payment - 5/1/16		(\$65,000)
Less: Special Call - 8/1/16		(\$30,000)
Less: Special Call - 11/1/16		(\$130,000)
Less: Special Call - 2/1/17		(\$10,000)
Less: Special Call - 5/1/17		(\$60,000)
Less: Principal Payment - 5/1/17		(\$65,000)
Less: Special Call - 8/1/17		(\$30,000)
Less: Principal Payment - 5/1/18		(\$60,000)
Less: Special Call - 11/1/18		(\$5,000)
Less: Principal Payment - 5/1/19		(\$65,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$70,000)
Less: Special Call - 8/1/20		(\$5,000)
Less: Principal Payment - 5/1/21		(\$70,000)
Less: Principal Payment - 5/1/22		(\$90,000)
Less: Principal Payment - 5/1/23		(\$80,000)
Less: Special Call - 11/1/23		(\$5,000)
Less: Principal Payment - 5/1/24		(\$80,000)
Less: Principal Payment - 5/1/25		(\$90,000)
<b>Current Bonds Outstanding</b>		<b>\$1,485,000</b>

Series 2015 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,930,000	
Interest Rate:	5.44%	
Maturity Date:	5/1/2037	
Bonds Outstanding - 12/10/2015		\$1,930,000
Less: Principal Payment - 5/1/17		(\$50,000)
Less: Special Call - 2/1/18		(\$5,000)
Less: Principal Payment - 5/1/18		(\$55,000)
Less: Special Call - 5/1/18		(\$170,000)
Less: Principal Payment - 5/1/19		(\$45,000)
Less: Special Call - 11/1/19		(\$5,000)
Less: Principal Payment - 5/1/20		(\$55,000)
Less: Principal Payment - 5/1/21		(\$50,000)
Less: Special Call - 5/1/21		(\$5,000)
Less: Principal Payment - 5/1/22		(\$60,000)
Less: Principal Payment - 5/1/23		(\$55,000)
Less: Special Call - 5/1/23		(\$5,000)
Less: Special Call - 11/1/23		(\$5,000)
Less: Principal Payment - 5/1/24		(\$60,000)
Less: Principal Payment - 5/1/25		(\$65,000)
<b>Current Bonds Outstanding</b>		<b>\$1,240,000</b>

Series 2015 A-3 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$3,850,000	
Interest Rate:	6.70%	
Maturity Date:	5/1/2037	
Bonds Outstanding - 12/10/2015		\$3,850,000
Less: Principal Payment - 5/1/17		(\$85,000)
Less: Principal Payment - 5/1/18		(\$90,000)
Less: Principal Payment - 5/1/19		(\$100,000)
Less: Principal Payment - 5/1/20		(\$105,000)
Less: Refunded with Series 2020 - 10/20/20	Tapped into Reserves	(\$1,100,000)
Less: Principal Payment - 5/1/21		(\$75,000)
Less: Special Call - 11/1/21		(\$5,000)
Less: Srefunded with Series 2022- 2/1/22		(\$1,890,000)
Less: Principal Payment - 5/1/22		(\$20,000)
Less: Principal Payment - 5/1/23		(\$15,000)
Less: Principal Payment - 5/1/24		(\$15,000)
Less: Principal Payment - 5/1/25		(\$15,000)
<b>Current Bonds Outstanding</b>		<b>\$335,000</b>

**Rolling Hills**  
**Community Development District**  
**Long Term Debt Report**

Series 2020 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$2,625,000	
Reserve Fund Requirement:	100% of MADS	
Interest Rate:	3.375%	\$235,000.00
Maturity Date:	May 1, 2025	
Interest Rate:	3.875%	\$285,000.00
Maturity Date:	May 1, 2030	
Interest Rate:	4.625%	\$805,000.00
Maturity Date:	May 1, 2040	
Interest Rate:	4.875%	\$1,300,000.00
Maturity Date:	May 1, 2050	
Bonds outstanding - 10/20/2020		\$2,625,000
Less: Principal Payment - 5/1/21		(\$40,000)
Less: Principal Payment - 5/1/22		(\$45,000)
Less: Principal Payment - 5/1/23		(\$50,000)
Less: Principal Payment - 5/1/24		(\$50,000)
Less: Principal Payment - 5/1/25		(\$50,000)
<b>Current Bonds Outstanding:</b>		<b>\$2,390,000</b>

Series 2020 A-2 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$1,840,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	4.75%	
Maturity Date:	May 1, 2030	
Bonds outstanding - 10/20/2020		\$1,840,000
Less: Principal Payment - 5/1/22		(\$425,000)
Less: Principal Payment - 8/1/22		(\$25,000)
Less: Principal Payment - 11/1/23		(\$180,000)
Less: Principal Payment - 2/1/24		(\$10,000)
Less: Principal Payment - 5/1/24		(\$595,000)
Less: Principal Payment - 8/1/24		(\$25,000)
Less: Principal Payment - 2/1/25		(\$580,000)
<b>Current Bonds Outstanding:</b>		<b>\$0</b>

Series 2022 A-1 Capital Improvement Refunding Bonds		
Original Issue Amount:	\$6,130,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.125%	\$625,000.00
Maturity Date:	May 1, 2027	
Interest Rate:	3.400%	\$725,000.00
Maturity Date:	May 1, 2032	
Interest Rate:	3.750%	\$1,935,000.00
Maturity Date:	May 1, 2042	
Interest Rate:	4.000%	\$2,845,000.00
Maturity Date:	May 1, 2052	
Bonds outstanding - 2/28/2022		\$6,130,000
Less: Principal Payment - 5/1/23		(\$115,000)
Less: Principal Payment - 5/1/24		(\$120,000)
Less: Principal Payment - 5/1/25		(\$125,000)
<b>Current Bonds Outstanding:</b>		<b>\$5,770,000</b>

Series 2022 A-2 Capital Improvement Revenue and Refunding Bonds		
Original Issue Amount:	\$4,740,000	
Reserve Fund Requirement:	100% of Annual Interest	
Interest Rate:	3.650%	
Maturity Date:	May 1, 2032	
Bonds outstanding - 2/28/2022		\$4,740,000
Less: Principal Payment - 5/1/24		(\$185,000)
Less: Principal Payment - 8/1/24		(\$245,000)
Less: Principal Payment - 11/1/24		(\$340,000)
Less: Principal Payment - 2/1/25		(\$330,000)
Less: Principal Payment - 5/1/25		(\$330,000)
Less: Principal Payment - 8/1/25		(\$125,000)
<b>Current Bonds Outstanding:</b>		<b>\$3,185,000</b>

*B.*

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT

### Fiscal Year 2026 Assessments Receipts Summary

ASSESSED	# O&M UNITS ASSESSED	SERIES 2015A-1 DEBT ASSESSED	SERIES 2015A-2 DEBT ASSESSED	SERIES 2015A-3 DEBT ASSESSED	SERIES 2020A-1 DEBT ASSESSED	SERIES 2022A-1 DEBT ASSESSED	FY26 O&M ASSESSED	TOTAL ASSESSED
ASSESSED REVENUE TAX ROLL	761	172,800.58	136,800.46	40,698.47	165,981.32	348,112.12	1,266,080.27	2,130,473.20

DUE / RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
TAX ROLL DUE / RECEIVED	42,552.15	33,687.12	10,022.00	40,872.91	85,722.64	311,772.37	524,629.19
BALANCE DUE	130,248.43	103,113.34	30,676.47	125,108.41	262,389.48	954,307.89	1,605,844.01

(1) Series 2020A-2 and 2022A-2 Bonds are to be paid off at closing and are invoiced semi-annually for remaining interest due

SUMMARY OF TAX ROLL RECEIPTS								
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2015A-1 DEBT RECEIVED	SERIES 2015A-2 DEBT RECEIVED	SERIES 2015A-3 DEBT RECEIVED	SERIES 2020A-1 DEBT RECEIVED	SERIES 2022A-1 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/6/2025	464.93	368.07	109.50	446.59	936.62	3,406.49	5,732.20
2	11/13/2025	2,658.19	2,104.40	626.06	2,553.29	5,355.00	19,476.08	32,773.02
3	11/24/2025	39,429.03	31,214.65	9,286.43	37,873.04	79,431.01	288,889.80	486,123.97
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
		-	-	-	-	-	-	
TOTAL RECEIVED TAX ROLL		42,552.15	33,687.12	10,022.00	40,872.91	85,722.64	311,772.37	524,629.19

[illegible]

*C.*

**Rolling Hills**  
COMMUNITY DEVELOPMENT DISTRICT

**Fiscal Year 2026**  
Check Register

<i>Date</i>	<i>check #'s</i>	<i>Amount</i>
10/1-10/31	3627-3655	\$141,833.42
ACH	80021	\$3,486.55
<b>TOTAL</b>		<b>\$145,319.97</b>





AP300R	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN 12/01/25		PAGE 2	
*** CHECK DATES 10/01/2025 - 10/31/2025 ***														
ROLLING HILLS GENERAL FUND														
BANK A ROLLING HILLS GF														
CHECK DATE	VEND#	.....INVOICE.....		...EXPENSED TO...			VENDOR NAME		STATUS	AMOUNT	....CHECK.....			
		DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS			AMOUNT		#	
10/10/25	00197	10/08/25	984349	202510	330-57200-46000	REP BROKEN WATER PIPE			*	350.00				
ALL FLOW SERVICES, INC.											350.00	003635		
10/10/25	00137	10/09/25	10092025	202510	330-57200-49400	EVENT ENTERTAINMENT			*	600.00				
		10/09/25	10092025	202510	330-57200-49400	EVENT ENTERTAINMENT			V	600.00-				
ADONIS BOYD											.00	003636		
10/10/25	00061	9/04/25	84957412	202509	330-57200-41500	SEP 25 - TV/INTERNET			*	332.54				
COMCAST											332.54	003637		
10/14/25	00026	2/13/25	705	202501	330-57200-34500	JAN 25 - ADMIN FEE			*	100.00				
		2/13/25	705	202501	330-57200-34500	JAN 25 - SCHEDULING			*	85.00				
		10/08/25	1056	202509	330-57200-34500	SEP 25 - ADMIN FEE			*	97.50				
		10/08/25	1056	202509	330-57200-34500	SEP 25 - SCHEDULING			*	85.00				
CLAY COUNTY SHERIFFS OFFICE											367.50	003638		
10/14/25	00053	10/02/25	2025-304	202510	310-51300-48000	NOTICE OF MEETINGS			*	47.25				
CLAY TODAY											47.25	003639		
10/14/25	00097	10/03/25	10032025	202510	330-57200-34500	SECURITY			*	200.00				
		10/10/25	10102025	202510	330-57200-34500	SECURITY			*	200.00				
JEFFREY DEESE											400.00	003640		
10/14/25	00199	8/20/25	16018-5	202508	300-13100-10000	ADAPTERS BALANCE			*	2,697.00				
DESTINY ELECTRIC											2,697.00	003641		
10/14/25	00037	9/19/25	29745	202510	310-51300-45000	FY26 INSURANCE			*	10,901.00				
		9/19/25	29745	202510	330-57200-45000	FY26 INSURANCE			*	35,576.00				
EGIS INSURANCE & RISK ADVISORS											46,477.00	003642		
10/14/25	00050	10/01/25	93006	202510	310-51300-54000	FY26 SPECIAL DISTRICT FEE			*	175.00				
FLORIDACOMMERCE											175.00	003643		
ROLL ROLLING HILLS PPOWERS														



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
10/27/25	00109	10/23/25 17	202510 310-51300-49000		*	100.00	
		AMORT SCH - 2015A1 11.1					
		10/23/25 17	202510 310-51300-49000		*	100.00	
		AMORT SCH - 2015A2 11.1					
		10/23/25 17	202510 310-51300-49000		*	100.00	
		AMORT SCH - 2015A3 11.1					
DISCLOSURE SERVICES, LLC							300.00 003650
10/27/25	00200	10/06/25 10002	202510 330-57200-49000		*	13,856.00	
		LIGHTING CLBH,MON,CTRL BX					
GLOW BUG LLC							13,856.00 003651
10/27/25	00080	9/17/25 6054	202509 310-51300-31100		*	2,375.00	
		SEP 25 - ENGINEERING SVCS					
HADDEN ENGINEERING, INC.							2,375.00 003652
10/27/25	00057	10/21/25 2064595	202509 320-53800-46400		*	1,025.00	
		SEP 25 - WATER MGMT					
		10/22/25 2068604	202510 320-53800-46400		*	1,025.00	
		OCT 25 - WATER MGMT					
THE LAKE DOCTORS, INC.							2,050.00 003653
10/27/25	00149	10/20/25 13129563	202510 330-57200-52100		*	1,112.50	
		BLEACH MINIBULK/POOL ACID					
		10/20/25 13129563	202510 330-57200-52100		*	973.75	
		BLEACH MINIBULK/POOL ACID					
POOLSURE							2,086.25 003654
10/27/25	00060	10/16/25 578	202509 330-57200-46000		*	1,664.36	
		SEP 25 - FACILITY MAINT					
		10/16/25 578	202509 320-53800-46000		*	1,422.41	
		SEP 25 - REPAIR MAINT					
		10/16/25 578	202509 330-57200-52000		*	897.45	
		SEP 25 - OPERATING SUPPL					
		10/21/25 579	202510 330-57200-49400		*	418.59	
		HALLOWEEN EVENT					
RIVERSIDE MANAGEMENT SERVICES, INC.							4,402.81 003655
TOTAL FOR BANK A						141,833.42	

ROLL ROLLING HILLS PPOWERS

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
10/27/25	00027	9/30/25 SEP 25	202509 320-53800-43000		*	219.47	
		SEP 25 - ELECTRIC					
		9/30/25 SEP 25	202509 330-57200-43000		*	3,267.08	
		SEP 25 - ELECTRIC					
				CLAY ELECTRIC COOPERATIVE, INC			3,486.55 080021
						TOTAL FOR BANK Z	3,486.55
						TOTAL FOR REGISTER	145,319.97

# Rolling Hills

## Utility Schedule

### Clay Electric Cooperative

Account #	Service Address	Sep-25
7182249	2404 Rolling View Blvd #1	\$ 57.60
7751951	3212 Bradley Creek Pkwy - Amenity Ctr	\$ 3,267.08
7755259	3236 Bradley Creek Pwky - #1	\$ 42.64
7755275	3314 Ridgeview Dr #1	\$ 46.64
7755283	2448 Rolling View Blvd	\$ 72.59
		<b>\$ 3,486.55</b>

Vendor #27	
001.320.53800.43000	\$ 219.47
001.330.57200.43000	<u>\$ 3,267.08</u>
	<b>\$ 3,486.55</b>

On Autopay



**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

Member Name **ROLLING HILLS VENTURE**

LLC

Account # **7182249**

Trustee District: **06**

Statement Date: **09/25/2025**

Current Bill Due Date: **10/16/2025**

Previous Balance \$57.24

Payment Received 09/16/25 -\$57.24

**Balance Forward \$0.00**

**Current Charges Due 10/16/25 \$57.60**



## Important Messages

September is one of our most active hurricane months. Will you be prepared if one threatens our area? Visit our Storm Center online for preparation and safety tips and other information.

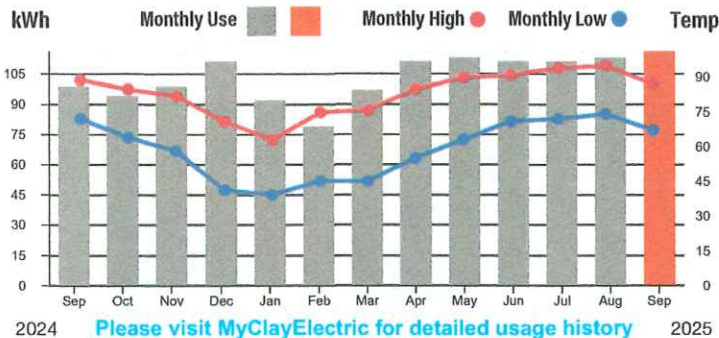
What temperature do you set your thermostat? We recommend the Energy Star standard of 78 degrees. For every degree below 78, it can add 4 percent onto your electric bill.

View your daily energy use with your MyClayElectric app.

**AutoPay  
Amount Due**  
  
**\$57.60**  
  
**Bank Draft  
Scheduled For  
10/16/2025**

**Service Address: # 1 - 2404 ROLLING VIEW BLVD**

Rate Schedule Description	Meter No.	Reading Dates From To	Readings Previous Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151840010	08/24/25 09/23/25	9129 9245	1	116



## Current Service Detail

Access Charge		\$37.00
Energy Charge	116 kWh @ 0.0843	\$9.78
Power Cost Adjustment	116 kWh @ 0.0290	\$3.36
FLA Gross Receipts Tax		\$1.28
Florida State Sales Tax		\$3.57
Clay County Sales Tax		\$0.77
Clay Co Public Ser Utility Tax		\$1.84
<b>Total Current Charges for this Location</b>		<b>\$57.60</b>

**KEEP  
SEND**

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**Clay Electric Cooperative, Inc.**

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PO Box 308

Keystone Heights, FL 32656-0308

**PAY YOUR BILL 24/7**

**ONLINE:** Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6765 0 MB 0.672  
ROLLING HILLS VENTURE LLC  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6765  
C-19

Account Number	7182249
Current Charges Due 10/16/25	\$57.60
Bank Draft scheduled for 10/16/25	\$57.60



**CLAY ELECTRIC COOPERATIVE**  
**PO BOX 308**  
**KEYSTONE HEIGHTS, FL 32656-0308**

18



07182249

0000057604





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## CONTACT US

Phone: 800-224-4917

Web: [ClayElectric.com](http://ClayElectric.com)

Mailing: PO Box 308


Keystone Heights, FL 32656

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- Sign up for text messages
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Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755283

Trustee District:

06

Statement Date:

09/25/2025

Current Bill Due Date:

10/16/2025

Previous Balance

\$66.78

Payment Received 09/16/25

-\$66.78

Balance Forward

\$0.00

Current Charges Due 10/16/25

\$72.59

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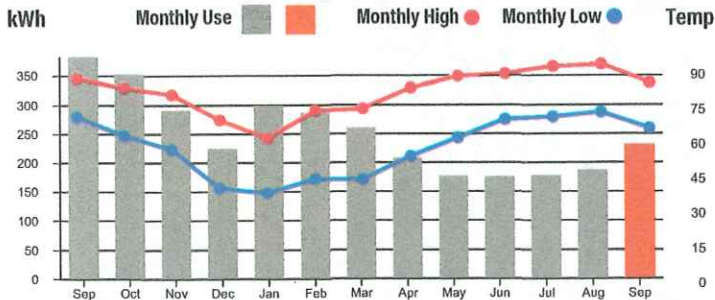
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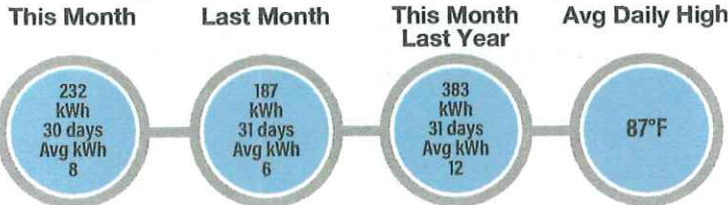


Service Address: 2448 ROLLING VIEW BLVD

Rate Schedule Description	Meter No.	Reading Dates From	Reading Dates To	Readings Previous	Readings Present	Multiplier	kWh Usage
GENERAL SERVICE-NON DEMAND	151840032	08/24/25	09/23/25	35048	35280	1	232



2024 Please visit [MyClayElectric](http://MyClayElectric.com) for detailed usage history 2025



## Current Service Detail

Access Charge		\$37.00
Energy Charge	232 kWh @ 0.0843	\$19.56
Power Cost Adjustment	232 kWh @ 0.0290	\$6.73
FLA Gross Receipts Tax		\$1.62
Florida State Sales Tax		\$4.51
Clay County Sales Tax		\$0.97
Clay Co Public Ser Utility Tax		\$2.20
<b>Total Current Charges for this Location</b>		<b>\$72.59</b>



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PO Box 308

Keystone Heights, FL 32656-0308

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ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755283
Current Charges Due 10/16/25	\$72.59
Bank Draft scheduled for 10/16/25	\$72.59



CLAY ELECTRIC COOPERATIVE  
PO BOX 308  
KEYSTONE HEIGHTS, FL 32656-0308

18



07755283

0000072595



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Visit us online at [ClayElectric.com](http://ClayElectric.com)  
Toll Free: (800)-224-4917

**Member Name** ROLLING HILLS CDD  
**Account #** 7751951  
**Trustee District:** 06  
**Statement Date:** 09/25/2025  
**Current Bill Due Date:** 10/16/2025

Previous Balance	\$3,803.78
Payment Received 09/16/25	-\$3,803.78
<b>Balance Forward</b>	<b>\$0.00</b>
<b>Current Charges Due 10/16/25</b>	<b>\$3,267.08</b>

### Important Messages

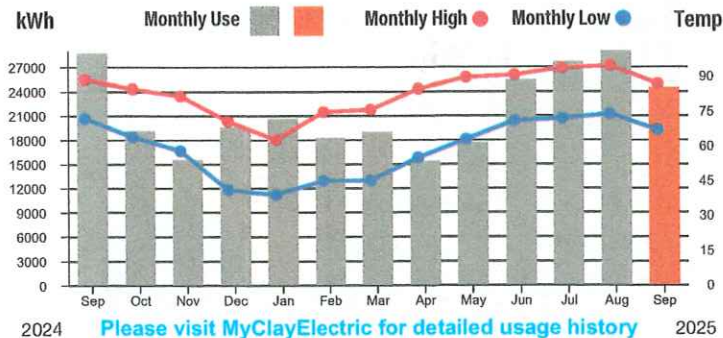
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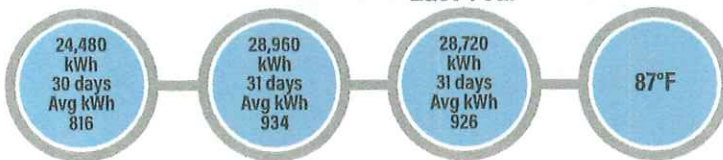


**Service Address: 3212 BRADLEY CREEK PKWY AMENITY CENTER**

Rate Schedule Description	Meter No.	Reading Dates From	To	Readings Previous	Present	Multiplier	kWh Usage
GENERAL SERVICE DEMAND	152192920	08/24/25	09/23/25	23267	23573	80	24,480



**This Month** **Last Month** **This Month Last Year** **Avg Daily High**



### Current Service Detail

Access Charge		\$80.00
Energy Charge	24,480 kWh @ 0.0620	\$1,517.76
Power Cost Adjustment	24,480 kWh @ 0.0290	\$709.92
Demand Charge	64.640 KW @ 4.3500	\$281.18
Indiv. Outdoor Light-Large (Qty: 7)		\$72.45
Indiv. Outdoor Light-Small (Qty: 15)		\$106.50
Individual Pole Charge (Qty: 22)		\$77.00
Light PCA		\$21.72
FLA Gross Receipts Tax		\$73.47
Florida State Sales Tax		\$198.98
Florida State Sales Tax (6%)		\$4.62
Clay County Sales Tax		\$44.10
Clay Co Public Ser Utility Tax		\$79.38
<b>Total Current Charges for this Location</b>		<b>\$3,267.08</b>

**KEEP SEND**

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**PO Box 308**  
**Keystone Heights, FL 32656-0308**

**PAY YOUR BILL 24/7**

**ONLINE:** Check or credit/debit card at [ClayElectric.com](http://ClayElectric.com) or download the mobile app.



6766 0 MB 0.672  
ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

5 6766  
C-19

<b>Account Number</b>	<b>7751951</b>
<b>Current Charges Due 10/16/25</b>	<b>\$3,267.08</b>
<b>Bank Draft scheduled for 10/16/25</b>	<b>\$3,267.08</b>



**CLAY ELECTRIC COOPERATIVE**  
**PO BOX 308**  
**KEYSTONE HEIGHTS, FL 32656-0308**

18



07751951

0003267085





# Clay Electric Cooperative, Inc.

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## CONTACT US

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Web: ClayElectric.com

Mailing: PO Box 308


Keystone Heights, FL 32656

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Sign up for

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Visit us online at ClayElectric.com  
Toll Free: (800)-224-4917

Member Name

ROLLING HILLS CDD

Account #

7755259

Trustee District:

06

Statement Date:

09/25/2025

Current Bill Due Date:

10/16/2025

Previous Balance

\$42.64

Payment Received 09/16/25

-\$42.64

Balance Forward

\$0.00

Current Charges Due 10/16/25

\$42.64

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Service Address: # 1 - 3236 BRADLEY CREEK PKWY

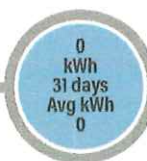
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	151839087	08/24/25	09/23/25	1775	1775	1	0

This Month

Last Month

This Month  
Last Year

Avg Daily High



## Current Service Detail

Access Charge	\$37.00
FLA Gross Receipts Tax	\$0.95
Florida State Sales Tax	\$2.64
Clay County Sales Tax	\$0.57
Clay Co Public Ser Utility Tax	\$1.48
<b>Total Current Charges for this Location</b>	<b>\$42.64</b>

KEEP  
SEND

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ROLLING HILLS CDD  
5385 N NOB HILL RD  
SUNRISE FL 33351-0000

Account Number	7755259
Current Charges Due 10/16/25	\$42.64
Bank Draft scheduled for 10/16/25	\$42.64

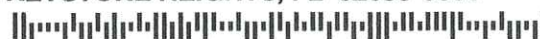


CLAY ELECTRIC COOPERATIVE

PO BOX 308

KEYSTONE HEIGHTS, FL 32656-0308

18



07755259 0000042648




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 <p><b>Auto Pay</b> Free recurring payments from checking/savings or from a credit/debit card. Enroll at ClayElectric.com.</p>	 <p><b>By Phone</b> Free with checking/savings account, or credit/debit card. Call (855) 939-3840.</p>	 <p><b>Online</b> Free with checking/savings account, or credit/debit card. Visit ClayElectric.com.</p>	 <p><b>Pay Stations</b> \$1.50 service fee** cash payments only. Visit ClayElectric.com for a list of authorized pay stations.</p>	 <p><b>Mail</b> Mail check or money order to: Clay Electric Cooperative P.O. Box 308 Keystone Heights, FL 32656</p>
--	---	--	--	--


**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

 Visit us online at ClayElectric.com  
 Toll Free: (800)-224-4917

**Member Name**
**ROLLING HILLS CDD**
**Account #**
**7755275**
**Trustee District:**
**06**
**Statement Date:**
**09/25/2025**
**Current Bill Due Date:**
**10/16/2025**

Previous Balance

\$46.64

Payment Received 09/16/25

-\$46.64

**Balance Forward**
**\$0.00**
**Current Charges Due 10/16/25**
**\$46.64**

## Important Messages

September is one of our most active hurricane months. Will you be prepared if one threatens our area? Visit our Storm Center online for preparation and safety tips and other information.

What temperature do you set your thermostat? We recommend the Energy Star standard of 78 degrees. For every degree below 78, it can add 4 percent onto your electric bill.

View your daily energy use with your MyClayElectric app.

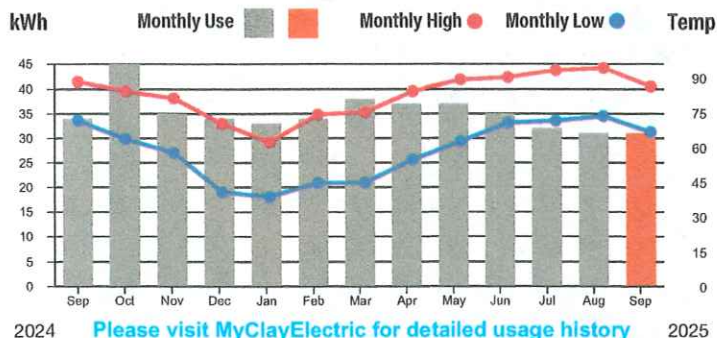
**AutoPay  
Amount Due**

**\$46.64**

**Bank Draft  
Scheduled For  
10/16/2025**

## Service Address: # 1 - 3314 RIDGEVIEW DR

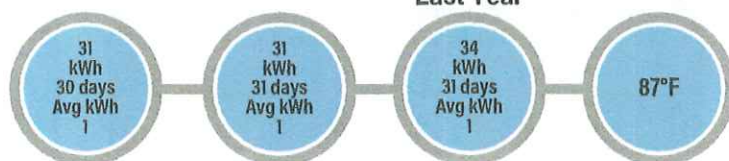
Rate Schedule Description	Meter No.	Reading Dates		Readings		Multiplier	kWh Usage
		From	To	Previous	Present		
GENERAL SERVICE-NON DEMAND	152012414	08/24/25	09/23/25	1676	1707	1	31



## Current Service Detail

Access Charge		\$37.00
Energy Charge	31 kWh @ 0.0843	\$2.61
Power Cost Adjustment	31 kWh @ 0.0290	\$0.90
FLA Gross Receipts Tax		\$1.04
Florida State Sales Tax		\$2.89
Clay County Sales Tax		\$0.62
Clay Co Public Ser Utility Tax		\$1.58
<b>Total Current Charges for this Location</b>		<b>\$46.64</b>

**This Month** **Last Month** **This Month Last Year** **Avg Daily High**


**KEEP  
SEND**

By accepting service from Clay Electric, you acknowledge that you have reviewed and accepted all of Clay Electric's Bylaws, Board policies and standards of service and agree to abide by them. Billings not paid in full will incur a late charge of \$5.00 or 5% of the delinquent amount (whichever is greater) that will be added to your account.


**Clay Electric Cooperative, Inc.**

A Touchstone Energy® Cooperative

**PO Box 308**
**Keystone Heights, FL 32656-0308**
**PAY YOUR BILL 24/7**

**ONLINE:** Check or credit/debit card at ClayElectric.com or download the mobile app.



ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-0000

**Account Number**
**7755275**
**Current Charges Due 10/16/25**
**\$46.64**
**Bank Draft scheduled for 10/16/25**
**\$46.64**

**CLAY ELECTRIC COOPERATIVE**
**PO BOX 308**

18

**KEYSTONE HEIGHTS, FL 32656-0308**


07755275

0000046649





# Clay Electric Cooperative, Inc.

A Touchstone Energy® Cooperative 

## CONTACT US

Phone: 800-224-4917

Web: ClayElectric.com

Mailing: PO Box 308


Keystone Heights, FL 32656

## Download the MyClayElectric app to:

- Report outdoor light problems
- View & print statements
- Monitor energy use
- Sign up for text messages
- Update your contact information

## Power out? Follow these steps:

- Check your fuses & breakers to ensure the problem is not within your electrical system
- If the outage is not within your system, please call 855-939-3840 or use the MyClayElectric app
- Stay away from downed power lines




Sign up for

## AutoPay

AutoPay offers the convenience of having your electric bill payment automatically withdrawn from your bank account on the payment due date. You don't have to worry about mail delivery, and you can be assured that your monthly payment will be credited to your account on time. If you have a current bill that is due, you will need to go ahead and pay that one as you traditionally would. The automatic payment will begin on the next billing cycle. Sign up by logging in to your MyClayElectric account.

**Set it and forget it.**



## Hurricane Season

June 1- Nov. 30

**This year's hurricane season is predicted to be more active than usual. Make sure you're ready and have a plan in place.**

**Get a copy of our free preparedness guide at**  
[ClayElectric.com/storm-center](http://ClayElectric.com/storm-center)

## DEFINITIONS:

**Access Charge:** The Access Charge recovers some of the fixed costs that come directly from serving an individual member, regardless of how much electricity is used. These costs include the cost of the meter, wire and other equipment used to deliver electricity to the home or business, as well as meter reading technology and billing expenses. All utilities have some type of an access charge.

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Free with checking/savings account, or credit/debit card. Call (855) 939-3840.



**Online**  
Free with checking/savings account, or credit/debit card. Visit ClayElectric.com.



**Pay Stations**  
\$1.50 service fee\*\* cash payments only. Visit ClayElectric.com for a list of authorized pay stations.



**Mail**  
Mail check or money order to: Clay Electric Cooperative P.O. Box 308 Keystone Heights, FL 32656



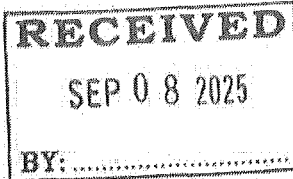
# Rolling Hills

*Utility Schedule*

## ***Clay County Utility Authority***

NEW ACCT #	Account #	Service Address		Aug-25
A00014425	00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	158.30
A00014426	00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	371.24
A00015008	00253042	3212-3 Bradley Creek Pkwy - Irr	\$	2,016.84
A00015287	00256584	3215-2 Bradley Creek Pkwy - Irr	\$	1,241.48
A00015577	00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	365.13
				<hr/>
			\$	4,152.99

Vendor #16	
001.320.53800.43100	\$ 3,787.86
001.330.57200.43100	\$ 365.13
	<hr/>
	\$ 4,152.99

**Account Summary:**

Thank you for keeping your account current!

Previous Statement Balance	\$198.17
Payments	\$198.17
Current Charges Due 09/23/2025	\$371.24
<b>Total Amount Due</b>	<b>\$371.24</b>

3176 Old Jennings Road, Middleburg, FL 32068-3907

**Account Information**

Bill Date: 09/02/25      Billing Cycle: 1  
 Account Number: A00014426  
 Rolling Hills CDD  
 3212 -2 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
 (904) 272-5999

All accounts not paid by due date  
 are subject to a \$3.42 late fee.

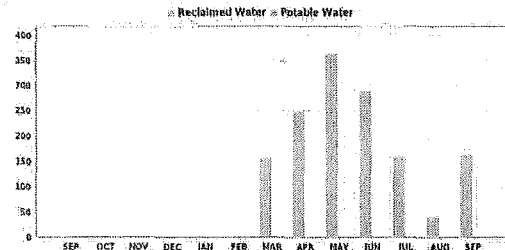
Email  
 billing@clayutility.org

Online  
<https://www.clayutility.org/>

X  
 @CCUA

f Facebook  
 CCUAFL

Current Charges	Rate	Usage	Total
	Reclaimed		
Reuse Base Charge			\$158.30
Reuse Water Usage - Tier 1	\$0.98	116 kGal	\$113.68
Reuse Water Usage - Tier 2	\$1.91	38.7 kGal	\$73.92
Reuse Water Usage - Tier 3	\$2.89	8.767 kGal	\$25.34
<b>Total Current Charges</b>			<b>\$371.24</b>

**Usage Profile** (KGAL = 1,000 gallons)**Meter Readings****Reclaimed Water**

Read Dates: 07/31/25 - 08/29/25

Days: 29

Meter	Previous Read	Current Read
91332609	8,595,794	8,759,261

**Message Board**Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999.

Retain this portion for your records.

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**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

Bill Date: 09/02/25  
 Due Date: 09/23/25  
 Account Number: A00014426  
 Service Address: 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation,  
 Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$371.24**

Donate to Lend a Helping Hand Program:

☐ \$1   ☐ \$5   ☐ \$10   ☐ Other \_\_\_\_

AY10902B  
 2000000689 26/1



ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00014426 0000037124 092325 0 0 4



3176 Old Jennings Road, Middleburg, FL 32068-3907

### Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$2,639.86
Payments	\$2,639.86
Current Charges Due 09/23/2025	\$2,016.84
<b>Total Amount Due</b>	<b>\$2,016.84</b>

### Account Information

Bill Date: 09/02/25 Billing Cycle: 1  
 Account Number: A00015008  
 Rolling Hills CDD  
 3212 -3 Bradley Creek Pkwy Irrigation, Green  
 Cove Springs

Customer Service (8am-5pm M-F)  
 (904) 272-5999

All accounts not paid by due date  
 are subject to a \$3.42 late fee.

Email  
 billing@clayutility.org

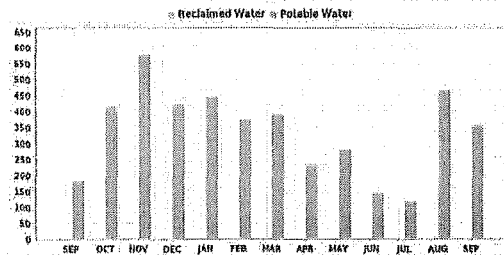
Online  
<https://www.clayutility.org/>

X  
 @CCUA

f Facebook  
 CCUAFL

Current Charges	Rate	Usage	Total
<b>Water</b>			
Potable Base Charge			\$104.83
Potable Water Usage - Tier 1	\$1.81	74.7 kGal	\$135.21
Potable Water Usage - Tier 2	\$5.37	112 kGal	\$601.44
Potable Water Usage - Tier 3	\$6.95	168,941 kGal	\$1,174.14
AWS Surcharge			\$1.22
<b>Total Current Charges</b>			<b>\$2,016.84</b>

### Usage Profile (KGAL = 1,000 gallons)



### Meter Readings

#### Other Meter

Read Dates: 07/31/25 - 08/28/25 Days: 28  
 Meter Previous Read Current Read  
 91663339 13,131,255 13,486,896

### Message Board

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Clay County Utility Authority  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

Bill Date: 09/02/25  
 Due Date: 09/23/25  
 Account Number: A00015008  
 Service Address: 3212 -3 Bradley Creek Pkwy Irrigation, Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$2,016.84**

Donate to Lend a Helping Hand Program:

☐ \$1 ☐ \$5 ☐ \$10 ☐ Other \_\_\_\_\_

AY10902B  
 2000000690 26/2

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015008 0000201684 092325 0 0 1



3176 Old Jennings Road, Middleburg, FL 32068-3907

## Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$392.04
Payments	-\$392.04
Current Charges Due 09/23/2025	\$365.13
<b>Total Amount Due</b>	<b>\$365.13</b>

## Account Information

Bill Date: 09/02/25 Billing Cycle: 1  
 Account Number: A00015577  
 Rolling Hills CDD  
 3212 -4 Bradley Creek Pkwy Resident's Club,  
 Green Cove Springs

Customer Service (8am-5pm M-F)  
 (904) 272-5999

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 are subject to a \$3.42 late fee.

Email  
 billing@clayutility.org

Online  
<https://www.clayutility.org/>

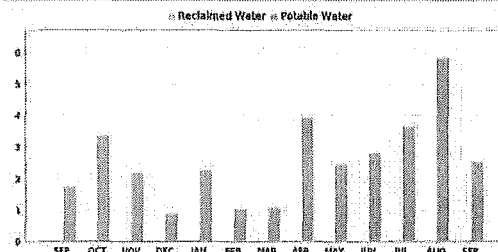
X  
 @CCUA

Facebook  
 CCUAFL

Current Charges	Rate	Usage	Total
<b>Water</b>			
Potable Base Charge			\$104.83
Potable Water Usage - Tier 1	\$2.71	2.53 kGal	\$6.86
AWS Surcharge			\$1.22
<b>Sewer</b>			
Sewer Base Charge			\$238.51
Sewer Usage Charge - Tier 1	\$5.42	2.53 kGal	\$13.71
<b>Total Current Charges</b>			<b>\$365.13</b>

## Usage Profile

(KGAL = 1,000 gallons)



## Meter Readings

### Water Meter

Read Dates: 07/31/25 - 08/28/25

Days: 28

Meter

Previous Read

Current Read

70003704

43,658

43,911

## Message Board

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**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

Bill Date: 09/02/25  
 Due Date: 09/23/25  
 Account Number: A00015577  
 Service Address: 3212 -4 Bradley Creek Pkwy Resident's Club, Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$365.13**

Donate to Lend a Helping Hand Program:

☐ \$1 ☐ \$5 ☐ \$10 ☐ Other \_\_\_\_\_

AY10902B  
 2000000691 26/3

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015577 0000036513 092325 0 0 9



3176 Old Jennings Road, Middleburg, FL 32068-3907

### Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$2,430.29
Payments	-\$2,430.29
Current Charges Due 09/23/2025	\$1,241.48
<b>Total Amount Due</b>	<b>\$1,241.48</b>

### Account Information

Bill Date: 09/02/25 Billing Cycle: 1  
 Account Number A00015287  
 Rolling Hills CDD  
 3215 -2 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
 (904) 272-5999

All accounts not paid by due date  
 are subject to a \$3.42 late fee.

Email  
 billing@clayutility.org

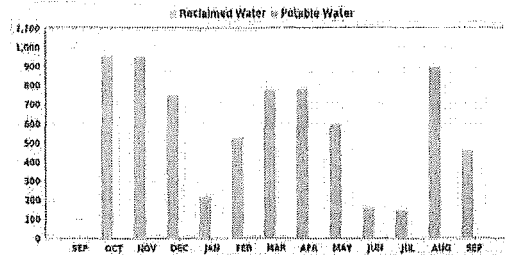
Online  
<https://www.clayutility.org/>

X  
 @CCUA

Facebook  
 CCUAFL

Current Charges	Rate	Usage	Total
	Reclaimed		
Reuse Base Charge			\$158.30
Reuse Water Usage - Tier 1	\$0.98	112 kGal	\$109.76
Reuse Water Usage - Tier 2	\$1.91	37.3 kGal	\$71.24
Reuse Water Usage - Tier 3	\$2.89	312.172 kGal	\$902.18
<b>Total Current Charges</b>			<b>\$1,241.48</b>

### Usage Profile (KGAL = 1,000 gallons)



### Meter Readings

#### Reclaimed Water

Read Dates: 07/31/25 - 08/28/25

Days: 28

Meter  
 91332608

Previous Read  
 13,702,286

Current Read  
 14,163,758

### Message Board

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Clay County Utility Authority  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

Bill Date: 09/02/25  
 Due Date: 09/23/25  
 Account Number: A00015287  
 Service Address: 3215 -2 Bradley Creek Pkwy Reclaimed Irrigation,  
 Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$1,241.48**

Donate to Lend a Helping Hand Program:

☐ \$1 ☐ \$5 ☐ \$10 ☐ Other \_\_\_\_\_

AY10902B  
 2000000692 26/4

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015287 0000124148 092325 0 0 7



3176 Old Jennings Road, Middleburg, FL 32068-3907

# Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$158.30
Payments	\$158.30
Current Charges Due 09/23/2025	\$158.30
<b>Total Amount Due</b>	<b>\$158.30</b>

## Account Information

Bill Date: 09/02/25 Billing Cycle: 1  
 Account Number A00014425  
 Rolling Hills CDD  
 3212 -1 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
 (904) 272-5999

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Email  
 billing@clayutility.org

Online  
<https://www.clayutility.org/>

X  
 @CCUA

Facebook  
 CCUAFL

Current Charges	Rate	Usage	Total
	Reclaimed		
Reuse Base Charge			\$158.30
<b>Total Current Charges</b>			<b>\$158.30</b>

## Meter Readings

### Reclaimed Water

Read Dates: 07/31/25 - 08/28/25	Days: 28
Meter	Previous Read
68272411	7,391,465
	Current Read
	7,391,465

## Message Board

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 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

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 Due Date: 09/23/25  
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 Green Cove Springs

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**Total Amount Due \$158.30**

Donate to Lend a Helping Hand Program:  
☐ \$1 ☐ \$5 ☐ \$10 ☐ Other \_\_\_\_\_

AY10902B  
 2000000693 26/5

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00014425 0000015830 092325 0 0 6

Jeffrey Deese

jadeese@claysheriff.com

# CCSO OFF-DUTY INVOICE

INVOICE DATE

DATE: 9-5-25

**TO:**

Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

**FOR:**

## Property Manager

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
9-5-25	Neighborhood Patrol/ Security		4.0	50.00	200.00
	Patrolled entire development				
	Checked amenity area, clubhouse area				
	Checked both construction areas				
	Patrolled entire development.				
	Checked the area on side of highway,				
DEPUTY SIGNATURE:				TOTAL	200.00

Make all checks payable to Jeffrey Deese

Thank you for your business!

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!



# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**  
**REF/PO #:**

UG103664  
 UG0000180108  
 09/19/2025  
**\$983.95**

Page 1 of 1

**DUE DATE:**  
**Due Upon Receipt**



DATE	DESCRIPTION	REFERENCE	RATE	QTY	AMOUNT
9/19/25	(0000) CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$6.50				\$1.06
	<b>SITE TOTAL</b>				<b>\$1.06</b>
	(0001) ROLLING HILLS CDD 3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS FL  Serv #001 COMM FL WASTE PERM BYD				
9/19/25	TRASH STANDARD SERVICE Oct 01/25 - Oct 31/25		\$529.51	1.00	\$529.51
9/19/25	FUEL SURCHARGE				\$310.03
9/19/25	CLAY COUNTY FRAN FEE 16.3% at 16.300% on \$839.54				\$136.85
	<b>SITE TOTAL</b>				<b>\$976.39</b>
9/19/25	(0000) ADMIN FEE	SC303061			\$6.50
	<b>SITE TOTAL</b>				<b>\$6.50</b>

**Notes:**

Due to increased costs, your next invoice may reflect a price increase.

**RECEIVED**

SEP 29 2025

BY: .....

**To pay your  
 invoice online,  
 please visit  
 us at:  
[www.gflenv.com/  
 pay-my-bill/](http://www.gflenv.com/pay-my-bill/)**

CURRENT	31 - 60 DAYS	61 - 90 DAYS	OVER 90 DAYS	ACCOUNT TOTAL	TOTAL INVOICE
\$983.95	\$0.00	\$0.00	\$0.00	\$983.95	\$983.95

Please return bottom portion with your payment. Include customer and invoice numbers on check or money order.



**GFL Environmental**  
**26777 Central Park Blvd**  
**Suite 255**  
**Southfield MI 48076**

**P: (904) 760-5880**

**CUSTOMER #:**  
**INVOICE #:**  
**INVOICE DATE:**  
**TOTAL AMOUNT DUE:**

UG103664  
 UG0000180108  
 09/19/2025  
**\$983.95**

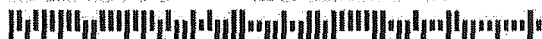
**DUE DATE: Due Upon Receipt**

**AMOUNT OF REMITTANCE:**

\$

PLEASE REMIT PAYMENT TO:

18429147-763-1 1 \*\*\*\*\*AUTO\*\*MIXED AADC 270



ROLLING HILLS CDD  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



GFL ENVIRONMENTAL  
 PO BOX 555193  
 DETROIT MI 48255-5193

0055519306000018010800103664000000000983955

## Optional Payment Methods

### eBilling:

Invoices in an Instant! Enroll in eBilling at [www.gflenr.com](http://www.gflenr.com) and click My Account. No fees apply when paying through this method and your statement is always ready! Choose to enroll in automatic payments or pay on demand. Visa, American Express, Mastercard and Discover are accepted.

### Pay-By-Phone:

Call the number at the front of invoice and have your customer and invoice number ready. Visa, American Express, Mastercard and Discover are accepted.



### Billing Rights Summary

If you think your bill is incorrect, or if you need more information about the details of your bill, please contact us at the number listed on the front of your bill or email. We must hear from you no later than 60 days from the date of your bill on which the error occurred. Your bill shall be deemed correct unless disputed within 60 days from receipt.

### Late Fees & Service Fees

To avoid late fees and service interruptions, payments must be received by the due date except as may be otherwise provided by written contract. GFL Environmental reserves the right to charge service-related fees associated with but not limited to the following: setup fees, early termination fees, container return fees, etc.

### Electronic Funds Transfer Notice

If you pay by check, it will be converted into an "Electronic Funds Transfer" (EFT), a process in which your financial institution is electronically instructed to transfer funds from your account to ours in lieu of processing the check. By sending your completed check to us, you authorize us to use the account information therein to create an EFT for the amount indicated on the check. If the EFT cannot be processed for technical or other reasons, you authorize us to process an image replacement document, draft, or copy of your check.

### Cancellation Policy and Proration Policy

The customer must provide written notice of cancellation via certified mail at the address on the front of your bill. There will be no proration of billing and you will not be entitled to a refund if service is canceled during a billing cycle. You will remain responsible for all charges, fees and taxes through the end of the billing cycle (including the period between the notice of termination and the end of the current billing cycle). This provision will not apply if it is contrary to a current franchise agreement, municipal contract, or other written contract applicable to this account or is otherwise prohibited by law.

### Insufficient Funds Notice

If your check is returned for insufficient or uncollected funds (NSF), your signature on your check gives us permission to debit your checking account electronically for the uncollected amount. Payment by check constitutes your acceptance of these terms. For each returned check a fee will be assessed on your next billing equal to the maximum amount permitted by state law.

PLEASE PRINT ONLY NEW ADDRESS INFORMATION BELOW. THANK YOU.

**Address Change(s)** MAILING ADDRESS ONLY ☐ MAILING AND SERVICE ADDRESS ☐

Name

Address

City

State

Zip Code

( )

Phone Number

E-mail Address

Customer Account Number

475 West Town Place, Suite 114  
St. Augustine, FL 32092

**Invoice #: 288**  
**Invoice Date: 9/15/25**  
**Due Date: 9/15/25**  
**Case:**  
**P.O. Number:**

**Rolling Hills CDD**  
**475 West Town Place**  
**Suite 114**  
**St. Augustine, FL 32090**

Description	Hours/Qty	Rate	Amount
Assessment Roll Certification - FY 2026		11,130.00	11,130.00
<b>Total</b>			<b>\$11,130.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$11,130.00</b>

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 18, 2025

**Check Remit To:**Kutak Rock LLP  
PO Box 30057  
Omaha, NE 68103-1157**ACH/Wire Transfer Remit To:**ABA #104000016  
First National Bank of Omaha  
Kutak Rock LLP  
A/C # 24690470  
Reference: Invoice No. 3626333  
Client Matter No. 17523-1  
Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)Marilee Giles  
Rolling Hills CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092Invoice No. 3626333  
17523-1

Re: General

## For Professional Legal Services Rendered

06/04/25	K. Buchanan	0.40	140.00	Review meeting minutes
06/09/25	K. Buchanan	2.60	910.00	Research and prepare land update to the board regarding conservation easement areas; confer with developer's counsel regarding upland tracts; confer with board member
06/10/25	K. Buchanan	5.90	2,065.00	Prepare for and attend board meeting; prepare follow up correspondence relating to developer land update; prepare financial overview of bond proceeds
06/11/25	K. Buchanan	0.30	105.00	Prepare correspondence to landowner counsel regarding proposed conveyance
06/11/25	K. Haber	0.30	81.00	Prepare budget documents; correspond with Giles regarding same

**KUTAK ROCK LLP**

Rolling Hills CDD

September 18, 2025

Client Matter No. 17523-1

Invoice No. 3626333

Page 2

06/12/25	K. Haber	0.80	216.00	Confer with Giles regarding warning letter following reinstatement of amenity privileges; prepare letter; correspond with Giles regarding same
06/16/25	K. Buchanan	0.80	280.00	Review draft audit
06/20/25	K. Buchanan	0.40	140.00	Review meeting minutes
06/30/25	K. Buchanan	0.90	315.00	Prepare correspondence relating to offering documents for prior issuances; confer with Gardenstreet representative regarding conveyance of common areas

TOTAL HOURS 12.40

TOTAL FOR SERVICES RENDERED \$4,252.00

TOTAL CURRENT AMOUNT DUE \$4,252.00

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

September 24, 2025

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**ACH/Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3627229

Client Matter No. 17523-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Marilee Giles  
Rolling Hills CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3627229  
17523-1

---

Re: General

**For Professional Legal Services Rendered**

07/03/25	K. Buchanan	0.50	175.00	Confer with district manager and county representative regarding pedestrian bridge
07/09/25	K. Buchanan	1.20	420.00	Review correspondence from landowner; review partial release of easement and form of joinder and consent
07/14/25	K. Buchanan	0.20	70.00	Prepare communication regarding developer correspondence
07/17/25	K. Haber	0.50	135.00	Prepare swim team pool use agreement; correspond with Giles and Sweeting regarding same
07/22/25	K. Haber	0.30	81.00	Revise swim team pool use agreement; correspond with Oca regarding same
TOTAL HOURS		2.70		

**KUTAK ROCK LLP**

Rolling Hills CDD

September 24, 2025

Client Matter No. 17523-1

Invoice No. 3627229

Page 2

TOTAL FOR SERVICES RENDERED	\$881.00
-----------------------------	----------

TOTAL CURRENT AMOUNT DUE	<u>\$881.00</u>
--------------------------	-----------------





1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

Invoice

Date 9/17/2025  
Invoice # 131295632173

Terms	Net 20
Due Date	10/7/2025
PO #	
Delivery Ticket #	Sales Order #1355546
Delivery Date	9/16/2025
Delivery Location	Rolling Hills CDD Pool Main
Customer #	13ROL025

Bill To	Ship To
Rolling Hills CDD 3212 Bradley Creek Blvd. Middleburg FL 32043	Rolling Hills CDD Pool 3212 Bradley Creek Parkway Green Cove Springs FL 32043

THANK YOU FOR YOUR BUSINESS!

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	300	gal	\$3.35	\$1,005.00
160-050	Pool Acid bulk by Gallon	15	gal	\$3.50	\$52.50
Fuel Surcharge	Fuel/EFS	1	ea	\$55.00	\$55.00

Subtotal \$1,112.50

Tax \$0.00

**Total \$1,112.50**

Amount Paid/Credit Applied \$0.00

**Balance Due \$1,112.50**

[Click Here to Pay Now](#)



131295632173



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

**Invoice**

Date 9/17/2025  
Invoice # 131295632176

<b>Terms</b>	Net 20
<b>Due Date</b>	10/7/2025
<b>PO #</b>	
<b>Delivery Ticket #</b>	Sales Order #1355544
<b>Delivery Date</b>	9/16/2025
<b>Delivery Location</b>	Rolling Hills CDD Splash
<b>Customer #</b>	13ROL025

Bill To
Rolling Hills CDD 3212 Bradley Creek Blvd. Middleburg FL 32043

Ship To
Rolling Hills CDD Pool 3212 Bradley Creek Parkway Green Cove Springs FL 32043

THANK YOU FOR YOUR BUSINESS!

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	300	gal	\$3.35	\$1,005.00
160-050	Pool Acid bulk by Gallon	15	gal	\$3.50	\$52.50

**Subtotal** \$1,057.50

**Tax** \$0.00

**Total** \$1,057.50

**Amount Paid/Credit Applied** \$0.00

**Balance Due** \$1,057.50

[Click Here to Pay Now](#)



131295632176

# Invoice

**Bill To:**  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

9/30/25  
COT

# Rolling Hills

**Halloween Event Preo**

9/1/25

GL# 1-57200-330-49400

	Actual
Total Expenses	\$1,407.46
District Checks	
<b>TOTAL EXPENSES DUE</b>	<b>\$1,407.46</b>

	Actual
<b>Site</b>	
Set up and Site Management	
Site Staff	
Mileage	\$10.00
<b>Totals</b>	<b>\$10.00</b>

	Actual
<b>Food/Beverages/Supplies</b>	
Candy,snacks	\$422.33
drinks	\$65.44
<b>Totals</b>	<b>\$487.77</b>

	Actual
<b>Entertainment/Arts &amp; Crafts</b>	
game truck	\$500.00
jump house	\$409.69
<b>Totals</b>	<b>\$909.69</b>

DISTRICT CHECK	AMOUNT
<b>Totals</b>	<b>\$0.00</b>

9/26/25  
GA



**RUPPERT**  
LANDSCAPE

**INVOICE**

<b>Date</b>	<b>Invoice#</b>
Sep 30,2025	761383

**Please Remit Payment to:**  
**Ruppert Landscape LLC**  
**P.O. Box 780912**  
**Philadelphia, PA 19178-0912**

**Freddie Oca**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

**Agreement with:**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

Property Name	Terms	Due Date	Order Number
Rolling Hills CDD (261084)	Net 30 Days	Oct 30,2025	

Description	Price	Total
Landscape Management For September As Per Contract, Due Oct 30, 2025	\$7,654.24	\$7,654.24
Maintenance - \$6,379.41		
Addendum for Additional Areas - \$1,274.82		

*For billing questions contact Colleen Ryan Tel: 904-778-1030*

For customer service contact Chadwick Nathan Milton Tel: 904-343-8352

***Thank you for your business!***

*Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.*

<b>Subtotal:</b>	\$7,654.24
<b>Sales Tax:</b>	\$0.00
<b>Amount Due:</b>	\$7,654.24

**INVOICE**

Date	Invoice#
Sep 30,2025	763723

**Please Remit Payment to:**  
**Ruppert Landscape LLC**  
**P.O. Box 780912**  
**Philadelphia, PA 19178-0912**

**Freddie Oca**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

**Agreement with:**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

Property Name	Terms	Due Date	Order Number
Rolling Hills CDD (261084)	Net 30 Days	Oct 30,2025	4465278

Description	Price	Total
Rolling View Blvd. Dead Tree Removal Dead Tree cut and remove co dominant Laurel Oak Tree on left back corner of 2916. Cut stump low. Haul off tree debris.	\$1,836.00	\$1,836.00

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Chadwick Nathan Milton Tel: 904-343-8352

**Thank you for your business!**

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.

<b>Subtotal:</b>	\$1,836.00
<b>Sales Tax:</b>	\$0.00
<b>Amount Due:</b>	\$1,836.00

**INVOICE**

Date	Invoice#
Sep 30,2025	763724

**Please Remit Payment to:**  
**Ruppert Landscape LLC**  
**P.O. Box 780912**  
**Philadelphia, PA 19178-0912**

**Freddie Oca**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

**Agreement with:**  
**Riverside Management Services**  
9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

Property Name	Terms	Due Date	Order Number
Rolling Hills CDD (261084)	Net 30 Days	Oct 30,2025	4465355

Description	Price	Total
Removal of 5 dead Pine Trees Along Sidewalk on Sandridge Blvd. Cut and remove 5 dead pine trees along Sandridge parkway Cut stumps low Haul off tree debris	\$3,432.00	\$3,432.00

*For billing questions contact Colleen Ryan Tel: 904-778-1030*

*For customer service contact Chadwick Nathan Milton Tel: 904-343-8352*

**Thank you for your business!**

<b>Subtotal:</b>	\$3,432.00
<b>Sales Tax:</b>	\$0.00
<b>Amount Due:</b>	\$3,432.00

*Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.*

**INVOICE**

Date	Invoice#
Sep 30,2025	763738

**Please Remit Payment to:**

**Ruppert Landscape LLC**  
**P.O. Box 780912**  
**Philadelphia, PA 19178-0912**

**Freddie Oca**

**Riverside Management Services**

9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

**Agreement with:**

**Riverside Management Services**

9655 Florida Mining Boulevard  
Bldg 300, Suite 305  
Jacksonville, FL 32257

Property Name	Terms	Due Date	Order Number
Rolling Hills CDD (261084)	Net 30 Days	Oct 30,2025	4502759

Description	Price	Total
Rolling View Roadway Clearance and Elevation  Tree clearance Trim 10 oak trees on right side of sidewalk from Henley Road to Bradley Creek Parkway. Trim canopy approximately 10 foot over sidewalk and approximately 14 foot over roadway. Cut back overgrowth from right side of sidewalk approximately 5 foot back. Haul off tree debris.	\$4,423.00	\$4,423.00

For billing questions contact Colleen Ryan Tel: 904-778-1030

For customer service contact Chadwick Nathan Milton Tel: 904-343-8352

**Thank you for your business!**

<b>Subtotal:</b>	\$4,423.00
<b>Sales Tax:</b>	\$0.00
<b>Amount Due:</b>	\$4,423.00

Payment by Check or ACH is preferred. Banking details supplied by request. Invoices paid by Credit Card will be subject to a 3% processing fee to cover incurred charges.





**Thursday, October 9, 2025 at 10:42:52 Eastern Daylight Time**

**Subject:** Check request for Rolling Hills

**Date:** Thursday, October 9, 2025 at 10:38:31 AM Eastern Daylight Time

**From:** Rolling-Hills Manager

**To:** Patti Powers

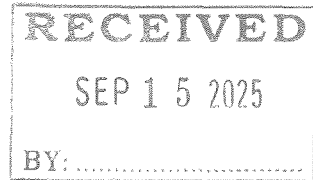
Patti

I'm requesting a check for \$600 made out to Adonis Boyd. You already have his tax info. The event is on the 17th. Please mail to Rolling Hills. Thanks

--  
***Freddie Oca***  
***Operations***  
***Rolling Hills***  
***(904) 531-9236 Cell: (904) 338-5723***  
***RHManager@RMSNE.com***

## Hello Rolling Hills Amenity Cent,

Thanks for choosing Comcast Business.



## Your bill at a glance

For 3212 BRADLEY CREEK PKWY, CONSTRUCTION TRAILER,  
GREEN COVE SPRINGS, FL, 32043-7060

Previous balance		\$332.54
Payment - thank you	Aug 19	-\$332.54
<b>Balance forward</b>		<b>\$0.00</b>
Regular monthly charges	Page 3	\$329.67
Taxes, fees and other charges	Page 3	\$2.87
<b>New charges</b>		<b>\$332.54</b>

**Amount due Sep 25, 2025 \$332.54**

## ← Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Sep 04, 2025 will show up on your next bill. View your most up-to-date account balance at [business.comcast.com/myaccount](https://business.comcast.com/myaccount).

## Need help?

Visit [business.comcast.com/help](https://business.comcast.com/help) or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST  
BUSINESS1401 NORTHPOINT PKWY W PALM  
BCH FL 33407-1937  
98330310 NO RP 04 20250904 NNNNNNNY 0000493 0004ROLLING HILLS AMENITY CENT  
ATTN FRED OCA  
5385 N NOB HILL RD  
SUNRISE FL 33351-4761

Account number

8495 74 123 1221031

Payment due

Sep 25, 2025

Please pay

**\$332.54**

Amount enclosed

\$ 332.54

Make checks payable to Comcast  
Do not send cash

Send payment to

COMCAST  
PO BOX 71211  
CHARLOTTE NC 28272-1211

849574123122103100332544

Account Number  
8495 74 123 1221031

Billing Date  
Sep 04, 2025

Services From  
Sep 14, 2025 to Oct 13, 2025

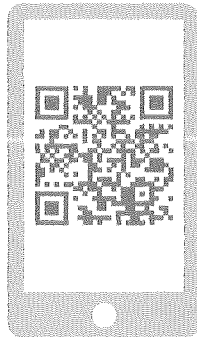
Page  
2 of 5

## Download the Comcast Business App

Business is always moving. Our app was built for this. Manage your account anytime, anywhere with the Comcast Business App – the easy way to manage your services on the go.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments

Scan the QR Code with your phone or mobile device to get started.



## Faster speeds. More solutions. Bigger savings.

Comcast Business now offers **NEW** packages with faster speeds and innovative Voice and security solutions – at a better value.

Call today for a **FREE** account review at 877-564-0318.



## Need help? We're here for you



### Visit us online

Get help and support at **business.comcast.com/help**



### Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

## Useful information

### Moving?

We can help ensure it's a smooth transition.

Visit **business.comcast.com/learn/moving** to learn more.

### Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at **support.xfinity.com/accessibility**, email **accessibility@comcast.com**, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838 Attn: M. Gifford.



## Ways to pay



### No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit **business.comcast.com/myaccount**



### Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cut down on clutter. Visit **business.comcast.com/myaccount** to get started.

## Additional billing information

### More ways to pay:



#### Online

Visit My Account at **business.comcast.com/myaccount**



#### Comcast Business App

Download the Comcast Business App




#### In-Store

Visit **business.comcast.com/servicecenter** to find a store near you




Regular monthly charges		\$329.67
Comcast Business		\$313.67
Bundled services		\$119.95
Data, SecurityEdge, Voice Package, Includes: Business Internet Essential, 1 Mobility Voice Line, and SecurityEdge.	\$144.00	
Bundle Discount	-\$49.00	
Equipment Fee Voice.	\$24.95	
TV services		\$158.77
TV Standard Business Video.	\$114.95	
Service Discount	-\$57.48	
Discount will end on Jan 13, 2026		
TV Box + Remote	\$11.95	
Service To Additional TV With TV Adapter. Qty 4 @ \$11.95 each	\$47.80	
Broadcast TV Fee	\$37.10	
Regional Sports Fee	\$4.45	
Internet services		\$29.95
Static IP - 1	\$29.95	
Voice services		\$5.00
Voice Mail Service	\$5.00	
Service fees		\$16.00
Directory Listing Management Fee	\$8.00	
Voice Network Investment	\$8.00	
Taxes, fees and other charges		\$2.87
Other charges		\$2.87
Federal Universal Service Fund	\$1.34	
Regulatory Cost Recovery	\$1.53	


What's included?



**Internet:** Fast, reliable internet on our Gig-speed network



**TV:** Keep your employees informed and customers entertained



**Voice Numbers:** (904)531-9238

Visit [business.comcast.com/myaccount](https://business.comcast.com/myaccount) for more details

You've saved \$106.48 this month with your bundle and service discounts.



Additional information

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

**Parental Controls:** With parental controls, you can choose and manage the programming that is right for your family. Learn more at: [business.comcast.com/support/article/tv/x1-parental-controls-safe-browse](https://business.comcast.com/support/article/tv/x1-parental-controls-safe-browse).

Account Number  
8495 74 123 1221031

Billing Date  
Sep 04, 2025

Services From  
Sep 14, 2025 to Oct 13, 2025

Page  
4 of 5

**Recent and Upcoming Programming Changes:** Information on recent and upcoming programming changes can be found at [xfinity.com/programmingchanges/](http://xfinity.com/programmingchanges/) or by calling 866-216-8634.



## Important Notice for Voice Customers:

### Comcast Notice of Toll-Free Dialing to Reach 711

For access to Telecommunications Relay Services for people with hearing or speech disabilities

The FCC requires voice service providers to provide toll-free, three-digit 711 dialing for access to Telecommunications Relay Services (TRS). TRS facilitates telephone conversations between people with hearing or speech disabilities and people with or without such disabilities.

TRS uses operators, called communications assistants (CAs), to facilitate telephone calls between people with hearing and speech disabilities and other individuals. A TRS call may be initiated by either a person with a hearing or speech disability, or a person without such disability. When a person with a hearing or speech disability initiates a TRS call, the person uses a teletypewriter (TTY), another text input device such as a smartphone or a video phone to call the TRS relay center, and gives a CA the number of the party that he or she wants to call. The CA in turn places an outbound traditional voice call to that person. The CA then serves as a link for the call, relaying the text of the calling party in voice to the called party, and converting to text what the called party voices back to the calling party.

Dialing 711 to reach TRS makes relay access convenient, fast, and uncomplicated. TRS is available 24 hours a day, seven days a week and all calls are confidential. For more information about the various types of TRS, see the FCC's consumer fact sheet at [fcc.gov/trs](https://www.fcc.gov/trs), or visit the website of the Disability Rights Office (DRO) at [fcc.gov/accessibility](https://www.fcc.gov/accessibility).





Clay County Sheriff's Office  
901 N. Orange Ave.  
Green Cove Springs, FL 32043

## General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
ROLLING HILLS	10/08/2025	1056	\$0.00	10/23/2025	\$182.50		
LAST PAYMENT DATE	LAST PAYMENT AMOUNT	PAST DUE AMOUNT		ACCOUNT BALANCE			
09/24/2025	\$250.00	\$435.00		\$617.50			
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN SEPTEMBER 2025	19.50	\$5.000000	EACH	\$97.50	\$0.00	\$0.00	\$97.50
OFF DUTY SCHEDULING FEE	1.00	\$85.000000	EACH	\$85.00	\$0.00	\$0.00	\$85.00
				Invoice Total:			\$182.50

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Clay County Sheriff's Office  
901 N. Orange Ave.  
Green Cove Springs, FL 32043

## General Invoice

Remit Portion

Invoice Date	10/08/2025
Invoice Number	1056
Customer Number	39
Amount Paid	
Due Date	10/23/2025
Invoice Total Due	\$182.50

ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043

Please include Customer Number and make  
checks payable to: Clay County Sheriff's Office





Clay County Sheriff's Office  
901 N. Orange Ave.  
Green Cove Springs, FL, 32043

## General Invoice

Customer Copy

CUSTOMER	INVOICE DATE	INVOICE NUMBER	AMOUNT PAID	DUE DATE	INVOICE TOTAL DUE		
ROLLING HILLS	02/13/2025	705	\$0.00	02/28/2025	\$185.00		
LAST PAYMENT DATE	LAST PAYMENT AMOUNT	PAST DUE AMOUNT	ACCOUNT BALANCE				
01/29/2025	\$95.00	\$0.00	\$185.00				
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTED	PAID	AMOUNT DUE
OFF DUTY ADMIN JANUARY 2025	20.00	\$5.000000	EACH	\$100.00	\$0.00	\$0.00	\$100.00
OFF DUTY SCHEDULING FEE	1.00	\$85.000000	EACH	\$85.00	\$0.00	\$0.00	\$85.00
				Invoice Total:			\$185.00

1-330-67200-34500

✂ DETACH AND RETURN THE PORTION BELOW WITH YOUR PAYMENT ✂



Clay County Sheriff's Office  
901 N. Orange Ave.  
Green Cove Springs, FL, 32043

## General Invoice

Remit Portion

Invoice Date	02/13/2025
Invoice Number	705
Customer Number	39
Amount Paid	
Due Date	02/28/2025
Invoice Total Due	\$185.00

ROLLING HILLS  
3212 BRADLEY CREEK PKWY  
GREEN COVE SPRINGS, FL 32043

Please include Customer Number and make  
checks payable to: Clay County Sheriff's Office

**CLIENT NAME**

ROLLING HILLS

**CLIENT NUMBER****CLIENT ADDRESS****INVOICE NUMBER****INVOICE DATE**

10/08/2025

<b>EVENT</b>	<b>DATE</b>	<b>DESCRIPTION</b>	<b>PERSONNEL</b>	<b>HOURS or QUANTITY</b>	<b>RATE</b>	<b>TOTAL</b>
1	09/05/25 1800 - 09/05/25 2200	ROLLING HILLS	Jeff Deese 09/05/25 1800 - 09/05/25 2200	4.00	\$ 0.00	\$ 0.00
<b>EVENT TOTAL:</b>				<b>(hrs) 4.00</b>		<b>\$ 0.00</b>
2	09/14/25 1200 - 09/14/25 1930	ROLLING HILLS	Jeff Deese 09/14/25 1200 - 09/14/25 1930	7.50	\$ 0.00	\$ 0.00
<b>EVENT TOTAL:</b>				<b>(hrs) 7.50</b>		<b>\$ 0.00</b>
3	09/19/25 1415 - 09/19/25 2000	ROLLING HILLS	Jeff Deese 09/19/25 1415 - 09/19/25 1815	4.00	\$ 0.00	\$ 0.00
<b>EVENT TOTAL:</b>				<b>(hrs) 4.00</b>		<b>\$ 0.00</b>
4	09/28/25 1545 - 09/28/25 1945	ROLLING HILLS	Jeff Deese 09/28/25 1545 - 09/28/25 1945	4.00	\$ 0.00	\$ 0.00
<b>EVENT TOTAL:</b>				<b>(hrs) 4.00</b>		<b>\$ 0.00</b>
<b>INVOICE TOTAL:</b>				<b>(hrs) 19.50</b>		<b>\$ 0.00</b>

# CLAY TODAY

A Division of Osteen Media Group

Clay Today  
3513 US Hwy 17  
Fleming Island, FL 32003  
904-264-3200

## INVOICE

Invoice Number: 2025-304370  
Invoice Date: 10/2/2025  
Due Date: 11/1/2025

### BILL TO

Sarah Sweeting  
Rolling Hills CDD c/o GMS LLC  
475 W TOWN PL  
#114  
SAINT AUGUSTINE, FL 32092

### Advertiser

Rolling Hills CDD c/o GMS LLC

### Customer ID

21847

Invoice Notes	PO #	Pub.	Issue	Year	Ad Title	Ad Size	Color	Ad Inch	Net
Legal # 166928	Notice of Board Meeting October 14, 2025	CT - Clay Today	Oct 2	2025		Column Inch	Black & White	4.5000	\$47.25
Total:									\$47.25

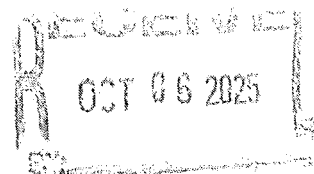
Please mail payments to:  
Osteen Media Group  
3513 US Hwy 17  
Fleming Island Florida 32003

Affidavit attached to this invoice.

Please call the office at 904-264-3200 if you would like to pay by credit card.

Please pay from this invoice. Email for inquiries or questions - [legal@claytodayonline.com](mailto:legal@claytodayonline.com). Thank you for your business.

1-310-61300-48000



# CLAY TODAY

## PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Fleming Island, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personally appeared  
Hugh Osteen, who on oath says that he is the publisher of  
the "Clay Today" a newspaper published weekly at Fleming  
Island in Clay County, Florida; that the attached copy of  
advertisement  
Being a Legal Notice

In the matter of Meeting October 14, 2025

LEGAL: 166928

Was published in said newspaper in the issues:

10/2/2025

Affiant Further says that said "Clay Today" is a newspaper  
published at Fleming Island, in said Clay County, Florida, and  
that the said newspaper Has heretofore been continuously  
published in said Clay County, Florida, Weekly, and has been  
entered as Periodical material matter at the post  
Office in Orange Park, in said Clay County, Florida, for  
period of one year next preceeding the first publication of  
the attached copy of advertisement; and affiant further says  
that he has neither paid nor promised any person, firm or  
corporation any discount, rebate, commission or refund for  
the purpose of securing this advertisement for publication in  
the said newspaper.

*Hugh Osteen*

Sworn to me and subscribed before me 10/02/2025

*Christie Lou Wayne*



NOTARY PUBLIC, STATE OF FLORIDA

3513 US HWY 17 Fleming Island FL 32003  
Telephone (904) 264-3200  
FAX (904) 264-3285  
E-Mail: legal@claytodayonline.com  
Christie Wayne christie@osteenmediagroup.com

## ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT NOTICE OF BOARD MEETING

The Board of Supervisors ("Board") of the Rolling Hills Community Development District ("District") will hold a meeting of the Board of Supervisors on Tuesday, October 14, 2025, at 6:00 p.m. at the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida 32043. A copy of the agenda may be obtained at the offices of the District Manager, Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office"), during normal business hours. The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager  
Legal 166928 Published 10/2/2025 in Clay  
County's Clay Today newspaper

# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

DEPUTY SIGNATURE:

1-330-57200-34500

# CCSO OFF-DUTY INVOICE

**TO:**  
Rolling Hills Community Development District  
3212 Bradley Creek Blvd.  
Green Cove Springs, FL 32043

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT	
10-10-25	Neighborhood Patrol/ Security		4.0	50.00	200.00	
	Patrolled entire development					
	Checked amenity area, clubhouse area					
	Checked both construction areas					
	Patrolled entire development.					
	Checked the area on side of highway.					
	Rained during shift					
DEPUTY SIGNATURE:					TOTAL	200.00

Thank you for your business!



## Destiny Electric

Riverside Management Services (Parent Billing)  
Riverside Management Services  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

(904) 338-5723  
Rhmanager@rmsnf.com

JOB	#16018-5
PAYMENT TERMS	Upon receipt
DUE DATE	Aug 20, 2025
AMOUNT DUE	<b>\$2,697.00</b>

### CONTACT US

179 College Drive, Suite 9  
Orange Park, FL 32065

(904) 708-9094  
destinyelectric@yahoo.com

## INVOICE

Deposit	1.0	\$2,697.00	\$2,697.00
Original quoted total = \$10,985.00			
Extras (Provide adapters) = \$2,500.00			
Total = \$13,485.00			
20% Due now = \$2,697.00			
80% Due upon completion of proposed service (Expected completion date 08/26/2025) = \$10,788.00			
Subtotal			\$2,697.00
Job Total			\$2,697.00
Amount Due			<b>\$2,697.00</b>

We appreciate the opportunity to earn your business!

See our Terms & Conditions

1-300-13100-10000



Rolling Hills Community Development District  
 c/o Governmental Management Services  
 475 West Town Place Suite 11  
 St. Augustine, FL 32092

# INVOICE

Customer	Rolling Hills Community Development District
Acct #	238
Date	09/19/2025
Customer Service	Susan Newport
Page	1 of 1

Payment Information	
Invoice Summary	\$ 46,477.00
Payment Amount	
Payment for:	Invoice#29745
100125990	

Thank You



Customer: Rolling Hills Community Development District

Invoice	Effective	Transaction	Description	Amount
29745	10/01/2025	Renew policy	Policy #100125990 10/01/2025-10/01/2026 Florida Insurance Alliance 2018-19 Package Premium - Renew policy Due Date: 9/19/2025  310 10,901 330 35,576  310 513 450 330 513 450  RECEIVED SEP 22 2025	46,477.00

Please Remit Payment To:  
 Egis Insurance and Risk Advisors  
 P.O. Box 748555

Total
\$ 46,477.00

Thank You

FOR PAYMENTS SENT OVERNIGHT: Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349  
 TO PAY VIA ACH: Accretive Global Insurance Services LLC  
 Routing ACH: 121000358 Account: 1291776914

Remit Payment To: Egis Insurance Advisors  
 P.O. Box 748555  
 Atlanta, GA 30374-8555

(321)233-9939

accounting@egisadvisors.com

Date

09/19/2025



**FloridaCommerce, Special District Accountability Program**

**Fiscal Year 2025 - 2026 Special District State Fee Invoice and Profile Update**

Required by sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Date Invoiced: 10/01/2025				Invoice No: 93006
Annual Fee: \$175.00	1st Late Fee: \$0.00	2nd Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/02/2025: \$175.00

**STEP 1:** Review the following profile and make any needed changes.

**1. Special District's Name, Registered Agent's Name and Registered Office Address:**

**Rolling Hills Community Development District**

Ms. Katie S. Buchanan  
Kutak Rock LLP  
107 West College Avenue  
Tallahassee, Florida 32301



2. Telephone: 850-692-7300 Ext:  
3. Fax: 850-692-7319  
4. Email: Katie.Buchanan@KutakRock.com  
5. Status: Independent  
6. Governing Body: Elected  
7. Website Address: www.rollinghillscdd.com  
8. County(ies): Clay  
9. Special Purpose(s): Community Development  
10. Boundary Map on File: 04/06/2006  
11. Creation Document on File: 04/06/2006  
12. Date Established: 03/21/2006  
13. Creation Method: Local Ordinance  
14. Local Governing Authority: Clay County  
15. Creation Document(s): County Ordinance 2006-9  
16. Statutory Authority: Chapter 190, Florida Statutes  
17. Authority to Issue Bonds: Yes  
18. Revenue Source(s): Assessments, Other

**STEP 2:** Sign and date to certify accuracy and completeness.

By signing and dating below, I do hereby certify that the profile above (changes noted if necessary) is accurate and complete:

Registered Agent's Signature: Katie S. Buchanan Date 10.9.2025

**STEP 3:** Pay the annual state fee or certify eligibility for zero annual fee.

a. **Pay the Annual Fee:** Pay the annual fee by following the instructions at [www.FloridaJobs.org/SpecialDistrictFee](http://www.FloridaJobs.org/SpecialDistrictFee).

b. **Or, Certify Eligibility for the Zero Fee:** By initialing both of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **BOTH** of the following statements and those on any submissions to the Department are true, correct, complete, and made in good faith. I understand that any information I give may be verified.

1. \_\_\_ This special district is not a component unit of a general purpose local government as determined by the special district and its Certified Public Accountant; and,

2. \_\_\_ This special district is in compliance with its Fiscal Year 2023 - 2024 Annual Financial Report (AFR) filing requirement with the Florida Department of Financial Services (DFS) and that AFR reflects \$3,000 or less in annual revenues or, is a special district not required to file a Fiscal Year 2023 - 2024 AFR with DFS and has included an income statement with this document verifying \$3,000 or less in revenues for the current fiscal year.

Department Use Only: Approved: \_\_\_ Denied: \_\_\_ Reason: \_\_\_\_\_

**STEP 4:** Make a copy of this document for your records.

**STEP 5:** Email this document to [SpecialDistricts@Commerce.fl.gov](mailto:SpecialDistricts@Commerce.fl.gov) or mail it to FloridaCommerce, Bureau of Budget Management, 107 East Madison Street, MSC #120, Tallahassee, FL 32399-1124. Direct questions to 850.717.8430.

**Governmental Management Services, LLC**

475 West Town Place, Suite 114  
St. Augustine, FL 32092

**Invoice****Invoice #:** 287**Invoice Date:** 10/1/25**Due Date:** 10/1/25**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32090

Description	Hours/Qty	Rate	Amount
Management Fees - October 2025	1-310-51300-34000	4,172.08	4,172.08
Website Administration - October 2025	35101	111.33	111.33
Information Technology - October 2025	35100	166.92	166.92
Dissemination Agent Services - October 2025	31300	927.50	927.50
Office Supplies	51000	0.18	0.18
Postage	42000	42.43	42.43
Copies	40500	76.65	76.65
Telephone		21.76	21.76

**Total** \$5,518.85**Payments/Credits** \$0.00**Balance Due** \$5,518.85



Formerly Home Depot Pro Institutional

9000 Southside Blvd  
Bldg. 100 Suite 1102  
Jacksonville, FL 32256

SHIPPED TO:  
ROLLING HILLS CDD  
3212 BRADLEY CREEK PKWY

GREEN COVE SPRINGS, FL 32043

SOLD TO:  
ROLLING HILLS CDD  
475 W TOWN PL  
STE 114  
SAINT AUGUSTINE, FL 32092

# INVOICE

PAGE: 1

INVOICE DATE	6/10/25
INVOICE NUMBER	868813387
A/R LEVEL	A1261579
ORDER NUMBER	62970692
ACCOUNT NUMBER	1761557

FOR INQUIRIES CALL: 8664126726 FAX: 8777126726

ORDER DATE	ORDER NO.	CUSTOMER P.O.	WHSE.	TERMS	CASH DISCOUNT
6/6/25	62970692			NET 30 DAYS	\$0.00

ITEM NO.	DESCRIPTION	ORDERED	SHIPPED	B/O	LIST PRICE	NET PRICE	EXT AMT CODE
334805124	ALOE HAND SOAP 1GAL 4/CAR	1	1.00	0		101.46	101.46

1-330-57200-46000

NET MERCHANDISE TOTAL	TAX TOTAL	FREIGHT	OTHER	INVOICE TOTAL
101.46		10.25		\$111.71

TERMS AND CONDITIONS FROM CURRENT CATALOG APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION. \* NO DISCOUNT ALLOWED FOR PAYMENTS MADE BY CREDIT CARD.

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



Formerly Home Depot Pro Institutional

ACCOUNT NUMBER	INVOICE DATE	INVOICE NO.	INVOICE AMOUNT DUE
0001761557	6/10/25	868813387	\$111.71
		INVOICE BALANCE	\$111.71

SOLD TO:  
ROLLING HILLS CDD  
475 W TOWN PL  
STE 114  
SAINT AUGUSTINE, FL 32092

REMIT TO:  
HD Supply  
PO Box 509058  
San Diego, CA 92150-9058

**Riverside Management Services, Inc**

475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Invoice****Invoice #:** 575**Invoice Date:** 10/1/2025**Due Date:** 10/1/2025**Case:****P.O. Number:****Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.330.57200.46100 - Janitorial Services - October 2025		1,469.33	1,469.33
1.330.57200.46700 - Pool Maintenance Services - October 2025		1,811.25	1,811.25
1.320.53800.34000 - Contract Administration - October 2025		2,287.42	2,287.42
1.330.57200.34000 - Facility Management - Rolling Hills - October 2025		6,266.92	6,266.92
<div>Alison Moring</div> <div>10-6-25</div>			

---

**Total** \$11,834.92

---

**Payments/Credits** \$0.00

---

**Balance Due** \$11,834.92

---

Riverside Management Services, Inc  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 577  
Invoice Date: 9/30/2025  
Due Date: 9/30/2025  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through September 2025	46.61	26.50	1,235.17
1-330-572.00-341.00			
Alison Moring 10-8-25			

Total \$1,235.17

Payments/Credits \$0.00

Balance Due \$1,235.17

ROLLING HILLS CDD  
FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
46.61	Facility Assistant	\$ 26.50	\$ 1,235.17

Covers Period: September 2025

GL # 001.300.57200.04100

TOTAL DUE:

\$ 1,235.17

RMS

ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
ASSISTANT MANAGER BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2025

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/4/25	3.87	D.H.	Completed daily checklist, returned calls and emails
9/5/25	4.35	D.H.	Completed daily checklist, returned calls and emails
9/6/25	6.63	D.H.	Completed daily checklist, returned calls and emails
9/7/25	4.02	D.H.	Completed daily checklist, returned calls and emails
9/13/25	6.38	D.H.	Completed daily checklist, returned calls and emails
9/14/25	6.7	D.H.	Completed daily checklist, returned calls and emails
9/21/25	3.58	D.H.	Completed daily checklist, returned calls and emails
9/27/25	6.25	D.H.	Completed daily checklist, returned calls and emails
9/28/25	4.83	D.H.	Completed daily checklist, returned calls and emails
	<u>46.61</u>		

# Rolling Hills

## Utility Schedule

### Clay County Utility Authority

NEW ACCT #	Account #	Service Address		Sep-25
A00014425	00244868	3212-1 Bradley Creek Pkwy - Rclm	\$	161.72
A00014426	00244869	3212-2 Bradley Creek Pkwy - Rclm	\$	280.72
A00015008	00253042	3212-3 Bradley Creek Pkwy - Irr	\$	2,146.33
A00015287	00256584	3215-2 Bradley Creek Pkwy - Irr	\$	772.72
A00015577	00260347	3212-4 Bradley Creek Pkwy -Residents Club	\$	382.29
			\$	<u>3,743.78</u>

#### Vendor #16

001.320.53800.43100	\$	3,361.49
001.330.57200.43100	\$	<u>382.29</u>
	\$	<u>3,743.78</u>





# Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$158.30
Payments	-\$158.30
Current Charges Due 10/27/2025	\$161.72
<b>Total Amount Due</b>	<b>\$161.72</b>

3176 Old Jennings Road, Middleburg, FL 32068-3907



## Account Information

**Bill Date:** 10/06/25      **Billing Cycle:** 1  
**Account Number**      A00014425  
 Rolling Hills CDD  
 3212 -1 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
(904) 272-5999

! All accounts not paid by due date  
are subject to a \$3.42 late fee.

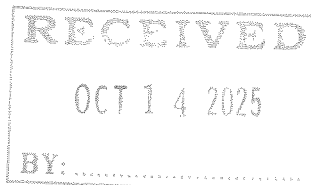
Email  
billing@clayutility.org

Online  
<https://www.clayutility.org/>

X  
@CCUA

Facebook  
CCUAFL

Current Charges	Rate	Usage	Total
Reclaimed			
Reuse Base Charge			\$158.30
Miscellaneous Charges and Credits			
Late Fee	\$3.42		\$3.42
<b>Total Current Charges</b>			<b>\$161.72</b>



## Meter Readings

### Reclaimed Water

Read Dates: 08/28/25 - 10/01/25	Days: 34
Meter	Previous Read      Current Read
68272411	7,391,465      7,391,465

## Message Board

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999.

Retain this portion for your records.

Please return bottom portion along with your payment to Clay County Utility Authority.



**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

**Bill Date:** 10/06/25  
**Due Date:** 10/27/25  
**Account Number:** A00014425  
**Service Address:** 3212 -1 Bradley Creek Pkwy Reclaimed Irrigation,  
 Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$161.72**

**Donate to Lend a Helping Hand Program:**  
☐ \$1   ☐ \$5   ☐ \$10   ☐ Other \_\_\_\_

AY11007A  
 2000000620 22/1



ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE FL 33351-4761



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00014425 0000016172 102725 0 0 3

PAY ONLINE	PAY BY PHONE	PAY BY MAIL	PAY IN PERSON OR PAYMENT DROP-OFF
Visit <a href="http://www.clayutility.org/myaccount/default.aspx">www.clayutility.org/myaccount/default.aspx</a> to make a one-time payment or sign into your account.	Call 904.272.5999 to use our automated phone service. We accept credit, debit or eCheck payments.	Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068	Visit the cashier's office, drive-thru or drop box located at: Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068

#### PAYMENT ASSISTANCE



**Lend A Helping Hand** provides water and sewer bill payment assistance to families and individuals struggling financially due to an emergency or financial hardship. This income-based program provides customers payment assistance with their past due balance, one time in a 12-month period.

**Golden Opportunity** provides our elderly and/or disabled customers on a fixed or limited income the ability to extend their payment date up to 21 days past the due date on their bill.

For more information visit:

[www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](http://www.clayutility.org/myservice/customer_assistance_program.aspx)

---

#### EXPLANATION OF CHARGES

**Monthly Base Charge** is the cost of maintaining the infrastructure that provides water, sewer and reclaimed services to your home or business.

**Water Usage Charge** is based on the amount of water used at the current rate per thousand gallons.

**Sewer Usage Charge** is based on the amount of water used at the current rate per thousand gallons and is capped at 10,000 gallons for residential customers without reclaimed service.

**Reclaimed Water Usage Charge** is based on the amount of reclaimed water used at the current rate per thousand gallons.

**AWS Surcharge** provides funding to assist in developing an Alternative Water Supply (AWS). An AWS is any sustainable water source that does not originate from the Floridan Aquifer.

**Taxes** are levied by some municipalities on services you use. It is collected by the utility and remitted to the municipality.

For a current and complete list of rates and fees please visit [www.clayutility.org](http://www.clayutility.org) and click on 'Rates and Financials'.

---

#### PROMPT PAYMENT IS APPRECIATED

Current charges are due by the due date printed on the bill. If payment is not received by the due date, the account will be considered past due, and the account will be subject to a late fee and disconnection.

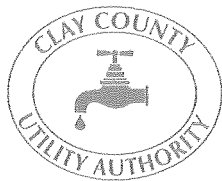
#### WATER CONSERVATION

Clay County Utility Authority can provide you with information on saving water and money, including leak, pool and sod credits, suggested watering times, and water-wise landscaping. Please call our office at 904.272.5999 to schedule a free Water Conservation Assessment.

#### CONSUMER CONFIDENCE REPORTS (WATER QUALITY)

Consumer Confidence Reports are updated annually on July 1<sup>st</sup>. These reports are available online at [www.clayutility.org](http://www.clayutility.org) or upon request at our office.

Please include any mailing address changes on a separate enclosure and return with your bill stub and payment or visit us at [www.clayutility.org](http://www.clayutility.org)



# Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$365.13
Payments	-\$365.13
Current Charges Due 10/27/2025	\$382.29
<b>Total Amount Due</b>	<b>\$382.29</b>

3176 Old Jennings Road, Middleburg, FL 32068-3907



## Account Information

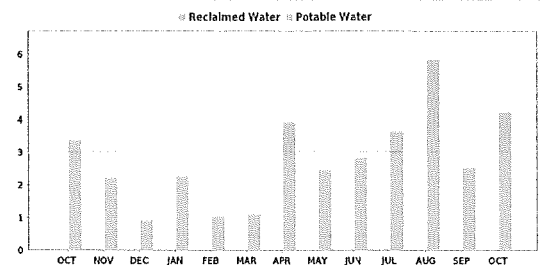
**Bill Date:** 10/06/25      **Billing Cycle:** 1  
**Account Number**      A00015577  
 Rolling Hills CDD  
 3212 -4 Bradley Creek Pkwy Resident's Club,  
 Green Cove Springs

- Customer Service (8am-5pm M-F)  
(904) 272-5999
- All accounts not paid by due date  
are subject to a \$3.42 late fee.
- Email  
billing@clayutility.org

- Online  
<https://www.clayutility.org/>
- X  
@CCUA
- Facebook  
CCUAFL

Current Charges	Rate	Usage	Total
<b>Water</b>			
Potable Base Charge			\$104.83
Potable Water Usage - Tier 1	\$2.71	4.22 kGal	\$11.44
AWS Surcharge			\$1.22
<b>Sewer</b>			
Sewer Base Charge			\$238.51
Sewer Usage Charge - Tier 1	\$5.42	4.22 kGal	\$22.87
<b>Miscellaneous Charges and Credits</b>			
Late Fee	\$3.42		\$3.42
<b>Total Current Charges</b>			<b>\$382.29</b>

## Usage Profile (KGAL = 1,000 gallons)



## Meter Readings

Water Meter		
Read Dates: 08/28/25 - 10/01/25	Days: 34	
Meter: 70003704	Previous Read: 43,911	Current Read: 44,333

## Message Board

Water Quality Reports are sent by email, online at [www.clayutility.org/wqr/WQR.pdf](http://www.clayutility.org/wqr/WQR.pdf), or at our office. To receive a copy by mail, contact 904-272-5999.

Retain this portion for your records.

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**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

**Bill Date:** 10/06/25  
**Due Date:** 10/27/25  
**Account Number:** A00015577  
**Service Address:** 3212 -4 Bradley Creek Pkwy Resident's Club, Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$382.29**

**Donate to Lend a Helping Hand Program:**  
☐ \$1   ☐ \$5   ☐ \$10   ☐ Other \_\_\_\_

AY11007A  
 2000000621 22/2

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015577 0000038229 102725 0 0 3

PAY ONLINE	PAY BY PHONE	PAY BY MAIL	PAY IN PERSON OR PAYMENT DROP-OFF
Visit <a href="http://www.clayutility.org/myaccount/default.aspx">www.clayutility.org/myaccount/default.aspx</a> to make a one-time payment or sign into your account.	Call 904.272.5999 to use our automated phone service. We accept credit, debit or eCheck payments.	Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068	Visit the cashier's office, drive-thru or drop box located at: Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068

#### PAYMENT ASSISTANCE



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[www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](http://www.clayutility.org/myservice/customer_assistance_program.aspx)

---

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Please include any mailing address changes on a separate enclosure and return with your bill stub and payment or visit us at [www.clayutility.org](http://www.clayutility.org)



# Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$2,016.84
Payments	-\$2,016.84
Current Charges Due 10/27/2025	\$2,146.33
<b>Total Amount Due</b>	<b>\$2,146.33</b>

3176 Old Jennings Road, Middleburg, FL 32068-3907



## Account Information

**Bill Date:** 10/06/25      **Billing Cycle:** 1  
**Account Number**      A00015008  
 Rolling Hills CDD  
 3212 -3 Bradley Creek Pkwy Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
(904) 272-5999

All accounts not paid by due date are subject to a \$3.42 late fee.

Email  
billing@clayutility.org

Online  
<https://www.clayutility.org/>

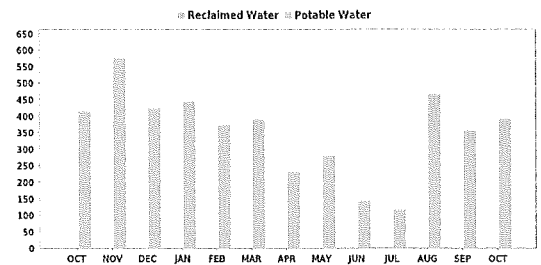
X  
@CCUA

Facebook  
CCUAFL

Current Charges	Rate	Usage	Total
<b>Water</b>			
Potable Base Charge			\$104.83
Potable Water Usage - Tier 1	\$1.81	90.7 kGal	\$164.17
Potable Water Usage - Tier 2	\$5.37	136 kGal	\$730.32
Potable Water Usage - Tier 3	\$6.95	164.37 kGal	\$1,142.37
AWS Surcharge			\$1.22
<b>Miscellaneous Charges and Credits</b>			
Late Fee	\$3.42		\$3.42
<b>Total Current Charges</b>			<b>\$2,146.33</b>

## Usage Profile

(KGAL = 1,000 gallons)



## Meter Readings

### Other Meter

Read Dates: 08/28/25 - 10/01/25

Meter  
91663339

Previous Read  
13,486,896

Days: 34  
Current Read  
13,877,966

## Message Board

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**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

**Bill Date:** 10/06/25  
**Due Date:** 10/27/25  
**Account Number:** A00015008  
**Service Address:** 3212 -3 Bradley Creek Pkwy Irrigation, Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due \$2,146.33**

**Donate to Lend a Helping Hand Program:**  
☐ \$1   ☐ \$5   ☐ \$10   ☐ Other \_\_\_\_

AY11007A  
 2000000622 22/3

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015008 0000214633 102725 0 0 9

PAY ONLINE	PAY BY PHONE	PAY BY MAIL	PAY IN PERSON OR PAYMENT DROP-OFF
Visit <a href="http://www.clayutility.org/myaccount/default.aspx">www.clayutility.org/myaccount/default.aspx</a> to make a one-time payment or sign into your account.	Call 904.272.5999 to use our automated phone service. We accept credit, debit or eCheck payments.	Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068	Visit the cashier's office, drive-thru or drop box located at: Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068

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---

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---

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3176 Old Jennings Road, Middleburg, FL 32068-3907



## Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$371.24
Payments	-\$371.24
Current Charges Due 10/27/2025	\$280.72
<b>Total Amount Due</b>	<b>\$280.72</b>

### Account Information

**Bill Date:** 10/06/25      **Billing Cycle:** 1  
**Account Number**      A00014426  
 Rolling Hills CDD  
 3212 -2 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
(904) 272-5999

! All accounts not paid by due date  
are subject to a \$3.42 late fee.

Email  
billing@clayutility.org

Online  
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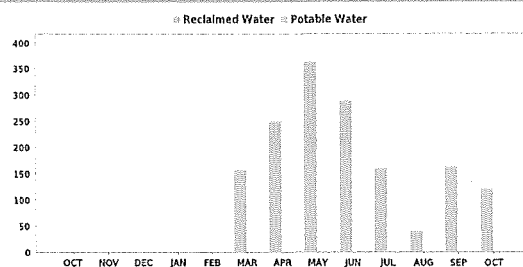
X  
@CCUA

f Facebook  
CCUAFL

Current Charges	Rate	Usage	Total
Reclaimed			
Reuse Base Charge			\$158.30
Reuse Water Usage - Tier 1	\$0.98	121.428 kGal	\$119.00
Miscellaneous Charges and Credits			
Late Fee	\$3.42		\$3.42
<b>Total Current Charges</b>			<b>\$280.72</b>

### Usage Profile

(KGAL = 1,000 gallons)



### Meter Readings

#### Reclaimed Water

Read Dates: 08/29/25 - 10/03/25

Days: 35

Meter  
91332609

Previous Read  
8,759,261

Current Read  
8,880,689

### Message Board

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**Clay County Utility Authority**  
 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

**Bill Date:** 10/06/25  
**Due Date:** 10/27/25  
**Account Number:** A00014426  
**Service Address:** 3212 -2 Bradley Creek Pkwy Reclaimed Irrigation,  
 Green Cove Springs

If paid after due date the account is subject to \$3.42 late fee.

**Total Amount Due** **\$280.72**

Donate to Lend a Helping Hand Program:

☐ \$1 ☐ \$5 ☐ \$10 ☐ Other \_\_\_\_

AY11007A  
2000000623 22/4

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00014426 0000028072 102725 0 0 8

PAY ONLINE	PAY BY PHONE	PAY BY MAIL	PAY IN PERSON OR PAYMENT DROP-OFF
Visit <a href="http://www.clayutility.org/myaccount/default.aspx">www.clayutility.org/myaccount/default.aspx</a> to make a one-time payment or sign into your account.	Call 904.272.5999 to use our automated phone service. We accept credit, debit or eCheck payments.	Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068	Visit the cashier's office, drive-thru or drop box located at: Clay County Utility Authority 3176 Old Jennings Road Middleburg, FL 32068

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## Account Summary:

Thank you for keeping your account current!

Previous Statement Balance	\$1,241.48
Payments	-\$1,241.48
Current Charges Due 10/27/2025	\$772.72
<b>Total Amount Due</b>	<b>\$772.72</b>

3176 Old Jennings Road, Middleburg, FL 32068-3907



### Account Information

**Bill Date:** 10/06/25      **Billing Cycle:** 1  
**Account Number**      A00015287  
 Rolling Hills CDD  
 3215 -2 Bradley Creek Pkwy Reclaimed  
 Irrigation, Green Cove Springs

Customer Service (8am-5pm M-F)  
(904) 272-5999

! All accounts not paid by due date  
are subject to a \$3.42 late fee.

Email  
billing@clayutility.org

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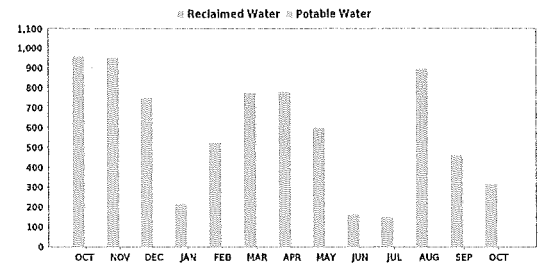
X  
@CCUA

Facebook  
CCUAFL

Current Charges	Rate	Usage	Total
<b>Reclaimed</b>			
Reuse Base Charge			\$158.30
Reuse Water Usage - Tier 1	\$0.98	136 kGal	\$133.28
Reuse Water Usage - Tier 2	\$1.91	45.3 kGal	\$86.52
Reuse Water Usage - Tier 3	\$2.89	135.365 kGal	\$391.20
<b>Miscellaneous Charges and Credits</b>			
Late Fee	\$3.42		\$3.42
<b>Total Current Charges</b>			<b>\$772.72</b>

### Usage Profile

(KGAL = 1,000 gallons)



### Meter Readings

#### Reclaimed Water

Read Dates: 08/28/25 - 10/01/25

Days: 34

Meter  
91332608

Previous Read  
14,163,758

Current Read  
14,480,423

### Message Board

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 3176 Old Jennings Road  
 Middleburg, FL 32068-3907

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Donate to Lend a Helping Hand Program:  
☐ \$1   ☐ \$5   ☐ \$10   ☐ Other \_\_\_\_

AY11007A  
 2000000624 22/5

ROLLING HILLS CDD  
 C/O GMS-SF, LLC  
 5385 N NOB HILL RD  
 SUNRISE, FL 33351



CLAY COUNTY UTILITY AUTHORITY  
 3176 OLD JENNINGS ROAD  
 MIDDLEBURG, FL 32068-3907

0A00015287 0000077272 102725 0 0 8

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# CCSO OFF-DUTY INVOICE

**FOR:**  
Property Manager

Thank you for your business!

1005 Bradford Way  
Kingston, TN 37763

Date	Invoice #
10/23/2025	17

Bill To	
Rolling Hills CDD	
C/O GMS	

Terms	Due Date
Net 30	11/22/2025

Description	Amount
Amortization Schedule Series 2015A-1 11-1-25 Prepay \$5,000	100.00
Amortization Schedule Series 2015A-2 11-1-25 Prepay \$5,000	100.00
Amortization Schedule Series 2015A-3 11-1-25 Prepay \$5,000	100.00

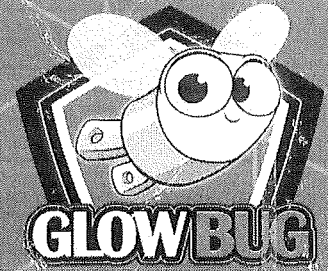
<b>Total</b>	\$300.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$300.00

Phone #
865-717-0976

E-mail  
tcarter@disclosureservices.info

# INVOICE

No: 010002



**Issued To**  
Rolling Hills Community  
Development District

**Date Issued**  
10/06/2025

Description	Unit Cost	Qty	Amount
Clubhouse	\$8,160	1	\$8,160
Monuments	\$5,096	1	\$5,096
Control Boxes	\$150	4	\$600

Sub total	\$13,856
Taxes 6.5%	Tax exempt
<b>Balance due</b>	<b>\$13,856</b>

This invoice reflects the services provided to date. This is the final invoice for Rolling Hills Community Development District

904-826-5519  
admin@getglowbug.com  
www.getglowbug.com  
252 Queen Victoria Ave St Johns FL 32259

Friday, October 24, 2025 at 12:18:39 Eastern Daylight Time

**Subject:** Fwd: Final Invoice: Glow Bug  
**Date:** Monday, October 6, 2025 at 1:16:52 PM Eastern Daylight Time  
**From:** Rolling-Hills Manager  
**To:** Patti Powers  
**Attachments:** Final Invoice.pdf

Patti

Please process. Thanks.

**Freddie Oca**  
**Operations**  
**Rolling Hills**  
**(904) 531-9236 Cell: (904) 338-5723**  
**RHManager@RMSNF.com**

----- Forwarded message -----

**From:** Adrienne Alexa Azurin-Cain <[admin@getglowbug.com](mailto:admin@getglowbug.com)>  
**Date:** Mon, Oct 6, 2025 at 1:16PM  
**Subject:** Final Invoice: Glow Bug  
**To:** Freddie Oca new one <[rhmanager@rmsnf.com](mailto:rhmanager@rmsnf.com)>

Hi Freddie,

Please find the final invoice for the Rolling Hills development attached to this email.

If you are mailing a check, please make it payable to and address it as follows:

Lukas Cain  
252 Queen Victoria Ave  
St. Johns, FL 32259

Let me know if you have any questions.

Thanks,  
Lukas



# HADDEN ENGINEERING, INC.

CONSULTING ENGINEERS LAND PLANNERS ENVIRONMENTAL PERMITTING

## INVOICE 6054

Date: September 17, 2025

To: Merilee Giles  
Government Management Services  
475 West Town Place #114  
St. Augustine, FL 32092

Re: ROLLING HILLS CDD Engineering Services  
June 1, 2025 through Sept. 16, 2025

### SERVICES INCLUDE:

(2) CDD Meetings

Boardwalk Due Diligence Meetings with Contractor

Boardwalk Due Diligence Conversations with CDD Manager & Attorney

19.0 hours @ \$125.00=

DUE \$2,375.00

Post Office Box 9509 Fleming Island, FL 32006-0030

keithhadden@haddeneng.com

CELL (904) 868-7057

Thursday, October 23, 2025 at 08:56:05 Eastern Daylight Time

**Subject:** Fwd: HEI invoice  
**Date:** Friday, September 19, 2025 at 2:58:37 PM Eastern Daylight Time  
**From:** Marilee Giles  
**To:** Patti Powers, Keith Hadden  
**Attachments:** SKM\_C450i25091913261.pdf

Patti,

Reviewed and approved.

Keith - Do you anticipate any more invoices for FY25?

FY25 Budget - \$2,000

Actual through July 31, 2025 - \$3,688.

Marilee Giles  
District Manager  
GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092  
Office: (904) 940-5850 x412  
Email: [Mgiles@gmsnf.com](mailto:Mgiles@gmsnf.com)

Begin forwarded message:

**From:** Keith Hadden <[keithhadden@haddeneng.com](mailto:keithhadden@haddeneng.com)>  
**Subject:** HEI invoice  
**Date:** September 19, 2025 at 2:34:16 PM EDT  
**To:** Marilee Giles <[mgiles@gmsnf.com](mailto:mgiles@gmsnf.com)>

Marilee,  
Attached is my invoice for the previous 3.5 months.  
Thank You,  
Keith



MAKE CHECK PAYABLE TO:



Post Office Box 162134  
Altamonte Springs, FL 32716  
(904) 262-5500

## ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD  
FREDDIE OCA ( Riverside Management  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

00000000068777001000000030949500000010250022

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

ACCOUNT NUMBER

DATE

BALANCE

718674

10/21/2025

\$1,025.00

The Lake Doctors  
Post Office Box 162134  
Altamonte Springs, FL 32716

Please Return this invoice with your payment and  
notify us of any changes to your contact information.

ROLLING HILLS CDD

3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL ST AUGUSTIN

Invoice Due Date 10/17/2025

Invoice 2064595

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
9/17/2025	Water Management - Monthly		\$1025.00	\$0.00	\$1025.00
<p>Inspected all ten ponds and treated for algae and underwater weeds. Will be back later this month to check results. Please allow 7-10 days for results. Please contact me with any questions or concerns.</p> <p>Thank you !</p>					
Please provide remittance information when submitting payments, otherwise payments will be applied to the oldest outstanding invoices.				Credits	\$0.00
				Adjustment	\$0.00
					AMOUNT DUE

Total Account Balance including this invoice:

\$1025.00

This Invoice Total:

\$1025.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 718674  
Portal Registration #: 24822364  
Customer E-mail(s): OPS@RMSNF.COM, rhmanager@rmsnf.com  
Customer Portal Link: www.lakedoctors.com/contact-us/

Corporate Address  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information

MAKE CHECK PAYABLE TO:



Post Office Box 162134  
Altamonte Springs, FL 32716  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD

VISA



CARD NUMBER

EXP. DATE

SIGNATURE

AMOUNT PAID

## ADDRESSEE

☐ Please check if address below is incorrect and indicate change on reverse side

ROLLING HILLS CDD  
FREDDIE OCA ( Riverside Management  
3212 Bradley Creek Pkwy  
Green Cove Springs, FL 32043

ACCOUNT NUMBER	DATE	BALANCE
718674	10/22/2025	\$1,025.00

The Lake Doctors  
Post Office Box 162134  
Altamonte Springs, FL 32716

00000000068777001000000031855700000010250025

Please Return this invoice with your payment and  
notify us of any changes to your contact information.

ROLLING HILLS CDD

3212 BRADLEY CREEK PKWY, GREEN COVE SPRINGS, FL ST AUGUSTIN

Invoice Due Date 11/21/2025

Invoice 2028604

PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
10/22/2025	Water Management - Monthly		\$1025.00	\$0.00	\$1025.00

Inspected all ten ponds and treated for algae, shoreline weeds, and aquatic weeds. Please allow up to two weeks for results. Please contact me with any questions or concerns.

Thank you !

Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00

Adjustment \$0.00

AMOUNT DUE

**Total Account Balance including this invoice:**

\$2050.00

**This Invoice Total:**

\$1025.00

Click the "Pay Now" link to submit payment by ACH

**Customer #:** 718674  
**Portal Registration #:** 24822364  
**Customer E-mail(s):** OPS@RMSNF.COM, rhmanager@rmsnf.com  
**Customer Portal Link:** www.lakedoctors.com/contact-us/

**Corporate Address**  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

Invoice

Date 10/20/2025  
Invoice # 131295632732

Terms	Net 20
Due Date	11/9/2025
PO #	
Delivery Ticket #	Sales Order #1355950
Delivery Date	10/20/2025
Delivery Location	Rolling Hills CDD Pool Main
Customer #	13ROL025

<b>Bill To</b>
Rolling Hills CDD 3212 Bradley Creek Blvd. Middleburg FL 32043

<b>Ship To</b>
Rolling Hills CDD Pool 3212 Bradley Creek Parkway Green Cove Springs FL 32043

THANK YOU FOR YOUR BUSINESS!

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibulk Delivered	300	gal	\$3.35	\$1,005.00
160-050	Pool Acid bulk by Gallon	15	gal	\$3.50	\$52.50
Fuel Surcharge	Fuel/EFS	1	ea	\$55.00	\$55.00

Subtotal \$1,112.50

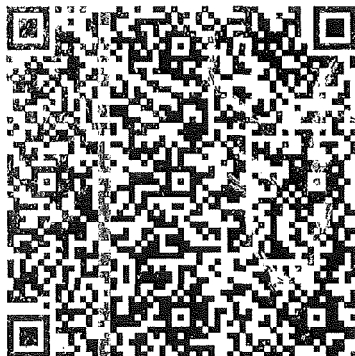
Tax \$0.00

Total \$1,112.50

Amount Paid/Credit Applied \$0.00

Balance Due \$1,112.50

[Click Here to Pay Now](#)



131295632732



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

Invoice

Date 10/20/2025  
Invoice # 131295632733

Terms	Net 20
Due Date	11/9/2025
PO #	
Delivery Ticket #	Sales Order #1355946
Delivery Date	10/20/2025
Delivery Location	Rolling Hills CDD Splash
Customer #	13ROL025

<b>Bill To</b>	<b>Ship To</b>
Rolling Hills CDD 3212 Bradley Creek Blvd. Middleburg FL 32043	Rolling Hills CDD Pool 3212 Bradley Creek Parkway Green Cove Springs FL 32043

THANK YOU FOR YOUR BUSINESS!

Item ID	Item	Quantity	Units	Rate	Amount
115-300	Bleach Minibul Delivered	275	gal	\$3.35	\$921.25
160-050	Pool Acid bulk by Gallon	15	gal	\$3.50	\$52.50

<b>Subtotal</b>	\$973.75
<b>Tax</b>	\$0.00
<b>Total</b>	\$973.75
<b>Amount Paid/Credit Applied</b>	\$0.00
<b>Balance Due</b>	\$973.75

[Click Here to Pay Now](#)



131295632733

Riverside Management Services, Inc  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

# Invoice

Invoice #: 578  
Invoice Date: 10/16/2025  
Due Date: 10/16/2025  
Case:  
P.O. Number:

**Bill To:**

Rolling Hills QDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance September 1- September 30, 2025	60.97	40.00	2,438.80
Maintenance Supplies		1,545.42	1,545.42

FACILITY MAINT

1- 57200-330-46000

\$166436

REPAIR MAINT

1- 53800-320-46000

\$1422.41

OPERATIONS SUPPLIES

1- 57200-330-52000

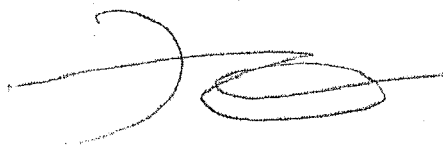
\$897.45

Total \$3,984.22

Payments/Credits \$0.00

Balance Due \$3,984.22

10/17/25

  
Alison Mossing  
10-21-25

**ROLLING HILLS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF SEPTEMBER 2025**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/1/25	4.37	C.W.	Repaired pool closed sign, repaired dumpster gate, tightened diving boards, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, picked up tree branches, removed debris around amenity center, parking lot, bushes, roadways, pool deck and shaded pool area, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/3/25	4.35	C.W.	Straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and ball courts, removed debris from pool deck, ball courts, parking lot, bushes, around waterways and roadways, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/8/25	3.93	C.W.	Brushed off and painted tables, cleaned and organized gym closet, straightened and organized pool deck furniture, blew leaves and debris off pool deck, walkways and courts, removed debris from parking lot, bushes, pool decks, courts and along roadways, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/10/25	7.3	C.W.	Sprayed wasps on courts and fixed nets, trimmed trees from sidewalk, roadways and amenity center, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, painted second coat on tables, removed debris from parking lot, around amenity center and bushes, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/12/25	8.13	C.W.	Caulked board in hallway to wall, tightened diving boards that, restocked bathroom supplies, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways, waterways and ball courts, removed debris from pool deck, ball courts, parking lot, bushes, around amenity center and roadways, cleaned dumpster area, fixed trash receptacles, tightened loose bolts on golf cart, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/15/25	5.15	C.W.	Picked up tree limbs from sidewalk, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, removed debris from parking lot, waterways, roadside and bushes, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/19/25	7.7	C.W.	Painted street sign poles, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, removed debris from parking lot, pool deck, bushes and roadways, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/24/25	7.92	C.W.	Cleaned dumpster area, painted street sign poles, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, removed debris off parking lot, bushes, pool deck and courts, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/26/25	7.97	C.W.	Adjusted street sign poles to be straighten, painted all street sign poles, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, removed debris from parking lot, bushes, amenity center and roadways, tightened loose bolts on cart, checked and changed trash receptacles, emptied and restocked dog waste receptacles
9/29/25	4.15	C.W.	Removed tree branches from sidewalk and road, adjusted buoy rope in pool, straightened and organized pool deck and patio furniture, blew leaves and debris off pool deck, walkways and courts, fixed court nets, removed debris from parking lot, bushes, courts and roadways, checked and change trash receptacles, emptied and restocked dog waste receptacles

**TOTAL**      60.97

**MILES**      0

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## Period Ending 11/05/25

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RH				
ROLLING HILLS				
	8/25/25	Jump Box for Gym	115.00	F.O.
	8/27/25	Trash Bags	28.73	F.O.
	8/27/25	Damprid	14.93	F.O.
	8/27/25	Toilet Cleaner	13.78	F.O.
	8/27/25	Swiffer Pads	17.23	F.O.
	8/27/25	Lysol Wipes	25.25	F.O.
	8/27/25	Air Fresheners	27.39	F.O.
	8/27/25	Gorilla Blue	10.90	F.O.
	8/27/25	Doc Frames	15.73	F.O.
	8/27/25	Chair	105.80	F.O.
	9/4/25	Doggy Bags	45.98	F.O.
	9/10/25	Highlighters	7.42	F.O.
	9/15/25	Printer	205.85	F.O.
	9/15/25	Ink	16.05	F.O.
	9/15/25	13 Gallon Trash Bags (2)	39.05	F.O.
	9/15/25	55 Gallon Trash Bags (2)	57.45	F.O.
	9/15/25	Paper Towels	53.77	F.O.
	9/15/25	Toilet Paper	30.85	F.O.
	9/15/25	Storage Containers	22.85	F.O.
	9/15/25	Wipes	12.63	F.O.
	9/15/25	Window Cleaner	9.64	F.O.
	9/15/25	WD40	11.48	F.O.
	9/15/25	Sirius Radio	37.89	F.O.
	9/18/25	Constant Contact	492.89	F.O.
	9/19/25	Water	32.15	F.O.
	9/19/25	2.5 Angle Brush (2)	34.43	C.W.
	9/19/25	Qt Gloss Black Paint (2)	40.20	C.W.
	9/24/25	Paint Thinner	20.08	C.W.
		TOTAL	\$1,545.42	

# Invoice

**Bill To:**  
Rolling Hills CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

8.59  
10/21/25  
om



# Rolling Hills

Halloween Event

GL# 1-57200-330-49400

Total Expenses		Actual
District Checks		\$768.59
TOTAL EXPENSES DUE		\$350.00
		\$418.59

Site	Actual
Set up and Site Management	
Site Staff	
Mileage	
Totals	\$418.59

Entertainment/Arts & Crafts	
Inflatable pumpkin projector	\$228.85
	\$189.74
Totals	\$418.59

Food/Beverages/Supplies	Actual
Totals	\$350.00

DISTRICT CHECK	AMOUNT
Dennis Miller (singer)	\$350.00
Totals	\$350.00

08/12/25