

**MINUTES OF MEETING
ROLLING HILLS
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee meeting of the Rolling Hills Community Development District was held on Tuesday, **April 14, 2026**, at 6:00 p.m. in the Rolling Hills Amenity Center, 3212 Bradley Creek Parkway, Green Cove Springs, Florida.

Present for the Audit Committee were:

David Church
David Bauer *by phone*
Helana Cormier
Susan Gibbons

Also present were:

Marilee Giles	District Manager, GMS
Katie Buchanan	District Counsel, Kutak Rock

The following is a summary of the discussions and actions taken at the April 14, 2026, Audit Committee meeting of the Rolling Hills Community Development District.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Review and Selection of Audit RFP Criteria

Ms. Giles stated that the Board had reviewed the audit RFP evaluation criteria, which included the required statutory categories such as personnel qualifications, experience, understanding of the scope, ability to provide services, and price. With no questions or discussion, the Board approved the criteria by unanimous vote.

On MOTION by Ms. Gibbons, seconded by Mr. Church, with all in favor, the Selection of Audit RFP Criteria, was approved 4-0.

THIRD ORDER OF BUSINESS

Other Business

Ms. Giles stated that the audit committee had no other business to discuss.

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FOURTH ORDER OF BUSINESS

Adjournment

Ms. Giles asked for a motion to adjourn the meeting.

On MOTION by Ms. Cormier, seconded by Mr. Church, with all in favor, the meeting was adjourned.

Signed by:

Marilee Giles

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Secretary/Assistant Secretary

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Tom Church

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Chairman/Vice Chairman